

County Board - FY18

Regular Salaries -	13 pay periods @ \$1,761.22 * 5 Commissioners	114,479.30
FICA -		8,757.67
Retirement -		8,929.39
Total Increases due to Salary Adjustments		132,166.35
Health Insurance	3,410.02*6 months (2 - 2/4 Party/ 1 Single)	20,460.12
Life Insurance	36.75 * 6 months (7.35 per Commissioner)	220.50
Dental	174.88 * 6 months (3 - 2/4 Party/1 Single)	1,049.28
LT Disability	(.0032)	366.33
PEHP	125*13 pay periods	1,625.00
Total Increases		155,887.59
Amount Budgeted -		
Salaries		224,470.00
FICA		17,172.00
Retirement		15,758.00
Health Insurance		24,972.00
Dental Insurance		1,490.00
Long Term Disability		718.00
PEHP		<u>3,250.00</u>
		287,830.00
Amount Spent @ 12-31-17		
Salaries		112,234.88
FICA		8,391.07
Retirement		7,878.71
Health Insurance		13,851.72
Dental Insurance		795.33
Long Term Disability		359.13
PEHP		<u>1,617.50</u>
		145,128.34
Remainder of budget		142,701.66
Increase of Salaries over Remainder of budget		<u><u>13,185.93</u></u>

Dennis M. Meyer

From: Candace Meredith
Sent: Thursday, January 11, 2018 9:53 AM
To: Dennis M. Meyer
Cc: Andy F. Stebbing
Subject: Mid-Year Budget

January 11, 2018

RE: Mid-Year Budget County Treasurer

Interest Income 57100

Interest rates have been slowly increasing since July 2017, therefore, we anticipate an additional \$250,000 in interest income revenue in the last half of this fiscal year.

Salary 61210

Over the first half of the fiscal year, the CTO recruited and hired four MV Clerks. Our last vacant MV Clerk FTE position will be filled on January 22, 2018. The CTO is currently evaluating the status of the Accountant position that is currently vacant. We are looking at possible options for reallocation of the position to best fit the needs of the department.

Thank you,

Have a Good Day!
Candace Meredith
Chief Deputy Treasurer
Lancaster County Treasurer
555 S 10th St
Lincoln, NE 68508
402-441-8843

Budget & Fiscal - FY18

Regular Salaries -

2.5%	Director	13 pay periods @ 4,149.20	53,939.60
2.5%	Accountant	13 pay periods @ 3,282.00	42,666.00
2.5%	Grant Coord	13 pay periods @ 2,532.16	<u>32,918.08</u>

129,523.68

FICA -

9,908.56

Retirement -

10,102.85

LT Disability

414.48

Total Increases due to Salary Adjustments

149,949.56

Health Insurance (3,865.18 * 6 - Family, 2/4 Party, Single) 23,191.08

Life Insurance (16.17 per month) 97.02

Dental Insurance 914.28

PEHP 975.00

Total Increases 175,126.94

Total Spent @ 12-31-17

Salaries 127,743.18

FICA 9,328.51

Retirement 9,963.97

Health Insurance 23,288.10

Dental Insurance 914.28

Long Term Disability 400.00

PEHP 975.00

Total estimated amount 347,739.98

Amount Budgeted -

Salaries 252,668.00

FICA 19,329.00

Retirement 19,708.00

Health Insurance 46,576.00

Dental Insurance 1,828.00

Long Term Disability 809.00

PEHP 1,950.00

342,868.00

Increase of Salaries over Remainder of budget

4,871.98

Dennis M. Meyer

From: Troy L. Hawk
Sent: Friday, January 12, 2018 3:45 PM
To: Dennis M. Meyer
Cc: Simon G. Rezac; Chuck R. Salem
Subject: Mid-year Budget Review

Dennis,

We've done a review of our budget, and submit the following;

621

- We expect a \$14,000 shortfall in personnel. This is due to: pay/salary increases, changes in health care options by employees, and an unexpected payout when an employee retired with only 2 weeks' notice

751 and 627

- We are operating within our expected budget, and do not require anything additional

Let me know if you need additional information.

Troy

*Troy L. Hawk
Clerk of the District Court
575 S 10th St
Lincoln, NE 68508*

Lancaster County Court THIRD JUDICIAL DISTRICT

January 9, 2018

Mr. Dennis Meyer, Director
Lancaster County Budget & Fiscal Department
555 South 10th St., Room 110
Lincoln, NE 68508

JUDGES

Matthew L. Acton

John R. Freudenberg Dear Dennis:

Holly J. Parsley

Timothy C. Phillips

Rodney D. Reuter

Laurie J. Yardley

Thomas E. Zimmerman

RE: Mid-Year Budget Review for County Court

Agency 622 - County Court

At this time I anticipate the following adjustments to budget:

JUDICIAL
ADMINISTRATOR

#64225 Court Competency Evaluations \$21,000.00

Becky Bruckner

I was not aware of these costs prior to submitting our budget. Unfortunately it is a cost that we can control either.

Please contact me with any questions.

Sincerely,

Becky G. Bruckner
Judicial Administrator



575 South
10th Street
Lincoln
Nebraska
68508
402-441-7291



Theresa Emmert
Juvenile Court Administrator
Separate Juvenile Court of Lancaster County
Justice and Law Enforcement Center
575 South 10th Street, 4th Floor
Lincoln NE 68508



RECEIVED

JAN - 8 2018

**LANCASTER COUNTY
BOARD**

TO: Dennis Meyer, Budget and Fiscal Officer
FROM: Theresa Emmert, Juvenile Court Administrator
DATE: January 8, 2018
SUBJECT: Mid-Year Budget Review

In response to Commissioner Wiltgen's request for a mid-year budget report, I have reviewed documentation reflecting the Juvenile Court's expenditures for the Fiscal Year 2017-2018 through December 31, 2017. Overall, our expenses are on target with the adopted budget and we are not requesting any additional funds be added to our budget at this time.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

Theresa Emmert
Juvenile Court Administrator



Jared D. Gavin
District Court Administrator
 Lancaster County District Court
 Third Judicial District
 The Justice and Law Enforcement Center
 575 South 10th Street, 3rd Floor
 Lincoln, NE 68508



January 16, 2018

TO: Dennis Meyer

FROM: Jared Gavin

RE: FY 2017-18 Mid-Year Budget Review

Dear Mr. Meyer:

As requested in the Memorandum from the Lancaster County Board of Commissioners dated December 19, 2017 this letter is to provide requested updates to the District Court’s budget for fiscal year 2017 - 2018. This memo addresses both the District Court and the District Court Referee’s Office.

The 2017-2018 District Court’s adopted budget was \$2,774,574. With projections based on the previous six months and including personnel adjustments based on cost of living increases, insurance costs, and changes to current positions, it is projected that there will be a shortfall of approximately \$210,000.

Approved Budget FY17-18 \$2,756,340	Object	Shortfall
Legal Services (Attorney Fees)	64120	-\$175,000
Personnel Costs	***	-\$20,000
Bill of Exception	65810	-\$12,000
Interpreter	65740	-\$1,000
Juror Lodging	65630	-\$2,000
TOTAL EST. SHORTFALL		(\$210,000)

***(61210, 61510, 61520, 61530, 61540, 61650, 61660)

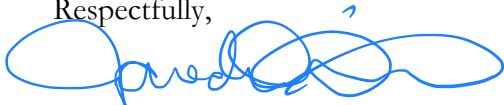
It does appear that Competency Evaluations (64225) are estimated to be much lower than budgeted which should help to offset some of the shortfall. As discussed with the Board over the last several years, the largest shortfall continues to be with Court Appointed Attorney Fees which continue to rise based on the number of criminal filings by the County Attorney and the rising number of conflicts and overloads in the Public Defender’s Office. These fees are extremely difficult to predict and remain volatile.

Personnel Costs were estimated based on one expected retirement in this fiscal year. While that Bailiff is anticipated to retire, the additional increase requested is due to anticipated changes with the benefits for that position as well as the staff attorney salary increases approved by the board. While a large portion of the personnel cost increase was offset by changes in staff and changes in insurance the deficit is anticipated to be \$20,000.

The only area we would anticipate seeing the need for additional funds in the next two years would be for courtroom equipment updates for presentations and wiring for the audio video components. We have been working with Property Management regarding what could be covered by the Public Building Commission as the wiring does appear to be failing. Presentation Elmo's are outdated and have begun working sporadically in many courtrooms and information on the cost of replacing this equipment is currently being investigated.

At this time, we would anticipate revenues to remain the same this year.

Respectfully,

A handwritten signature in blue ink, appearing to read "Jared D. Gavin", with a stylized flourish at the end.

Jared D. Gavin
District Court Administrator

Dennis M. Meyer

From: Jennifer DeBuhr <jdebuhr2@unl.edu>
Sent: Tuesday, January 16, 2018 11:48 AM
To: Dennis M. Meyer
Cc: Karen Wobig
Subject: Re: Mid Year Budget Review

Dennis,

Karen and I feel that we are on target with our current budget. In the next couple years, she also wanted me to relay the possibility of still having a six office expansion to our building.



Jenny DeBuhr

Office Administration
Nebraska Extension in Lancaster County
444 Cherrycreek Rd, Ste A, Lincoln, NE 68528
Phone: 402-441-7180
Fax: 402-441-7148
Email: jdebuhr2@unl.edu



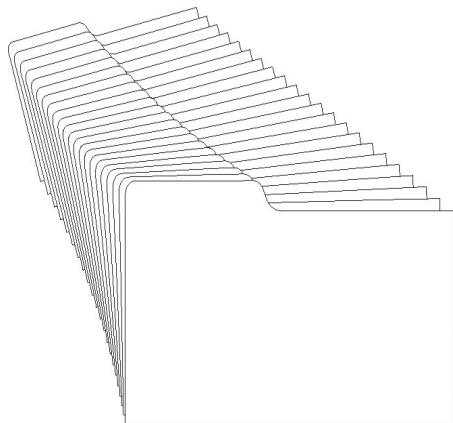
Visit us at: <http://lancaster.unl.edu>

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From: Dennis M. Meyer <DMMeyer@lancaster.ne.gov>
Sent: Tuesday, December 19, 2017 2:13:15 PM
To: Andy F. Stebbing; Angela C. Zocholl; Angela M. Koziol; Ann E. Ames; Becky G. Bruckner; Becky I. Hight-Moravec; Bradley L. Johnson; Brent D. Meyer; Brian E. Pillard; Candace Meredith; Chuck R. Salem; Cori R. Beattie; Dan F. Nolte; Dave J. Shively; Dennis M. Meyer; Eileen E. Legrande; James Davidsaver; Jared Gavin; Jareth J. Kaup; Jeff Curry; Jennifer DeBuhr; Joe P. Kelly; Joseph D. Nigro; Karen Wobig; Kerin L. Peterson; Kerry P. Eagan; Kim G. Etherton; Liz A. Thanel; Lori Griggs; Mandy E. Meyer; Margaret L. Bohy; Mark D. Hosking; Melissa M. Hood; Michelle M. Sewell; Minette M. Genuchi; Monica L. Ross; Norm H. Agena; Pamela L. Dingman; Patti L. Talamante; Rhonda G. Ryan; Richard Ringlein; Rob M. Ogden; Sara J. Hoyle; Scott E. Etherton; Scott R. Gaines; Sheli (Michelle) Schindler; Simon G. Rezac; Steve Henderson; Sue L. Eckley; Terry T. Wagner; Theresa L. Emmert; Tim J. Genuchi; Todd J. Duncan; Troy L. Hawk
Subject: Mid Year Budget Review

Please review the attached memo regarding the mid year budget review. I need your information by January 16, 2018. You can wait until December closes to send me information. Let me know if you have questions.

Dennis Meyer
Lancaster County Budget & Fiscal Officer
555 South 10th Street, Suite 110
Lincoln NE 68508
Phone: (402) 441-6869
Email: dmmeyer@lancaster.ne.gov



Lancaster County
**RECORDS & INFORMATION
MANAGEMENT DEPARTMENT**

440 South 8th Street, Suite 110, Lincoln, NE 68508-2207

(402) 441-6065 Fax: (402) 441-6066



MEMORANDUM

Date: January 16, 2018

From: Brian Pillard, Records & Information Management

To: Dennis Meyer, Budget & Fiscal Officer
County Board of Commissioners

Subject: Mid-Year Budget Review

Here is the information you requested for your mid-year budget review.

I anticipate being close to the budgeted amounts for the budget items except for salaries and an unbudgeted replacement vehicle. The December accounting reports show our department with an unobligated budget of 47.9%. In addition to salary increases, we have had two employees out for an extended time (one for major surgery and one for birth of a baby) causing us to use more temporary salary than expected. At this point, my guess is that we will be over budget for salaries by \$15,000. Our revenue budget is very close to budgeted revenue and I expect to be close to the budgeted revenue at the end of the fiscal year.

In December, we had a minivan totaled in an accident. At this point we are in the process of finding options for acquiring a replacement van. The County Board has asked us to look into the price of leasing. I do not yet know if we will lease a vehicle, purchase one, or find a suitable surplus vehicle.

Concerning future-year expenditures, I do not see any need for change in staffing. We do have aging scanning equipment that is still operating, but we do not have any equipment replacement fund. To be proactive, I plan to include the cost of replacing a scanner in my future Micro PC fund request.

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



January 16, 2018

Mr. Todd Wiltgen, Chair
Lancaster County Board of Commissioners
555 South 10th Street
Lincoln, NE 68508

Dear Mr. Wiltgen,

Enclosed is the midyear budget review, as requested.

The Sheriff's Office is anticipating a shortfall of approximately **\$61,713** from our approved budget of 2017-2018. This increase includes **\$79,000** in overtime costs and associated benefits (retirement contributions), **\$61,656** in PEHP because of two unanticipated retirements. With an unanticipated 4 replacement deputy sheriffs already this budget year, we will be **\$9,277** short in uniform costs. We have also seen a dramatic increase in extradition costs (95 extraditions in '17 vs 65 in '16) because of a change in criteria for wanted persons that has resulted in a **\$16,876** shortfall in fares. But it also reduced by being under budget on Motor Fuels by **\$88,188**. This savings may or may not be realized depending upon oil prices as the year progresses.

I am anticipating adding the second new deputy sheriff in the plan to increase our Patrol strength over the next 5 years. (One per year for six years, introduced last year.) \$80,000. We are also planning on adding a second person in our finance section. \$50,000. Below are several capital expenditures anticipated for FY 18-19 and 19-20:

Migrate our aging Taser inventory (50 Tasers) to a lease program;	\$13,000
Renovation of office work spaces in Patrol, Criminal Investigations and Court Services (approaching 19 years of 24/7/365 use)	\$100,000
Begin the upgrade of Criminal Justice Information System RMS	\$500,000
Firearms Range renovation or relocation	\$500,000

If I can answer any questions regarding the midyear budget review, please don't hesitate to call.

Sincerely,

Terry T. Wagner
Lancaster County Sheriff



JOE KELLY
LANCASTER COUNTY ATTORNEY

www.lancaster.ne.gov

RECEIVED

JAN 19 2018

LANCASTER COUNTY
BOARD

January 18, 2018


Todd Wiltgen, Chair
Lancaster County Board of Commissioner
555 South 10th Street,
Lincoln, NE 68508

Dear Mr. Wiltgen,

Per your request for Mid-Year budget review, the County Attorney Office is notifying the Board there is a short fall in our budget year 2017 - 2018. Due to the COLA increases in September, the raises for attorney II's, FICA and pensions for these increases, additional cost for our Investigator, an increase in Pathology Services cost and adding back in IS cost for GIS along with payouts and potential payouts, we project a short fall of \$388, 723.00 dollars. We expect to recoup some expenses, from hiring younger attorneys, of approximately \$40,272.00. Thus, the expected shortfall is projected to be \$348,451.00.

Please contact me if you have any questions about these numbers.

Sincerely,



Patrick F. Condon
Chief Deputy County Attorney

cc: Dennis Meyer

Lancaster County

Department of Corrections

3801 West O Street
Lincoln, NE 68528
(402) 441-1900
Fax: 441-8946

Brad Johnson, Director

TO: Board of County Commissioners

FROM: Brad Johnson
Corrections Director

DATE: January 16, 2018

SUBJECT: Mid-Year Budget Review for FY18
Planning for FY19

Per your request, I am providing information regarding our operational expenditure and revenue budgets for the current fiscal year. This information is based on six months of actual data through December 31, 2017.

GENERAL EXPENDITURE BUDGET

With 6 months of expenditure history, we estimate FY2018 budget to be on target unless we experience another spike in population or in hospitalization costs. These factors are a driving force behind previous fiscal year shortages.

We will continue to monitor the below categories on a monthly basis:

- With the 2.25-2.5% wage increases for FOP #32, Unrepresented & AFSCME, our salary line items (61210, 61250) could reflect shortages by year end. We are currently on target but are in the process of hiring vacant positions.

We also experienced a few extra retirement payouts in PEHP (61660) which will create a shortage of approximately \$30,000. We are anticipating no additional retirements this year.

We will also continue to monitor Temp Salary/Overtime (61250/61310), experiencing the largest shortfalls. These two line items tend to fluctuate based on population, officer shortages due to military leave or other circumstances, as well as in-service training. During the month of December, overtime was substantially lowered. We anticipate this to be the trend for the next several months and are hoping to recuperate shortages that occur during the summer months. We are also hoping that overages in retirement (61520) and health insurance (61530) will offset PEHP & all other salary line item shortages.

- We are in the process of finalizing a new contract with our medical services contractor (65110), Correct Care Solutions. Based on previous fiscal years and the new proposed budget, we will experience a shortfall of approximately \$100,000. This is due to the increase in salaries, pharmacy costs along with other administrative and management fees discussed during negotiations. However, hospitalization costs (65145) are down so far this year. If that trend

continues, they should offset one another. Hospitalization costs fluctuate continuously based on the severity of each case. We will monitor those costs accordingly.

- Utility expenditures are trending appropriately. We were just notified that DEC/HVAC financing costs are going up \$1,000 per month and demand charges, \$2,500 a month. This will create a shortfall of \$21,000 this fiscal year and an additional \$42,000 for FY19 request. Heating charges show no change from last year & cooling shows a slight decrease of .50 per MMBTU. In FY17, the approved demand increase was \$4,850 per month, causing a shortfall of \$58,200. These are significant increases over the last two years and will probably continue into the upcoming years.

GENERAL REVENUE BUDGET

At this time, we project revenues will exceed requested budgeted amounts by approximately \$85,900. We have currently received 59.6% of the FY18 revenue budget. The State Criminal Alien Assistance Program (SCAAP) has been delayed on the federal level. We are hoping these funds will be released within the next few months.

FUTURE CONSIDERATIONS

Transport Vans

Our department needs to replace two of our vans that are used for transporting inmates. Our transport division currently utilizes 5 vans, two mini-vans and 3 full sized. They are all equipped with “cages” that place barriers between the driver and passenger compartment.

These 5 vans transported 6,748 individual to various destinations in calendar year 2017. Our two mini-vans need to be replaced. They are the oldest in the fleet and have the most mileage, one is a 1997 Caravan with about 140,000 miles and the other is a 1999 Caravan with nearly 175,000 miles.

My goal was to request replacement for both in FY 19 budget. However, the 1997 Caravan developed a coolant leak in December. The county shop estimated repairs to be about \$1,000. We are currently maintaining fluid levels as I did not want to spend money on a vehicle that I would like to replace.

I am proposing that we replace the 1997 Caravan in the second half of FY18 and replace the 1999 Caravan in FY19. We believe replacing the 1997 Caravan will cost \$25,000.

J pod

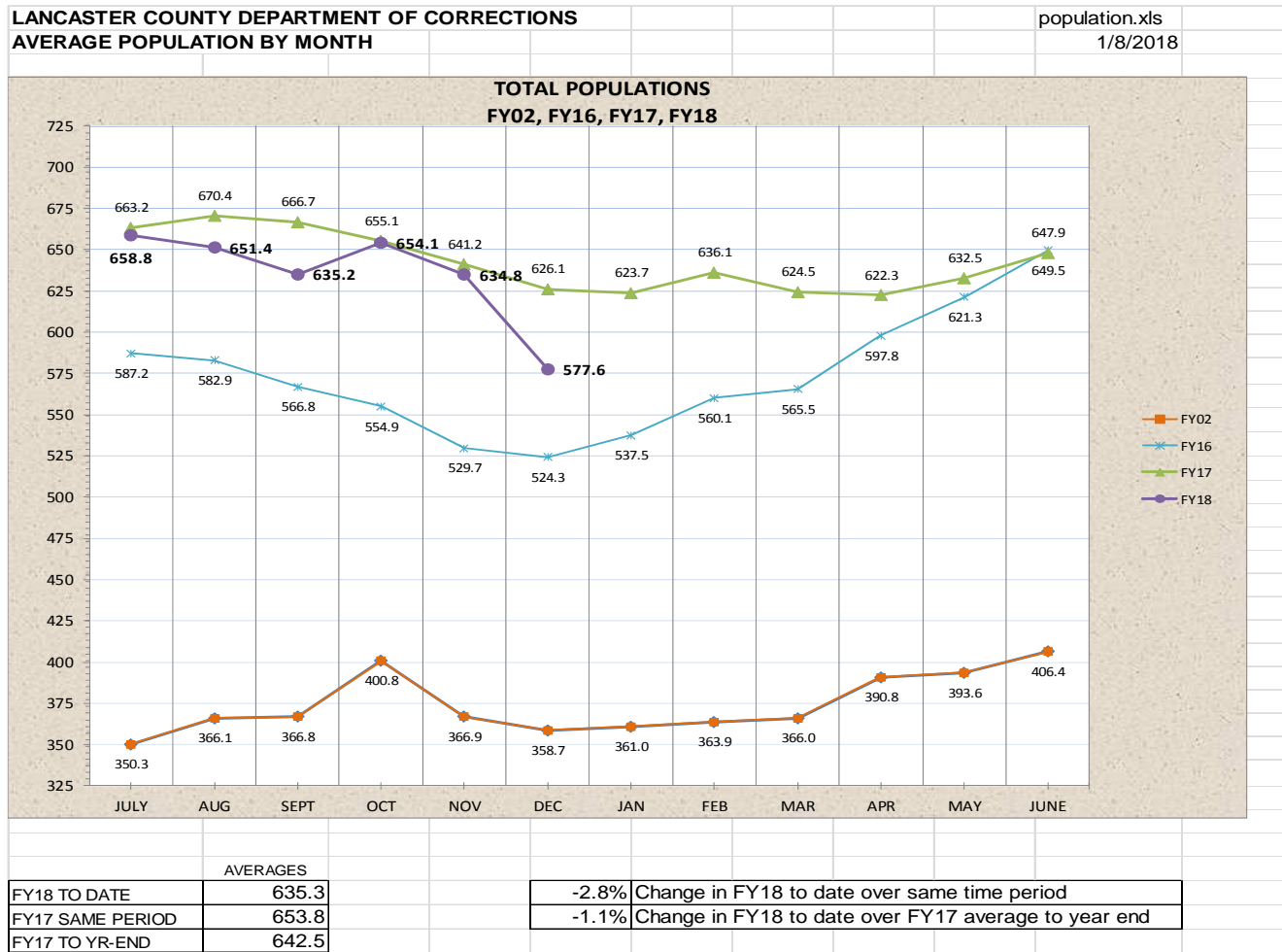
We have managed to keep our vacant housing unit as a resource that is only used during high population periods. During 2017 it was operated for approximately three months.

During the periods that this unit was operated we have staffed it with the use of on-call officers and overtime. When our population rises to the point that this pod needs to be opened on a full time bases, addition staffing will need to be hired. At this point, I would foresee a request for 6 additional

correctional officers at the point that this spare housing unit is opened on a permanent basis. At current salary levels the budget impact for this would be \$385,000.

CJIS

The county and city are exploring options for replacing the current CJIS computer system. The corrections department uses this system as the back bone for our inmate management system. This project will likely be expensive and involve many agencies city/county wide.



**Projected Revenues
Fiscal Year 2018**

midyrrevenue

CODE	DESCRIPTION	CURRENT BUDGET	Year to Date Revenue As of December 31, 2017	YTD % UNCOLLECTED	PROJECTIONS JANUARY-JUNE 2018	YEAR END PROJECTIONS 2017-2018
54140	Social Security Incentive	\$45,000	\$22,000	51.1%	\$20,000	\$42,000
54225	Dept. of Justice (SCAAP)	\$50,000	\$0	100.0%	\$50,000	\$50,000
55135	Telephone Commissions	\$380,000	\$248,272	34.7%	\$180,000	\$428,272
55150	Vending Commissions	\$3,500	\$1,054	69.9%	\$1,000	\$2,054
55155	Vending-Commissary	\$80,000	\$56,919	28.9%	\$50,000	\$106,919
55525/45	Marshal/Boarding Costs	\$7,000	\$6,822	2.5%	\$4,000	\$10,822
55870	Meal Reimbursements	\$80,000	\$36,043	54.9%	\$35,000	\$71,043
55896	Miscellaneous Reimb.	\$15,000	\$22,794	-52.0%	\$17,000	\$39,794
58210	Sale of Equipment	\$0	\$0	0.0%	\$0	\$0
		\$660,500	\$393,904		\$357,000	\$750,904
	TOTALS	\$660,500	\$393,904	40.4%	\$357,000	\$750,904
	PROJECTED YEAR END REVENUE FOR BUDGET YEAR 2017/2018					\$750,904
				Revenue Budget 2018		\$660,500
				Estimated Revenue Overage		\$90,404

Dennis M. Meyer

From: Kim G. Etherton
Sent: Tuesday, January 16, 2018 12:00 PM
To: Dennis M. Meyer
Subject: midyear budget increases

Hi Dennis,

It looks like my overall totals for COLA is approximately 37,606; FICA increase is 2876, and Pension increase is 2933. Additionally, 24/7 is about 185,000 annually and about 97,000 is unobligated at this time.

I am preparing to hire grant funded staff, I will need to put them in a business unit since we cannot pay them out of a grant fund. I imagine they will begin in March so for three months out of this FY. I will pull those numbers together if you need them/want them?

Kim

Kim Etherton, M.A., LIMHP

Director, Lancaster County Community Corrections

*There are two ways of spreading light: To be the candle or the mirror that reflects it.
-Edith Wharton*

Dennis M. Meyer

From: Kim G. Etherton
Sent: Thursday, January 25, 2018 6:16 PM
To: Dennis M. Meyer
Subject: Grant Budget \$\$

Hi Dennis,

Sorry this is so late. Here are figures for grant funded positions I hope to begin on March 1st:

They could be included in business unit 6763 (because they are salaries I can put in a grant BU) unless you think a new BU should be created.

	MHS	MHC
61210 Salary	\$9,593.00	\$11,449.00
61510 FICA	\$734.00	\$876.00
61530 Health	\$3,792.00	\$3,792.00
61540 Dental	\$140.00	\$140.00
61660 PEHP	\$150.00	\$150.00
	\$14,409.00	\$16,407.00
Total	\$30,816.00	

Kim Etherton, M.A., LIMHP

Director, Lancaster County Community Corrections

*There are two ways of spreading light: To be the candle or the mirror that reflects it.
-Edith Wharton*

To: Dennis Meyer, Budget & Fiscal Director
From: Michelle Schindler, Director
Date: January 12, 2018
Subject: Mid-Year Budget Update for Youth Services Center

Overall

Both Revenues and expenditures are on target for this fiscal year. We will continue to provide updates to potential impacts to both revenues and expenditures as they become available.

Legislative Impacts

The Center is reviewing some currently proposed legislation and its potential impact on the facility. We will continue to update the Board as we progress through the review process and as bills are passed/not passed this session.

Future Year Expenditures

Security Systems

The Youth Services Center opened at its current location in 2002. Our current security system and the majority of its components date back to when the Center opened.

1. \$3,000 Commander security system computer.
 - a. Damage from power outage on 12/21/2017.
 - b. All security systems are running on a Windows XP or Windows 97 operating systems which are no longer supported. Systems are presently operational but when they go out they will likely need replaced. There are 5 areas that use this system. Total system computers replacement is estimated at \$15,000.
2. \$5,000 Informer security system computer.
 - a. This system is also running on Windows XP and is no longer supported. The system is currently operational but has no back it up in the event it goes down.
3. \$5,000 Security cameras and mounting accessories.
 - a. This is an expense every year but quantities depend on wear and tear. We have had one pan/tilt/zoom camera and a fixed camera go out so far this year.
 - b. At some point in the future the system will need to be converted from analog to digital cameras. This will require extensive rewiring and system programming changes. The last estimate around 7 years ago ran over \$300,000.
4. \$2,000-\$20,000 Security Check System
 - a. Replace individual security check module or if not available replacement of the system.

Transportation

1. \$25,000 transportation van and safety/security accessories.
 - a. Increased need for secure juvenile transports.
 - b. Safety and security accessories to be added to the new and existing vehicles (added security measures for windows and doors).

Computer Equipment

1. \$3,000 for laptop and projector for structured educational programming services during non-school days, evenings, and weekends.
2. \$1,500 for a computer and workstation security accessories for our high-risk housing unit.

LANCASTER
COUNTY

Pamela L. Dingman, P.E.
County Engineer

ENGINEERING

Kenneth D. Schroeder, R.L.S.
Deputy County Surveyor

DEPARTMENT

January 17, 2018

TO: Dennis Meyer, Budget & Fiscal

FROM: Pamela L. Dingman, P.E.

Lancaster County Engineer

SUBJECT: Mid-Year Budget Update FY18



In the General Fund, our department has had two unexpected retirements, which will result in approximately \$90,000 additional in PEHP payments.

In the Highway Fund, our department is owed approximately \$300,000 more in FEMA payments from the 2015 flood. We do not expect to receive this revenue before the end of the fiscal year.

Dennis M. Meyer

From: Richard Ringlein
Sent: Thursday, January 11, 2018 8:50 AM
To: Dennis M. Meyer
Subject: RE: Mid-Year Budget Review Veterans Service Office 803
Attachments: 2018MIDCVS.pdf

Morning Dennis,

For the Veterans Service Office 803 Mid-Year Budget Review there are only a few small short falls we are anticipating.

61110 Official's Salary looks to be \$1,788.00 short due to salary increase

61210 Regular Salary looks to be \$1,998.27 short due to salary increases

61650 Long-Term Disability short \$6.84

61660 Post-Employment Health short \$15.0064286 VOIP Information Service short \$2.00

Let me know if you need anything else.

Thank you.

Rick Ringlein
Veterans Service
Lancaster County

605 S 10th St
Room 373
Lincoln, N E 68508

(402) 441-7360

From: Dennis M. Meyer
Sent: Tuesday, December 19, 2017 2:13 PM
To: Andy F. Stebbing; Angela C. Zocholl; Angela M. Koziol; Ann E. Ames; Becky G. Bruckner; Becky I. Hight-Moravec; Bradley L. Johnson; Brent D. Meyer; Brian E. Pillard; Candace Meredith; Chuck R. Salem; Cori R. Beattie; Dan F. Nolte; Dave J. Shively; Dennis M. Meyer; Eileen E. Legrande; James Davidsaver; Jared Gavin; Jareth J. Kaup; Jeff Curry; Jenny DeBuhr; Joe P. Kelly; Joseph D. Nigro; Karen Wobig; Kerin L. Peterson; Kerry P. Eagan; Kim G. Etherton; Liz A. Thanel; Lori J Griggs; Mandy E. Meyer; Margaret L. Bohy; Mark D. Hosking; Melissa M. Hood; Michelle M. Sewell; Minette M. Genuchi; Monica L. Ross; Norm H. Agena; Pamela L. Dingman; Patti L. Talamante; Rhonda G. Ryan; Richard Ringlein; Rob M. Ogden; Sara J. Hoyle; Scott E. Etherton; Scott R. Gaines; Sheli (Michelle) Schindler; Simon G. Rezac; Steve Henderson; Sue L. Eckley; Terry T. Wagner; Theresa L. Emmert; Tim J. Genuchi; Todd J. Duncan; Troy L. Hawk
Subject: Mid Year Budget Review

Please review the attached memo regarding the mid year budget review. I need your information by January 16, 2018. You can wait until December closes to send me information. Let me know if you have questions.

Dennis Meyer
Lancaster County Budget & Fiscal Officer

555 So 10th Street, Suite 107
Lincoln, NE 68508
402-441-6868
402-441-6805 Fax
www.lancaster.ne.gov

To: Dennis Meyer, Budget and Fiscal Director

From: Sara Hoyle, Human Services Director *SH*

Sara Hoyle Human Services Director
shoyle@lancaster.ne.gov

January 16, 2018

Re: Mid-Year Budget Review

Please find below the Human Services Department's response to your memo date December 19, 2017:

1. Concerning the current year's adopted budget, we are on track with both revenues and expenditures.
2. Concerning expenditures for the next 2 fiscal years:
fy 18-19

Staffing

Administrative Services Officer \$53,248 and \$23,934 (benefits) = \$77,182

Diversion Officer \$44,616 and \$23,934 (benefits) = \$68,550

Technology

2 new computers, screen and office \$2,250 per unit = total \$4,500

Joint Budget Committee Funding

Current amount is \$970,180. Proposing a \$100,000 increase for a total of \$1,070,180

fy 19-20

Staffing

Administrative Services Officer \$53,248 and \$23,934 (benefits) = \$77,182

2 Diversion Officers \$46,226 and benefits \$23,664 = \$69,890 (\$139,780 for 2)

Technology

2 new computer, screen and office \$2,250 per unit = total \$4,500

Please advise of any questions. Thank you!

Dennis M. Meyer

From: Scott E. Etherton
Sent: Friday, January 19, 2018 9:44 AM
To: Dennis M. Meyer
Subject: Mid-year budget

Dennis:

The MHCC is looking at a overall shortage of around \$130,000.

Expenditures:

The main part of this is the Credible software package. 70,000 was originally budgeted. We have spent 37,000 so far this year for the hosting contract with Heartland (4800 monthly). I believe I can get by with two more Monthly payments (January & February) and then a minimal access fee of \$100 a month for two months.

The one time fees for Credible are 101,512 with a monthly charge equaling 11,200 for the remainder of the year.

All that equates to needing an additional 90,000 above what was budgeted.

I will also have a minimum of 12,500K in personnel costs associated with all staff being trained in the new software, prior to going live. We are scheduled to begin using the software on March 1st.

We are at 54% and 55% of our budget for health and dental after six months. In addition to increases, we hired two employees with different choices in their plans.

Group Health Insurance		
Group Dental Insurance		

362,597.00	195,661.80	54%	391,323.60
13,081.00	7,176.86	55%	14,353.72

We have some other items that look to be over budget and these appear to be a result of when our end of the fiscal year bills were paid. Amounts from last FY are counted on this year's budget.

These include VOIP and IS billing, which may end up 3600.

Client Food-maybe 4500.

Another area that might be close by year end is psychologist/psychiatrist. This is coverage for both professions. This has been higher than expected so far this year. The psychologist had surgery twice this year. We have some known future coverage times coming up but should not be as much as the first six months.

Future technology needs:

I need to look at upgrading some older computers and have a need to expand my screen needs. Computers are mostly used for running the client chart software and basic office functions. I have had one screen failure this year and with credible I may need to purchase a couple additional monitors for a couple offices, to view the product easily rather than having the data on paper.

Although I am not aware of major capital expenditures and have no current plans to expand my employee base I have a couple of remaining issues with my current building that have not yet been resolved.

Revenue:

Revenue is currently up in most areas from last year. It is less than the budget projections but continues to trend upward in the areas where we have some influence. Using the first six months revenue, it's projected to be 156,000 under what was budgeted.

Let me know what different detail you need for the midyear budget.

Scott Etherton
402-441-6329
Director Mental Health Crisis Center
825 J St
Lincoln, NE 68508