



Lancaster County
Board of Commissioners

1998 Staff Agendas & Minutes

STAFF MEETING AGENDA
Lancaster County Board of Commissioners
County-city Building
Meeting Room #113 - Adjacent to Council Chambers
Thursday, May 14, 1998
8:00 a.m.

AGENDA ITEM

- 1 APPROVAL OF STAFF MEETING MINUTES OF MAY 7, 1998
- 2 ADDITIONS TO AGENDA
- 3 8:00am BOARD OF CORRECTIONS
Mike Thurber, Corrections Director
- 4 9:30am ANNUAL PUBLIC DEFENDER REPORT; JUVENILE COURT REPRESENTATION
Dennis Keefe, Lancaster County Public Defender
- 5 10:15am FLEXIBLE EMPLOYEE BENEFITS ACT (FEBA)
Tim Genuchi, County Accounting Operations Manager;
Bill Thoreson, Personnel Department Benefits Specialist
- 6 10:30am BUDGET OVERVIEW
Dave Kroeker, Budget & Fiscal Officer
- 7 ACTION ITEMS
a. Approval of Letter re: 1998-99 Fire District Budgets
- 8 CONSENT ITEMS
a. Computer Requests:
 1. County Clerk, C#98139 for \$930.00 from County Clerk's Budget for Nine (9) WordPerfect 8 Upgrades
 2. Public Defender, C#98140 for \$2,435.96 from Public Defender's Budget for Seven (7) Windows 95 Upgrades and Fifteen (15) WordPerfect 8 Upgrades
- 9 ADMINISTRATIVE OFFICER REPORT
a. VPC Appointments
- 10 PENDING
- 11 DISCUSSION OF BOARD MEMBER MEETINGS
a. Master Plan Steering Committee - Hudkins
b. General Assistance Monitoring Committee
Campbell, Tussing
c. Public Building Commission - Campbell, Hudkins
d. Board of Health - Hudkins
e. Advisory Defense Council - Svoboda
- 12 SCHEDULE OF BOARD MEMBER MEETINGS
a. Parks & Recreation Advisory Board - Thursday, May 14, 1998, at 4:00 p.m., at the County-City Building, Commissioners Hearing Room - Tussing
b. City-County Common - Friday, May 15, 1998, at 8:00 a.m., at the County-City Building, Room #113 - All Commissioners
c. Visitors Promotion Committee - Monday, May 18, 1998, at 1:00 p.m., at the Chamber of Commerce - Steinman
d. Government Access & Information Committee - Wednesday, May 20, 1998, at 12:00 p.m., at the County-City Building, Room #206 - Steinman
e. Infrastructure Committee - Wednesday, May 20, 1998, at 4:00 p.m., at the Chamber of Commerce, Williamsburg Room - Hudkins
- 13 INVITATIONS TO BOARD MEMBERS

- 14 CORRESPONDENCE TO THE COUNTY BOARD
 - 15 CORRESPONDENCE FROM THE COUNTY BOARD
 - 16 AGENDA ITEMS FOR COUNTY BOARD MEETING OF MAY 19, 1998
 - 17 EMERGENCY ITEMS AND OTHER BUSINESS
-

MINUTES
Lancaster County Board of Commissioners
County-City Building
Meeting Room #113
Thursday, May 14, 1998
8:30 a.m.

Commissioners Present: Linda Steinman, Chair
Kathy Campbell
Steve Svoboda
Darlene Tussing
Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Ann Taylor, County Clerk's Office

AGENDA ITEM

1 APPROVAL OF MINUTES OF THE COUNTY BOARD OF COMMISSIONERS MEETING OF May 7, 1998

MOTION: Hudkins moved and Campbell seconded approval of the minutes. On call Hudkins, Campbell and Steinman voted aye. Svoboda abstained from voting. Tussing was absent. Motion carried.

2 ADDITIONS TO THE AGENDA

- a. Veterans Service Quarterly Report - Gary Chalupa, County Veterans Services Officer
- b. Lancaster County Veterans Service Committee - Gary Chalupa, County Veterans Services Officer
- c. Meeting with Lancaster County Senators on Health & Human Services Plan
- d. Emergency Services
- e. Juvenile Justice Work Session

MOTION: Hudkins moved and Svoboda seconded the additions to the agenda. On call Hudkins, Svoboda, Campbell and Steinman voted aye. Tussing was absent. Motion carried.

ADDITIONS TO THE AGENDA

- a. Veterans Service Quarterly Report - Gary Chalupa, County Veterans Services Officer

Gary Chalupa, County Veterans Services Officer, briefly reviewed the Quarterly Report - 3rd Quarter FY 98 for the Lancaster County Veteran's Service Center (Exhibit A).

In response to a question from Hudkins, Chalupa stated that the Veterans Administration (VA) plans to contract locally for inpatient services once the VA Medical Center ceases to provide inpatient care.

Tussing arrived.

- b. Lancaster County Veterans Service Committee - Gary Chalupa, County Veterans Services Officer

Chalupa reported that Delmer Vandewege's term on the Lancaster County Veterans Service Committee will expire in June. He stated that Vandewege and Judd Reeves, VFW Post 131, were the only applicants for the vacancy.

Chalupa stated that his recommendation to the Board, and that of the Lancaster County Veterans Service Committee, was to re-appoint

Vandewege to serve on the committee.

MOTION: Hudkins moved and Campbell seconded to follow the recommendation of Gary Chalupa, County Veterans Services Officer and begin the process to re-appoint Delmer Vandewege to serve on the Lancaster County Veterans Service Committee. On call Hudkins, Campbell, Svoboda, Tussing and Steinman voted aye. Motion carried.

3 BOARD OF CORRECTIONS - Mike Thurber, Corrections Director

See Attached Minutes. (19981139)

Hudkins exited the meeting.

4 ANNUAL PUBLIC DEFENDER REPORT; JUVENILE COURT REPRESENTATION
Dennis Keefe, Lancaster County Public Defender

Dennis Keefe, Lancaster County Public Defender, briefly reviewed The 1997 Annual Report of the Lancaster County Public Defender (19981041), noting an increase in capital felony cases from two cases in 1996 to five cases in 1997 and a 40% increase in law violation juvenile cases, with the caseload increasing from 930 in 1996 to 1300 in 1997.

Keefe reported that key impact issues for the up-coming year include:

- Major Cases
- Drug Felonies
- Domestic Violence Cases
- Juvenile Cases

Keefe reviewed legislative changes, noting that a new class of felonies with regards to drunk driving offenses was created with the passage of LB 309, thereby increasing the felony caseload in the Public Defender's office.

Keefe stated that the felony caseload will also be impacted by LB 1102, which increases the penalty for a second offense of the same protection order in domestic violence cases from a misdemeanor to a felony offense.

Brief discussion took place on the need for consistent criteria for judges to use in determining indigent status when assigning cases, with Keefe stating that the greatest problem area seems to exist with misdemeanor cases.

Keefe noted concern that LB 1041, which changes children-related provisions and conforms state law to the Federal Adoption & Safe Families Act of 1997, will increase the number of termination of parental right proceedings, impacting the ability of the Public Defender's office to respond. Keefe also reported that LB 1041 shifts some adoption cases from County Court to the Juvenile and District Courts and some paternity cases from the District Court to the Juvenile Court. He stated that the Public Defender's Office will continue to handle finalization of those adoption cases in which they have been appointed guardian ad litem.

Hudkins returned to the meeting.

Keefe reviewed the Cost of Juvenile Court Representation, Lancaster County - FY 1998; Attorney Appointments by Casetype/Agency and Future Caseload & Impact on Costs & Staffing (Exhibit C), projecting an increased cost of \$275,000 to \$660,000.

Keefe stated that the timing of the contract with Legal Services of Southeast Nebraska (LSSN) may have distorted their ability to help alleviate private attorney costs for law violation representation in conflict cases.

Keefe suggested that the Board consider the following:

- Increasing the contract limits with the Orton, Thomas, Peterson for abuse and neglect representation in Juvenile Court
- Increasing the contract with Legal Services of Southeast Nebraska
- Adding a second contract for abuse and neglect representation
- Adding a staff attorney in the Public Defender's Office

He stated that he will make his final recommendations to the Board once the Indigent Defense Advisory Committee has had a chance to review the figures.

In response to a question from Steinman, Keefe stated that it will take three years to eliminate the termination of parental rights backlog, although the number of filings will continue to increase.

Campbell recommended that the Board proceed with at least one additional contract for abuse and neglect representation and the additional staff attorney in the Public Defender's Office, and re-evaluate the situation in three years once the backlog of termination of parental cases is eliminated.

Keefe reported that federal grant money for juvenile law violation cases may be available, which could cover the cost of adding an attorney to the Public Defender's staff. He also reported that the Juvenile Division staff recommended adding a social worker that could work one-on-one with juveniles in the Detention Center and work aggressively on reducing the length of stays in the Attention Center.

Keefe stated that he would also like to pursue a separate federal grant for the establishment of standards in providing counsel in juvenile cases, through the State Commission on Public Advocacy, with possible reimbursement by the State for a portion of the costs of legal services.

5 FLEXIBLE EMPLOYEE BENEFITS ACT (FEBA)

Tim Genuchi, County Accounting Operations Manager;
Bill Thoreson, Personnel Department Benefits Specialist,
Bill Kostner, Risk Manager

Tim Genuchi, County Accounting Operations Manager, briefly reviewed a cost comparison of in-source and out-source administration of the Flexible Employee Benefits Act (FEBA) Plan by Information Services and Corporate Diversified (Exhibit D).

Genuchi stated twice-weekly reimbursement would be one benefit to the employees under the Corporate Diversified proposal.

Genuchi stated that a decision on the plan was needed at this time, due to some interconnections within the in-house plan with regards to implementation of the Tesseract Payroll System by the County. He stated that his recommendation would be to transfer administration of the plan to Corporate Diversified.

In response to a question from Kerry Eagan, Chief Administrative Officer, Bill Thoreson, Personnel Department Benefits Specialist, stated that an appeal process is available for employees disputing qualification of a benefit under the FEBA plan.

MOTION: Hudkins moved and Tussing seconded to out-source the Flexible Employee Benefits Act (FEBA) Plan with Corporate Diversified.

In response to a question from Campbell, Bill Kostner, Risk Manager, stated that Corporate Diversified had administered the City's FEBA plan for five years.

Genuchi reported that his Tesseract Payroll System contact within Information Services had indicated that out-sourcing of the FEBA plan would be less complicated for the County.

ON CALL: Hudkins, Tussing, Svoboda, Campbell and Steinman voted aye.
Motion carried.

HUMAN SERVICES NEEDS ASSESSMENT

Kit Boesch, Human Services Administrator

Kit Boesch, Human Services Administrator, appeared to discuss representation on the committee which would be evaluating the two proposals for the Human Services Needs Assessment. She suggested that human service agencies have representation, in addition to the City, County and United Way, on the committee and suggested that Deb Shoemaker, Human Services Federation (HSF) President, serve on the Selection Committee.

Campbell reported that the Joint Budget Committee (JBC) had noted concern regarding a possible conflict of interest if representation was by a human service agency which receives JBC or United Way funding. She suggested that perhaps a representative of the Human Services Federation could serve in an

ex-officio capacity.

Eagan noted that the Master Agreement which provided for cooperative efforts in human services planning and determining needs of funding, between the City, County and United Way, effective in 1984, needs to be updated.

MOTION: Campbell moved and Svoboda seconded to accept the recommendation of the Joint Budget Committee that the Joint Budget Committee and United Way review the proposals for the Human Services Needs Assessment and that the County Board add, as an ex-officio member, the President of the Human Services Federation, and request that the Selection Committee make a selection recommendation to the City Council and the County Board. On call Campbell, Svoboda, Tussing, Hudkins and Steinman voted aye. Motion carried.

6 BUDGET OVERVIEW - Dave Kroeker, Budget & Fiscal Officer

Dave Kroeker, Budget & Fiscal Officer, briefly reviewed the Lancaster County Comparison FY99 to FY98 Expense Budget, Lancaster County Comparison FY99 to FY98 Revenue Budget, Lancaster County Building Fund Budget, Keno Fund Proposed Uses Fiscal Year 1998-99 and Lancaster County Property Funded Budgets FY99 Requested Budget Compared to FY98 Adopted (Exhibit E).

Kroeker noted that he had added \$1,000,000 to the Attention Center Sinking Fund in the Building Fund Budget as a starting figure for building construction.

Kroeker also noted, that additional funds may be needed in the Additional County/City Building Fund to pay for items not covered by the Public Building Commission budget and for technology in the Hall of Justice and Law Enforcement Center.

Campbell suggested that the Board consider additional funding of the Wilderness Park Ecological Study, from the Keno Fund, if funding from the City and the Natural Resources District is not made available. She noted that the study is crucial in relation to increasing changes and development in the Wilderness Park area.

Campbell asked whether establishing a separate Sinking Fund from the Building Fund would allow greater flexibility with respect to legislative lids.

Kroeker stated that he could separate the General Fund Miscellaneous category into separate categories that would further define their use, such as Human Service Related, Judicial Related and General Government Related.

Campbell requested Kroeker to prepare an agenda for the agency budget hearings indicating discussion of the following:

Changes to the agency budget
Changes that have occurred since submission of the agency budget
or those that are anticipated

7 ACTION ITEMS

- a. Approval of Letter Regarding 1998-99 Fire District Budgets (Commissioners' Information Packet)

MOTION: Campbell moved and Hudkins seconded approval. On call Campbell, Hudkins, Tussing, Svoboda and Steinman voted aye. Motion carried.

8 CONSENT ITEMS

- a. Computer Requests:
 - 1. County Clerk, C#98139 for \$930 from County Clerk's Budget for Nine (9) WordPerfect 8 Upgrades
 - 2. Public Defender, C#98140 for \$2,435.96 from Public Defender's Budget for Seven (7) Windows 95 Upgrades and Fifteen (15) WordPerfect 8 Upgrades

MOTION: Campbell moved and Tussing seconded approval. On call Campbell, Tussing, Hudkins, Svoboda and Steinman voted aye. Motion carried.

9 ADMINISTRATIVE OFFICER REPORT

a. Visitors Promotion Committee (VPC) Appointments

Eagan reported that the following individuals have agreed to serve four year terms on the Visitors Promotion Advisory Committee:

- Scott Vyskocil, Gateway Mall
- Norah Goebel-George, Lied Center
- Larry Small, Aliant Communications

Steinman asked for further clarification on whether Larry Small was in fact a member of the Downtown Lincoln Association.

The Board will take formal action on the appointments at a future Tuesday, County Board of Commissioners meeting.

ADDITIONS TO THE AGENDA

c. Meeting with Lancaster County Senators on Health & Human Services Plan

Steinman and Tussing agreed to contact the Lancaster County Senate delegation prior to the meeting with Health & Human Services representatives on May 28th.

d. Emergency Services

Campbell suggested that the County Board Chair, County Board Vice-Chair, City Council Chair and City Council Vice-Chair attend emergency services training.

The Board concurred with Campbell's suggestion and agreed to discuss it with the City Council at the Commons meeting.

e. Juvenile Justice Work Session

Campbell suggested that the Board plan a structured juvenile justice work session with the Lancaster County Senate delegation and Karen Chinn, Chinn Planning Inc., following the November election.

10 DISCUSSION OF BOARD MEMBER MEETINGS

a. Master Plan Steering Committee - Hudkins

No report was given.

b. General Assistance Monitoring Committee - Campbell, Tussing

Campbell reported that Joan Modrell, Urban Development Director, presented a report on the Welfare to Work Program and the Private Industry Council.

c. Public Building Commission - Campbell, Hudkins

Hudkins reported that the Public Building Commission held back \$50,000 of the final payment on the County-City Building until issues regarding the balancing of the building, the heating/air conditioning system and water seepage in the garage area are resolved.

Campbell reported that Les Myers, Emergency Services Coordinator, has agreed to re-word a memo sent to County and City employees in the County-City Building indicating that the building is unsafe in disaster conditions.

Campbell reported that additional topics of discussion were:

- Planning dedication of the County-City Building
- Use of common areas of the complex
- Ideas for the first floor hallway

d. Board of Health - Hudkins

Hudkins reported that no meeting was held.

e. Advisory Defense Council - Svoboda

Svoboda reported that a disaster preparedness review was held at the new Waverly High School. He noted that the City of Waverly is placing a new siren near the school, which will be incorporated into the County's warning system.

Svoboda reported that a tone-alert system for City and County offices was discussed. He suggested the Keno Fund as a possible funding source for the County's portion of the \$10,000 cost.

Svoboda also reported that Emergency Services has purchased real-time weather radar on the Internet.

f. Region V - Tussing

Tussing reported that Doris Karloff, Saunders County Supervisor, had agreed to accept the position of Chair of the Region V Governing Board when Tussing resigns. She noted that Lancaster County has always held a seat on the Executive Board and may wish to continue that representation in the future.

g. Ecological Advisory Committee - Tussing

Tussing reported that concerns were noted with regards to how to facilitate the Process Mediation portion of the Wilderness Park Ecological Study.

Tussing reported that a University of Nebraska student has offered to compile a survey, as part of her graduate work, polling how people perceive Wilderness Park and its uses, for a cost of approximately \$10,000.

Campbell suggested that the process used to develop public awareness with regards to Waste Management be used as a model.

11 SCHEDULE OF BOARD MEMBER MEETINGS

- a. Parks & Recreation Advisory Board - Thursday, May 14, 1998, at 4 p.m., at the County-City Building, Commissioners Hearing Room - Tussing
- b. City-County Common - Friday, May 15, 1998, at 8 a.m., at the County-City Building, Room #113 - All Commissioners
- c. Visitors Promotion Committee - Monday, May 18, 1998, at 1 p.m., at the Chamber of Commerce - Steinman
- d. Government Access & Information Committee - Wednesday, May 20, 198, at 12 p.m., at the County-City Building, Room #206 - Steinman
- e. Infrastructure Committee - Wednesday, May 20, 1998, at 4 p.m., at the Chamber of Commerce, Williamsburg Room - Hudkins

12 INVITATIONS TO BOARD MEMBERS

13 CORRESPONDENCE TO THE COUNTY BOARD

14 CORRESPONDENCE FROM THE COUNTY BOARD

15 AGENDA ITEMS FOR COUNTY BOARD MEETING OF MAY 19, 1998

16 EMERGENCY ITEMS AND OTHER BUSINESS

17 ADJOURNMENT

By direction of the Chair, the meeting was adjourned.

Kandra Hahn
Lancaster County Clerk

MINUTES
Lancaster County Board Of Corrections
Quarterly Meeting
County-City Building
Meeting Room #113
Thursday, May 14, 1998

9:00 a.m.

Board Members Present: Darlene Tussing, Chair
Linda Steinman
Kathy Campbell
Larry Hudkins
Steve Svoboda

Others Present: Mike Thurber, Corrections Director
Liz Thanel, Business Manager
Kerry Eagan, Chief Administrative Officer
Ann Taylor, County Clerk's Office

Darlene Tussing, Chair, opened the Board of Corrections meeting.

AGENDA ITEM:

1 APPROVAL OF MINUTES OF THE OCTOBER 30, 1997 BOARD OF CORRECTIONS MEETING

MOTION: Campbell moved and Hudkins seconded approval of the minutes. On call Campbell, Hudkins, Steinman and Svoboda voted aye. Tussing abstained from voting. Motion carried.

2 POPULATION STATISTICS

a. Population Comments

Mike Thurber, Corrections Director, noted that the current trend of longer length of stays reflects an increase in violent types of crimes being committed.

b. Corrections Statistical Report

Thurber briefly reviewed population statistics for the Jail and the Lancaster Correctional Facility (LCF). Thurber noted that the decrease of 4.3% for the first quarter was primarily due to a decrease in sentencing at LCF over the year-end holiday season.

3 SPECIAL REPORT ON REVENUES

a. Report by Liz Thanel, Business Manager

Liz Thanel, Business Manager, briefly reviewed the Correction Department's Projected Revenues FY99 (Exhibit B), reporting that total revenue in the amount of \$1,840,000 is projected. She noted that City housing is anticipated to increase 36% in FY99. Their housing rate for FY99 is currently calculated at \$60.56, an increase from the current rate of \$55.63. Thanel also reported that the City will be reimbursing the Corrections Department \$28,000 for housing in the current year, due to an under billing.

Thanel reported that housing of Federal prisoners has been limited to the 17 beds which the County is mandated to provide, due to high population figures. She noted that the current Federal housing rate is \$64.96.

Thanel stated that the projected figure of \$180,000 for telephone commissions includes a \$30,000 guaranteed annual minimum commission.

In response to a question from Hudkins, Thurber stated that most inmates in the work release program receive wages in the \$7 - \$9 range. He also noted that State Statutes only allow charges for meals and laundry to be assessed for inmates in the work release program.

Thanel also reviewed a graph of Revenue Collections FY93 - FY99 (Exhibit B), noting the potential for an additional \$500,000 in revenue in Fiscal Year 2000 due to LB 695, which changes State reimbursement to counties for housing of prisoners who are ultimately sentenced to State facilities or placed on probation.

4 OTHER ITEMS

a. Lincoln General Hospital Task Force

Thurber reported that the Corrections Department had requested that the Healthier Lincoln Committee consider funding of

programming and medical testing for offenders from monies received from the sale of Lincoln General Hospital. Included in the request were:

- * TB testing for lodged offenders
- * Hepatitis A-B-C testing for lodged offenders
- * HIV/AIDS programs for offenders
- * Mandated chemical dependency treatment for sentenced offenders
- * Expanded mental health treatment and housing for repeat offenders

Campbell suggested that if mentally ill offenders could be placed in a hospital setting, rather than incarcerated, the cost burden could be shifted to Medicaid.

Campbell requested that Thurber research whether Douglas County incarcerates or hospitalizes their mentally ill prisoners and report back to the Board.

Thurber noted that an Emergency Protective Custody (EPC) hospital placement for a mentally ill offender would require a Mental Health Board hearing.

b. Domestic Violence

Thurber reported that the Corrections Department received \$560 through the Violence Against Women Act Grant for the purpose of acquiring the Duluth Model Education Program for Men Who Batter.

c. Lancaster Correctional Facility Heating/Air Conditioning System

Thurber reported that the Corrections Department is currently investigating the cost and benefits of replacing the heating/air conditioning system in the Lancaster Correctional Facility (LCF) with a ground-coupled system. Thurber noted that Energy grants may be a possible source of funding for the system.

d. Offender Transport

Thurber reported that 2,037 County and City offenders were transported by Corrections staff to the various courts and 138 offenders were transported to other locations, including the following:

- * State facilities
- * Medical agencies
- * Crisis Center
- * Department of Public Institutions (DPI)

e. Lancaster Correctional Facility (LCF) Construction Program Activities

Thurber reported that Lancaster Correctional Facility (LCF) construction crews moved various County and City offices to temporary and permanent locations and cleared the old County-City Building of surplus property and debris.

f. Outside Contracts

Thurber reported that the U.S. Marshals Service has requested the Corrections Department to provide TB testing and in-house dental services for federal offenders in custody. This would be in addition to their current daily rate.

Thurber reported that Aramark Services, food service provider, has requested that the per-meal price of \$1.124 remain the same for the upcoming year. He noted that Detox and the Attention Center have been apprised of the request, and have not registered any objections.

g. Recruitment/Training Activities

Thurber reported that ten full-time correctional officers were hired from a pool of 104 applicants for positions within the department.

Thurber also reported that initial training was conducted for 9 on-call and 11 full-time correctional officers and 61 staff members were re-certified in advanced CPR training.

h. Litigation Pending

Thurber reported that there is still litigation pending against the firm that constructed the addition to the Lancaster Correctional Facility (LCF) in 1992. He stated that cost estimates for replacement or jacking of the floor in the facility were being provided to Doug Cyr, Deputy County Attorney for use in settlement negotiations.

In response to a question from Steinman, Thurber stated that completion of programming of the new Inmate Management System is projected for the end of May, with on-line status projected for the end of December, 1998.

5 NEW BUSINESS

a. U.S. Marshal Request

Thurber reported that the U.S. Marshall's Service is seeking additional lodging for 250 federal offenders over the next few years and has requested Lancaster County to provide housing for an additional 48 federal prisoners. He stated that the federal government has expressed a willingness to provide up-front funding in the range of 2-4 million dollars for jail expansion to assist in fulfilling that need.

In response to a questions from Campbell and Tussing, Thurber stated that the space currently utilized by the Probation Department and Administration would not be suitable for secure housing, but could provide additional space for medical beds, thereby freeing up secure beds. He also noted that expanding the Airpark Correctional facility would not be cost effective in terms of staffing requirements for two maximum security facilities.

Thurber suggested that this may be an opportune time for the County to investigate alternatives to incarceration to meet the future needs of the County.

In response to a question from Dave Kroeker, Budget & Fiscal Officer, Thurber stated that the federal government would not fund a population study, but there may be funds available for alternative studies from other sources such as the American Jail Association (AJA), American Correctional Association (ACA) or National Institute of Corrections (NIC).

Campbell suggested that the Norm Cox & Associates' Population Analysis and Projection of Future Bed Needs, conducted in conjunction with the construction of the Jail facility, be reviewed and replicated to meet current needs.

Thurber stated that the U.S. Marshall's Service would like to have a Letter of Interest from the Board.

MOTION: Campbell moved and Hudkins seconded to respond by letter to the U.S. Marshall's Service request, stating that the Board's process is to conduct a population study, replicating the original study conducted by Norm Cox and Associates, and to complete an analysis of the community, including as one component of that process, the federal government's need for additional housing of prisoners, noting in the letter that anticipated completion of the analysis is in 18-24 months, with the Board's review of that analysis at that time and additionally to request financial assistance from the U.S. Marshall's Service for the community analysis. On call Campbell, Hudkins, Steinman, Svoboda and Tussing voted aye. Motion carried.

Thurber agreed to assist Kerry Eagan, Chief Administrative Officer, with drafting the letter to the U.S. Marshall's Service.

6 ADJOURNMENT

Tussing adjourned the Board of Corrections meeting.

Kandra Hahn
Lancaster County Clerk