

# LANCASTER COUNTY CORRECTIONS DEPARTMENT

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MICHAEL THURBER, DIRECTOR

RECEIVED

OCT 27 2004

LANCASTER COUNTY  
BOARD

## LANCASTER COUNTY CORRECTIONS BOARD

-AGENDA-

Thursday, October 28, 2004

**LANCASTER COUNTY CORRECTIONS BOARD**

**- AGENDA -**

**Thursday, October 28, 2004  
8:30 a.m.**

**I. Approval of the June 24, 2004 Meeting**

**II. Population Statistics**

- A. Population Comments
- B. Population Graphs
- C. Monthly Statistical Report

**III. Other Activities**

- A. Nebraska Jail Standards
- B.. Ident-A-Kid Booth (2004 State Fair Program)
- C. Good News Jail & Prison Ministries
- D. Mental Health Jail Diversion Project
- E. LCF Updates
- F. Road Crew Projects

**IV. Adjournment**

**Attachments**

- 1 - June 24, 2004 Minutes
- 2 - Population Graphs
- 3- 2004 State Fair Booth Activity
- 4- Jail Diversion Activity Chart
- 5- LCF Community Service Program (June-September, 2004)
- 6- Fines Collected (Jan. 1-Aug. 31, 2004)
- 7- Monthly Status Report
- 8- Commissioners July 2003 Letter
- 9- Jail Standards Inspection Report-August 31, 2004

**Lancaster County Corrections Board**  
Meeting of Thursday, October 28, 2004

**I. APPROVAL OF MINUTES-** June, 24, 2004 meeting

<b>II. POPULATION STATISTICS</b>	<b>2004</b>	<b>2004</b>	<b>Change</b>
	<b>Apr/May/June</b>	<b>July/Aug/Sept</b>	
<b>Average Daily Population</b>	391.3	375.7	-4.2 %
JAIL	271.3	264.8	-2.4 %
LCF	120.0	110.9	-8.2 %
<b>Total Bookings</b>	2,433	2,425	-0.3%
Average per month	811	808	

**Population Comments**

Over the last quarter, we have seen a slight decrease (4.2%) in our daily population. The largest decrease is at our Airpark Facility (8.2%). The decrease at the Intake & Detention Facility reflects the expired contract of the U. S. Marshall. We were able to reduce the number of federal inmates by 17 per day.

The Mental Health Jail Diversion Program has kept 42 individuals from returning to the jail on new charges or revocations over the last nine months. Attached is the comparison population graph showing FY91, FY04 and year to date FY05 along with the maximum capacity of both facilities. The department's monthly status report is also included.

**III. Nebraska Jail Standards**

On August 31, 2004, field representatives from the Nebraska Commission on Law Enforcement and Criminal Justice made their annual evaluation of the two adult detention facilities.

Airpark (LCF) was inspected during this time period as well. With our population staying under capacity, Jail Standards staff made recommendations to find LCF in compliance.

The Adult Detention Facility, however, was found out of compliance. The department's booking area is out of compliance because we hold detainees for more than eight hours which is a Chapter One temporary holding cell violation.

The department is also out of compliance in four Chapter 15 standards, in example, multiple housing cells shall have 45 square foot of floor space. By the department double bunking and using an exercise area for housing of offenders, we are out of compliance on the square footage requirements. The lack of adequate shower facilities for the population we house and for having a dorm setting in a maximum security facility is also a standard violation.

This is the third year of being out of compliance for Chapter 15 housing standards. Jail Standards is needing to hear from Lancaster County on how we plan to resolve this on-going population growth in our Adult Detention Facility. Jail Standards has our July 19, 2003 memorandum addressing what the county is doing to work with the population and plan for alternatives, as well as working with the courts to reduce our population. The July letter sent to Jail Standards is attached.

#### **IV. 2004 STATE FAIR IDENT-A-KID BOOTH**

Over the course of ten days, there was a total of 1,342 children printed at the 2004 State Fair. Seventeen staff members donated 58 hours assisting with the booth with an additional eleven employees assisting during business hours.

#### **V. GOOD NEWS JAIL & PRISON MINISTRY**

Rev. Dan Morgan has organized around 250 church sessions or Bible studies over the last three months for both of our facilities. Over 1300 study lessons have been completed with four Bible Study Awards being issued. There has also been 168 one-on-one discipleship lessons being conducted during this same time frame. These lessons are being completed by volunteers at IDF. Rev. Morgan is also utilizing approximately 100 volunteers from 46 different area churches.

#### **VI. MENTAL HEALTH JAIL DIVERSION PROJECT**

Mental health screening began at the Lancaster County Jail on November 2, 2003. Travis Parker is the project director. His staff consists of four mental health clinicians and two peer specialists. As of September 14, 2004, approximately 2,800 people entering the Lancaster County Jail have received some form of assessment to determine whether they are appropriate candidates for the diversion project. Through interviews and evaluations, 40 of the 2800 have been entered into the program. The project initially estimated 33 people per year would be diverted. At the current rate, they are now estimating 40-50 people for the grant's second year. This number is likely to push them beyond their capacity. Since the passing of LB103, the need is continually growing for such programs.

The project also states that they have enough unused grant funds, at this point, to extend the program into a fourth year. They have accomplished this by diverting people from our facility into a community that is funded by state or federal funds. The staff routinely checks warrants and have avoided client arrests by ensuring they pay their fines, complete community service, or appear for court hearings. This potentially decreases jail time or additional police contact with these individuals. Overall, the program has been successful.



## **VII. LCF UPDATES**

- A. Our airpark facility continues with the community service program/county road litter pick-up program with great success. Attachments are provided for the past four months.
- B. On September 2, 2004, the Jail Standards Board performed it's annual inspection and found no violations.
- C. The Bureau of Fire Prevention performed a fire safety inspection on Sept. 14, 2004 and also found no violations at the facility.
- D. Preliminary work continues for the installation of the emergency generator obtained from the former blood bank building.

## **VIII. ROAD CREW/IN-HOUSE PROJECTS (JUNE-AUGUST 2004)**

- A. Road crews have been busy with removal of trash, debris and overgrown shrubs around the building of the Lincoln Inter-Faith Council.
- B. They have moved the Veteran's Office from the Gold's Building into Trabert Hall.
- C. They helped with the Food Bank Drive for three days in July.
- D. It took them three weeks in July helping with the demolition of the Blood Bank building. They also rewired emergency exit signs and lights at the Blood Bank over a two week period.
- E. Crews also provided two separate moves for Adult Probation.
- F. Projects done at the Intake & Detention Facility included grinding the floors in the gym area preparing for the new pulastic flooring, data cable pulled for the second floor computer room, and cable installed in preparation for the new security cameras.
- G. Projects done at LCF have continued regarding the wiring of the new security cameras. They have also been wiring for the new window security in the dorm areas and the exterior doors of the facility. Repairs and texturing of the ceilings have been completed in the bathroom areas as well as other routine maintenance items.

**MINUTES  
LANCASTER COUNTY BOARD OF CORRECTIONS  
QUARTERLY MEETING  
COUNTY-CITY BUILDING  
ROOM 113  
THURSDAY, JUNE 24, 2004  
9 A.M.**

Commissioners Present: Bernie Heier, Chair  
Larry Hudkins  
Bob Workman  
Ray Stevens

Commissioners Absent: Deb Schorr, Vice Chair

Others Present: Mike Thurber, Corrections Director  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Ann Taylor, County Clerk's Office

Heier opened the Board of Corrections meeting at 9:14 a.m.

**AGENDA ITEM**

**1 POPULATION STATISTICS**

A. Population Comments

Mike Thurber, Corrections Director, said the Jail has experienced a 5% increase and the Lancaster Correctional Facility (LCF) has experienced a 6% decrease in population. Total book-ins are down, with an average of 785 per month.

B. Population Graphs

See agenda packet.

C. Corrections Monthly Status Report

See agenda packet.

**2 OTHER ITEMS**

A. Security Equipment

Thurber said Latta Technical Services will have security equipment retrofit plans completed by June 25, 2004. The Purchasing Department will make bid documents available and perspective vendors will have an on-site visit in July 21, 2004.

#### B. Contracts/Interlocal Agreement

Thurber gave an overview of the following contracts:

- ARAMARK (Food Service)
- Dental Services
- Medical Services
- City Interlocal Agreement (Housing of Prisoners)

#### C. Lancaster Correctional Facility (LCF) Community Service Project

Thurber reported receipt of a \$3,000 grant from the "Keep Lincoln and Lancaster County Beautiful" program.

#### D. State Criminal Alien Assistance Program (SCAAP)

Thurber said the Bureau of Justice Assistance (BJA) has announced that the Corrections Department will receive \$56,168 for holding of illegal aliens.

#### E. Medical Services

Thurber said Corrections has spent \$85,522 for outside medical services (hospitalization, labs, emergency room visits, x-rays, doctor appointments, etc.). He also reported in excess of \$217,000 in pharmaceutical costs.

### 3 NEW BUSINESS

#### A. "O" Street Building/ONAN Generator.

Thurber asked that the generator in the former Community Blood Bank Building be moved to the Airpark Facility.

Don Killeen, County Property Manager, appeared and said it would be a good use for the generator. He estimated costs at less than \$10,000 and said in-house electricians can do most of the electrical work.

**MOTION:** Hudkins moved and Workman seconded to approve relocation of the generator, in accordance with the Public Building Commission. Hudkins, Heier, Stevens and Workman voted aye. Motion carried.

**4 ADJOURNMENT**

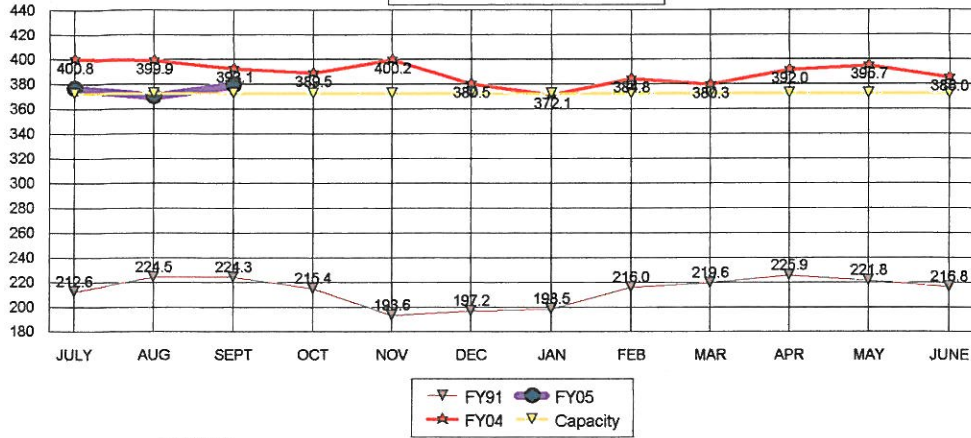
**MOTION:** Stevens moved and Workman seconded to adjourn the Board of Corrections Meeting at 9:47 a.m. Workman, Stevens, Heier and Hudkins voted aye. Motion carried.

*Bruce Medcalf*

Bruce Medcalf  
Lancaster County Clerk



**TOTAL POPULATIONS  
FY91, FY04, FY05**

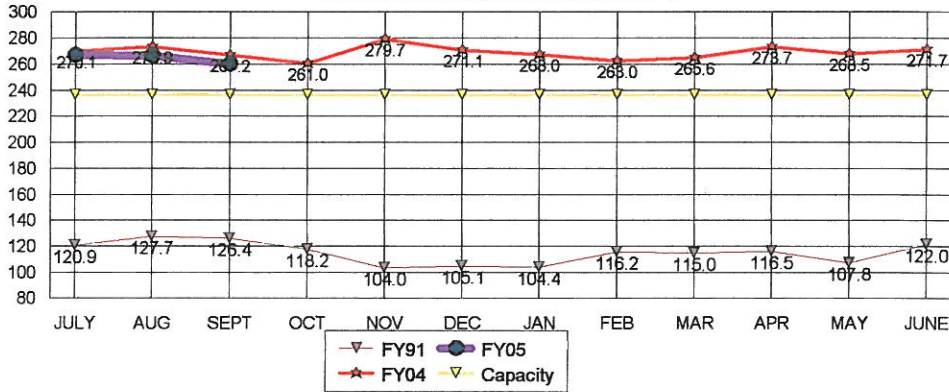


AVERAGES

FY05 TO DATE	375.7
FY04 SAME PERIOD	397.9
FY04 TO YR-END	389.6

-5.6%	Change in FY05 to date over same period last year
-3.6%	Change in FY05 to date over FY04 average to year-end

**JAIL-ONLY POPULATION  
FY91, FY04, FY05**

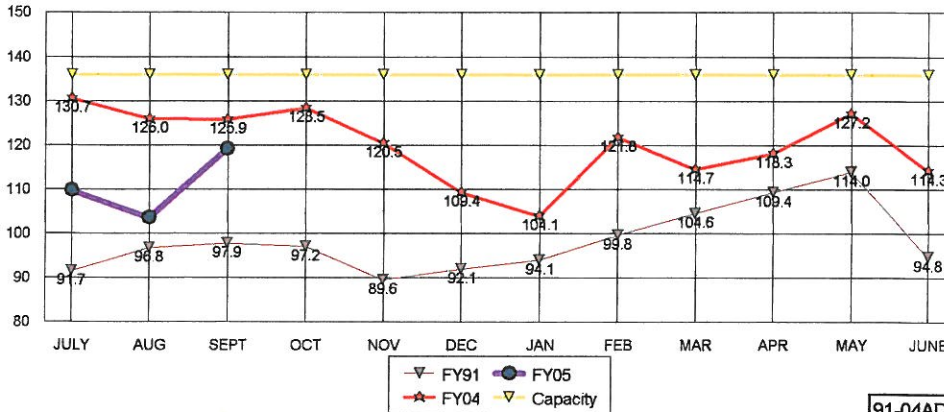


AVERAGES

FY05 TO DATE	264.8
FY04 SAME PERIOD	270.4
FY04 TO YR-END	269.5

-2.1%	Change in FY05 to date over same period last year
-1.7%	Change in FY05 to date over FY04 average to year-end

**LCF-ONLY POPULATION  
FY91, FY04, FY05**



AVERAGES

FY05 TO DATE	110.9
FY04 SAME PERIOD	127.5
FY04 TO YR-END	120.1

-13.0%	Change in FY05 to date over same period last year
-7.7%	Change in FY05 to date over FY04 average to year-end

91-04ADP

# memorandum from

Jane Voboril

September 14, 2004

To: Director Mike Thurber  
Supt. Terry Weber

Re: 2004 State Fair IDENT-A-KID BOOTH

cc: Angie Koziol

The numbers are in and are as follows:

## Number of Children Printed

There were a total of 1,342 children printed this year, as opposed to 1,700 last year. Although this is a little over a 20% decline, I still believe the event was a success. There were many comments by parents that their children had been printed already in previous years, and simply declined the opportunity to repeat the process.

**Saturday, August 23 .....Day TOTAL 317**

0900 - 1200.....75  
1200 - 1500.....125  
1500 - 1800.....117

**Sunday, August 24 .....Day TOTAL 181**

0900 - 1200.....56  
1200 - 1500.....75  
1500 - 1800.....50

**Monday, August 25 .....Day TOTAL 26**

0900 - 1200.....6  
1200 - 1500.....3  
1500 - 1800.....17

**Tuesday, August 26 .....Day TOTAL 41**

0900 - 1200..... 2  
1200 - 1500.....14  
1500 - 1800.....25

Wednesday, August 27 .....Day TOTAL 29

0900 - 1200.....00  
1200 - 1500.....16  
1500 - 1800.....13

Thursday, August 28 .....Day TOTAL 294

0900 - 1200.....151  
1200 - 1500.....100  
1500 - 1800.....43

Friday, August 29 .....Day TOTAL 47

0900 - 1200..... 8  
1200 - 1500.....14  
1500 - 1800.....25

Saturday, August 30 .....Day TOTAL 150

0900 - 1200.....40  
1200 - 1500..... 85  
1500 - 1800.....25

Sunday, August 31 .....Day TOTAL 141

0900 - 1200.....50  
1200 - 1500..... 50  
1500 - 1800..... 41

Monday, September 1 .....Day TOTAL 116

0900 - 1200.....29  
1200 - 1500..... 84  
1500 - 1800..... 3

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TOTAL for all days 1342

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### Staff Volunteering Hours

Judy Seibert - 6 hours  
Joan Thompson - 4 hours  
Ben Hughes - 3 hours  
Gina Larsen - 3 hours  
Kaela Howard - 3 hours  
Lana Opp - 3 hours  
Candace Jorgensen - 3 hours  
Steve Smith - 3 hours  
Jeff Payne - 3 hours

Meredith Piskorski - 3 hours  
J.D. Gragg - 3 hours  
Tom Korecky - 3 hours  
Don Foster - 3 hours  
Gerald Hauder - 3 hours  
Don Brandt - 6 hours  
Damian Rangel - 3 hours  
Joyce Dorn - 3 hours

### Staff Helping During Their Normal Work Hours

Meredith Piskorski - fingerprinting  
Ryan Luttringer - set up / take down  
Brad Johnson - set up / take down

Jeremy Joel - fingerprinting  
Adam Powers - set up/take down  
Don Brandt - set up / take down

### Lieutenants

Brad Johnson - 1 shift  
Joe Anderson - 1 shift  
Dave Caulfield - 1 shift  
Virginia Prey - 1 shift

Barry Heinbigner - 1 shift  
Ken Prey - 1 shift  
Rick Gray - 1 shift  
Jane Voboril - 2 shifts



## CMHC JAIL DIVERSION EXPENDITURE SAVINGS

**For reporting period 11-1-03-8-31-04**

A minus indicates the person did not complete community service and an asterisk indicates the person is still in the process of completing their community service hours. All other clients have completed their community service.

	Length of potential sentence	Fine and court cost amount	Days in jail saved	Community service hrs.
	4 days	\$214	Potential-2	12 of 22 -
	1-2 days	\$91	1-2 days	9
	3 days	\$163	3 days	18
	8 days	\$425	8 days	42.5 *
	2-3 days	\$151.50	2-3 days	15
	3 days	\$183	3 days	20
	6 days	\$350	6 days	35
	1-2 days	\$100	1-2 days	10
	1-2 days	\$100	1-2 days	10
	2-3 days	\$200	2-3 days	20
	8 days	\$500	8 days	50
	2-3 days	\$200	2-3 days	20
	10 days	\$600	10 days	60
	1 day	\$43	1 day	5
	3 days	\$150	3 days	15 *
	2 days	\$130	2 days	13 *
<b>TOTALS</b>	63 days	\$3,600.5	63 days	354.5 when completed

**LCF COMMUNITY SERVICE PROGRAM**  
**COUNTY ROAD LITTER PICK-UP**  
**June, 2004**

**NUMBER OF COUNTY ROAD CLEAN-UP TRIPS: 8**

**TOTAL INMATE HOURS WORKED: 171**

**TOTAL STAFF HOURS WORKED: 62**

**ROAD DISTANCE CLEARED OF LITTER: 45 miles**

**BAGS OF LITTER REMOVED: 50**

**VEHICLE MILES: 454**

**LOCATIONS:**

Wittstruck Rd from SW 140<sup>th</sup> to SW 72<sup>nd</sup>

Van Dorn & N 112<sup>th</sup> & Co Line Rd - N 190<sup>th</sup>

Fletcher Ave from N 84<sup>th</sup> to N 148<sup>th</sup>

W Bluff Rd from NW 140<sup>th</sup> to NW 56<sup>th</sup>

W Waverly Rd fro NW 140<sup>th</sup> to NW 84<sup>th</sup>

SW 114<sup>th</sup> & Yankee Hill Rd

NW 84<sup>th</sup> & W McElvie Rd

Branched Oak Rd from N 14<sup>th</sup> to NW 56<sup>th</sup>

# **LCF COMMUNITY SERVICE PROGRAM**

## **COUNTY ROAD LITTER PICK-UP**

### **July/August\*, 2004**

**NUMBER OF COUNTY ROAD CLEAN-UP TRIPS: 10**

**TOTAL INMATE HOURS WORKED: 210**

**TOTAL STAFF HOURS WORKED: 89**

**ROAD DISTANCE CLEARED OF LITTER: 80 miles**

**BAGS OF LITTER REMOVED: 92 (and 15 tires)**

**VEHICLE MILES: 642**

#### **LOCATIONS:**

SW 56<sup>th</sup> & Van Dorn to SW 56<sup>th</sup> & Rokeby Rd  
W Superior from NW 105<sup>th</sup> to NW 98<sup>th</sup>  
98<sup>th</sup> & W Adams to W Superior  
W. Holdredge from 98<sup>th</sup> & W Adams  
Holdredge from NW 112<sup>th</sup> to 98<sup>th</sup>  
W Davey Rd to W Rock Creek Rd  
NW 56<sup>th</sup> from W Davey Rd from NW 40<sup>th</sup> to NW 12<sup>th</sup>  
West Branched Oak Rd from NW 12<sup>th</sup> to NW 56<sup>th</sup>  
NW 40<sup>th</sup> from W Rock Creek Rd to W Branched Oak Rd  
W Princeton Rd from SW 100<sup>th</sup> to SW 72<sup>nd</sup>  
W Princeton Rd from SW 42<sup>nd</sup> to SW 2<sup>nd</sup>  
SW 42<sup>nd</sup> from W Princeton Rd to W Olive Creek Rd  
Bluff Rd from N 27<sup>th</sup> to N 56<sup>th</sup>  
N 27<sup>th</sup> from McKelvie Rd to Davey Rd  
126<sup>th</sup> from W Alvo Rd to W Raymond Rd  
NW 98<sup>th</sup> St from W Raymond Rd to W Waverly Rd  
W Waverly Rd from NW 104<sup>th</sup> to NW 84<sup>th</sup>  
Olive Creek Rd from S 12<sup>th</sup> to S 68<sup>th</sup>  
S 38<sup>th</sup> from Gage Rd to Panama Rd  
w Agnew Rd from NW 140<sup>th</sup> to NW 84<sup>th</sup>  
NW 84<sup>th</sup> from W Ashland Rd to W Davey Rd  
112<sup>th</sup> from W "O" St to W Denton St  
W Pioneers Blvd from 140<sup>th</sup> to 112<sup>th</sup>  
126<sup>th</sup> from W Pioneers Blvd to W Denton Rd  
W Panama Rd from S 96<sup>th</sup> to 155<sup>th</sup>  
Stagecoach Rd from S 96<sup>th</sup> to 155<sup>th</sup>  
S 134<sup>th</sup> from Stagecoach Rd to Martell rd

*\*Only 2 trips were made in July due to a combination of weather problems and staffing*

**LANCASTER COUNTY CORRECTIONS DEPARTMENT**

# **LCF COMMUNITY SERVICE PROGRAM**

## **COUNTY ROAD LITTER PICK-UP**

### **September, 2004**

**NUMBER OF COUNTY ROAD CLEAN-UP TRIPS: 13**

**TOTAL INMATE HOURS WORKED: 319**

**TOTAL STAFF HOURS WORKED: 104.5**

**ROAD DISTANCE CLEARED OF LITTER: 109 miles**

**BAGS OF LITTER REMOVED: 110 (and 30 tires)**

**VEHICLE MILES: 1033**

#### **LOCATIONS:**

W. A St - SW 56<sup>th</sup> to SW 126<sup>th</sup>  
SW 128<sup>th</sup> - W Hallam Rd to W Martell Rd  
NW 40<sup>th</sup> - W Davey Rd to W Ashland Rd  
W Rokeby Rd - SW 12<sup>th</sup> to SW 70<sup>th</sup>  
W Saltillo Rd - SW 27<sup>th</sup> to SW 70<sup>th</sup>  
NW 70<sup>th</sup> - W McKelvie Rd to W Rock Creek Rd  
SW 56<sup>th</sup> - W Van Dorn to W Saltillo  
W Wittstruck Rd - SW 72<sup>nd</sup> to 142<sup>nd</sup>  
S 120<sup>th</sup> - Saltillo Rd to Panama Rd  
Hickman Rd - S 120<sup>th</sup> - 148<sup>th</sup>  
W Branched Oak Rd - NW 12<sup>th</sup> to N 27<sup>th</sup>  
W 1<sup>st</sup> St - W Branched Oak Rd to W McKelvie Rd  
W Davey Rd - NW 12<sup>th</sup> to N 14<sup>th</sup>  
W Panama Rd - S 12<sup>th</sup> to SW 100<sup>th</sup>  
W Bluff Rd - NW 140<sup>th</sup> to NW 56<sup>th</sup>  
W Waverly Rd - NW 84<sup>th</sup> to NW 56<sup>th</sup>  
NW 84<sup>th</sup> - W Waverly Rd to W Bluffs Rd  
W Pella Rd - SW 2<sup>nd</sup> to SW 72<sup>nd</sup>  
W Olive Creek Rd - SW 86<sup>th</sup> to SW 42<sup>nd</sup>  
W Princeton Rd - SW 72<sup>nd</sup> to SW 42<sup>nd</sup>  
W Rock Creek Rd - NW 12<sup>th</sup> to NW 98<sup>th</sup>  
NW 12<sup>th</sup> - W Rock Creek Rd to W Little Salt Rd  
NW 98<sup>th</sup> - W Davey Rd to W Agnew Rd  
W McKelvie Rd - NW 56<sup>th</sup> to N 14<sup>th</sup>  
W Bluff Rd - N 1<sup>st</sup> to N 14<sup>th</sup>

**LANCASTER COUNTY CORRECTIONS DEPARTMENT**

# Fines Collected January 1 - August 31, 2004

<u>Month</u>	<u>Bookings</u>	<u>Dockets</u>	<u>FTCs</u>	<u>Total fines Collected</u>	<u>% of Total Fines Collected as FTCs</u>
January	34	39	\$7,139.00	\$18,957.37	38%
February	49	52	\$10,888.50	\$22,354.07	49%
March	59	62	\$10,731.05	\$22,396.14	48%
April	55	66	\$13,768.00	\$27,574.77	50%
May	41	42	\$9,723.00	\$19,330.65	50%
June	40	46	\$8,724.00	\$20,086.82	43%
July	37	42	\$7,644.50	\$20,894.73	37%
August	29	31	\$5,799.50	\$15,104.36	38%
			\$74,417.55	\$166,698.91	45%
					: Totals

<u>Month</u>	<u>Total Collected</u>	<u>Collected as FTCs</u>	<u>Collected via Judges' Order</u>	<u>Collected via Bond Refunds</u>	<u>Collected by Inmate Request</u>
January	\$18,957.37	\$7,139.00	\$898.00	\$664.75	\$10,255.62
February	\$22,354.07	\$10,888.50	\$4,767.00	\$3,052.50	\$3,646.07
March	\$22,396.14	\$10,731.05	\$2,307.00	\$3,218.50	\$6,139.59
April	\$27,574.77	\$13,768.00	\$1,425.70	\$1,172.00	\$11,209.07
May	\$19,330.65	\$9,723.00	\$1,647.50	\$509.92	\$7,450.23
June	\$20,086.82	\$8,724.00	\$983.97	\$675.00	\$9,703.85
July	\$20,894.73	\$7,644.50	\$2,275.50	\$837.00	\$10,137.73
August	\$15,104.36	\$5,799.50	\$1,160.50	\$51.50	\$8,092.86
	\$166,698.91	\$74,417.55	\$15,465.17	\$10,181.17	\$66,635.02
					: Totals

Records requests judges' orders from County Court.  
 Records requests that County Court apply bond refunds toward fines.



**LANCASTER COUNTY CORRECTIONS DEPARTMENT  
MONTHLY STATUS REPORT**

**CALENDAR YEAR 2004**

2004

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	AVERAGE TO DATE	TOTAL TO DATE
<b>INTAKE &amp; DETENTION FACILITY</b>											
Average Daily Population	268.0	263.0	265.6	273.7	268.5	271.7	267.1	266.9	260.3	267	N/A
High for Month	296	287	289	288	284	300	287	287	277	288	N/A
Low for Month	254	240	256	257	250	249	252	252	245	251	N/A
Total Number of Bookings	805	756	834	818	767	848	825	777	823	806	7,253
New Bookings	208	227	232	211	221	220	239	220	234	224	2,012
Felony Arrests	99	116	141	155	113	147	141	161	123	133	1,196
Misdemeanor Arrests	493	458	581	463	458	611	492	496	533	509	4,585
Domestic Violence Arrests	27	26	28	24	37	23	28	28	32	28	253
DWI Arrests	96	94	87	87	72	75	90	80	81	85	762
Felons Sentenced	6	5	3	10	5	6	8	11	9	7	63
Misdemeanants Sentenced	107	82	109	99	89	89	84	86	89	93	834
Held for Other Jurisdictions	61	61	73	66	49	71	65	57	69	64	572
Total Conditionally Released	265	279	322	270	241	310	282	296	297	285	2,562
Percent Conditionally Released	34.60%	38.64%	35.50%	34.05%	33.75%	33.55%	35.70%	36.50%	36.09%	35%	N/A
Pre-Arrestment Releases	191	196	214	175	166	218	199	217	214	199	1,790
Court Disposition Releases	66	83	108	95	75	92	83	79	83	85	764
Total of Individuals Lodged	501	443	585	523	473	614	508	515	526		4,688
<b>LANCASTER CORRECTIONAL FACILITY</b>											
Average Daily Population	104.1	121.8	114.7	118.3	127.2	114.3	109.8	103.7	119.2	115	N/A
High for Month	126	135	132	129	138	132	121	121	132	130	N/A
Low for Month	81	112	102	107	119	93	90	93	112	101	N/A
Estimated Value of Inmate Labor @ \$	\$1,978	\$2,405	\$2,457	\$3,677	\$3,178	\$3,554	\$4,218	\$3,461	\$4,326	\$3,250	\$29,254
<b>MEDICAL/MENTAL HEALTH SERVICES</b>											
Referred to Jail Physician	55	55	62	71	60					61	303
Referred to Mental Health/LRC	12	4	4	12	6	5	4	5	5	6	57
Transferred to Emergency Room	3	5	3	3	2					3	16



# LANCASTER COUNTY BOARD OF COMMISSIONERS

COUNTY-CITY BUILDING  
555 South 10th Street, Room 110  
Lincoln, Nebraska 68508  
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## COMMISSIONERS

Bernie Heier  
Larry Hudkins  
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July 10, 2003

Ms. Deborah Gilg  
Nebraska Jail Standards Board  
301 Centennial Mall South  
P.O. Box 94946  
Lincoln, NE 68509-4946

Re: Corrective Action

Dear Ms. Gilg:

On October 24, 2002, the Lancaster County Intake and Detention Facility was found out of compliance with four Nebraska Minimum Jail Standards under Chapter 15. The noncompliance areas are related to inmate housing requirements, including access to showers, minimum square footage, equipment in cells and dormitory requirements. The facility failed to meet the standards because the rated capacity of 237 inmates had been exceeded at times during the previous year.

In response to increasing inmate population demands that impact both of Lancaster County's detention facilities, the Lancaster County Board and the Corrections Department have engaged in planning efforts and policy changes that are explained below. The board is presenting this material for consideration as a corrective action plan as required by Neb. Rev. Stat. § 83-4,132.

## **Needs Assessment and Master Plan**

In November, 2000, Lancaster County contracted with Voorhis/Robertson Justice Services to develop a corrections needs assessment and master plan. This project was designed to... *"provide Lancaster County with immediate recommendations for the reduction of the inmate population and to serve as a guide for future decisions regarding inmate population management, as well as facility, staffing, and program needs."* After a year of studying the local criminal justice system and receiving input from system stakeholders, the consultant's report and recommendations were delivered in December, 2001. The report included specific recommendations for the local criminal justice system, alternatives to incarceration, and changes in operations and facilities of the corrections department.

## **Consultant to Initiate Plan**

After reviewing the Voorhis/Robertson report and recommendations, the Lancaster County Board contracted with Warren F. Cook and Associates LLC, a criminal justice consulting firm, to develop strategies to implement the plan. After meeting with local officials on several occasions, Mr. Cook issued a "Program Plan Report", in January, 2003. This document recommended that a "Client Resource Center" be established that would offer programs and refer people to programs as part of an alternatives to incarceration effort. Services and programs recommended for this center include:



- Intake identification, screening assessment and client plan development;
- Day reporting - drug/alcohol screening, checking daily agenda & court dates;
- Court appearance reminder phone calls/contacts;
- Home confinement - electronic monitoring;
- Crisis center and community health referrals;
- Off site program referral;
- Job, school and residential field checks;
- Community service and work crew assignment;
- Case manager activities;
- An in-house resource center.

### **Alternatives to Incarceration Program Director**

The Lancaster County Board has recently hired a director to develop an Alternatives to Incarceration Program as recommended in Mr. Cook's report. Implementation of the program should begin in fiscal year 2003-04.

### **Budgeting for Pre-architectural Programming**

The Lancaster County Board is currently entertaining a proposed budget that includes funding for pre-architectural planning for expansion construction as recommended by the Voorhis/Robertson report. This could include construction of a new booking area, special management housing, intake housing and expanded workspace for staff.

### **Steering Committee**

The Board has authorized Corrections Director Michael Thurber to organize a steering committee to help guide decisions regarding future planning and construction to meet corrections needs.

### **US Marshal Contract**

A twelve-12 year contract with the U.S. Marshal's Service has recently expired. The contract required Lancaster County to guarantee 17 beds for their inmates. The contract has not been renewed, making the majority of the beds available for county inmates.

### **Pretrial Inmates**

The corrections department has taken some steps to manage the pretrial inmate population. Some pretrial misdemeanants are now being housed at LCF, a facility previously used only to house sentenced inmates. Additionally, corrections staff are monitoring the progress and status of all pre-trial misdemeanants to help insure that they have court dates set as soon as possible.

### **Payment of Fines**

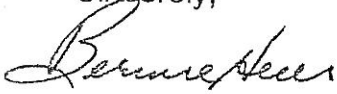
With the cooperation of the local judges, inmates with funds on their accounts are being required to pay court fines and costs. Approximately 5% of the population could be attributed to inmates "sitting out fines" in the past. Reducing this option should provide a 2-3% population decrease.

The combination of these efforts should reduce the population of the Intake and Detention Facility during the next six months. The Alternatives to Incarceration Program will be functioning on a limited basis within the next 60 days. This, combined with availability of beds formerly reserved for the U.S. Marshal, should provide significant short term relief and bring the facility back in

compliance with the standards. The pre-architectural planning efforts and use of a steering committee are intended to find solutions to existing physical plant limitations that the County Board can use to guide decisions in the future.

We intend to further explore the correct avenues that will bring our adult detention facility into compliance with the Nebraska Jail Standards. If you need any further assistance regarding our plan please do not hesitate to contact the County Board Office.

Sincerely,



Bernie Heier  
Chairman of the Board  
Lancaster County Commissioners



Mike Johanns  
Governor

September 13, 2004

Mike Thurber, Administrator  
Lancaster County Intake and Detention  
605 South 10th  
Lincoln, NE 68508

Dear Mr. Thurber,

On August 31, 2004, Dan Evans, Criminal Justice Field Representative for the Nebraska Commission on Law Enforcement and Criminal Justice, conducted an annual evaluation of the Lancaster County Intake and Detention Center to determine its compliance with the Nebraska Minimum Jail Standards.

The following is a summary of the areas of non-compliance with the Standards:

### Chapter 1 - Definitions and Purview

**1-002.03G Temporary Holding Cell.** A room or secure area designed for the temporary confinement of inmates for less than eight (8) hours, prior to housing assignment or awaiting transfer or release.

### Chapter 15 - New Facility Design and Construction

**15-006.19 Shower Facilities.** Each housing unit shall provide access to at least one (1) shower for each twelve (12) inmates or fraction thereof. Showers shall provide hot and cold or tempered running water.

**15-008.03 Multiple occupancy cells** shall provide at least forty-five (45) square feet of floor space per inmate at the cells' rated capacity and shall be equipped with at least a bunk, storage shelf or compartment, and clothes hook for each inmate at the cells rated capacity. A toilet, wash basin with hot and cold running water, drinking fountain, mirror, table, and seating shall also be provided.

# STATE OF NEBRASKA

## JAIL STANDARDS INSPECTION REPORT

NEBRASKA COMMISSION ON LAW ENFORCEMENT AND CRIMINAL JUSTICE  
JAIL STANDARDS DIVISION

**Facility Name:** Lancaster County Intake and Detention Facility

**Address:** 605 South 10<sup>th</sup> Street, Lincoln, Nebraska 68508

**Type of Facility:** Type III      **Facility Administrator:** Mike Thurber, Corrections Admin.  
Terry Weber, Jail Administrator

**Date of Inspection:** 08/31/2004      **Inspected by:** Daniel Evans

Year facility was built: 1991      Any remodeling/construction since last inspection? No  
If yes, briefly describe:

HOUSING:	Male	Female		
Single occupancy cells:	159	16	Holding cells:	4 multiple, 2 single
Multiple occupancy beds:	48	14	Detoxification cells:	2
Dormitory beds:	0	0	Segregation cells:	4
Work release beds:	0	0	Special purpose cells:	1
<b>Total number of beds:</b>	<b>237</b>			

**DATA SINCE LAST INSPECTION:**      **Statistics Year:** 2003/04 fiscal year

Suicides:	0	Average daily population:	268
Suicide attempts:	1	Average length of stay:	11.7 days
Facility fires:	0	Longest stay:	365 days
Inmate assaults on staff:	13	Total held:	9516
Escapes:	0		
Escape attempts:	0		

Does the facility hold for other jurisdictions? No  
If yes, Who? The facility will hold for other jurisdictions as necessary but not according to existing contracts

**FACILITY PERSONEL:**

	Male	Female	<b>Other administrative, program, or support staff:</b>	
Full-time officers:	39	16	Title: Administrative and management staff	Number: 24
Part-time officers:	15	8	Administrative support	8
Officers working < 200 hrs/year:	0	0	Medical	3
			On-call corrections officers	24
<b>Total number of staff employed in the facility:</b>	<b>114</b>			

Notes:

<u>FTE</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>HIRE DATE</u>	<u>OTHER DATE/ACTION</u>
55	Corrections Officer	Acklie, Stacy	03/19/98	
		Anderson, Chad	10/14/99	
		Bachman, Maria	08/12/02	
		Beall, Kathleen	12/23/99	
		Burpee, Chad	10/26/00	
		Bustamante, Jaime	12/01/03	
		Bykerk, Scott	08/10/00	
		Ceballos, Ruben	11/12/02	
		Christophe, Deion	06/24/04	07/07/03 (On-call)
		Dorn, Joyce	05/21/98	
		Downing, Christine	10/03/02	
		Eisenmann, Scott	12/01/03	
		Fazi, Rodney	10/26/00	
		Foster, Donald	11/28/00	
		Fox, Richard	08/12/02	
		Frazier, Nicholas	09/09/03	
		Goodman, Daniel	08/28/97	
		Goracke, Bill	02/27/04	
		Gragg, Justin	09/16/02	
		Groth, Nicholas	07/12/04	
		Hansen, Brian	09/09/03	
		Hatfield, Michael	01/18/01	
		Hauder, Gerald	03/01/01	
		Henry, David	03/09/98	
		Hogan, Michael	02/27/04	
		Hollcroft, Richard	12/28/95	
		Howard, Kaela	10/16/00	
		Hughes, Benjamin	08/12/02	
		Hutsell, Eric	11/27/00	
		Jorgensen, Candace	08/21/00	
		Kemper, Lynn	12/18/00	
		Landegren, Marvin	03/06/00	
		Larsen, Regina	03/01/01	
		Luttringer, Ryan	10/26/00	
		Lybarger, Jeremy	07/22/02	
		Marreel, Dave	01/22/98	
		Meredith, David	07/14/97	10/16/97 (trans Att)
		Meyer, Greg	09/06/89	06/15/89 (On-call)
		Neemann, Amy	04/01/04	
		Norrie, Jennifer	08/09/04	
		Opp, Lana	10/22/98	
		Powers, Adam	10/01/01	
		Rangel, Damian	09/12/91	
		Runge, Jason	11/27/00	
		Savelkoul, Michelle	06/17/02	
		Schadegg, Christine	08/10/00	
		Schnakenberg, Tara	11/01/01	
		Shaw, Georgetta	06/18/84	
		Smith, Roger	04/20/00	
		Smith, Steve	06/05/89	04/17/89 (On-call)
		Styskal, Todd	12/12/02	
		Vincentini, Matt	05/16/02	09/26/01 (On-call)
		Waddel, Tami	05/13/96	
		Waters, Scott	07/06/99	
		Weerasinghe, Susantha	08/07/03	

23 ON-CALL CORRECTIONAL OFFICERS (ORG 6100)

<u>EMPLOYEE</u>	<u>HIRE DATE</u>
Barnes, Carmen	07/12/04
Brady, Ryan	04/13/04
Bussey, Nicholas	12/01/03
Cleveland, Brian	11/02/01
Conradt, Nolan	03/08/04
Faiferlick, Jessica	02/02/01
Greiner, Thaddeus	03/08/04
Hoffman, Julie	06/16/03
Holm, Lynn	01/28/03
Koch, Ladena	06/04/03
Lamb, Kyle	03/08/04
Loch, Jason	05/18/04
Masten, Bradley	08/09/04
Reding, Joseph	04/24/03
Robinson, Ward	08/07/00
Robitaille, Nels	12/13/93
Rohrbough, Diane	07/14/03
Schell, Curtis	04/12/01
Siemer, Michael	03/25/00
Soldo, Igor	08/26/03
Sparks, Paula	06/26/03
Stemley, Cornel	10/02/03
Urbanski, Lacinda	05/11/04

# Nebraska Jail Standards

## Adult Facility Inspection Report

Standard	Compliance Status			Comments
	In	Out	N/A	
15-006.19 Each housing unit provides access to at least 1 shower for every 12 inmates or fraction thereof. Showers provide hot and cold or tempered running water.		X		Currently, one gymnasium is used for inmate housing and is not equipped with a shower.
15-006.20 Inmate's rights to privacy from unauthorized or degrading observation is protected without compromising the security and control of the facility.	X			
15-006.21 Light, soft-toned washable paint is predominantly used for untiled walls and metal work.	X			
15-006.22 All locks and detention hardware have the proper security value for the areas in which they are used. Padlocks are not used in the place of a security lock on any door or window.	X			
<b>HOLDING FACILITIES</b>			X	
15-007-7.03 All cells are designed for single occupancy and provide at least 50 square feet of floor space. The cells have a minimum width of at least 6 feet and a minimum floor to ceiling height of 8 feet. The cells are equipped with at least a bunk, toilet, wash basin with hot and cold running water, drinking fountain and a mirror.				
<b>DETENTION FACILITIES</b>	X			
15-008.02 Single occupancy cells provide at least 60 square feet of floor space and are equipped with at least a toilet, mirror, wash basin with hot and cold running water, drinking fountain, table, seating, storage shelf of compartment, clothes hooks and a bunk.				
15-008.03 Multiple occupancy cells provide at least 45 square feet of floor space per inmate at the cells' rated capacity and are equipped with at least a bunk, storage shelf or compartment, and clothes hook for each inmate. A toilet, washbasin with hot and cold running water, drinking fountain, mirror, table, and seating are also provided.		X		When the facility houses inmates in excess of the approved rated capacity, inmates are housed in cells designed for single occupancy that do not have the required square feet and cell components.
15-008.04-008.04B Dayroom space which provides a minimum of 35 square feet of floor space per inmate, exclusive of a 3 foot circulation area in front of cell door openings, is available adjacent to all single and multiple housing cells. Day rooms are quipped with showers and tables and seating sufficient for all inmates. If inmates do not have continuous access to their cells, day rooms are also equipped with a toilet and a wash basin with hot and cold running water.	X			

**ADDITIONAL COMMENTS**

This facility is currently housing inmates in excess of the approved rated capacity and has been out of compliance with Chapter 15 construction standards since October, 2002. The facility has an approved rated capacity of 237 and was housing 265 inmates on the day of this inspection. To accommodate the crowding, gymnasiums have been converted to dormitories and single cells are often used to house two inmates although these areas lack the adequate space and the required housing unit components. Furthermore, the gymnasiums should be available to provide indoor/outdoor exercise space for the inmate population, according to the approved design and construction of the facility.

In the last two years, a number of steps have been taken by the Corrections Department to manage the inmate population which appears to have had a more measurable effect on the population housed at the LCF facility. The County's Community Corrections staff, has implemented strategies recommended by consultants to reduce the inmate population, however a significant impact does not appear to have been achieved to this point. In 2002 the average daily population was 250, in 2003 it was 266 and in 2004 the average daily population is 268. Until the population housed in this facility is 237 or less, it will not meet the requirements of the standards related to inmate housing.

Daniel Evans  
SIGNATURE

9/13/04  
DATE