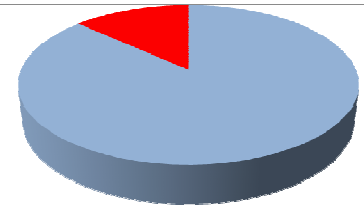


LANCASTER COUNTY

EXPENDITURES BY BUSINESS UNIT WITH PRIOR YEAR ENCUMBRANCE CARRYOVERS

FY18 Request

■ Salary & benefit - 87%
 ■ Capital outlay - 0%
 ■ Operating - 13%



FUND	General Fund	00011
BU	Co Atty	6520
UPDATED	5/3/2017	

Budget Summary	Current Year Budget FY17	97% of operating & capital base	FY18 Budget Request	% Change in Budget FY17 to FY18	Request Amt Over/(Under) 97%
Salaries & benefits	\$6,469,759		\$6,682,453	3.3%	
Operating & capital outlay - base	\$997,689	\$967,758	\$1,018,392	2.1%	\$50,634
Total Budget	\$7,467,448		\$7,700,845	3.1%	

Object #	Object Description	Prior Year FY16 Actuals	Prior Year FY16 Encumbrance Carryover	FY17 Current Year Budget	FY17 Current Year To-Date Actuals	FY18 Next Year Budget Request	% Change in Budget FY17 to FY18
61110	Official's Salary	148,807	0	149,054	118,433	154,757	3.8%
61150	Deputy's Salary	409,222	0	429,902	241,330	445,585	3.6%
61210	Regular Salary	3,943,712	0	4,205,854	3,254,965	4,328,831	2.9%
61250	Temporary Salary	30,486	0	0	16,924	0	
61310	Overtime	732	0	0	174	0	
61510	FICA Contributions	328,899	0	360,758	261,848	372,641	3.3%
61520	Retirement Contributions	332,274	0	358,478	263,674	357,618	-0.2%
61530	Group Health Insurance	793,757	0	867,242	697,945	923,607	6.5%
61540	Group Dental Insurance	33,325	0	35,710	29,149	36,491	2.2%
61650	Long-Term Disability	14,112	0	15,311	11,274	15,773	3.0%
61660	Post-Employment Health Program	122,406	0	47,450	46,292	47,150	-0.6%
63110	Office Supplies	36,459	0	33,000	31,383	33,000	0.0%
64150	Consulting Services	45,921	0	48,000	37,999	45,000	-6.3%
64170	Equip Maintenance Agreements	407	0	600	407	0	-100.0%
64285	City Information Services	127,857	0	116,511	110,762	126,893	8.9%
64286	VOIP Information Services	17,156	0	17,031	14,619	17,031	0.0%
64288	GIS Information Services	8,676	0	10,050	8,143	0	-100.0%
64295	Other Misc Contracted Svs	10,000	0	10,000	10,000	0	-100.0%
64710	Meals	60	0	1,000	338	1,000	0.0%
64715	Lodging	0	0	1,250	493	1,000	-20.0%
64720	Fares	940	0	500	0	0	-100.0%
64725	Mileage	2,211	0	3,000	2,616	2,800	-6.7%
64730	Parking & Tolls	31	0	200	7	0	-100.0%
64810	Telephone - Local	717	0	800	600	800	0.0%
64815	Telephone - Long Distance	71	0	60	47	60	0.0%
64855	Postage	31,846	0	33,000	27,739	33,000	0.0%
64910	Printing	3,636	0	6,500	5,668	6,500	0.0%
64915	Photocopying	20,161	0	22,000	16,271	22,000	0.0%
65110	Medical Services	267,516	0	280,000	251,470	280,000	0.0%
65145	Hospitalization	61,230	0	55,000	51,435	55,000	0.0%
65640	Witness fees	7,885	0	12,000	11,532	12,000	0.0%
65660	Memberships & Dues	18,002	0	18,430	18,598	18,875	2.4%
65665	Books & Subscriptions	4,213	0	5,000	4,621	5,000	0.0%
65670	Enrollment Fees & Tuition	335	0	500	1,447	500	0.0%
65680	Civil Fees	23,828	0	26,000	17,685	25,000	-3.8%
65845	Other Misc Fees & Services	13,416	0	15,000	13,725	15,000	0.0%
65950	Officials' Bonds	0	0	100	0	0	-100.0%
65955	Employees' Bonds	2,220	0	1,700	2,025	1,700	0.0%
66220	Office Equipment R&M	158	0	500	321	0	-100.0%
66520	Building Rent	259,379	0	278,457	221,583	316,233	13.6%
67465	Furniture & Fixtures	5,294	5,095	1,500	175	0	-100.0%
Individual ledger		\$7,127,356	\$5,095	\$7,467,448	\$5,803,715	\$7,700,845	3.1%
Total Actuals plus Encumbrances			\$7,132,451				

**LANCASTER COUNTY
REVENUES BY BUSINESS UNIT**

FUND	General Fund	00011
BU	Co Attorney revenue	6520
UPDATED	5/3/2017	

Object #	Object Description	Prior Year FY16 Actuals	FY17 Current Year Budget	FY17 Current Year To-Date Actuals	FY18 Next Year Budget Request	% Change in Budget FY17 to FY18
54165	Justice Assistance	(200,069)	(170,000)	(133,427)	(170,000)	0.0%
54220	Domestic Violence Assistance	(38,015)	(47,899)	(23,916)	(49,096)	2.5%
54245	Welfare IV D Reimbursement	(978,124)	(1,000,000)	(915,922)	(1,000,000)	0.0%
54260	Federal Juvenile Justice	(104,500)	(104,500)	(104,500)	(104,500)	0.0%
55320	Sheriff's Fees	(1,298)	0	(1,026)	0	
55896	Other Reimb & Refunds	(14,420)	(12,000)	(9,310)	0	-100.0%
58595	Other Miscellaneous Revenues	(29)	0	0	0	
59310	Grant Transfers	0	(47,899)	0	(43,705)	-8.8%
		(\$1,336,455)	(\$1,382,298)	(\$1,188,101)	(\$1,367,301)	-1.1%

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2017-18 BUDGET**

BUSINESS UNIT #: 11

BUSINESS UNIT NAME Lancaster County Attorney

CLASS	CLASS TITLE	NUMBER OF POSITIONS		PAY RANGE	SALARY AMOUNTS	
		FY16-17 BUDGETED	FY17-18 REQUESTED		FY16-17 BUDGET	FY17-18 REQUEST
	Law Clerk	3.5	3.5	37,787 - 48,401	114,900	121,662
	Operations Manager	1	1	61,998 - 79,410	78,776	80,410
	Client Services Associate	6	6	33,895 - 43,528	218,290	221,721
	Legal Secretary II	7	7	40,555 - 51,950	309,693	322,392
	Legal Secretary III	1	1	43,528 - 55,756	55,509	56,657
	Office Systems Specialist	1	1	51,950 - 66,541	66,073	67,442
	Paralegal I	10	11	43,528 - 55,756	512,127	565,262
	Paralegal II	8	8	48,401 - 61,998	478,266	489,622
	*Deputy County Attorneys	29	30		2,372,220	2,403,663
	Chief Deputy Attorneys	3	3		429,902	445,585
	County Attorney	1	1		149,054	154,757
	TOTALS	70.5	72.5		4,784,810	4,929,173

**Lancaster County
Employee Information
2017-18 Budget**

Department Name Lancaster County Attorney

Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY16-17 Budget	FY17-18 Request
Number of Full Time Equivalents (FTE's)	70.5	72.5
Breakdown of FTE's:		
Full Time	67	69
Part Time	3.5	3.5
Temporary	0	0
On Call	0	0
Positions not filled	2	2
Breakdown of Employees:		
Number within pay steps of pay plan (merit plus COLA)	33	39
Number at final step or no pay plan (COLA only)	37.5	33.5
Health Insurance Breakdown by Number of Employees:		
Single	27	25
2/4 Party	16	16
Family	19	18
Retirements:		
Number of Employees	2	Unknown
Cost of Payouts (Include Vacation and PEHP)	32,467	

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2017-18 BUDGET

BUSINESS UNIT #: 11

BUSINESS UNIT NAME: Lancaster County Attorney

DESCRIPTION	FUTURE IMPACT	BUDGET AMOUNT		
		OBJECT CODE		AMOUNT
		DESCRIPTION	#	
Medical Services - to provide Lancaster County with pathology services; coroners calls, autopsies, etc.	On going	65110		280,000
Medical/Hospital-Blood alcohol testing-DWI cases, rape and evaluation	On going	65145		55,000
Other Contracted Services - Prior Conviction Records, Appeals, DMV Records, Misc Expenses	On going	65845		15,000
Consulting Services - Court Reporting Services	On going	64150		45,000
	TOTAL			395,000

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2017-18 BUDGET

BUSINESS UNIT #: 11

BUSINESS UNIT NAME Lancaster County Attorney

NAME AND POSITION	EXPLANATION AND JUSTIFICATION	BUDGET AMOUNT		
		OBJECT CODE		AMOUNT
		DESCRIPTION	#	
County Attorney, Deputies	National District Attorney Association	Membership & Dues	65660	2,773
County Attorney, Deputies	Nebraska Bar Dues	Membership & Dues	65660	3,572
Lancaster County Attorney Office	Nebraska County Attorney Association	Membership & Dues	65660	12,080
County Attorney, Deputies	Lincoln Bar Dues	Membership & Dues	65660	350
TOTAL				18,775

LANCASTER COUNTY
FEDERAL REVENUES
2017-18 BUDGET

BUSINESS UNIT: 6520

BUSINESS UNIT NAME: Lancaster County Attorney

Budgeted Amount FY2018	Federal Grantor/ Program Title/ CFDA Number	Business Unit	Revenue Account	Positions Funded by Grant	Grant Period	County Match
170,000	Justice Assistance Drug Program 16.738	6520	54165	Two Attorneys - Partial Funding	Ongoing	
49,096	Domestic Violence Assistance 16.588	6520	54220	One Attorney and One Paralegal, both Partial Funding	Ongoing	
66% of costs Est 1,000,000	Welfare IV-D Program 93.563	6520	54245	Two Attorneys and 18 Staff Positions	Ongoing	34.00%
104,500	Federal Juvenile Justice 93603	6520	54260	Two Attorneys - Partial Funding	Ongoing	
43,705	RESTORE 16.738	6520	59310	Legal Secretary	Ongoing	
1,367,301	TOTALS					

Microcomputer Estimate

County Attorney	
Control #	157562

Funding Source	
Acronym:	JCO
Special Funding Source:	

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
* HP ProDesk 600 G2 Tower Desktop i5-6500 3.2GHZ, 8Gb, 256GB SSD, DVD+/-RW LSDL, Win10P, Wirless Kyb/Mous	L1Q38AV	\$638.00	15	\$10.00	\$9,720.00
HP ProDesk 600 G2 Tower Desktop i5-6500 3.2GHZ, 8Gb, 256GB SSD, Blu-Ray, Win10P, Wirless Kyb/Mouse	L1Q38AV	\$727.83	8	\$10.00	\$5,902.64
* HP E222 21.5-inch Widescreen LED backlit LCD Monitor	M1N96AA#ABA	\$133.00	8	\$3.00	\$1,088.00
HP ProBook 450 G4, 2.5GHz i5-7200U, 500GB, DVD+/-RW-LS, 4Gb, BT, W10Pro 64, 15.6" 1366x768, 1/1/0	Y9F94UT#ABA	\$642.51	6	\$2.00	\$3,867.06
HP Pickup and Return 3 Yr Warranty for Notebooks	UK707E	\$49.00	6		\$294.00
HP 4GB DDR3L-1600 1.35V SODIMM	H6Y75AA#ABA	\$49.00	6		\$294.00
HP 8GB DDR3L-1600 1.35V SODIMM	H6Y77AA#ABA	\$83.00	0		\$0.00
HP 128GB Solid State Drive	QV063AA	\$141.41	0		\$0.00
HP Elite x2 1012 G1 M5-6Y54 256GB M2 SSD, 8GB RAM, W10P64, 12" 1920x1080, 3/3/0 With WIGI	W0S21UT#ABA	1,170.00	1	\$2.00	\$1,172.00
HP Advanced Wireless Dock (WiGig) (x2 1011 & 1012 w/18260 WiGig WLAN)	F7M97AA#ABA	163.00	1		\$163.00
HP 9x5 Pickup and Return w/ ADP 3 Yr Warranty - 1012 g1, upg from 3/3/0	UD008E	69.42	1		\$69.42
Fujitsu FI-7160 scanner	PA03670B055	\$872.18	3	\$2.27	\$2,623.35
Shipping and Handling	S&H	\$0.00	1		\$0.00
Total Hardware Cost		\$4,738.35			\$25,193.47

Software	PART #	Purchase Cost	Qty	Total
Office 365 E3 Government Cloud (O365 G3) per user annual charge January 1	AAA-10842	\$128.64	19	\$2,444.16
WordPerfect X8 Standard Suite New License (License Only)	LCWPX8MLGOV	\$184.74	2	\$369.48
Adobe Acrobat Pro DC 2015 CLP5.0-L2 Universal English Single User Government (License)	65258634AC02A00	\$295.00	30	\$8,850.00
Roxio Easy CD & DVD Burning software		\$30.00	16	\$480.00
* Microsoft Windows Server 2012 User License CAL - Select Level D	R18-04302	\$25.00	30	\$750.00
Shipping and Handling	S&H	\$0.00	1	\$0.00

Total Software Cost:	\$663.38	\$12,893.64
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Total Hardware/Software Cost		\$38,087.11
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Estimated Installation Costs:		\$0.00
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Total System Cost:		\$38,087.11
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Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolveds Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
County Attorney	Civil	Nebraska Revised Statutes and case law.	<p>1. Advise all county departments, agencies, elected officials, appointed department heads and employees on legal matters that arise out of their official duties.</p> <p>2. Provide legal representation to Lancaster County and its employees on all matters relating to the assessment of property for purposes of taxation, including the board of equalization and the Nebraska Tax Equalization and Review Commission.</p> <p>3. Represent Lancaster County on all matters relating to the levy and collection of all real and personal property taxes including tax exemptions, distress warrants, foreclosure, treasurer's deeds, tax sale certificates and bankruptcy proceedings.</p> <p>4. Defend on all litigation brought against the County, including tort claims, negligence cases, civil rights actions, workers' compensation cases, private foreclosures, employment law and appeals from the personnel policy board.</p> <p>5. Represent the County in civil litigation in the areas of eminent domain, damage to county property, collection of general assistance, contract claims and zoning and planning disputes.</p> <p>6. Provide legal advice and representation to the County in the areas of labor negotiations, employee benefits, pension plan administration, ADA and FMLA.</p> <p>7. Appear before Lancaster County Board, Lincoln/Lancaster County Board of Health, Board of Zoning Appeals, Planning Commission, Lancaster County Mental Health Board and Personnel Policy Board to represent the interests of the County and its agencies.</p>	The services are provided by attorneys licensed to practice law in the State of Nebraska. Four full time and one part time attorneys are assigned to the civil division to perform all of the listed services. Support staff is shared with the other divisions in the office. Because of the broad scope of the legal services provided, considerable experience and knowledge is required to accomplish the work. Experience in the civil division is not what it was a few years ago. This presents challenges for the current staff on a frequent basis.	\$625,558	\$580,839	\$44,719			\$0.00		\$625,558		All services are mandated. The manner of providing the services is not always dictated by statute.	Most services provided are mandated by state laws and paid for by county tax dollars.
County Attorney	Child Support	Neb. Rev. Stat. Chapter 23, 42 and 43.	<p>1. Establish and enforce Orders for the support of children.</p> <p>2. Review and modify existing support orders.</p> <p>3. Obtain and enforce Orders for the collection of birthing expenses when requested by the State of Nebraska.</p> <p>4. Address concerns of both custodial parents and non-custodial parents as they arise.</p>	Two attorneys and 18 support staff monitor and enforce 11,413 active cases. The number of cases per attorney is unacceptably high and has begun to adversely impact the collection statistics kept by the State of Nebraska.	\$1,597,634	\$1,429,939	\$167,695					\$1,597,634		All services are mandated by state law and/or a contract between the county and DHHS for child support enforcement services.	All mandated services are reimbursed 66 cents on the dollar by the State through the Federal IV-D Program.
County Attorney	Juvenile	Neb. Rev. Stat. Chapter 23, Article 12 (County Attorney); Neb. Rev. Stat Chapter 43, Article 2 (Juvenile Code)	Enforce the Constitution of the United States, the Constitution of the State of Nebraska, and the laws of the State of Nebraska on behalf of, and for the health, safety, security and welfare of all of the people of Lancaster County and the State of Nebraska, particularly its children and families.	Six attorneys, one Chief Deputy, and three administrative staff manage the four courtrooms in the Separate Juvenile Court for Lancaster County. Division attorneys are on call, outside normal business hours, 7 days a week/24 hours per day. The Division receives child abuse and neglect referrals from the State Department of Health and Human Services (HHS) and all law enforcement agencies. In the pursuit of permanency for abused and neglected children, the Division may be asked to request Termination of Parental Rights. The Division receives referrals from all law enforcement agencies on juveniles under 18 who violate the criminal laws of the State of Nebraska. The Division receives truancy referrals from all schools responsible for educating students in Lancaster County, and is statutorily mandated to make reasonable efforts to refer juveniles and families to community-based resources. The Division receives requests from parents and caregivers of children in Lancaster County to petition the Court for assistance with children who are ungovernable or are otherwise experiencing mental health or behavioral issues. The Division administers the establishment of child support on behalf of children in out-of-home placement. All attorneys annually comply with state-law mandated hours of continuing legal education. Nebraska Revised Statutes section 28-729 mandates that the County Attorney, with the assistance of the Child Advocacy Center, assemble and manage a multidisciplinary, child abuse and neglect investigation team. Current attorney and administrative staff levels are appropriate and sufficient to manage the existing caseload and additional demands of the Division. Demands on the County Attorney's Juvenile Division continue to increase as Courts, Law Enforcement, State Agencies (HHS and Probation), and community-based disciplines innovate and implement strategies to serve children in our community. (See Box 15) The attorneys prepare briefs and argue appeals filed in their cases in the Nebraska Supreme Court and Court of Appeals.	\$1,083,786	\$980,849	\$102,937					\$1,083,786		The Juvenile Division works closely, extensively, and cooperatively with the Court, HHS, State Probation, law enforcement agencies, schools, and multiple community-based human-services agencies (eg. CenterPointe, Cedars, Child Guidance Center, Voices of Hope, Region 5 Human Services) in an effort to comprehensively fulfill its fundamental mission of providing complete, reliable, and professional assistance to children and families in the community. This effort includes, but is not limited to, implementation of and participation in the following: Family Drug Court, Juvenile Drug Court, Truancy Court Oversight, Supreme Court Through the Eyes of the Child initiative, Lancaster County Steering Committee, HHS Alternative Response, Child Abuse and Neglect Intake Summary Review, Early Assessment/Diversion/Intensive Diversion, Pre-Adjudication Services, Lincoln Police Department Project RESTORE, Lincoln Police Department Gang Response, Crisis Response Coalition/Suicide Prevention, Probation/HHS Crossover Youth Initiative, Disproportionate Minority Contact data collection, Racial and Ethnic Disparities Committee, Lincoln Public Schools SMART teams (16 schools), Grant Administration assistance, Legislative monitoring. The above-mentioned programs, initiatives, and activities are hybrid "non-mandated" and yet intrinsically "mandated" services. As an attorney, an elected official, and an advocate for children and families in Lancaster County, it is the County Attorney's duty and responsibility to work with the Court and other community leaders, in all ways possible, to execute the laws of the State as effectively and efficiently as possible. Children and families in the Lancaster County community are daily affected by drug dependency, domestic violence, physical and sexual abuse, sub-standard living conditions, and homelessness. The County Attorney dedicates itself to participation in smart, pro-active, evidence-based programs and initiatives in order to responsibly address the needs of children and families in the community, and execute its sworn duty. (See Boxes 3 and 4).	
County Attorney	Criminal	Neb. Rev. Stat. Chapter 23, Article 12, Chapters 28, 29, 40 and 77.	<p>1. Reviewing investigations and prosecuting all of the felonies that occur in Lancaster County.</p> <p>2. Reviewing investigations and prosecuting all domestic violence cases that occur in Lancaster County, whether felony or misdemeanor.</p> <p>3. Reviewing investigations and prosecuting all of the Class I and Class II misdemeanors that occur anywhere in Lancaster County. These are the two most serious classes of misdemeanors.</p> <p>4. Reviewing investigations and prosecuting all crimes that occur on property owned by the University of Nebraska or the state. Reviewing investigations and prosecuting all crimes submitted by state agencies.</p> <p>5. Reviewing investigations and prosecuting all of the traffic infractions that occur outside the city of Lincoln.</p> <p>The investigations are submitted by the Lincoln Police Department, the Lancaster County Sheriff's Office, the Nebraska State Patrol, the Lancaster County Drug Task Force, the University of Nebraska-Lincoln Police Department, the Nebraska Department of Correctional Services, Nebraska Game and Parks, the Department of Motor Vehicles, the Department of Insurance, DHHS and various federal agencies such as the FBI, ICE, ATF and the DEA.</p>	The Criminal Division consists of 20 full-time prosecutors in the County and District courts. The Chief Deputy and the County Attorney also prosecute criminal cases. A University of Nebraska College of Law professor and the students in the criminal law clinic also handle some criminal cases. Nine staff members, consisting of paralegals, legal secretaries and client service associates, are assigned full-time to the Criminal Division. Three other staff members and the six law clerks spend a considerable amount of their time on criminal matters, although they also perform functions for other divisions within the office. In 2016 this office filed over 2,000 felony, 5,000 misdemeanor and over 7,000 traffic/infraction cases. There are 8 district courtrooms and 7 county courtrooms where these matters are handled. Utilizing a vertical prosecution approach, the attorneys review reports, make charging decisions and recommend bond provisions on new cases submitted daily by law enforcement agencies. Once a case is filed, prosecutors communicate with officers to conduct follow-up investigations, contact witnesses and review property items. The court case work begins immediately with arraignments and bond review hearings often followed by docket calls, preliminary hearings, suppression hearings, pretrial motions. Legal research, lengthy interviews with witnesses and law enforcement officers, consultation with expert witnesses and plea negotiations often precede trial. The trials are either to a judge or a jury; the later more than doubling the amount of time to prepare and try the case. All of the attorneys are assigned routine duties like daily arraignments, on a rotating basis. All of the criminal attorneys are on various "call lists" for after-hour or week-end inquiries or assistance with search warrants requested by law enforcement. Every Saturday, Sunday and holiday, a prosecutor comes to the office to meet with a judge to review probable cause affidavits for individuals recently arrested. Prosecutors in the office brief and argue interlocutory appeals heard by the Nebraska Supreme Court and the Court of Appeals. The Chief Deputy and County Attorney brief and argue post-conviction appeals heard by the District Court. State statutes require county attorneys and deputy county attorneys to complete 20 hours of CLE training each year. This is ten more hours than the requirement for all other attorneys.	\$3,785,090	\$3,107,117	\$677,973					\$3,785,090		State statutes do not mandate a pre-trial diversion program. Our attorneys assist Community Corrections in determining eligibility and we participate in appeals when a defendant is either not allowed into the program or protests a termination. State statutes do not mandate that counties create and operate specialty courts. Our Adult Drug Court and Veteran's Treatment Court are both fashioned to reduce recidivism for those populations. Our prosecutors frequently assist law enforcement agencies in training officers on criminal law issues such as search and seizure and obtaining confessions. Due to their expertise the prosecutors testify at the Legislature and assist staff in drafting legislation. * In order to reduce the operating budget as requested, we have deleted the \$10,000 that normally goes to support the Child Advocacy Center. The Sheriff also contributes \$10,000. These amounts have been in the budget since the inception of the CAC. The CAC supports itself from private donations, state funding and federal funding. Our prosecutors are either at the CAC or communicating with CAC staff every single work day. The staff and the facility are an invaluable asset to the successful prosecution of crimes against children. I do not recommend deleting our annual contribution to the CAC. However, it is not mandated by statute or a contract.	
County Attorney	Admin	Neb. Rev. Stat. Chapters, 23, 28 and 29.	<p>The County Attorney is an elected official. By statute, a Chief Deputy is appointed to act in the absence of the County Attorney. The office leadership also includes our Office Manager and the chief deputies for civil and juvenile. We are the third largest law firm in town, behind the Nebraska Attorney General's Office and the Cline, Williams firm. The County Attorney, the Chief Deputy and the chiefs of civil and juvenile all handle active case dockets in the respective courts.</p> <p>By statute the County Attorney is the County Coroner. The function involves decision making about autopsies, allowing organ retrievals and criminal investigations. It involves the on-line completion of death certificates and cremation certificates. It involves discussions with family members and insurance companies.</p> <p>The County Attorney and Chief Deputy field telephone calls and inquiries from law enforcement almost every day and night. Law enforcement officers are required to investigate the death of anyone dying "unattended." An autopsy may be ordered if the cause or manner of death are not readily apparent or if the treating physician is unwilling to sign the death certificate. Autopsies are required for infants and children. In 2016 we authorized about 202 autopsies and were consulted on 1,593 coroner cases. Consultation can be as simple as one telephone call to us from law enforcement to several hours of review of the reports. The ordinary cost per autopsy is \$1,200.</p> <p>The statutes require the County Attorney to conduct grand jury investigations when individuals die "in custody." Examples range from persons who die of natural causes in jail or prison to individuals who are killed in an officer involved shooting. We conduct 20-25 grand juries each year. The officer involved shooting cases involve substantial preparation and consultation with experts.</p> <p>The Chief Deputy prepares jury lists for the eight District Courts on a monthly basis. That requires a rather labor-intensive, detailed review of the 500 or so felony cases which are ready for trial.</p> <p>Other administrative functions involve interviewing job applicants, hiring employees and the disciplining involved with employee misconduct. Caseload assignments and training new attorneys are an on-going function. Public appearances, talks to clubs and classes are all part of the job description for the management team.</p>	No basis of estimate or unfunded mandate for this category	\$608,777	\$583,709	\$25,068					\$608,777			
TOTALS BY DEPARTMENT					\$7,700,845	\$6,682,453	\$1,018,392	\$0	\$0	\$0.00	\$0	\$7,700,845	\$0		