

**MINUTES  
LANCASTER COUNTY BOARD OF CORRECTIONS  
QUARTERLY MEETING  
COUNTY-CITY BUILDING  
ROOM 113  
THURSDAY, NOVEMBER 16, 2000  
8:30 A.M.**

Commissioners Present: Bernie Heier, Chair  
Kathy Campbell  
Larry Hudkins  
Linda Steinman  
Bob Workman

Others Present: Mike Thurber, Corrections Director  
Kerry Eagan, Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Gwen Thorpe, Deputy County Clerk  
Ann Taylor, County Clerk's Office

Heier opened the Board of Corrections meeting.

**AGENDA ITEM**

**1 APPROVAL OF MINUTES OF THE AUGUST 3, 2000 BOARD OF CORRECTIONS MEETING**

**MOTION:** Campbell moved and Workman seconded approval of the minutes. Campbell, Workman, Steinman, Hudkins and Heier voted aye. Motion carried.

**2 POPULATION STATISTICS**

i. Population Comments

Thurber reported a 2.8 percent increase in average population for the third quarter of 2000. This reflects a 24 percent increase from the average reported for the third quarter of 1999.

ii. Population Graphs

See attachment.

iii. Monthly Statistical Reports

See attachment.

**3 QUARTERLY ACTIVITIES**

A. Fine/Fee Activities

Thurber reported that, beginning in August, 2000, Corrections staff collected \$19,000 in fines and fees of individuals who may served these fines in jail, at a rate of \$60 per day. He said this practice has helped to slow the growth of population.

B. Lancaster Correctional Facility (LCF) Construction Program Activities

Thurber said construction crews were primarily occupied with the renovation of the Detox Center this quarter. Additional activities include the following:

- ☐ Delivery and pickup of Food Bank donations
- ☐ Routine maintenance and repairs at both facilities
- ☐ Preparation work for the asphaltting of the LCF parking lot

C. Offender Transport Activities

Thurber reported that 2,700 offenders were transported to the various courts and 170 offenders were taken to other locations by Corrections staff during the 3<sup>rd</sup> Quarter of 2000.

D. Outside Contracts

Thurber said Corrections is working with other County agencies on bidding for pharmaceutical services. He also reported that an initial report and one month's report of bookings and releases generated \$2,000 in revenue from the contract with the Social Security Administration.

E. Work Release Costs

Thurber said the daily work release rate will increase from \$4 to \$7, effective November 1, 2000, and should generate approximately \$28,000 in additional revenues.

## F. Jail Standards Inspections

Thurber said both facilities were found to be in compliance during an annual inspection conducted by the Nebraska Jail Standards, pending the annual fire inspection. He added that Nebraska Jail Standards will receive notification that Corrections is over capacity.

## 4 NEW BUSINESS

### A. Chaplaincy Program

Thurber said Reverend Dan Morgan will serve as chaplain, effective November 1, 2000.

### B. Medical Activities

Thurber said Timothy Hatfield began work as the new Assistant Nursing Supervisor on September 25, 2000.

### C. Budget Activities

Thurber projected a \$100,000 deficit at year-end, due to increased populations, cost-of-living increases and insurance premiums. He noted that City days served have stabilized, which may decrease anticipated revenues. According to terms of the interlocal agreement, the rate the City is charged for housing of city prisoners (\$58.48 per day) will be reviewed at midyear for possible adjustment.

## 5 OTHER BUSINESS

In response to a question from Heier, Thurber said a recruiter has not been hired to date. He said a sergeant has been shifted to this position.

## 6 SPECIAL PRESENTATION - Dave Voorhis and Al Hall, Consultants with Voorhis/Robertson Justice Services, Inc.

Dave Voorhis, Voorhis/Robertson Justice Services, Inc., reviewed a timeline of activities related to the Corrections Needs Assessment project (Exhibit A):

- O Kick-Off Organizational Meeting
- O System Assessment and Evaluation
- O Historical Population Review
- O Facility Inventory
- O Assess Ability of Existing Facilities to Meet Projected Need

- O Staffing Analysis
- O Inmate Classification
- O Profile Existing Correctional Facility Programs
- O Analysis of Programs by Population Needs
- O Inmate Population Analysis by Classification
- O Immediate Actions
- O Population Management Policies and Programs
- O Forecast County and Offender Population
- O Facility Evaluation and Recommendations
- O Range of Programs Assessment and Recommendations
- O Recommend Staffing Requirements
- O Capital and Operations Costs
- O Cost Benefit Analysis
- O Issuance of Draft Report
- O Review and Revisit Issues
- O Issuance of Final Report

Campbell said the City needs to be brought into the process and suggested that an introduction of the consultants to the Mayor and City Council and an overview of the project be scheduled on a City/County Common meeting agenda.

Hudkins suggested that a similar presentation be provided to the Public Building Commission.

## **7 ADJOURNMENT**

**MOTION:** Steinman moved and Workman seconded to adjourn the Board of Corrections meeting. Workman, Steinman, Campbell, Hudkins and Heier voted aye. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk