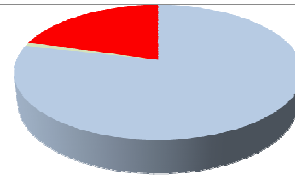


LANCASTER COUNTY
EXPENDITURES BY AGENCY WITH CURRENT YEAR OUTSTANDING ENCUMBRANCES

FY18 Request

Salary & benefit - 78.5%
Capital outlay - 0.9%
Operating - 20.5%



FUND	General Fund	00011
AGENCY	Treasure agency	603
UPDATED	5/1/2017	

Budget Summary	Current Year Budget FY17	97% of operating & capital base	FY18 Budget Request	% Change in Budget FY17 to FY18	Request Amount Over/(Under) 97%
Salaries & benefits	\$2,799,243		\$2,914,990	4.1%	
Operating & capital outlay - base	\$822,216	\$797,550	\$797,550	-3.0%	\$0
Total Budget	\$3,621,459		\$3,712,540	2.5%	

Object #	Object Description	Prior Year FY16 Actuals	FY17 Current Year Budget	FY17 Current Year To-Date Actuals	FY17 Outstanding Encumbrances	FY18 Next Year Budget Request	% Change in Budget FY17 to FY18
61110	Official's Salary	88,456	88,603	70,555	0	92,496	4.4%
61150	Deputy's Salary	70,422	84,174	52,838	0	87,872	4.4%
61210	Regular Salary	1,598,041	1,667,504	1,253,426	0	1,718,106	3.0%
61250	Temporary Salary	21	20,000	12,779	0	38,000	90.0%
61310	Overtime	1,249	100	2,758	0	2,000	1900.0%
61510	FICA Contributions	125,835	140,967	98,914	0	148,293	5.2%
61520	Retirement Contributions	122,090	142,171	96,523	0	148,237	4.3%
61530	Group Health Insurance	535,810	616,014	442,449	0	638,036	3.6%
61540	Group Dental Insurance	21,780	25,461	18,536	0	26,735	5.0%
61650	Long-Term Disability	5,585	7,099	3,890	0	7,415	4.5%
61660	Post-Employment Health Program	6,946	7,150	5,425	0	7,800	9.1%
63110	Office Supplies	36,762	35,000	22,265	0	30,000	-14.3%
63140	Printed Forms	0	0	0	0	5,000	***
63345	Other Operating Supplies	466	500	584	0	1,000	100.0%
63820	Grounds Maintenance Supplies	240	200	0	0	0	-100.0%
63895	Other Repair & Maint Supplies	600	500	196	0	1,000	100.0%
64145	Armored Car Service	0	0	1,299	0	5,196	***
64175	Comput Softwr Maint/License	0	0	0	0	7,300	***
64285	City Information Services	139,203	103,334	97,915	0	103,949	0.6%
64286	VOIP Information Services	19,599	10,340	10,521	0	10,220	-1.2%
64288	GIS Information Services	8,139	10,130	8,143	0	10,118	-0.1%
64290	Banking Services	7,450	20,000	5,000	0	14,000	-30.0%
64295	Other Misc Contracted Svs	26,061	30,000	14,899	0	18,500	-38.3%
64710	Meals	0	320	0	0	320	0.0%
64715	Lodging	0	900	773	0	600	-33.3%
64720	Fares	0	0	0	0	300	***
64725	Mileage	1,787	2,250	2,191	0	3,000	33.3%
64730	Parking & Tolls	33	25	116	0	100	300.0%
64735	Vehicle Rental	0	60	238	0	250	316.7%
64745	Other Transport/Travel	260	600	50	0	0	-100.0%
64810	Telephone - Local	710	5,500	594	0	750	-86.4%
64815	Telephone - Long Distance	3	250	1	0	100	-60.0%
64855	Postage	88,366	240,000	112,990	0	220,000	-8.3%
64910	Printing	29,109	25,000	24,321	0	29,000	16.0%
64915	Photocopying	2,803	2,500	1,985	0	2,500	0.0%
64925	Advertising	4,708	9,000	4,877	0	1,000	-88.9%
64935	Legal Publishing	0	0	0	0	6,000	***
65660	Memberships & Dues	855	925	725	0	1,000	8.1%
65665	Books & Subscriptions	532	610	465	0	500	-18.0%
65670	Enrollment Fees & Tuition	970	600	400	0	1,000	66.7%
65845	Other Misc Fees & Services	743	800	674	0	800	0.0%
65925	Flood Insurance	1,946	2,043	2,175	0	2,284	11.8%
65935	Other Insurance	13,007	13,658	13,325	0	13,991	2.4%
65955	Employees' Bonds	200	100	680	0	700	600.0%
66225	Building R&M	0	5,000	0	0	5,000	0.0%
66280	Security Equipment R&M	930	3,000	0	0	3,000	0.0%
66410	Other Equipment R&M	1,064	2,000	0	0	2,000	0.0%
66520	Building Rent	247,699	262,071	218,392	0	262,072	0.0%
67310	Furnishing Improvements	0	0	0	0	9,500	***
67415	Office Equipment	733	2,000	219	0	2,000	0.0%
67465	Furniture & Fixtures	5,711	15,000	9,630	0	11,500	-23.3%
67475	Computer Equipment	4,150	4,000	1,396	0	4,000	0.0%
67495	Other Misc Equipment	10,187	14,000	2,713	1,815	8,000	-42.9%
Individual ledger		\$ 3,231,261	\$ 3,621,459	\$ 2,617,846	\$ 1,815	\$ 3,712,540	2.5%
Total Actuals plus Encumbrances				1	\$ 2,619,661		

**LANCASTER COUNTY
REVENUES BY BUSINESS UNIT**

FUND	General Fund	00011
BU	Treasure revenue	6030
UPDATED	5/1/2017	

Object #	Object Description	Prior Year FY16 Actuals	FY17 Current Year Budget	FY17 Current Year To-Date Actuals	FY18 Next Year Budget Request	% Change in Budget FY17 to FY18
55110	Property Tax Commission	(3,750,680)	(4,500,000)	(3,515,182)	(4,600,000)	2.2%
55112	Motor Vehicle Tax Commission	(257,596)	0	(205,944)	0	
55114	Wheel Tax Commissions	(181,673)	0	(136,875)	0	
55120	Homestead Exempt Commission	(110,735)	0	(76,483)	0	
55129	Property Tax Relief Commission	(209,680)	0	(209,593)	0	
55200	FEES	0	(1,200,000)	0	(1,200,000)	0.0%
55210	Drivers License Fees	(209,231)	0	(160,927)	0	
55215	MV Registration Fees	(438,891)	0	(327,754)	0	
55230	Distress Warrant Fees	(1,098)	0	(1,404)	0	
55240	Tax Sale Fees	(29,926)	0	(33,071)	0	
55245	Tax Sale Certificate & Adv Fee	(4,255)	0	(5,554)	0	
55265	Boat Registration Fee	(11,672)	0	(7,704)	0	
55290	Chck Collection Fee	(1,746)	0	(1,644)	0	
55295	Auto Title Fee	(407,133)	0	(304,169)	0	
55340	Sales Tax Fees	(2,700)	0	(2,025)	0	
55355	Rental Vehicle Fees	(28,843)	0	(8,238)	0	
55380	MV Flat Fees	(28,678)	0	(21,977)	0	
55455	Gm & Pk Permit Issue Fees	0	0	(160)	0	
55495	Other Miscellaneous Fees	(1,320)	0	(762)	0	
55800	OTHER SERVICE REVS/REIMB	0	(183,000)	0	(130,000)	-29.0%
55878	Postage Reimbursement	(324)	0	(64,729)	0	
57100	INTEREST INCOME	0	(165,000)	0	(245,000)	48.5%
57110	CD Interest	(19,997)	0	(21,905)	0	
57120	Interest on Pools	(169,130)	0	(152,785)	0	
57195	Other Interest Income	(4,738)	0	(2,333)	0	
58595	Other Miscellaneous Revenues	(2,311)	0	(2,048)	0	
		(5,872,358)	(6,048,000)	(5,263,266)	(6,175,000)	2.1%



LANCASTER COUNTY TREASURER
ANDY STEBBING

Candace Meredith
Chief Deputy

555 South 10th Street, Suite 102
Lincoln, NE 68508

Phone 402-441-7425
Fax 402-441-8841
lancaster.ne.gov/treasurer

April 5, 2017

Lancaster County Board of Commissioners
County City Building
555 South 10th St, Room 110
Lincoln, NE 68508

Re: Budget Fiscal Year 2017-2018

Dear Chairman Todd Wiltgen and Board of Commissioners;

My office strives to save costs at all levels each day. Over the last year, we have added GovTech services for mortgage company payment processing, negotiated our contract with US Bank to lower fees with a rollover of earned interest credits, enhanced our tax program for quicker payment solutions, created an extremely efficient license plate inventory system, and encouraged all departments to receive payments utilizing ACH.

Personnel

The Treasurer's Office is presently functioning with 39 FTE's and one part-time, "on-call." We currently have an open Computer Programmer position. We are working with HR to reallocate this vacant position to a new title named, "Technology Support Technician." After review and discussion, we have determined that it is more cost effective to fully utilize Information Services for our computer programming needs. This new county job title will be reviewed at the next personnel board hearing and still is under review for the proper pay grade.

Since fiscal year 2012-2013, I have not budgeted for two of our 41 FTE's. Our employees have been able to maintain the workload at all three locations until recently. I feel like they are now over-burdened. Time off is difficult to obtain and planned training is difficult to implement. Out of state titles continue to increase, the new plate year with a multitude of specialty plates, and the surge in retail cars have impacted my office significantly. Overtime has jumped and comp banks are filling up. I would like to budget for 40 FTE's this fiscal year, increasing our force by one and hire a second part-time on-call.

Memberships, Schools, Conferences, Travel and Subsistence

Memberships, schools, training, conferences offer networking beyond Lincoln and are essential to the professional development of our staff and office. The Lancaster County Treasurer's Office is well respected and known as a leader in our field.

Request for Capital Outlay

As you know, and as we have discussed, our main DMV Office at 46th and R Streets has a large two-stall garage that is not used and is wasted space. My intention is to put this wasted space to great use at the lowest cost possible. If we can plan for a minor remodel and extend our lobby into the garage area with a capital improvement requests with PBC, we would add ADA windows, have better traffic flow, less congestion and be more effective with signage. As well, at our West O Street location, in order to create more room in the lobby, we would like to push back the current workstations and add an ADA window. The lobby at West O is often over capacity.

Revenues

We are hopeful we will continue to see increases in our investment income as financial institutions are willing to offer better interest rates with collateralized funds. The current average of money market rates is .50% and certificate of deposits are at 1%. We anticipate a slight increase in property tax commissions as there was an increase in tax roll collections. Delinquent tax collection is at an all-time low for our office due to our increased aggressive approach. However, delinquent tax purchasers or "investors" continues to increase. Recently our tax sale created \$13,000 in revenue. Postage reimbursement continues to offset the cost of postage for online and mail registration renewals. This year is an anomaly, as the new plates require a \$4.00 stamp to be mailed. Our projected revenue for fiscal year 17-18 is at \$6,175,000, which is a 2% increase in revenues from last year.

Summary

As was requested, our budget in the area of operating cost and capital outlay is 97% from last fiscal year. In the area of salary and benefits, we are at an increase of 2.0% with the request to fund one of our two unbudgeted FTE's.

Thank you!

Respectfully Submitted,


Andy Stebbing
Lancaster County Treasurer

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2017-18 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME COUNTY TREASURER

MAIN OFFICE

CLASS	CLASS TITLE	NUMBER OF POSITIONS		PAY RANGE	SALARY AMOUNTS	
		FY16-17 BUDGETED	FY17-18 REQUESTED		FY16-17 BUDGET	FY17-18 REQUEST
8955	County Treasurer	1	1	MSS-92,496	88,603	92,496
7171	Chief Deputy Treasurer	1	1	MSS-87,872	84,174	87,872
2845	Accountant	1	1	C21-\$64,230-82,274	64,920	68,663
2930	Real Estate Manager	1	1	C18-\$57,761-73,989	60,487	62,771
2831	System Programmer	1	1	C21-\$64,230-82,274	67,068	64,230
2833	Account Clerk III	1	1	C06-\$37,787-\$48,401	47,221	48,402
2832	Account Clerk II	2	2	A18-\$35,239-45,142	88,636	90,284
2912	Motor Vehicle Clerk	2	2	A18-\$35,239-45,142	71,420	85,906
4704	Casual Worker-Oncall			A05 \$10.69	3,000	2,000
TOTALS		10	10		575,529	602,624

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2017-18 BUDGET

BUSINESS UNIT # 6030

BUSINESS UNIT NAME COUNTY TREASURER

625 N 46th St

CLASS	CLASS TITLE	NUMBER OF POSITIONS		PAY RANGE	SALARY AMOUNTS	
		FY16-17 BUDGETED	FY17-18 REQUESTED		FY16-17 BUDGET	FY17-18 REQUEST
2920	MV Manager	1	1	C18-\$57,761-73,989	65,988	72,307
2915	MV Coordinator	5	4	C06-\$37,787-\$48,401	181,984	193,608
2912	MV Clerk	20	21	A18-\$35,239-45,142	873,234	845,933
2912	MV Clerk Oncall			A18-\$16.942	17,000	36,000
TOTALS		26	26		1,138,206	1,147,848

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2017-18 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME COUNTY TREASURER

500 West O St

CLASS	CLASS TITLE	NUMBER OF POSITIONS		PAY RANGE	SALARY AMOUNTS	
		FY16-17 BUDGETED	FY17-18 REQUESTED		FY16-17 BUDGET	FY17-18 REQUEST
2915	MV Coordinator	0	1	C06-\$37,787-\$48,401		48,402
2912	MV Clerk	3	3	A18-\$35,239-45,142	126,546	135,426
TOTALS		3	4		126,546	183,828

**Lancaster County
Employee Information
2017-18 Budget**

Department Name Lancaster County Treasurer

Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY16-17 Budget	FY17-18 Request
Number of Full Time Equivalents (FTE's)	39.00	40.00
Breakdown of FTE's:		
Full Time	39.00	40.00
Part Time	0.00	0.00
Temporary		
On Call less than 25 hours per week	2.00	3.00
Positions not filled	1.00	2.00
Breakdown of FTE Employees:		
Number within pay steps of pay plan (merit plus COLA)	18.00	18.00
Number at final step or no pay plan (COLA only)	21.00	22.00
Health Insurance Breakdown by Number of Employees:		
Single	11.00	11.00
2/4 Party	12.00	12.00
Family	13.00	17.00
Retirements:		
Number of Employees		
Cost of Payouts		
(Include Vacation and PEHP)		

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2017-18 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME: COUNTY TREASURER

DESCRIPTION	FUTURE IMPACT	BUDGET AMOUNT		
		OBJECT CODE DESCRIPTION	#	AMOUNT
ARMORED CAR SERVICES	ON-GOING ANNUAL COST	Armored Car Service	64145	5,196
US BANK	ON-GOING ANNUAL COST	Banking Services	64290	12,500
CHARGEBACKS-ECHECK/HOMEBILL PAY	ON-GOING ANNUAL COST	Banking Services	64295	1,500
BUILDING RENT-MAIN	ON-GOING ANNUAL COST	Building Rent	66520	43,178
BUILDING RENT-R ST	ON-GOING ANNUAL COST	Building Rent	66520	121,306
BUILDING RENT-WEST O	ON-GOING ANNUAL COST	Building Rent	66520	97,588
CITY INFORMATION SERVICES	ON-GOING ANNUAL COST	City Information Services	64285	103,949
TRACKER SOFTWARE	ON-GOING ANNUAL COST	Computer Software/License	64175	2,600
GLOBAL SOFTWARE	ON-GOING ANNUAL COST	Computer Software/License	64175	2,100
OFFICE 365 E3 GOVERNMENT CLOUD	ON-GOING ANNUAL COST	Computer Software/License	64175	2,600
FLOOD INSURANCE	ON-GOING ANNUAL COST	Flood Insurance	65925	2,284
GIS	ON-GOING ANNUAL COST	GIS Information Services	64288	10,118
OFFICE PAL TONER/CARTRIDGE-STATE PRINTERS	ON-GOING ANNUAL COST	Office Supplies	63110	7,000
OFFICE DEPOT-SUPPLIES THREE LOCATIONS	ON-GOING ANNUAL COST	Office Supplies	63110	17,000
CRIME INSURANCE	ON-GOING ANNUAL COST	Other Insurance	65935	13,991
STATE LEASE-ADDL MV PRINTERS	ON-GOING ANNUAL COST	Other Misc Contract	64295	4,000
NECO ALARM INSP/MONITORING	ON-GOING ANNUAL COST	Other Misc Contract	64295	1,050
DATASHIELD CORPORATION	ON-GOING ANNUAL COST	Other Misc Contract	64295	1,000
TAX SALE ROOM RENTAL/EQUIPMENT	ON-GOING ANNUAL COST	Other Misc Contract	64295	4,000
CITY OF LINCOLN PHOTOCOPYING	ON-GOING ANNUAL COST	Photocopying	64915	2,500
PEREGRINE-POSTAGE	ON-GOING ANNUAL COST	Postage	64855	40,000
STATE OF NEBRASKA-FORM PRINT	ON-GOING ANNUAL COST	Printed Forms	63140	5,000
PEREGRINE-TAX STATEMENTS	ON-GOING ANNUAL COST	Printing	64910	14,000
NEBRASKA PRINTING CENTER-ENVELOPES	ON-GOING ANNUAL COST	Printing	64910	10,000
FIRESPRING-LETTERHEAD/BUS CARDS/OFFSET PR	ON-GOING ANNUAL COST	Printing	64910	5,000
TELEPHONE-LOCAL	ON-GOING ANNUAL COST	Telephone-Local	64810	750
TELEPHONE-LONG DISTANCE	ON-GOING ANNUAL COST	Telephone-Long Dis	64815	100
VOIP	ON-GOING ANNUAL COST	VOIP Information Services	64286	10,220
	TOTAL			540,529

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2017-18 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME County Treasurer

NAME AND POSITION	EXPLANATION AND JUSTIFICATION	BUDGET AMOUNT		
		DESCRIPTION	#	AMOUNT
NADA	PUBLICATION FOR TITLE BOOKS AND REGISTRATIONS	Books & Subscriptions	65665	500
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO CONFERENCE-	Enrollment Fees	65670	150
CANDACE MEREDITH,CHIEF DEPUTY	SOUTHEAST DISTRICT NACO	Enrollment Fees	65670	50
CANDACE MEREDITH,CHIEF DEPUTY	NACTO-WORKSHOP	Enrollment Fees	65670	150
DON ARP, MV MANAGER	SOUTHEAST DISTRICT NACO	Enrollment Fees	65670	50
CANDACE MEREDITH,CHIEF DEPUTY	NACO CONFERENCE	Enrollment Fees	65670	140
JEN DUROW,ACCOUNTANT	NEB SOCIETY OF CPA'S	Enrollment Fees	65670	420
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO CONFERENCE	Fares	64720	300
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO CONFERENCE	Lodging	64715	500
CANDACE MEREDITH,CHIEF DEPUTY	NACTO-WORKSHOP	Lodging	64715	150
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO CONFERENCE	Meals	64710	200
CANDACE MEREDITH,CHIEF DEPUTY	NACTO-WORKSHOP	Meals	64710	50
ANDY STEBBING,TREASURER	LINCOLN CHAMBER OF COMMERCE	Memberships&Dues	65660	200
ANDY STEBBING,TREASURER	NEBRASKA ASSOC OF COUNTY TREASURERS	Memberships&Dues	65660	75
ANDY STEBBING,TREASURER	AGA	Memberships&Dues	65660	100
CANDACE MEREDITH,CHIEF DEPUTY	AGA	Memberships&Dues	65660	100
JEN DUROW,ACCOUNTANT	AGA	Memberships&Dues	65660	100
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO	Memberships&Dues	65660	280
MILEAGE FOR CONFERENCES	MILEAGE FOR TRAVEL TO CONFERENCES	Mileage	64725	500
MILEAGE DAY TO DAY	THREE DIFFERENT LOCATIONS	Mileage	64725	2,500
CANDACE MEREDITH,CHIEF DEPUTY	NACCTFO CONFERENCE	Vehicle Rental	64735	200
TOTAL				6,715

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2017-18 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME County Treasurer

OBJECT	ITEM DESCRIPTION	# REQUESTED	NEW = N REP = R	UNIT COST	TOTAL COST	AMOUNT REQUESTED	JUSTIFICATION
67415	OFFICE EQUIPMENT		NEW = N			2,000	ADDING MORE COUNTERS AT 46TH AND R ST
67130	FURNISHING IMPROVEMENT		REP = R			9,500	WEST O-COUNTERS PUSHED BACK TO ACCOMMODATE MORE SPACE AND ADA WINDOW R ST-REMODEL OF SHERIFF SPACE ADDING ADA WINDOW AND 2 NEW WINDOWS
67465	FURNITURE AND FIXTURES		NEW = N			11,500	WEST O-LOBBY CHAIRS, LICE,BEDBUG RESISTENT
67475	COMPUTER EQUIPMENT		NEW = N			4,000	UPGRADE R ST COMPUTERS-THIN CLIENT ADDED WINDOWS AT 46TH AND R ST
67495	OTHER MISC EQUIPMENT		NEW = N			8,000	PURCHASE OF COUNTY KIOSK
TOTAL CAPITAL OUTLAY						35,000	

From: [Candace Meredith](#)
To: [PCRequest](#)
Subject: FY 17-18 Computer request
Date: Tuesday, March 21, 2017 4:10:33 PM

Good afternoon,

We would like a quote for the FY17-18 micro computer fund for four PC with 16 GB , four wireless keyboards and mouse, four office packages , excel and word is all that is needed and eight widescreens.

Thank you!

Have a Good Day!
Candace Meredith
Chief Deputy Treasurer
Lancaster County Treasurer
555 S 10th St
Lincoln, NE 68508
402-441-8843

Microcomputer Estimate

County Treasurer	
Control #	157735

Funding Source	CCD
Acronym:	
Special Funding Source:	County Microcomputer Fund

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
HP ProDesk 600 G2 Tower Desktop i5-6500 3.2GHZ, 16Gb, 256GB SSD, DVD+-RW LSDL, Win10P, Wireless Kyb/Mou	L1Q38AV	\$670.67	4	\$10.00	\$2,722.68
HP E222 21.5-inch Widescreen LED backlit LCD Monitor	M1N96AA#ABA	\$133.00	8	\$3.00	\$1,088.00
Shipping and Handling	S&H	\$0.00	1		\$0.00
Total Hardware Cost					\$3,810.68

Software	PART #	Purchase Cost	Qty		
Office 365 E3 Government Cloud (O365 G3) per user annual charge January 1	AAA-10842	\$128.64	4		\$514.56
Microsoft Windows Server 2012 User License CAL - Select Level D	R18-04302	\$25.00	4		\$100.00
Shipping and Handling	S&H	\$0.00	1		\$0.00
Total Software Cost:					\$614.56

Total Hardware/Software Cost **\$4,425.24**

Estimated Installation Costs: **\$0.00**

Total System Cost: **\$4,425.24**

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Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Total w/ Additional Staffing and Unresolveds Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
	RE Tax	23-1601, Chapter 77	Real Estate, Personal Property, Centrally Assessed, Special Assessment, Tax Certificates, Distress Warrants, Inheritance Tax, Advertisement of Delinquent tax, Tax Sale, Foreclosures, Treasurer's Deeds, Tax Roll Additions and Subtractions, Prepare Resolutions	We currently have 4 staff members that process 225,000 transactions into the tax system and 800 inheritance taxes annually. County Treasurer is responsible for resolutions on tax certificates, distress warrants and county sales. The staff prepare treasurer's deeds and monitor foreclosures, prepare tax roll and send out tax statements to all parcel owners and to those who owe personal property tax. We audit all tax roll additions and subtractions and send corrected statements and refunds, hardship letters are submitted to political subdivisions as required by statute. Our staff also receive all cash receipts from the county agencies for posting in the JDE system. Experience is key to specific areas such as additions and subtractions to tax roll, tax sales, treasurer's deed, foreclosures and distress warrants. The process of tax collection and balancing requires employees to be able to work in a fast paced environment, comfortable with handling significant amount of currency and the ability to balance receipts to funds. Our staff performs these services with our tax system, JDE, office package, and banking portals	\$540,603	\$333,551	\$76,610	\$128,442	\$2,000	\$540,603	\$4,600,000	Game and Parks Permits	The changes in legislation have required us to make programming changes in our tax system, such as personal property tax credits, tax sale changes, and in the near future PACE loan requirements, Agland Credits, and potentially another tax sale process of the bid down on interest rate. The cost to program the tax system has increased our IS bill over the last couple of years as they have many resource hours reserved to assisting us with the legislative changes; Property Tax Credits carry a 1% or zero commission which have reduced our commissions of a 2% commission for cities/villages, fire districts, SID and RTSD. The VTR enhancement starting July 2016, reduces property tax from MV collection by 1%
	Admin	23-1601, Chapter 77	County Fund Balance, Investment of funds, Collateral, Reconciliation of all investment and checking accounts, Allocation of funds to political subdivision, Semi Annual Reporting, Bankruptcy, NSF collection, Tax Roll Audit, Internal and external Audit, County ACH entry, Administer POS Credit Card for County, Administer Checking accounts for County, Liaison Budget and Fiscal, Monitor State Legislation and City Ordinance, legal publishing, Carline, MV Prorate, Inlieu tax, Property Tax Credits, Homestead Tax, Fines and Licenses, LES, Game and Parks	As the central location for all County Funds, the County Treasurer requires highly skilled employees in the area of banking, audit, government accounting, bookkeeping and public service. We have four staff members that currently assist with the majority of these responsibilities. The allocation of funds takes an experienced eye in real estate tax to understand the details of the fund distribution along with knowledge in statute as our job responsibilities often shift with legislative change. We are in constant communication with all agencies in regards to their banking and accounting needs. We have made a very strong effort to simplify many of the day to day accounting needs of the departments to ensure less clerical errors by offering ACH deposit and POS Credit Card services instead of receiving Cash and Checks. We work closely with all the state and the political subdivision and their auditors. In order to provide these services efficiently, excel add in global, JDE, tracker for investments, Quickbooks, Banking and POS portals, tax system and MV and DL state system	\$597,596	\$480,820	\$22,203	\$94,573		\$597,596	\$375,000		

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	MV Tax	23-1601, Chapter 60	Motor Vehicle Title and Registration and Driver's License Collection	The Treasurer's Office, Motor Vehicles Division provides a wide and varied list of title, registration, taxes and fee collection services for state licensing requirements as mandated by Nebraska Statute. Operating from three (3) facilities—downtown, West O and N.46 th Street—we processed 315,351 motor vehicle registrations, 100,534 motor vehicle titles, noted or released 10,989 vehicle liens, issued some 78,201 drivers licenses and answered 50,091 phone calls in 2016.	\$0					\$0	\$1,200,000	Game and Parks Permits	Title fees have not been changed since the 1980's. Current legislation is considering raising out of state titles to \$25.00 with county share increasing by \$7.00. We also are mandated to give free space to the State of Driver's License services at two of our three locations.
				Our 625 N. 46 th facility as our main motor vehicles office is staffed by twenty (20) Motor Vehicle Clerks and four (4) Motor Vehicle Coordinators (supervisors) who perform a variety of functions to support the offices responsibility. In addition to staffing the twelve (12) motor vehicle service windows, our clerks also staff two (2) driver's license windows to issue and collect fees for drivers licenses and ID's processed by the driver's license examiners; the Dealer Desk that supports and coordinates the flow of dealers sales or purchases from dealers to their customers in a timely manner. This location processes about 455,679 transactions a year, or 82.3% of the workload derived by titles, registrations, liens, phone calls and other office activity.	\$2,101,400	\$ 1,807,521	\$ 88,813	\$ 187,066	\$ 18,000	\$2,101,400			
				Our 500 West O facility provides enhanced motor vehicle services of titles, registration and working with area dealers, and is the primary Driver's License Testing facility of Lancaster County. Staffed by one (1) Motor Vehicle Coordinator and three (3) Motor Vehicles Clerks who collect fees and process temporary driver's license issued by the State Examiners on site; process registration renewals, titles and assist in processing additional work relayed to them from 46 th and R. West O processed 94,942 transactions through phone calls, titles, registrations and other processing work or about 17.1% of the division workload.	\$472,941	\$293,086	\$34,407	\$130,448	\$15,000	\$472,941			
				Our downtown office is staffed by two (2) Motor Vehicle Clerks who processes vehicle registration renewal, in state titles, property taxes, and also cross train in accounting processes of the office. Working less than 1% of the motor vehicle services, this clerk provides a reasonable and convenient service to our customers working in the downtown campus area, while enhancing our cross training program for all employees emphasized in the office.	\$0					\$0			
					\$3,712,540	\$2,914,978	\$222,033	\$540,529	\$35,000	\$3,712,540	\$6,175,000		