

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
DEPARTMENT BUDGET MEETING
TUESDAY, MAY 8, 2018
COUNTY-CITY BUILDING – BILL LUXFORD STUDIO (ROOM 113)
9:30 A.M. OR IMMEDIATELY FOLLOWING THE BOARD OF COMMISSINERS MEETING

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 3, 2018.

Commissioners present: Todd Wiltgen, Chair; Roma Amundson, Bill Avery and Deb Schorr

Commissioners absent: Jennifer Brinkman, Vice Chair

Others present: Dennis Meyer, Budget & Fiscal Officer; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Nicole Barrett, County Clerk's Office

The Chair noted the location of the Open Meetings Act and opened the meeting at 9:40 a.m.

1) COUNTY ENGINEER (703, 21, 22)

Dennis Meyer, Budget & Fiscal Officer, summarized the topics of today's meeting as addressing the General Fund (703), the Bridge and Road Fund (21), and the Highway Allocation Fund (22). Pam Dingman, County Engineer, presented her Budget Request 2019 (Exhibit A) to the Board. She made the Board aware that the County is still waiting for \$440,149 in Federal Emergency Management Agency (FEMA) reimbursement primarily for the repair of the county roads in the south portion of the county and Bridge E-117 damaged in the 2015 floods.

Dingman explained the difference between the One and Six Year Plan versus a Strategic Capital Improvement and Maintenance Plan, the former being a state statutory requirement and the latter allowing for better planning moving forward.

In regards to the Culvert Replacement Program, Dingman noted there are approximately 6900 culverts countywide with about 1800 being driveway culverts. Landowners pay to install the first driveway culvert and the County pays to replace it as it deteriorates. In the future, there will likely be a need to replace more of the driveway culverts and Dingman suggested that the County may need to look at what the policy is going forward. The proposed culverts to be replaced in next year's budget are the worst in the county. Dingman reminded the Board that her department spent two years developing a database of all the culverts in the county, which is continuing to be refined. This past year they reinspected about 20% of the culverts and have established a rotation for this process. The three types of culvert construction are contractor culverts which are bid out completely, county culverts which are more minor and repaired by the County, and drop pipes which are ditch pipes adjacent to the bridges. There is an erosion problem around the drop pipes and Dingman opined that if the County were to fix them in a number of locations it could help with some of the erosion problems around the bridges.

Dingman explained the design engineering projects in her proposed budget at the following locations: S 68th Street (Hickman to Roca Road), N 98th Street (Holdrege Street to Adams Street), S 98th Street (A Street to O Street), N 14th Structures (F-78, F-82, F-86), N-114 (SW 91st Street), Saltillo Road (27th Street to 68th Street), and Y-181 (Princeton Road). She informed the Board that she wants to change the County's focus on bridges based on the current financial situation and concentrate on bridges and culverts that are along paved routes. She also pointed out that Bridge Y-181 was in the Nebraska Emergency Management Agency (NEMA) Grant Program, but has been taken out because it doesn't meet the NEMA standard for cost-benefit analysis. Dingman would like to modify it from a cut-limestone bridge to a box culvert.

Continuing with her presentation, Dingman outlined the annual review of traffic counts noting that her department begins considering pavement when a road reaches 300 cars per day. Currently there are 28 miles of county roads meeting this criterion and six miles with over 400 cars per day. These roads can be identified on the maps included in Exhibit A. Of the 28 miles of county roads in need of paving, Dingman is proposing the following: S 98th Street (Old Cheney Road to Van Dorn Street) – 2 miles, SW 14th Street (Hwy 33 to Bennet Road) – 2 miles, and 162nd Street (Hwy 6 to Davey Road) – first 4 of the 8 miles needed ending just past Bridge H-207 which is the last crossing of Salt Creek. Commissioner Todd Wiltgen, Chair, asked what happened to S 98th Street from A Street to Van Dorn Street. Dingman responded that to date she has not been able to resolve the issue with the City of Lincoln. She said the City requested that the County shift the pavement section 10 feet off of the center line which caused the need to extend drainage structures and resulted in a lot of clear zone problems in the design. In addition, the Parks Department requested the improvement of the MoPac Trail crossing at 98th Street and due to these issues it was rendered impossible to do so this year.

Dingman continued her presentation discussing the proposed overlays on Adams Street (Stevens Creek to Lincoln city limits), NW 112th Street (W Raymond Rd to Malcom city limits), S 14th Street (Saltillo Road to Yankee Hill Road), S 82nd Street (Panama Road to Hickman Road), S 148th Street (O Street to Pioneers Boulevard), S 148th Street (Rokeby Road to Pioneers Boulevard), SW 12th Street (W Rokeby Road to 12000 SW 12th Street), and SW 114th Street (W Sprague Road to Kramer city limits). This represents 19 of the 70 miles of overlay needed in the county. In addition to overlay, Dingman and Larry Legg, Roadway Design Engineer, are discussing efficient options for these roads such as chip sealing and other sealing operations available with the recently purchased equipment.

Dingman suggested that there may be a need for a separate budget number in the Capital Improvement Plan (CIP) for Subdivision Maintenance, as well as creating a protocol for snow removal in the subdivisions to save future money. In response to Wiltgen's question, Dingman stated the Infrastructure Task Force has not yet addressed snow removal but that it will be a future best practice discussion. Dingman explained that the City of Lincoln's protocol is to only plow residential areas if there is four inches of snow, whereas the County plows subdivisions with much less accumulation based on conditions.

In regards to new bridges, Dingman focused on Bridge C-91 updating the Board on previous discussions and announcing that after four years all environmental permits are now in place. Chad Packard, Bridge Engineer, confirmed that the sufficiency rating is 27 on a 100-point scale. Despite Dingman and Packard notifying the State Department of Roads of this rating, it is currently being used by the State as a detour route. The money for the new bridge is currently in the Sinking Fund. Dingman would like to bid the job in July which is prior to the approval of the 2018-19 Budget.

She continued with discussions of Bridge Maintenance, Bridge Needs, Right of Way, Facilities and Shop Maintenance, New Vehicles and New Equipment, as well as Previous Construction Encumbrances. Dingman noted that the 2015 flooding heavily damaged Bridge O-37, aka, The Neuberger Bridge, along Old Cheney Road between 14th Street and Highway 77. Nuances are currently being worked out on the interlocal agreement for the channel stabilization of Bridge O-37 between the City of Lincoln Wastewater System, Lower Platte South Natural Resources District (NRD), the City of Lincoln Stormwater Department and the County. It will be forwarded to the Board once it is finalized. Dingman noted that Packard has included all 20 bridges with a sufficiency rating less than 50 in the current One and Six-Year Plan.

Dingman followed her presentation with a discussion of the Lancaster County Employee Information 2018-19 Budget (Exhibit B) and Lancaster County Engineering FY 19 (Exhibit C), as well as The Expenditures by Business Unit with Encumbrances Documents for Funds 703, 21 and 22 (see Agenda Packet). She pointed out the request includes two additional full-time equivalent (FTE) employees, an Engineering Chief of Staff and a Technician II experienced with surveying and geographic information system (GIS). Job descriptions are still in development and their anticipated hire is midway through the 2018-19 fiscal year; therefore, they are budgeted half cost each. Dingman reminded the Board that the Department has been reduced by 13 FTEs since she became County Engineer. The new positions are part of her effort to transition to a modern engineer workforce.

Dingman brought to the Board's attention an additional request in the Bridge and Special Road Program totaling \$2.25 million, currently held in Sinking Funds, for Bridge C-91 (\$1.5M) and the start of the engineering for Saltillo Road (estimated at \$750K). In the South Beltway Program Agreement, the Department of Transportation has asked the County to agree to set aside money for its share of the costs for Saltillo Road in advance. The County currently has approximately \$1.4M in the Highway Buy-Back Line and gets close to \$300K/year. Therefore, after next year's allocation the funding will be set aside for today's estimated costs. Dingman would surmise that with construction inflation at 5%, additional funds will be needed. Meyer received confirmation from Dingman that the \$750K for Saltillo Road will come out of Highway Buy-Back.

Meyer inquired about any additional appropriations needed this year. She mentioned that \$51K had been budgeted for Post-Employment Health Plan (PEHP) payouts and ended up with \$135K due to a number of retirements. She has projected that the budget will remain okay, but will evaluate that after one more pay period.

Commissioner Deb Schorr asked about the salary amount for the two new FTEs; Angela Zocholl, Admin Services Officer, will follow-up with the answer.

In response to Meyer's question about technology, Dingman reminded the Board about her efforts to modernize the Department. The big issue that Dingman, Legg and Packard are trying to resolve by the end of the budget year is MicroStation. The Department currently does not have modern design software on the work floor for engineering. They believe there is enough remaining in their General Fund Budget to cover the cost of this software purchase. The Department also has some Office 365 compatibility issues that they are working to resolve. Disc storage is a major issue for the Department primarily due to pictures. FEMA has a new policy that they must be able to photo document the condition of facilities prior to an event to prove damage. Therefore, the storage needs

are going to continue to grow exponentially. Likewise, the purchase of modern engineering design software will require substantial storage.

Meyer pointed out that when examining the three funds' combined overall budget, there is approximately a \$5M property tax increase over last year. Dingman added that the increase is all capital improvement or maintenance projects. Wiltgen concurred that in regards to Fund 703, for years Dingman has done exactly what the Board asked her to do and what she said she would do. Wiltgen added that the conversation continues to be about the County's roads and bridges, which is why the Task Force exists. He then asked for an update on the Task Force and how it's incorporated into the \$5M increased budget request.

Dingman stated that originally the goal was to have the Task Force completed prior to budget season, but they didn't want it to run concurrent to the City of Lincoln's Citizens' Transportation Coalition. Right now the Task Force is about half way through its process; therefore, there is no way to incorporate the findings into the current budget request. Commissioner Roma Amundson added that the Task Force is taking an overall viewpoint of the County's needs, comparing them to current budget capabilities, and then one of its goals is to look at additional financing needs. Wiltgen asked how much the tax levy would need to be increased to cover the \$5M budget request, to which Meyer answered \$0.02. Amundson stated it is fair to say that any Task Force recommendations cannot be initiated until next fiscal year. Meyer concurred.

Schorr briefly exited the meeting from 10:43-10:45 a.m.

Meyer stated that this is likely the first of a few times that Dingman and he will meet with the Board about the Engineering Department budget. The Commissioners agreed that they appreciate meeting with Dingman earlier in the budget process.

Schorr referenced the \$2.5M encumbrance and inquired as to whether Dingman expected to have any unspent money at the end of the fiscal year from projects planned outside of that encumbrance. Dingman surmised that the Department will be pretty close this year. She also pointed out the nervousness of contractors due to the rumored trade war. Furthermore, a number of the local contractors have lost significant members of their labor force due to Immigration and Naturalization Services (INS) raids (two local contractors have lost more than 25% of their employees). Dingman is concerned that construction bids may come in high due to both of these issues. While this hasn't been seen yet, her office is closely monitoring the situation. Meyer concurred that there isn't likely to be unspent money in the fund at the end of the year.

Wiltgen asked if in the future the Board could receive Fund 21 and 22 reports with a comparison of the requests to prior years.

Schorr exited the meeting at 10:50 a.m.

Dingman reiterated that she still only comes forward with a fraction of the needs for the County. She reminded the Board that what the County has done for decades is cancel capital improvement projects when times are tight, which only delayed problems and brought the County to the situation it is in now. She stated there is a two-prong problem: 1) need to maintain what we have now and 2)

focus on where to put our dollars for pavement. We have some “once in a lifetime” opportunities to make connections with the South Beltway in a very economically feasible and viable way.

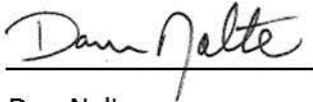
Meyer added that there is just over \$1.6M in Keno funds. Discussion ensued about the growth in east Lincoln, the installation of sewer lines in the northeast corridor, and the eventual need for the East Beltway. In response to Wiltgen’s inquiry, Dingman stated that she does not currently have a recommendation for Keno funds because she doesn’t know what funds are available. Meyer explained that Keno fund expenditures are based on what is received so he will have a better idea at the end of the fiscal year. He stated that the numbers, however, are typically right on target.

Ken Schroeder, Chief Deputy County Surveyor for the Department of Engineering, was also present.

The Engineering Department’s Services Budget (Exhibit D) was provided to the Board in advance of the meeting, but not discussed.

2) ADJOURNMENT

MOTION: Avery moved and Amundson seconded to adjourn the meeting at 10:55 a.m. Avery, Amundson and Wiltgen voted yes. Brinkman and Schorr were absent. Motion carried 3-0.



Dan Nolte
Lancaster County Clerk





Budget Request 2019



5/8/18



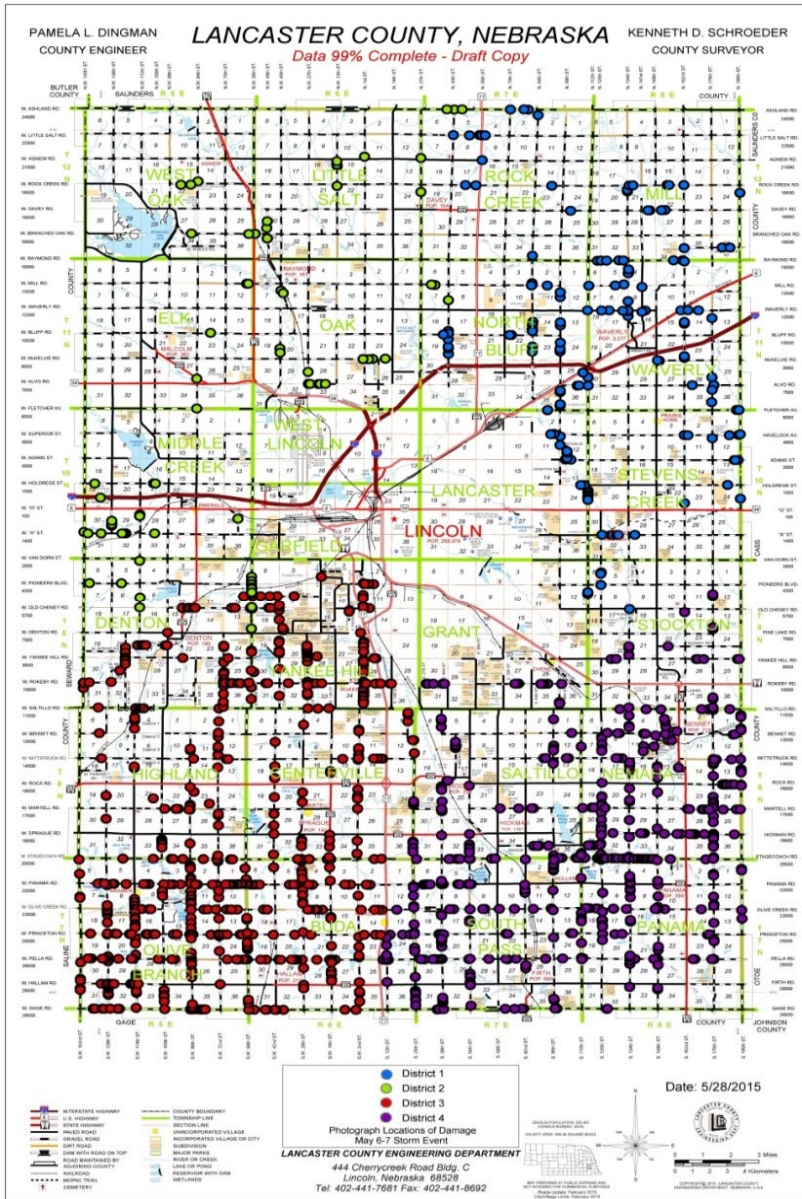
Lancaster County Engineering

Budget Request 2019

Effects of Flooding
2015 Budget Year

FEMA Reimbursement Estimate
(Not Received)

Roads (District 3 & 4)	\$236,407
Bridge E-117	<u>\$176,742</u>
TOTAL	\$440,149





Lancaster County Engineering

2019 Budget Request

1 & 6 Year Road and Bridge Plan

VS.

Strategic Capital Improvement and
Maintenance Plan



Lancaster County Engineering

Culvert Replacement Program

- Culvert Construction
 - Contractor Culverts – 28
 - County Culverts – 20
 - Drop Pipes – 5



Lancaster County Engineering

Design Engineering

- S 68th Street (Hickman to Roca Road)
- N 98th Street (Holdrege Street to Adams Street)
- S 98th Street (A Street to O Street)
- N 14th Structures (F-78, F-82, F-86)
- N-114 (SW 91st Street)
- Saltillo Road (27th Street to 68th Street)
- Y-181 (Princeton Road)



Lancaster County Engineering

Current Needs

- Gravel Roads
 - ADT Over 400 – 6 Miles
 - ADT Over 300 – 28 Miles
 - ADT Over 250 – 56 Miles
- Proposed Grading
 - S 82nd Street (Roca Road to Bennet Road)



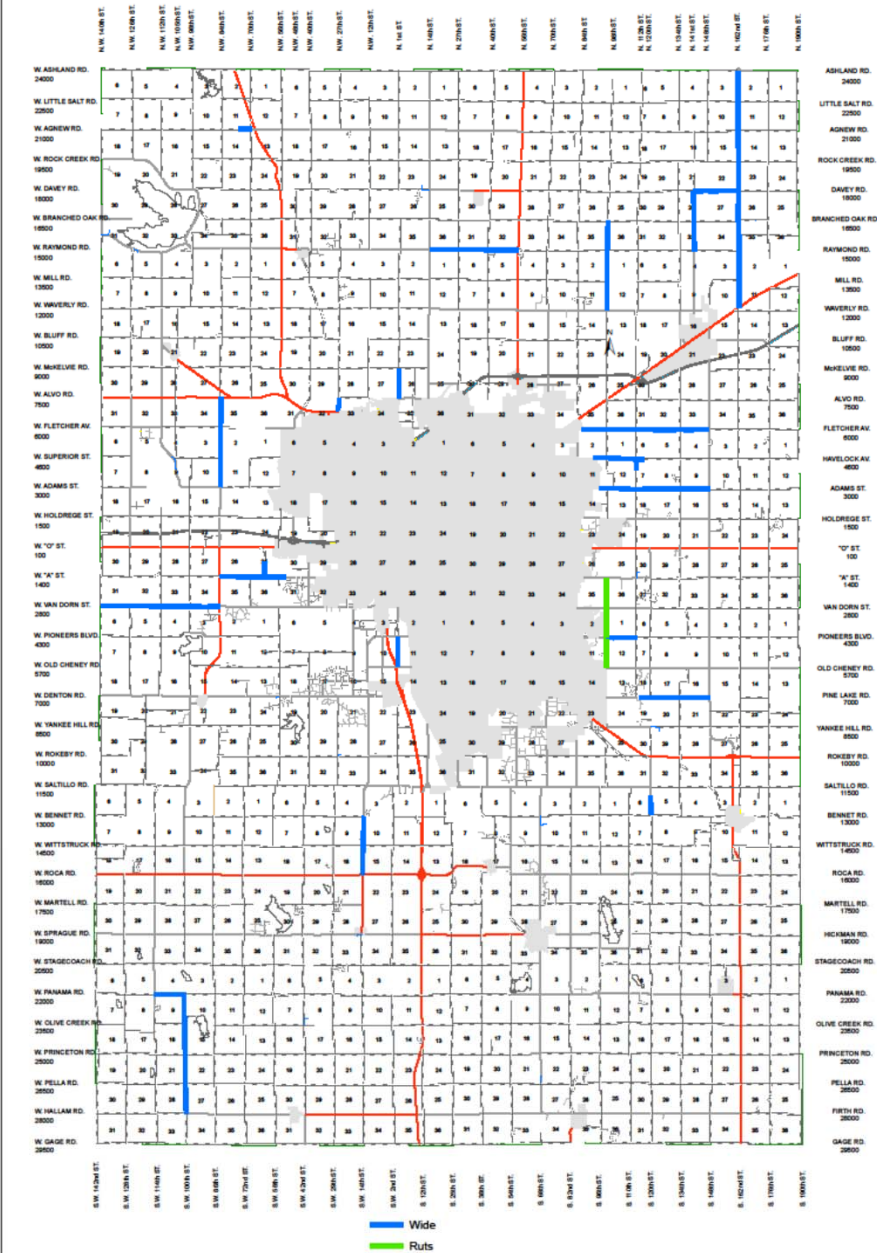
Lancaster County Engineering

New Pavement Needs

- 28 miles in need of paving
- Proposed New Paving
 - S 98th Street (Old Cheney Road to Van Dorn Street) – 2 Miles
 - SW 14th Street (Hwy 33 to Bennet Road) – 2 Miles
 - 162nd Street (Hwy 6 to Davey Road) – 4 Miles



LANCASTER COUNTY GRADED ROADS READY FOR PAVING



W ASHLAND RD. 24000
 W LITTLE SALT RD. 22000
 W ADGERS RD. 21000
 W ROCK CREEK RD. 19000
 W DAVEY RD. 18000
 W BRANCHED OAK RD. 18500
 W RAYMOND RD. 15000
 W MILL RD. 13000
 W WEVERLY RD. 12000
 W SLUFF RD. 10000
 W MAKELEVIE RD. 8000
 W ALVO RD. 7500
 W FLETCHER AV. 6000
 W SUPERIOR ST. 4500
 W ADAMS ST. 3000
 W HOLDREGE ST. 1500
 W 'O' ST. 500
 W 'A' ST. 1400
 W VAN DORN ST. 2800
 W PIONEERS BLVD. 4000
 W OLD CHENEY RD. 5700
 W DENTON RD. 7000
 W YANKEE HILL RD. 8500
 W ROCKEY RD. 10000
 W SALTILLO RD. 11500
 W BENNETT RD. 13000
 W WITTSBUCK RD. 14000
 W ROCA RD. 15000
 W MARTELL RD. 17000
 W SPRAGUE RD. 18000
 W STAGECOACH RD. 20500
 W PANAMA RD. 23000
 W OLIVE CREEK RD. 25000
 W PRINCETON RD. 25000
 W PELLA RD. 26500
 W HALLAM RD. 28000
 W GAGE RD. 29000

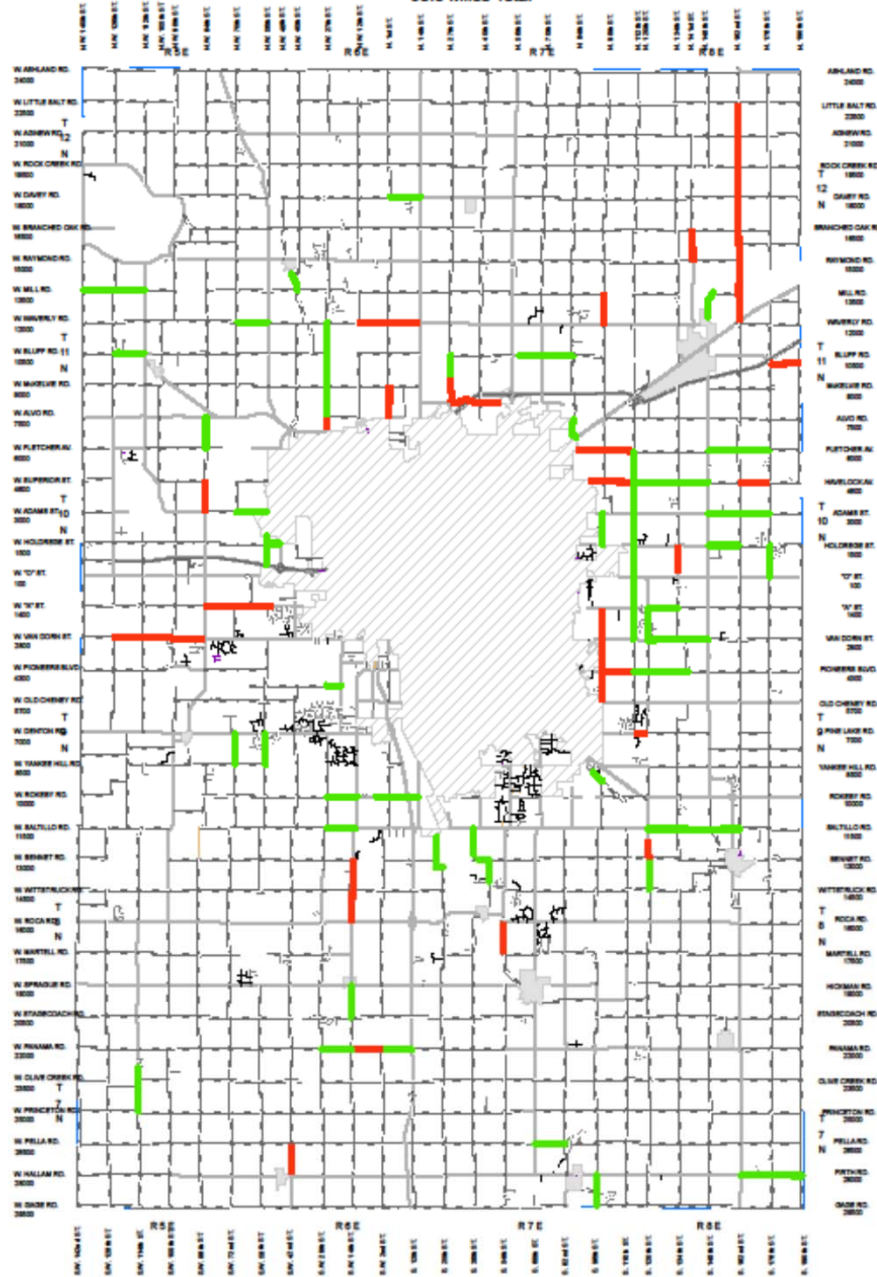
ASHLAND RD. 24000
 LITTLE SALT RD. 22000
 ADGERS RD. 21000
 ROCK CREEK RD. 19000
 DAVEY RD. 18000
 BRANCHED OAK RD. 18500
 RAYMOND RD. 15000
 MILL RD. 13000
 WEVERLY RD. 12000
 SLUFF RD. 10000
 MAKELEVIE RD. 8000
 ALVO RD. 7500
 FLETCHER AV. 6000
 HAVELOCK AV. 4500
 ADAMS ST. 3000
 HOLDREGE ST. 1500
 'O' ST. 500
 'A' ST. 1400
 VAN DORN ST. 2800
 PIONEERS BLVD. 4000
 OLD CHENEY RD. 5700
 PINE LAKE RD. 7000
 YANKEE HILL RD. 8500
 ROCKEY RD. 10000
 SALTILLO RD. 11500
 BENNETT RD. 13000
 WITTSBUCK RD. 14000
 ROCA RD. 15000
 MARTELL RD. 17000
 HICKMAN RD. 18000
 STAGECOACH RD. 20500
 PANAMA RD. 23000
 OLIVE CREEK RD. 25000
 PRINCETON RD. 25000
 PELLA RD. 26500
 FIRTH RD. 28000
 GAGE RD. 29000

— Wide
— Ruts



LANCASTER COUNTY

UNPAVED & UNGRADED ROADS OVER 200 ADT
98.3 Miles Total



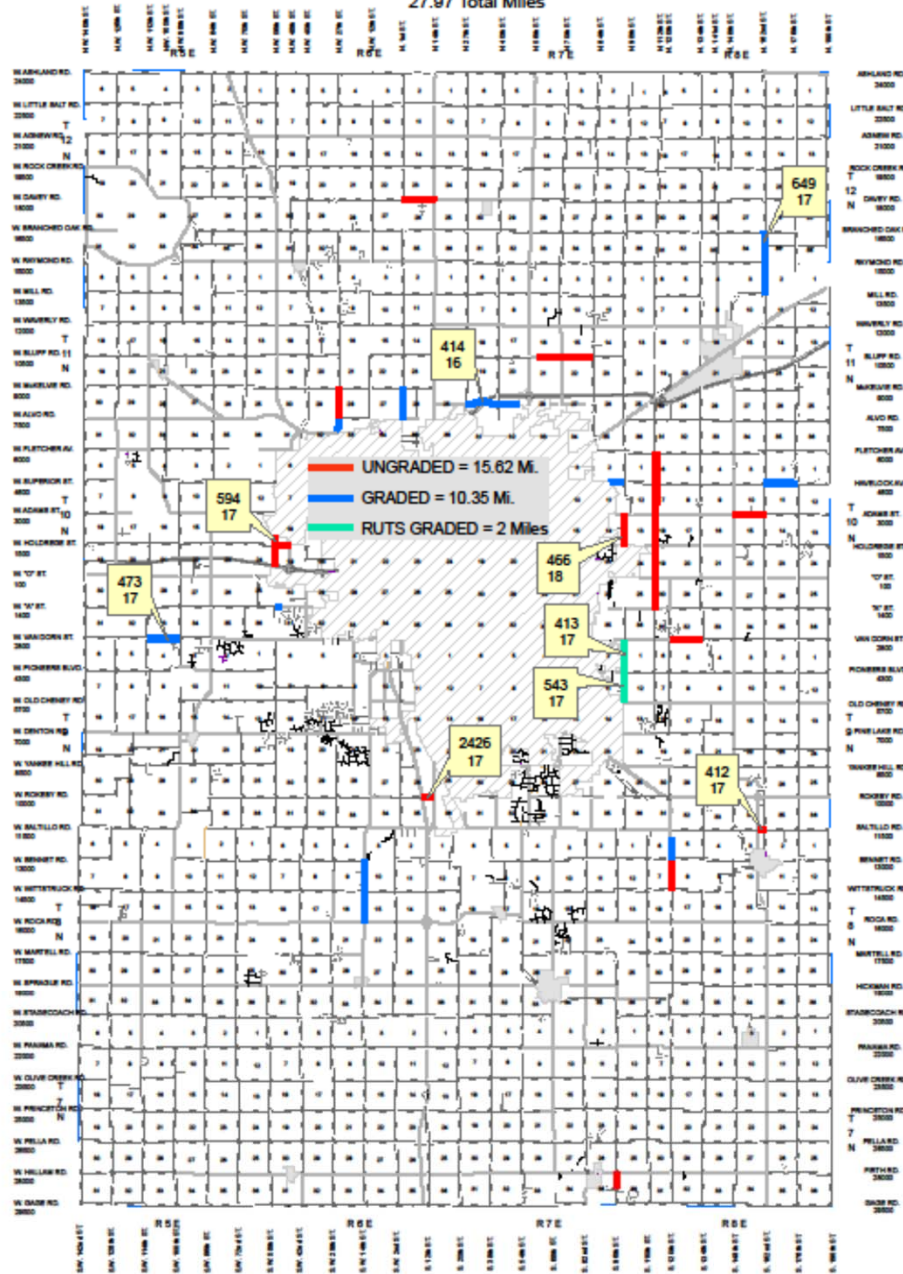
GRADED = 38.19 Miles NOT GRADED = 60.11 Miles



LANCASTER COUNTY

UNPAVED ROADS OVER 300 ADT

27.97 Total Miles

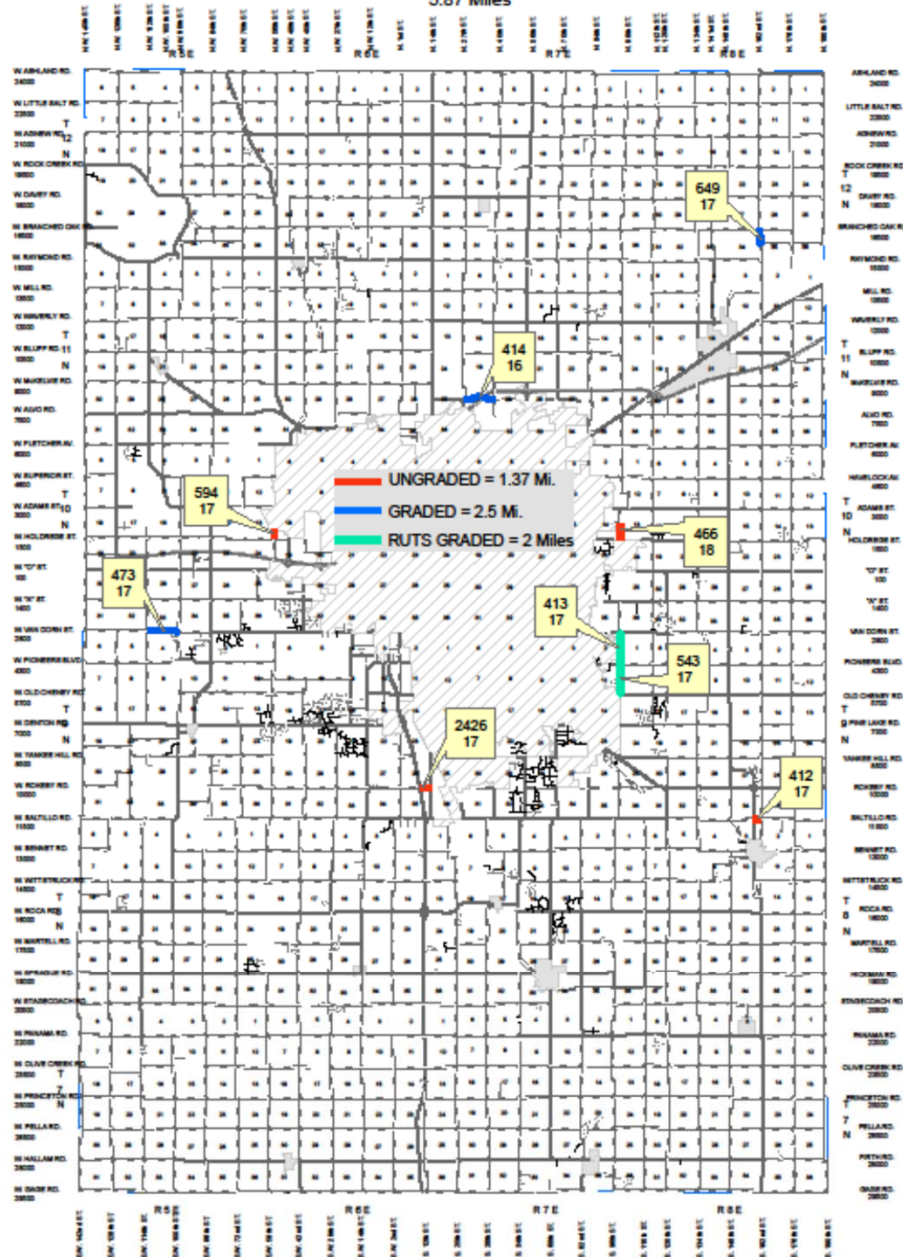




LANCASTER COUNTY

UNPAVED ROADS WITH 400 OR MORE ADT

5.87 Miles





Lancaster County Engineering

2019 Overlays

Asphalt Pavement Inspection

70 miles in need of Overlay

Proposed Overlay

19.35 miles of Overlay

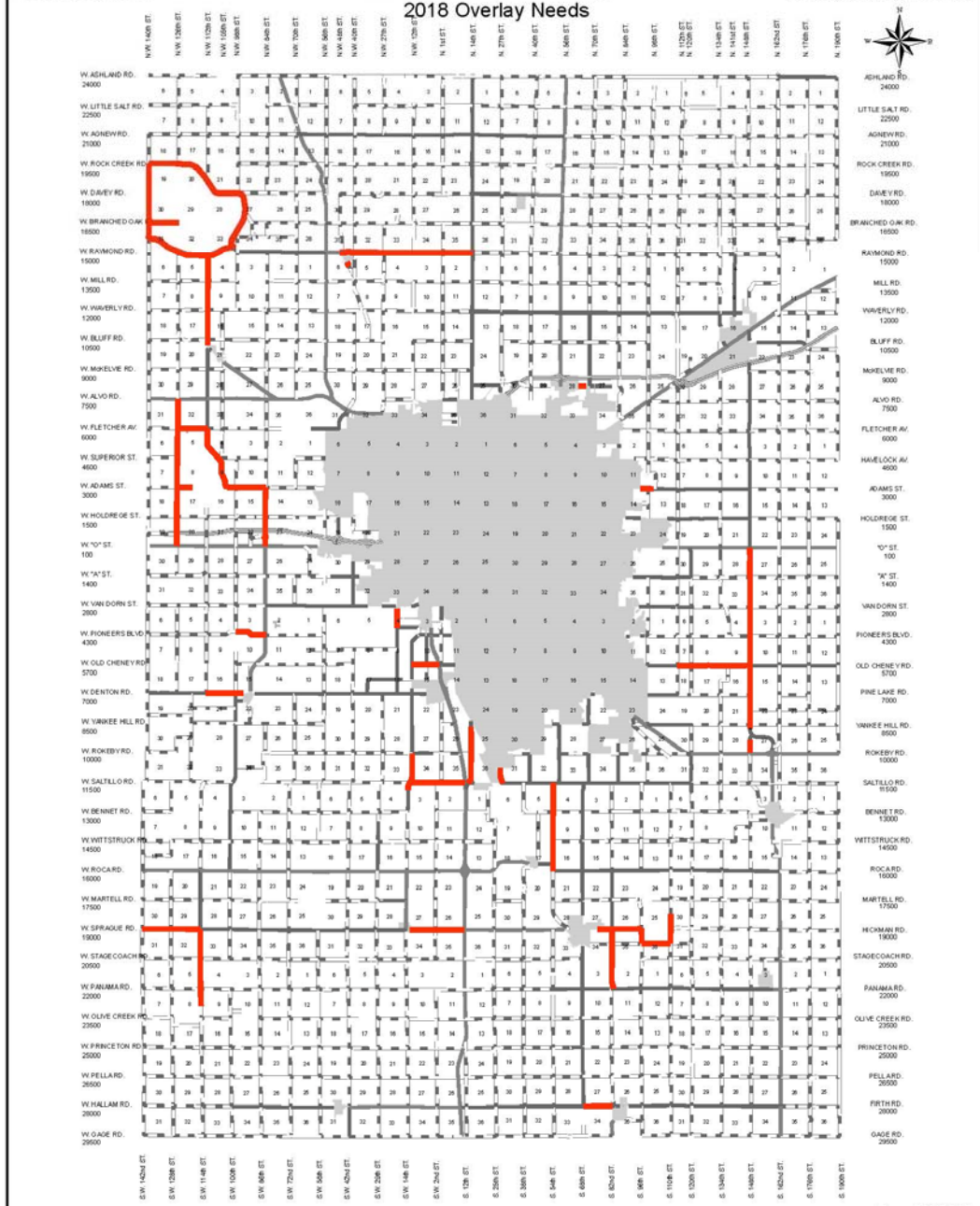
- Adams Street (Stevens Creek to Lincoln City Limits)
- NW 112th Street (W Raymond Rd to Malcolm City Limits)
- S 14th Street (Saltillo Road to Yankee Hill Road)
- S 82nd Street (Panama Road to Hickman Road)
- S 148th Street (O Street to Pioneers Boulevard)
- S 148th Street (Rokeby Road to Pioneers Boulevard)
- SW 12th Street (W Rokeby Road to 12000 SW 12th Street)
- SW 114th Street (W Sprague Road to Kramer City Limits)



Pamela L. Dingman
County Engineer

Lancaster County 2018 Overlay Needs

Kenneth D. Schroeder
Deputy County Surveyor





Lancaster County Engineering

Subdivision Maintenance

Current Gravel Subdivisions

- 38 miles

Current Paved Subdivisions

- 37 miles

Future Gravel Subdivisions

- 1.6 miles

Future Paved Subdivisions

- 4.6 miles





Lancaster County Engineering

New Bridges

Bridge Construction Contracts

- C-91 (W Raymond Road)
- W-164 (W Princeton Road)
- Y-181 (Princeton Road)

C-91 #C005511415
W. Raymond Rd., N.1st
to NW12th St.
Looking Southerly @ Abut 1
& NE Wing
03/17/05



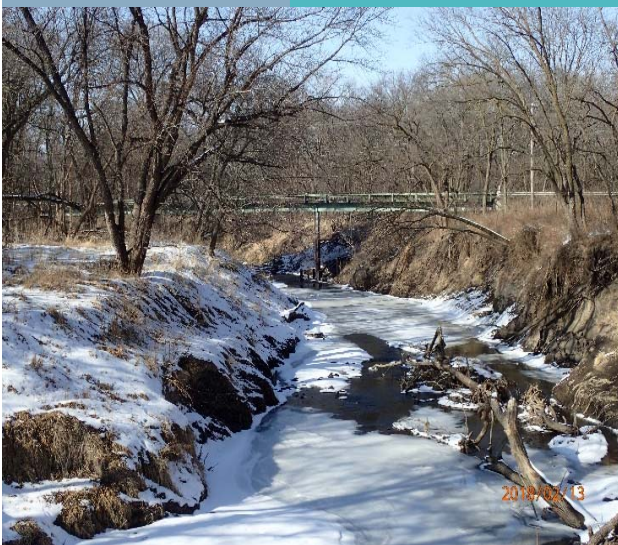


Lancaster County Engineering

Bridge Maintenance



- Bridge to Reinforced CBC
 - W-164
 - Y-181
- Reinforced CBC to Reinforced CBC replacements
 - H-115
- Channel Stabilization
 - O-37





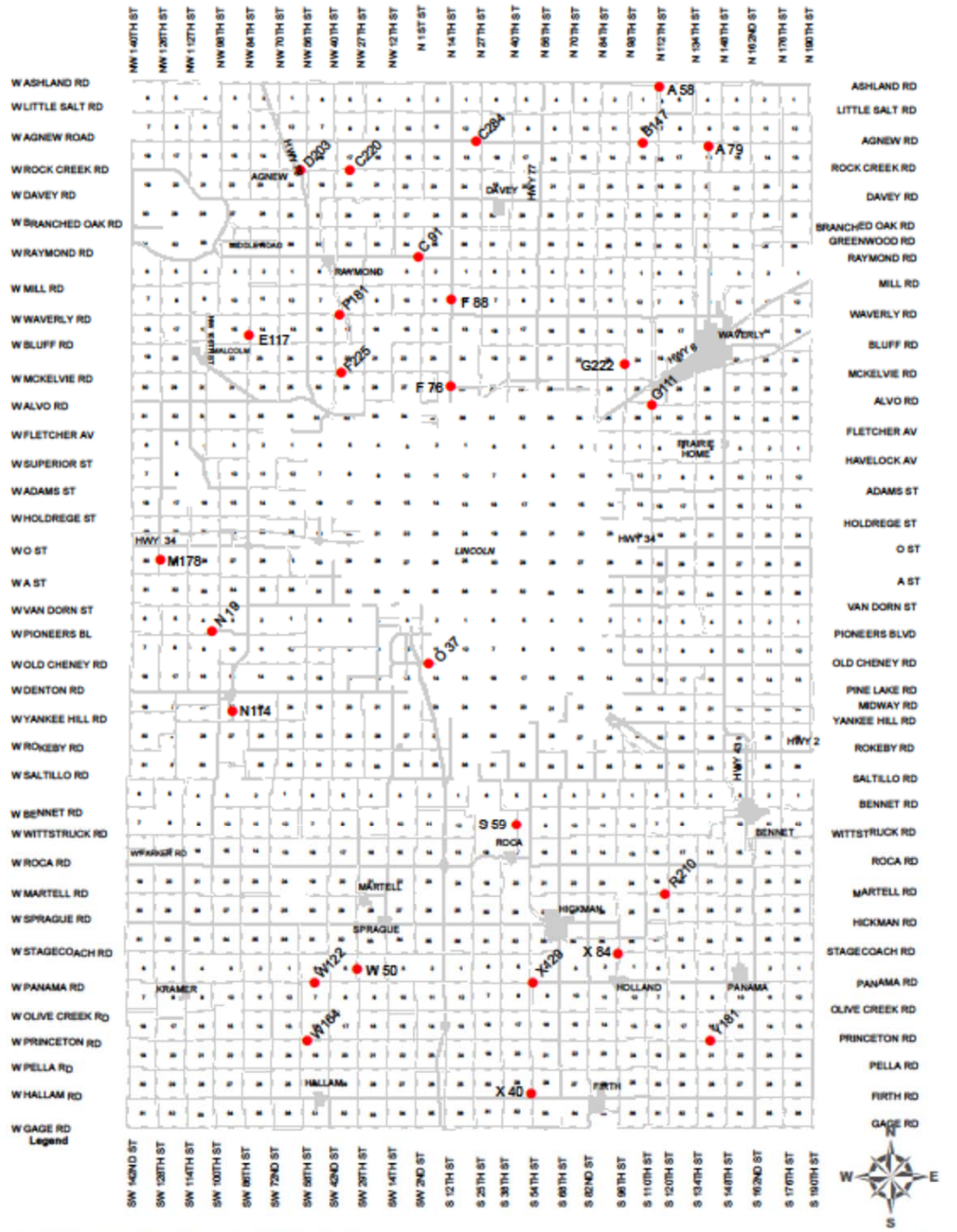
Lancaster County Engineering

Bridge Needs

- 75 Bridges need replacement
 - 26 - Structurally Deficient
 - 4 - Functionally Obsolete
 - 25 - Scour Critical
 - 20 - Sufficiency Rating less than 50



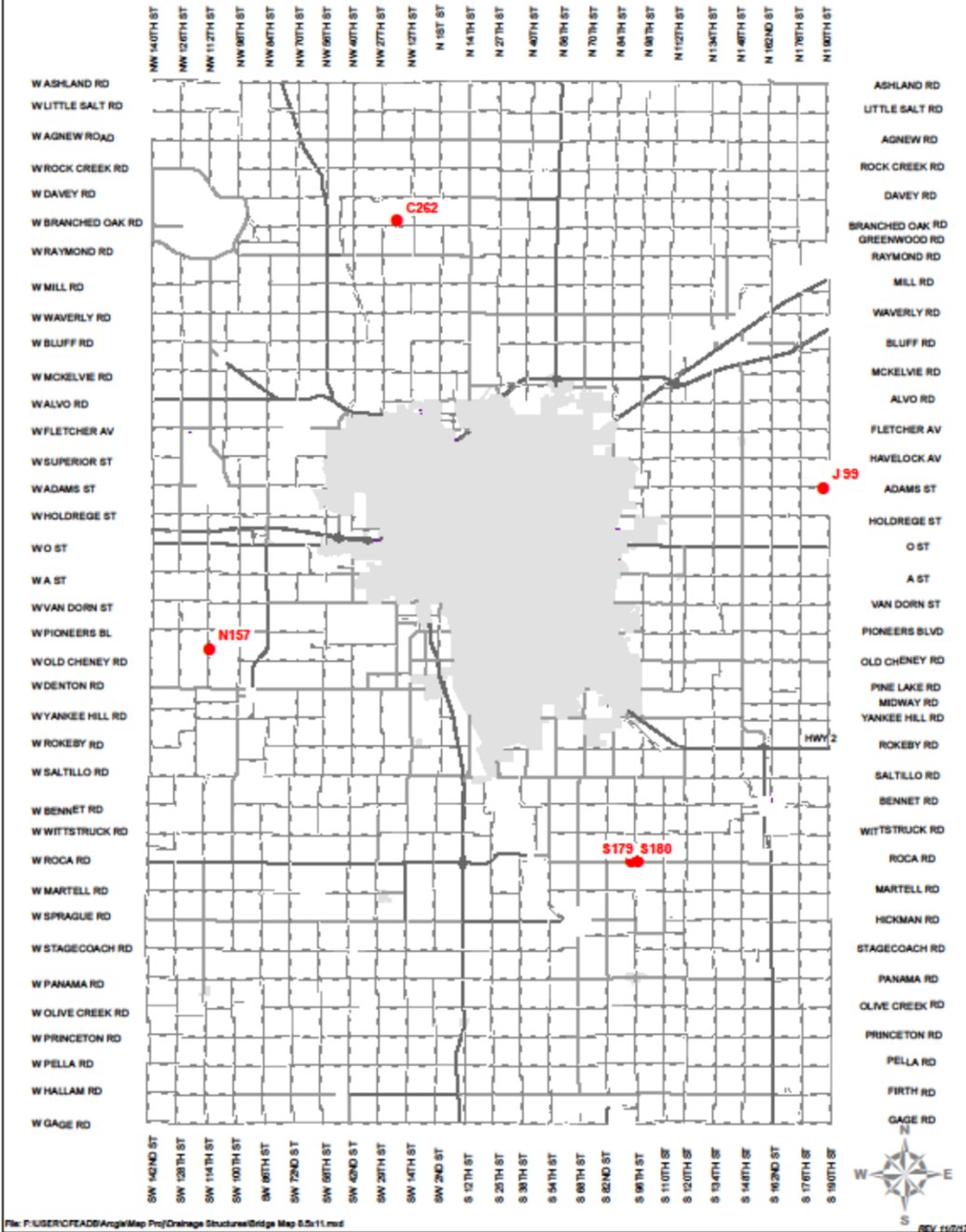
LANCASTER COUNTY STRUCTURALLY DEFICIENT BRIDGES



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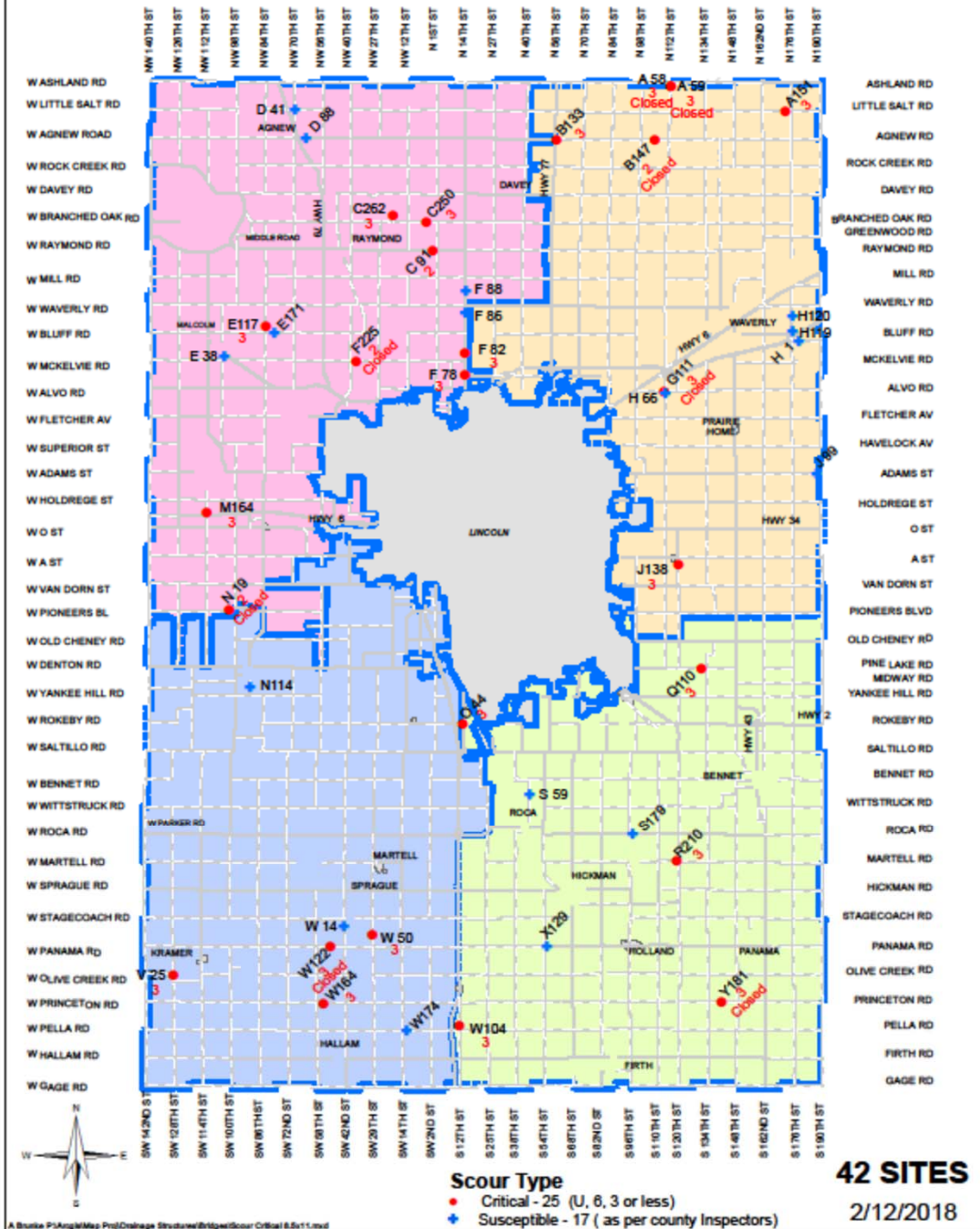


FUNCTIONALLY OBSOLETE BRIDGES





LANCASTER COUNTY SCOUR CRITICAL BRIDGES

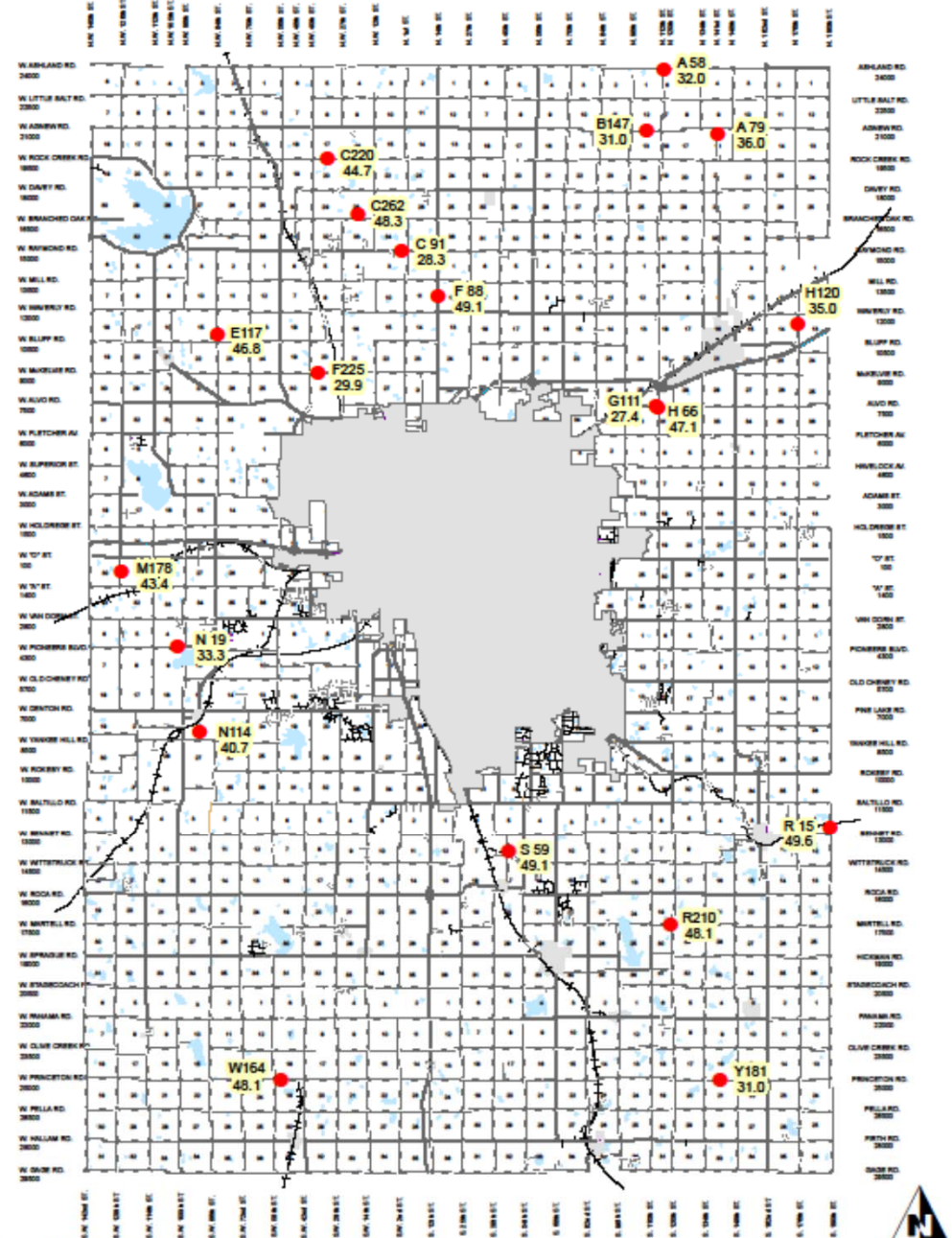




PAMELA L DINGMAN
COUNTY ENGINEER

LANCASTER COUNTY

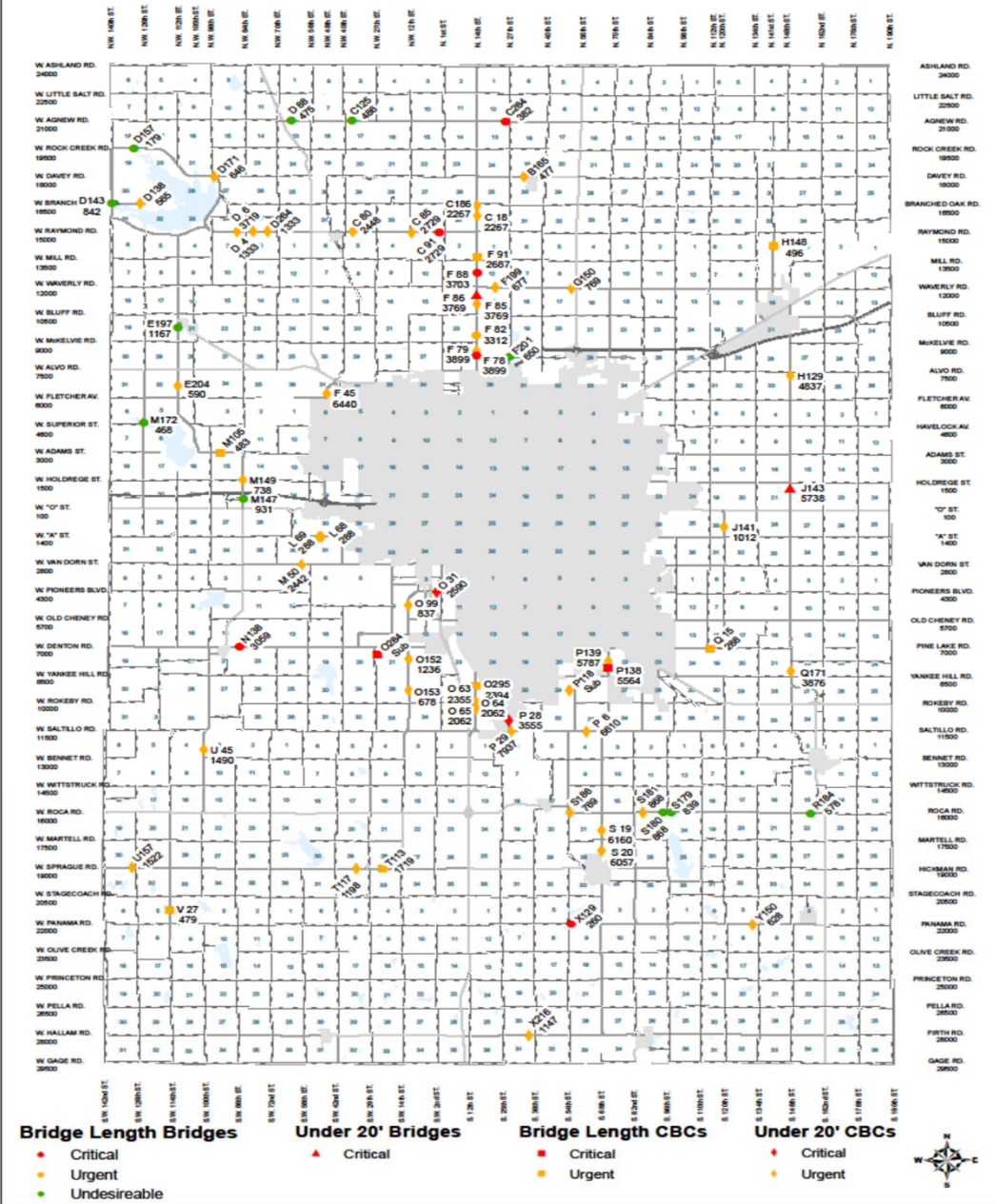
KENNETH D SCHROEDER
DEPUTY COUNTY SURVEYOR



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LANCASTER COUNTY PAVED ROAD BRIDGE & BOX NEEDS





Lancaster County Engineering

Right of Way

Right-of-Way Acquisition Cost

- Pipe Culverts
 - Contractor Culverts – 34
 - County Culverts – 16
- Box Culverts – 5
- Road & Grading Projects
 - S 98th Street (Old Cheney Road to Van Dorn Street)
 - SW 14th Street (Hwy 33 to Bennet Road)
 - 162nd Street (Hwy 6 to Davey Road)
- Bridges
 - W-164 & Y-181



Lancaster County Engineering

Facilities & Shop Maintenance

Office

- Carpet
- LED Lights
- Roof

Shop

- Fiberglass around building
- Floor drain in cold storage and new grates
- Pull down cords and air reels in shop work areas
- Crane installation in welding areas
- Oil reel system upgrade for heavy equipment

District Shops

- Lighting over fuel tanks
- Overhead door replacement
- Electrical upgrades for wash areas
- Repair of salt dome entrance at Sprague, Waverly and Emerald
- Heater replacement at Waverly
- Heater installation at Raymond
- Floor drain repair at Firth, Davey, Denton and Walton



Lancaster County Engineering

New Vehicles & New Equipment

- (2) 1-¼ ton Extended Cab Truck w/ flat beds & 5th wheel hitch
- (2) 1-¼ ton Pickup w/ Utility box – Bridge Crew
- (1) Brush & Tree Chipper
- (4) Dump Trucks & Snow Plows
- (2) Goose neck Trailers for 1-¼ ton Pickups
- (2) Motor Graders
- (2) Tampers – Bridge Crew
- (1) Track skid steer w/ smooth & toothed buckets
- (2) V-Plow snow plows for each 1-¼ ton Pickups
- (1) V-Plow snow plow – Bridge Crew
- (1) Wheel Skid Steer



Lancaster County Engineering

Previous Construction Encumbrances

- Gana Trucking & Excavating C-17-0457
 - H-66 (2017 Erosion Control)
- High Plains Enterprises C-17-0659
 - F-225, G-111, & G-144 (Concrete Box Culverts)
- TCW Construction Company C-17-0463
 - J-143 (148th Street Concrete Box Culverts)

Lancaster County Employee Information 2018-19 Budget		
Department Name <u>County Engineer (General 7030)</u>		
Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY17-18 Budget	FY18-19 Request
Number of Full Time Equivalents (FTE's)		
Breakdown of FTE's:		
Full Time	35	37
Part Time	0	0
Temporary	1	1
On Call	0	0
Positions not filled	0	0
Breakdown of Employees:		
Number within pay steps of pay plan (merit plus COLA)	19	21
Number at final step or no pay plan (COLA only)	16	16
Health Insurance Breakdown by Number of Employees:		
Single	5	6
2/4 Party	16	16
Family	12	13
Retirements:		
Number of Employees	3	0
Cost of Payouts (Include Vacation and PEHP)	133,024.36	0.00

**Lancaster County
Employee Information
2018-19 Budget**

Department Name County Engineer (Bridge 7031)

Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY17-18 Budget	FY18-19 Request
Number of Full Time Equivalents (FTE's)		
Breakdown of FTE's:		
Full Time	28	28
Part Time	0	0
Temporary	0	0
On Call	0	0
Positions not filled	0	0
Breakdown of Employees:		
Number within pay steps of pay plan (merit plus COLA)	7	5
Number at final step or no pay plan (COLA only)	21	23
Health Insurance Breakdown by Number of Employees:		
Single	7	7
2/4 Party	13	13
Family	6	6
Retirements:		
Number of Employees	0	0
Cost of Payouts (Include Vacation and PEHP)	\$0.00	\$0.00

**Lancaster County
Employee Information
2018-19 Budget**

Department Name County Engineer (Highway 7032)

Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY17-18 Budget	FY18-19 Request
Number of Full Time Equivalents (FTE's)		
Breakdown of FTE's:		
Full Time	39	39
Part Time	0	0
Temporary	1	0
On Call	0	0
Positions not filled	0	0
Breakdown of Employees:		
Number within pay steps of pay plan (merit plus COLA)	18	18
Number at final step or no pay plan (COLA only)	21	21
Health Insurance Breakdown by Number of Employees:		
Single	13	13
2/4 Party	14	14
Family	11	11
Retirements:		
Number of Employees	0	0
Cost of Payouts (Include Vacation and PEHP)	\$0.00	\$0.00

Fund 21, Bridge & Special Road

67510 - Grading Contracts

Location	Engineer's Budget Request
S 82nd St (Roca Road to Bennet Road)	\$550,000.00
TOTAL	\$550,000.00

Fund 21, Bridge & Special Road

67515 - Bituminous Surfacing (New Pavement)

Location	Engineer's Budget Request
SW 14th St (Hwy 33 to Bennet Rd)	\$1,005,000.00
S 98th St (Old Cheney Rd to Van Dorn St)	\$1,005,000.00
162nd St (Hwy 6 to Davey Rd)	\$2,100,000.00
TOTAL	\$4,110,000.00

Fund 21, Bridge & Special Road

67525 - Bridge Contracts

Location	Engineer's Budget Request
C-91 (W Raymond Rd, NW 12th St & N 1st St) Bridge-to-Bridge Replacement <small>sinking funds</small>	\$1,500,000.00
W-164 (W Princeton Rd, SW 42nd St & SW 58th St) Bridge-to-Box Replacement <small>75-100% reimbursable</small>	\$175,000.00
Y-181 (Princeton Rd, S 134th St & S 148th St) Bridge-to-Box Replacement	\$125,000.00
TOTAL	\$1,800,000.00

Fund 21, Bridge & Special Road

67550 - Engineers & Architects

Location	Engineer's Budget Request
S 68th St (City of Hickman to Roca Rd)	\$80,000.00
N 98th St (Holdrege St to Adams St)	\$80,000.00
S 98th St (A St to O St)	\$80,000.00
Saltillo Rd (27th St to 68th St)	\$750,000.00
N 14th Structures (F-79, F-82, F-86) <small>ADT 3,769-3,899</small>	\$90,000.00
N-114 (SW 91st St, W Denton Rd & W Yankee Hill Rd) Bridge-to-Box Replacement	\$30,000.00
Y-181 (Princeton Rd, S 134th St & S 148th St) Bridge-to-Box Replacement	\$30,000.00
TOTAL	\$1,140,000.00

Lancaster County Engineering FY 19

Fund 22, Highway

66420 - Infrastructure Repairs & Maint.

Location	Engineer's Budget Request
O-37 (W Old Cheney Rd, S 1st St & S 14th St) Channel Stabilization	\$240,000.00
Maintenance (clean up trees/ditches)	\$200,000.00
TOTAL	\$440,000.00

Fund 22, Highway

67515 - Bituminous Surfacing (Overlays)

Location	Engineer's Budget Request
S 14th St (Saltillo Rd to Yankee Hill Rd) 2.0 miles	\$460,000.00
NW 112th St (W Raymond Rd to Village of Malcolm) 4.0 miles	\$920,000.00
S 148th St (Rokeby Rd to Pioneers Blvd) 4.0 miles	\$920,000.00
SW 114th St (W Sprague Rd to Village of Kramer) 2.6 miles	\$598,000.00
S 82nd St (Panama Rd to Hickman Rd) 2.0 miles	\$460,000.00
SW 12th St (W Rokeby Rd to 12000 SW 12th St) 1.25 miles	\$287,500.00
S 148th St (O St to Pioneers Blvd) 3.0 miles	\$690,000.00
Adams St (Stevens Creek to City of Lincoln) 0.5 miles	\$115,000.00
Raymond Rd (N 14th St to Village of Raymond) sinking fund	\$1,000,000.00
TOTAL	\$5,450,500.00

Fund 22, Highway

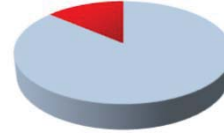
67520 - Structures Pipes & Box Culvert

Location	Engineer's Budget Request
H-115 (N 176th St, Alvo Rd & McKelvie Rd) 75% reimbursable hazard mitigation grant	\$150,000.00
2019 Contract Pipes (35 pipes)	\$2,000,000.00
TOTAL	\$2,150,000.00

LANCASTER COUNTY
EXPENDITURES BY BUSINESS UNIT WITH ENCUMBRANCES

FY19 Request

Salary & benefit - 86%
Capital outlay - 0%
Operating - 14%



FUND	General Fund	00011
BU	County Engineer	7030
UPDATED	5/2/2018	

Budget Summary	Current Year Budget FY18	FY19 Budget Request	% Change in Budget FY18 to FY19	Amount Over/(Under) FY18
Salaries & benefits	\$3,605,644	\$3,598,022	-0.2%	
Operating & capital outlay - base	\$561,025	\$580,085	3.4%	\$19,060
Total Budget	\$4,166,669	\$4,178,107	0.3%	

Object #	Object Description	Prior Year FY17 Actuals	Prior Year FY17 Encumbrance Carryover	FY18 Current Year Budget	FY18 Current Year To-Date Actuals	FY18 Outstanding Encumbrances	FY19 Next Year Budget Request	% Change in Budget FY18 to FY19
61110	Official's Salary	118,916	0	120,301	94,667	0	122,707	2.0%
61150	Deputy's Salary	98,294	0	99,964	79,384	0	104,301	4.3%
61210	Regular Salary	2,108,252	0	2,255,227	1,625,580	0	2,275,894	0.9%
61250	Temporary Salary	35,112	0	35,000	32,415	0	45,000	28.6%
61310	Overtime	11,031	0	10,000	6,798	0	10,000	0.0%
61510	FICA Contributions	172,324	0	192,818	133,028	0	195,680	1.5%
61520	Retirement Contributions	173,317	0	174,000	127,177	0	163,966	-5.8%
61530	Group Health Insurance	508,354	0	542,281	419,765	0	550,563	1.5%
61540	Group Dental Insurance	20,886	0	22,222	18,129	0	24,223	9.0%
61650	Long-Term Disability	7,201	0	7,922	5,540	0	8,009	1.1%
61660	Post-Employment Health Program	44,221	0	51,649	135,366	0	17,550	-66.0%
61750	Workers' Comp Insurance	85,600	0	94,260	94,260	0	80,129	-15.0%
63110	Office Supplies	13,463	0	12,500	11,936	0	12,500	0.0%
63215	Education & Training Materials	0	0	0	150	0	200	n/a
63225	Janitorial Supplies	5,320	0	5,000	3,792	0	5,000	0.0%
63240	Shop Supplies & Tools	0	0	0	3	0	0	n/a
63410	Medical Supplies	0	0	0	0	0	500	n/a
64165	Building Maintenance Service	1,392	0	1,500	509	0	1,500	0.0%
64175	Comput Softwr Maint/License	23,762	6,067	32,350	15,459	0	78,416	142.4%
64195	Janitorial Services	8,973	0	10,000	7,157	0	8,400	-16.0%
64230	Pest Control Services	2,969	0	3,000	1,440	0	2,000	-33.3%
64280	CDL Testing	1,766	0	2,000	1,618	0	2,000	0.0%
64285	City Information Services	33,150	0	38,348	31,587	0	43,887	14.4%
64286	VOIP Information Services	13,109	0	13,797	11,529	0	13,397	-2.9%
64288	GIS Information Services	58,599	0	63,468	52,360	0	57,400	-9.6%
64335	Fire alarm monitoring service	0	0	0	257	0	650	n/a
64710	Meals	1,604	0	2,000	550	0	2,000	0.0%
64715	Lodging	12,271	0	11,000	4,418	0	10,000	-9.1%
64720	Fares	14	0	0	239	0	200	n/a
64725	Mileage	1,308	0	2,500	1,931	0	2,000	-20.0%
64730	Parking & Tolls	1	0	0	46	0	50	n/a
64745	Other Transport/Travel	43	0	0	0	0	0	n/a
64810	Telephone - Local	4,253	0	4,300	3,643	0	4,300	0.0%
64825	Cellular Phone Service	8,703	0	9,000	7,625	0	9,500	5.6%
64855	Postage	843	0	1,000	732	0	1,000	0.0%
64915	Photocopying	4,425	0	4,400	3,540	0	4,400	0.0%
65140	Employee Physicals	0	0	100	0	0	100	0.0%
65660	Memberships & Dues	1,730	0	1,800	1,620	0	1,800	0.0%
65665	Books & Subscriptions	0	0	0	436	0	500	n/a
65670	Enrollment Fees & Tuition	8,485	0	4,600	7,243	0	8,000	73.9%
65675	Licensing	2,415	0	1,000	10	0	670	-33.0%
65765	CDL License Fee	125	0	100	212	0	750	650.0%
65790	Employee Recognition	35	0	0	0	0	0	n/a
65845	Other Misc Fees & Services	2,260	0	1,500	177	0	1,000	-33.3%
65910	Property Insurance	6,536	0	6,864	6,675	0	6,843	-0.3%
65915	Liability Insurance	41,242	0	44,129	44,129	0	45,012	2.0%
65920	Vehicle Insurance	49,264	0	48,458	56,823	0	59,664	23.1%
65925	Flood Insurance	2,487	0	2,611	2,554	0	2,646	1.3%
66110	Electricity	59,684	0	60,000	49,999	0	60,000	0.0%
66115	Natural Gas	15,520	0	20,000	17,517	0	20,000	0.0%
66120	Water & Sewer	8,876	0	8,500	9,436	0	10,000	17.6%
66125	Refuse Disposal	3,164	0	3,200	3,058	0	3,800	18.8%
66220	Office Equipment R&M	55	0	500	0	0	500	0.0%
66225	Building R&M	7,749	0	135,000	14,284	95,211	94,000	-30.4%
67415	Office Equipment	130	0	500	0	0	500	0.0%
67470	Engineering & Tech Equip	329	0	6,000	4,107	0	5,000	-16.7%
Individual ledger		\$3,789,559	\$6,067	\$4,166,669	\$3,150,908	\$95,211	\$4,178,107	0.3%
Total Actuals plus Encumbrances			\$3,795,626			\$3,246,119		

Property Tax:	Budget <u>FY17-18</u>	Budget <u>FY16-17</u>	Budget <u>FY15-16</u>	Budget <u>FY14-15</u>
County Engineer Engineer - GIS	4,166,669.00	3,897,511.00	4,127,804.00	3,981,077.00
		-	-	-
Bridge and Road Fund	6,049,438.00	6,585,671.00	4,467,672.00	6,246,436.00
Highway Fund	<u>4,411,741.00</u>	<u>2,875,508.00</u>	<u>3,872,265.00</u>	<u>-</u>
TOTAL	14,627,848.00	13,358,690.00	12,467,741.00	10,227,513.00
	1,269,158.00	890,949.00	2,240,228.00	(69,726.00)
	9.50%	7.15%	21.90%	-0.68%

Expenditure Budget:

County Engineer Engineer - GIS	4,166,669.00	3,897,511.00	4,127,804.00	3,981,077.00
		-	-	-
Bridge and Road Fund	6,282,183.00	14,054,159.00	10,259,916.00	10,118,511.00
Highway Fund	<u>14,093,804.00</u>	<u>15,420,789.00</u>	<u>12,458,352.00</u>	<u>8,200,508.00</u>
TOTAL	24,542,656.00	33,372,459.00	26,846,072.00	22,300,096.00
	(8,829,803.00)	6,526,387.00	4,545,976.00	1,532,456.00
	-26.46%	24.31%	20.39%	7.38%

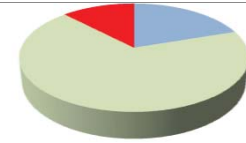
Actual Expenditures:

	(4-30-18)		***	
County Engineer Engineer - GIS	3,246,119.44	3,795,626.36	4,023,757.49	3,900,289.93
			-	-
Bridge and Road Fund	4,322,703.10	9,469,022.42	8,341,611.18	5,552,865.80
Highway Fund	<u>8,699,237.86</u>	<u>13,302,754.21</u>	<u>11,368,158.66</u>	<u>7,934,397.29</u>
TOTAL	16,268,060.40	26,567,402.99	23,733,527.33	17,387,553.02
Under budget	8,274,595.60	6,805,056.01	3,112,544.67	4,912,542.98
Percentage spent	66.28%	79.61%	88.41%	77.97%

LANCASTER COUNTY
EXPENDITURES BY FUND WITH ENCUMBRANCES

FY19 Request

Salary & benefit - 20%
Capital outlay - 68%
Operating - 12%



FUND	Engineer Bridge & Road Fund	00021
BU	Fund-level report	
UPDATED	5/2/2018	

Budget Summary	Current Year Budget FY18	FY19 Budget Request	% Change in Budget FY18 to FY19	Amount Over/(Under) FY18
Salaries & benefits	\$2,395,909	\$2,309,253	-3.6%	
Operating & capital outlay - base	\$3,886,274	\$9,339,200	140.3%	\$5,452,926
Total Budget	\$6,282,183	\$11,648,453	85.4%	

Object #	Object Description	Prior Year FY17 Actuals	Prior Year FY17 Encumbrance Carryover	FY18 Current Year Budget	FY18 Current Year To-Date Actuals	FY18 Outstanding Encumbrances	FY19 Next Year Budget Request	% Change in Budget FY18 to FY19
61210	Regular Salary	1,450,165	0	1,600,129	1,124,639	0	1,550,830	-3.1%
61310	Overtime	29,950	0	30,000	21,797	0	30,000	0.0%
61510	FICA Contributions	105,776	0	124,705	81,604	0	120,933	-3.0%
61520	Retirement Contributions	112,645	0	121,368	88,476	0	118,313	-2.5%
61530	Group Health Insurance	392,299	0	431,163	317,085	0	402,642	-6.6%
61540	Group Dental Insurance	16,643	0	18,595	13,263	0	17,046	-8.3%
61650	Long-Term Disability	4,561	0	5,120	3,710	0	4,963	-3.1%
61660	Post-Employment Health Program	14,232	0	3,900	3,045	0	3,900	0.0%
61750	Workers' Comp Insurance	59,602	0	60,929	60,929	0	60,626	-0.5%
63230	Chemical Supplies	304	0	4,000	2,879	0	4,000	0.0%
63235	Drafting & Engineering	195	0	0	0	0	0	n/a
63240	Shop Supplies & Tools	17,186	0	16,500	8,624	0	11,000	-33.3%
63275	Shop Tools	207	0	0	33	0	0	n/a
63280	Small Hand Tools	867	0	500	466	0	500	0.0%
63335	Minor Equipment	396	0	0	38	0	0	n/a
63345	Other Operating Supplies	173	0	0	0	0	0	n/a
63510	Motor Fuels	264,986	0	475,000	227,150	0	325,000	-31.6%
63520	Lubricants	13,217	0	13,000	8,441	0	11,000	-15.4%
63615	Gravel & Rock	816,616	38	820,000	824,109	0	820,000	0.0%
63635	Lumber	680	0	0	0	0	0	n/a
63640	Right-of-Way Expense Level	32,286	0	57,000	4,101	0	2,500	-95.6%
63645	Other Hwy & Bridge Materials	1,009	0	0	3,240	0	0	n/a
63710	Traffic Signs	6,106	0	7,000	62	0	0	-100.0%
63725	Flares, Flags, & Barricades	0	0	0	0	0	9,000	n/a
63815	Motor Veh Parts, Supp, Assessr	57,777	0	90,000	79,862	0	90,000	0.0%
63855	Tires & Repair Supplies	21,398	0	44,000	29,156	0	35,000	-20.5%
64855	Postage	274	0	550	114	0	0	-100.0%
64860	Freight & Express Charges	0	0	0	897	0	1,100	n/a
65845	Other Misc Fees & Services	3,220	0	1,500	2,942	0	3,000	100.0%
66210	Motor Vehicle R&M	9,021	0	12,000	19,767	0	32,500	170.8%
66225	Building R&M	4,337	0	75,000	12,583	0	75,000	0.0%
66410	Other Equipment R&M	2,901	0	4,000	1,347	0	4,300	7.5%
66515	Machiner & Equipment Rentals	1,996	0	1,500	1,153	0	0	-100.0%
66545	Other Rentals	784	0	0	184	0	0	n/a
67120	Right-of-Way	77,433	0	310,000	987	0	27,500	-91.1%
67405	Signals and Lighting	8,635	0	0	0	0	4,000	n/a
67410	Vehicles	0	0	0	0	0	192,800	n/a
67425	Heavy Equipment	127,132	47,652	56,300	18,718	38,197	0	-100.0%
67470	Engineering & Tech Equip	10,433	0	44,450	11,135	29,690	61,000	37.2%
67510	Grading Contracts	29,505	516,123	0	0	0	550,000	n/a
67515	Bituminous Surfacing Contract	2,449,071	1,643,560	188,224	60,092	1,110,871	4,110,000	2083.6%
67525	Bridge Contracts	16,863	715,937	1,250,000	0	0	1,800,000	44.0%
67530	Utility Relocation	891	0	34,000	0	0	0	-100.0%
67550	Engineers & Architects	229,904	118,750	350,000	49,906	57,159	1,140,000	225.7%
67555	Engineering Testing	22,230	13,055	0	1,404	0	25,000	n/a
67560	Appraisers	0	0	31,750	2,850	0	5,000	-84.3%
Individual ledger		\$6,413,907	\$3,055,115	\$6,282,183	\$3,086,786	\$1,235,917	\$11,648,453	85.4%
Total Actuals plus Encumbrances			\$9,469,022			\$4,322,703		

4/30/2018
REVENUES BY AGENCY

FUND	Engineer Bridge & Road Fund	00021
AGENCY	Revenues-Engineer Bridge & Rd	
LAST UPDATED	4/30/2018	

Object #	Object Description	Prior Year FY17 Actuals	Current Year Budget FY18	Current Year FY18 To-Date Actuals	Next Year FY19 Budget Request	% Change in Budget FY18 to FY19
54476	Hwy Street Buyback	(286,463)	(285,000)	(292,416)	(298,264)	4.7%
54477	Hwy Bridge Buyback	(91,425)	(90,000)	(97,542)	(103,395)	14.9%
54810	Inlieu of Taxes 1957 & Prior	(1)	0	(1)	0	n/a
55810	Contract Revenue/Reimbursement	(3,280,991)	0	(16,716)	0	n/a
55842	Maps & Prints	(235)	(125)	(48)	(75)	-40.0%
55844	Garage Service	(330,297)	(300,000)	(293,037)	(300,000)	0.0%
55896	Other Reimb & Refunds	(13,607)	(5,000)	(2,040)	(3,000)	-40.0%
55910	Gravel	(753)	(1,000)	0	(500)	-50.0%
57110	CD Interest	(13,057)	(14,000)	(13,181)	(12,000)	-14.3%
57120	Interest on Pools	(8,933)	(8,500)	(9,100)	(9,000)	5.9%
57195	Other Interest Income	0	(5,000)	0	0	-100.0%
58210	Sale of Equipment	(1,243)	0	(10,721)	0	n/a
58220	Sale of Land	(18,900)	0	(10,320)	0	n/a
58515	Insurance Refunds	0	0	(7,414)	0	n/a
59110	General Fund Transfers	(6,585,671)	(6,049,438)	(4,537,079)	0	-100.0%
		(\$10,631,576)	(\$6,758,063)	(\$5,289,612)	(\$726,234)	-89.3%

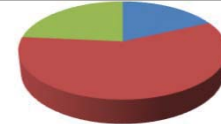
Bridge & Road (Fund 21)
Statement of Revenues and Expenditures
July 1, 2017 through April 30, 2018

	FY2017-2018		Remaining	Remaining
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Percent</u>
Revenues				
State Revenues	375,000	389,958	(14,958)	-3.99%
Charges for Services	306,125	311,840	(5,715)	-1.87%
Interest Income	27,500	22,281	5,219	18.98%
Other Revenues	-	28,454	(28,454)	
Total Revenues	708,625	752,534	(43,909)	-6.20%
Expenditures				
Bridge & Road				
Salaries & Wages	1,630,129	1,146,436	483,693	29.67%
Employee Benefits	704,851	507,183	197,668	28.04%
Other Compensation Costs	60,929	60,929	-	0.00%
Operating Supplies	21,000	12,040	8,960	42.67%
Energy Supplies	488,000	235,591	252,409	51.72%
Highway & Bridge Supplies	877,000	831,450	45,550	5.19%
Traffic Control Supplies	7,000	62	6,938	99.11%
Repair & Maintenance Supplies	134,000	109,018	24,982	18.64%
Postage, Courier & Freight	550	1,011	(461)	-83.75%
Misc. Fees & Services	1,500	2,942	(1,442)	-96.14%
Repair & Maintenance Costs	91,000	33,697	57,303	62.97%
Rentals	1,500	1,337	163	10.87%
Land	310,000	987	309,014	99.68%
Equipment	100,750	97,740	3,010	2.99%
Capitalized Contracts	1,853,974	1,282,281	571,693	30.84%
Total Bridge & Road Expenditures	6,282,183	4,322,703	1,959,480	31.19%
Excess (Deficiency) of Revenues over Expenditures	(5,573,558)	(3,570,169)		
Other Financing Sources (Uses)				
Operating Transfers In	6,049,438	4,537,079		
Total Other Financing Sources (Uses)	6,049,438	4,537,079		
Net Change in Fund Balance	475,880	966,909		
Fund Balance - July 1, 2017	3,580,018	3,580,018		
Fund Balance - April 30, 2018	4,055,898	4,546,927		
Cash Reserve (Sinking Funds) -				
Bridge	800,000			
Road Buyback	1,330,566			
Bridge Buyback	425,332			
C-91	<u>1,500,000</u>			
	4,055,898			

LANCASTER COUNTY
EXPENDITURES BY BUSINESS UNIT WITH ENCUMBRANCES

FY19 Request

- Salary & benefit - 18%
- Capital outlay - 58%
- Operating - 23%



FUND	Engineer Highway Fund	00022
BU	Engineer Highway Fund	7032
UPDATED	5/2/2018	

Budget Summary	Current Year Budget FY18	FY19 Budget Request	% Change in Budget FY18 to FY19	Amount Over/(Under) FY18
Salaries & benefits	\$2,712,505	\$2,902,066	7.0%	
Operating & capital outlay - base	\$11,381,299	\$13,121,500	15.3%	\$1,740,201
Total Budget	\$14,093,804	\$16,023,566	13.7%	

Object #	Object Description	Prior Year FY17 Actuals	Prior Year FY17 Encumbrance Carryover	FY18 Current Year Budget	FY18 Current Year To-Date Actuals	FY18 Outstanding Encumbrances	FY19 Next Year Budget Request	% Change in Budget FY18 to FY19
61210	Regular Salary	1,842,884	0	1,786,086	1,484,365	0	1,893,234	6.0%
61250	Temporary Salary	161	0	0	163	0	0	n/a
61310	Overtime	23,045	0	30,000	28,778	0	30,000	0.0%
61510	FICA Contributions	134,896	0	138,931	108,868	0	147,127	5.9%
61520	Retirement Contributions	130,948	0	138,070	109,031	0	139,545	1.1%
61530	Group Health Insurance	515,248	0	523,702	456,052	0	577,719	10.3%
61540	Group Dental Insurance	19,948	0	21,991	17,810	0	23,930	8.8%
61650	Long-Term Disability	5,527	0	5,715	4,873	0	6,058	6.0%
61750	Workers' Comp Insurance	67,368	0	68,010	68,010	0	84,453	24.2%
63225	Janitorial Supplies	427	0	0	332	0	0	n/a
63230	Chemical Supplies	48,236	23,158	85,000	49,096	0	100,000	17.6%
63240	Shop Supplies & Tools	29,914	0	26,770	16,711	0	20,000	-25.3%
63245	Erosion Control Materials	25,143	0	21,700	16,595	0	35,000	61.3%
63275	Shop Tools	13,527	0	10,099	9,290	0	15,000	48.5%
63335	Minor Equipment	5,720	0	18,000	5,295	0	10,000	-44.4%
63410	Medical Supplies	0	0	500	138	0	0	-100.0%
63465	Safety & Security Supplies	2,294	0	10,000	11,228	0	20,000	100.0%
63510	Motor Fuels	362,135	0	600,000	325,849	0	500,000	-16.7%
63520	Lubricants	35,607	0	42,000	31,135	0	45,000	7.1%
63610	Asphalt	43,914	0	72,000	36,565	0	85,000	18.1%
63615	Gravel & Rock	969,305	122,860	1,200,000	579,567	0	1,200,000	0.0%
63620	Concrete	2,402	0	3,000	1,835	0	4,500	50.0%
63625	Culverts	28,015	0	40,000	837	0	60,000	50.0%
63630	Steel Products	3,252	0	5,500	5,898	0	7,500	36.4%
63635	Lumber	11,754	0	13,000	0	0	5,000	-61.5%
63640	Right-of-Way Expense Level	0	0	156,000	21,467	0	137,500	-11.9%
63645	Other Hwy & Bridge Materials	1,010	0	0	0	0	0	n/a
63710	Traffic Signs	11,347	0	16,000	12,343	0	25,000	56.3%
63715	Sign Posts	817	0	1,500	2,948	0	40,000	2566.7%
63720	Pavement Marking	0	214,990	0	0	0	250,000	n/a
63815	Motor Veh Parts, Supp, Assessr	349,207	0	240,000	288,047	0	0	-100.0%
63825	Heavy Equip Parts, Supp, Asses	15,323	34,440	45,000	3,705	0	370,000	722.2%
63855	Tires & Repair Supplies	53,313	0	66,000	59,297	0	100,000	51.5%
64165	Building Maintenance Service	1,140	0	0	255	0	0	n/a
64855	Postage	3,353	0	2,500	3,375	0	0	-100.0%
64860	Freight & Express Charges	0	0	0	0	0	3,500	n/a
64915	Photocopying	450	0	750	371	0	1,500	100.0%
65845	Other Misc Fees & Services	35,438	0	38,000	26,772	0	60,000	57.9%
66120	Water & Sewer	0	0	0	0	0	3,000	n/a
66210	Motor Vehicle R&M	88,507	0	65,000	75,301	0	80,000	23.1%
66225	Building R&M	56,598	28,234	80,000	78,545	0	80,000	0.0%
66265	Communication Equip R&M	7,626	0	11,000	7,569	0	11,000	0.0%
66410	Other Equipment R&M	7,299	0	2,750	2,096	0	4,000	45.5%
66420	Infrastructure Repairs & Maint	10,862	859,206	200,000	52,722	314,904	440,000	120.0%
66450	FEMA-reimb R&M - H-207	877	0	0	0	0	0	n/a
66450	FEMA-reimb R&M - T-171	10,293	0	0	0	0	0	n/a
66450	FEMA-reimb R&M - X-30	3,951	0	0	0	0	0	n/a
66450	FEMA-reimb R&M - S-65	7,351	0	0	0	0	0	n/a
66515	Machiner & Equipment Rentals	3,346	26,000	40,000	42,987	0	51,000	27.5%
66545	Other Rentals	6,379	0	2,500	0	0	2,000	-20.0%
67120	Right-of-Way	0	0	54,000	81,408	0	137,500	154.6%
67425	Heavy Equipment	595,120	91,493	944,500	11,869	457,928	1,548,000	63.9%
67445	Communication Equipment	3,475	0	10,000	0	0	30,000	200.0%
67470	Engineering & Tech Equip	32,086	0	10,000	8,031	0	20,000	100.0%
67515	Bituminous Surfacing Contract	98,877	4,867,705	4,120,480	248,284	3,460,948	5,450,500	32.3%
67520	Structures Pipes & Box Culvert	255,900	1,047,625	3,118,750	0	380,867	2,150,000	-31.1%
67542	Guardrail Contracts	5,429	0	9,000	3,785	0	20,000	122.2%
Individual ledger		\$5,987,043	\$7,315,711	\$14,093,804	\$4,399,494	\$4,614,647	\$16,023,566	13.7%
Total Actuals plus Encumbrances			\$13,302,754			\$9,014,141		

4/30/2018
REVENUES BY AGENCY

FUND	Engineer Highway Fund	00022
AGENCY	Revenues-Engineer Hwy Fd	
LAST UPDATED	4/30/2018	

Object #	Object Description	Prior Year FY17 Actuals	Current Year Budget FY18	Current Year FY18 To-Date Actuals	Next Year FY19 Budget Request	% Change in Budget FY18 to FY19
53150	Oversize Permits	(3,960)	(3,500)	(3,680)	(4,000)	14.3%
54475	Highway Street Allocation	(7,674,093)	(8,012,912)	(6,743,523)	(8,087,165)	0.9%
54480	Incentive Payments	(5,625)	(6,000)	(11,250)	(5,625)	-6.3%
54555	MV Fee - Highway Fund	(626,741)	(626,741)	(651,969)	(678,048)	8.2%
55810	Contract Revenue/Reimbursement	(19,948)	(220,000)	0	0	-100.0%
55896	Other Reimb & Refunds	(28,398)	(20,000)	(19,193)	(20,000)	0.0%
55935	Other Maintenance Cost Reimb	(11,379)	(11,000)	(9,312)	(10,000)	-9.1%
57110	CD Interest	(18,910)	(19,000)	(26,411)	(20,000)	5.3%
58210	Sale of Equipment	(55,064)	(55,000)	(111,551)	(55,000)	0.0%
58515	Insurance Refunds	(20,434)	0	(41,867)	0	n/a
58530	Scrap Sales	(11,062)	(10,500)	(4,755)	(5,000)	-52.4%
59110	General Fund Transfers	(2,875,508)	(4,411,741)	(3,308,806)	0	-100.0%
59310	Grant Transfers	(1,323,353)	(479,497)	(97,808)	(381,689)	-20.4%
		(\$12,674,475)	(\$13,875,891)	(\$11,030,123)	(\$9,266,527)	-33.2%

Highway (Fund 22)
Statement of Revenues and Expenditures
July 1, 2017 through April 30, 2018

	FY2017-2018		Remaining	Remaining
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Percent</u>
Revenues				
Licenses and Permits	3,500	3,680	(180)	-5.14%
State Revenues	8,645,653	7,406,742	1,238,911	14.33%
Charges for Services	251,000	28,504	222,496	88.64%
Interest Income	19,000	26,411	(7,411)	-39.00%
Other Revenues	65,500	158,173	(92,673)	-141.49%
Total Revenues	8,984,653	7,623,510	1,361,143	15.15%
Expenditures				
Highway				
Salaries & Wages	1,816,086	1,513,306	302,780	16.67%
Employee Benefits	828,409	696,634	131,775	15.91%
Other Compensation Costs	68,010	68,010	-	0.00%
Operating Supplies	161,569	97,318	64,251	39.77%
Medical Supplies	10,500	11,365	(865)	-8.24%
Energy Supplies	642,000	356,984	285,016	44.40%
Highway & Bridge Supplies	1,489,500	646,169	843,331	56.62%
Traffic Control Supplies	17,500	15,291	2,209	12.62%
Repair & Maintenance Supplies	351,000	351,048	(48)	-0.01%
Other Contracted Services	-	255	(255)	
Postage, Courier & Freight	2,500	3,375	(875)	-35.00%
Printing & Advertising	750	371	379	50.57%
Misc. Fees & Services	38,000	26,772	11,228	29.55%
Repair & Maintenance Costs	358,750	216,233	142,517	39.73%
Rentals	42,500	42,987	(487)	-1.15%
Equipment	964,500	477,827	486,673	50.46%
Capitalized Contracts	7,248,230	4,093,884	3,154,346	43.52%
Total Highway Expenditures	14,093,804	8,699,238	5,394,566	38.28%
Excess (Deficiency) of Revenues over Expenditures	(5,109,151)	(1,075,728)		
Other Financing Sources (Uses)				
Operating Transfers In	4,891,238	3,406,613		
Total Other Financing Sources (Uses)	4,891,238	3,406,613		
Net Change in Fund Balance	(217,913)	2,330,885		
Fund Balance - July 1, 2017	1,217,913	1,217,913		
Fund Balance - April 30, 2018	1,000,000	3,548,798		

Sinking Fund - Buildings (will not spend in FY18)
Reduced expenditures by \$1,000,000 for sinking fund
and moved to cash reserve

General

Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolved Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
Engineering	7030	N	Administrative Support	Accounts Payable/Receivable Administrative Services Assisting the public Budget preparation/monitoring/planning Electronic Records Management Payroll Miscellaneous clerical duties - contract/correspondence preparation, etc.	\$540,266	\$258,201	\$271,165	\$10,400	\$500			\$540,266			
Engineering	7030	N	Road & Shop Maintenance Supervision	Assisting the public Budget preparation/planning Operational practices Time Management	\$1,025,259	\$929,759	\$94,000	\$1,500				\$1,025,259			
Engineering	7030	N	Engineering	Answer public inquiries Engineering Design FEMA Notification of public/agencies for project start-ups Public information meetings	\$971,758	\$964,338	\$2,420		\$5,000	\$114,500		\$1,086,258			
Engineering	7030	N	Survey / Permitting / ROW	Construction surveying GIS mapping - legal land base, subdivision, easement, bridge, street closure, city annexation, village boundaries, new control points Irregular tracts Map sectional plats Review of city/village subdivisions Review legal descriptions Topographic surveying	\$1,177,077	\$983,977	\$193,100					\$1,177,077			
Engineering	7030	State Statue		1&6 road CAMS Inspections - NBI, scour critical, fracture critical & construction Issue Access/Utility Permits Load rating/posting PLSS government section corner survey system Sign Inventory Special Trip Permit SSAR Survey Record Management	\$349,248	\$347,248	\$2,000					\$349,248			
TOTALS BY DEPARTMENT					\$4,063,607	\$3,483,522	\$562,685	\$11,900	\$5,500	\$114,500	\$0	\$4,178,107	\$0		

Bridge

Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolveds Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
Engineering	7031		Bridges	Bridges replacements Contract preparation Construction inspection Cost estimates Maintenance of Equipment (light) Roadway design	\$3,931,154	\$1,041,671	\$458,233		\$2,431,250			\$3,931,154			
Engineering	7031		New Roads	Concrete box culverts - new & maintenance Consultants coordination Coordination with NDOR projects Grading New Asphalt paving Road pavement/grading Traffic counts	\$6,594,539	\$845,056	\$458,233		\$5,291,250			\$6,594,539			
Engineering	7031		Light Duty Mechanical Work	Diagnose and repair light duty equipment Recover and service vehicles	\$847,058	\$146,825	\$507,433		\$192,800			\$847,058			
TOTALS BY DEPARTMENT					\$11,372,752	\$2,033,552	\$1,423,900	\$0	\$7,915,300	\$0	\$0	\$11,372,752	\$0		

Garage

Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolveds Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
Engineering	7035		Services for other Departments	Shop supplies & tools, Motor Fuels, Lubricants, Motor Veh. Parts, Supplies, Misc., Tires & Repairs, Postage, Motor Veh. R&M	\$275,700	\$0	\$275,700	\$0	\$0	\$0	\$0	\$275,700			
TOTALS BY DEPARTMENT					\$275,700	\$0	\$275,700	\$0	\$0	\$0	\$0	\$275,700	\$0		

Highway

Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolveds Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
Engineering	7032		Maintenance of Roads	Asphalt overlays Asphalt repair County culvert replacement Environmental permits (Corps, wetland delineation, bird study) Guardrail repair Mowing Overlays Pavement striping Pipe Culverts Signage Snow Removal Subdivisions Tree removal/disposal	\$10,127,293	\$2,435,792	\$1,626,251		\$6,065,250			\$10,127,293			
Engineering	7032		Maintenance of Structures	Bridge Maintenance Culverts Erosion control Maintenance of Infrastructor Maintenance of Equipment (Heavy)	\$4,360,679	\$307,679	\$1,288,250		\$2,764,750			\$4,360,679			
Engineering	7032		Heavy duty mechanical work	Diagnose and repair heavy duty equipment Recover and service vehicles	\$1,535,596	\$158,596	\$851,000		\$526,000			\$1,535,596			
TOTALS BY DEPARTMENT					\$16,023,567	\$2,902,067	\$3,765,500	\$0	\$9,356,000	\$0	\$0	\$16,023,567	\$0		