

Proposed Budget FY 16



PUBLIC NOTICE

TO: All County Departments
FROM: Roma Amundson, Chair
DATE: March 2, 2015
RE: Department Budget Hearing Schedule

DEPARTMENT BUDGET HEARING SCHEDULE

The County Board will hold department budget hearings on Wednesday, May 13, 2015 and Thursday, May 14, 2015 at the County-City Building. Hearings will be held in the Bill Luxford Studio (Room 113). The complete schedule is listed below. If your department is not scheduled for a hearing and you wish to have one or if you need to switch dates/times, please contact Dennis Meyer at dmmeyer@lancaster.ne.gov or 441-6869.

WEDNESDAY, MAY 13, 2015

8:00 am - County Clerk (602)
8:20 am - County Treasurer (603)
8:40 am - County Assessor (605, 606)
9:00 am - County Engineer (703)
9:20 am - Records Management (648)
9:40 am - Break
9:50 am - Property Management (66)
10:10 am - Emergency Management (693)
10:30 am - Election Commissioner (607, 627)
10:50 am - Weed Control (64)
11:10 am - County Extension (645)
11:30 am - County Sheriff (651)
12:00 pm - Lunch
1:00 pm - Human Services (837)
1:20 pm - Vets Affairs/General Asst (801, 803)
1:40 pm - Community Corrections (676)
2:00 pm - Crisis Center (63)
2:20 pm - Break
2:30 pm - Youth Services Center (678)
2:50 pm - Adult Probation (674)
3:10 pm - Risk Management (12, 13)
3:30 pm - Visitors Promotion (18,19)
3:50 pm - Miscellaneous Budgets (601, 611, 613)
4:10 pm - Miscellaneous Budgets (612, 618, 628)

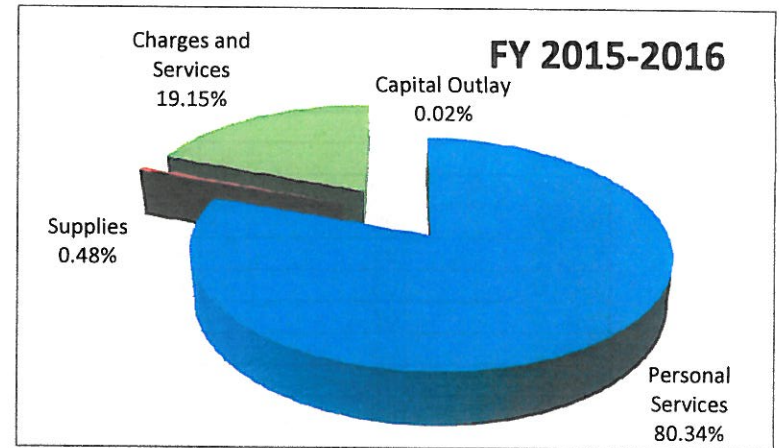
THURSDAY, MAY 14, 2015

1:00 pm - County Court (622)
1:20 pm - District Court (624)
1:40 pm - Clerk of the District Court (621, 751)
2:00 pm - Juvenile Court (623)
2:20 pm - Juvenile Probation (673)
2:40 pm - Break
2:50 pm - Public Defender (625)
3:10 pm - County Attorney (652)
3:30 pm - Corrections (671)
4:00 pm - Miscellaneous Budgets (805, 028, 041)

**ALL COUNTY DEPARTMENT BUDGET HEARINGS
ARE OPEN TO THE PUBLIC.**

Lancaster County
Summary Analysis of Requested Budget
County Clerk

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 10 | 10 | - | 0% |
| Personal Services | 801,531 | 829,757 | 28,226 | 3.52% |
| Supplies | 5,000 | 5,000 | - | 0.00% |
| Charges and Services | 194,287 | 197,794 | 3,507 | 1.81% |
| Capital Outlay | 200 | 200 | - | 0.00% |
| Total Expenditures | 1,001,018 | 1,032,751 | 31,733 | 3.17% |
| Revenue Estimate | 63,000 | 84,900 | 21,900 | 34.76% |
| Net Amount | 938,018 | 947,851 | 9,833 | 1.05% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 10.00 | 800,210 | 3,874 | 0.49% |
| FY08 | 10.00 | 830,675 | 30,465 | 3.81% |
| FY09 | 10.00 | 862,277 | 31,602 | 3.80% |
| FY10 | 10.00 | 882,528 | 20,251 | 2.35% |
| FY11 | 10.00 | 896,259 | 13,731 | 1.56% |
| FY12 | 10.00 | 896,259 | - | 0.00% |
| FY13 | 10.00 | 895,442 | (817) | -0.09% |
| FY14 | 10.00 | 961,046 | 65,604 | 7.33% |
| FY15 | 10.00 | 1,001,018 | 39,972 | 4.16% |
| FY16 | 10.00 | 1,032,751 | 31,733 | 3.17% |
| Average Increase | | | 23,642 | 2.66% |

**EXPENSE BUDGET COMPARISON
COUNTY CLERK**

AGENCY 602

REPORT AS OF 5/1/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$63,587 | \$0 | \$76,529 | \$86,291 | \$9,762 | 12.76% |
| 61150 | Deputy's Salary | \$61,769 | \$0 | \$75,500 | \$81,977 | \$6,477 | 8.58% |
| 61210 | Regular Salary | \$332,252 | \$0 | \$424,137 | \$431,908 | \$7,771 | 1.83% |
| 61250 | Temporary Salary | \$4,412 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 61310 | Overtime | \$35 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$33,658 | \$0 | \$44,841 | \$45,912 | \$1,071 | 2.39% |
| 61520 | Retirement Contributions | \$34,936 | \$0 | \$44,941 | \$46,008 | \$1,067 | 2.37% |
| 61530 | Group Health Insurance | \$92,171 | \$0 | \$111,813 | \$114,866 | \$3,053 | 2.73% |
| 61540 | Group Dental Insurance | \$4,362 | \$0 | \$5,823 | \$4,804 | -\$1,019 | -17.50% |
| 61650 | Long-Term Disability | \$1,845 | \$0 | \$2,247 | \$2,341 | \$94 | 4.18% |
| 61660 | Post-Employment Health Progra | \$3,865 | \$0 | \$5,200 | \$5,150 | -\$50 | -0.96% |
| 63110 | Office Supplies | \$3,371 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 64175 | Comput Softwr Maint/License | \$33,468 | \$0 | \$33,500 | \$33,500 | \$0 | 0.00% |
| 64285 | City Information Services | \$62,807 | \$0 | \$86,959 | \$86,962 | \$3 | 0.00% |
| 64286 | VOIP Information Services | \$518 | \$0 | \$888 | \$4,752 | \$3,864 | 435.14% |
| 64288 | GIS Information Services | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64710 | Meals | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 64715 | Lodging | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64720 | Fares | \$441 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64725 | Mileage | \$37 | \$0 | \$150 | \$150 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$365 | \$0 | \$603 | \$603 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64855 | Postage | \$6,528 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 64910 | Printing | \$2,493 | \$0 | \$4,300 | \$4,300 | \$0 | 0.00% |
| 64915 | Photocopying | \$1,125 | \$0 | \$4,500 | \$4,500 | \$0 | 0.00% |
| 64925 | Advertising | \$3,003 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$50 | \$0 | \$75 | \$75 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$1,350 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$50 | \$0 | \$1,900 | \$1,900 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$115 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65950 | Officials' Bonds | \$35 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 66215 | Furniture & Fixture R&M | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 66260 | Microfilm Equipment R&M | \$267 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66520 | Building Rent | \$38,902 | \$0 | \$46,862 | \$46,502 | -\$360 | -0.77% |
| 67415 | Office Equipment | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$789,720 | | \$1,001,018 | \$1,032,751 | \$31,733 | 3.17' |

**REVENUE BUDGET COMPARISON
COUNTY CLERK
AGENCY 602
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 51930 | Occupation Tax | \$4,700 | \$0 | \$15,000 | \$15,000 | \$0 | 0.00% |
| 53140 | Locksmith Licenses | \$15 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 53510 | Marriage Licenses | \$22,965 | \$0 | \$34,000 | \$47,500 | \$13,500 | 39.71% |
| 55200 | FEES | \$0 | \$0 | \$14,000 | \$22,400 | \$8,400 | 60.00% |
| 55335 | Publication Fee | \$164 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55495 | Other Miscellaneous Fees | \$10,714 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55846 | Copy Machine | \$116 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$204 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL RECEIPTS | | 38,877 | 0 | 63,000 | 84,900 | 21,900 | 34.76% |

LANCASTER COUNTY

PERSONNEL SUMMARY FORM

2016 BUDGET

AGENCY: COUNTY CLERK

FUND: **011**

BU: **6020**

ORG:

| CLASS CODE | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|----------------------------------|---------------------|----------------|---------------|----------------|----------------|
| | | FY15 REQUESTED | FY16 REQUESTED | | FY 15 REQUEST | FY 16 REQUEST |
| 2802 | RECORDS SPECIALIST II | 1.00 | 1.00 | 38733 - 49614 | 48266 | 49996 |
| 2803 | RECORDS SPECIALIST III | 2.00 | 2.00 | 39990 - 51228 | 99391 | 96373 |
| 2832 | ACCOUNT CLERK II | 1.00 | 1.00 | 33623 - 43070 | 42182 | 43402 |
| 2836 | BOARD OF EQUALIZATION SPECIALIST | 1.00 | 1.00 | 46067 - 59011 | 57514 | 59466 |
| 2837 | BUDGET & FISCAL ASSISTANT | 1.00 | 1.00 | 41431 - 53069 | 51722 | 53477 |
| 2840 | ACCOUNTING SPECIALIST | 1.00 | 1.00 | 35967 - 46067 | 44898 | 46422 |
| 2850 | ACCOUNTING OPERATIONS MANAGER | 1.00 | 1.00 | 61135 - 78309 | 76321 | 78912 |
| 7181 | DEPUTY COUNTY CLERK | 1.00 | 1.00 | 81977 | 75500 | 81977 |
| 8956 | COUNTY CLERK | 1.00 | 1.00 | 89291 | 76529 | 86291 |
| | EXTENDED SERVICE PAY | | | | 3843 | 3860 |
| TOTALS | | 10.00 | 10.00 | | 576,166 | 600,176 |

BUD1

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
 2016 BUDGET
 AGENCY: COUNTY CLERK

FUND: 011
 BU: 6020
 ORG:

| DESCRIPTION | FUTURE IMPACT | COST | |
|---|---|--------|----------|
| | | OBJECT | AMOUNT |
| 1. Software maintenance for Payroll system. | Provides tax updates and improvements and support for payroll system. | 64175 | \$33,500 |

BUD3

LANCASTER COUNTY

REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES

2016 BUDGET

AGENCY: COUNTY CLERK

FUND: 011

BU: 6020

ORG:

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|---|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Dan Nolte, County Clerk Cori Beattie, Deputy County Clerk | NACO conferences. Clerk, Treasurer workshop June 2015 and County Officials meetings, Oct.2015 | Mileage | 64725 | 150 |
| | | Enrollment | 65670 | 400 |
| Tim Genuchi, Accounting Ops Mgr | RIA Payroll Guide | Subscription | 65665 | 1195 |
| Dan Nolte, County Clerk | NACO County Clerk's | Dues | 65660 | 75 |
| Tim Genuchi, Accting Ops Mgr | Convey 1099 Tax Reporting software | Subscriptions | 65665 | 605 |
| Tim Genuchi, Accting Ops Mgr | Collaborate Conference April 2016. JDE software users conference. | Enrollment | 65670 | 1500 |
| | | Meals | 64710 | 200 |
| | | Lodging | 64715 | 1000 |
| | | Fares | 64720 | 500 |

BUD5

BU 6020 - County Clerk

| | Budget FY2015-16 | Budget FY2014-15 | Actual FY2013-14 | Actual FY2012-13 | Actual FY2011-12 |
|--|----------------------|----------------------|---------------------|---------------------|---------------------|
| Salaries - | | | | | |
| Official's Salary | 86,291.00 12.8% | 76,529.00 -0.8% | 77,155.54 0.3% | 76,925.31 1.6% | 75,703.87 |
| 2011 Salary | 74,602.00 | | | | |
| 2012 Salary | 76,094.00 | 2.0% | | | |
| 2013 Salary | 77,616.00 | 2.0% | | | |
| 2014 Salary | 79,168.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 85,632.00 | 8.2% | | | |
| Deputy's Salary | 81,977.00 8.6% | 75,500.00 0.9% | 74,830.71 2.8% | 72,758.01 1.7% | 71,531.77 |
| Regular Salary | 431,908.00 1.8% | 424,137.00 1.0% | 420,128.69 11.4% | 377,176.99 3.0% | 366,294.79 |
| **Filled a position in 2013-14 that had been open. | | | | | |
| Temporary Salary | 10,000.00 0.0% | 10,000.00 -13.7% | 11,589.99 -27.8% | 16,056.17 12.7% | 14,245.48 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 114,866.00 2.7% | 111,813.00 -1.5% | 113,507.08 10.6% | 102,620.24 22.2% | 83,980.84 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 10.0 0% | 10.0 0% | 10.0 0% | 10.0 0% | 10.0 |
| Total Expenditures | 1,032,751.00 3.2% | 1,001,018.00 2.6% | 975,491.74 6.4% | 917,163.32 1.1% | 907,232.52 |

Microcomputer Estimate

03/30/2015

| | |
|---------------------|--------|
| County Clerk | |
| Control # | 131104 |

| | |
|-------------------------|---------------------------|
| Funding Source | |
| Acronym: | CCD |
| Special Funding Source: | County Microcomputer Fund |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|---|-------------|----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard StocG0K54AV | | \$587.00 | 3 | \$10.00 | \$1,791.00 |
| HP E221 21.5-inch Widescreen LED backlit LCD Monitor | C9V76AA#ABA | \$159.00 | 2 | \$3.00 | \$324.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost | | | | | \$746.00 |
| | | | | | \$2,115.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|---------------|-----|-----------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 3 | \$721.08 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 3 | \$65.16 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost | | | | \$262.08 |
| | | | | \$786.24 |

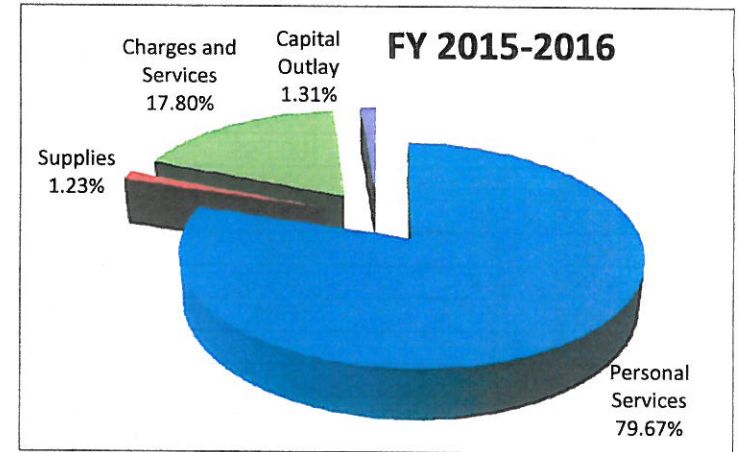
| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$2,901.24 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$2,901.24 |
|---------------------------|-------------------|

Lancaster County
Summary Analysis of Requested Budget
County Treasurer

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 39 | 39 | - | 0% |
| Personal Services | 2,690,802 | 2,741,774 | 50,972 | 1.89% |
| Supplies | 42,200 | 42,200 | - | 0.00% |
| Charges and Services | 629,289 | 612,569 | (16,720) | -2.66% |
| Capital Outlay | 50,000 | 45,000 | (5,000) | |
| Total Expenditures | 3,412,291 | 3,441,543 | 29,252 | 0.86% |
| Revenue Estimate | 5,381,000 | 5,438,700 | 57,700 | 1.07% |
| Net Amount | (1,968,709) | (1,997,157) | (28,448) | 1.45% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 45.00 | 2,877,143 | 80,987 | 2.90% |
| FY08 | 45.00 | 3,019,200 | 142,057 | 4.94% |
| FY09 | 45.00 | 3,096,650 | 77,450 | 2.57% |
| FY10 | 45.00 | 3,217,690 | 121,040 | 3.91% |
| FY11 | 45.00 | 3,329,651 | 111,961 | 3.48% |
| FY12 | 42.50 | 3,329,650 | (1) | 0.00% |
| FY13 | 40.00 | 3,410,200 | 80,550 | 2.42% |
| FY14 | 39.00 | 3,409,645 | (555) | -0.02% |
| FY15 | 39.00 | 3,412,291 | 2,646 | 0.08% |
| FY16 | 39.00 | 3,441,543 | 29,252 | 0.86% |
| Average Increase | | | 64,539 | 2.11% |

**EXPENSE BUDGET COMPARISON
COUNTY TREASURER
AGENCY 603
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|---------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$65,890 | \$0 | \$83,000 | \$87,931 | \$4,931 | 5.94% |
| 61150 | Deputy's Salary | \$64,023 | \$0 | \$79,154 | \$83,536 | \$4,382 | 5.54% |
| 61210 | Regular Salary | \$1,263,260 | \$0 | \$1,618,329 | \$1,639,764 | \$21,435 | 1.32% |
| 61250 | Temporary Salary | \$0 | \$0 | \$60,000 | \$20,000 | -\$40,000 | -66.67% |
| 61310 | Overtime | \$30 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$99,250 | \$0 | \$141,044 | \$140,275 | -\$769 | -0.55% |
| 61520 | Retirement Contributions | \$102,152 | \$0 | \$139,129 | \$141,458 | \$2,329 | 1.67% |
| 61530 | Group Health Insurance | \$442,324 | \$0 | \$530,193 | \$590,593 | \$60,400 | 11.39% |
| 61540 | Group Dental Insurance | \$19,338 | \$0 | \$26,409 | \$23,903 | -\$2,506 | -9.49% |
| 61650 | Long-Term Disability | \$5,544 | \$0 | \$6,944 | \$7,064 | \$120 | 1.73% |
| 61660 | Post-Employment Health Progra | \$61,723 | \$0 | \$6,500 | \$7,150 | \$650 | 10.00% |
| 63110 | Office Supplies | \$21,949 | \$0 | \$41,000 | \$41,000 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$168 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 63820 | Grounds Maintenance Supplies | \$22 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 63895 | Other Repair & Maint Supplies | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64285 | City Information Services | \$95,996 | \$0 | \$78,918 | \$90,000 | \$11,082 | 14.04% |
| 64286 | VOIP Information Services | \$3,699 | \$0 | \$5,548 | \$29,700 | \$24,152 | 435.33% |
| 64288 | GIS Information Services | \$5,848 | \$0 | \$8,755 | \$8,657 | -\$98 | -1.12% |
| 64290 | Banking Services | \$5,144 | \$0 | \$35,000 | \$25,000 | -\$10,000 | -28.57% |
| 64295 | Other Misc Contracted Svs | \$13,160 | \$0 | \$37,000 | \$35,000 | -\$2,000 | -5.41% |
| 64710 | Meals | \$0 | \$0 | \$325 | \$320 | -\$5 | -1.54% |
| 64715 | Lodging | \$531 | \$0 | \$900 | \$900 | \$0 | 0.00% |
| 64725 | Mileage | \$1,485 | \$0 | \$2,250 | \$2,250 | \$0 | 0.00% |
| 64730 | Parking & Tolls | \$0 | \$0 | \$25 | \$25 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$0 | \$0 | \$125 | \$125 | \$0 | 0.00% |
| 64745 | Other Transport/Travel | \$131 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$5,405 | \$0 | \$17,800 | \$5,500 | -\$12,300 | -69.10% |
| 64815 | Telephone - Long Distance | \$105 | \$0 | \$550 | \$250 | -\$300 | -54.55% |
| 64855 | Postage | \$77,295 | \$0 | \$125,000 | \$100,000 | -\$25,000 | -20.00% |
| 64910 | Printing | \$22,632 | \$0 | \$27,750 | \$25,000 | -\$2,750 | -9.91% |
| 64915 | Photocopying | \$3,161 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64925 | Advertising | \$5,228 | \$0 | \$12,500 | \$11,000 | -\$1,500 | -12.00% |
| 65660 | Memberships & Dues | \$705 | \$0 | \$1,250 | \$880 | -\$370 | -29.60% |
| 65665 | Books & Subscriptions | \$512 | \$0 | \$1,011 | \$720 | -\$291 | -28.78% |
| 65670 | Enrollment Fees & Tuition | \$395 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$154 | \$0 | \$800 | \$800 | \$0 | % |

| | | | | | | | |
|-------|------------------------|--------------------|-----------------|--------------------|--------------------|-----------------|--------------|
| 65925 | Flood Insurance | \$1,579 | \$0 | \$1,642 | \$1,642 | \$0 | 0.00% |
| 65935 | Other Insurance | \$12,906 | \$0 | \$12,400 | \$12,400 | \$0 | 0.00% |
| 65955 | Employees' Bonds | \$80 | \$0 | \$500 | \$100 | -\$400 | -80.00% |
| 66225 | Building R&M | \$2,950 | \$0 | \$7,500 | \$5,000 | -\$2,500 | -33.33% |
| 66280 | Security Equipment R&M | \$1,606 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$373 | \$0 | \$2,500 | \$2,000 | -\$500 | -20.00% |
| 66520 | Building Rent | \$201,366 | \$0 | \$241,640 | \$247,700 | \$6,060 | 2.51% |
| 67415 | Office Equipment | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$13,105 | \$10,012 | \$30,000 | \$25,000 | -\$5,000 | -16.67% |
| 67475 | Computer Equipment | \$0 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$8,862 | \$0 | \$14,000 | \$14,000 | \$0 | 0.00% |
| | TOTALS | \$2,630,087 | \$10,012 | \$3,412,291 | \$3,441,543 | \$29,252 | 0.86% |

**REVENUE BUDGET COMPARISON
COUNTY TREASURER
AGENCY 603
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 55100 | COMMISSIONS | \$0 | \$0 | \$4,025,000 | \$4,275,000 | \$250,000 | 6.21% |
| 55110 | Property Tax Commission | \$3,243,078 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55112 | Motor Vehicle Tax Commission | \$179,739 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55114 | Wheel Tax Commissions | \$130,490 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55120 | Homestead Exempt Commissio | \$65,694 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55129 | Property Tax Relief Commissior | \$148,783 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55200 | FEES | \$0 | \$0 | \$1,250,000 | \$1,050,000 | -\$200,000 | -16.00% |
| 55210 | Drivers License Fees | \$144,342 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55215 | MV Registration Fees | \$310,804 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55230 | Distress Warrant Fees | \$1,040 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55240 | Tax Sale Fees | \$31,862 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55245 | Tax Sale Certificate & Adv Fee | \$5,769 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55265 | Boat Registration Fee | \$7,528 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55290 | Chck Collection Fee | \$2,523 | \$0 | \$3,000 | \$0 | -\$3,000 | -100.00% |
| 55295 | Auto Title Fee | \$274,234 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55340 | Sales Tax Fees | \$1,771 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55355 | Rental Vehicle Fees | \$27,693 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55380 | MV Flat Fees | \$20,239 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55800 | OTHER SERVICE REVS/REIM | \$0 | \$0 | \$0 | \$200 | \$200 | N/A |
| 55878 | Postage Reimbursement | \$55 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 57100 | INTEREST INCOME | \$0 | \$0 | \$100,000 | \$110,000 | \$10,000 | 10.00% |
| 57110 | CD Interest | \$13,740 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 57120 | Interest on Pools | \$81,881 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 57195 | Other Interest Income | \$3,466 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$1,880 | \$0 | \$3,000 | \$3,500 | \$500 | 16.67% |
| | TOTAL RECEIPTS | 4,696,612 | 0 | 5,381,000 | 5,438,700 | 57,700 | 1.07% |

LANCASTER COUNTY TREASURERS OFFICE
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUS UNIT: 6030

BUSINNES UNIT: 603

Treasurers Main Office

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------|---------------------|-------------------|-----------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 8955 | County Treasurer | 1 | 1 | MSS | \$82,999 | \$87,931 |
| 7171 | Chief Deputy Treasurer | 1 | 1 | MSS | \$79,154 | \$83,536 |
| TOTALS | | 2 | 2 | | \$162,153 | \$171,467 |

BA1

**LANCASTER COUNTY TREASURERS OFFICE
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUS UNIT: 6030

BUSINESS UNIT 603

Treasurers Main Office Personnel

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|----------------------|---------------------|-------------------|----------------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2832 | Account Clerk II FT. | 4 | 4 | \$33,804----\$43071 | \$166,070 | \$172,339 |
| 2833 | Account Clerk III | 1 | 1 | \$35,967----\$46,068 | \$39,518 | \$42,336 |
| 2845 | Accountant | 1 | 1 | \$61,135----\$78130 | \$76,321 | \$78,912 |
| 2912 | Motor Vehicle Clerk | 1 | 1 | \$33,623----\$43,071 | \$42,182 | \$43,402 |
| 2930 | Real Estate Manager | 1 | 1 | \$54,979----\$70,425 | \$55,068 | \$62,384 |
| 9552 | Computer IT Person | 1 | 1 | \$61,135----\$78,310 | \$76,321 | \$63,485 |
| 61250 | ON-CALLS | | | \$16.17 | \$60,000 | \$30,000 |
| BA1 | TOTALS | 9 | 9 | | \$515,480 | \$492,858 |

LANCASTER COUNTY TREASURERS OFFICE
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUS UNIT: 6030

BUSINESS UNIT: 603

46th and R

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|----------------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2912 | Motor Vehicle Clerk | 20 | 20 | \$33,623----\$43,071 | \$844,095 | \$807,438 |
| 2915 | Motor Vehicle Coordinator | 4 | 4 | \$35,967----\$46,068 | \$134,694 | \$176,878 |
| 2920 | Motor Vehicle Manager | 1 | 1 | \$54,979----\$70,425 | \$57,514 | \$62,384 |
| | TOTALS | 25 | 25 | | \$1,036,303 | \$1,046,700 |

BA1

LANCASTER COUNTY TREASURERS OFFICE
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUS UNIT: 6030

BUSINESS UNIT: 603

West O Facility

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|---------------------|---------------------|-------------------|----------------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2912 | Motor Vehicle Clerk | 3 | 3 | \$33,623----\$43,071 | \$ 126,546 | \$ 129,213 |
| TOTALS | | 3 | 3 | | \$126,546 | \$ 129,213 |

BA1

**LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

BUS UNIT 6031

BUSINESS UNIT: 6031

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|-----------------------|-------------------------|-------|-----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Armored Car Services Pick up delivery of cash at several locations. | On-going annual costs | Other Misc. Other | 64295 | \$5,200 |
| Lease of additional MV registration printers. | On-going annual costs | Other Misc. Other | 64295 | \$3,200 |
| Security Equipment Monitoring System | On-going annual costs | Other Misc. Other | 64295 | \$750 |
| NECO Fire Alarm Inspections | On-going annual costs | Other Misc. Other | 64295 | \$300 |
| Shredding Solutions | On-going annual costs | Other Misc. Other | 64295 | \$1,200 |
| U S Bank- banking Services administration fees for all County accounts | On-going annual costs | Other Misc. Other | 64295 | \$40,000 |
| Tax Sale Auditorium costs | On-going annual costs | Other Misc. Other | 64295 | \$1,500 |
| | TOTAL | | | \$52,150 |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUS UNIT 6031

BUSINESS UNIT: 6031

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|-----------------------------------|-----------------------|-------------------------|-------|----------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Tracker Software | On-going annual costs | Information Services | 64285 | \$2,300 |
| Information Services annual costs | On-going annual costs | Information Services | 64285 | \$88,173 |
| | | TOTAL | | \$90,473 |
| VOIP | On-going annual costs | Phone service | 64286 | \$34,500 |
| Telephone | On-going annual costs | Local | 64810 | \$6,000 |
| | On-going annual costs | Long Distance | 64815 | \$250 |
| | | TOTAL | | \$6,250 |

**LANCASTER COUNTY TREASURERS OFFICE
 REQUEST FOR CONTRACTUAL SERVICES & LEASES
 2015-16 BUDGET**

BUS UNIT 6031

BUSINESS UNIT: 6031

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|----------------|-----------------------|----------------------------|-------|-----------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Building Rents | On-going annual costs | Main Office | 66520 | \$41,603 |
| | | West Ost. | 66520 | \$92,154 |
| | | 625 North 46th | 66520 | \$113,943 |
| | | TOTAL | | \$247,700 |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME 6030 Treasurer Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---|---|----------------------------|-------|----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| NADA | Publications for Title Books and Registration Text Books for the 46th and R facility | Books | 65665 | \$650 |
| NACO | County Officials | Books | 65665 | \$20 |
| County/City phone books | Phone Books for employees | Books | 65665 | \$50 |
| | | Books | Total | \$720 |
| Mileage for Conferences | Mileage for Travel to Conferences | Mileage | 64725 | \$500 |
| Mileage day to day for various employees | Mileage travel to and from three different Treasurers Office locations | Mileage | 64725 | \$1,750 |
| | | Mileage | Total | \$2,250 |
| BA5 | | | | |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME 6030 Treasurer Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---|---|------------------------------|-------|----------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Advancing Government Accountability (AGI) | Professional Development Conferences Developing better accountability for the Treasurers Office. | Membership Dues for three | 65660 | \$200.00 |
| Association of Financial Professionals (AFP) | Treasurers Accounting Topics Michelle receives 8hrs.CPE credits | Membership Dues for one | 65660 | \$200.00 |
| EPCOR | Regional Payment Association for Accountants Dues include rules book and several conference calls a year. | Membership Dues for two | 65660 | \$400.00 |
| Nebraska Association of County Treasurers | State membership dues | Membership Dues for one | 65660 | \$80.00 |
| BA5 | TOTAL | | 65660 | \$880.00 |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME 6030 Treasurer Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---|---|-------------------------------|-------|----------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Advancing Government Accountability (AGA) | Professional Development Conference Developing better accountability for the Treasurers Office. | Conference lodging for two | 64715 | \$300.00 |
| Association of Financial Professionals (AFP) | Treasurers Accounting Topics | Conference lodging for one | 64715 | \$250.00 |
| EPCOR | Regional Payment Association for Accountants Conference for Regional area | Conference lodging for one | 64715 | \$150.00 |
| N/A | Annual Treasurers conference for Treasurer and Deputy Treasurer | Conference lodging for two | 64715 | \$200.00 |
| BA5 | TOTAL | | | \$900.00 |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME 6030 Treasurer Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|---|-----------------------------|-------|-----------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Advancing Government Accountability (AGA) | Professional Development Conference Developing better accountability for the Treasurers Office. | Conference meals | 64710 | \$80.00 |
| Association of Financial Professionals (AFP) | Treasurers Accounting Topics | Conference meals | 64710 | \$80.00 |
| EPCOR | Regional Payment Association for Accountants Conference for Regional area | Conference meals | 64710 | \$80.00 |
| N/A | Annual Treasurers conference for Treasurer and Deputy Treasurer | Conference meals for two | 64710 | \$80.00 |
| BA5 | TOTAL | | | \$320.00 |

LANCASTER COUNTY TREASURERS OFFICE
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6030

BUSINESS UNIT NAME 6030 Treasurer Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|---|----------------------------|-------|---------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Advancing Government Accountability (AGA) | Professional Development Conference Developing better accountability for the Treasurers Office. | Conference Travel | 64745 | \$1,000 |
| | TOTAL | | | \$1,000 |

BU 603* - County Treasurer

| | Budget FY2015-16 | Budget FY2014-15 | Actual FY2013-14 | Actual FY2012-13 | Actual FY2011-12 |
|---------------------------|----------------------|----------------------|-----------------------|-----------------------|---------------------|
| Salaries - | | | | | |
| Official's Salary | 87,931.00 5.9% | 83,000.00 2.6% | 80,889.07 0.3% | 80,647.56 1.6% | 79,367.22 |
| 2011 Salary | 78,212.00 | | | | |
| 2012 Salary | 79,776.00 | 2.0% | | | |
| 2013 Salary | 81,372.00 | 2.0% | | | |
| 2014 Salary | 82,999.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 87,260.00 | 5.1% | | | |
| Deputy's Salary | 83,536.00 5.5% | 79,154.00 2.2% | 77,426.49 -1.7% | 78,726.88 5.0% | 74,993.09 |
| Regular Salary | 1,639,764.00 1.3% | 1,618,329.00 2.2% | 1,584,000.73 0.8% | 1,571,291.82 -0.9% | 1,585,555.93 |
| Temporary Salary | 20,000.00 -66.7% | 60,000.00 115.9% | 27,794.41 10.7% | 25,112.52 | - |
| Health Insurance - | | | | | |
| Group Health Insurance - | 590,593.00 11.4% | 530,193.00 7.5% | 493,147.04 9.2% | 451,522.94 0.9% | 447,439.41 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 39.0 0% | 39.0 0% | 39.0 -3% | 40.0 -6% | 42.5 |
| Total Expenditures | 3,441,543.00 0.9% | 3,412,291.00 2.9% | 3,314,829.11 -2.6% | 3,404,023.25 2.4% | 3,324,602.86 |



LANCASTER COUNTY TREASURER
ANDY STEBBING

William E. Jarrett
Chief Deputy

555 South 10th Street, Suite 102
Lincoln, NE 68508

Phone (402) 441-7425
Fax (402) 441-8841
www.lancaster.ne.gov/treasurer

April 02, 2015

Lancaster County Board of Commissioners
County-City Building
555 South 10th Street, Room 110
Lincoln, Nebraska 68508

Re: Budget Fiscal Year 2015-2016

Dear Chairman Amundson and members of the Board of Commissioners:

I am pleased to report that the attached budget request for **FY 2015-2016 will indicate only a small increase in expenses of 0.86% over last year's Budget.**

The Treasurer's Office continues to operate with 39 employees and currently have two vacant position, my intentions is to hold those open to reduce expenditures for the 2014-15 budget year in hopes of not having to ask the Board for additional funding at the end of the year.

As the Board stated, the new budget year will be hard to hold expenses down due to employee raises and benefit packages approved by the County Board. In looking over Personnel Totals you will note an 11.39% increase in Group Health Insurance which amounts to \$60,000 (sixty thousand dollars). In an attempt to offset this increase I have reduced my Temporary Salary request by \$40,000 (forty thousand dollars). My plan is to fill our two vacant positions in late June of this year which will bring us to full staff in hopes of not having to fill positions with temporary employees as we have in the past.

Again, I have reduced Other Expenditures by 3.01% from the prior year. You will notice we have meticulously gone through each Object Code and made reduction where we could to offset the significant increase in VOIP, object code 64286 with hopes that it will go away in the next year or so. In Furniture and Fixtures, object code number 67465, this request again is due to the aging furnishings and chairs my staff is currently using. We have nearly completed the replacement of our main office chairs and some of the tall stools at our DMV locations and now will start replacing the desk and office chairs at both DMV locations. All these chairs are very dated and worn as you would expect. I have already heard a few complaints from staff about the chairs and their condition. I would like to keep updating them in hopes of avoiding any major complaints from employees.

Again this year, our submitted budget includes a request to cover memberships for industry-related professional organizations, conferences, mileage and training that support our work. In a time when government needs to be operating as efficiently as possible; training, education, and professional development of staff remains critical to the success of our department.

Regarding revenues, as of March 31, 2015, the collection of Real Estate tax receipts increased approximately 4% compared to the same 9 month period during the last fiscal year (July 1-March 31). Revenue projections overall are on target to meet submitted projected final actuals. Interest income is expected to remain comparable in the next 9 to 12 months although we do project slightly exceeding budget interest income for FY 14-15 as we work to increase interest earnings and competition for county deposits among the approved depository banks.

My main priority for this upcoming year will be to look at even more time saving efficiencies to hold the budget line in the future.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Andy Stebbing".

Andy Stebbing
Lancaster County Treasurer

Microcomputer Estimate

03/30/2015

| County Treasurer | |
|------------------|--------|
| Control # | 131018 |

| Funding Source | |
|-------------------------|------------------|
| Acronym: | CTO |
| Special Funding Source: | County Treasurer |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|--------|-----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 6 | \$10.00 | \$3,582.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost | | \$587.00 | | | \$3,582.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|-----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 6 | \$130.32 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost | | \$21.72 | | \$130.32 |

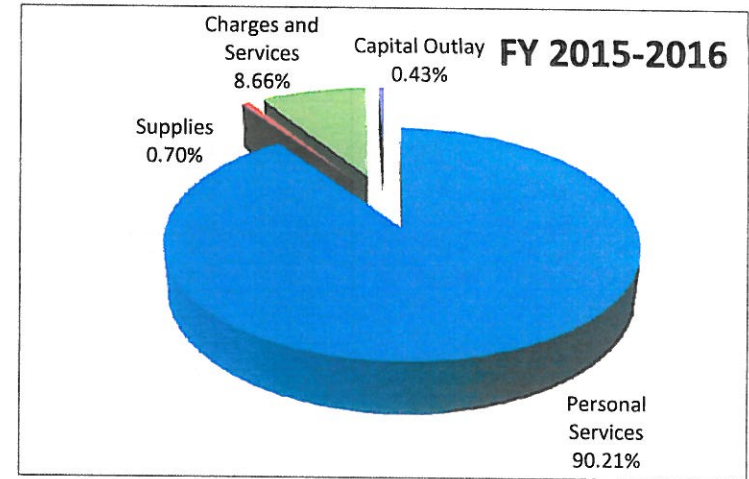
Total Hardware/Software Cost \$3,712.32

Estimated Installation Costs: \$0.00

Total System Cost: \$3,712.32

Lancaster County
Summary Analysis of Requested Budget
Assessor/Register of Deeds

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 43.00 | 43.00 | - | 0.00% |
| Personal Services | 3,486,709 | 3,657,801 | 171,092 | 4.91% |
| Supplies | 28,500 | 28,500 | - | 0.00% |
| Charges and Services | 367,757 | 351,069 | (16,688) | -4.54% |
| Capital Outlay | 11,500 | 17,500 | 6,000 | 52.17% |
| Total Expenditures | 3,894,466 | 4,054,870 | 160,404 | 4.12% |
| Revenue Estimate | 2,100,000 | 2,000,000 | (100,000) | -4.76% |
| Net Amount | 1,794,466 | 2,054,870 | 260,404 | 14.51% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 47.00 | 3,558,369 | 8,644 | 0.24% |
| FY08 | 47.00 | 3,689,342 | 130,973 | 3.68% |
| FY09 | 47.00 | 3,739,808 | 50,466 | 1.37% |
| FY10 | 47.00 | 3,859,898 | 120,090 | 3.21% |
| FY11 | 47.00 | 3,859,987 | 89 | 0.00% |
| FY12 | 43.00 | 3,859,986 | (1) | 0.00% |
| FY13 | 43.00 | 3,878,012 | 18,026 | 0.47% |
| FY14 | 43.00 | 3,963,923 | 85,911 | 2.22% |
| FY15 | 43.00 | 3,894,466 | (69,457) | -1.75% |
| FY16 | 43.00 | 4,054,870 | 160,404 | 4.12% |
| Average Increase | | | 50,515 | 1.36% |

**EXPENSE BUDGET COMPARISON
ASSESSOR/REGISTER OF DEEDS
AGENCY 605
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$92,300 | \$0 | \$118,873 | \$120,975 | \$2,102 | 1.77% |
| 61150 | Deputy's Salary | \$172,601 | \$0 | \$215,033 | \$222,596 | \$7,563 | 3.52% |
| 61210 | Regular Salary | \$1,769,915 | \$0 | \$2,211,227 | \$2,290,137 | \$78,910 | 3.57% |
| 61310 | Overtime | \$46,345 | \$0 | \$20,000 | \$20,000 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$152,763 | \$0 | \$196,117 | \$202,855 | \$6,738 | 3.44% |
| 61520 | Retirement Contributions | \$156,473 | \$0 | \$198,520 | \$206,582 | \$8,062 | 4.06% |
| 61530 | Group Health Insurance | \$410,913 | \$0 | \$475,574 | \$542,974 | \$67,400 | 14.17% |
| 61540 | Group Dental Insurance | \$16,014 | \$0 | \$20,639 | \$19,961 | -\$678 | -3.29% |
| 61650 | Long-Term Disability | \$8,091 | \$0 | \$9,926 | \$10,271 | \$345 | 3.48% |
| 61660 | Post-Employment Health Progra | \$17,022 | \$0 | \$20,800 | \$21,450 | \$650 | 3.13% |
| 63110 | Office Supplies | \$5,011 | \$0 | \$12,500 | \$12,500 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$7,804 | \$0 | \$15,000 | \$15,000 | \$0 | 0.00% |
| 64175 | Comput Softwr Maint/License | \$12,442 | \$0 | \$30,100 | \$32,000 | \$1,900 | 6.31% |
| 64285 | City Information Services | \$69,846 | \$0 | \$86,131 | \$57,915 | -\$28,216 | -32.76% |
| 64286 | VOIP Information Services | \$2,219 | \$0 | \$3,329 | \$17,820 | \$14,491 | 435.30% |
| 64288 | GIS Information Services | \$31,361 | \$0 | \$46,918 | \$39,662 | -\$7,256 | -15.47% |
| 64295 | Other Misc Contracted Svs | \$629 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64710 | Meals | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 64715 | Lodging | \$166 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| 64720 | Fares | \$1,506 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 64725 | Mileage | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64730 | Parking & Tolls | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$459 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$6,090 | \$0 | \$7,107 | \$7,300 | \$193 | 2.72% |
| 64855 | Postage | \$9,687 | \$0 | \$16,000 | \$16,000 | \$0 | 0.00% |
| 64910 | Printing | \$2,575 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$820 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 64925 | Advertising | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$1,865 | \$0 | \$2,250 | \$2,250 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$356 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$9,844 | \$0 | \$13,000 | \$13,000 | \$0 | 0.00% |
| 65675 | Licensing | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65920 | Vehicle Insurance | \$5,774 | \$0 | \$6,740 | \$7,501 | \$761 | 11.29% |
| 65950 | Officials' Bonds | \$37 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$811 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 66260 | Microfilm Equipment R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$106,991 | \$0 | \$127,382 | \$128,821 | \$1,439 | 1.13% |
| 67410 | Vehicles | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67415 | Office Equipment | \$494 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 67475 | Computer Equipment | \$12,382 | \$0 | \$9,000 | \$15,000 | \$6,000 | 66.67% |
| TOTAL EXPENSES | | \$3,131,607 | \$0 | \$ 1,466 | \$4,054,870 | \$160,404 | 4.12% |

**REVENUE BUDGET COMPARISON
ASSESSOR/REGISTER OF DEEDS
AGENCY 605
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 55200 | FEES | \$0 | \$0 | \$2,100,000 | \$2,000,000 | -\$100,000 | -4.76% |
| 55310 | Document Stamp-County | \$502,773 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55315 | Filing & Recording Fee | \$913,514 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55316 | Non-Filing Fees | \$860 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55896 | Other Reimb & Refunds | \$203 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$1,417,350 | \$0 | \$2,100,000 | \$2,000,000 | -\$100,000 | -4.76% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 6050

BUSINESS UNIT NAME: Assessor/Register of Deeds

| Code | Class Title | Number of Positions | | Pay Range | 2014-2015 | 2015-2016 | Longevity Pay |
|---------------|------------------------------------|---------------------|-----------|------------------|------------------|------------------|---------------|
| | | 2014-2015 | 2015-2016 | | | | |
| 8953 | Assessor | 1 | 1 | | 118,873 | 120,975 | 0 |
| 7211 | Chief Field Deputy | 1 | 1 | | 112,243 | 117,347 | 0 |
| 7221 | Chief Administrative Deputy | 1 | 1 | | 102,790 | 105,249 | 0 |
| 9610 | Statistical/Modeling Analyst | 1 | 1 | | 81,912 | 84,693 | 908 |
| 7530 | GIS Manager | 1 | 1 | | 88,839 | 90,901 | 0 |
| 2335 | Administrative Services Officer | 1 | 1 | | 56,786 | 60,838 | 390 |
| 2602 | Land Records Technician II | 3 | 3 | 49,828 to 52,733 | 146,379 | 152,389 | 1,426 |
| 2332 | Administrative Aide II | 1 | 1 | | 54,654 | 55,401 | 908 |
| 9545 | Comp/GIS Rec Asst II | 1 | 2 | 60,091 to 69,684 | 65,057 | 129,776 | 0 |
| 9544 | Comp/GIS Rec Asst I | 1 | 0 | | 48,895 | 0 | 0 |
| 9540 | Property Appraisal Technician | 1 | 1 | | 39,447 | 43,093 | 0 |
| 2432 | Clerk II | 0 | 1 | | 0 | 31,306 | 0 |
| 9618 | Sr Commercial Property Appraiser | 4 | 4 | 68,499 to 69,979 | 268,462 | 275,476 | 3,214 |
| 9614 | Sr. Residential Property Appraiser | 8 | 9 | 56,991 to 68,499 | 528,546 | 604,983 | 4,625 |
| 9608 | Appraiser Apprentice | 8 | 8 | 46,033 to 53,477 | 392,083 | 395,875 | 2,690 |
| 2601 | Land Records Technician I | 10 | 8 | 38,328 to 44,961 | 426,071 | 351,246 | 0 |
| Totals | | 43 | 43 | | 2,531,036 | 2,619,547 | 14,161 |

LANCASTER COUNTY

**REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET**

BUSINESS UNIT #: 6050

BUSINESS UNIT NAME Assessor/Register of Deeds

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|---|---------------------|-------|---------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| | | Meals | 64710 | 1,500 |
| | | Lodging | 64715 | 8,000 |
| | | Fares | 64720 | 1,500 |
| | | Mileage | 64725 | 500 |
| | | Parking & Tolls | 64730 | 500 |
| | | Memberships/Dues | 65660 | 2,250 |
| | | Books/Subscriptions | 65665 | 1,500 |
| | | Enrollment Fees | 65670 | 13,000 |
| | Software Users Conference--For enhancement, decision-making, upgrade information, training, and networking with other users. | | | |
| | Enrollment fees--for staff appraisers' continuing education to maintain their professional status (required in job description) | | | |
| | Memberships/Dues/Subscriptions--Assessor and Deputy required memberships in IAAO, LRA, State Appraiser Board, and miscellaneous technical subscriptions | | | |
| | TOTAL | | | 28,750 |

BU 6050 - County Assessor / Register of Deeds

| | Budget | Budget | Actual | Actual | Actual |
|---------------------------|-----------------------|----------------------|------------------------|-----------------------|------------------|
| Salaries - | <u>FY2015-16</u> | <u>FY2014-15</u> | <u>FY2013-14</u> | <u>FY2012-13</u> | <u>FY2011-12</u> |
| Official's Salary | 120,975.00 1.8% | 118,873.00 3.6% | 114,704.21 0.3% | 114,361.85 1.6% | 112,549.49 |
| 2011 Salary | 110,908.00 | | | | |
| 2012 Salary | 113,126.00 | 2.0% | | | |
| 2013 Salary | 115,389.00 | 2.0% | | | |
| 2014 Salary | 117,696.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 120,051.00 | 2.0% | | | |
| Deputy's Salary (2) | 222,596.00 3.5% | 215,033.00 1.4% | 212,079.86 3.5% | 204,948.03 1.7% | 201,495.68 |
| Regular Salary | 2,290,137.00 3.6% | 2,211,227.00 4.3% | 2,120,763.08 3.4% | 2,050,095.64 -0.1% | 2,052,845.93 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 542,974.00 14.2% | 475,574.00 4.2% | 456,365.81 1.0% | 451,642.10 3.9% | 434,549.68 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 43.0 0% | 43.0 0% | 43.0 0% | 43.0 0% | 43.0 |
| Total Expenditures | 4,054,870.00 4.1% | 3,894,466.00 0.1% | 3,890,137.29 4.3% | 3,729,956.47 -1.9% | 3,802,162.43 |
| Total Revenues | 2,000,000.00 -4.8% | 2,100,000.00 7.7% | 1,949,824.53 -15.4% | 2,304,527.10 28.6% | 1,792,692.63 |

**EXPENSE BUDGET COMPARISON
 ROD TECHNOLOGY
 AGENCY 606
 REPORT AS OF 5/1/2015**

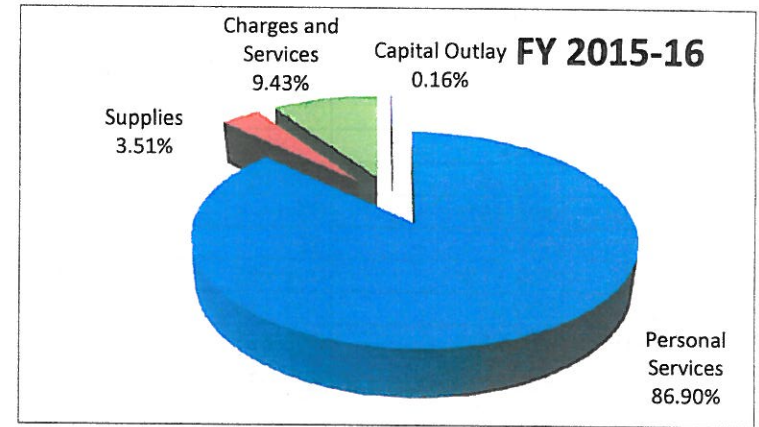
| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|-----------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 64175 | Comput Softwr Maint/License | \$144,873 | \$0 | \$173,303 | \$126,500 | -\$46,803 | -27.01% |
| 64285 | City Information Services | \$0 | \$0 | \$27,000 | \$23,500 | -\$3,500 | -12.96% |
| 64710 | Meals | \$600 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64715 | Lodging | \$3,085 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64720 | Fares | \$2,982 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64725 | Mileage | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64730 | Parking & Tolls | \$73 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$3,375 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67475 | Computer Equipment | \$900 | \$0 | \$169,903 | \$197,000 | \$27,097 | 15.95% |
| | TOTAL EXPENSES | \$155,887 | \$0 | \$370,206 | \$347,000 | -\$23,206 | -6.27% |

**REVENUE BUDGET COMPARISON
 ROD TECHNOLOGY
 AGENCY 606
 REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 55315 | Filing & Recording Fee | \$150,449 | \$0 | \$220,000 | \$200,000 | -\$20,000 | -9.09% |
| | TOTAL REVENUES | \$150,449 | \$0 | \$220,000 | \$200,000 | -\$20,000 | -9.09% |

Lancaster County
Summary Analysis of Requested Budget
County Engineer

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 40 | 38 | (2.00) | -5% |
| Personal Services | 3,518,843 | 3,687,800 | 168,957 | 4.80% |
| Supplies | 26,350 | 148,800 | 122,450 | 464.71% |
| Charges and Services | 229,429 | 400,185 | 170,756 | 74.43% |
| Capital Outlay | 206,455 | 7,000 | (199,455) | -96.61% |
| Total Expenditures | 3,981,077 | 4,243,785 | 262,708 | 6.60% |
| Net Amount | 3,981,077 | 4,243,785 | 262,708 | 6.60% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 35.00 | 2,788,527 | 36,589 | 1.33% |
| FY08 | 35.00 | 3,029,567 | 241,040 | 8.64% |
| FY09 | 35.00 | 2,977,809 | (51,758) | -1.71% |
| FY10 | 35.00 | 3,152,721 | 174,912 | 5.87% |
| FY11 | 35.00 | 3,222,967 | 70,246 | 2.23% |
| FY12 | 35.00 | 3,263,693 | 40,726 | 1.26% |
| FY13 | 35.00 | 3,311,062 | 47,369 | 1.45% |
| FY14 | 35.00 | 3,431,669 | 120,607 | 3.64% |
| FY15 | 40.00 | 3,981,077 | 549,408 | 16.01% |
| FY16 | 38.00 | 4,243,785 | 262,708 | 6.60% |
| Average Increase | | | 149,185 | 4.53% |

GIS business unit was closed and incorporated into the County Engineer budget in FY15.

**EXPENSE BUDGET COMPARISON
COUNTY ENGINEER
AGENCY 703
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$87,702 | \$0 | \$112,000 | \$116,000 | \$4,000 | 3.57% |
| 61150 | Deputy's Salary | \$69,183 | \$0 | \$86,790 | \$88,500 | \$1,710 | 1.97% |
| 61210 | Regular Salary | \$1,760,670 | \$0 | \$2,294,779 | \$2,398,100 | \$103,321 | 4.50% |
| 61310 | Overtime | \$6,383 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$140,770 | \$0 | \$190,225 | \$199,100 | \$8,875 | 4.67% |
| 61520 | Retirement Contributions | \$144,942 | \$0 | \$192,125 | \$181,000 | -\$11,125 | -5.79% |
| 61530 | Group Health Insurance | \$410,730 | \$0 | \$493,670 | \$522,800 | \$29,130 | 5.90% |
| 61540 | Group Dental Insurance | \$18,732 | \$0 | \$24,291 | \$22,400 | -\$1,891 | -7.78% |
| 61650 | Long-Term Disability | \$7,621 | \$0 | \$9,698 | \$10,200 | \$502 | 5.18% |
| 61660 | Post-Employment Health Program | \$77,528 | \$0 | \$18,681 | \$75,000 | \$56,319 | 301.48% |
| 61695 | Other Employee Benefits | \$0 | \$0 | \$180 | \$0 | -\$180 | -100.00% |
| 61750 | Workers' Comp Insurance | \$96,404 | \$0 | \$96,404 | \$74,700 | -\$21,704 | -22.51% |
| 63110 | Office Supplies | \$2,852 | \$0 | \$3,500 | \$4,900 | \$1,400 | 40.00% |
| 63225 | Janitorial Supplies | \$1,029 | \$0 | \$1,400 | \$6,100 | \$4,700 | 335.71% |
| 63235 | Drafting & Engineering | \$3,459 | \$0 | \$6,450 | \$2,200 | -\$4,250 | -65.89% |
| 63345 | Other Operating Supplies | \$0 | \$0 | \$0 | \$600 | \$600 | N/A |
| 63640 | Right-of-Way Expense Level | \$9,593 | \$0 | \$15,000 | \$135,000 | \$120,000 | 800.00% |
| 64165 | Building Maintenance Service | \$4,862 | \$0 | \$4,950 | \$5,000 | \$50 | 1.01% |
| 64175 | Comput Softwr Maint/License | \$3,738 | \$0 | \$3,700 | \$87,000 | \$83,300 | 2251.35% |
| 64280 | CDL Testing | \$1,400 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 64285 | City Information Services | \$22,741 | \$0 | \$30,257 | \$33,300 | \$3,043 | 10.06% |
| 64286 | VOIP Information Services | \$1,294 | \$0 | \$2,291 | \$11,900 | \$9,609 | 419.42% |
| 64288 | GIS Information Services | \$30,224 | \$0 | \$51,706 | \$40,100 | -\$11,606 | -22.45% |
| 64710 | Meals | \$0 | \$0 | \$100 | \$0 | -\$100 | -100.00% |
| 64715 | Lodging | \$1,224 | \$0 | \$1,200 | \$0 | -\$1,200 | -100.00% |
| 64720 | Fares | \$0 | \$0 | \$0 | \$1,000 | \$1,000 | N/A |
| 64725 | Mileage | \$1,276 | \$0 | \$1,200 | \$2,000 | \$800 | 66.67% |
| 64730 | Parking & Tolls | \$12 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$440 | \$0 | \$5,800 | \$0 | -\$5,800 | -100.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$300 | \$0 | -\$300 | -100.00% |
| 64825 | Cellular Phone Service | \$387 | \$0 | \$500 | \$3,500 | \$3,000 | 600.00% |
| 64855 | Postage | \$1,288 | \$0 | \$1,400 | \$1,400 | \$0 | 0.00% |
| 64915 | Photocopying | \$949 | \$0 | \$2,400 | \$3,600 | \$1,200 | 50.00% |
| 65660 | Memberships & Dues | \$1,327 | \$0 | \$2,035 | \$1,200 | -\$835 | -41.03% |
| 65670 | Enrollment Fees & Tuition | \$0 | \$0 | \$0 | \$4,500 | \$4,500 | N/A |

| | | | | | | | |
|-------|----------------------------|----------|-----------|-----------|----------|------------|----------|
| 65675 | Licensing | \$0 | \$0 | \$0 | \$700 | \$700 | N/A |
| 65765 | CDL License Fee | \$155 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$4,483 | \$0 | \$7,500 | \$4,800 | -\$2,700 | -36.00% |
| 65910 | Property Insurance | \$6,161 | \$0 | \$6,245 | \$6,600 | \$355 | 5.68% |
| 65915 | Liability Insurance | \$40,121 | \$0 | \$40,121 | \$38,200 | -\$1,921 | -4.79% |
| 65920 | Vehicle Insurance | \$39,342 | \$0 | \$37,536 | \$42,100 | \$4,564 | 12.16% |
| 65925 | Flood Insurance | \$1,864 | \$0 | \$1,938 | \$2,000 | \$62 | 3.20% |
| 65950 | Bonds | \$35 | \$0 | \$200 | \$35 | -\$165 | -82.50% |
| 66110 | Electricity | \$6,391 | \$0 | \$6,500 | \$68,500 | \$62,000 | 953.85% |
| 66115 | Natural Gas | \$1,951 | \$0 | \$3,900 | \$25,200 | \$21,300 | 546.15% |
| 66120 | Water & Sewer | \$0 | \$0 | \$0 | \$9,200 | \$9,200 | N/A |
| 66220 | Office Equipment R&M | \$150 | \$0 | \$13,800 | \$500 | -\$13,300 | -96.38% |
| 66225 | Building R&M | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 66275 | Computer Equipment R&M | \$0 | \$0 | \$0 | \$2,500 | \$2,500 | N/A |
| 66410 | Other Equipment R&M | \$0 | \$0 | \$0 | \$1,500 | \$1,500 | N/A |
| 67120 | Right-of-Way | \$3,499 | \$146,501 | \$150,000 | \$0 | -\$150,000 | -100.00% |
| 67415 | Office Equipment | \$0 | \$0 | \$3,000 | \$1,000 | -\$2,000 | -66.67% |
| 67470 | Engineering & Tech Equip | \$2,436 | \$0 | \$20,955 | \$4,000 | -\$16,955 | -80.91% |
| 67475 | Computer Equipment | \$0 | \$0 | \$0 | \$2,000 | \$2,000 | N/A |
| 67550 | Engineers & Architects | \$0 | \$0 | \$25,000 | \$0 | -\$25,000 | -100.00% |
| 67560 | Appraisers | \$0 | \$2,700 | \$7,500 | \$0 | -\$7,500 | -100.00% |

| | | | | | | | |
|--|-----------------------|--------------------|------------------|--------------------|--------------------|------------------|--------------|
| | TOTAL EXPENSES | \$3,015,346 | \$149,201 | \$3,981,077 | \$4,243,785 | \$262,708 | 6.60% |
|--|-----------------------|--------------------|------------------|--------------------|--------------------|------------------|--------------|

BU 7030 - County Engineer (Including GIS)

| | Budget FY2015-16 | Budget FY2014-15 | Actual FY2013-14 | Actual FY2012-13 | Actual FY2011-12 |
|--|----------------------|----------------------|-----------------------|----------------------|---------------------|
| Salaries - | | | | | |
| Official's Salary | 116,000.00 3.6% | 112,000.00 2.3% | 109,515.06 1.4% | 108,008.90 1.6% | 106,294.11 |
| 2011 Salary | 104,747.00 | | | | |
| 2012 Salary | 106,842.00 | 2.0% | | | |
| 2013 Salary | 108,979.00 | 2.0% | | | |
| 2014 Salary | 111,158.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 115,103.00 | 3.5% | | | |
| Deputy's Salary | 88,500.00 2.0% | 86,790.00 1.1% | 85,832.59 2.7% | 83,597.72 1.2% | 82,637.54 |
| Regular Salary | 2,398,100.00 4.5% | 2,294,779.00 3.2% | 2,223,017.60 -0.4% | 2,230,984.77 3.2% | 2,161,598.41 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 522,800.00 5.9% | 493,670.00 3.7% | 475,923.88 0.2% | 474,798.90 14.5% | 414,812.16 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 38.0 -5% | 40.0 0% | 40.0 0% | 40.0 0% | 40.0 |
| PEHP - | | | | | |
| Post Employment Health - | 75,000.00 301.5% | 18,681.00 -24.0% | 24,570.79 -9.8% | 27,248.63 16.1% | 23,473.78 |
| At 4-30-15, PEHP payments were \$77,528. | | | | | |
| Total Expenditures | 4,243,785.00 6.6% | 3,981,077.00 4.8% | 3,797,632.80 1.5% | 3,740,839.59 0.5% | 3,720,931.88 |

Microcomputer Estimate

12/11/2014

| County Engineer | |
|-----------------|--------|
| Control # | 125241 |

| Funding Source | | |
|-------------------------|-----|-----------------|
| Acronym: | CFE | County Engineer |
| Special Funding Source: | | |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|-------------|-------------------|-----|--------------|--------------------|
| HP ProDesk 600 G1 Tower Desktop i7-4790 3.6GHZ, 16Gb, 256 SSD, 1TB, DVD+/-RW LSDL, Win8PDG7P64 | C8T90AV | \$1,349.92 | 4 | \$10.00 | \$5,439.68 |
| Integrated NVIDIA GeForce GT630 DP (2G) PCIe16 Graphics Adapter, 2 - DP, 1 - DVI Windows 8 compatibl | D1S87AV | \$0.00 | 4 | | \$0.00 |
| HP E221 21.5-inch Widescreen LED backlit LCD Monitor | C9V76AA#ABA | \$159.00 | 8 | \$3.00 | \$1,296.00 |
| HP Pro Workstation Z230 Tower, Xeon E3-1270v3 3.5GHz, 16GB, 256GB SSD, 1TB, DVD+/-RW, W8PDG7P64 | D1P34AV-2 | 2,746.17 | 4 | \$10.00 | \$11,024.68 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost | | \$4,255.09 | | | \$17,760.36 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|-----------------|-----|-------------------|
| Microsoft Office 2013 PRO Plus (License Only) | 79P-04712 | \$328.20 | 8 | \$2,625.60 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 8 | \$173.76 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost: | | \$349.92 | | \$2,799.36 |

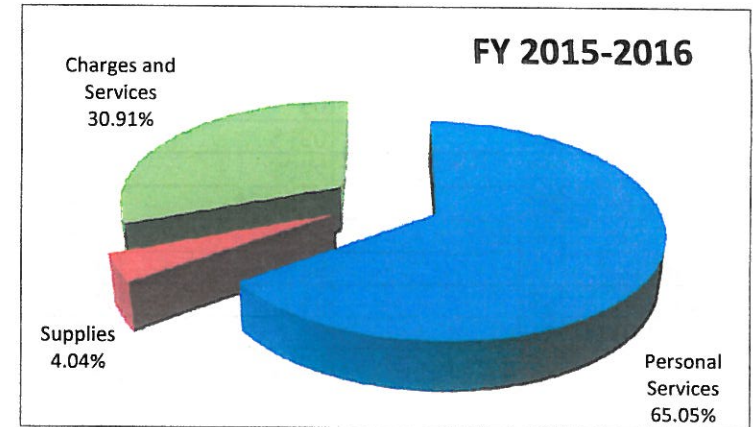
| | |
|-------------------------------------|--------------------|
| Total Hardware/Software Cost | \$20,559.72 |
|-------------------------------------|--------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|--------------------|
| Total System Cost: | \$20,559.72 |
|---------------------------|--------------------|

Lancaster County
Summary Analysis of Requested Budget
Records & Information Management

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 6.1 | 6.1 | - | 0% |
| Personal Services | 383,261 | 414,228 | 30,967 | 8.08% |
| Supplies | 25,700 | 25,700 | - | 0.00% |
| Charges and Services | 185,946 | 196,830 | 10,884 | 5.85% |
| Capital Outlay | 3,000 | - | (3,000) | |
| Total Expenditures | 597,907 | 636,758 | 38,851 | 6.50% |
| Revenue Estimate | 88,960 | 81,557 | (7,403) | -8.32% |
| Net Amount | 508,947 | 555,201 | 46,254 | 9.09% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 6.40 | 501,053 | 8,711 | 1.77% |
| FY08 | 6.00 | 530,440 | 29,387 | 5.87% |
| FY09 | 6.00 | 513,832 | (16,608) | -3.13% |
| FY10 | 6.00 | 529,263 | 15,431 | 3.00% |
| FY11 | 6.00 | 525,981 | (3,282) | -0.62% |
| FY12 | 6.10 | 548,846 | 22,865 | 4.35% |
| FY13 | 6.10 | 562,164 | 13,318 | 2.43% |
| FY14 | 6.10 | 590,196 | 28,032 | 4.99% |
| FY15 | 6.10 | 597,907 | 7,711 | 1.31% |
| FY16 | 6.10 | 636,758 | 38,851 | 6.50% |
| Average Increase | | | 14,442 | 2.65% |

**EXPENSE BUDGET COMPARISON
RECORDS AND INFO MANAGEMENT
AGENCY 648
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|------------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$219,767 | \$0 | \$270,287 | \$280,607 | \$10,320 | 3.82% |
| 61250 | Temporary Salary | \$992 | \$0 | \$3,044 | \$3,361 | \$317 | 10.41% |
| 61510 | FICA Contributions | \$16,025 | \$0 | \$20,910 | \$21,724 | \$814 | 3.89% |
| 61520 | Retirement Contributions | \$14,814 | \$0 | \$20,666 | \$21,450 | \$784 | 3.79% |
| 61530 | Group Health Insurance | \$61,955 | \$0 | \$63,942 | \$82,296 | \$18,354 | 28.70% |
| 61540 | Group Dental Insurance | \$2,455 | \$0 | \$2,707 | \$3,046 | \$339 | 12.52% |
| 61650 | Long-Term Disability | \$875 | \$0 | \$1,055 | \$1,094 | \$39 | 3.70% |
| 61660 | Post-Employment Health Program | \$518 | \$0 | \$650 | \$650 | \$0 | 0.00% |
| 63110 | Office Supplies | \$27 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 63270 | Production Supplies | \$9,274 | \$0 | \$17,500 | \$17,500 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$2,108 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$1,648 | \$0 | \$2,800 | \$2,800 | \$0 | 0.00% |
| 64170 | Equip Maintenance Agreements | \$9,657 | \$0 | \$12,054 | \$11,402 | -\$652 | -5.41% |
| 64175 | Comput Softwr Maint/License | \$0 | \$0 | \$2,530 | \$3,327 | \$797 | 31.50% |
| 64285 | City Information Services | \$15,721 | \$0 | \$16,286 | \$18,826 | \$2,540 | 15.60% |
| 64286 | VOIP Information Services | \$185 | \$0 | \$277 | \$277 | \$0 | 0.00% |
| 64295 | Other Misc Contracted Svs | \$3,838 | \$0 | \$6,294 | \$6,294 | \$0 | 0.00% |
| 64710 | Meals | \$0 | \$0 | \$0 | \$140 | \$140 | N/A |
| 64715 | Lodging | \$0 | \$0 | \$0 | \$500 | \$500 | N/A |
| 64720 | Fares | \$0 | \$0 | \$0 | \$450 | \$450 | N/A |
| 64810 | Telephone - Local | \$125 | \$0 | \$213 | \$0 | -\$213 | -100.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$5 | \$0 | -\$5 | -100.00% |
| 64855 | Postage | \$52 | \$0 | \$96 | \$75 | -\$21 | -21.88% |
| 64915 | Photocopying | \$666 | \$0 | \$1,000 | \$900 | -\$100 | -10.00% |
| 65245 | Client Production Pay | \$25,934 | \$0 | \$36,000 | \$36,000 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$364 | \$0 | \$364 | \$364 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$150 | \$0 | \$135 | \$150 | \$15 | 11.11% |
| 65845 | Other Misc Fees & Services | \$140 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65920 | Vehicle Insurance | \$762 | \$0 | \$619 | \$815 | \$196 | 31.66% |
| 66210 | Motor Vehicle R&M | \$1,719 | \$0 | \$1,200 | \$2,300 | \$1,100 | 91.67% |
| 66260 | Microfilm Equipment R&M | \$480 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$40 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 66520 | Building Rent | \$86,561 | \$0 | \$103,873 | \$110,010 | \$6,137 | 5.91% |
| 67465 | Furniture & Fixtures | \$2,370 | \$0 | \$3,000 | \$0 | -\$3,000 | -100.00% |
| TOTAL EXPENSES | | \$479,219 | \$0 | \$597,907 | \$636,758 | \$38,851 | 50% |

**REVENUE BUDGET COMPARISON
RECORDS AND INFO MANAGEMENT
AGENCY 648
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|-----------------------|-------------------------------------|---|---|------------------------------|--|--------------------|
| | | | | | | AMOUNT | % |
| | | | | | | 55420 | Image Capture Fees |
| 55884 | Records Storage | \$19,273 | \$0 | \$21,680 | \$22,110 | \$430 | 1.98% |
| 55896 | Other Reimb & Refunds | \$14,940 | \$0 | \$17,280 | \$17,400 | \$120 | 0.69% |
| | TOTAL REVENUES | \$66,864 | \$0 | \$88,960 | \$81,557 | -\$7,403 | -8.32% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

Business Unit #: 6480

Business Unit Name: Records & Information Management

| CLASS | CLASS TITLE | # OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|---------------------------|----------------------|-----------------------|-----------|--------------------|---------------------|
| | | FY 14-15 Budgeted | FY 15-16 Requested | | FY 14-15 Budget | FY 15-16 Request |
| 7192 | Records Coordinator | 1 | 1 | | 71,750 | 74,167 |
| 2450 | Imaging Specialist | 1.1 | 1 | | 47,759 | 46,228 |
| 2460 | Imaging Clerk | 2 | 2 | | 83,846 | 86,804 |
| 2449 | Records Courier | 2 | 2 | | 66,932 | 73,408 |
| 2449 | Records Courier (on-call) | | .1 | | 3,044 | 3,361 |
| TOTALS | | 6.1 | 6.1 | | 273,331 | 283,968 |

**LANCASTER COUNTY
 REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
 CONFERENCES, TRAVEL AND SUBSISTENCE
 2015-16 BUDGET**

Business Unit #: 6480

Business Unit Name: Records & Information Management

| NAME & POSITION | EXPLANATION & JUSTIFICATION | BUDGET AMOUNT | | |
|----------------------------------|---|----------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Brian Pillard Records Manager | Association of Records Managers & Administrators (ARMA) | Dues | 65660 | 215 |
| | Association for Information & Image Management (AIIM) | Dues | 65660 | 149 |
| | ARMA local chapter seminar | Registration | 65670 | 150 |

| NAME & POSITION | EXPLANATION & JUSTIFICATION | BUDGET AMOUNT | |
|--|-----------------------------|------------------------------|--------|
| | | OBJECT CODE DESCRIPTION # | AMOUNT |
| <p>ARMA International Conference in Washington, D.C. October 5-7. Here are 5 reasons from the ARMA web site:</p> <p>1. Find Real Solutions in Real Time ARMA 2015 provides cutting-edge solutions to the challenges information governance professionals face today, such as developing automated, accurate retention schedules, managing mobile technologies, and outsourcing information to the cloud.</p> <p>2. Establish Connections, Get Validation Networking: ARMA 2015 provides a myriad of networking opportunities to make valuable connections with other information governance professionals and the companies that have the solutions you're seeking. Education: ARMA International's education sessions and facilitators can help you validate the direction of your records management projects and avoid pitfalls along the way. Expert Access: Our buzz session roundtable discussions will give you one-on-one time to speak with industry experts about the unique challenges you're facing.</p> <p>3. Learn Best Practices, Eliminate Pain Points Are you curious about your peers' best practices for eliminating the pain points you have in common? ARMA 2015 is your chance for serious, in-depth discussions and problem solving. Offering more than 70 sessions, access to industry-leading experts, and exposure to tomorrow's technologies today, ARMA 2015 will give you a new perspective about your job. Get inspired, refreshed, and prepared to take back to the office an array of new ideas and approaches you can begin using immediately.</p> <p>4. Get Acquainted with Emerging Technology With more than 200 exhibitors at the ARMA 2015 Expo, the industry's top emerging technologies will be on display. This is the year's best opportunity to visit with vendors offering products and services you need for such responsibilities as electronic content management, document capture and destruction, digital preservation, e-discovery, e-mail management, and archiving. Exhibitors also can provide advice about the best solutions for your specific circumstances.</p> <p>5. Have Access to the Industry's Best and Brightest ARMA 2015 is the PREMIER information governance event. You'll be eager to take home and implement all you've learned from the best in the profession during ARMA 2015's education sessions, Expo discussions, and networking opportunities.</p> | Registration | 65670 | 899 |
| | Fares | 64720 | 450 |
| | Lodging | 64715 | 500 |
| | Meals | 64710 | 140 |
| | | | |

**LANCASTER COUNTY
REQUEST FOR MAINTENANCE AGREEMENTS
2014-15 BUDGET**

Business Unit #: 6480

Business Unit Name: Records & Information Management

| DESCRIPTION | JUSTIFICATION | BUDGET AMOUNT | | |
|---|--|--|-------|--------|
| | | <u>OBJECT CODE</u> DESCRIPTION | # | AMOUNT |
| Maintenance agreement for Kodak Prostar Archive Processor | This is an essential machine with expensive repair costs if needed. | Equipment Maintenance Agreements | 64170 | 3,579 |
| Maintenance agreement for Kodak Document Archive Writer | The per call rate without a maintenance agreement is outrageous. This agreement also includes software upgrades and support. | Equipment Maintenance Agreements | 64170 | 7,823 |
| Kofax Capture software maintenance agreement | To keep our three licenses up to date and maintain support for our scanning software. We use this daily for most of our scanning projects. | Computer Software Maintenance Agreements paid through IS | 64285 | 3,327 |

**LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

Business Unit #: 6480

Business Unit Name: Records & Information Management

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|------------------|-----------------------------------|---------------|---------------|
| | | <u>OBJECT CODE</u> DESCRIPTION | # | AMOUNT |
| Security Monitoring by NECO | on-going service | Other misc. contracts | 64295 | 294 |
| Contract with Community Alternatives for microfilming and scanning labor | on-going service | Client Production Pay | 65245 | 36,000 |
| Contract with Community Alternatives for shredding labor | on-going service | Other misc. contracts | 64295 | 3,000 |
| Contract with Datashield | on-going service | Other mis. Contracts | 64295 | 3,000 |
| | | | TOTAL: | 42,294 |

BU 6480 - Records Management

| | Budget <u>2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Regular Salary | 280,607.00 3.8% | 270,287.00 8.0% | 250,218.11 -10.2% | 278,726.41 8.2% | 257,521.84 |
| Temporary Salary | 3,361.00 10.4% | 3,044.00 0.1% | 3,041.49 -34.4% | 4,633.00 43.5% | 3,227.74 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 82,296.00 28.7% | 63,942.00 9.8% | 58,232.76 -4.5% | 60,945.28 9.5% | 55,658.96 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 6.10 0% | 6.10 0% | 6.10 0% | 6.10 0% | 6.10 |
| Total Expenditures | 636,758.00 6.5% | 597,907.00 5.9% | 564,714.54 -2.5% | 578,947.88 7.4% | 539,307.19 |
| Total Revenues | 81,557.00 -8.3% | 88,960.00 3.0% | 86,388.72 -3.4% | 89,448.08 3.9% | 86,081.68 |

Microcomputer Estimate

03/27/2015

| County Records Management | |
|---------------------------|--------|
| Control # | 130567 |

| Funding Source | |
|-------------------------|---------------------------|
| Acronym: | CRM |
| Special Funding Source: | County Records Management |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|--------|-----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 2 | \$10.00 | \$1,194.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Co: | | \$587.00 | | | \$1,194.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 2 | \$43.44 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cos: | | \$21.72 | | \$43.44 |

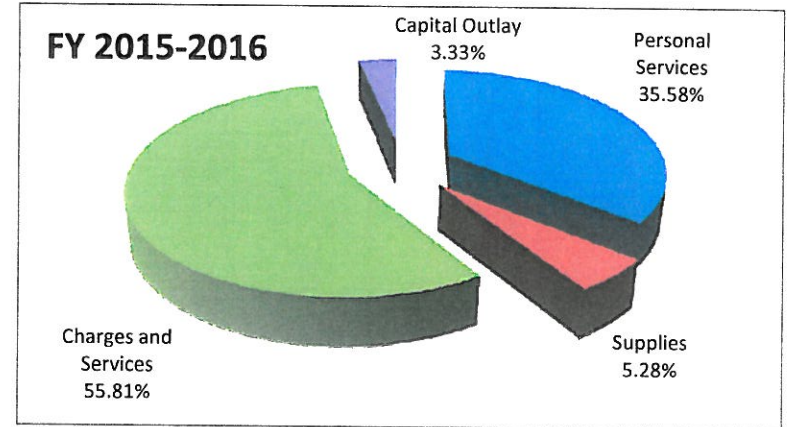
| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$1,237.44 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$1,237.44 |
|---------------------------|-------------------|

Lancaster County
Summary Analysis of Requested Budget
County Property Management

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 8.50 | 7.50 | (1.00) | -11.76% |
| Personal Services | 545,601 | 512,056 | (33,545) | -6.15% |
| Supplies | 81,304 | 75,937 | (5,367) | -6.60% |
| Charges and Services | 829,914 | 803,191 | (26,723) | -3.22% |
| Capital Outlay | 23,476 | 47,936 | 24,460 | |
| Total Expenditures | 1,480,295 | 1,439,120 | (41,175) | -2.78% |
| Revenue Estimate | 1,422,147 | 1,446,436 | 24,289 | 1.71% |
| Net Amount | 58,148 | (7,316) | (65,464) | -112.58% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 9.50 | 1,152,378 | 109,650 | 10.52% |
| FY08 | 9.50 | 1,240,525 | 88,147 | 7.65% |
| FY09 | 9.50 | 1,285,002 | 44,477 | 3.59% |
| FY10 | 9.50 | 1,446,584 | 161,582 | 12.57% |
| FY11 | 8.50 | 1,418,307 | (28,277) | -1.95% |
| FY12 | 8.50 | 1,384,259 | (34,048) | -2.40% |
| FY13 | 8.50 | 1,431,991 | 47,732 | 3.45% |
| FY14 | 8.50 | 1,494,170 | 62,179 | 4.34% |
| FY15 | 8.50 | 1,480,295 | (13,875) | -0.93% |
| FY16 | 7.50 | 1,439,120 | (41,175) | -2.78% |
| Average Increase | | | 39,639 | 3.40% |

**EXPENSE BUDGET COMPARISON
COUNTY PROPERTY MANAGEMENT
FUND 00066
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$284,952 | \$0 | \$381,780 | \$346,954 | -\$34,826 | -9.12% |
| 61310 | Overtime | \$20,589 | \$0 | \$11,500 | \$22,000 | \$10,500 | 91.30% |
| 61510 | FICA Contributions | \$22,523 | \$0 | \$29,206 | \$26,538 | -\$2,668 | -9.14% |
| 61520 | Retirement Contributions | \$23,520 | \$0 | \$29,782 | \$27,062 | -\$2,720 | -9.13% |
| 61530 | Group Health Insurance | \$69,367 | \$0 | \$81,042 | \$78,351 | -\$2,691 | -3.32% |
| 61540 | Group Dental Insurance | \$3,250 | \$0 | \$3,721 | \$3,382 | -\$339 | -9.11% |
| 61650 | Long-Term Disability | \$685 | \$0 | \$595 | \$569 | -\$26 | -4.37% |
| 61660 | Post-Employment Health Progra | \$143 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61710 | Unemployment Compensation | \$0 | \$0 | \$1,316 | \$0 | -\$1,316 | -100.00% |
| 61750 | Workers' Comp Insurance | \$0 | \$0 | \$6,659 | \$7,200 | \$541 | 8.12% |
| 63110 | Office Supplies | \$0 | \$0 | \$350 | \$260 | -\$90 | -25.71% |
| 63225 | Janitorial Supplies | \$16,219 | \$0 | \$25,200 | \$22,522 | -\$2,678 | -10.63% |
| 63230 | Chemical Supplies | \$2,034 | \$0 | \$6,319 | \$6,350 | \$31 | 0.49% |
| 63240 | Shop Supplies & Tools | \$520 | \$0 | \$2,925 | \$2,565 | -\$360 | -12.31% |
| 63320 | Keys & Lock Supplies | \$768 | \$0 | \$2,525 | \$2,165 | -\$360 | -14.26% |
| 63340 | Pest Control Supplies | \$76 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 63465 | Security Supplies | \$12 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$4,383 | \$0 | \$7,300 | \$7,240 | -\$60 | -0.82% |
| 63520 | Lubricants | \$40 | \$0 | \$20 | \$20 | \$0 | 0.00% |
| 63530 | Heating Fuels | \$265 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 63615 | Gravel & Rock | \$0 | \$0 | \$15 | \$15 | \$0 | 0.00% |
| 63620 | Concrete | \$0 | \$0 | \$100 | \$64 | -\$36 | -36.00% |
| 63635 | Lumber | \$0 | \$0 | \$100 | \$64 | -\$36 | -36.00% |
| 63710 | Traffic Signs | \$0 | \$0 | \$350 | \$332 | -\$18 | -5.14% |
| 63725 | Flares, Flags, & Barricades | \$1,532 | \$0 | \$0 | \$200 | \$200 | N/A |
| 63810 | Building Materials | \$165 | \$0 | \$300 | \$400 | \$100 | 33.33% |
| 63815 | Motor Veh Parts, Supp, Assessr | \$43 | \$0 | \$50 | \$0 | -\$50 | -100.00% |
| 63820 | Grounds Maintenance Supplies | \$967 | \$0 | \$4,475 | \$3,595 | -\$880 | -19.66% |
| 63830 | Painting Supplies | \$120 | \$0 | \$2,450 | \$2,090 | -\$360 | -14.69% |
| 63835 | Plumbing Supplies | \$540 | \$0 | \$4,050 | \$3,690 | -\$360 | -8.89% |
| 63840 | Electrical Supplies | \$7,233 | \$0 | \$9,700 | \$8,620 | -\$1,080 | -11.13% |
| 63845 | A/C Supplies | \$0 | \$0 | \$1,025 | \$845 | -\$180 | -17.56% |
| 63850 | Boiler Supplies | \$5,691 | \$0 | \$150 | \$3,150 | \$3,000 | 2000.00% |
| 63865 | HVAC Supplies | \$5,411 | \$0 | \$5,000 | \$4,200 | -\$800 | -16.00% |
| 63895 | Other Repair & Maint Supplies | \$6,013 | \$0 | \$7,400 | \$6,050 | -\$1,350 | -18.24% |
| 64155 | Snow Removal/Grounds Maint | \$12,501 | \$0 | \$22,150 | \$21,500 | -\$650 | -2.93% |
| 64170 | Equip Maintenance Agreements | \$2,983 | \$0 | \$1,450 | \$1,450 | \$0 | 0.00% |
| 64178 | Payroll Reimbursement | \$94,479 | \$0 | \$147,804 | \$115,457 | -\$32,347 | -21.89% |
| 64195 | Janitorial Services | \$103,315 | \$0 | \$127,835 | \$128,089 | \$254 | 0.20% |
| 64210 | Oxygen Refill Service | \$302 | \$0 | \$30 | \$30 | \$0 | 0.00% |
| 64230 | Pest Control Services | \$3,535 | \$0 | \$5,500 | \$5,670 | \$170 | 3.09% |
| 64285 | City Information Services | \$1,728 | \$0 | \$3,100 | \$3,700 | \$600 | 19.35% |
| 64 | Other Misc Contracted Svs | \$5,210 | \$0 | \$6,328 | \$46,883 | -\$9,445 | -16.77% |
| 64 | Environmental Testing Services | \$938 | \$0 | \$0 | \$0 | \$0 | 0.00% |

| | | | | | | | |
|-----------------------|-------------------------------|--------------------|------------|--------------------|--------------------|------------------|---------------|
| 64335 | Fire alarm monitoring service | \$715 | \$0 | \$0 | \$975 | \$975 | N/A |
| 64430 | Personnel | \$2,031 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64445 | Sanitary Landfill | \$11 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64710 | Meals | \$20 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64715 | Lodging | \$174 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64725 | Mileage | \$159 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$3,440 | \$0 | \$300 | \$3,800 | \$3,500 | 1166.67% |
| 64815 | Telephone - Long Distance | \$47 | \$0 | \$50 | \$32 | -\$18 | -36.00% |
| 64825 | Cellular Phone Service | \$2,106 | \$0 | \$3,660 | \$3,360 | -\$300 | -8.20% |
| 64855 | Postage | \$0 | \$0 | \$104 | \$86 | -\$18 | -17.31% |
| 64860 | Freight & Express Charges | \$0 | \$0 | \$77 | \$59 | -\$18 | -23.38% |
| 64910 | Printing | \$5 | \$0 | \$325 | \$289 | -\$36 | -11.08% |
| 64915 | Photocopying | \$0 | \$0 | \$175 | \$139 | -\$36 | -20.57% |
| 65110 | Medical Services | \$236 | \$0 | \$0 | \$324 | \$324 | N/A |
| 65660 | Memberships & Dues | \$102 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$0 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$130 | \$0 | \$325 | \$463 | \$138 | 42.46% |
| 65675 | Licensing | \$250 | \$0 | \$460 | \$460 | \$0 | 0.00% |
| 65685 | Refunds & Repayments | \$285 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$175 | \$0 | \$115 | \$209 | \$94 | 81.74% |
| 65910 | Property Insurance | \$35,870 | \$0 | \$14,000 | \$36,141 | \$22,141 | 158.15% |
| 65915 | Liability Insurance | \$0 | \$0 | \$1,930 | \$63 | -\$1,867 | -96.74% |
| 65920 | Vehicle Insurance | \$2,288 | \$0 | \$2,219 | \$2,480 | \$261 | 11.76% |
| 66110 | Electricity | \$184,848 | \$0 | \$253,200 | \$257,600 | \$4,400 | 1.74% |
| 66115 | Natural Gas | \$93,181 | \$0 | \$80,440 | \$77,663 | -\$2,777 | -3.45% |
| 66120 | Water & Sewer | \$23,365 | \$0 | \$55,180 | \$43,500 | -\$11,680 | -21.17% |
| 66125 | Refuse Disposal | \$3,539 | \$0 | \$0 | \$4,844 | \$4,844 | N/A |
| 66135 | Heating, Ventilating & AC | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 66145 | Other Utilities | \$0 | \$0 | \$1,300 | \$800 | -\$500 | -38.46% |
| 66210 | Motor Vehicle R&M | \$3,007 | \$0 | \$2,350 | \$3,200 | \$850 | 36.17% |
| 66225 | Building R&M | \$0 | \$0 | \$1,375 | \$1,285 | -\$90 | -6.55% |
| 66228 | Parking Equipment R&M | \$1,893 | \$0 | \$0 | \$500 | \$500 | N/A |
| 66230 | Grounds Equipment R&M | \$566 | \$0 | \$968 | \$971 | \$3 | 0.31% |
| 66235 | A/C Equipment R&M | \$0 | \$0 | \$650 | \$650 | \$0 | 0.00% |
| 66240 | Boiler Equipment R&M | \$4,095 | \$0 | \$3,889 | \$2,750 | -\$1,139 | -29.29% |
| 66245 | Elevator/Escalator R&M | \$6,970 | \$0 | \$6,381 | \$7,800 | \$1,419 | 22.24% |
| 66248 | Fire Systems R&M | \$1,891 | \$0 | \$0 | \$1,600 | \$1,600 | N/A |
| 66290 | HVAC R&M | \$15,815 | \$0 | \$30,550 | \$22,789 | -\$7,761 | -25.40% |
| 66295 | Plumbing R&M | \$7,972 | \$0 | \$0 | \$1,200 | \$1,200 | N/A |
| 66410 | Other Equipment R&M | \$510 | \$0 | \$4,293 | \$2,938 | -\$1,355 | -31.56% |
| 66515 | Machiner & Equipment Rentals | \$300 | \$0 | \$215 | \$359 | \$144 | 66.98% |
| 66545 | Other Rentals | \$1,848 | \$0 | \$1,136 | \$1,033 | -\$103 | -9.07% |
| 67215 | Repair/Impr to Buildings | \$1,879 | \$0 | \$22,876 | \$46,051 | \$23,175 | 101.31% |
| 67350 | Other Improvements | \$3,020 | \$0 | \$450 | \$1,700 | \$1,250 | 277.78% |
| 67430 | Building Maint Equipment | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$34 | \$0 | \$0 | \$35 | \$35 | N/A |
| 67455 | Food & Beverage Equipment | \$70 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$760 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67480 | Grounds Equipment | \$200 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$0 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 67550 | Engineers & Architects | \$1,755 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$1,107,613 | \$0 | \$1,480,295 | \$1,439,120 | -\$41,175 | -2.78% |

**REVENUE BUDGET COMPARISON
COUNTY PROPERTY MANAGEMENT
FUND 00066
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 55854 | City Building Reimbursement | \$2,625 | \$0 | \$1,920 | \$2,016 | \$96 | 5.00% |
| 55896 | Other Reimb & Refunds | \$3,554 | \$0 | \$60,453 | \$0 | -\$60,453 | -100.00% |
| 55935 | Other Maintenance Cost Reimb | \$55,524 | \$0 | \$0 | \$60,272 | \$60,272 | N/A |
| 58115 | Rental Income-Buildings | \$1,061,453 | \$0 | \$1,304,693 | \$1,271,159 | -\$33,534 | -2.57% |
| 58120 | State Building Reimbursement | \$45,901 | \$0 | \$55,081 | \$112,989 | \$57,908 | 105.13% |
| TOTAL REVENUES | | \$1,169,057 | \$0 | \$1,422,147 | \$1,446,436 | \$24,289 | 1.71% |

County Property Management FY16 Budget Request

| <u>Business Unit</u> | <u>Name</u> | <u>FY16 Expense Request</u> | <u>FY16 Revenue Request</u> | <u>variance</u> | <u>Capital Outlay to Building Fund</u> |
|----------------------|--------------------------------------|-----------------------------|-----------------------------|-----------------|--|
| 6491 | Youth Assessment Center | 503,860 | 503,860 | - | 90,600 |
| 6492 | Bloodbank Building | - | - | - | - |
| 6494 | Shop | 8,493 | - | (8,493) | - |
| 6495 | Trabert Hall | 319,131 | 334,940 | 15,809 | 113,342 |
| 6497 | 46th & R Motor Vehicles | 113,942 | 113,942 | - | 174,800 |
| 6498 | Mental Health Center (Crisis Center) | 320,865 | 108,589 | (212,276) | 33,926 |
| 6499 | Drivers Testing Station | 92,154 | 92,154 | - | 59,500 |
| 6500 | Election Bldg 601 No 46th | 80,675 | 80,675 | - | 6,000 |
| 6501 | Lutheran Family Services (CMHC) | - | 212,276 | 212,276 | - |
| | | 1,439,120 | 1,446,436 | 7,316 | 478,168 |

Note: Will only budget revenues in BU 6501. All expenditures will be in BU 6498.

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------------|---------------------|-------------------|-----------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 4826 | Maintenance Repair Worker II | 6 | 5 | 38,733 - 49,614 | 293,578 | 255,251 |
| 4707 | Building Cleaner | 2.5 | 2.5 | 27,194 - 34,838 | 88,230 | 91,703 |
| TOTALS | | 8.5 | 7.5 | | 381,808 | 346,954 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 649

BUSINESS UNIT NAME: County City Property Management

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | | | | | | | | | | |
|--|---|--------------------------|-------|-------------|---|--|--------------------------|-------|-------------|-------|--|--|--------------|
| | | DESCRIPTION | # | AMOUNT | | | | | | | | | |
| This relates to the Administrative costs associated with the management of the County Properties | The management of these properties is allocated as a percentage of time of the following employees: Don Killeen 5% Fred Little 25% Margaret Bohy 17.50% Cindy Dittmer 15% Dave Drevo 25% | Payroll Reimbursement | 64179 | \$73,590.05 | | | | | | | | | |
| | | | | | This relates to additional time allocation of other personnel of Property Management filling in at the various County facilities during vacation/sick leave as well as for other required tasks | Kurt Renner 10% Neal Krizek 10% Richard Bohrer 2.24% | Payroll Reimbursement | 64178 | \$41,833.95 | | | | |
| | | | | | | | | | | TOTAL | | | \$115,424.00 |

LANCASTER COUNTY
REQUEST FOR MAINTENANCE AGREEMENTS
2015-2016 BUDGET

BUS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| DESCRIPTION | JUSTIFICATION | BUDGET | | |
|--|--|--------------|-------|--------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| EleTec Elevator Elevator maintenance/service on both elevators at Mental Health | Annual Service Contract (Future impact would be elimination of elevator use) | Elevator R&M | 66245 | 5,700 |
| EleTec Elevator Elevator maintenance/service on both elevators at Trabert Hall | Annual Service Contract (Future impact would be elimination of elevator use) | Elevator R&M | 66245 | 2,100 |
| TOTAL | | | | 7,800 |

**Revenue/Rent Breakdown
2015-16 BUDGET**

| | Trabert Hall | Attention Center | Shop | Mental Health 2200 St. Mary's | Motor Vehicle 46th & R | Drivers Testing | Election Commission |
|--|--------------|------------------|-------|----------------------------------|---------------------------|--------------------|------------------------|
| Salaries & Benefits | 82,981 | 240,085 | 0 | 83,533 | 27,420 | 26,420 | 51,617 |
| Supplies | 27,454 | 13,370 | 1,400 | 21,652 | 5,575 | 5,615 | 2,075 |
| Services | 208,696 | 250,405 | 7,093 | 215,680 | 80,947 | 60,119 | 26,983 |
| Capital Improvements | 113,342 | 90,600 | 0 | 33,926 | 174,800 | 59,500 | 6,000 |
| *TOTALS | 319,131 | 503,860 | 8,493 | 320,865 | 113,942 | 92,154 | 80,675 |
| *Square Footage | 33,368.00 | 59,000.00 | 0.00 | 43,930.00 | 12,480.00 | 5,275.00 | 6,025.00 |
| *Cost Per Foot | 9.56 | 8.54 | 0.00 | 7.30 | 9.13 | 17.47 | 13.39 |
| *Monthly Cost | 26,594.25 | 41,988.33 | 0.00 | 26,738.75 | 9,495.17 | 7,679.50 | 6,722.92 |
| *NOT INCLUDING CAPITAL IMPROVEMENTS | | | | | | | |

**Revenue/Rent Breakdown
2015-16 BUDGET**

| Trabert Hall Occupants | Square Footage | Cost Per Foot | Annual Cost | Monthly Cost |
|---------------------------------------|-----------------------|----------------------|--------------------|---------------------|
| Handyman Service | 192.00 | 10.50 | 2,016.00 | 168.00 |
| Veteran's Services/General Assistance | 2,600.00 | 10.50 | 27,300.00 | 2,275.00 |
| Healthy Families Project | 812.75 | 10.00 | 8,127.50 | 677.29 |
| Probation, Adult | 17,572.10 | 10.50 | 184,507.05 | 15,375.59 |
| Child Support | 5,516.25 | 10.50 | 57,920.63 | 4,826.72 |
| State Department of Corrections | 6,675.00 | 8.25 | 55,068.75 | 4,589.06 |
| TOTALS | 33,368.10 | | 334,939.93 | 27,911.66 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---|----------------|--------------------|--------------|---------------|---------------------|---|
| | CARRY OVER | | | | | | |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | | R | 2,500 | 2,500 | 2,500 | Fill in old sidewalk & relocate sprinkler |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | | R | 11,000 | 11,000 | 11,000 | Replace one of two furnaces |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | | R | 14,000 | 14,000 | 14,000 | New malament sign along 'O' Street |
| | NEW PROJECTS | | | | | | |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | 3 | R | 24,000 | 24,000 | 24,000 | Replace asphalt shingled roof |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | 1 | N | 5,000 | 5,000 | 5,000 | Review & upgrade electrical service to building |
| 6715 | Drivers Testing-West 'O' Repair & Improvement to Building | 2 | R | 3,000 | 3,000 | 3,000 | Clean ducts through-out building |
| TOTAL CAPITAL OUTLAY | | | | | | 59,500 | |

**LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET**

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|--|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---|
| | CARRY OVER w/updated costs | | | | | | |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 22,000 | 22,000 | 22,000 | Repair & replacement parts for plumbing fixtures, locks & door |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 10,800 | 10,800 | 10,800 | Raise & level equipment pad with the installation of piers |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 16,000 | 16,000 | 16,000 | Install water softner system |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 3,000 | 3,000 | 3,000 | Upgrade energy controls system computer |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 3,800 | 3,800 | 3,800 | Snowblower for lawn tractor |
| 6715 | Youth Services Center Repair & Improvement to building | | R | 30,000 | 30,000 | 30,000 | Replace carpenting & rubber floor in staff secure area & pods C & D |
| TOTAL CAPITAL OUTLAY | | | | | | 85,600 | |

**LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET**

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---|
| | CARRY OVER | | | | | | |
| 6715 | Trabert Hall Repair & Improvement to building | | R | 8,000 | 8,000 | 8,000 | Repair steam lines for boiler system |
| 6715 | Trabert Hall Repair & Improvement to building | | R | 12,000 | 12,000 | 12,000 | Glaze & pane 80 windows |
| 6715 | Trabert Hall Repair & Improvement to building | | R | 72,000 | 72,000 | 72,000 | Design & install new upgraded fire panel (utilizing \$37,000 from prior years capital budget) |
| 6715 | Trabert Hall Repair & Improvement to building | 2 | R | 2,000 | 4,000 | 4,000 | Replace 2 fan coil units for A/C |
| 6715 | Trabert Hall Repair & Improvement to building | | R | 14,942 | 14,942 | 14,942 | Make adjustment to stairwell handrails to meet ADA requirements |
| 6715 | Trabert Hall Repair & Improvement to building | 6 | R | 400 | 2,400 | 2,400 | Replace 6 window A/C units |
| TOTAL CAPITAL OUTLAY | | | | | | 113,342 | |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---|
| | CARRY OVER | | | | | | |
| 6715 | Mental Health Clinic Repair & Improvement to Building | | R | 5,000 | 5,000 | 5,000 | Reseal & replace window gaskets |
| 6715 | Mental Health Clinic Repair & Improvement to Building | | R | 5,000 | 5,000 | 5,000 | Replacement & upgrade of heat pump boards |
| 6715 | Mental Health Clinic Repair & Improvement to Building | | R | 9,826 | 9,826 | 9,826 | Replace evaporator cooler on makeup air units |
| 6715 | Mental Health Clinic Repair & Improvement to Building | | R | 9,600 | 9,600 | 9,600 | Replace 2 heat pumps |
| 6715 | Mental Health Clinic Repair & Improvement to Building | 2 | R | 4,500 | 4,500 | 4,500 | Replace sewage ejection pump |
| TOTAL CAPITAL OUTLAY | | | | | | 33,926 | |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|----------------------|
| 6715 | CARRY OVER (w/cost adjustment) Election Commission Repair & Improvement to Building | 1 | R | 6,000 | 6,000 | 6,000 | Repaint interior |
| TOTAL CAPITAL OUTLAY | | | | | | 6,000 | |

**LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET**

BUSINESS UNIT #: 649

BUSINESS UNIT NAME County City Property Management

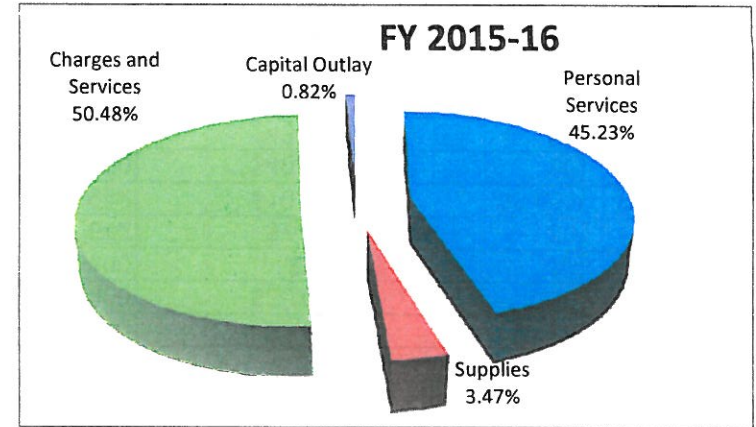
| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|--|----------------|--------------------|--------------|---------------|---------------------|---|
| | CARRY OVER (w/cost adjustment) | | | | | | |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | | R | 48,000 | 48,000 | 48,000 | Replace asphalt shingled roof |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | | R | 50,000 | 50,000 | 50,000 | New drive thru exit at 46th street location |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | | R | 22,000 | 22,000 | 22,000 | Parking lot repairs |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | 1 | N | \$20/yard | 20,180 | 20,180 | Replace carpet in designated areas & move systems |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | 4 | R | 3,000 | 3,000 | 3,000 | Clean ducts through-out building |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | 2 | N | 26,620 | 26,620 | 26,620 | Remove lift from garage & convert to Inspection offices |
| | NEW PROJECTS | | | | | | |
| 6715 | Motor Vehicles 46th & 'O' Repair & Improvement to Building | 3 | N | 5,000 | 5,000 | 5,000 | Review & upgrade electrical service in the building |
| TOTAL CAPITAL OUTLAY | | | | | | 174,800 | |

PBC Rents

| | FY16 <u>Rent</u> | FY15 <u>Rent</u> | <u>variance</u> | <u>Percent Change</u> |
|--|---------------------|---------------------|------------------|---------------------------|
| PBC PROPERTIES: | | | | |
| County Clerk | 46,501.88 | 46,861.88 | (360.00) | -0.77% |
| County Treasurer | 41,602.50 | 41,602.50 | - | 0.00% |
| County Assessor/Register of Deeds | 128,821.55 | 127,381.55 | 1,440.00 | 1.13% |
| Budget & Fiscal | 7,927.40 | 8,539.40 | (612.00) | -7.17% |
| County Commissioners | 33,181.58 | 33,181.58 | - | 0.00% |
| Clerk of the District Court - HOJ | 91,623.20 | 90,614.08 | 1,009.12 | 1.11% |
| Clerk of the District Court - K Street | 2,352.00 | 2,016.00 | 336.00 | 16.67% |
| Clerk of the County Court | 145,956.85 | 144,297.14 | 1,659.71 | 1.15% |
| County Court | 328,482.05 | 324,800.02 | 3,682.03 | 1.13% |
| Juvenile Court | 191,555.00 | 189,430.00 | 2,125.00 | 1.12% |
| District Court | 507,663.80 | 501,964.72 | 5,699.08 | 1.14% |
| Public Defender | 150,862.50 | 150,862.50 | - | 0.00% |
| Records Management | 110,009.25 | 103,872.75 | 6,136.50 | 5.91% |
| County Sheriff | 274,341.55 | 271,303.82 | 3,037.73 | 1.12% |
| County Attorney | 201,457.90 | 199,240.76 | 2,217.14 | 1.11% |
| Corrections | 2,160.00 | 2,160.00 | - | 0.00% |
| Juvenile Probation | 201,954.65 | 175,819.45 | 26,135.20 | 14.86% |
| Juvenile Drug Court | 0.00 | 3,378.75 | (3,378.75) | -100.00% |
| Adult Probation | 32,244.50 | 28,644.50 | 3,600.00 | 12.57% |
| Human Services | 23,737.25 | 19,270.88 | 4,466.37 | 23.18% |
| Risk Management | 5,114.25 | 5,114.25 | - | 0.00% |
| Emergency Services | 65,837.25 | 70,478.25 | (4,641.00) | -6.59% |
| Community Corrections | 131,318.10 | 129,484.44 | 1,833.66 | 1.42% |
| | <u>2,724,705.01</u> | <u>2,670,319.22</u> | <u>54,385.79</u> | <u>2.04%</u> |
| COUNTY OWNED FACILITIES: | | | | |
| Motor Vehicle Licensing - Treasurer | 113,942.45 | 110,572.80 | 3,369.65 | 3.05% |
| Drivers Testing Station - Treasurer | 92,154.25 | 89,464.00 | 2,690.25 | 3.01% |
| Election Commission | 74,890.27 | 69,968.43 | 4,921.84 | 7.03% |
| Jury Commission | 5,784.48 | 5,404.32 | 380.16 | 7.03% |
| County Attorney - Child Support | 57,920.63 | 55,162.50 | 2,758.13 | 5.00% |
| Adult Probation | 184,507.05 | 175,721.00 | 8,786.05 | 5.00% |
| Juvenile Detention Center | 503,860.00 | 503,860.00 | - | 0.00% |
| Veterans Service & GA | 27,300.00 | 26,000.00 | 1,300.00 | 5.00% |
| Crisis Center | 108,588.80 | 105,412.00 | 3,176.80 | 3.01% |
| | <u>3,893,652.94</u> | <u>3,811,884.27</u> | <u>81,768.67</u> | <u>2.15%</u> |

Lancaster County
Summary Analysis of Requested Budget
Emergency Services

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 3 | 3 | - | 0% |
| Personal Services | 236,942 | 248,408 | 11,466 | 4.84% |
| Supplies | 22,135 | 19,035 | (3,100) | -14.00% |
| Charges and Services | 270,943 | 277,251 | 6,308 | 2.33% |
| Capital Outlay | 4,500 | 4,500 | - | 0.00% |
| Total Expenditures | 534,520 | 549,194 | 14,674 | 2.75% |
| Revenue Estimate | 346,260 | 324,597 | (21,663) | -6.26% |
| Net Amount | 188,260 | 224,597 | 36,337 | 19.30% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 2.00 | 455,316 | 17,758 | 4.06% |
| FY08 | 2.00 | 407,797 | (47,519) | -10.44% |
| FY09 | 2.00 | 423,061 | 15,264 | 3.74% |
| FY10 | 2.00 | 455,614 | 32,553 | 7.69% |
| FY11 | 2.00 | 395,427 | (60,187) | -13.21% |
| FY12 | 3.00 | 427,776 | 32,349 | 8.18% |
| FY13 | 3.00 | 487,582 | 59,806 | 13.98% |
| FY14 | 3.00 | 553,498 | 65,916 | 13.52% |
| FY15 | 3.00 | 534,520 | (18,978) | -3.43% |
| FY16 | 3.00 | 549,194 | 14,674 | 2.75% |
| Average Increase | | | 11,164 | 2.68% |

**EXPENSE BUDGET COMPARISON
EMERGENCY SERVICES
AGENCY 693
REPORT AS OF 5/7/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$51,589 | \$0 | \$70,000 | \$70,250 | \$250 | 0.36% |
| 61150 | Deputy's Salary | \$46,381 | \$0 | \$55,000 | \$56,810 | \$1,810 | 3.29% |
| 61210 | Regular Salary | \$45,863 | \$0 | \$52,000 | \$55,650 | \$3,650 | 7.02% |
| 61510 | FICA Contributions | \$10,878 | \$0 | \$13,158 | \$13,976 | \$818 | 6.22% |
| 61520 | Retirement Contributions | \$11,117 | \$0 | \$13,416 | \$14,250 | \$834 | 6.22% |
| 61530 | Group Health Insurance | \$20,039 | \$0 | \$26,783 | \$31,713 | \$4,930 | 18.41% |
| 61540 | Group Dental Insurance | \$450 | \$0 | \$1,490 | \$540 | -\$950 | -63.76% |
| 61650 | Long-Term Disability | \$554 | \$0 | \$671 | \$671 | \$0 | 0.00% |
| 61660 | Post-Employment Health Program | \$1,285 | \$0 | \$1,950 | \$1,950 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$2,474 | \$0 | \$2,474 | \$2,598 | \$124 | 5.01% |
| 63110 | Office Supplies | \$855 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 63280 | Small Hand Tools | \$339 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 63320 | Keys & Lock Supplies | \$0 | \$0 | \$35 | \$35 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$1,444 | \$0 | \$6,000 | \$5,000 | -\$1,000 | -16.67% |
| 63510 | Motor Fuels | \$4,075 | \$0 | \$7,500 | \$8,000 | \$500 | 6.67% |
| 63520 | Lubricants | \$0 | \$0 | \$1,000 | \$0 | -\$1,000 | -100.00% |
| 63815 | Motor Veh Parts, Supp, Assessr | \$0 | \$0 | \$1,000 | \$0 | -\$1,000 | -100.00% |
| 63855 | Tires & Repair Supplies | \$0 | \$0 | \$600 | \$0 | -\$600 | -100.00% |
| 63895 | Other Repair & Maint Supplies | \$356 | \$0 | \$3,500 | \$3,500 | \$0 | 0.00% |
| 64170 | Equip Maintenance Agreements | \$35,829 | \$0 | \$36,000 | \$36,000 | \$0 | 0.00% |
| 64175 | Comput Softwr Maint/License | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64285 | City Information Services | \$7,037 | \$0 | \$7,642 | \$7,642 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$1,295 | \$0 | \$1,942 | \$10,395 | \$8,453 | 435.27% |
| 64288 | GIS Information Services | \$26,993 | \$0 | \$40,420 | \$40,425 | \$5 | 0.01% |
| 64295 | Other Misc Contracted Svs | \$2,141 | \$0 | \$43,000 | \$43,000 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$625 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$1 | \$0 | \$200 | \$0 | -\$200 | -100.00% |
| 64825 | Cellular Phone Service | \$5,613 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 64840 | Emergency Communications | \$1,311 | \$0 | \$1,680 | \$1,680 | \$0 | 0.00% |
| 64855 | Postage | \$14 | \$0 | \$500 | \$100 | -\$400 | -80.00% |
| 64910 | Printing | \$58 | \$0 | \$1,000 | \$500 | -\$500 | -50.00% |
| 64915 | Photocopying | \$224 | \$0 | \$750 | \$750 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$100 | \$0 | \$150 | \$150 | \$0 | 0.00% |
| 70 | Contingencies | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 75 | Liability Insurance | \$1,243 | \$0 | \$1,243 | \$1,180 | -\$63 | -5.07% |

| | | | | | | | |
|-------|----------------------------|------------------|------------|------------------|------------------|-----------------|--------------|
| 65920 | Vehicle Insurance | \$5,670 | \$0 | \$5,012 | \$6,067 | \$1,055 | 21.05% |
| 66110 | Electricity | \$14,668 | \$0 | \$16,800 | \$16,800 | \$0 | 0.00% |
| 66115 | Natural Gas | \$1,549 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 66120 | Water & Sewer | \$0 | \$0 | \$125 | \$125 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$5,606 | \$0 | \$6,000 | \$8,600 | \$2,600 | 43.33% |
| 66215 | Furniture & Fixture R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66265 | Communication Equip R&M | \$132 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 66275 | Computer Equipment R&M | \$900 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 66395 | Warning Sirens R&M | \$3,751 | \$0 | \$22,000 | \$22,000 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$0 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 66520 | Building Rent | \$58,961 | \$0 | \$70,479 | \$65,837 | -\$4,642 | -6.59% |
| 67415 | Office Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67420 | Education & Training Equip | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$321 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67475 | Computer Equipment | \$0 | \$0 | \$3,500 | \$3,500 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| <hr/> | | | | | | | |
| | TOTAL EXPENSES | \$372,493 | \$0 | \$534,520 | \$549,194 | \$14,674 | 2.75% |

**REVENUE BUDGET COMPARISON
EMERGENCY SERVICES
AGENCY 693
REPORT AS OF 5/7/2015**

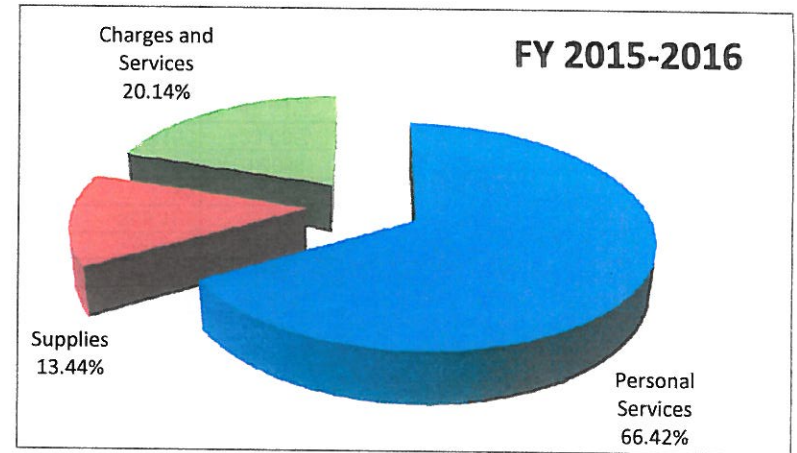
| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54190 | FEMA EMA Reimbursement | \$0 | \$0 | \$158,000 | \$0 | -\$158,000 | -100.00% |
| 54840 | Joint Budget City of Lincoln | \$188,260 | \$0 | \$188,260 | \$224,597 | \$36,337 | 19.30% |
| 55896 | Other Reimb & Refunds | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 59310 | Grant Transfers | \$158,000 | \$0 | \$0 | \$100,000 | \$100,000 | N/A |
| | TOTAL REVENUES | \$346,260 | \$0 | \$346,260 | \$324,597 | -\$21,663 | -6.26% |

BU 6931 - Emergency Management

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 70,250.00 0.4% | 70,000.00 -7.0% | 75,292.80 -11.5% | 85,036.31 1.2% | 84,059.06 |
| 2013 Salary | 85,799.00 | | | | |
| 2014 Salary | 87,515.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 69,700.00 | -20.4% | | | |
| Doug Ahlberg retired and Jim Davidsaver was hired. | | | | | |
| Deputy's Salary | 56,810.00 3.3% | 55,000.00 12.4% | 48,918.49 6.5% | 45,948.59 4.8% | 43,862.67 |
| 2013 Salary | 46,361.00 | | | | |
| 2014 Salary | 47,288.00 | 2.0% | | | |
| 2015 Salary | 56,375.00 | 19.2% | | | |
| Regular Salary | 55,650.00 7.0% | 52,000.00 -1.9% | 52,982.35 6.1% | 49,958.27 5.0% | 47,593.59 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 31,713.00 18.4% | 26,783.00 24.9% | 21,451.05 -16.0% | 25,531.80 9.6% | 23,294.02 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 3.0 0% | 3.0 0% | 3.0 0% | 3.0 0% | 3.0 |
| Total Expenditures | 549,194.00 2.7% | 534,520.00 4.7% | 510,393.31 5.8% | 482,601.91 18.9% | 405,768.52 |
| County/ City Split | 224,597.00 19.3% | 188,260.00 -50.3% | 378,784.00 #DIV/0! | - -100.0% | 191,388.00 |
| EMPG revenue | 100,000.00 -36.7% | 158,000.00 0.0% | 157,999.57 135.7% | 67,030.43 91.5% | 35,000.00 |

Lancaster County
Summary Analysis of Requested Budget
Election Commissioner

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 18.30 | 13.175 | (5.13) | -28.01% |
| Personal Services | 853,581 | 706,155 | (147,426) | -17.27% |
| Supplies | 192,725 | 142,850 | (49,875) | -25.88% |
| Charges and Services | 300,571 | 214,117 | (86,454) | -28.76% |
| Capital Outlay | 11,000 | - | (11,000) | -100.00% |
| Total Expenditures | 1,357,877 | 1,063,122 | (294,755) | -21.71% |
| Revenue Estimate | 390,000 | - | (390,000) | -100.00% |
| Net Amount | 967,877 | 1,063,122 | 95,245 | 9.84% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 12.47 | 1,022,770 | 219,309 | 27.30% |
| FY08 | 10.22 | 844,503 | (178,267) | -17.43% |
| FY09 | 13.30 | 1,332,943 | 488,440 | 57.84% |
| FY10 | 10.30 | 960,681 | (372,262) | -27.93% |
| FY11 | 13.30 | 1,245,659 | 284,978 | 29.66% |
| FY12 | 10.30 | 950,184 | (295,475) | -23.72% |
| FY13 | 12.80 | 1,368,526 | 418,342 | 44.03% |
| FY14 | 12.30 | 1,281,609 | (86,917) | -6.35% |
| FY15 | 18.30 | 1,357,877 | 76,268 | 5.95% |
| FY16 | 13.375 | 1,063,122 | (294,755) | -21.71% |
| Average Increase | | | 25,966 | 6.76% |

**EXPENSE BUDGET COMPARISON
ELECTION COMMISSIONER
AGENCY 607
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|----------------------------|-------------------------------------|---|---|------------------------------|--|----------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$63,816 | \$0 | \$80,504 | \$81,798 | \$1,294 | 1.61% |
| 61150 | Deputy's Salary | \$45,947 | \$0 | \$57,963 | \$58,895 | \$932 | 1.61% |
| 61210 | Regular Salary | \$211,652 | \$0 | \$268,777 | \$261,250 | -\$7,527 | -2.80% |
| 61250 | Temporary Salary | \$36,242 | \$0 | \$55,915 | \$16,500 | -\$39,415 | -70.49% |
| 61310 | Overtime | \$4,784 | \$0 | \$15,000 | \$5,000 | -\$10,000 | -66.67% |
| 61350 | Election Board | \$175,601 | \$0 | \$235,000 | \$134,030 | -\$100,970 | -42.97% |
| 61510 | FICA Contributions | \$26,749 | \$0 | \$36,008 | \$32,139 | -\$3,869 | -10.74% |
| 61520 | Retirement Contributions | \$25,375 | \$0 | \$32,350 | \$31,612 | -\$738 | -2.28% |
| 61530 | Group Health Insurance | \$65,109 | \$0 | \$64,712 | \$77,242 | \$12,530 | 19.36% |
| 61540 | Group Dental Insurance | \$2,410 | \$0 | \$3,249 | \$3,609 | \$360 | 11.08% |
| 61650 | Long-Term Disability | \$1,317 | \$0 | \$1,618 | \$1,568 | -\$50 | -3.09% |
| 61660 | Post-Employment Health Pro | \$4,893 | \$0 | \$1,950 | \$1,950 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$535 | \$0 | \$535 | \$562 | \$27 | 5.05% |
| 63110 | Office Supplies | \$1,582 | \$0 | \$2,500 | \$2,750 | \$250 | 10.00% |
| 63265 | Voting Supplies | \$198,574 | \$0 | \$190,000 | \$140,000 | -\$50,000 | -26.32% |
| 63910 | Food | \$170 | \$0 | \$225 | \$100 | -\$125 | -55.56% |
| 64285 | City Information Services | \$14,151 | \$0 | \$13,859 | \$14,700 | \$841 | 6.07% |
| 64286 | VOIP Information Services | \$1,035 | \$0 | \$1,553 | \$8,316 | \$6,763 | 435.48% |
| 64288 | GIS Information Services | \$9,632 | \$0 | \$14,413 | \$14,024 | -\$389 | -2.70% |
| 64295 | Other Misc Contracted Svs | \$16,959 | \$0 | \$20,000 | \$9,000 | -\$11,000 | -55.00% |
| 64310 | Election Day Workers | \$8,634 | \$0 | \$15,000 | \$5,055 | -\$9,945 | -66.30% |
| 64710 | Meals | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64715 | Lodging | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64720 | Fares | \$0 | \$0 | \$750 | \$750 | \$0 | 0.00% |
| 64725 | Mileage | \$8,238 | \$0 | \$11,500 | \$5,000 | -\$6,500 | -56.52% |
| 64730 | Parking & Tolls | \$0 | \$0 | \$20 | \$20 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$142 | \$0 | \$300 | \$500 | \$200 | 66.67% |
| 64810 | Telephone - Local | \$1,576 | \$0 | \$0 | \$365 | \$365 | N/A |
| 64815 | Telephone - Long Distance | \$25 | \$0 | \$0 | \$15 | \$15 | N/A |
| 64855 | Postage | \$56,360 | \$0 | \$100,000 | \$44,805 | -\$55,195 | -55.20% |
| 64860 | Freight & Express Charges | \$606 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64910 | Printing | \$6,555 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$514 | \$0 | \$650 | \$500 | -\$150 | -23.08% |
| 64925 | Advertising | \$21,748 | \$0 | \$26,000 | \$15,000 | -\$11,000 | -42.31% |
| 65665 | Books & Subscriptions | \$400 | \$0 | \$500 | \$700 | \$200 | 40.00% |
| 65670 | Enrollment Fees & Tuition | \$50 | \$0 | \$400 | \$500 | \$100 | 25.00% |
| 65910 | Property Insurance | \$0 | \$0 | \$1,578 | \$1,791 | \$213 | 13.50% |
| 65915 | Liability Insurance | \$3,134 | \$0 | \$3,134 | \$3,195 | \$61 | 1.95% |
| 65950 | Officials' Bonds | \$54 | \$0 | \$100 | \$140 | \$40 | 40.00% |
| 66220 | Office Equipment R&M | \$212 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66510 | Office Equipment Rentals | \$0 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| 66520 | Building Rent | \$58,307 | \$0 | \$69,964 | \$74,891 | \$4,927 | 7.04% |
| 66545 | Other Rentals | \$9,525 | \$0 | \$13,500 | \$7,500 | -\$6,000 | -44.44% |
| 67415 | Office Equipment | \$10,065 | \$0 | \$11,000 | \$0 | -\$11,000 | -100.00% |
| | TOTAL EXPENSES | \$1,092,675 | \$0 | \$1,357,600 | \$1,063,122 | -\$294,755 | -21.71% |

**REVENUE BUDGET COMPARISON
ELECTION COMMISSIONER
AGENCY 607
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|-----------------|
| | | | | | | AMOUNT | % |
| 55255 | Political Candidates File Fee | \$430 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55495 | Other Miscellaneous Fees | \$502 | \$0 | \$100 | \$0 | -\$100 | -100.00% |
| 55840 | Voter Lists | \$719 | \$0 | \$250 | \$0 | -\$250 | -100.00% |
| 55842 | Maps & Prints | \$30 | \$0 | \$500 | \$0 | -\$500 | -100.00% |
| 55850 | Election Cost Reimbursement | \$787 | \$0 | \$389,150 | \$0 | -\$389,150 | -100.00% |
| 55896 | Other Reimb & Refunds | \$36,443 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$38,911 | \$0 | \$390,000 | \$0 | -\$390,000 | -100.00% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUS UNIT: 6070

BUSINESS UNIT: _____ 6070

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------------|----------------------|--------------------------|----------------|----------------|-----------------|
| | | FY13-14 BUDGETED | FY14-15 REQUESTED | | FY13-14 BUDGET | FY14-15 REQUEST |
| 8960 | Election Commissioner | 1.00 | 1 | MMS | 80,503 | 81,798 |
| 8961 | Deputy Election Commissioner | 1.00 | 1 | MMS | 57,963 | 58,895 |
| 2335 | Administrative Services Officer | 1.00 | 1 | 48193 to 61728 | 61,728 | 63,823 |
| 2502 | Senior Election Clerk | 3.50 | 3.5 | 36370 - 46584 | 158,459 | 153,932 |
| 2505 | Election Board Coordinator | 1.00 | 0.875 | 39032 - 49996 | 48,590 | 43,494 |
| 2431 | Clerk 1 | 6.00 | 3 | 26454 - 33882 | 30,000 | 9,000 |
| 4704 | Casual Worker II | 5.00 | 3 | 21396 - 27403 | 20,000 | 7,500 |
| | Overtime | | | | 15,000 | 5,000 |
| BA1 | TOTALS | 18.3 18.5 | 13.175 13.375 | | 472,243 | 423,442 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUS UNIT: 6070

BUSINESS UNIT: 6070

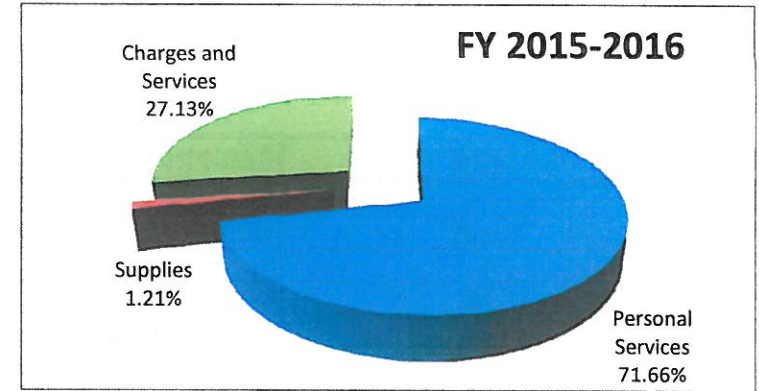
| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---------------------------------|---|-------------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Office Staff | Books & subscription to follow election laws, for use in checking in voters current address info to keep files up to date and remove deceased voters Includes: Journal Star, State Statutes, Election Laws, Election Center NACO Directory, The News, The Voice, and World Herald | Subscriptions | 65665 | 700 |
| Election Commissioner & Staff | Clerk/Election Commisissioner Workshops NACO Convention/MEOC Convention Election Center Conferences/GIS training | Enroll Fee/Tuitio | 65670 | 500 |
| Staff and Election Board Worker | Staff-Attend various meetings & conferences Board Workers-Mileage for 3 Election | Mileage | 64725 | 5000 |
| Election Commissioner | Various conferences & meetings | Lodging | 64715 | 1000 |
| Election Commissioner | Various conferences & meetings | Parking/Tolls | 64730 | 20 |
| Election Commissioner | Various conferences & meetings | Fares/Travel | 64720 | 750 |
| Election Commissioner | Various conferences & meetings-U Haul Truck for 1 Election | Vehicle Rental | 64735 | 500 |
| | Total | | | 8470 |

BU 6070 - Election Commissioner

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 81,798.00 1.6% | 80,504.00 2.0% | 78,936.88 2.4% | 77,091.76 1.3% | 76,088.81 |
| 2011 Salary | 75,797.00 | | | | |
| 2012 Salary | 77,313.00 | 2.0% | | | |
| 2013 Salary | 78,860.00 | 2.0% | | | |
| 2014 Salary | 80,437.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 83,482.00 | 3.8% | | | |
| Deputy's Salary | 58,895.00 1.6% | 57,963.00 2.0% | 56,834.46 2.4% | 55,505.96 1.3% | 54,783.90 |
| Regular Salary | 261,250.00 -2.8% | 268,777.00 -0.9% | 271,313.07 2.4% | 264,830.25 6.7% | 248,316.22 |
| Temporary Salary | 16,500.00 -70.5% | 55,915.00 204.6% | 18,355.84 -65.9% | 53,836.83 207.9% | 17,484.34 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 77,242.00 19.4% | 64,712.00 7.0% | 60,476.08 4.8% | 57,708.47 8.8% | 53,045.71 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 13.175 -28% | 18.3 49% | 12.3 -4% | 12.8 24% | 10.3 |
| Total Expenditures | 1,063,122.00 -21.7% | 1,357,877.00 7.5% | 1,263,262.49 -6.8% | 1,355,467.01 41.3% | 959,508.49 |
| Total Revenues | - -100.0% | 390,000.00 32.1% | 295,296.14 -25.9% | 398,242.90 1872.6% | 20,188.29 |

Lancaster County
Summary Analysis of Requested Budget
Jury Commissioner

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 1.75 | 1.75 | - | 0.00% |
| Personal Services | 114,697 | 103,668 | (11,029) | -9.62% |
| Supplies | 1,750 | 1,750 | - | 0.00% |
| Charges and Services | 38,312 | 39,257 | 945 | 2.47% |
| Total Expenditures | 154,759 | 144,675 | (10,084) | -6.52% |
| Net Amount | 154,759 | 144,675 | (10,084) | -6.52% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 1.50 | 132,689 | 14,629 | 12.39% |
| FY08 | 1.50 | 110,520 | (22,169) | -16.71% |
| FY09 | 1.50 | 122,181 | 11,661 | 10.55% |
| FY10 | 1.75 | 135,144 | 12,963 | 10.61% |
| FY11 | 1.75 | 132,677 | (2,467) | -1.83% |
| FY12 | 1.75 | 130,861 | (1,816) | -1.37% |
| FY13 | 1.75 | 147,694 | 16,833 | 12.86% |
| FY14 | 1.75 | 156,405 | 8,711 | 5.90% |
| FY15 | 1.75 | 154,759 | (1,646) | -1.05% |
| FY16 | 1.75 | 144,675 | (10,084) | -6.52% |
| Average Increase | | | 2,662 | 2.48% |

**EXPENSE BUDGET COMPARISON
JURY COMMISSIONER
AGENCY 627
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-----------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$56,393 | \$0 | \$75,897 | \$74,076 | -\$1,821 | -2.40% |
| 61510 | FICA Contributions | \$4,149 | \$0 | \$5,807 | \$5,667 | -\$140 | -2.41% |
| 61520 | Retirement Contributions | \$3,169 | \$0 | \$5,920 | \$5,401 | -\$519 | -8.77% |
| 61530 | Group Health Insurance | \$8,668 | \$0 | \$24,198 | \$16,094 | -\$8,104 | -33.49% |
| 61540 | Group Dental Insurance | \$641 | \$0 | \$1,220 | \$880 | -\$340 | -27.87% |
| 61650 | Long-Term Disability | \$174 | \$0 | \$296 | \$288 | -\$8 | -2.70% |
| 61660 | Post-Employment Health Prog | \$602 | \$0 | \$1,300 | \$1,200 | -\$100 | -7.69% |
| 61750 | Workers' Comp Insurance | \$59 | \$0 | \$59 | \$62 | \$3 | 5.08% |
| 63110 | Office Supplies | \$670 | \$0 | \$1,750 | \$1,750 | \$0 | 0.00% |
| 63265 | Voting Supplies | \$12 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64285 | City Information Services | \$9,019 | \$0 | \$9,249 | \$9,249 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$74 | \$0 | \$111 | \$594 | \$483 | 435.14% |
| 64725 | Mileage | \$55 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$240 | \$0 | \$0 | \$72 | \$72 | N/A |
| 64815 | Telephone - Long Distance | \$21 | \$0 | \$0 | \$10 | \$10 | N/A |
| 64855 | Postage | \$14,519 | \$0 | \$17,600 | \$17,600 | \$0 | 0.00% |
| 64860 | Freight & Express Charges | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64910 | Printing | \$3,217 | \$0 | \$4,500 | \$4,500 | \$0 | 0.00% |
| 64915 | Photocopying | \$302 | \$0 | \$850 | \$800 | -\$50 | -5.88% |
| 65665 | Books & Subscriptions | \$0 | \$0 | \$25 | \$25 | \$0 | 0.00% |
| 65910 | Property Insurance | \$0 | \$0 | \$174 | \$201 | \$27 | 15.52% |
| 65915 | Liability Insurance | \$348 | \$0 | \$348 | \$372 | \$24 | 6.90% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 66520 | Building Rent | \$4,504 | \$0 | \$5,405 | \$5,784 | \$379 | 7.01% |
| TOTAL EXPENSES | | \$107,192 | \$0 | \$154,759 | \$144,675 | -\$10,084 | -6.52% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-2016 BUDGET**

BUS UNIT: 6270

BUSINESS UNIT: 6270

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------|----------------------|----------------------|---------------|-------------------|--------------------|
| | | FY14-15 REQUESTED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2503 | Jury Clerk | 0 | 1.75 | 36244 - 46422 | 75,897 | 74,076 |
| | | | | | 0 | |
| BA1 | TOTALS | 1.75 | 1.75 | | 75,897 | 74,076 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-2016 BUDGET

BUS UNIT: 6270

BUSINESS UNIT: 6270

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|---|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Office Staff | Mileage to deliver Jury Qualification forms, etc. to District Court | Mileage | 64725 | 50 |
| | TOTAL | | | 50 |

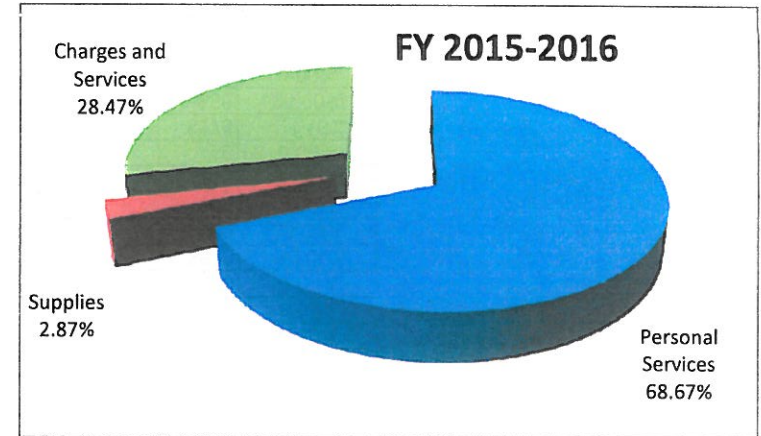
BA5

BU 6270 - Jury Commissioner

| | Budget <u>2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Regular Salary | 74,076.00 -2.4% | 75,897.00 1.4% | 74,822.05 3.5% | 72,275.08 9.1% | 66,263.41 |
| | | | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 16,094.00 -33.5% | 24,198.00 0.4% | 24,107.60 5.2% | 22,920.41 11.2% | 20,620.99 |
| | | | | | |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| | | | | | |
| FTE's | 1.75 0% | 1.75 0% | 1.75 0% | 1.75 0% | 1.75 |
| | | | | | |
| Total Expenditures | 144,675.00 -6.5% | 154,759.00 0.9% | 153,411.49 2.4% | 149,837.48 16.2% | 128,913.32 |

Lancaster County
Summary Analysis of Requested Budget
Noxious Weed Control

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 4.40 | 4.40 | - | 0.00% |
| Personal Services | 256,624 | 271,973 | 15,349 | 5.98% |
| Supplies | 11,200 | 11,350 | 150 | 1.34% |
| Charges and Services | 110,977 | 112,744 | 1,767 | 1.59% |
| Capital Outlay | 2,000 | 1,500 | (500) | |
| Total Expenditures | 380,801 | 397,567 | 16,766 | 4.40% |
| Revenue Estimate | 347,943 | 387,510 | 39,567 | 11.37% |
| Net Amount | 32,858 | 10,057 | (22,801) | -69.39% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 4.84 | 285,137 | (1,075) | -0.38% |
| FY08 | 4.67 | 293,606 | 8,469 | 2.97% |
| FY09 | 4.50 | 284,837 | (8,769) | -2.99% |
| FY10 | 4.50 | 338,842 | 54,005 | 18.96% |
| FY11 | 4.44 | 360,470 | 21,628 | 6.38% |
| FY12 | 4.44 | 337,239 | (23,231) | -6.44% |
| FY13 | 4.40 | 374,138 | 36,899 | 10.94% |
| FY14 | 4.40 | 373,728 | (410) | -0.11% |
| FY15 | 4.40 | 380,801 | 7,073 | 1.89% |
| FY16 | 4.40 | 397,567 | 16,766 | 4.40% |
| Average Increase | | | 11,136 | 3.56% |

**EXPENSE BUDGET COMPARISON
NOXIOUS WEED**

**FUND 00064
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$52,374 | \$0 | \$65,405 | \$67,296 | \$1,891 | 2.89% |
| 61210 | Regular Salary | \$65,189 | \$0 | \$80,816 | \$86,348 | \$5,532 | 6.85% |
| 61250 | Temporary Salary | \$13,299 | \$0 | \$44,503 | \$45,791 | \$1,288 | 2.89% |
| 61510 | FICA Contributions | \$9,643 | \$0 | \$14,590 | \$15,257 | \$667 | 4.57% |
| 61520 | Retirement Contributions | \$9,170 | \$0 | \$11,406 | \$11,984 | \$578 | 5.07% |
| 61530 | Group Health Insurance | \$28,115 | \$0 | \$31,073 | \$36,404 | \$5,331 | 17.16% |
| 61540 | Group Dental Insurance | \$958 | \$0 | \$1,149 | \$1,149 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$487 | \$0 | \$744 | \$599 | -\$145 | -19.49% |
| 61660 | Post-Employment Health Program | \$1,035 | \$0 | \$1,300 | \$1,300 | \$0 | 0.00% |
| 61710 | Unemployment Compensation | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$4,138 | \$0 | \$4,138 | \$4,345 | \$207 | 5.00% |
| 63110 | Office Supplies | \$264 | \$0 | \$750 | \$600 | -\$150 | -20.00% |
| 63130 | DP Supplies | \$437 | \$0 | \$500 | \$800 | \$300 | 60.00% |
| 63215 | Education & Training Materials | \$515 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 63225 | Janitorial Supplies | \$0 | \$0 | \$150 | \$150 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$4,423 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| 64195 | Janitorial Services | \$955 | \$0 | \$1,200 | \$1,300 | \$100 | 8.33% |
| 64285 | City Information Services | \$7,828 | \$0 | \$7,931 | \$7,933 | \$2 | 0.03% |
| 64286 | VOIP Information Services | \$222 | \$0 | \$333 | \$1,782 | \$1,449 | 435.14% |
| 64288 | GIS Information Services | \$9,365 | \$0 | \$14,313 | \$13,924 | -\$389 | -2.72% |
| 64295 | Other Misc Contracted Svs | \$16,832 | \$0 | \$22,000 | \$22,000 | \$0 | 0.00% |
| 64710 | Meals | \$440 | \$0 | \$750 | \$670 | -\$80 | -10.67% |
| 64715 | Lodging | \$1,066 | \$0 | \$1,750 | \$2,080 | \$330 | 18.86% |
| 64725 | Mileage | \$0 | \$0 | \$1,250 | \$950 | -\$300 | -24.00% |
| 64810 | Telephone - Local | \$95 | \$0 | \$200 | \$120 | -\$80 | -40.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$1,504 | \$0 | \$2,800 | \$2,800 | \$0 | 0.00% |
| 64855 | Postage | \$6,676 | \$0 | \$8,500 | \$8,500 | \$0 | 0.00% |
| 64910 | Printing | \$189 | \$0 | \$1,000 | \$500 | -\$500 | -50.00% |
| 64915 | Photocopying | \$2,038 | \$0 | \$1,800 | \$2,400 | \$600 | 33.33% |
| 64935 | Legal Publishing | \$453 | \$0 | \$550 | \$600 | \$50 | 9.09% |
| 65660 | Memberships & Dues | \$410 | \$0 | \$500 | \$475 | -\$25 | -5.00% |
| 65665 | Books & Subscriptions | \$101 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$780 | \$0 | \$1,300 | \$1,025 | -\$275 | -21.15% |
| 65795 | Misc Meeting Expense | \$193 | \$0 | \$200 | \$250 | \$50 | 25.00% |
| 65845 | Other Misc Fees & Services | \$25,102 | \$0 | \$34,500 | \$34,500 | \$0 | 0.00% |
| 65915 | Liability Insurance | \$1,277 | \$0 | \$1,277 | \$1,210 | -\$67 | -5.25% |
| 65920 | Vehicle Insurance | \$3,435 | \$0 | \$2,773 | \$3,675 | \$902 | 32.53% |
| 66110 | Electricity | \$450 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66115 | Natural Gas | \$300 | \$0 | \$350 | \$350 | \$0 | 0.00% |
| 66120 | Water & Sewer | \$100 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$3,841 | \$0 | \$4,500 | \$4,500 | \$0 | 0.00% |
| 66225 | Building R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67415 | Office Equipment | \$1,062 | \$0 | \$2,000 | \$1,500 | -\$500 | -25.00% |
| TOTAL EXPENSES | | \$274,761 | \$0 | \$,801 | \$397,567 | \$16,766 | 4.40% |

**REVENUE BUDGET COMPARISON
NOXIOUS WEED**

**FUND 00064
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 52195 | Other Special Assessments | \$25,298 | \$0 | \$32,000 | \$32,000 | \$0 | 0.00% |
| 54840 | Joint Budget City of Lincoln | \$144,971 | \$0 | \$144,971 | \$164,555 | \$19,584 | 13.51% |
| 55848 | Weed Control | \$4,730 | \$0 | \$14,000 | \$14,000 | \$0 | 0.00% |
| 55858 | City Weed Abatement | \$16,853 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$413 | \$0 | \$0 | \$400 | \$400 | N/A |
| 59110 | General Fund Transfers | \$144,972 | \$0 | \$144,972 | \$164,555 | \$19,583 | 13.51% |
| TOTAL REVENUES | | \$341,733 | \$0 | \$347,943 | \$387,510 | \$39,567 | 11.37% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 7330

BUSINESS UNIT NAME _____

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------------|---------------------|-------------------|-----------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 9835 | Weed Control Superintendent | 1 | 1 | N/A | 65,405 | 67,296 |
| 4751 | Chief Noxious Weed Inspector | 1 | 1 | 41571 - 53,250 | 43,945 | 46,852 |
| 4750 | Noxious Weed Inspector | 1.4 | 1.4 | 32,708 - 41,891 | 44,503 | 45,791 |
| 2833 | Account Clerk III | 1 | 1 | 35,967 - 46,068 | 36,871 | 39,496 |
| TOTALS | | 4.4 | 4.4 | | 190,724 | 199,435 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 7330

BUSINESS UNIT NAME Weed Control Authority

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|---|-------------------|-------|--------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Brent Meyer Weed Control Superintendent | NWCA Annual Conference, NWCA Fall Training, NWCA Spring Training, Leafy Spurge Task Force Conference, Weed Management Area Meetings, NACO in Kearney | Enrollment fees | 65670 | 535 |
| | | Meals | 64710 | 400 |
| | | Mileage | 64725 | 250 |
| | | Lodging | 64715 | 1,000 |
| | North American Invasive Species Management Association Conference in Vancouver, BC. Canada <i>(This is the conference attended in Wyoming in 2013 and North Dakota in 2014. Our office has a lot in common with Vacouver in a Metro / Rural setting, plus they are doing a lot of great things with public realations)</i> | Enrollment fees | 65670 | 250 |
| | | Meals | 64710 | 120 |
| | | Travel | 64725 | 700 |
| | | Lodging | 64715 | 800 |
| Pat Dugan Chief Noxious Weed Inspector | NWCA Spring & Fall Trainings, 5-Rivers WMA | Enrollment fees | 65670 | 240 |
| | | Meals | 64710 | 150 |
| | | Lodging | 64715 | 280 |
| | Membership & Dues Nebraska Weed Control Association (NWCA) North American Invasive Species Mgmt Assn (NAISMA) Lower Platte Weed Management Association (LPWMA) 5-River Weed Management Association (5-Rivers WMA) Nebraska Leafy Spurge Task Force | Membership & Dues | 65660 | 125 |
| | | Membership & Dues | 65660 | 65 |
| | | Membership & Dues | 65660 | 200 |
| | | Membership & Dues | 65660 | 75 |
| | | Membership & Dues | 65660 | 10 |
| TOTAL | | | | 5,200 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 7330

BUSINESS UNIT NAME Weed Control Authority

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|-------------------------|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|-----------------------------|
| 67415 | Samsung tablet | 2 | NEW = N | 300 | 600 | 600 | Have one for each inspector |
| | Computer tower | 1 | REP = R | 600 | 600 | 600 | Replace Supt tower |
| | Monitor | 2 | REP = R | 150 | 300 | 300 | Replace Inspector monitor |
| TOTAL CAPITAL OUTLAY | | | | | | 1,500 | |

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries other than Elected Officials & Chief Deputies
2015-16 BUDGET

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|-----------------------------|------------------------|---------------------------|-----------------------|
| Weed Control Superintendent | 67,296 | 69,315 | 3% |
| TOTAL | 67,296 | 69,315 | |

*Use Current Salary For FY15-16 Requested Budget

Fund 64 - Noxious Weed

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 67,296.00 2.9% | 65,405.00 0.9% | 64,824.92 2.4% | 63,307.61 | 62,578.74 |
| 2013 Salary | 63,875.00 | | | | |
| 2014 Salary | 65,153.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 66,782.00 | 2.5% | | | |
| Regular Salary | 86,348.00 6.8% | 80,816.00 2.8% | 78,612.14 -14.2% | 91,648.47 8.3% | 84,647.93 |
| Temporary Salary | 45,791.00 2.9% | 44,503.00 12.9% | 39,412.21 125.1% | 17,511.79 -47.7% | 33,479.56 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 36,404.00 17.2% | 31,073.00 10.0% | 28,244.40 17.1% | 24,119.08 -10.9% | 27,056.26 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 4.4 0.0% | 4.4 0.0% | 4.4 0.0% | 4.4 -0.9% | 4.44 |
| Total Expenditures | 397,567.00 4.4% | 380,801.00 5.7% | 360,160.56 9.7% | 328,202.40 -3.9% | 341,443.08 |
| County/ City Split | 164,555.00 13.5% | 144,971.00 1.3% | 143,071.00 0.0% | 143,071.00 4.0% | 137,628.00 |

**EXPENSE BUDGET COMPARISON
COOPERATIVE EXTENSION
AGENCY 645
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$252,340 | \$0 | \$287,613 | \$353,978 | \$66,365 | 23.07% |
| 61250 | Temporary Salary | \$4,736 | \$0 | \$18,500 | \$19,500 | \$1,000 | 5.41% |
| 61310 | Overtime | \$859 | \$0 | \$1,000 | \$1,500 | \$500 | 50.00% |
| 61510 | FICA Contributions | \$18,194 | \$0 | \$23,494 | \$28,686 | \$5,192 | 22.10% |
| 61520 | Retirement Contributions | \$18,182 | \$0 | \$22,434 | \$27,609 | \$5,175 | 23.07% |
| 61530 | Group Health Insurance | \$73,238 | \$0 | \$87,492 | \$98,567 | \$11,075 | 12.66% |
| 61540 | Group Dental Insurance | \$3,330 | \$0 | \$3,995 | \$4,470 | \$475 | 11.89% |
| 61650 | Long-Term Disability | \$962 | \$0 | \$1,198 | \$1,462 | \$264 | 22.04% |
| 61660 | Post-Employment Health Progra | \$1,035 | \$0 | \$1,300 | \$1,300 | \$0 | 0.00% |
| 63110 | Office Supplies | \$837 | \$0 | \$4,000 | \$3,500 | -\$500 | -12.50% |
| 63120 | Duplicating Supplies | \$714 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 63225 | Janitorial Supplies | \$3,490 | \$0 | \$4,200 | \$4,200 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$2,218 | \$0 | \$1,000 | \$1,500 | \$500 | 50.00% |
| 63510 | Motor Fuels | \$2,013 | \$0 | \$4,250 | \$4,250 | \$0 | 0.00% |
| 64175 | Comput Softwr Maint/License | \$275 | \$0 | \$1,200 | \$2,000 | \$800 | 66.67% |
| 64285 | City Information Services | \$0 | \$0 | \$0 | \$1,036 | \$1,036 | N/A |
| 64286 | VOIP Information Services | \$3,175 | \$0 | \$3,810 | \$14,850 | \$11,040 | 289.76% |
| 64710 | Meals | \$329 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 64715 | Lodging | \$841 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 64725 | Mileage | \$3,315 | \$0 | \$7,000 | \$6,000 | -\$1,000 | -14.29% |
| 64730 | Parking & Tolls | \$0 | \$0 | \$45 | \$45 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$5,420 | \$0 | \$6,800 | \$6,800 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$685 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$550 | \$0 | -\$550 | -100.00% |
| 64820 | Internet/Data Processing Svcs | \$1,276 | \$0 | \$1,400 | \$2,000 | \$600 | 42.86% |
| 64825 | Cellular Phone Service | \$2,248 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64855 | Postage | \$15,962 | \$0 | \$28,100 | \$28,000 | -\$100 | -0.36% |
| 64910 | Printing | \$12,656 | \$0 | \$13,500 | \$13,500 | \$0 | 0.00% |
| 64915 | Photocopying | \$9,586 | \$0 | \$10,500 | \$10,500 | \$0 | 0.00% |
| 64925 | Advertising | \$403 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| 65295 | Other Client Services | \$275,241 | \$0 | \$431,653 | \$351,072 | -\$80,581 | -18.67% |
| 65660 | Memberships & Dues | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$449 | \$0 | \$150 | \$400 | \$250 | 166.67% |
| 65670 | Enrollment Fees & Tuition | \$1,410 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 6584 | Other Misc Fees & Services | \$7,799 | \$0 | \$40,703 | \$37,500 | -\$3,203 | -7.85% |

| | | | | | | | |
|-------|--------------------------|------------------|----------------|--------------------|--------------------|-----------------|--------------|
| 65910 | Property Insurance | \$2,811 | \$0 | \$2,591 | \$2,721 | \$130 | 5.02% |
| 65920 | Vehicle Insurance | \$1,022 | \$0 | \$1,086 | \$1,162 | \$76 | 7.00% |
| 65925 | Flood Insurance | \$898 | \$0 | \$934 | \$952 | \$18 | 1.93% |
| 66110 | Electricity | \$11,119 | \$0 | \$15,000 | \$16,000 | \$1,000 | 6.67% |
| 66115 | Natural Gas | \$2,951 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| 66120 | Water & Sewer | \$1,600 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 66125 | Refuse Disposal | \$360 | \$0 | \$450 | \$450 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$1,904 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$591 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 66230 | Grounds Equipment R&M | \$74 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66275 | Computer Equipment R&M | \$1,398 | \$0 | \$3,500 | \$3,500 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$8 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$5,096 | \$0 | \$6,115 | \$6,115 | \$0 | 0.00% |
| 67215 | Repair/Impr to Buildings | \$9,911 | \$0 | \$5,017 | \$6,000 | \$983 | 19.59% |
| 67415 | Office Equipment | \$150 | \$1,506 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 67430 | Building Maint Equipment | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| <hr/> | | | | | | | |
| | TOTAL EXPENSES | \$763,113 | \$1,506 | \$1,067,730 | \$1,086,275 | \$18,545 | 1.74% |

**REVENUE BUDGET COMPARISON
COOPERATIVE EXTENSION
AGENCY 645
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 55810 | Contract Revenue/Reimburseme | 99,133 | \$0 | \$148,699 | \$148,736 | \$37 | 0.02% |
| 58115 | Rental Income-Buildings | 0 | \$0 | \$6,000 | \$5,000 | -\$1,000 | -16.67% |
| 58595 | Other Miscellaneous Revenues | 5,914 | \$0 | \$5,000 | \$6,000 | \$1,000 | 20.00% |
| | TOTAL REVENUES | 105,047 | 0 | 159,699 | 159,736 | 37 | 0.02% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 645

BUSINESS UNIT NAME County Extension

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|--|---------------------|-------------------|--------------|---|--|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2712 | Clerk Typist II | 4 | 4 | \$39,032 | \$151,740 | \$156,128 |
| 2332 | Administrative Aide II | 1 | 1 | \$55,791 | \$53,970* | \$55,791* |
| 4710 | Repair & Cleaning Worker | 1 | 1 | \$37,676 | \$36,617 | \$37,676 |
| 2328 | Resource & Publications Assistant | 1 | 1 | \$46,812 | \$45,286* | \$46,812* |
| 2329 | Biosolids Coordinator (Salary part of City of Lincoln Biosolids Contract Revenue) | 0 | 1 | \$57,571 | Was included as part of pay & bill Client Services line last year | \$57,571 |
| 4704 | Casual Worker II | 3 (Part-time) | 3 (Part-time) | \$10.208/hr. | Temporary Salaries \$18,500 & Overtime \$1,000 | Temporary Salaries \$19,500 & Overtime \$1,500 |
| 2326 | Extension Assistant II | 1 (Part-time) | 1 (Part-time) | \$16.112/hr. | | |
| 2326 | Extension Assistant II (Salary part of City of Lincoln Biosolids Contract Revenue) | 1 (Part-time) | 1 (Part-time) | \$16.112/hr. | | |
| | Extension Assistants/Associates (These employees are the pay & bill Client Services line staff who are paid by the University & then billed to the County.) | 7.5 | 6 | | \$431,653 | \$351,072 |
| TOTALS | | 19.5 | 19 | | \$738,766 | \$726,050 |

*Longevity pay is included for the positions that receive it (Administrative Aide II & Resource & Publications Assistant).

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 645

BUSINESS UNIT NAME: County Extension

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---|------------------------------------|-------|-----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| 1. Two lease automobiles from UNL for extension travel | Avoids capitol expenditure for two vehicles | Vehicle Rental | 64735 | \$6,000 |
| 2. Daily lease of vehicles from UNL as periodically needed | Avoids capitol expenditure of additional vehicles | Vehicle Rental | 64735 | \$800 |
| 3. Vehicle maintenance/operation of three County owned pickup trucks and one County owned car, along with the lease vehicles from UNL | Two 3/4 ton pickup trucks support the Lincoln Biosolids Program agreement. One truck has a mounted soil probe for collecting soil samples and the other is used for moving manure spreaders to farm fields in Lancaster County. A 1/2 ton pickup truck is used for local errands and hauling. One County owned car & the lease vehicles from UNL are used for Extension travel and local errands. | Motor Fuels | 63510 | \$4,250 |
| | | Motor Vehicle Repair | 66210 | \$3,000 |
| 4. City of Lincoln Biosolids program | Expenses fulfill Biosolids program contract with the City of Lincoln. | Other Misc. Fees & Services | 65845 | \$37,500 |
| 5. Lancaster Event Center Satellite Office | Office across town that allows us to support numerous 4-H & other Extension events held at the Lancaster Event Center. We have a long standing agreement with the Event Center. | Building Rental | 66520 | \$6,115 |
| | | Phone, Data Proc. (Internet lines) | 64820 | \$420 |
| 6. Information Services Support | Allows county network access for Administrative Aide and provides county related PC & Help Desk Support Voice Over Internet Protocol (VOIP). Departmental portion of VOIP contract for phone service, which is less expensive than land lines for the office in the long run. | Information Svs. | 64285 | \$1,036 |
| | | VOIP | 64286 | \$14,850 |
| TOTAL | | | | \$73,971 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 645

BUSINESS UNIT NAME County Extension

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|---|---------------------------|-------|-----------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| 1. 8 FTE Extension Educators 7 FTE Extension Assistants 7 County Staff | Support needed to present educational programs, assist the public, attend trainings, inservices, and related inter-agency meetings. | Meals | 64710 | \$2,000 |
| | | Lodging | 64715 | \$2,000 |
| | | Mileage | 64725 | \$6,000 |
| | | Parking & Tolls | 64730 | \$45 |
| | | Enrollment Fees & Tuition | 65670 | \$1,500 |
| 2. Extension Board & Office Membership | Membership in the Nebraska Association of County Extension Boards (NACEB). | Memberships & Dues | 65660 | \$100 |
| 3. Entire staff | Subscriptions to the Lincoln Journal Star, Omaha World Herald, The Voice, and Waverly News. To foster the educational programs and activities we provide, it is critical for staff to keep abreast of the daily news. These newspapers also advertise our events and display awards and happenings within our 4-H program as well as within all of our program areas. | Books & Subscriptions | 65665 | \$400 |
| TOTAL | | | | \$12,045 |

BU 645 - Extension

| | Budget <u>2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|------------------------------|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Regular Salary | 353,978.00 23.1% | 287,613.00 -0.3% | 288,340.47 -4.3% | 301,384.62 6.6% | 282,796.80 |
| Temporary Salary | 19,500.00 5.4% | 18,500.00 44.1% | 12,837.80 56.3% | 8,211.40 18.0% | 6,958.80 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 98,567.00 12.7% | 87,492.00 3.0% | 84,911.34 8.8% | 78,058.09 10.3% | 70,761.26 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! | |
| Other Client Services | 351,072.00 -18.7% | 431,653.00 5.3% | 410,112.41 4.3% | 393,337.96 -3.9% | 409,350.57 |
| Total Expenditures | 1,086,275.00 1.7% | 1,067,730.00 7.1% | 997,220.35 -0.4% | 1,001,412.67 1.0% | 991,180.85 |
| Total Revenues | 159,736.00 0.0% | 159,699.00 5.1% | 151,955.99 5.4% | 144,175.31 -13.5% | 166,671.53 |

| County Extension | |
|------------------|--------|
| Control # | 131444 |

| Funding Source | | County Extension | |
|-------------------------|-----|------------------|--|
| Acronym: | CEX | | |
| Special Funding Source: | | | |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|---|-------------|-------------------|-----|--------------|-------------------|
| HP ProDesk 600 G1 Tower Desktop i7-4790 3.6GHZ, 16Gb, 128GBSSD, 1TB, GT630, DVDRW, W8PDG7P64 | C8T90AV | \$969.76 | 4 | \$10.00 | \$3,919.04 |
| HP ProBook 450 G2, 2.2GHz i5-5200U, 500GB, DVD+/-RW-LS, 8Gb, Bluetooth, Win8/7P, 15.6" 1920x1080, 1/1/0 | L8D99UT#ABA | \$879.00 | 1 | \$2.00 | \$881.00 |
| HP Pickup and Return 3 Yr Warranty for Notebooks | UK707E | \$49.00 | 1 | | \$49.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cos: | | \$1,897.76 | | | \$4,849.04 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|-----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 5 | \$108.60 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cos: | | \$21.72 | | \$108.60 |

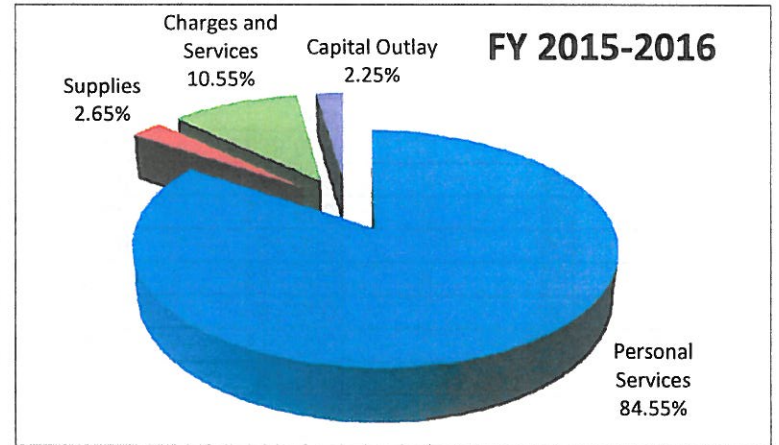
| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$4,957.64 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$4,957.64 |
|---------------------------|-------------------|

Lancaster County
Summary Analysis of Requested Budget
County Sheriff

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 101 | 102 | 1.00 | 1% |
| Personal Services | 9,139,881 | 9,904,808 | 764,927 | 8.37% |
| Supplies | 311,621 | 310,715 | (906) | -0.29% |
| Charges and Services | 1,268,510 | 1,236,287 | (32,223) | -2.54% |
| Capital Outlay | 242,532 | 263,509 | 20,977 | 8.65% |
| Total Expenditures | 10,962,544 | 11,715,319 | 752,775 | 6.87% |
| Revenue Estimate | 1,583,911 | 1,660,840 | 76,929 | 4.86% |
| Net Amount | 9,378,633 | 10,054,479 | 675,846 | 7.21% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 95.50 | 8,001,668 | 392,239 | 5.15% |
| FY08 | 95.50 | 8,336,326 | 334,658 | 4.18% |
| FY09 | 97.50 | 8,822,117 | 485,791 | 5.83% |
| FY10 | 98.70 | 9,033,601 | 211,484 | 2.40% |
| FY11 | 97.90 | 9,463,653 | 430,052 | 4.76% |
| FY12 | 98.20 | 9,463,653 | - | 0.00% |
| FY13 | 98.00 | 9,963,364 | 499,711 | 5.28% |
| FY14 | 101.00 | 10,663,941 | 700,577 | 7.03% |
| FY15 | 101.00 | 10,962,544 | 298,603 | 2.80% |
| FY16 | 102.00 | 11,715,319 | 752,775 | 6.87% |
| Average Increase | | | 410,589 | 4.43% |

**EXPENSE BUDGET COMPARISON
SHERIFF**

**AGENCY 651
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$89,361 | \$0 | \$113,778 | \$117,384 | \$3,606 | 3.17% |
| 61150 | Deputy's Salary | \$86,805 | \$0 | \$108,417 | \$111,516 | \$3,099 | 2.86% |
| 61210 | Regular Salary | \$4,844,019 | \$0 | \$5,997,892 | \$6,401,010 | \$403,118 | 6.72% |
| 61310 | Overtime | \$181,864 | \$0 | \$265,000 | \$255,000 | -\$10,000 | -3.77% |
| 61510 | FICA Contributions | \$381,767 | \$0 | \$496,109 | \$526,696 | \$30,587 | 6.17% |
| 61520 | Retirement Contributions | \$388,097 | \$0 | \$505,836 | \$537,023 | \$31,187 | 6.17% |
| 61530 | Group Health Insurance | \$1,181,977 | \$0 | \$1,341,917 | \$1,555,463 | \$213,546 | 15.91% |
| 61540 | Group Dental Insurance | \$54,330 | \$0 | \$65,842 | \$67,143 | \$1,301 | 1.98% |
| 61650 | Long-Term Disability | \$19,259 | \$0 | \$24,258 | \$26,851 | \$2,593 | 10.69% |
| 61660 | Post-Employment Health Program | \$115,064 | \$0 | \$123,200 | \$204,429 | \$81,229 | 65.93% |
| 61695 | Other Employee Benefits | \$0 | \$0 | \$210 | \$0 | -\$210 | -100.00% |
| 61750 | Workers' Comp Insurance | \$97,422 | \$0 | \$97,422 | \$102,293 | \$4,871 | 5.00% |
| 63110 | Office Supplies | \$2,710 | \$0 | \$7,000 | \$7,000 | \$0 | 0.00% |
| 63120 | Duplicating Supplies | \$471 | \$0 | \$500 | \$0 | -\$500 | -100.00% |
| 63130 | DP Supplies | \$470 | \$0 | \$2,000 | \$1,500 | -\$500 | -25.00% |
| 63210 | Ammunition & Target Range | \$13,458 | \$0 | \$16,406 | \$16,500 | \$94 | 0.57% |
| 63215 | Education & Training Materials | \$180 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 63220 | Uniforms | \$17,638 | \$0 | \$22,500 | \$22,500 | \$0 | 0.00% |
| 63225 | Janitorial Supplies | \$338 | \$0 | \$1,050 | \$1,050 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$9,834 | \$0 | \$20,500 | \$20,500 | \$0 | 0.00% |
| 63410 | Medical Supplies | \$1,294 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$166,494 | \$0 | \$238,865 | \$238,865 | \$0 | 0.00% |
| 64165 | Building Maintenance Service | \$0 | \$0 | \$120 | \$0 | -\$120 | -100.00% |
| 64175 | Comput Softwr Maint/License | \$3,549 | \$0 | \$1,000 | \$6,040 | \$5,040 | 504.00% |
| 64220 | Laundry & Dry Cleaning | \$9,740 | \$0 | \$10,500 | \$11,000 | \$500 | 4.76% |
| 64285 | City Information Services | \$104,450 | \$0 | \$95,785 | \$95,787 | \$2 | 0.00% |
| 64286 | VOIP Information Services | \$4,161 | \$0 | \$4,993 | \$26,730 | \$21,737 | 435.35% |
| 64288 | GIS Information Services | \$7,796 | \$0 | \$9,355 | \$9,257 | -\$98 | -1.05% |
| 64295 | Other Misc Contracted Svs | \$12,605 | \$0 | \$348,585 | \$251,510 | -\$97,075 | -27.85% |
| 64710 | Meals | \$5,918 | \$0 | \$10,500 | \$10,500 | \$0 | 0.00% |
| 64715 | Lodging | \$4,705 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 64720 | Fares | \$8,967 | \$0 | \$18,500 | \$18,500 | \$0 | 0.00% |
| 64730 | Parking & Tolls | \$46 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$449 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |

| | | | | | | | |
|-------|----------------------------|-----------|-----------|-----------|-----------|----------|----------|
| 64745 | Other Transport/Travel | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$16,398 | \$0 | \$18,000 | \$18,000 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$83 | \$0 | \$500 | \$250 | -\$250 | -50.00% |
| 64825 | Cellular Phone Service | \$23,679 | \$0 | \$31,500 | \$31,500 | \$0 | 0.00% |
| 64855 | Postage | \$5,096 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| 64860 | Freight & Express Charges | \$158 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64910 | Printing | \$4,752 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$2,410 | \$0 | \$1,250 | \$3,000 | \$1,750 | 140.00% |
| 64925 | Advertising | \$0 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64930 | Film Processing | \$60 | \$0 | \$100 | \$0 | -\$100 | -100.00% |
| 65110 | Medical Services | \$7,975 | \$0 | \$6,000 | \$7,000 | \$1,000 | 16.67% |
| 65645 | Court Costs | \$12,658 | \$0 | \$17,000 | \$15,000 | -\$2,000 | -11.76% |
| 65660 | Memberships & Dues | \$1,064 | \$0 | \$1,525 | \$1,680 | \$155 | 10.16% |
| 65665 | Books & Subscriptions | \$915 | \$0 | \$2,000 | \$1,915 | -\$85 | -4.25% |
| 65670 | Enrollment Fees & Tuition | \$6,418 | \$0 | \$6,500 | \$6,500 | \$0 | 0.00% |
| 65821 | Anticipated Grants | \$0 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 65845 | Other Misc Fees & Services | \$5,189 | \$0 | \$11,500 | \$11,500 | \$0 | 0.00% |
| 65910 | Property Insurance | \$0 | \$0 | \$1,500 | \$0 | -\$1,500 | -100.00% |
| 65915 | Liability Insurance | \$111,805 | \$0 | \$111,770 | \$131,851 | \$20,081 | 17.97% |
| 65920 | Vehicle Insurance | \$28,021 | \$0 | \$22,093 | \$29,961 | \$7,868 | 35.61% |
| 65935 | Other Insurance | \$778 | \$0 | \$800 | \$800 | \$0 | 0.00% |
| 65955 | Employees' Bonds | \$0 | \$0 | \$115 | \$0 | -\$115 | -100.00% |
| 66110 | Electricity | \$2,984 | \$0 | \$3,500 | \$3,500 | \$0 | 0.00% |
| 66115 | Natural Gas | \$1,549 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$136,751 | \$1,929 | \$170,000 | \$180,000 | \$10,000 | 5.88% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 66265 | Communication Equip R&M | \$53,065 | \$0 | \$53,065 | \$53,065 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$95 | \$0 | \$800 | \$800 | \$0 | 0.00% |
| 66520 | Building Rent | \$226,087 | \$0 | \$271,304 | \$274,341 | \$3,037 | 1.12% |
| 66545 | Other Rentals | \$0 | \$0 | \$50 | \$0 | -\$50 | -100.00% |
| 67410 | Vehicles | \$0 | \$222,591 | \$205,000 | \$224,000 | \$19,000 | 9.27% |
| 67415 | Office Equipment | \$90 | \$0 | \$2,600 | \$2,600 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$293 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$30,534 | \$4,770 | \$33,132 | \$35,109 | \$1,977 | 5.97% |

| | | | | | | | |
|--|-----------------------|--------------------|------------------|---------------------|---------------------|------------------|--------------|
| | TOTAL EXPENSES | \$8,494,144 | \$229,290 | \$10,962,544 | \$11,715,319 | \$752,775 | 6.87% |
|--|-----------------------|--------------------|------------------|---------------------|---------------------|------------------|--------------|

**REVENUE BUDGET COMPARISON
SHERIFF**

**AGENCY 651
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 54120 | Highway Streets | \$16,233 | \$0 | \$24,000 | \$21,029 | -\$2,971 | -12.38% |
| 54165 | Justice Assistance | \$41,064 | \$0 | \$34,127 | \$41,064 | \$6,937 | 20.33% |
| 54399 | Miscellaneous Federal Receipts | \$59,149 | \$0 | \$105,000 | \$168,825 | \$63,825 | 60.79% |
| 55235 | Distress Warrant Mileage | \$11 | \$0 | \$200 | \$100 | -\$100 | -50.00% |
| 55320 | Sheriff's Fees | \$243,100 | \$0 | \$320,000 | \$288,000 | -\$32,000 | -10.00% |
| 55321 | Sheriff's Inspection Fees | \$117,040 | \$0 | \$130,000 | \$130,000 | \$0 | 0.00% |
| 55810 | Contract Revenue/Reimbursemen | \$414,754 | \$0 | \$499,555 | \$507,126 | \$7,571 | 1.52% |
| 55860 | Security Services | \$362,647 | \$0 | \$435,176 | \$459,703 | \$24,527 | 5.64% |
| 55896 | Other Reimb & Refunds | \$22,262 | \$0 | \$500 | \$10,500 | \$10,000 | 2000.00% |
| 57195 | Other Interest Income | \$40 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 58520 | Surplus Sales | \$0 | \$0 | \$500 | \$0 | -\$500 | -100.00% |
| 58595 | Other Miscellaneous Revenues | \$11 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58568 | Non-Governmental Grant | \$0 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 59310 | Grant Transfers | \$24,602 | \$0 | \$32,803 | \$34,443 | \$1,640 | 5.00% |
| | TOTAL REVENUES | \$1,300,911 | \$0 | \$1,583,911 | \$1,660,840 | \$76,929 | 4.86% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME

Sheriffs Office

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|---------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 8954 | County Sheriff | 1 | 1 | 116488 | 113,778 | 117,384 |
| 5355 | Chief Deputy Sheriff | 1 | 1 | 110664 | 108,417 | 111,516 |
| 5341 | Deputy Sheriff - Captain | 5 | 5 | 85587 - 97234 | 482,502 | 504,610 |
| 5321 | Deputy Sheriff - Sergeant | 12 | 12 | 57183-78307 | 906,716 | 969,855 |
| 5312 | Deputy Sheriff | 57 | 58 | 45637 - 64627 | 3,464,613 | 3,707,945 |
| 5361 | System Programmer | 1 | 2 | 61135 - 78309 | 76,321 | 143,279 |
| 2331 | Administrative Aide I | 1 | 2 | 39990 - 51228 | 50,571 | 101,138 |
| 2840 | Accounting Specialist | 2 | 0 | 35967 - 46067 | 91,046 | 0 |
| 5701 | Court Officer | 3 | 3 | 34837 - 44618 | 131,094 | 134,883 |
| 2713 | Clerk Typist III | 3 | 3 | 34837 - 44618 | 131,094 | 134,883 |
| 5360 | Records System Specialist | 7 | 7 | 34837 - 44618 | 292,109 | 302,990 |
| 5359 | RSS Supervisor | 1 | 1 | 41431 - 53069 | 47,100 | 50,390 |
| 5300 | Security Guards | 6 | 7 | 35967 - 46067 | 250,529 | 300,976 |

| | | | | | | |
|------|--|-----|-----|----------------|-----------|-----------|
| 5301 | Security Guard - Supervisor | 1 | 0 | 39990 - 51228 | 47,614 | 0 |
| 4730 | Cleaning and Security Manager | 0 | 0 | 49447 - 63336 | | 0 |
| 5312 | Field Training Officer Pay (6 FTO) | | | \$900 Annually | 5,400 | 5,400 |
| 5312 | Contracted Uniform Allowance | | | \$67 Per Month | 6,633 | 6,633 |
| 5312 | Vacation Payout Retirements 5 Employees | | | | 14,550 | 38,028 |
| BA1 | TOTALS | 101 | 102 | | 6,220,087 | 6,629,910 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME: Sheriff's Office

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|---------------|-------------------------|-------|----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| 911 Communications Center | Annual | | 64295 | 233,310 |
| This amount is from adopted LPD Budget. It is incorrect (349761) | | | | |
| IO Solutiions Law Enforcement Examiniatons | Annually | | 64295 | 5,700 |
| Psychological Testing New Hires | Bi-Annually | | 64295 | 2,000 |
| County's Share of Child Advocacy Center | Bi-Annually | | 64295 | 10,000 |
| Required State of Nebraska TABE Test | Multiple | | 64295 | 500 |
| BA3 | TOTAL | | | 251,510 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME: Sheriff's Office

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------|-------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| State of Nebraska - Dept. Admin. Services Telecommunications charge for Sheriff's Office Access to National and Nebraska Crime Information Center and Law Enforcement Teletype System | Annual | | 64810 | 18,000 |
| VOIP - Previously Windstream | Annual | | 64286 | 26,730 |
| | | | TOTAL | |
| Windstream - Telephone lines for investigations, range, internet usage | Annual | | 64815 | 250 |
| BA3 | TOTAL | | | |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME: Sheriff's Office

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|--|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Verizon Wireless air cards for MDTs. MiFi cards for MDTs. Cell phone billing for Sheriff's Office | Annual 54 MiFi 8 Cell Phones (2 with Data Plans for Transport) | | 64825 | 31,500 |
| BA3 | TOTAL | | | 31,500 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME: Sheriff's Office

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|--|-------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Norris Public Power-Electrical services for Sheriff's Office Range | | | 66110 | 2,000 |
| LES - Electrical services for 444 | | | 66110 | 1,500 |
| Medical - Physicals for new deputies, ER visits for prisoners, victim rape exams | Very dependent year to year on number of deputies hired, prisoners needing treatment | | 65110 | 7,000 |
| Blackhills Energy - Natural Gas for 444 Cherry Creek | | | 66115 | 2,000 |
| City of Lincoln- Repair and Maintenance Based on number of mobile and portable radios | Confirmed with Ray Ryan on 3-17-2015 | | 66265 | 53,065 |
| Dry Clean City - Labor Contract - Uniforms | | | 64220 | 11,000 |
| Copier Costs - Contract through Purchasing (4 copiers - 1 shared with LPD) | | | 64915 | 3,000 |
| Computer Software - (. Covert Track, TLO, Cellebrite, FTK) | | | 64175 | 6,040 |
| BA3 | TOTAL | | | |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME: Lancaster County Sherff's Office

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|------------------------------------|--|---------------|-------|---------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Justice and Law Enforcement Center | 17869 Square Feet x \$10.50/Sq. Foot | | 66520 | 187,625 |
| | Parking Fund Project @1.25/Sp. Foot | | 66520 | 22,336 |
| | 20 Parking Stalls @\$30/Square Foot | | 66520 | 7,200 |
| | Security Costs 17869 Square feet x \$3.03/Sq. Ft | | 66520 | 57,181 |
| BA3 | TOTAL | | | 274,342 |

LANCASTER COUNTY

BUSINESS UNIT #: 6510

**REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-2016 BUDGET**

BUSINESS UNIT NAME _____ Sheriff's Office

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|--|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| | Extradition of Prisoners from out of state | Meals | 64710 | 3,000 |
| | Meals for new deputies attending NLETC will be approximately \$1750 per 16 session. We estimate to have 4 deputies going through NLETC in the next budget year | Meals | 64710 | 7,000 |
| | Meals for in-state training | Meals | 64710 | 500 |
| | | | TOTAL | 10,500 |
| | Deputies and Prisoners Lodging | Lodging | 64715 | 12,000 |
| | | | TOTAL | 12,000 |
| | Extradition air fare. This varies each year on the number of out of state prisoners arrested on our warrants. | Fares | 64720 | 15,000 |
| | Air fare for investigative travels | | 64720 | 3,500 |
| | | | TOTAL | 18,500 |
| | Parking Costs | Parking | 64730 | 400 |
| | Extraditon Vehicle Rental | Rental | 64735 | 1,000 |
| | Investigative vehicle rental | | 64735 | 500 |
| | | | TOTAL | 1,500 |
| | Extradition other travel expenses | | 64745 | 500 |
| | Training Tuition - 20 hours of mandated training per deputy by statute. \$1000 tutition reimbursement for deputies per contract | Tuition | 65670 | 6,500 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME Sheriff's Office

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---------------------|---|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Membership and Dues | Nebraska Sheriff's Association (Sheriff, Chief Deputy, Capt.) | Dues | 65660 | 240 |
| | FBI National Academy (5 employees) | Dues | 65660 | 500 |
| | International Association of Chiefs of Police | Dues | 65660 | 150 |
| | National Sheriff's Association | Dues | 65660 | 260 |
| | Association of Threat Assessment Professionals | Dues | 65660 | 110 |
| | Law Enforcement Executive Development Seminar | Dues | 65660 | 50 |
| | International Association for Identification | Dues | 65660 | 120 |
| | International Association for Identification Re-certification | Dues | 65660 | 200 |
| | Nebraska Association of Polygraph Examiners | Dues | 65660 | 50 |
| BA5 | TOTAL | | | 1,680 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME Sheriff's Office

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--------------------------------|--|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Publications and Subscriptions | Lincoln Journal Star | Subscription | 65665 | 244 |
| | Hickman Voice | Subscription | 65665 | 30 |
| | Waverly Newspaper | Subscription | 65665 | 31 |
| | NADA Title and Registration Text Book | Book | 65665 | 200 |
| | National Auto Theft Bureau (VIN Identification Manuals) | Book | 65665 | 100 |
| | The Law Officers Pocket Manual for Field Training Officers | 10 Books | 65665 | 300 |
| | National Tactical Officers Association | Subscription | 65665 | 150 |
| | Canine Case Law Updates | Subscription | 65665 | 60 |
| | State of Nebraska Government Directory | 20 Books | 65665 | 100 |
| | Nebraska Criminal Justice Directory | Books | 65655 | 100 |
| | Nebraska County Officials Directory | Books | 65655 | 100 |
| | Miscellaneous Books and Subscriptions | As Needed | 65655 | 500 |
| BA5 | TOTAL | | | 1,915 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 6510

BUSINESS UNIT NAME Lancaster County Sheriff's Office

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|----------------------------|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---|
| 67410 | Sheriff's Office Cruisers | 6 | R | 29,500 | 180,000 | 180,000 | Replace vehicles with more than 110,000 miles |
| 67410 | Prisoner Transport Vehicle | 2 | R | 22,000 | 22,000 | 44,000 | |
| TOTAL CAPITAL OUTLAY | | | | | | 224,000 | |

BA7

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUS UNIT: 6510

BUSINESS UNIT: _____

Sheriff's Office

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|--------|--|----------------|--------------------|--------------|---------------|---------------------|---------------|
| 67495 | Refurbish Kits for Light Bars | 6 | R | 200 | 1,200 | 1,200 | |
| 67495 | Delta Switch Master Control Box | 6 | R | 690 | 4,140 | 4,140 | |
| 67495 | Rifle Racks for Cruisers | 6 | R | 133 | 798 | 798 | |
| 67495 | Flashlights for Cruisers | 6 | R | 115 | 690 | 690 | |
| 67495 | Pro Guard Cages | 6 | R | 1,072 | 6,432 | 6,432 | |
| 67495 | Gun Lock Timers | 6 | N | 40 | 240 | 240 | |
| 67495 | Park kill modules | 6 | N | 43 | 258 | 258 | |
| 67495 | Cruiser Consoles | 6 | R | 300 | 1,800 | 1,800 | |
| 67495 | Light Bar Mounts | 6 | R | 157 | 942 | 942 | |
| 67495 | Vehicle Striping | 6 | R | 450 | 2,700 | 2,700 | |
| 67495 | Prisoner Van Insert/Cage | 0 | R | 0 | 0 | 0 | |
| 67495 | Mobile Data Terminal Mounting Equipment | 6 | R | 1,000 | 6,000 | 6,000 | |
| 67495 | Battery Boxes | 6 | N | 550 | 3,300 | 3,300 | |
| 67495 | Siren Mounts | 6 | N | 46 | 273 | 273 | |
| 67495 | Sirens | 6 | R | 270 | 1,620 | 1,620 | |
| 67495 | Pillar Lights - Rear Cruisers | 6 | N | 786 | 4,716 | 4,716 | |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | 35,109 | |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 6280

BUSINESS UNIT NAME Sheriff's Office Sinking Fund

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|---------------|---|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---|
| 65785 | Mobile Data Terminals (MDT) | 6 | R | 3,700 | 22,200 | 22,200 | MDTs for new Patrol vehicles |
| 65785 | 59 replacement Mobile Radios and 104 portable radios. LSO has been building this fund for anticipated replacement in December of 2016 Current balance is \$614,500 Estimated list price for all radios ranges from \$897,075 to \$1,371,982 | 1 | | | | 89,881 | December of 2016 is anticipated replacement |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | 112,081 | |

BU 651 - County Sheriff

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 117,384.00 3.2% | 113,778.00 2.6% | 110,886.84 0.3% | 110,555.71 1.6% | 108,800.30 |
| 2011 Salary | 107,217.00 | | | | |
| 2012 Salary | 109,361.00 | 2.0% | | | |
| 2013 Salary | 111,549.00 | 2.0% | | | |
| 2014 Salary | 113,780.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 116,488.00 | 2.4% | | | |
| Deputy's Salary | 111,516.00 2.9% | 108,417.00 2.6% | 105,693.87 18.7% | 89,078.19 -1.2% | 90,144.29 |
| Regular Salary | 6,401,010.00 6.7% | 5,997,892.00 2.0% | 5,881,313.80 5.2% | 5,589,629.74 1.3% | 5,520,577.97 |
| COLA is included | | | | | |
| Overtime | 255,000.00 -3.8% | 265,000.00 28.0% | 207,045.52 10.9% | 186,619.83 16.1% | 160,769.68 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 1,555,463.00 15.9% | 1,341,917.00 4.5% | 1,283,916.76 8.8% | 1,180,418.22 8.7% | 1,085,449.10 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| PEHP | 204,429.00 65.9% | 123,200.00 44.3% | 85,368.34 -64.8% | 242,442.06 295.1% | 61,357.75 |
| FTE's | 102.0 1% | 101.0 0% | 101.0 3% | 98.0 0% | 98.2 |
| Motor Vehicle R&M | 180,000.00 5.9% | 170,000.00 60.3% | 106,056.50 21.2% | 87,536.48 -2.1% | 89,437.03 |
| Vehicles | 224,000.00 9.3% | 205,000.00 1.4% | 202,223.15 12.2% | 180,272.31 -6.9% | 193,555.00 |
| Have spent \$222,591 in FY15 | | | | | |
| Total Expenditures | 11,715,319.00 6.9% | 10,962,544.00 4.2% | 10,515,846.27 4.1% | 10,097,374.35 6.4% | 9,486,228.41 |
| Total Revenues | 1,660,840.00 4.9% | 1,583,911.00 4.0% | 1,523,418.32 1.1% | 1,507,205.78 2.1% | 1,476,100.20 |

Office of the Sheriff Lancaster County



Terry T. Wagner
Sheriff
Jeffrey J. Bliemeister
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320

April 2, 2015

Commissioner Roma Amundson, Chair
Lancaster County Board of Commissioners
555 South 10th
Lincoln, NE 68508

RECEIVED

APR 07 2015

LANCASTER COUNTY
BOARD

Dear Commissioner Amundson,

Attached is the 2015-16 budget for the Lancaster County Sheriff's Office. The FY2015-16 budget submitted is 6.9% (\$752,775) over the FY 2014-15 approved budget. Below are highlights of the proposed budget line items that show an increase or decrease deserving explanation.

As you can see from the submitted budget, the areas of increase requests are Employee Costs (including Group Health Insurance, PEHP), VOIP, Photocopying, Liability and Vehicle Insurance, and Motor Vehicle Repair and Maintenance.

Areas of notable increase:

Employee Costs, Object Codes 61110-61750, Increased 8.36% (\$764,927). This is due to being at full authorized strength, calculating in the 2014 AND 2015 cost of living increases for deputies, and the new deputy sheriff position for the computer forensics task force. This is the first year we could budget for salary increases for the upcoming year and the new deputy position will be revenue neutral. You may note the increase in employee costs is more than the increase for the whole budget. This includes the two items below.

Group Health Ins., Object Code 61530, 15.9% (\$213,546); This increase is beyond my control and governed by County Board Agreements and the Labor Agreements.

PEHP, Object Code 61660; increased 65.9% (\$81,229) payout for anticipated retirements

Computer Software Maintenance and License, Object Code 64175; Increased 504% (\$5,040) Heretofore, Software licenses were a one-time purchase. Now, an annual fee for the license and maintenance is required. Much of this amount is for computer forensics software

VOIP, Object Code 64286; 435.3% (\$21,737) Billed by Information Services for our phone system

Photocopying, Object Code 64915, 140% (\$1,750.00) increased as we added a BizHub copying center. Conversely, **Duplicating Supplies** 63120 was eliminated as an object code and **DP Supplies** Object Code 63130 decreased 25%, (\$500.00)

Medical Supplies Object Code 65110; 16.7% (\$1,000) is really Medical Expenses for any prisoner medical, other medical expenses and pre-employment testing.

Liability and Vehicle Insurance Object codes 65915 and 65920 have increased 18% (\$20,081) and 35.6% (\$7,868) respectively

Motor Vehicle Repair and Maintenance, object code 66210, increased 5.9% (\$10,000) due to the increase in the County Shop's hourly rate. Combined with last year's 54.5% (\$60,000), that increase in two years has seen a 60% (\$70,000) increase

Areas of notable decrease:

Other Misc. Contracted Services Object Code 64295; reduced 27.8% (\$97,075) due to a recalculation of the Radio Interlocal agreement with the city of Lincoln.

Long Distance Telephone object code 64815 decreased 50% (\$250) due to the transition to VOIP.

Building Maintenance Service Object Code 64165; **Film Processing** Object Code 64930; **Anticipated Grants** object code 65821; **Employee Bonds** object code 65955; **Other Rentals** 66545 have all been eliminated or re-allocated to other line items.

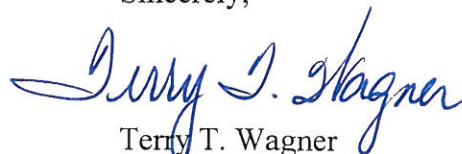
CAPITAL IMPROVEMENT PROJECTS

Radio Replacement Program: For the past 14 years, we have earmarked funds to be used for the 2016 replacement of our radios, both handheld and vehicle mounted. The cost per radio has increased and no funds were earmarked in FY2011, thereby increasing the amount needed to replace our inventory. \$89,881 will be needed for this budget year for the projected cost for radio replacement.

Mobile Data Project: This project began in 1997 to set aside funds for the replacement of our Mobile Data Terminals. In a mobile platform, these terminals need replacement every 4 years. \$22,200 has been earmarked for this purpose.

If you have any questions regarding the submitted FY2015-2016 budget, please don't hesitate to contact me.

Sincerely,



Terry T. Wagner
Lancaster County Sheriff

Microcomputer Estimate

06/2015

| | |
|----------------|--------|
| Sheriff | |
| Control # | 131748 |

| | |
|-------------------------|---------|
| Funding Source | |
| Acronym: | JLS |
| Special Funding Source: | Sheriff |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|-------------|-----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 11 | \$10.00 | \$6,567.00 |
| HP E221 21.5-inch Widescreen LED backlit LCD Monitor | C9V76AA#ABA | \$159.00 | 9 | \$3.00 | \$1,458.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost | | \$746.00 | | | \$8,025.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|-----------------|-----|-------------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 11 | \$2,643.96 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 11 | \$238.92 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost | | \$262.08 | | \$2,882.88 |

| | |
|-------------------------------------|--------------------|
| Total Hardware/Software Cost | \$10,907.88 |
|-------------------------------------|--------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|--------------------|
| Total System Cost: | \$10,907.88 |
|---------------------------|--------------------|

**EXPENSE BUDGET COMPARISON
HUMAN SERVICES
AGENCY 837
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|----------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$63,142 | \$0 | \$91,150 | \$75,578 | -\$15,572 | -17.08% |
| 61210 | Regular Salary | \$91,478 | \$0 | \$179,860 | \$166,783 | -\$13,077 | -7.27% |
| 61250 | Temporary Salary | \$39,228 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$14,224 | \$0 | \$20,732 | \$18,541 | -\$2,191 | -10.57% |
| 61520 | Retirement Contributions | \$11,899 | \$0 | \$17,394 | \$18,904 | \$1,510 | 8.68% |
| 61530 | Group Health Insurance | \$39,084 | \$0 | \$44,052 | \$59,089 | \$15,037 | 34.13% |
| 61540 | Group Dental Insurance | \$874 | \$0 | \$2,099 | \$1,420 | -\$679 | -32.35% |
| 61650 | Long-Term Disability | \$593 | \$0 | \$740 | \$847 | \$107 | 14.46% |
| 61660 | Post-Employment Health Pro | \$37,690 | \$0 | \$38,686 | \$2,600 | -\$36,086 | -93.28% |
| 63110 | Office Supplies | \$722 | \$0 | \$1,500 | \$1,250 | -\$250 | -16.67% |
| 64285 | City Information Services | \$4,316 | \$0 | \$8,667 | \$8,666 | -\$1 | -0.01% |
| 64286 | VOIP Information Services | \$370 | \$0 | \$555 | \$3,450 | \$2,895 | 521.62% |
| 64715 | Lodging | \$0 | \$0 | \$77 | \$0 | -\$77 | -100.00% |
| 64725 | Mileage | \$133 | \$0 | \$200 | \$400 | \$200 | 100.00% |
| 64810 | Telephone - Local | \$122 | \$0 | \$0 | \$2,500 | \$2,500 | N/A |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$479 | \$0 | \$1,500 | \$1,000 | -\$500 | -33.33% |
| 64855 | Postage | \$287 | \$0 | \$400 | \$500 | \$100 | 25.00% |
| 64915 | Photocopying | \$1,320 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$2,000 | \$0 | \$1,060 | \$2,190 | \$1,130 | 106.60% |
| 65665 | Books & Subscriptions | \$65 | \$0 | \$100 | \$50 | -\$50 | -50.00% |
| 65670 | Enrollment Fees & Tuition | \$30 | \$0 | \$100 | \$0 | -\$100 | -100.00% |
| 65845 | Other Misc Fees & Services | \$3 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 66520 | Building Rent | \$16,212 | \$0 | \$19,271 | \$23,737 | \$4,466 | 23.17% |
| TOTAL EXPENSES | | \$324,270 | \$0 | \$429,243 | \$388,605 | -\$40,638 | -9.47% |

**REVENUE BUDGET COMPARISON
HUMAN SERVICES
AGENCY 837
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54840 | Joint Budget City of Lincoln | \$185,524 | \$0 | \$185,524 | \$152,576 | -\$32,948 | -17.76% |
| 59310 | Grant Transfers In | \$37,465 | \$0 | \$58,195 | \$83,452 | \$25,257 | 43.40% |
| | TOTAL REVENUES | \$222,989 | \$0 | \$243,719 | \$236,028 | -\$7,691 | -3.16% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 8370

BUSINESS UNIT NAME Human Services

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------------|---------------------|-------------------|------------|-----------------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 7271 | Human Services Director | 1 | 1 | | 82,035 | 75,578 |
| 2712 | Clerk Typist II | 0.75 | 0.75 | A15 Step 3 | 15,355 | 25,241 |
| 7820 | Juvenile Justice Coordinator | 1 | 1 | C16 Step 1 | 68,637 | 51,228 |
| 5764 | Screening Specialist | 1 | 1 | C08 Step 3 | 39,465 | 41,750 |
| 7891 | Pre Adjudication Specialist | 0 | 1 | C13 Step 1 | 52,000 (Temporary) | 48,093 |
| TOTALS | | 3.75 | 4.75 | | 257,492 | 241,890 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 8370

BUSINESS UNIT NAME Human Services/Juvenile Justice

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---------------------------|---|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| HUMAN SERVICES: | | | | |
| Homeless Coalition | All agencies serving the homeless meet monthly; ensuring services for shelter care, substance abuse, prisoners being released, youth, etc. Operates the annual Point in Time Count, statewide conference, and Homeless Connect. | member dues | 65660 | 40 |
| Human Services Federation | It is the heartbeat of the community providing education, leadership, social events, and a HS Directory. | member dues | 65660 | 2,000 |
| Youth Today | Publishes newspaper; has website; weekly updates on available grants & juvenile justice | subscriptions | 65660 | 150 |
| BA5 | TOTAL | | | 2,190 |

BU 8370 - Human Services

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|-------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 75,578.00 | 91,150.00 | 81,308.56 | 79,495.81 | 78,492.11 |
| | -17.1% | 12.1% | 2.3% | 1.3% | |

Budget 2014-15 included payout of vacation for retirement of Kit. Sara was hired on 2-5-15.

| | | | | | |
|--------------------|----------------|----------------|------------------|---------------|----------------|
| 2013 Salary | 80,118.00 | | | | |
| 2014 Salary | 81,720.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 75,000.00 | -8.2% | | | |
| Regular Salary | 166,783.00 | 179,860.00 | 115,759.86 | 80,345.68 | 101,337.80 |
| | -7.3% | 55.4% | 44.1% | -20.7% | |

Health Insurance -

| | | | | | |
|--------------------------|-----------|-----------|-----------|-----------|-----------|
| Group Health Insurance - | 59,089.00 | 44,052.00 | 35,048.76 | 28,690.97 | 26,549.82 |
| | 34.1% | 25.7% | 22.2% | 8.1% | |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |

| | | | | | |
|--------------|------|-----|-----|------|-----|
| FTE's | 4.75 | 4.5 | 3.5 | 2.5 | 3.0 |
| | 6% | 29% | 40% | -17% | |

FY2012-13 - Clerk Typist position went to 20 hours a week

FY2013-14 - Screening Specialist was moved to a county position

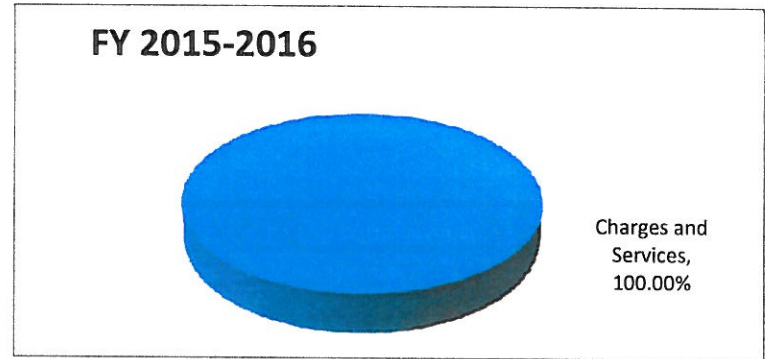
FY2014-15 - Pre Adjudication Specialist was added - grant funded

FY2014-15 - Clerk Typist position moved to 30 hours a week

| | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|
| Total Expenditures | 388,605.00 | 429,243.00 | 293,985.91 | 249,879.20 | 273,422.80 |
| | -9.5% | 46.0% | 17.7% | -8.6% | |
| County/ City Split | 152,576.00 | 185,524.00 | 152,713.00 | 126,959.00 | 138,091.25 |
| | -17.8% | 21.5% | 20.3% | -8.1% | |

Lancaster County
Summary Analysis of Requested Budget
General Assistance

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | - | - | - | |
| Charges and Services | 2,307,315 | 2,307,315 | - | 0.00% |
| Total Expenditures | 2,307,315 | 2,307,315 | - | 0.00% |
| Revenue Estimate | 376,000 | 191,000 | (185,000) | -49.20% |
| Net Amount | 1,931,315 | 2,116,315 | 185,000 | 9.58% |



| | <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|-------------|--------------|---------------|---------------|----------------|
| Actual | FY07 | - | 2,829,289 | (1,046,939) | -27.01% |
| Actual | FY08 | - | 2,597,114 | (232,175) | -8.21% |
| Actual | FY09 | - | 2,399,808 | (197,306) | -7.60% |
| Actual | FY10 | - | 2,391,079 | (8,729) | -0.36% |
| Actual | FY11 | - | 2,464,783 | 73,704 | 3.08% |
| Actual | FY12 | - | 2,676,983 | 212,200 | 8.61% |
| Actual | FY13 | - | 2,628,096 | (48,887) | -1.83% |
| Actual | FY14 | - | 2,230,561 | (397,535) | -15.13% |
| Adopted | FY15 | - | 2,307,315 | 76,754 | 3.44% |
| Requested | FY16 | - | 2,307,315 | - | 0.00% |
| Average Increase | | | | (156,891) | -4.50% |

**EXPENSE BUDGET COMPARISON
GENERAL ASSISTANCE
AGENCY 801
REPORT AS OF 5/7/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 64295 | Other Misc Contracted Svs | \$53,050 | \$0 | \$50,000 | \$50,000 | \$0 | 0.00% |
| 64415 | Lincoln/Lancaster Health | \$292,800 | \$0 | \$390,400 | \$393,890 | \$3,490 | 0.89% |
| 65110 | Medical Services | \$1,377 | \$0 | \$21,000 | \$21,000 | \$0 | 0.00% |
| 65125 | Dental Services | \$5,138 | \$0 | \$1,000 | \$2,000 | \$1,000 | 100.00% |
| 65145 | Hospitalization | \$348,690 | \$0 | \$300,000 | \$300,000 | \$0 | 0.00% |
| 65150 | Ambulance | \$0 | \$0 | \$10,000 | \$5,000 | -\$5,000 | -50.00% |
| 65160 | Pharmacy | \$386,183 | \$0 | \$400,000 | \$400,000 | \$0 | 0.00% |
| 65165 | Physician Services | \$689,243 | \$0 | \$653,083 | \$655,000 | \$1,917 | 0.29% |
| 65175 | Physical Therapy | \$5,428 | \$0 | \$27,492 | \$27,500 | \$8 | 0.03% |
| 65196 | County Portion State Medical | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65230 | Client Rent | \$35,920 | \$0 | \$35,000 | \$35,000 | \$0 | 0.00% |
| 65235 | Client Transportation | \$4,040 | \$0 | \$7,000 | \$7,000 | \$0 | 0.00% |
| 65240 | Client Burial Expense | \$2,400 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 65250 | Client Sundries | \$11,459 | \$0 | \$17,500 | \$17,500 | \$0 | 0.00% |
| 65260 | Client Lot Rent | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65265 | Client Room & Board | \$21,496 | \$0 | \$30,000 | \$30,000 | \$0 | 0.00% |
| 65270 | Client Rent Deposits | \$150 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65275 | Client Cremation Expense | \$29,057 | \$0 | \$50,000 | \$50,000 | \$0 | 0.00% |
| 66520 | Building Rent | \$153,819 | \$0 | \$309,840 | \$310,425 | \$585 | 0.19% |
| TOTAL EXPENSES | | \$2,040,251 | \$0 | \$2,307,315 | \$2,307,315 | \$0 | 0.00% |

**REVENUE BUDGET COMPARISON
GENERAL ASSISTANCE
AGENCY 801
REPORT AS OF 5/7/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------|-------------------------------------|---|---|------------------------------|--|-------------------------|
| | | | | | | AMOUNT | % |
| | | | | | | 55880 | GA County Reimbursement |
| 55886 | Pharmacy Reimbursement | \$114,448 | \$0 | \$125,000 | \$75,000 | -\$50,000 | -40.00% |
| 55888 | Medical Reimbursement | \$228,986 | \$0 | \$200,000 | \$75,000 | -\$125,000 | -62.50% |
| 55890 | SSI Reimbursement | \$27,935 | \$0 | \$20,000 | \$20,000 | \$0 | 0.00% |
| 55892 | City Reimbursements | \$0 | \$0 | \$15,000 | \$5,000 | -\$10,000 | -66.67% |
| 55896 | Other Reimb & Refunds | \$855 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 58130 | Client Rent | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$375,449 | \$0 | \$376,000 | \$191,000 | -\$185,000 | -49.20% |

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT
PROJECTED COSTS FOR GENERAL ASSISTANCE: PRIMARY CARE MEDICAL PROGRAM
July 1, 2015 through June 30, 2016

STAFFING DETAIL

| Position | FTE | SALARY | FICA | LIFE | PEHP | HEALTH | PENSION | DENTAL | TOTAL |
|-------------------------------|-------------|----------------|---------------|------------|--------------|---------------|---------------|--------------|----------------|
| Register Nurse | 2.00 | 94,836 | 7,255 | 288 | 1,521 | 30,566 | 5,533 | 1,005 | 141,004 |
| Office Assistant | 0.50 | 16,700 | 1,278 | 60 | 390 | 8,563 | - | 103 | 27,093 |
| Billing Clerk (Prof Tech) | 0.75 | 20,736 | 1,586 | - | - | - | - | - | 22,323 |
| APRN (Advance Practice Nurse) | 0.20 | 16,640 | 1,273 | - | - | - | - | - | 17,913 |
| Medical Technologist | 0.75 | 42,357 | 3,240 | 92 | 488 | 5,960 | 4,887 | 422 | 57,446 |
| TOTALS | 4.20 | 191,269 | 14,632 | 440 | 2,399 | 45,089 | 10,420 | 1,530 | 265,779 |
| Change | | 9,244 | 707 | - | - | 7,762 | 735 | 641 | 19,089 |

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT
PROJECTED COSTS FOR GENERAL ASSISTANCE: PRIMARY CARE MEDICAL PROGRAM
July 1, 2015 through June 30, 2016

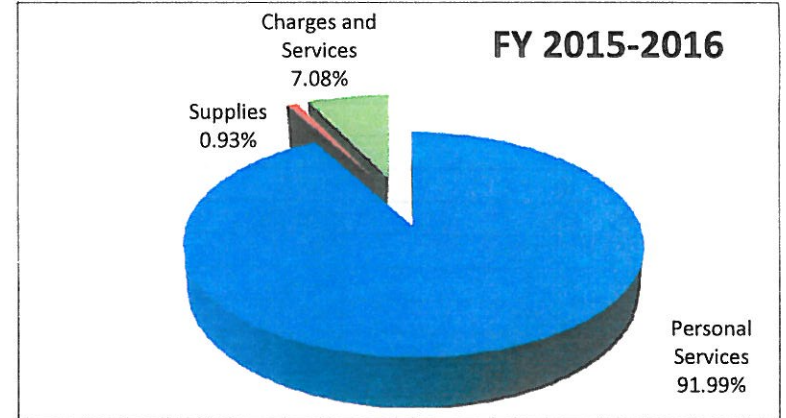
| PROJECTED COSTS FOR GENERAL ASSISTANCE | | Change from FY 2015 |
|---|-------------------|---|
| FY 2015 EXPENDITURES PROJECTED | | |
| PERSONNEL | | |
| Salaries | \$ 191,270 | \$9,244 |
| Benefits | \$ 74,510 | \$9,845 |
| CONTRACTUAL | | |
| Physician services | \$ 96,710 | \$2,600 |
| Dental services | \$ - | |
| Professional liability | \$ - | -\$5,800 |
| Lab testing | \$ 52,000 | -\$7,000 |
| | | Lab Services--reflects actual laboratory costs in FY15 |
| ADMINISTRATIVE SUPPORT | \$ - | -\$9,300 |
| TOTAL PROJECTED EXPENSES | \$ 414,490 | \$ (411) |
| FY 2015 REVENUE PROJECTED | | |
| Medicaid Reimbursement | | |
| SSI-Medical | \$ 18,000 | \$0 Based on receiving YTD FY 2014: \$15,715 |
| SSI-Dental | \$ - | -\$3,000 No dental services in FY 2015 or FY 2016 |
| Service Fees | \$ 2,600 | -\$900 Based on actual for FY 2015 |
| County | \$ 393,890 | \$3,490 Based on reduction in costs and in other revenue |
| TOTAL PROJECTED REVENUE | \$ 414,490 | \$ (410) |

BU 8010 - General Assistance

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| No Salaries and Benefits | - | - | - | - | - |
| FTE's | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Rent | 310,425.00 0.2% | 309,840.00 3.0% | 300,811.80 1.9% | 295,259.68 -17.0% | 355,903.60 |
| FY2011-12 had 5 payments vs the normal 4. | | | | | |
| Health Department | 393,890.00 0.9% | 390,400.00 -10.2% | 434,920.00 -5.4% | 459,575.50 40.9% | 326,197.50 |
| Total Expenditures | 2,307,315.00 0.0% | 2,307,315.00 3.4% | 2,230,561.20 -15.1% | 2,628,096.41 -1.8% | 2,676,983.33 |
| Total Services | 1,603,000.00 -0.3% | 1,607,075.00 7.5% | 1,494,829.40 -20.2% | 1,873,261.23 -6.1% | 1,994,882.23 |
| Total Revenues | 191,000.00 -49.2% | 376,000.00 21.6% | 309,165.45 -53.0% | 657,379.44 8.7% | 604,828.64 |

Lancaster County
Summary Analysis of Requested Budget
Veterans Service

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 10.00 | 10.00 | - | 0.00% |
| Personal Services | 740,970 | 764,385 | 23,415 | 3.16% |
| Supplies | 11,750 | 7,750 | (4,000) | -34.04% |
| Charges and Services | 51,603 | 58,833 | 7,230 | 14.01% |
| Capital Outlay | - | - | - | |
| Total Expenditures | 804,323 | 830,968 | 26,645 | 3.31% |
| Net Amount | 804,323 | 830,968 | 26,645 | 3.31% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|----------------------|--------------|---------------|---------------|----------------|
| FY07 | 11.00 | 623,977 | 112,647 | 22.03% |
| FY08 | 11.00 | 665,572 | 41,595 | 6.67% |
| FY09 | 11.00 | 698,598 | 33,026 | 4.96% |
| FY10 | 11.00 | 736,608 | 38,010 | 5.44% |
| FY11 | 11.00 | 747,272 | 10,664 | 1.45% |
| FY12 | 10.00 | 718,049 | (29,223) | -3.91% |
| FY13 | 10.00 | 727,971 | 9,922 | 1.38% |
| FY14 | 10.00 | 762,121 | 34,150 | 4.69% |
| FY15 | 10.00 | 804,323 | 42,202 | 5.54% |
| FY16 | 10.00 | 830,968 | 26,645 | 3.31% |
| Average Increase | | | 31,964 | 5.16% |

**EXPENSE BUDGET COMPARISON
VETERAN SERVICES
AGENCY 803
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$64,947 | \$0 | \$81,106 | \$58,527 | -\$22,579 | -27.84% |
| 61150 | Deputy's Salary | \$89,897 | \$0 | \$111,031 | \$60,773 | -\$50,258 | -45.26% |
| 61210 | Regular Salary | \$256,075 | \$0 | \$333,613 | \$423,329 | \$89,716 | 26.89% |
| 61250 | Temporary Salary | \$14,812 | \$0 | \$18,738 | \$0 | -\$18,738 | -100.00% |
| 61510 | FICA Contributions | \$31,181 | \$0 | \$41,653 | \$41,511 | -\$142 | -0.34% |
| 61520 | Retirement Contributions | \$30,266 | \$0 | \$41,066 | \$42,325 | \$1,259 | 3.07% |
| 61530 | Group Health Insurance | \$94,112 | \$0 | \$103,791 | \$127,948 | \$24,157 | 23.27% |
| 61540 | Group Dental Insurance | \$3,665 | \$0 | \$3,717 | \$3,717 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$1,642 | \$0 | \$2,055 | \$2,055 | \$0 | 0.00% |
| 61660 | Post-Employment Health Program | \$3,105 | \$0 | \$3,900 | \$3,900 | \$0 | 0.00% |
| 61695 | Other Employee Benefits | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 63110 | Office Supplies | \$2,019 | \$0 | \$2,750 | \$2,750 | \$0 | 0.00% |
| 63295 | Veterans Grave Emblems | \$10,526 | \$0 | \$9,000 | \$5,000 | -\$4,000 | -44.44% |
| 64175 | Comput Softwr Maint/License | \$1,596 | \$0 | \$1,600 | \$1,600 | \$0 | 0.00% |
| 64285 | City Information Services | \$12,185 | \$0 | \$15,023 | \$15,023 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$370 | \$0 | \$555 | \$2,970 | \$2,415 | 435.14% |
| 64710 | Meals | \$234 | \$0 | \$300 | \$625 | \$325 | 108.33% |
| 64715 | Lodging | \$235 | \$0 | \$750 | \$1,730 | \$980 | 130.67% |
| 64725 | Mileage | \$509 | \$0 | \$750 | \$1,250 | \$500 | 66.67% |
| 64810 | Telephone - Local | \$610 | \$0 | \$600 | \$625 | \$25 | 4.17% |
| 64815 | Telephone - Long Distance | \$27 | \$0 | \$300 | \$0 | -\$300 | -100.00% |
| 64855 | Postage | \$1,404 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 64860 | Freight & Express Charges | \$8 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| 64910 | Printing | \$0 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 64915 | Photocopying | \$1,388 | \$0 | \$1,750 | \$1,750 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$300 | \$0 | \$300 | \$750 | \$450 | 150.00% |
| 65665 | Books & Subscriptions | \$22 | \$0 | \$500 | \$750 | \$250 | 50.00% |
| 65670 | Enrollment Fees & Tuition | \$50 | \$0 | \$50 | \$410 | \$360 | 720.00% |
| 65845 | Other Misc Fees & Services | \$582 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65950 | Officials' Bonds | \$100 | \$0 | \$250 | \$975 | \$725 | 290.00% |
| 66250 | Medical Equipment R&M | \$0 | \$0 | \$225 | \$225 | \$0 | 0.00% |
| 66520 | Building Rent | \$21,667 | \$0 | \$26,000 | \$27,500 | \$1,500 | 5.77% |
| 67465 | Furniture & Fixtures | \$724 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$644,257 | \$0 | \$804,323 | \$830,968 | \$26,645 | % |

BU 8030 - Veterans Services

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 58,527.00 -27.8% | 81,106.00 0.9% | 80,386.98 2.4% | 78,505.43 1.2% | 77,603.36 |
| 2013 Salary | 79,210.00 | | | | |
| 2014 Salary | 80,794.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 82,814.00 | 2.5% | | | |
| Deputy's Salary | 60,773.00 -45.3% | 111,031.00 -0.2% | 111,269.48 2.4% | 108,666.00 1.2% | 107,415.50 |
| 2013 Salary | 109,640.00 | | | | |
| 2014 Salary | 111,832.00 | 2.0% | | | |
| 2015 Salary | 114,628.00 | 2.5% | | | |
| Regular Salary | 423,329.00 26.9% | 333,613.00 11.2% | 300,044.12 -3.9% | 312,247.50 11.8% | 279,229.68 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 127,948.00 23.3% | 103,791.00 2.8% | 100,941.27 2.0% | 98,996.33 5.7% | 93,627.24 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 10.0 0% | 10.0 0% | 10.0 0% | 10.0 0% | 10.0 |
| Total Expenditures | 830,968.00 3.3% | 804,323.00 4.8% | 767,786.34 1.3% | 758,169.37 5.2% | 720,637.90 |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 803

BUSINESS UNIT NAME Veteran Services

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|-------------------|---------------------|-------------------|---------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| M | CVSO | 1 | 1 | 81106 | 81,106 | 66,000 |
| C | VA Caseworker | 1 | 2 | 38600 - 49447 | 49,447 | 88,047 |
| C | GA Caseworker | 3 | 2 | 38600 - 49447 | 98,894 | 98,894 |
| A | VA Specialist | 1 | 1 | 36092 - 46228 | 46,228 | 36,092 |
| A | GA Representative | 3 | 3 | 36092 - 46228 | 129,844 | 131,189 |
| C | GA Officer | 0 | 1 | 51228 - 65617 | 0 | 54,978 |
| M | VA Deputy | 1 | 0 | 60773 | 60,773 | 0 |
| M | GA Deputy | 1 | 0 | 54978 | 54,978 | 0 |
| C | GA Temp | 1 | 0 | 18738 | 18,738 | 0 |
| TOTALS | | 12 | 10 | | 540,008 | 475,200 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 803

BUSINESS UNIT NAME Veteran Services

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------------------------|---------------------------------------|-----------------|-------|--------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Rick, Elgin, Newby | Mandatory CVSO Training, May and Sept | Meals | 64710 | 625 |
| | Accreditation Training for Newby | Lodging | 64715 | 1,730 |
| Newby | NACVSO Accreditation Training | Mileage | 64725 | 1,250 |
| Rick, Elgin, Newby | NAPVA Memberships for 3 CVSO's | Memberships | 65660 | 750 |
| Rick, Elgin, Bill, Jim, 2 new hires | Bonds | Officials Bonds | 65950 | 975 |
| TOTAL | | | | 5,330 |

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries other than Elected Officials & Chief Deputies
2015-16 BUDGET
Veteran Services

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|----------------------|-----------------|--------------------|----------------|
| CVSO - Rick Ringlein | 60,773 | 66,000 | 9.2 |
| TOTAL | 60,773 | 66,000 | |

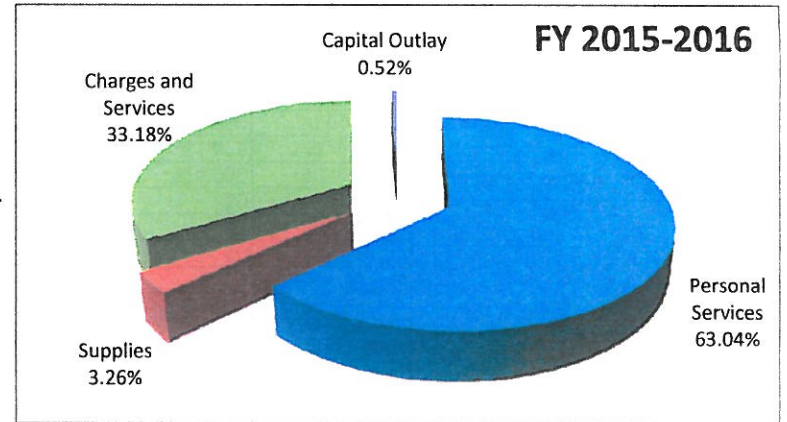
*Use Current Salary For FY15-16 Requested Budget

**REVENUE BUDGET COMPARISON
COMMUNITY CORRECTIONS
AGENCY 676
REPORT AS OF 5/8/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 54562 | Adult Probation | \$50,520 | \$0 | \$0 | \$40,000 | \$40,000 | N/A |
| 54799 | Miscellaneous State Receipts | \$273,815 | \$0 | \$243,839 | \$276,000 | \$32,161 | 13.19% |
| 55290 | Chck Collection Fee | \$8,460 | \$0 | \$0 | \$19,200 | \$19,200 | N/A |
| 55431 | Comm Service Fees-Probation | \$2,205 | \$0 | \$2,000 | \$2,700 | \$700 | 35.00% |
| 55432 | Adult Drug Court Fees | \$15,590 | \$0 | \$25,000 | \$33,000 | \$8,000 | 32.00% |
| 55433 | Drug Testing Fees | \$235 | \$0 | \$500 | \$360 | -\$140 | -28.00% |
| 55434 | House Arrest Fees | \$154,416 | \$0 | \$170,000 | \$162,000 | -\$8,000 | -4.71% |
| 55435 | Pretrial Release Fees | \$1,505 | \$0 | \$1,500 | \$2,100 | \$600 | 40.00% |
| 55436 | Veterans Diversion Fees | \$1,020 | \$0 | \$2,000 | \$1,500 | -\$500 | -25.00% |
| 55437 | STOP Fees | \$617,527 | \$0 | \$788,000 | \$800,000 | \$12,000 | 1.52% |
| 55438 | Diversion Client Fees | \$313,303 | \$0 | \$365,000 | \$336,000 | -\$29,000 | -7.95% |
| 55495 | Other Miscellaneous Fees | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | 0.00% |
| 59310 | Grant Transfers | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$1,438,596 | \$0 | \$1,647,839 | \$1,722,860 | \$75,021 | 4.55% |

Lancaster County
 Summary Analysis of Requested Budget
 Community Corrections

| | FY15 <u>Adopted</u> | FY16 <u>Requested</u> | Change <u>Amount</u> | <u>Percent</u> |
|----------------------|------------------------|--------------------------|-------------------------|----------------|
| FTE's | 28.9 | 27.9 | (1.00) | -3% |
| Personal Services | 1,656,756 | 1,832,366 | 175,610 | 10.60% |
| Supplies | 77,550 | 94,880 | 17,330 | 22.35% |
| Charges and Services | 992,776 | 964,631 | (28,145) | -2.83% |
| Capital Outlay | 17,500 | 15,000 | (2,500) | -14.29% |
| Total Expenditures | 2,744,582 | 2,906,877 | 162,295 | 5.91% |
| Revenue Estimate | 1,647,839 | 2,058,860 | 411,021 | 24.94% |
| Net Amount | 1,096,743 | 848,017 | (248,726) | -22.68% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|-------------|--------------|---------------|---------------|----------------|
| FY07 | 10.00 | 797,380 | (97,204) | -10.87% |
| FY08 | 13.00 | 1,288,034 | 490,654 | 61.53% |
| FY09 | 18.00 | 1,375,402 | 87,368 | 6.78% |
| FY10 | 18.50 | 1,428,711 | 53,309 | 3.88% |
| FY11 | 17.95 | 1,473,921 | 45,210 | 3.16% |
| FY12 | 23.70 | 1,798,451 | 324,530 | 22.02% |
| FY13 | 23.50 | 1,857,525 | 59,074 | 3.28% |
| FY14 | 22.40 | 2,052,743 | 195,218 | 10.51% |
| FY15 | 28.90 | 2,744,582 | 691,839 | 33.70% |
| FY16 | 27.90 | 2,906,877 | 162,295 | 5.91% |

Average Increase 201,229 13.99%

Community Corrections began in FY04. Adult Drug Court was merged into Community Corrections for FY05. Indigent Defense Screener was merged in FY05. Indigent Defense Screener was dropped in FY07. Diversion Services was added in FY14.

**EXPENSE BUDGET COMPARISON
COMMUNITY CORRECTIONS
AGENCY 676
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$70,456 | \$0 | \$87,986 | \$90,530 | \$2,544 | 2.89% |
| 61210 | Regular Salary | \$898,404 | \$0 | \$1,082,457 | \$1,204,876 | \$122,419 | 11.31% |
| 61310 | Overtime | \$0 | \$0 | \$0 | \$6,000 | \$6,000 | N/A |
| 61250 | Temporary Salary | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$70,540 | \$0 | \$89,176 | \$99,556 | \$10,380 | 11.64% |
| 61520 | Retirement Contributions | \$64,922 | \$0 | \$87,743 | \$91,118 | \$3,375 | 3.85% |
| 61530 | Group Health Insurance | \$238,146 | \$0 | \$276,989 | \$309,602 | \$32,613 | 11.77% |
| 61540 | Group Dental Insurance | \$11,612 | \$0 | \$14,465 | \$14,354 | -\$111 | -0.77% |
| 61650 | Long-Term Disability | \$3,638 | \$0 | \$5,810 | \$3,980 | -\$1,830 | -31.50% |
| 61660 | Post-Employment Health Progra | \$9,481 | \$0 | \$12,130 | \$12,350 | \$220 | 1.81% |
| 63110 | Office Supplies | \$4,839 | \$0 | \$2,500 | \$5,980 | \$3,480 | 139.20% |
| 63215 | Education & Training Materials | \$514 | \$0 | \$0 | \$16,000 | \$16,000 | N/A |
| 63290 | Program/Recreation Supplies | \$698 | \$0 | \$1,500 | \$1,000 | -\$500 | -33.33% |
| 63345 | Other Operating Supplies | \$55,643 | \$0 | \$63,500 | \$64,000 | \$500 | 0.79% |
| 63510 | Motor Fuels | \$5,442 | \$0 | \$7,300 | \$6,540 | -\$760 | -10.41% |
| 63895 | Other Repair & Maint Supplies | \$3,055 | \$0 | \$1,750 | \$360 | -\$1,390 | -79.43% |
| 63915 | Snacks | \$67 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64285 | City Information Services | \$20,006 | \$0 | \$32,680 | \$40,103 | \$7,423 | 22.71% |
| 64286 | VOIP Information Services | \$925 | \$0 | \$1,387 | \$1,400 | \$13 | 0.94% |
| 64295 | Other Misc Contracted Svs | \$339,158 | \$0 | \$522,400 | \$421,700 | -\$100,700 | -19.28% |
| 64725 | Mileage | \$137 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64730 | Parking & Tolls | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$1,008 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$10 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$4,253 | \$0 | \$2,600 | \$4,740 | \$2,140 | 82.31% |
| 64855 | Postage | \$2,818 | \$0 | \$3,850 | \$3,500 | -\$350 | -9.09% |
| 64910 | Printing | \$4,458 | \$0 | \$11,500 | \$8,500 | -\$3,000 | -26.09% |
| 64915 | Photocopying | \$3,826 | \$0 | \$4,400 | \$4,720 | \$320 | 7.27% |
| 65235 | Client Transportation | \$712 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 65250 | Client Sundries | \$297 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$0 | \$0 | \$800 | \$800 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$563 | \$0 | \$27,500 | \$2,600 | -\$24,900 | -90.55% |
| 65685 | Refunds & Repayments | \$1,937 | \$0 | \$1,275 | \$3,100 | \$1,825 | 143.14% |
| 65740 | Interpreter | \$361 | \$0 | \$3,000 | \$4,500 | \$1,500 | 50.00% |
| 65790 | Employee Recognition | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$202,758 | \$0 | \$239,000 | \$323,230 | \$84,230 | 35.24% |
| 65920 | Vehicle Insurance | \$3,120 | \$0 | \$2,500 | \$3,338 | \$838 | 33.52% |
| 66210 | Motor Vehicle R&M | \$266 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 66520 | Building Rent | \$109,134 | \$0 | \$129,484 | \$132,000 | \$2,516 | 1.94% |
| 67410 | Vehicles | \$0 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 67415 | Office Equipment | \$412 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$151 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 67475 | Computer Equipment | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$0 | \$0 | \$7,000 | \$4,500 | -\$2,500 | -35.71% |
| TOTAL EXPENSES | | \$2,133,762 | \$0 | \$1,582,582 | \$2,906,877 | \$162,295 | 5.91% |

**REVENUE BUDGET COMPARISON
COMMUNITY CORRECTIONS
AGENCY 676
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54562 | Adult Probation | \$50,520 | \$0 | \$0 | \$40,000 | \$40,000 | N/A |
| 54799 | Miscellaneous State Receipts | \$273,815 | \$0 | \$243,839 | \$276,000 | \$32,161 | 13.19% |
| 55290 | Chck Collection Fee | \$8,190 | \$0 | \$0 | \$19,200 | \$19,200 | N/A |
| 55431 | Comm Service Fees-Probation | \$2,055 | \$0 | \$2,000 | \$2,700 | \$700 | 35.00% |
| 55432 | Adult Drug Court Fees | \$13,800 | \$0 | \$25,000 | \$33,000 | \$8,000 | 32.00% |
| 55433 | Drug Testing Fees | \$235 | \$0 | \$500 | \$360 | -\$140 | -28.00% |
| 55434 | House Arrest Fees | \$137,170 | \$0 | \$170,000 | \$162,000 | -\$8,000 | -4.71% |
| 55435 | Pretrial Release Fees | \$1,505 | \$0 | \$1,500 | \$2,100 | \$600 | 40.00% |
| 55436 | Veterans Diversion Fees | \$1,020 | \$0 | \$2,000 | \$1,500 | -\$500 | -25.00% |
| 55437 | STOP Fees | \$585,507 | \$0 | \$788,000 | \$800,000 | \$12,000 | 1.52% |
| 55438 | Diversion Client Fees | \$280,261 | \$0 | \$365,000 | \$672,000 | \$307,000 | 84.11% |
| 55495 | Other Miscellaneous Fees | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | 0.00% |
| 59310 | Grant Transfers | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$1,354,078 | \$0 | \$1,647,839 | \$2,058,860 | \$411,021 | 24.94% |

Community Corrections

Personnel Summary

| <u>Business Unit</u> | <u>Description</u> | <u>FTE - 15</u> | <u>FTE - 16</u> | <u>FY15 Amount</u> | <u>FY16 Amount</u> | <u>Change</u> | <u>Percent</u> |
|----------------------|-----------------------|-----------------|-----------------|--------------------|--------------------|---------------|----------------|
| 6760 | Administration | 3.00 | 3.00 | 264,235 | 274,627 | 10,392 | 3.93% |
| 6763 | Intensive Supervision | 10.40 | 10.00 | 558,362 | 638,377 | 80,015 | 14.33% |
| 6765 | Adult Drug Court | 6.50 | 6.90 | 374,739 | 438,813 | 64,074 | 17.10% |
| 6767 | Support Services | 3.00 | 3.00 | 148,677 | 147,984 | (693) | -0.47% |
| 6768 | Diversion Services | 6.00 | 5.00 | 310,743 | 332,565 | 21,822 | 7.02% |
| | | 28.90 | 27.90 | 1,656,756 | 1,832,366 | 175,610 | 10.60% |

Total Budget by Business Unit

| <u>Business Unit</u> | <u>Description</u> | <u>FY15 Adopted</u> | <u>FY16 Request</u> | <u>Change</u> | <u>Percent</u> |
|----------------------|-----------------------|---------------------|---------------------|---------------|----------------|
| 6760 | Administration | 391,728 | 501,515 | 109,787 | 28.03% |
| 6763 | Intensive Supervision | 808,112 | 877,977 | 69,865 | 8.65% |
| 6765 | Adult Drug Court | 508,847 | 506,386 | (2,461) | -0.48% |
| 6767 | Support Services | 148,677 | 147,984 | (693) | -0.47% |
| 6768 | Diversion Services | 337,943 | 374,415 | 36,472 | 10.79% |
| 6769 | STOP Driving Program | 549,275 | 498,600 | (50,675) | -9.23% |
| | | 2,744,582 | 2,906,877 | 162,295 | 5.91% |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 6760

BUSINESS UNIT NAME Administration

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|------------------|---------------------|-------------------|----------------------------|----------------|---------------------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2832 | Account Clerk II | 1 1 | 1 | 33,623-40,070. | \$ 34,118.00 | \$ 36,322.00 |
| 5761 | Coordinator | 1 | 1 | 49,448-63,336 longevity | \$ 62,632.00 | \$ 63,823.00 \$ 908.00 |
| 7278 | Director | 1 | 1 | | \$ 87,986.00 | \$ 90,530.00 |
| BA1 | TOTALS | 3 <i>A</i> | 3 | | \$ 184,736.00 | \$ 191,583.00 |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 6763

BUSINESS UNIT NAME Intensive Supervision

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|----------------------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 5762 | Filed Specialist | 3 | 3 | 34,713-44,468 longevity | \$ 129,100.00 | \$ 134,371.00 |
| 5763 | Case Worker | 3.5 | 3.5 | 35,967-46,068 longevity | \$ 155,746.00 | \$ 165,913.00 |
| 5764 | Screening Specialist | 1 | 1 | 38,601-49,448 | \$ 48,129.00 | \$ 49,828.00 |
| 9738 | Mental Health Specialist | 1 | 1 | 38,601-49,448 longevity | \$ 48,193.00 | \$ 49,828.00 |
| 9745 | Mental Health Clinician I | 1 | 1 | 46,068-59,012 | \$ 48,439.00 | \$ 51,417.00 |
| 5766 | Drug Screening Technician | 0.9 | 0.5 | 27,194-34838 | \$ 32,389.00 | \$ 18,339.00 |
| BA1 | TOTALS | 10.4 | 10 | | \$ 461,996.00 | \$ 470,836.00 |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2014-15 BUDGET

BUSINESS UNIT #: 6765

BUSINESS UNIT NAME Adult Drug Court

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|----------------------------|----------------|---------------------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2432 | Clerk II | 1 | 1 | 29,187-37,338 | \$ 36,607.00 | \$ 37,676.00 |
| 5763 | Case Worker | 2.75 | 3 | 34,919-44,726 | \$ 119,665.00 | \$ 121,878.00 |
| 5761 | Coordinator | 1 | 1 | 47,066-60,284 Longevity | \$ 52,331.00 | \$ 55,798.00 \$ 247.00 |
| 9738 | Mental Health Specialist | 0.75 | 1 | 36,741-47,066 | \$ 49,097.00 | \$ 49,828.00 \$ 908.00 |
| 5766 | Drug Screening Technician | 0.5 | 0.9 | 27194-34838 | \$ 16,096.00 | \$ 28,680.00 |
| BA1 | TOTALS | 6 | 6.9 | | \$ 273,796.00 | \$ 295,015.00 |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: \$ 6,767.00

BUSINESS UNIT NAME Support Services

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|------------------|---------------------|-------------------|---------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 2432 | Clerk II | 2 | 2 | 29,189-37,388 | \$ 66,278.00 | \$ 69,257.00 |
| 2432 | Clerk Typist III | 1 | 1 | 34,838-44,618 | \$ 43,698.00 | \$ 44,961.00 |
| BA1 | TOTALS | 3 | 3 | | \$ 109,976.00 | \$ 114,218.00 |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 6768

BUSINESS UNIT NAME Diversion Services

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|----------------------------|----------------|---------------------------|
| | | FY13-14 BUDGETED | FY14-15 REQUESTED | | FY13-14 BUDGET | FY14-15 REQUEST |
| 2432 | Clerk II | 1 | 1 | 29,189-37388 | \$ 29,620.00 | \$ 31,530.00 |
| 5763 | Case Worker | 2 | 2 | 35,967-46,068 Longevity | \$ 81,516.00 | \$ 85,330.00 \$ 247.00 |
| 5761 | Coordinator | 1 | 1 | 49,448-63,336 | \$ 50,760.00 | \$ 54,373.00 |
| 9745 | Mental Health Clinician I | 1 | 1 | 46,067-59,012 | \$ 48,439.00 | \$ 52,274.00 |
| BA1 | TOTALS | 5 | 5 | | \$ 210,335.00 | \$ 223,754.00 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2014-15 BUDGET

BUSINESS UNIT #: 6760

BUSINESS UNIT NAME: Administrative

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|-------------|--------------------------|---------------------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| New Dawn | Data Base Annual Support | Other Contracted Services | 64295 | 36,000 |
| BA3 | TOTAL | | | 36,000 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2014-15 BUDGET

BUSINESS UNIT #: 6763

BUSINESS UNIT NAME: Intensive Supervision

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|-------------------------------|-----------------------------|---------------------------|-------|---------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Behavioral Interventions (BI) | Electronic Monitoring | Other Contracted Services | 64295 | 170,000 |
| Connecting Links | Substance Abuse Evaluations | Other Contracted Services | 64295 | 4,000 |
| Clean and Sober Living | Sober/Supportive Living | Other Contracted Services | 64295 | 14,400 |
| Fresh Start | Sober/Supportive | Other Contracted Services | 64295 | 3,600 |
| BA3 | TOTAL | | | 192,000 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6765

BUSINESS UNIT NAME: Adult Drug Court

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---------------|-----------------------------|---------------------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Sandy Findley | Substance Abuse Treatment | Other Contracted Services | 64295 | 8,000 |
| Parallels | Substance Abuse Evaluations | Other Contracted Services | 64295 | 2,000 |
| | | Contracted Services | | |
| BA3 | TOTAL | | | 10,000 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2014-15 BUDGET

BUSINESS UNIT #: 6768

BUSINESS UNIT NAME: Diversion Services

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|------------------------------|---------------------|-------|------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Diversion Class Instruction: Sonja Smith | Money Management | Other | 64295 | \$1,200.00 |
| | Psychoeducation intervention | Contracted Services | 64295 | \$5,000.00 |
| BA3 | TOTAL | | | \$6,200.00 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: \$ 6,769.00

BUSINESS UNIT NAME: STOP Driving Program

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|--|---------------------------|-------|---------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| STOP Instructors: Sonja Smith April Hilpert Char Estes | National Safety Council Certified Training | Other Contracted Services | 64295 | \$ 7,500.00 |
| National Safety Council | Web classes | Other Contracted Services | 64295 | \$ 60,000.00 |
| Nebraska Safety Council | finishing out contract | | | \$ 110,000.00 |
| BA3 | TOTAL | | | \$ 177,500.00 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16BUDGET

BUSINESS UNIT #: 6765

BUSINESS UNIT NAME Adult Drug Court

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|--|--|---------------|---|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| National Associateion of Drug Court Professional | Provides latest research and devlopment in the area of problem solving courts. Allows for reduced registration fees to the Annual Drug Court/Veteran's Court training. | 65660 | 1 | 600 |
| BA5 | TOTAL | | | 600 |

**LANCASTER COUNTY
FEDERAL GRANTS
2015-16 BUDGET**

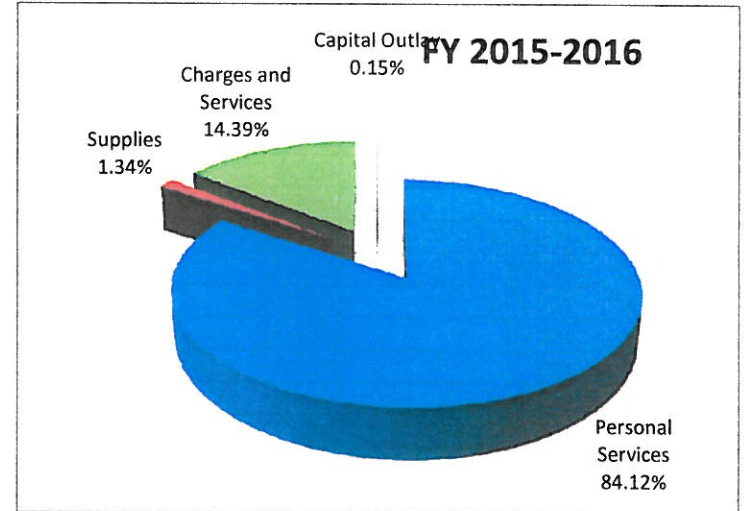
| Awarded Amount FY2015 | Federal Grantor/ Program Title | Business Unit | Revenue Account | Positions Funded by Grant | Grant Period | County Match |
|--------------------------|-----------------------------------|---------------|-----------------|------------------------------|--------------|--------------|
| BJA | | 9715 | | none | Oct. 14-17 | 70,061 |
| SAMHSA | | 9716 | | none | Oct. 14-17 | 0 |
| 0 | | | | | | 70,061 |

BU 676 - Community Corrections

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 90,530.00 2.9% | 87,986.00 1.3% | 86,827.94 3.0% | 84,338.94 1.2% | 83,368.70 |
| 2013 Salary | 85,096.00 | | | | |
| 2014 Salary | 87,648.00 | 3.0% | (27 pay periods) | | |
| 2015 Salary | 89,839.00 | 2.5% | | | |
| | | | | | |
| Regular Salary | 1,204,876.00 11.3% | 1,082,457.00 10.2% | 981,930.85 10.1% | 891,893.85 -2.3% | 912,650.81 |
| | | | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 309,602.00 11.8% | 276,989.00 22.7% | 225,707.40 9.5% | 206,185.47 0.0% | 206,252.08 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| | | | | | |
| FTE's | 27.90 -3% | 28.90 7% | 26.90 14% | 23.50 -1% | 23.70 |
| | | | | | |
| Total Expenditures | 2,906,877.00 5.9% | 2,744,582.00 27.6% | 2,151,633.30 18.2% | 1,820,462.85 1.1% | 1,801,056.44 |
| | | | | | |
| Total Revenues | 2,058,860.00 24.9% | 1,647,839.00 59.1% | 1,035,828.34 41.8% | 730,696.50 2.4% | 713,757.55 |
| | | | | | |
| At 4-16-15, Community Corrections has received \$1,327,978 | | | | | |
| | | | | | |
| Property Tax Dollars | 848,017.00 -22.7% | 1,096,743.00 -1.7% | 1,115,804.96 2.4% | 1,089,766.35 0.2% | 1,087,298.89 |

Lancaster County
 Summary Analysis of Requested Budget
 Crisis Center

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 31.35 | 31.35 | - | 0.00% |
| Personal Services | 2,323,273 | 2,399,774 | 76,501 | 3.29% |
| Supplies | 40,200 | 38,100 | (2,100) | -5.22% |
| Charges and Services | 438,628 | 410,658 | (27,970) | -6.38% |
| Capital Outlay | 3,930 | 4,296 | 366 | 9.31% |
| Total Expenditures | 2,806,031 | 2,852,828 | 46,797 | 1.67% |
| Revenue Estimate | 3,020,754 | 2,852,828 | (167,926) | -5.56% |



**EXPENSE BUDGET COMPARISON
CRISIS CENTER**

FUND 00063

REPORT AS OF 5/8/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$69,672 | \$0 | \$82,940 | \$85,399 | \$2,459 | 2.96% |
| 61210 | Regular Salary | \$1,278,416 | \$0 | \$1,620,996 | \$1,490,658 | -\$130,338 | -8.04% |
| 61250 | Temporary Salary | \$127,546 | \$0 | \$0 | \$149,644 | \$149,644 | N/A |
| 61310 | Overtime | \$39,010 | \$0 | \$54,000 | \$54,000 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$108,206 | \$0 | \$127,692 | \$129,445 | \$1,753 | 1.37% |
| 61520 | Retirement Contributions | \$87,001 | \$0 | \$113,836 | \$116,007 | \$2,171 | 1.91% |
| 61530 | Group Health Insurance | \$234,143 | \$0 | \$284,014 | \$334,025 | \$50,011 | 17.61% |
| 61540 | Group Dental Insurance | \$9,815 | \$0 | \$12,242 | \$12,242 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$4,171 | \$0 | \$5,692 | \$5,855 | \$163 | 2.86% |
| 61660 | Post-Employment Health Program | \$7,211 | \$0 | \$9,100 | \$9,100 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$12,761 | \$0 | \$12,761 | \$13,399 | \$638 | 5.00% |
| 63110 | Office Supplies | \$793 | \$0 | \$1,800 | \$1,500 | -\$300 | -16.67% |
| 63120 | Duplicating Supplies | \$639 | \$0 | \$2,400 | \$2,000 | -\$400 | -16.67% |
| 63250 | Laundry Supplies | \$262 | \$0 | \$300 | \$350 | \$50 | 16.67% |
| 63285 | Linen & Bedding Supplies | \$0 | \$0 | \$800 | \$800 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$919 | \$0 | \$1,000 | \$1,500 | \$500 | 50.00% |
| 63410 | Medical Supplies | \$5,255 | \$0 | \$5,000 | \$6,000 | \$1,000 | 20.00% |
| 63415 | Non-Prescription Meds | \$684 | \$0 | \$1,500 | \$1,200 | -\$300 | -20.00% |
| 63420 | Prescription Meds | \$8,523 | \$0 | \$21,600 | \$20,000 | -\$1,600 | -7.41% |
| 63470 | Employee Immunizations | \$68 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$47 | \$0 | \$300 | \$250 | -\$50 | -16.67% |
| 63970 | Misc Kitchen Supplies | \$2,876 | \$0 | \$5,000 | \$4,000 | -\$1,000 | -20.00% |
| 64175 | Comput Softwr Maint/License | \$2,096 | \$0 | \$1,300 | \$5,000 | \$3,700 | 284.62% |
| 64215 | Cable TV Service | \$206 | \$0 | \$1,200 | \$0 | -\$1,200 | -100.00% |
| 64220 | Laundry & Dry Cleaning | \$4,321 | \$0 | \$6,200 | \$5,500 | -\$700 | -11.29% |
| 64285 | City Information Services | \$5,235 | \$0 | \$11,000 | \$6,830 | -\$4,170 | -37.91% |
| 64286 | VOIP Information Services | \$0 | \$0 | \$1,221 | \$0 | -\$1,221 | -100.00% |
| 64295 | Other Misc Contracted Svs | \$35,479 | \$0 | \$71,000 | \$71,000 | \$0 | 0.00% |
| 64725 | Mileage | \$75 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$860 | \$0 | \$1,000 | \$1,100 | \$100 | 10.00% |
| 64815 | Telephone - Long Distance | \$382 | \$0 | \$1,000 | \$750 | -\$250 | -25.00% |
| 64825 | Cellular Phone Service | \$2,401 | \$0 | \$3,150 | \$3,150 | \$0 | 0.00% |
| 64855 | Postage | \$461 | \$0 | \$4,000 | \$2,000 | -\$2,000 | -50.00% |

| | | | | | | | |
|-------|----------------------------|----------|-----|-----------|-----------|-----------|----------|
| 64910 | Printing | \$29 | \$0 | \$1,000 | \$700 | -\$300 | -30.00% |
| 64915 | Photocopying | \$3,512 | \$0 | \$3,250 | \$4,000 | \$750 | 23.08% |
| 64925 | Advertising | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65110 | Medical Services | \$4,205 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 65140 | Employee Physicals | \$246 | \$0 | \$800 | \$500 | -\$300 | -37.50% |
| 65145 | Hospitalization | \$41,592 | \$0 | \$55,000 | \$55,000 | \$0 | 0.00% |
| 65155 | Laboratory | \$1,607 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 65160 | Pharmacy | \$4,213 | \$0 | \$14,400 | \$14,000 | -\$400 | -2.78% |
| 65185 | Nursing Services | \$0 | \$0 | \$60,000 | \$10,000 | -\$50,000 | -83.33% |
| 65195 | EPC Housing | \$11,452 | \$0 | \$13,000 | \$15,000 | \$2,000 | 15.38% |
| 65215 | Client Food | \$25,083 | \$0 | \$36,000 | \$35,000 | -\$1,000 | -2.78% |
| 65220 | Client Clothing | \$401 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65235 | Client Transportation | \$1,212 | \$0 | \$800 | \$1,500 | \$700 | 87.50% |
| 65250 | Client Sundries | \$1,070 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$365 | \$0 | \$350 | \$350 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$0 | \$0 | \$4,000 | \$3,500 | -\$500 | -12.50% |
| 65675 | Licensing | \$1,245 | \$0 | \$250 | \$6,250 | \$6,000 | 2400.00% |
| 65740 | Interpreter | \$2,134 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$2,002 | \$0 | \$2,000 | \$3,000 | \$1,000 | 50.00% |
| 65910 | Property Insurance | \$991 | \$0 | \$2,655 | \$796 | -\$1,859 | -70.02% |
| 65915 | Liability Insurance | \$40,568 | \$0 | \$23,100 | \$40,568 | \$17,468 | 75.62% |
| 65920 | Vehicle Insurance | \$631 | \$0 | \$640 | \$675 | \$35 | 5.47% |
| 65935 | Other Insurance | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 66210 | Motor Vehicle R&M | \$824 | \$0 | \$500 | \$1,000 | \$500 | 100.00% |
| 66520 | Building Rent | \$87,843 | \$0 | \$105,412 | \$108,589 | \$3,177 | 3.01% |
| 67475 | Computer Equipment | \$0 | \$0 | \$3,930 | \$1,296 | -\$2,634 | -67.02% |

| | | | | | | | |
|--|-----------------------|--------------------|------------|--------------------|--------------------|-----------------|--------------|
| | TOTAL EXPENSES | \$2,280,760 | \$0 | \$2,806,031 | \$2,852,828 | \$46,797 | 1.67% |
|--|-----------------------|--------------------|------------|--------------------|--------------------|-----------------|--------------|

REVENUE BUDGET COMPARISON
CRISIS CENTER

FUND 00063

REPORT AS OF 5/8/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54185 | Alcohol Evals-Reclass to State | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 54265 | Medicaid | \$321,738 | \$0 | \$218,400 | \$371,000 | \$152,600 | 69.87% |
| 54275 | Medicare B | \$31,153 | \$0 | \$30,500 | \$30,000 | -\$500 | -1.64% |
| 54520 | State 302 Funds Region V | \$1,252,342 | \$0 | \$942,941 | \$992,693 | \$49,752 | 5.28% |
| 54525 | Region V Post Commitment | \$110,087 | \$0 | \$100,000 | \$38,246 | -\$61,754 | -61.75% |
| 54576 | Alcohol Evaluations | \$98,572 | \$0 | \$144,597 | \$150,815 | \$6,218 | 4.30% |
| 55610 | Client Private Pay | \$14,795 | \$0 | \$15,000 | \$15,000 | \$0 | 0.00% |
| 55630 | Client Insurance | \$168,116 | \$0 | \$274,652 | \$175,000 | -\$99,652 | -36.28% |
| 55830 | County Contract Revenue | \$139,984 | \$0 | \$125,000 | \$160,000 | \$35,000 | 28.00% |
| 58595 | Other Miscellaneous Revenues | \$7,606 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 59110 | General Fund Transfers | \$400,000 | \$0 | \$1,169,664 | \$920,074 | -\$249,590 | -21.34% |
| TOTAL REVENUES | | \$2,544,393 | \$0 | \$3,020,754 | \$2,852,828 | -\$167,926 | -5.56% |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME Mental Health Crisis Center

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------------|---------------------|-------------------|-----------|------------------|------------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 7281 | Mental Health CC Director | 1 | 1 | MSS | 82,940 | 85,339 |
| 9864 | Clinical Director | 0.75 | 0.75 | MSS | 159,888 | 159,888 |
| 7723 | Psychologist | 1 | 1 | C27 | 94,361 | 97,565 |
| 7781 | Nursing Supervisor | 1 | 1 | C18 | 68,637 | 70,966 |
| 7706 | Registered Nurse II | 5 | 5 | C15 | 294,941 | 271,655 |
| 9735 | Mental Health Care Coordinat | 1 | 1 | C10 | 55,082 | 56,929 |
| 9740 | Crisis Center Team Supervisc | 3.6 | 3.60 | C10 | 186,206 | 195,239 |
| 9732 | Mental Health Technician | 15 | 11 | A20 | 640,112 | 511,417 |
| 9732 | Mental Health Tech On Call | 0 | 4 | A20 | 0 | 149,644 |
| 2833 | Account Clerk III | 1 | 1 | C06 | 40,289 | 43,158 |
| 2831 | Account Clerk I | 1 | 1 | A16 | 39,303 | 40,440 |
| 2444 | Medical Records Technician | 1 | 1 | A18 | 42,182 | 43,402 |
| TOTALS | | 31.35 | 31.35 | | 1,703,941 | 1,725,640 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME: Mental Health Crisis Center

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|----------------------------------|-----------------------------|---------------|-------|----------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Lancaster Co Property Management | 2201 South 17th - 2nd Floor | Rent | 66520 | 105,412 |
| Psychiatrist | When Roy is on leave | Contract | 64295 | 34,000 |
| Psychologist | When on leave | Contract | 64295 | 10,000 |
| Alcohol Evaluations | WARJAR | Contract | 64295 | 27,000 |
| | TOTAL | | | 176,412 |

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries other than Elected Officials & Chief Deputies
2015-16 BUDGET

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|--------------------------------------|-----------------|--------------------|----------------|
| Mental Health Crisis Center Director | 85,339 | 85,339 | 0 |
| Clinical Director | 159,888 | 163,085 | 2 |
| TOTAL | 245,226 | 248,424 | |

*Use Current Salary For FY15-16 Requested Budget

BU 7851 - Crisis Center

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 85,399.00 3.0% | 82,940.00 0.9% | 82,204.17 2098.8% | 3,738.53 | - |
| 2013 Salary was first year for a Director of Crisis Center | | | | | |
| 2013 Salary | 81,000.00 | | | | |
| 2014 Salary | 82,620.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 84,686.00 | 2.5% | | | |
| Regular Salary | 1,490,658.00 -8.0% | 1,620,996.00 2.0% | 1,588,943.64 3.4% | 1,537,087.78 7.8% | 1,425,469.33 |
| Temporary Salary | 149,644.00 | - -100.0% | 32,968.66 345.8% | 7,394.67 -73.7% | 28,075.50 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 334,025.00 17.6% | 284,014.00 12.9% | 251,630.00 12.6% | 223,428.60 8.8% | 205,325.28 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 31.35 0% | 31.35 0% | 31.3 | | |
| Total Expenditures | 2,852,828.00 1.7% | 2,806,031.00 3.8% | 2,702,628.68 8.9% | 2,481,574.89 5.8% | 2,346,546.46 |
| Total Revenues | 2,852,828.00 -5.6% | 3,020,754.00 21.4% | 2,487,905.49 0.8% | 2,468,249.82 7.1% | 2,305,410.09 |

EXPENSE BUDGET COMPARISON
MENTAL HEALTH (Excluding Crisis Center)
FUND 00063
REPORT AS OF 5/8/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$2,549 | \$0 | \$10,000 | \$0 | -\$10,000 | -100.00% |
| 61210 | Regular Salary | \$4,108 | \$0 | \$24,500 | \$0 | -\$24,500 | -100.00% |
| 61310 | Overtime | \$234 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 61510 | FICA Contributions | \$523 | \$0 | \$5,000 | \$0 | -\$5,000 | -100.00% |
| 61520 | Retirement Contributions | \$538 | \$0 | \$6,000 | \$0 | -\$6,000 | -100.00% |
| 61530 | Group Health Insurance | \$1,226 | \$0 | \$5,000 | \$0 | -\$5,000 | -100.00% |
| 61540 | Group Dental Insurance | \$77 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$18 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61660 | Post-Employment Health Program | \$33,855 | \$0 | \$50,000 | \$0 | -\$50,000 | -100.00% |
| 61710 | Unemployment Compensation | \$77,671 | \$0 | \$0 | \$10,000 | \$10,000 | N/A |
| 64285 | City Information Services | \$9,088 | \$0 | \$15,000 | \$0 | -\$15,000 | -100.00% |
| 64295 | Other Misc Contracted Svs | \$461,219 | \$0 | \$628,208 | \$600,000 | -\$28,208 | -4.49% |
| 64810 | Telephone - Local | \$2,163 | \$0 | \$2,000 | \$0 | -\$2,000 | -100.00% |
| 64815 | Telephone - Long Distance | \$169 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64855 | Postage | \$130 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65685 | Refunds & Repayments | \$10,977 | \$0 | \$0 | \$10,000 | \$10,000 | N/A |
| 65689 | Refunds to State of NE | \$217 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65825 | Transition Services | \$119,148 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$723,909 | \$0 | \$747,708 | \$620,000 | -\$127,708 | -17.08% |

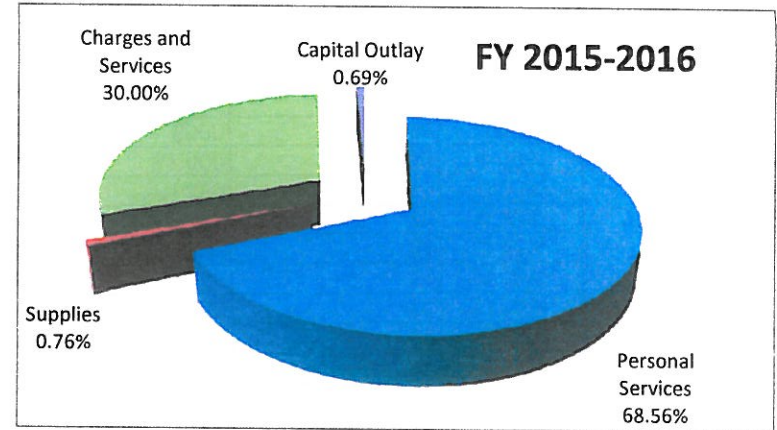
REVENUE BUDGET COMPARISON
MENTAL HEALTH (Excluding Crisis Center)
FUND 00063
REPORT AS OF 5/8/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 51103 | Real Estate Taxes 2003 | \$29 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51106 | Real Estate Taxes 2006 | \$5 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51107 | Real Estate Taxes 2007 | \$38 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51108 | Real Estate Taxes 2008 | \$36 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51109 | Real Estate Taxes 2009 | \$48 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51110 | Real Estate Taxes 2010 | \$100 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51111 | Real Estate Tax 2011 | -\$179 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51112 | Real Estate Tax 2012 | -\$741 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51207 | Pers Property Taxes 2007 | \$198 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51208 | Pers Property Taxes 2008 | \$84 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51210 | Pers Property Taxes 2010 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51211 | Pers Property Taxes 2011 | \$26 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51212 | Pers Property Taxes 2012 | \$58 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51299 | TIF Refunds | \$9,801 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51303 | Int-Real Estate Tax 2003 | \$43 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51306 | Int-Real Estate Tax 2006 | \$5 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51307 | Int-Real Estate Tax 2007 | \$35 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51308 | Int-Real Estate Tax 2008 | \$28 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51309 | Int-Real Estate Tax 2009 | \$31 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51310 | Int-Real Estate Tax 2010 | \$47 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51311 | Int-Real Estate Tax 2011 | \$29 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51312 | Int-Real Estate Tax 2012 | \$42 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51407 | Int-Pers Prop Tax 2007 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51410 | Int-Pers Prop Tax 2010 | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51411 | Int-Pers Prop Tax 2011 | \$3 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 51412 | Int-Pers Prop Tax 2012 | \$8 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 54265 | Medicaid | \$267 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 54285 | HHS MRO Funds | \$390,230 | \$0 | \$360,000 | \$540,000 | \$180,000 | 50.00% |
| 54520 | State 302 Funds Region V | \$38,461 | \$0 | \$48,000 | \$60,000 | \$12,000 | 25.00% |
| 54799 | Miscellaneous State Receipts | \$16,500 | \$0 | \$10,000 | \$0 | -\$10,000 | -100.00% |
| 55610 | Client Private Pay | \$461 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55630 | Client Insurance | \$30 | \$0 | \$0 | \$0 | \$0 | 0.00% |

| | | | | | | | |
|-------|--------------------------------|------------------|------------|------------------|------------------|------------------|---------------|
| 55896 | Other Reimb & Refunds | \$10,193 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58535 | Retirement Forfeitures | \$46,691 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58568 | Non-Governmental Grant | \$4,030 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$60 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 58599 | Temporarily Unassigned Revenue | \$62,805 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| <hr/> | | | | | | | |
| | TOTAL REVENUES | \$579,515 | \$0 | \$418,000 | \$600,000 | \$182,000 | 43.54% |

Lancaster County
Summary Analysis of Requested Budget
Youth Services Center

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 56.19 | 56.19 | - | 0% |
| Personal Services | 4,055,610 | 4,325,952 | 270,342 | 6.67% |
| Supplies | 55,373 | 47,901 | (7,472) | -13.49% |
| Charges and Services | 1,871,919 | 1,892,800 | 20,881 | 1.12% |
| Capital Outlay | 36,150 | 43,370 | 7,220 | 19.97% |
| Total Expenditures | 6,019,052 | 6,310,023 | 290,971 | 4.83% |
| Revenue Estimate | 3,493,468 | 4,890,000 | 1,396,532 | 39.98% |
| Net Amount | 2,525,584 | 1,420,023 | (1,105,561) | -43.77% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 65.65 | 5,702,448 | 110,553 | 1.98% |
| FY08 | 63.95 | 5,791,185 | 88,737 | 1.56% |
| FY09 | 64.00 | 5,740,507 | (50,678) | -0.88% |
| FY10 | 62.96 | 5,862,850 | 122,343 | 2.13% |
| FY11 | 59.11 | 5,862,849 | (1) | 0.00% |
| FY12 | 56.19 | 5,673,499 | (189,350) | -3.23% |
| FY13 | 56.19 | 5,675,395 | 1,896 | 0.03% |
| FY14 | 56.19 | 5,971,775 | 296,380 | 5.22% |
| FY15 | 56.19 | 6,019,052 | 47,277 | 0.79% |
| FY16 | 56.19 | 6,310,023 | 290,971 | 4.83% |
| Average Increase | | | 71,813 | 1.24% |

**EXPENSE BUDGET COMPARISON
YOUTH SERVICES CENTER
AGENCY 678
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|----------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$78,188 | \$0 | \$99,594 | \$101,096 | \$1,502 | 1.51% |
| 61150 | Deputy's Salary | \$60,104 | \$0 | \$76,558 | \$77,712 | \$1,154 | 1.51% |
| 61210 | Regular Salary | \$2,051,675 | \$0 | \$2,543,821 | \$2,665,460 | \$121,639 | 4.78% |
| 61250 | Temporary Salary | \$154,273 | \$0 | \$181,630 | \$185,528 | \$3,898 | 2.15% |
| 61310 | Overtime | \$7,176 | \$0 | \$12,241 | \$12,369 | \$128 | 1.05% |
| 61510 | FICA Contributions | \$173,003 | \$0 | \$222,909 | \$232,726 | \$9,817 | 4.40% |
| 61520 | Retirement Contributions | \$161,125 | \$0 | \$208,951 | \$217,264 | \$8,313 | 3.98% |
| 61530 | Group Health Insurance | \$530,425 | \$0 | \$621,682 | \$736,712 | \$115,030 | 18.50% |
| 61540 | Group Dental Insurance | \$22,541 | \$0 | \$29,417 | \$29,567 | \$150 | 0.51% |
| 61650 | Long-Term Disability | \$8,369 | \$0 | \$10,595 | \$17,309 | \$6,714 | 63.37% |
| 61660 | Post-Employment Health Program | \$6,979 | \$0 | \$8,450 | \$8,450 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$39,762 | \$0 | \$39,762 | \$41,759 | \$1,997 | 5.02% |
| 63110 | Office Supplies | \$4,303 | \$0 | \$6,007 | \$4,700 | -\$1,307 | -21.76% |
| 63215 | Education & Training Materials | \$0 | \$0 | \$1,026 | \$1,026 | \$0 | 0.00% |
| 63220 | Uniforms | \$1,037 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 63225 | Janitorial Supplies | \$17,061 | \$0 | \$24,865 | \$20,000 | -\$4,865 | -19.57% |
| 63260 | Household Supplies | \$1,529 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 63285 | Linen & Bedding Supplies | \$1,080 | \$0 | \$800 | \$800 | \$0 | 0.00% |
| 63290 | Program/Recreation Supplies | \$1,313 | \$0 | \$3,500 | \$2,200 | -\$1,300 | -37.14% |
| 63320 | Keys & Lock Supplies | \$61 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 63325 | Inmate Clothing | \$6,437 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| 63335 | Minor Equipment | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$208 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 63410 | Medical Supplies | \$2,665 | \$0 | \$3,725 | \$3,725 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$1,298 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 63520 | Lubricants | \$0 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 63815 | Motor Veh Parts, Supp, Assessr | \$1,531 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 63855 | Tires & Repair Supplies | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 63910 | Food | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 64170 | Equip Maintenance Agreements | \$8,780 | \$0 | \$8,780 | \$8,780 | \$0 | 0.00% |
| 64180 | Educational Services | \$687,988 | \$0 | \$925,640 | \$934,751 | \$9,111 | 0.98% |
| 64285 | City Information Services | \$4,449 | \$0 | \$3,445 | \$3,445 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$2,589 | \$0 | \$3,884 | \$20,790 | \$16,906 | 435.27% |
| 64290 | Banking Services | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 64295 | Other Misc Contracted Svs | \$452 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64580 | Child Guidance Center | \$50,536 | \$0 | \$67,951 | \$69,948 | \$1,997 | 2.94% |
| 64710 | Meals | \$156 | \$0 | \$180 | \$270 | \$90 | 50.00% |
| 64715 | Lodging | \$641 | \$0 | \$519 | \$519 | \$0 | 0.00% |
| 64720 | Fares | \$203 | \$0 | \$0 | \$350 | \$350 | N/A |
| 64730 | Mileage | \$188 | \$0 | \$300 | \$0 | -\$300 | -100.00% |

| | | | | | | | |
|-----------------------|-------------------------------|--------------------|------------|--------------------|--------------------|------------------|--------------|
| 64730 | Parking & Tolls | \$16 | \$0 | \$29 | \$16 | -\$13 | -44.83% |
| 64735 | Vehicle Rental | \$0 | \$0 | \$80 | \$80 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$1,179 | \$0 | \$1,740 | \$936 | -\$804 | -46.21% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$0 | \$156 | \$156 | N/A |
| 64820 | Internet/Data Processing Svcs | \$28,203 | \$0 | \$35,154 | \$35,154 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$1,778 | \$0 | \$2,200 | \$2,200 | \$0 | 0.00% |
| 64855 | Postage | \$1,111 | \$0 | \$1,375 | \$1,375 | \$0 | 0.00% |
| 64860 | Freight & Express Charges | \$450 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 64910 | Printing | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 64915 | Photocopying | \$6,270 | \$0 | \$5,300 | \$5,300 | \$0 | 0.00% |
| 65110 | Medical Services | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 65120 | Psychologist/Psychiatrist | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65140 | Employee Physicals | \$1,308 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 65145 | Hospitalization | \$957 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 65155 | Laboratory | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65160 | Pharmacy | \$0 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 65165 | Physician Services | \$0 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 65180 | Mental Health | \$7,700 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| 65185 | Nursing Services | \$134,873 | \$0 | \$184,433 | \$189,228 | \$4,795 | 2.60% |
| 65190 | Radiology | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65215 | Client Food | \$40,055 | \$0 | \$54,922 | \$40,454 | -\$14,468 | -26.34% |
| 65250 | Client Sundries | \$2,843 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$17 | \$0 | \$180 | \$180 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$1,783 | \$0 | \$775 | \$625 | -\$150 | -19.35% |
| 65675 | Licensing | \$300 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65910 | Property Insurance | \$0 | \$0 | \$14,672 | \$15,102 | \$430 | 2.93% |
| 65915 | Liability Insurance | \$18,365 | \$0 | \$18,365 | \$17,408 | -\$957 | -5.21% |
| 65920 | Vehicle Insurance | \$1,888 | \$0 | \$1,560 | \$2,020 | \$460 | 29.49% |
| 65935 | Other Insurance | \$0 | \$0 | \$650 | \$628 | -\$22 | -3.38% |
| 66210 | Motor Vehicle R&M | \$0 | \$0 | \$1,875 | \$1,875 | \$0 | 0.00% |
| 66215 | Furniture & Fixture R&M | \$2,338 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66225 | Building R&M | \$202 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 66265 | Communication Equip R&M | \$989 | \$0 | \$2,250 | \$2,250 | \$0 | 0.00% |
| 66280 | Security Equipment R&M | \$1,470 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 66285 | Laundry Equipment R&M | \$415 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66410 | Other Equipment R&M | \$59 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$419,883 | \$0 | \$503,860 | \$503,860 | \$0 | 0.00% |
| 67415 | Office Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$11 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67455 | Food & Beverage Equipment | \$2,350 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 67460 | Tools | \$0 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$301 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67475 | Computer Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67495 | Other Misc Equipment | \$1,204 | \$0 | \$36,000 | \$43,220 | \$7,220 | 20.06% |
| TOTAL EXPENSES | | \$4,767,588 | \$0 | \$6,019,052 | \$6,310,023 | \$290,971 | 4.83% |

**REVENUE BUDGET COMPARISON
YOUTH SERVICES CENTER
AGENCY 678
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54210 | School Lunch | \$6,394 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 54561 | Juvenile Probation | \$3,046,626 | \$0 | \$2,013,056 | \$3,974,400 | \$1,961,344 | 97.43% |
| 54595 | State Juvenile Housing | \$0 | \$0 | \$10,000 | \$0 | -\$10,000 | -100.00% |
| 55135 | Telephone Commissions | \$4,456 | \$0 | \$8,500 | \$4,000 | -\$4,500 | -52.94% |
| 55150 | Vending Machine Commissions | \$1,629 | \$0 | \$500 | \$1,000 | \$500 | 100.00% |
| 55510 | City Housing | \$10,395 | \$0 | \$274,320 | \$6,660 | -\$267,660 | -97.57% |
| 55515 | Evaluation Housing | \$4,484 | \$0 | \$30,000 | \$0 | -\$30,000 | -100.00% |
| 55520 | Juvenile Parole Housing | \$117,394 | \$0 | \$30,000 | \$14,736 | -\$15,264 | -50.88% |
| 55545 | Other Boarding Cost Reimb | \$76,936 | \$0 | \$254,880 | \$16,992 | -\$237,888 | -93.33% |
| 55810 | Contract Revenue/Reimbursement | \$509,195 | \$0 | \$872,212 | \$872,212 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$3,777,565 | \$0 | \$3,493,468 | \$4,890,000 | \$1,396,532 | 39.98% |

SUMMARY:

| | AMOUNT | NUMBER OF POSITIONS |
|---------------|--------------------|------------------------|
| 61110 | \$101,096 | 1 |
| 61150 | \$77,712 | 1 |
| 61210 | \$2,537,535 | 50.68 |
| 61250 | \$185,528 | 3.51 |
| 61310 | \$12,369 | N/A |
| TOTALS | \$2,914,240 | 56.19 |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-2016 BUDGET**

BUS UNIT: 6780

BUSINESS UNIT: Youth Services Center - Administration

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|--|---------------------------------|---------------------|-----------------|---------------|-----------------|-----------------|
| | | FY14-15 REQUEST | FY15-16 REQUEST | | FY14-15 REQUEST | FY15-16 REQUEST |
| 7183 | DIRECTOR | 1.00 | 1.00 | SALARY | 99,594 | 101,096 |
| 7184 | DEPUTY DIRECTOR | 1.00 | 1.00 | SALARY | 76,558 | 77,712 |
| 2332 | ADMINISTRATIVE AIDE II | 1.00 | 0.00 | 41,674-53,376 | 54,905 | 0 |
| 2332 | ADMINISTRATIVE SERVICES OFFICER | 0.00 | 1.00 | 49,447-63,336 | 0 | 59,781 |
| 7875 | JUVENILE TRAINING COORDINATOR | 1.00 | 1.00 | 46,336-59,354 | 61,026 | 62,502 |
| 2831 | ACCOUNT CLERK I | 1.00 | 1.00 | 30,567-39,151 | 39,233 | 41,285 |
| <p><i>2.5% COLA figured for Account Clerk. 1.25% COLA figured in for all other staff. Administrative Aide II was reclassified to an Administrative Services Officer.</i></p> | | | | | | |
| TOTALS | | 5 | 5 | | \$331,316 | \$342,376 |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2014-2015 BUDGET**

BUS UNIT: 6781

BUSINESS UNIT: Youth Services Center - Detention

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|----------------------------------|---|---------------------|-----------------|---------------|---|---|
| | | FY14-15 REQUEST | FY15-16 REQUEST | | FY14-15 REQUEST | FY15-16 REQUEST |
| 5760 | CORRECTIONAL RECORDS MGR. | 1.00 | 1.00 | 49,447-63,336 | 63,987 | 65,512 |
| 7870 | JUVENILE DETENTION SUPERVISORS HOLIDAY WORKED PAY SHIFT DIFFERENTIAL PAY (4 staff) | 5.00 | 5.00 | 42,924-54,978 | 253,876 10,133 2,912 | 264,140 10,239 2,912 |
| 7881 | JUVENILE DETENTION TEAM LEADERS SHIFT DIFFERENTIAL PAY (2 staff) | 3.00 | 3.00 | 47,725-61,135 | 183,482 1,456 | 187,911 1,456 |
| 7860 | JUVENILE DETENTION OFFICER HOLIDAY WORKED PAY NON-EXEMPT OVERTIME PAY SHIFT DIFFERENTIAL PAY (21 staff) | 35.00 | 35.00 | 38,675-49,539 | 1,608,409 75,773 11,017 15,288 | 1,695,932 76,569 11,132 19,656 |
| 7860 | JUVENILE DETENTION OFFICER -ON-CALL HOLIDAY WORKED PAY | 3.51 | 3.51 | 38,675-49,539 | 172,017 9,613 | 175,709 9,819 |
| 4321 | FOOD SERVICE WORKER I SHIFT DIFFERENTIAL PAY (1 PT staff) <i>2 less than part-time (15hour/week and 9hour/week)</i> <i>2.5% COLA figured for Food Service Workers for FY16.</i> <i>1.25% COLA figured for all other staff for FY16.</i> <i>Shift pay increased for Juvenile Detention Officers from \$0.35/hr to \$0.45/hr.</i> <i>Shift pay also increased for Food Service Workers from \$0.35/hr to \$0.40/hr.</i> | 0.68 | 0.68 | 23,610-30,241 | 15,386 274 | 15,519 313 |
| TOTALS -INCLUDES ON-CALLS | | 48.19 | 48.19 | | 2,423,622 | 2,536,819 |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2014-2015 BUDGET

BUS UNIT: 6782

BUSINESS UNIT: Youth Services Center - Assessment

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|---|---------------------|-------------------|---------------|----------------------------------|----------------------------------|
| | | FY14-15 REQUESTED | FY15-16 REQUESTED | | FY14-15 REQUEST | FY15-16 REQUEST |
| 7860 | JUVENILE DETENTION OFFICER HOLIDAY WORKED PAY SHIFT DIFFERENTIAL PAY NON-EXEMPT OVERTIME PAY <i>Estimated 1.25% COLA for FY16. Shift pay increased from \$0.35/hr to \$0.45/hr.</i> | 3.00 | 3.00 | 38,675-49,539 | 147,589 9,366 728 1,224 | 151,332 9,464 936 1,237 |
| TOTALS | | 3 | 3 | | \$158,907 | \$162,969 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUS UNIT: 6780

Agency: Youth Services Center - Administration

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|--|-----------------------------|-------|---------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Agency Personnel | PPCT, HWC, and professional development training fees. | Enrollment Fees and Tuition | 65670 | \$625 |
| | Provide funds for personnel to be trained as trainers in Pressure Point Control Tactics (PPCT) and Handle With Care (HWC), which we MUST do for certification. Certification classes for HWC and PPCT are not local. Mileage for travel to in-state training facilities, conferences, seminars, or meetings. | Meals | 64710 | \$270 |
| | | Lodging | 64715 | \$519 |
| | | Airfare | 64720 | \$350 |
| | Training and professional development literature. PPCT Participant and Instructor Manuals are being updated. | Books and Suscriptions | 65665 | \$180 |
| | | TOTAL | | \$1,944 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2014-2015 BUDGET

BUS UNIT: 6780

AGENCY: Youth Services Center - Administration

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|--------------------------|--------------------------|-------|-----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| A) Verbal agreement with County Engineer for repairs on agency vehicles. As our vehicles age, they are requiring more repairs. | On-going Expense | VEHICLE R/M | 66210 | \$1,875 |
| B) Agreement with Information Services to provide personnel to diagnose problems, minor repair, consultation services on management of information system. Also, some funds for maintenance to our inmate management system. | On-going Expense | INFORMATION SERVICES | 64285 | \$3,445 |
| C) Agreement with Information Services for the VOIP phone service and equipment (year 1). | On-going / New Expense | VOIP | 64286 | \$20,790 |
| D) Contract to provide pre-employment physicals and psychological evaluations to ensure that potential employees are able to meet the demands of the job without injury. | Ongoing Required Service | EMPLOYEE PHYSICALS | 65140 | \$2,500 |
| E) Agreement with Information Services to provide personnel to diagnose problems, minor repair, annual staff email account fees, Non-PC maintenance, PC/server/PT maintenance, and software maintenance. | On-going Expense | DATA PROCESSING SERVICES | 64820 | \$35,154 |
| F) To provide a Konica copier for photocopying and printing purposes. | On-going Expense | PHOTOCOPYING | 64915 | \$4,000 |
| | | | | \$67,764 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-2016 BUDGET

BUS UNIT: 6781

AGENCY: _____ Youth Services Center - Detention _____

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|--|-------------------------|-------|-----------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| A) Verbal agreement with County Engineer for fuel, lubricants, parts, & maintenance of agency vehicles including parts for new fleet vehicle. To fulfill the transportation needs of juvenile detainees. | On-going expense | FUEL | 63510 | \$2,000 |
| | | LUBRICANTS | 63520 | \$50 |
| | | PARTS | 63815 | \$1,000 |
| | | TIRES | 63855 | \$500 |
| B) Agreement with Child Guidance to provide a case manager to oversee the Mental Health services to the youth. | On-going service | CASE MANAGER | 64580 | \$69,948 |
| | | MENTAL HEALTH SERVICES | 65180 | \$8,000 |
| C) Agreement for after-hours mental health services. | New / On-going service | MEDICAL SERVICES | 65110 | \$2,000 |
| | | PHARMACY SERVICES | 65160 | \$5,000 |
| D) Agreement with the County Health Department for physician's services (fees), onsite lab services, and blood borne pathogen disposal. Also, aid in the prevention of the spread of infectious diseases among employees. | Ongoing Required Service Decrease Liability | RENT BUILDINGS | 66520 | \$519,200 |
| | | | | |
| E) Contract with Pharmacy Vendor to supply prescription medications, including administration reports, to residents who are not Medicaid eligible, State Wards or have insurance. Furnished at Medicaid rate. | Ongoing Required Service | | | |
| | | | | |
| F) Agreement with Lancaster County Property Management to provide maintenance and custodial services for the entire facility. Utilities, refuse, snow removal, lawn care, and pest control are other services that are needed as well. | Ongoing Required Service | | | |
| | | | | |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-2016 BUDGET

BUS UNIT: 6781

AGENCY: _____ Youth Services Center - Detention _____

| | | | | |
|---|---|---------------------------------|-------|-----------|
| G) Pending agreement with new medical services vendor for nursing, physician, and psychiatric services. | Ongoing Required Service | CLIENT NURSING | 65185 | \$189,228 |
| H) Written agreement with ESU 18/Lincoln Public School for year-round education services. Meets statutorial and detention standards. Allows youth to earn credits toward Jr. High, High School, or GED credits. Implementation of life skills curriculum will reduce the unproductive time for detainees and will provide highly interesting material that most students will recognize as being important to their daily lives and survival. | On-going Expense The majority of education expenditures are reimbursed to the County by the State. Education is mandated by state. | EDUCATIONAL PROGRAM | 64180 | \$934,751 |
| I) Client food written agreement with CBM to provide 1 meal plus a snack daily. | On-going expense - this amount fluctuates depending on the population's size. | CLIENT FOOD | 65215 | \$40,454 |
| J) Delivery charge for 1 meal per day to the Center. | On-going Expense | OTHER CLIENT SERVICES | 65295 | \$3,300 |
| K) To provide a Konica copier for photocopying and printing purposes. | On-going Expense | PHOTOCOPYING | 64915 | \$1,000 |
| L) To provide interpreter services for detained juveniles and the families for communication with staff members. Weekly service fee for cleaning agency floor mats. | On-going Expense | OTHER CONTRACTUAL SERVICES | 64295 | \$1,000 |
| M) To provide pyschiatric services to juveniles. | On-going Expense | PSYCHIATRIC SERVICES | 65120 | \$1,000 |
| N) Agreement with the Radio Maintenace Shop to provide radio communication services/maintenance. | On-going Expense | EQUIPMENT MAINTENANCE AGREEMENT | 64170 | \$8,780 |

\$1,787,211

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-2016 BUDGET

BUS UNIT: 6782

AGENCY: _____ Youth Services Center - Assessment _____

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|------------------|--------------------|-------|--------|
| | | <u>OBJECT CODE</u> | | AMOUNT |
| | | DESCRIPTION | # | |
| A) To provide a Konica copier for photocopying and | On-going Expense | PHOTOCOPYING | 64915 | \$300 |
| Total for Contractual Services | | | | \$300 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUS UNIT: 6781

Agency: Youth Services Center - Detention

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|------------------------------------|------------------------------|-------|---------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Agency Personnel | CPR certification cards for staff. | Staff Education and Training | 63215 | \$1,026 |
| | | TOTAL | | \$1,026 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUS UNIT: 6781

BUSINESS UNIT: Youth Services Center - Detention

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|-------------------------|----------------|--------------------|--------------|---------------|---------------------|--|
| 67455 | Food/Beverage Equipment | 1 | R | \$100 | \$100 | \$100 | Periodically need to repair food service equipment. |
| 67460 | Tools | 1 | R | \$50 | \$50 | \$50 | Periodically need to purchase tools for maintenance of building. |
| 67495 | Other Equipment | 1 | N | \$36,000 | \$36,000 | \$36,000 | Electronic key cabinet system for all facility keys. |
| | | 2 | R | \$2,000 | \$4,000 | \$4,000 | Replace security cameras. |
| | | 1 | R | \$3,220 | \$3,220 | \$3,220 | New employee time clock. |
| TOTAL CAPITAL OUTLAY | | | | | | \$43,370 | |

LANCASTER COUNTY
FEDERAL GRANTS
2015-16 BUDGET

| Projected Amount FY2015 | Federal Grantor/ Program Title | Business Unit | Revenue Account | Positions Funded by Grant | Grant Period | County Match |
|-------------------------|------------------------------------|---------------|-----------------|---------------------------|----------------|--------------|
| \$89,973 | School Lunch Program | 6780 | 54210 | 0 | 7/1/15-6/30/16 | None |
| \$2,000 | Nebraska Food Distribution Program | 6781 | Food Benefit | 0 | 7/1/15-6/30/16 | < \$300 |
| \$91,973 | | | | | | \$300 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-2016 BUDGET

BUS UNIT: 6690

AGENCY: _____ Youth Services Center - Assessment _____

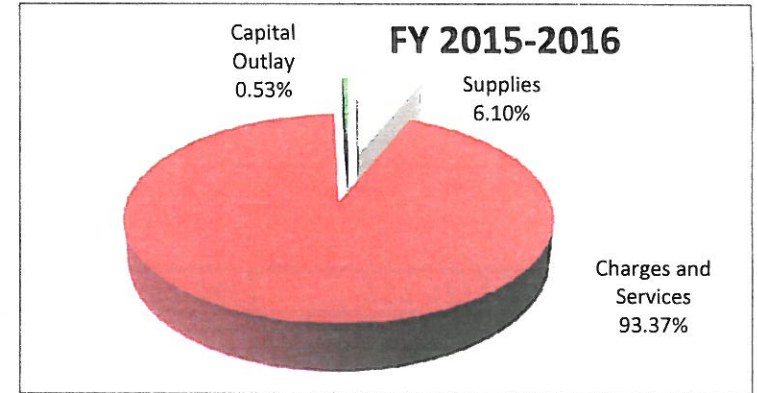
| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | |
|---|---|-------------------------|----------------|
| | | OBJECT CODE DESCRIPTION | # AMOUNT |
| A) Client food written agreement with CBM to provide 2 meals daily. | On-going expense - this amount fluctuates depending on the population's size. | CLIENT FOOD | 65215 \$80,908 |
| B) Delivery charge for 2 meals per day to the Center. | On-going expense | OTHER CLIENT SERVICES | 65295 \$6,600 |
| Total for Contractual Services | | | \$87,508 |

BU 678 - Youth Services Center

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 101,096.00 1.5% | 99,594.00 2.9% | 96,776.48 2.4% | 94,512.18 1.2% | 93,424.76 |
| 2013 Salary | 95,360.00 | | | | |
| 2014 Salary | 97,267.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 99,699.00 | 2.5% | | | |
| Deputy's Salary | 77,712.00 1.5% | 76,558.00 2.9% | 74,391.82 2.4% | 72,651.06 1.2% | 71,816.92 |
| 2013 Salary | 73,303.00 | | | | |
| 2014 Salary | 74,769.00 | 2.0% | | | |
| 2015 Salary | 76,638.00 | 2.5% | | | |
| Regular Salary | 2,665,460.00 4.8% | 2,543,821.00 10.6% | 2,299,218.18 -3.3% | 2,378,584.80 7.5% | 2,213,640.02 |
| Temporary Salary | 185,528.00 2.1% | 181,630.00 -15.4% | 214,615.32 -22.9% | 278,469.93 26.0% | 221,008.64 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 736,712.00 18.5% | 621,682.00 6.8% | 582,113.51 7.6% | 540,754.84 9.0% | 496,009.34 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 56.19 0% | 56.19 1% | 55.78 -1% | 56.19 0% | 56.19 |
| Total Expenditures | 6,310,023.00 4.8% | 6,019,052.00 3.9% | 5,792,153.91 -1.3% | 5,869,538.72 6.2% | 5,528,355.90 |
| Total Revenues | 4,890,000.00 40.0% | 3,493,468.00 4.5% | 3,344,097.75 -11.5% | 3,779,063.27 -1.3% | 3,828,133.87 |
| At 4-30-15, YSC has received \$3,775,555 | | | | | |
| Property Tax Dollars | 1,420,023.00 -43.8% | 2,525,584.00 3.2% | 2,448,056.16 17.1% | 2,090,475.45 23.0% | 1,700,222.03 |

Lancaster County
Summary Analysis of Requested Budget
Adult Probation

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | - | - | - | |
| Supplies | 23,000 | 23,000 | - | 0.00% |
| Charges and Services | 319,868 | 352,045 | 32,177 | 10.06% |
| Capital Outlay | 2,000 | 2,000 | - | 0.00% |
| Total Expenditures | 344,868 | 377,045 | 32,177 | 9.33% |
| Net Amount | 344,868 | 377,045 | 32,177 | 9.33% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|----------------------|--------------|---------------|---------------|----------------|
| FY07 | 0.50 | 244,607 | 7,696 | 3.25% |
| FY08 | 0.50 | 368,575 | 123,968 | 50.68% |
| FY09 | 0.50 | 450,939 | 82,364 | 22.35% |
| FY10 | - | 423,344 | (27,595) | -6.12% |
| FY11 | - | 423,403 | 59 | 0.01% |
| FY12 | - | 407,152 | (16,251) | -3.84% |
| FY13 | - | 401,119 | (6,033) | -1.48% |
| FY14 | - | 404,287 | 3,168 | 0.79% |
| FY15 | - | 344,868 | (59,419) | -14.70% |
| FY16 | - | 377,045 | 32,177 | 9.33% |
| Average Increase | | | 14,013 | 6.03% |

**EXPENSE BUDGET COMPARISON
ADULT PROBATION DIST 15
AGENCY 674
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|---------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 63110 | Office Supplies | \$6,393 | \$0 | \$11,000 | \$11,000 | \$0 | 0.00% |
| 63120 | Duplicating Supplies | \$9,268 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 64122 | Probation Services | \$0 | \$0 | \$58,938 | \$58,938 | \$0 | 0.00% |
| 64285 | City Information Services | \$21,552 | \$0 | \$31,580 | \$31,580 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$5,320 | \$0 | \$3,884 | \$20,790 | \$16,906 | 435.27% |
| 64720 | Fares | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$3,163 | \$0 | \$1,200 | \$1,285 | \$85 | 7.08% |
| 64815 | Telephone - Long Distance | \$25 | \$0 | \$700 | \$500 | -\$200 | -28.57% |
| 64825 | Cellular Phone Service | \$952 | \$0 | \$1,200 | \$1,200 | \$0 | 0.00% |
| 64855 | Postage | \$5,439 | \$0 | \$5,500 | \$6,500 | \$1,000 | 18.18% |
| 64910 | Printing | \$1,533 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$7,634 | \$0 | \$8,000 | \$10,000 | \$2,000 | 25.00% |
| 64925 | Advertising | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$33 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$90 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$173,305 | \$0 | \$204,366 | \$216,752 | \$12,386 | 6.06% |
| 67415 | Office Equipment | \$168 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$234,874 | \$0 | \$344,868 | \$377,045 | \$32,177 | 9.33% |

BU 674 - Adult Probation

| | <u>Budget</u> <u>FY2015-16</u> | <u>Budget</u> <u>FY2014-15</u> | <u>Actual</u> <u>FY2013-14</u> | <u>Actual</u> <u>FY2012-13</u> | <u>Actual</u> <u>FY2011-12</u> |
|---|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Salaries - No Salaries and Benefits | - | - | - | - | - |
| FTE's | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Rent | 216,752.00 6.1% | 204,366.00 -17.7% | 248,432.17 -1.5% | 252,176.40 1.8% | 247,753.44 |
| Probation Services (PSI) | 58,938.00 0.0% | 58,938.00 28.1% | 46,000.00 4.1% | 44,208.81 10.0% | 40,178.21 |
| Total Expenditures | 377,045.00 | 344,868.00 | 389,792.60 | 395,353.27 | 390,022.50 |
| Percentage of Total | 73.1% | 76.3% | 75.5% | 75.0% | 73.8% |

Microcomputer Estimate

04/09/2015

| Adult Probation | |
|-----------------|--------|
| Control # | 131843 |

| Funding Source | |
|-------------------------|-----------------|
| Acronym: | JAP |
| Special Funding Source: | Adult Probation |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|--------|----------------|-----|--------------|------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 11 | \$10.00 | \$6,567.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cos: | | \$587.00 | | | \$6,567.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|---------------|-----|------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 11 | \$2,643.96 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 11 | \$238.92 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cos: | | \$262.08 | | \$2,882.88 |

| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$9,449.88 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$9,449.88 |
|---------------------------|-------------------|

**EXPENSE BUDGET COMPARISON
WORKERS COMPENSATION**

FUND 00012

REPORT AS OF 5/1/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|----------------------------|-------------------------------------|---|---|------------------------------|--|----------------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$86,494 | \$0 | \$106,999 | \$108,554 | \$1,555 | 1.45% |
| 61510 | FICA Contributions | \$6,355 | \$0 | \$8,186 | \$8,304 | \$118 | 1.44% |
| 61520 | Retirement Contributions | \$6,747 | \$0 | \$8,346 | \$8,467 | \$121 | 1.45% |
| 61530 | Group Health Insurance | \$12,479 | \$0 | \$13,600 | \$16,094 | \$2,494 | 18.34% |
| 61540 | Group Dental Insurance | \$225 | \$0 | \$270 | \$270 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$358 | \$0 | \$417 | \$423 | \$6 | 1.44% |
| 61660 | Post-Employment Health Pro | \$1,035 | \$0 | \$1,300 | \$1,300 | \$0 | 0.00% |
| 63110 | Office Supplies | \$587 | \$0 | \$550 | \$550 | \$0 | 0.00% |
| 64150 | Consulting Services | \$7,500 | \$0 | \$7,500 | \$7,500 | \$0 | 0.00% |
| 64285 | City Information Services | \$6,114 | \$0 | \$6,206 | \$7,097 | \$891 | 14.36% |
| 64286 | VOIP Information Services | \$138 | \$0 | \$1,035 | \$897 | -\$138 | -13.33% |
| 64295 | Other Misc Contracted Svs | \$6,444 | \$0 | \$7,000 | \$6,000 | -\$1,000 | -14.29% |
| 64810 | Telephone - Local | \$77 | \$0 | \$400 | \$0 | -\$400 | -100.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$10 | \$0 | -\$10 | -100.00% |
| 64855 | Postage | \$121 | \$0 | \$130 | \$130 | \$0 | 0.00% |
| 64915 | Photocopying | \$270 | \$0 | \$200 | \$300 | \$100 | 50.00% |
| 65110 | Medical Services | \$284,712 | \$0 | \$375,000 | \$375,000 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$0 | \$0 | \$40 | \$40 | \$0 | 0.00% |
| 65695 | Self-Insured Permit | \$47,733 | \$0 | \$45,000 | \$48,000 | \$3,000 | 6.67% |
| 65750 | Wellness Services | \$10,502 | \$0 | \$15,500 | \$15,500 | \$0 | 0.00% |
| 65935 | Other Insurance | \$95,472 | \$0 | \$100,000 | \$100,245 | \$245 | 0.25% |
| 65960 | Compensation Payments | \$676,516 | \$0 | \$325,000 | \$340,000 | \$15,000 | 4.62% |
| 65965 | Reserve for future Claims | \$0 | \$0 | \$309,226 | \$0 | -\$309,226 | -100.00% |
| 66520 | Building Rent | \$4,262 | \$0 | \$5,114 | \$5,114 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$1,254,170 | \$0 | \$1,337,029 | \$1,049,785 | -\$287,244 | -21.48% |

REVENUE BUDGET COMPARISON
WORKERS COMPENSATION
FUND 00012
REPORT AS OF 5/1/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-----------------------|-------------------------------------|---|---|------------------------------|--|----------------|
| | | | | | | AMOUNT | % |
| 55710 | County Share | \$622,765 | \$0 | \$622,765 | \$653,912 | \$31,147 | 5.00% |
| 55896 | Other Reimb & Refunds | \$207 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 57110 | CD Interest | \$1,842 | \$0 | \$1,000 | \$2,000 | \$1,000 | 100.00% |
| 59710 | Other Fund Transfers | \$250,000 | \$0 | \$250,000 | \$0 | -\$250,000 | -100.00% |
| TOTAL REVENUES | | \$874,814 | \$0 | \$873,765 | \$655,912 | -\$217,853 | -24.93% |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 6160

BUSINESS UNIT NAME County Risk Management

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|--|---|---------------------|-------------------|-----------------|----------------------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 369 | Risk Management Specialist | <i>.50</i> | <i>.50</i> | 19.226 - 24.629 | 24,964 25,614 | 26,126 |
| 370 | Workers' Compensation and Risk Management Manager | 1 | 1 | | 82,035 82,428 | 82,428 |
| set by County Board | | | | | | |
| RECEIVED MAR 26 2015 LANCASTER COUNTY BOARD | | | | | | |
| TOTALS | | 1.5 | 1.5 | | 106,999 108,042 | 108,554 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6160

BUSINESS UNIT NAME County Risk Management

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|------------------------|---|---------------|---|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Risk Management Office | Annual dues to state PRIMA Chapter - to network with other Risk Management professionals on market conditions and changes to Legislative issues affecting workers comp. | 65660 | | 40 |
| TOTAL | | | | 40 |

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MAR 26 2015

LANCASTER COUNTY
BOARD

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 9550

BUSINESS UNIT NAME: County Risk Management

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---|---------------|---|---------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Genex Services - for bill review fee schedule medical bills for workers' compensation | Estimated annual savings by utilizing fee schedule reduction - \$26,000 | 64295 | | 6,000 |
| Actuary Study - Milliman | To project future expenditures and insure proper funding levels for the self-insured funds. | 64150 | | 7,500 |
| TOTAL | | | | 13,500 |

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 MAR 26 2015
 LANCASTER COUNTY
 BOARD

Workers Comp (Fund 12)
Statement of Revenues and Expenditures
July 1, 2014 through April 30, 2015

| | FY2014-2015 <u>Budget</u> | <u>Actual</u> | Remaining <u>Budget</u> | Remaining <u>Percent</u> |
|--|------------------------------|------------------|----------------------------|-----------------------------|
| Revenues | | | | |
| Charges for Services | 622,765 | 622,972 | (207) | -0.03% |
| Interest Income | 1,000 | 1,842 | (842) | -84.18% |
| Total Revenues | 623,765 | 624,814 | (1,049) | -0.17% |
| Expenditures | | | | |
| Workers Comp | | | | |
| Salaries & Wages | 106,999 | 86,494 | 20,505 | 19.16% |
| Employee Benefits | 32,119 | 27,198 | 4,921 | 15.32% |
| Office Supplies | 550 | 587 | (37) | -6.81% |
| Other Contracted Services | 21,741 | 20,197 | 1,544 | 7.10% |
| Communications | 410 | 77 | 333 | 81.25% |
| Postage, Courier & Freight | 130 | 121 | 9 | 7.03% |
| Printing & Advertising | 200 | 270 | (70) | -34.88% |
| Contracted Health Services | 375,000 | 284,712 | 90,288 | 24.08% |
| Misc. Fees & Services | 60,540 | 58,265 | 2,275 | 3.76% |
| Insurance & Surety Bonds | 734,226 | 771,988 | (37,762) | -5.14% |
| Rentals | 5,114 | 4,262 | 852 | 16.66% |
| Total Workers Comp Expenditures | 1,337,029 | 1,254,170 | 82,859 | 6.20% |
| Excess (Deficiency) of Revenues over Expenditures | (713,264) | (629,356) | | |
| Other Financing Sources (Uses) | | | | |
| Operating Transfers In | 250,000 | 250,000 | | |
| Total Other Financing Sources (Uses) | 250,000 | 250,000 | | |
| Net Change in Fund Balance | (463,264) | (379,356) | | |
| Fund Balance - July 1, 2014 | 463,264 | 463,264 | | |
| Fund Balance - April 30, 2015 | - | 83,908 | | |

Lancaster County
Workers Compensation Fund (Fund 12)
(4-30-15)

| | <u>Budget FY15</u> | <u>FY15</u> | <u>FY14</u> | <u>FY13</u> | <u>FY12</u> | <u>FY11</u> |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Total Expenditures (BU 9550) | 1,168,726.00 | 1,118,406.91 | 627,599.07 | 732,998.43 | 704,495.39 | 455,832.45 |
| Total Expenditures (BU 6160) | <u>168,303.00</u> | <u>135,762.63</u> | <u>157,872.07</u> | <u>153,730.12</u> | <u>154,019.34</u> | <u>149,138.38</u> |
| Total Expenditures (Fund 12) | 1,337,029.00 | 1,254,169.54 | 785,471.14 | 886,728.55 | 858,514.73 | 604,970.83 |
| Breakdown of Larger Expenditures by Type (BU 9550): | | | | | | |
| Medical Services | 375,000.00 | 284,711.80 | 241,590.48 | 361,105.38 | 397,925.89 | 223,401.40 |
| Admin Fees | | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| Assessment | | <u>45,733.00</u> | <u>56,038.00</u> | <u>36,340.00</u> | <u>38,624.00</u> | <u>41,386.00</u> |
| Self Insured Permit | 45,000.00 | 47,733.00 | 58,038.00 | 38,340.00 | 40,624.00 | 43,386.00 |
| Excess Work Comp | | 95,472.00 | 83,340.00 | 69,959.00 | 32,574.00 | 28,779.00 |
| Audit | | - | <u>15,952.00</u> | <u>4,460.00</u> | - | <u>2,128.00</u> |
| Other Insurance | 100,000.00 | 95,472.00 | 99,292.00 | 74,419.00 | 32,574.00 | 30,907.00 |
| Compensation Payments | 325,000.00 | 676,515.69 | 222,702.67 | 244,929.84 | 217,292.52 | 145,905.19 |
| Budget Amount for Future Claims | 309,226.00 | | 471,143.00 | 402,875.00 | 703,819.00 | 1,181,382.00 |
| REVENUE: | | | | | | |
| County Share - Agency Payments | 622,765.00 | 622,765.00 | 608,635.00 | 509,425.00 | 91,167.00 | 586,155.00 |
| Total Revenues (Fund 12) | 873,765.00 | 874,813.80 | 1,120,166.00 | 518,267.70 | 102,648.15 | 603,174.76 |
| Difference between Rev/Exp | | (379,355.74) | 334,694.86 | (368,460.85) | (755,866.58) | (1,796.07) |

Workers Compensation Funding

| Department | <u>FY16</u> | <u>FY15</u> | <u>Difference</u> | |
|-----------------------|--------------|--------------|-------------------|-------|
| Youth Services Center | 41,759 | 39,762 | 1,997 | |
| Corrections | 127,500 | 121,429 | 6,071 | |
| County Sheriff | 102,293 | 97,422 | 4,871 | |
| General Fund | 103,305 | 98,386 | 4,919 | |
| County Engineer | 202,448 | 192,808 | 9,640 | |
| Crisis Center | 13,399 | 12,761 | 638 | |
| CMHC | - | - | - | |
| Property Management | 55,641 | 52,991 | 2,650 | |
| Emergency Management | 2,598 | 2,474 | 124 | |
| Election Commissioner | 562 | 535 | 27 | |
| Jury Commissioner | 62 | 59 | 3 | |
| Noxious Weed | <u>4,345</u> | <u>4,138</u> | <u>207</u> | |
| TOTAL | 653,912 | 622,765 | 31,147 | 5.00% |

Other Self Insurance Loss Fund
Fund 13

Activity for the Period July 1, 2014 through April 30, 2015

| | Beginning <u>Balance</u> | <u>Receipts</u> | <u>Expend</u> | Ending <u>Balance</u> |
|---|-----------------------------|-----------------|---------------|--------------------------|
| General Liability (9560) | (5,978) | 804,973 | 410,722 | 388,273 |
| County Attorney - Professional Liability (9562) | 96,839 | - | - | 96,839 |
| Inland Marine (9582) | 146,762 | 45,928 | 6,762 | 185,928 |
| County Sheriff Pursuit Liability (9570) | 584,230 | 50,000 | - | 634,230 |
| County Sheriff At Fault Liability (9572) | 19,913 | 20,500 | 22,041 | 18,372 |
| | <hr/> | | | |
| | 841,766 | 921,401 | 439,525 | 1,323,642 |

Other Self Insurance (Fund 13)
Statement of Revenues and Expenditures
July 1, 2014 through April 30, 2015

| | FY2014-2015 <u>Budget</u> | <u>Actual</u> | Remaining <u>Budget</u> | Remaining <u>Percent</u> |
|--|------------------------------|---------------|----------------------------|-----------------------------|
| Revenues | | | | |
| Charges for Services | 376,891 | 378,632 | (1,741) | -0.46% |
| Interest Income | 2,000 | 4,060 | (2,060) | -102.99% |
| Total Revenues | 378,891 | 392,692 | (13,801) | -3.64% |
| Expenditures | | | | |
| Other Self Insurance | | | | |
| Other Contracted Services | 34,200 | 27,242 | 6,958 | 20.34% |
| Insurance & Surety Bonds | 1,719,238 | 412,282 | 1,306,956 | 76.02% |
| Total Expenditures | 1,753,438 | 439,525 | 1,313,913 | 74.93% |
| Excess (Deficiency) of Revenues over Expenditures | (1,374,547) | (46,833) | | |
| Other Financing Sources (Uses) | | | | |
| Operating Transfers In | 532,781 | 528,709 | | |
| Total Other Financing Sources (Uses) | 532,781 | 528,709 | | |
| Net Change in Fund Balance | (841,766) | 481,876 | | |
| Fund Balance - July 1, 2014 | 841,766 | 841,766 | | |
| Fund Balance - April 30, 2015 | - | 1,323,642 | | |

Lancaster County
Other Self Insurance Fund (Fund 13)
(4-30-15)

| | <u>Budget FY15</u> | <u>FY15</u> | <u>FY14</u> | <u>FY13</u> | <u>FY12</u> | <u>FY11</u> |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Total Expenditures (BU 9560) | 785,194.00 | 410,722.17 | 396,782.49 | 298,357.92 | 243,122.91 | 330,995.43 |
| Total Expenditures (BU 9562) | 96,839.00 | - | - | - | - | - |
| Total Expenditures (BU 9582) | 196,762.00 | 6,762.00 | 6,762.00 | 119.00 | - | 3,607.50 |
| Total Expenditures (BU 9570) | 634,230.00 | - | - | - | 175,000.00 | - |
| Total Expenditures (BU 9572) | 40,413.00 | 22,040.52 | 7,365.19 | 13,721.99 | - | - |
| Total Expenditures (Fund 13) | 1,753,438.00 | 439,524.69 | 410,909.68 | 312,198.91 | 418,122.91 | 334,602.93 |
| Breakdown of Larger | | | | | | |
| <u>Expenditures by Type:</u> | | | | | | |
| BU 9560 - | | | | | | |
| Other Misc Contracted Serv (UNICO) | 34,200.00 | 27,242.25 | 33,442.32 | 35,302.32 | 35,713.16 | 30,350.80 |
| Liability Insurance (UNICO - Fiduciary) | 5,100.00 | 8,370.00 | 5,087.00 | - | 4,330.00 | 4,810.00 |
| Other Insurance (Commercial) | 225,000.00 | 191,193.75 | 219,900.00 | 221,946.00 | 202,482.00 | 205,313.00 |
| Liability Loss Payments | 520,894.00 | 183,916.17 | 138,353.17 | 41,109.60 | 597.75 | 90,521.63 |
| | <u>785,194.00</u> | <u>410,722.17</u> | <u>396,782.49</u> | <u>298,357.92</u> | <u>243,122.91</u> | <u>330,995.43</u> |
| BU 9582 - | | | | | | |
| Liability Loss Payments | 196,762.00 | 6,762.00 | 6,762.00 | 119.00 | - | 3,607.50 |
| BU 9570 - | | | | | | |
| Liability Loss Payments | 634,230.00 | - | - | - | 175,000.00 | - |
| Budget Amount for | | | | | | |
| REVENUE: | | | | | | |
| County Share - | | | | | | |
| Agency Payments | 376,891.00 | 376,891.00 | 410,490.00 | 348,781.00 | 586,645.00 | 90,290.00 |
| Total Revenues (Fund 13) | 911,672.00 | 921,400.55 | 735,203.30 | 652,468.53 | 589,160.91 | 96,911.96 |
| Difference between Rev/Exp | | 481,875.86 | 324,293.62 | 340,269.62 | 171,038.00 | (237,690.97) |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 9560

BUSINESS UNIT NAME: County Risk Management

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|--|---------------|---|---------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Property/Casualty/Auto brokerage services | Currently under contract with UNICO Services | 64295 | | 36,300 |
| DMV - State of Nebraska | Annual ordering and review of employee MVR's | 64295 | | 4,700 |
| TOTAL | | | | 41,000 |

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**LANCASTER COUNTY
BOARD**

General Liability Funding

| Department | <u>FY16</u> | <u>FY15</u> | <u>Difference</u> |
|-----------------------|-------------|-------------|-------------------|
| Youth Services Center | 5,972 | 5,581 | 391 |
| Corrections | 16,234 | 15,172 | 1,062 |
| County Sheriff | 16,072 | 12,592 | 3,480 |
| General Fund | 37,327 | 34,885 | 2,442 |
| County Engineer | 13,516 | 12,632 | 884 |
| Crisis Center | 5,164 | 4,826 | 338 |
| CMHC | - | - | - |
| Property Management | 6,324 | 5,910 | 414 |
| Emergency Management | 400 | 374 | 26 |
| Election Commissioner | 1,129 | 1,055 | 74 |
| Jury Commissioner | 125 | 117 | 8 |
| Noxious Weed | 412 | 385 | 27 |
| TOTAL | 102,675 | 93,529 | 9,146 |

General Liability Excess Premium

| Department | <u>FY16</u> | <u>FY15</u> | <u>Difference</u> |
|-----------------------|-------------|-------------|-------------------|
| Youth Services Center | 11,436 | 12,784 | (1,348) |
| Corrections | 31,116 | 34,785 | (3,669) |
| County Sheriff | 25,654 | 28,678 | (3,024) |
| General Fund | 83,631 | 93,491 | (9,860) |
| County Engineer | 24,590 | 27,489 | (2,899) |
| Crisis Center | 2,287 | 9,734 | (7,447) |
| CMHC | - | - | - |
| Property Management | 1,637 | 1,830 | (193) |
| Emergency Management | 777 | 869 | (92) |
| Election Commissioner | 2,066 | 2,079 | (13) |
| Jury Commissioner | 247 | 231 | 16 |
| Noxious Weed | 798 | 892 | (94) |
| TOTAL | 184,239 | 212,862 | (28,623) |

| | <u>FY16</u> | <u>FY15</u> | <u>Difference</u> | |
|------------------|-------------|-------------|-------------------|-------|
| Sheriff Pursuit | 50,000 | 50,000 | - | |
| Sheriff At Fault | 40,000 | 20,500 | 19,500 | |
| TOTAL FUND 13 | 376,914 | 376,891 | 23 | 0.01% |

Visitor Improvement - Fund 18

BREAKDOWN:

| | | 1% | Bid Fees 1/2% | Grants 1/2% | Total |
|-------------|----------|--------------|------------------|----------------|--------------|
| (6-30-14) | Balance | (235,183.56) | 967,372.68 | 1,340,877.76 | 2,073,066.88 |
| 7/14 - 4/15 | Receipts | 624,275.41 | 468,206.55 | 156,068.85 | 1,248,550.81 |
| 7/14 - 4/15 | Payments | 1,307,214.11 | 183,000.00 | 28,513.36 | 1,518,727.47 |
| 7/14 - 4/15 | Balance | (918,122.26) | 1,252,579.23 | 1,468,433.25 | 1,802,890.22 |

| Project: (1%) | Allocated | Paid | Remaining | |
|----------------------------------|---------------------|---------------------|---------------------|--|
| Ag Society | 500,000.00 | 500,000.00 | - | |
| West Haymarket | 750,000.00 | 750,000.00 | - | |
| Centennial Mall | 100,000.00 | - | 100,000.00 | Approved 3-11-10 |
| Sherman Field | 150,000.00 | 150,000.00 | - | C-11-0570 |
| Penguin Exhibit | 150,000.00 | 150,000.00 | - | |
| Union Plaza | 25,000.00 | 25,000.00 | - | |
| Wayfinding Project | 8,000.00 | 8,000.00 | - | |
| Arena Project | 3,500,000.00 | 2,375,000.00 | 1,125,000.00 | 5 year contract (C-11-0454) |
| Lancaster County Event Center | 275,751.00 | 275,751.00 | - | C-11-0372 |
| Spring Creek | 68,500.00 | 68,500.00 | - | C-12-0551 |
| Centennial Mall | 400,000.00 | - | 400,000.00 | Approved 2-23-12 |
| City of Lincoln - Haines Branch | 60,000.00 | 20,000.00 | 40,000.00 | C-13-0018 - \$20,000 for 3 years |
| City of Lincoln - Boosalis Trail | 300,000.00 | 294,354.57 | 5,645.43 | C-13-0168 (FINAL) |
| City of Lincoln - Pioneers Park | 103,000.00 | 94,206.68 | 8,793.32 | Parking at Pinewood Bowl C-13-0493 (FINAL) |
| Lancaster County Event Center | 2,124,790.00 | 1,290,917.00 | 833,873.00 | 5 year contract C-13-0084 |
| Lincoln Childrens Museum | 200,000.00 | 100,000.00 | 100,000.00 | 2 year contract C-14-0031 |
| Lied Center | 89,862.08 | 89,862.08 | - | C-14-0376 |
| Lincoln Childrens Zoo | 200,000.00 | - | 200,000.00 | C-14-0452 |
| Lincoln Parks Foundation | 100,000.00 | - | 100,000.00 | C-14-0554 |
| City of Waverly - Lawson Park | 150,000.00 | - | 150,000.00 | C-15-0115 |
| City of Lincoln - Event Fencing | 35,000.00 | - | 35,000.00 | C-15-0127 |
| Totals | 9,289,903.08 | 6,191,591.33 | 3,098,311.75 | |

Bid/Promotion Fees:

| | | |
|--------------------------|------------|----------------|
| July 2006 thru June 2007 | 231,553.71 | Paid 1/3/2008 |
| July 2007 thru June 2008 | 261,100.19 | Paid 8/29/2008 |
| July 2008 thru May 2009 | 231,144.63 | Paid 8/7/2009 |
| June 2009 | 25,399.51 | Paid 9/18/2009 |

| | | |
|------------------------------|---------------------|-----------------|
| July 2009 thru December 2009 | 127,094.08 | Paid 5/25/2010 |
| January 2010 thru June 2010 | 119,352.26 | Paid 9/1/2010 |
| July 2010 thru December 2010 | 183,000.00 | Paid 3/11/2011 |
| January 2011 thru June 2011 | 154,290.21 | Paid 9/2/2011 |
| July 2011 thru Dec 2011 | 92,903.74 | Paid 6/8/2012 |
| July 2012 thru Oct 2012 | 183,000.00 | Paid 12/19/2012 |
| Nov 2012 thru April 2013 | 90,000.00 | Paid 6/14/2013 |
| July 2013 thru October 2013 | 120,500.00 | Paid 12/11/2013 |
| January 2014 thru April 2014 | 170,000.00 | Paid 6/6/2014 |
| July 2014 thru October 2014 | 183,000.00 | Paid 12/11/2014 |
| | <u>2,172,338.33</u> | |

| Grants: | | <u>Allocated</u> | <u>Paid</u> | <u>Remaining</u> | |
|---------------|--------------------------------------|------------------|-------------|------------------|---------------|
| C-09-0040 | Childrens Museum | 10,000.00 | 10,000.00 | - | |
| C-09-0194 | Childrens Zoo | 10,000.00 | 10,000.00 | - | |
| C-09-0049 | Spring Creek Audubon | 10,000.00 | 10,000.00 | - | |
| C-09-0479 | Childrens Zoo | 10,000.00 | 10,000.00 | - | |
| C-10-0039 | Updowntowner's (GoLincolnGo) | 10,000.00 | 10,000.00 | - | |
| C-10-0070 | Childrens Museum | 10,000.00 | 10,000.00 | - | |
| C-10-0071 | Parks & Rec Foundation | 10,000.00 | 10,000.00 | - | Sherman Field |
| C-10-0072 | Lincoln Arts Council | 10,000.00 | 10,000.00 | - | |
| C-10-0287 | Star City BMX | 10,000.00 | 9,224.78 | 775.22 | |
| C-10-0286 | Lied Center | 10,000.00 | 10,000.00 | - | |
| C-10-0285 | Ag Society | 10,000.00 | 10,000.00 | - | |
| C-10-0385 | Quilt Center | 10,000.00 | 10,000.00 | - | |
| C-11-0052 | University of Nebraska (Pershing) | 10,000.00 | 9,784.46 | 215.54 | |
| C-11-0053 | Model Railroad Club | 5,845.00 | 5,845.00 | - | |
| C-11-0051 | Childrens Museum | 10,000.00 | 10,000.00 | - | |
| C-11-0050 | Nebraska Sports Council | 10,000.00 | 10,000.00 | - | |
| C-12-0075 | Lancaster Youth Softball Association | 5,670.00 | 5,075.46 | 594.54 | |
| C-11-0332 | Lincoln Children's Zoo | 10,000.00 | 10,000.00 | - | |
| C-11-0497 | National Museum of Roller Skating | 10,000.00 | 10,000.00 | - | |
| C-11-0496 | University of Nebraska State Museum | 9,980.00 | 9,980.00 | - | |
| C-11-0452 | Lied Center | 10,000.00 | 10,000.00 | - | |
| C-11-0399/045 | Lincoln Airport Authority | 10,000.00 | 8,302.00 | 1,698.00 | |
| C-11-0549 | Lincoln Sports Foundation | 16,236.00 | 16,236.00 | - | |
| C-12-0092 | Nebraska State Historical Society | 9,755.00 | 9,616.00 | 139.00 | |

| | | | | | |
|----------------|---------------------------------------|------------|------------|-----------|----------------------|
| C-12-0094 | Special Olympics Nebraska | 10,000.00 | 10,000.00 | - | |
| C-12-0095/13-C | Lincoln Area Railway Historical Soc. | 6,160.70 | 6,160.70 | - | |
| | Lincoln Arts Council | 10,000.00 | - | 10,000.00 | No contract returned |
| C-12-0126 | Lincoln USBC Bowling Association | 9,500.00 | 9,500.00 | - | |
| C-12-0341 | Friends of Lied - Lied Center | 10,000.00 | 10,000.00 | - | |
| C-12-0420 | Lancaster County Ag Society | 10,000.00 | 10,000.00 | - | |
| C-12-0508 | Nebraska Sports Council | 10,000.00 | 10,000.00 | - | |
| C-12-0385 | Spring Creek Audubon | 10,000.00 | 10,000.00 | - | |
| C-12-0636 | Nebraska High School Hall of Fame | 2,500.00 | 2,500.00 | - | |
| C-13-0062 | The Bay | 10,000.00 | 10,000.00 | - | |
| C-13-0030 | Abbott Sports Complex | 10,000.00 | 10,000.00 | - | |
| C-13-0031 | Sheldon Arts Association | 10,000.00 | - | 10,000.00 | |
| C-13-0032 | National Museum of Roller Skating | 8,500.00 | 8,500.00 | - | |
| C-12-0719 | Lincoln Children's Zoo | 9,880.50 | 9,480.50 | 400.00 | |
| C-12-0718 | Lincoln Fencing Association | 1,400.00 | 1,400.00 | - | |
| C-13-0403 | Lincoln Cornhuskers | 10,000.00 | 10,000.00 | - | |
| C-13-0313 | Star City BMX | 10,000.00 | 10,000.00 | - | |
| C-14-0022 | Historic Haymarket District | 9,528.00 | 8,513.36 | 1,014.64 | |
| C-13-0605 | City Parks and Rec - airport corridor | 10,000.00 | - | 10,000.00 | |
| C-14-0635 | Lincoln Fencing Association | 2,500.00 | - | 2,500.00 | |
| C-15-0028 | The Stage Theater | 6,057.00 | - | 6,057.00 | |
| C-15-0001 | Star City BMX | 10,000.00 | 10,000.00 | - | |
| | | 423,512.20 | 380,118.26 | 43,393.94 | |

| | | | | |
|--------------------------------------|--------------|-----------------------------|-----------------------------|------------------------------|
| Visitor Improvement - Fund 18 | <u>1%</u> | Bid Fees | Grants | |
| Balance at 4-30-15 | (918,122.26) | <u>1/2%</u> 1,252,579.23 | <u>1/2%</u> 1,468,433.25 | <u>Total</u> 1,802,890.22 |

1% -

FY15 Projected/Committed Funds: (Remaining)

| | |
|--|------------------|
| Lancaster Event Center | 422,549.00 |
| Arena - Year 3 | 125,000.00 |
| Centennial Mall | 500,000.00 |
| City of Lincoln - Haines Branch (Year 2) | 20,000.00 |
| Lincoln Childrens Museum (2 of 2) | 100,000.00 |
| Lincoln Childrens Zoo | 200,000.00 |
| Lincoln Parks Foundation | 50,000.00 |
| City of Lincoln - Fencing | <u>35,000.00</u> |
| | 1,452,549.00 |

| |
|------------------------|
| Total Committed |
| <u>Expenditures</u> |
| FY15 1,918,549.00 |
| FY16 1,597,324.00 |
| FY17 966,000.00 |

Estimated Annual Receipts 1,500,000.00

FY16 Projected/Committed Funds:

| | |
|--|-------------------|
| Lancaster Event Center | 411,324.00 |
| Arena - Year 4 | 500,000.00 |
| City of Lincoln - Haines Branch (3 of 3) | 20,000.00 |
| Lincoln Parks Foundation | 50,000.00 |
| City of Waverly - Lawson Park | <u>150,000.00</u> |
| | 1,131,324.00 |

FY17 Projected/Committed Funds

| | |
|----------------|------------|
| Arena - Year 5 | 500,000.00 |
|----------------|------------|

Estimated Bid Fees (1/2%) 366,000.00

Estimated Grants (1/2%) - (10 Grants) 100,000.00

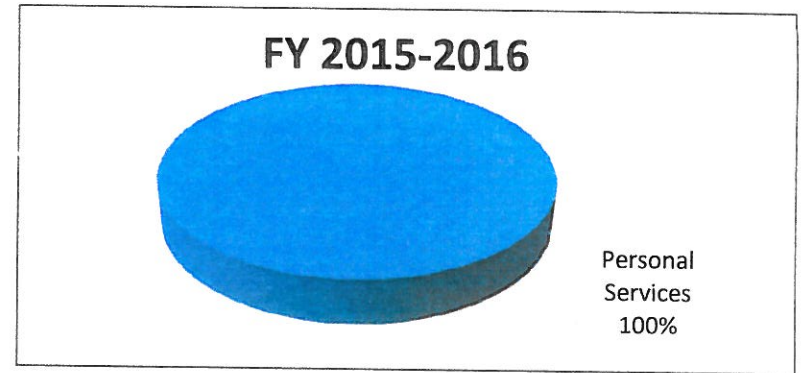
Visitors Promotion (Fund 19)
Statement of Revenues and Expenditures
July 1, 2014 through April 30, 2015

| | FY2014-2015 <u>Budget</u> | <u>Actual</u> | Remaining <u>Budget</u> | Remaining <u>Percent</u> |
|--|------------------------------|---------------|----------------------------|-----------------------------|
| Revenues | | | | |
| Taxes | 1,400,000 | 1,248,551 | 151,449 | 10.82% |
| Total Revenues | 1,400,000 | 1,248,551 | 151,449 | 10.82% |
| Expenditures | | | | |
| Visitors Promotion | | | | |
| Other Contracted Services | 1,400,004 | 1,166,670 | 233,334 | 16.67% |
| Misc. Fees & Services | 770,169 | - | 770,169 | 100.00% |
| Total Visitors Promotion Expenditures | 2,170,173 | 1,166,670 | 1,003,503 | 46.24% |
| Excess (Deficiency) of Revenues over Expenditures | (770,173) | 81,881 | | |
| Fund Balance - July 1, 2014 | 770,173 | 770,173 | | |
| Fund Balance - April 30, 2015 | - | 852,054 | | |

Lancaster County
Summary Analysis of Requested Budget
Board of Commissioners

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|--------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 5 | 5 | - | 0% |
| Personal Services | 277,222 | 286,796 | 9,574 | 3.45% |
| Total Expenditures | 277,222 | 286,796 | 9,574 | 3.45% |
| Net Amount | 277,222 | 286,796 | 9,574 | |

All Supplies and other expenditures are included in the Agency 613 budget.



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 5.00 | 243,504 | (1,439) | -0.59% |
| FY08 | 5.00 | 244,980 | 1,476 | 0.61% |
| FY09 | 5.00 | 252,891 | 7,911 | 3.23% |
| FY10 | 5.00 | 259,580 | 6,689 | 2.65% |
| FY11 | 5.00 | 267,480 | 7,900 | 3.04% |
| FY12 | 5.00 | 262,048 | (5,432) | -2.03% |
| FY13 | 5.00 | 270,797 | 8,749 | 3.34% |
| FY14 | 5.00 | 267,977 | (2,820) | -1.04% |
| FY15 | 5.00 | 277,222 | 9,245 | 3.45% |
| FY16 | 5.00 | 286,796 | 9,574 | 3.45% |
| Average Increase | | | 4,185 | 1.61% |

**EXPENSE BUDGET COMPARISON
BOARD OF COMMISSIONERS
AGENCY 601
REPORT AS OF 5/1/2015**

| Object Acct | Description | Current Year FY14-15 Expenses | Current Year FY14-15 Encumbrances | Current Year FY14-15 Approved Budget | FY15-16 Budget Request | Change from Current Budget to FY15-16 Budget Request | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | Amount | % |
| 61110 | Official's Salary | 157,713 | 0 | 202,020 | 210,005 | 7,985 | 3.95% |
| 61510 | FICA Contributions | 11,539 | 0 | 15,455 | 16,065 | 610 | 3.95% |
| 61520 | Retirement Contributions | 10,705 | 0 | 15,760 | 15,288 | -472 | -2.99% |
| 61530 | Group Health Insurance | 30,189 | 0 | 37,512 | 39,270 | 1,758 | 4.69% |
| 61540 | Group Dental Insurance | 1,749 | 0 | 2,437 | 2,099 | -338 | -13.87% |
| 61650 | Long-Term Disability | 652 | 0 | 788 | 819 | 31 | 3.93% |
| 61660 | Post-Employment Health Program | 2,188 | 0 | 3,250 | 3,250 | 0 | 0.00% |
| | TOTAL EXPENSES | 214,734 | 0 | 277,222 | 286,796 | 9,574 | 3.45% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 6010

BUSINESS UNIT NAME Board of Commissioners

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|---------------------|---------------------|-------------------|-----------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 8962 | County Commissioner | 5 | 5 | MSS | 202,020 | 210,005 |
| TOTALS | | 5 | 5 | | 202,020 | 210,005 |

BU 6010 - County Board

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 210,005.00 4.0% | 202,020.00 4.7% | 192,889.12 0% | 192,312.57 2.5% | 187,681.91 |
| 2011 Salary | 37,301.00 | | | | |
| 2012 Salary | 38,047.00 | 2.0% | | | |
| 2013 Salary | 38,808.00 | 2.0% | | | |
| 2014 Salary | 39,584.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 42,001.00 | 6.1% | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 39,270.00 4.7% | 37,512.00 1.0% | 37,151.44 -10.8% | 41,644.80 -5.3% | 43,993.00 |
| 2011 - 1-Family/2-2/4 Party/1-Single | | | | | |
| 2012 - 1-Family/2-2/4 Party/1-Single | | | | | |
| 2013 - 1-Family/1-2/4 Party/1-Single | | | | | |
| 2014 - 2-2/4 Party/1-Single | | | | | |
| 2015 - 2-2/4 Party/1-Single | | | | | |
| 2016 - 2-2/4 Party/1-Single | | | | | |
| FTE's | 5.0 0% | 5.0 0% | 5.0 0% | 5.0 0% | 5.0 |
| Total Expenditures | 286,796.00 3.5% | 277,222.00 4.4% | 265,547.61 -1.1% | 268,476.28 0.8% | 266,222.35 |

**EXPENSE BUDGET COMPARISON
BUDGET & FISCAL
AGENCY 611
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$78,500 | \$0 | \$97,654 | \$100,866 | \$3,212 | 3.29% |
| 61210 | Regular Salary | \$109,638 | \$0 | \$134,802 | \$141,526 | \$6,724 | 4.99% |
| 61510 | FICA Contributions | \$13,860 | \$0 | \$17,783 | \$18,543 | \$760 | 4.27% |
| 61520 | Retirement Contributions | \$14,675 | \$0 | \$18,132 | \$18,907 | \$775 | 4.27% |
| 61530 | Group Health Insurance | \$33,922 | \$0 | \$37,265 | \$44,149 | \$6,884 | 18.47% |
| 61540 | Group Dental Insurance | \$1,524 | \$0 | \$1,829 | \$1,827 | -\$2 | -0.11% |
| 61650 | Long-Term Disability | \$766 | \$0 | \$907 | \$945 | \$38 | 4.19% |
| 61660 | Post-Employment Health Progra | \$1,553 | \$0 | \$1,950 | \$1,950 | \$0 | 0.00% |
| 63110 | Office Supplies | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$111 | \$0 | \$166 | \$891 | \$725 | 436.75% |
| 64810 | Telephone - Local | \$11 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$30 | \$0 | -\$30 | -100.00% |
| 64855 | Postage | \$73 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 64910 | Printing | \$272 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 64915 | Photocopying | \$589 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66520 | Building Rent | \$7,014 | \$0 | \$8,540 | \$7,928 | -\$612 | -7.17% |
| | TOTAL EXPENSES | \$262,507 | \$0 | \$320,458 | \$338,932 | \$18,474 | 5.76% |

**REVENUE BUDGET COMPARISON
BUDGET & FISCAL**

AGENCY 611

REPORT AS OF 5/1/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 55495 | Other Miscellaneous Fees | \$16,259 | \$0 | \$15,000 | \$16,000 | \$1,000 | 6.67% |
| | TOTAL REVENUES | 16,259 | \$0 | \$15,000 | \$16,000 | \$1,000 | 6.67% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUSINESS UNIT #: 6110

BUSINESS UNIT NAME Budget & Fiscal

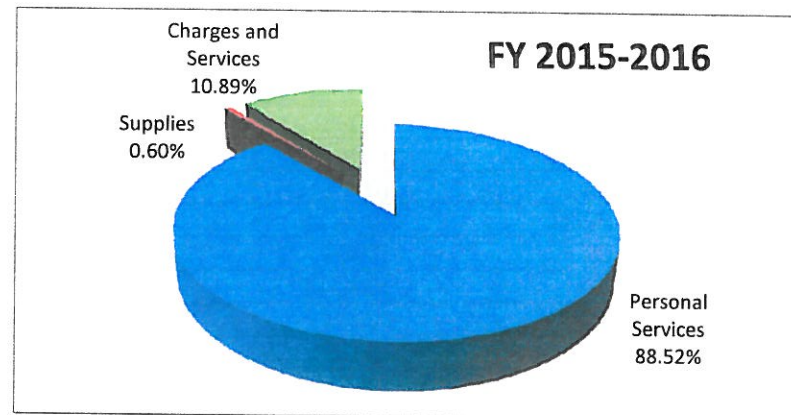
| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|-------------------------|---------------------|-------------------|---------------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 7197 | Budget & Fiscal Officer | 1 | 1 | MSS | 97,654 | 100,866 |
| 360 | Grant Coordinator (C14) | 1 | 1 | \$47,726 - \$61,135 | 57,770 | 61,606 |
| 2845 | Accountant (C21) | 1 | 1 | \$61,135 - \$78,310 | 76,028 | 78,912 |
| | Longevity | | | | 1,004 | 1,008 |
| TOTALS | | 3 | 3 | | 232,456 | 242,392 |

BU 6110 - Budget & Fiscal

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 100,866.00 3.3% | 97,654.00 0.9% | 96,740.22 3.0% | 93,966.61 1.2% | 92,886.82 |
| 2013 Salary | 94,810.00 | | | | |
| 2014 Salary | 97,654.00 | 3.0% | (27 pay periods) | | |
| 2015 Salary | 100,095.00 | 2.5% | | | |
| Regular Salary | 141,526.00 5.0% | 134,802.00 1.4% | 132,943.52 46.1% | 90,979.93 81.5% | 50,138.27 |
| **Office added a position to help with audit purposes. | | | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 44,149.00 18.5% | 37,265.00 0.0% | 37,264.92 25.8% | 29,614.34 40.4% | 21,098.48 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 3.0 0% | 3.0 0% | 3.0 50% | 2.0 0% | 2.0 |
| Total Expenditures | 338,932.00 5.8% | 320,458.00 1.3% | 316,481.32 23.9% | 255,432.05 30.0% | 196,560.05 |
| Total Revenues | 16,000.00 6.7% | 15,000.00 28.5% | 11,674.34 | - | - |

Lancaster County
Summary Analysis of Requested Budget
Administrative Services

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 3.00 | 3.00 | - | 0.00% |
| Personal Services | 349,149 | 364,185 | 15,036 | 4.31% |
| Supplies | 2,100 | 2,450 | 350 | 16.67% |
| Charges and Services | 40,248 | 44,796 | 4,548 | 11.30% |
| Capital Outlay | - | 600 | 600 | |
| Total Expenditures | 391,497 | 412,031 | 20,534 | 5.24% |
| Net Amount | 391,497 | 412,031 | 20,534 | 5.24% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 4.00 | 363,304 | 18,586 | 5.39% |
| FY08 | 4.00 | 374,883 | 11,579 | 3.19% |
| FY09 | 4.00 | 380,093 | 5,210 | 1.39% |
| FY10 | 4.00 | 359,752 | (20,341) | -5.35% |
| FY11 | 3.00 | 376,994 | 17,242 | 4.79% |
| FY12 | 3.00 | 365,341 | (11,653) | -3.09% |
| FY13 | 3.00 | 374,414 | 9,073 | 2.48% |
| FY14 | 3.00 | 385,728 | 11,314 | 3.02% |
| FY15 | 3.00 | 391,497 | 5,769 | 1.50% |
| FY16 | 3.00 | 412,031 | 20,534 | 5.24% |
| Average Increase | | | 6,731 | 1.86% |

**EXPENSE BUDGET COMPARISON
ADMINISTRATIVE SERVICES
AGENCY 613
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$109,289 | \$0 | \$136,480 | \$140,430 | \$3,950 | 2.89% |
| 61150 | Deputy's Salary | \$70,076 | \$0 | \$90,196 | \$93,163 | \$2,967 | 3.29% |
| 61210 | Regular Salary | \$40,573 | \$0 | \$49,928 | \$51,622 | \$1,694 | 3.39% |
| 61510 | FICA Contributions | \$15,271 | \$0 | \$19,671 | \$20,459 | \$788 | 4.01% |
| 61520 | Retirement Contributions | \$17,155 | \$0 | \$21,575 | \$22,248 | \$673 | 3.12% |
| 61530 | Group Health Insurance | \$23,800 | \$0 | \$26,782 | \$31,713 | \$4,931 | 18.41% |
| 61540 | Group Dental Insurance | \$1,190 | \$0 | \$1,488 | \$1,488 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$855 | \$0 | \$1,079 | \$1,112 | \$33 | 3.06% |
| 61660 | Post-Employment Health Program | \$1,535 | \$0 | \$1,950 | \$1,950 | \$0 | 0.00% |
| 63110 | Office Supplies | \$1,426 | \$0 | \$2,000 | \$2,350 | \$350 | 17.50% |
| 63965 | Miscellaneous Beverages | \$106 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$444 | \$0 | \$666 | \$3,564 | \$2,898 | 435.14% |
| 64710 | Meals | \$0 | \$0 | \$100 | \$500 | \$400 | 400.00% |
| 64715 | Lodging | \$358 | \$0 | \$1,000 | \$1,750 | \$750 | 75.00% |
| 64725 | Mileage | \$450 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64745 | Other Transport/Travel | \$0 | \$0 | \$0 | \$700 | \$700 | N/A |
| 64730 | Parking & Tolls | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$236 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$50 | \$50 | \$0 | 0.00% |
| 64855 | Postage | \$114 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| 64910 | Printing | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64915 | Photocopying | \$1,158 | \$0 | \$1,300 | \$1,300 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$266 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$1,190 | \$0 | \$1,700 | \$1,500 | -\$200 | -11.76% |
| 65950 | Officials' Bonds | \$105 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 66520 | Building Rent | \$27,651 | \$0 | \$33,182 | \$33,182 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$0 | \$0 | \$0 | \$600 | \$600 | N/A |
| | TOTAL EXPENSES | \$313,249 | \$0 | \$391,497 | \$412,031 | \$20,534 | 5.24% |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 6130

BUSINESS UNIT NAME Administrative Services

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|--------------------------------------|---------------------|-------------------|-----------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 330 | Admin. Secretary to the County Board | 1 | 1 | 39,990 - 51,228 | 49,928 | 51,622 |
| 7191 | Chief Administrative Officer | 1 | 1 | MSS | 136,480 | 140,430 |
| 7195 | Dep. Chief Admin. Officer | 1 | 1 | MSS | 90,196 | 93,163 |
| TOTALS | | 3 | 3 | | 276,604 | 285,215 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6130

BUSINESS UNIT NAME Administrative Services

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|--|---------------|---|--------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Board and Office | Miscellaneous Subscriptions: Hickman Voice Denton Town Talk Waverly News Lincoln Journal | 65665 | | 300 |
| | Enrollment Fees (NACO, etc.) | 65670 | | 1,500 |
| | Meals | 64710 | | 500 |
| | Lodging | 64715 | | 1,750 |
| | Mileage | 64725 | | 1,000 |
| | Parking and Tolls | 64730 | | 200 |
| | Other Travel/Transportation | 64745 | | 700 |
| | TOTAL | | | 5,950 |

BU 6130 - Administrative Services

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|-------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 140,430.00 2.9% | 136,480.00 1.3% | 134,683.60 3.0% | 130,823.61 1.2% | 129,320.58 |
| 2013 Salary | 131,997.00 | | | | |
| 2014 Salary | 135,957.00 | 3.0% | (27 pay periods) | | |
| 2015 Salary | 139,356.00 | 2.5% | | | |
| Deputy's Salary | 93,163.00 3.3% | 90,196.00 126.9% | 39,743.35 -54.2% | 86,790.36 1.2% | 85,792.86 |
| 2013 Salary | 87,569.00 | | | | |
| 2014 Salary | 90,196.00 | 3.0% | | | |
| 2015 Salary | 92,451.00 | 2.5% | | | |
| Spent time during FY2013-14 at CMHC | | | | | |
| Regular Salary | 51,622.00 3.4% | 49,928.00 0.3% | 49,785.72 4.3% | 47,726.65 5.5% | 45,220.81 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 31,713.00 18.4% | 26,782.00 14.7% | 23,344.74 -8.2% | 25,420.47 8.9% | 23,334.02 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 3.0 0% | 3.0 0% | 3.0 0% | 3.0 0% | 3.0 |
| Total Expenditures | 412,031.00 5.2% | 391,497.00 19.6% | 327,450.51 -13.0% | 376,198.13 2.0% | 368,916.83 |

LANCASTER COUNTY
Request for Increase in Personnel or Services
FISCAL YEAR 2015-16

BUSINESS UNIT # 6130

BUSINESS UNIT NAME: Administrative Services

| OBJECT CODE | OBJECT DESCRIPTION | AMOUNT | JUSTIFICATION OF NEED TO INCREASE PERSONNEL OR PROVIDE ADDITIONAL SERVICES |
|--------------------------|-----------------------|----------------|--|
| Not Avail. | County IT/TRIM Admin. | 129,000 | 1. Information technology professional: develop understanding of current databases and technologies, needs, etc. of County departments; develop short and long range plans for County technology in cooperation with County departments; help establish project requirements for new technology and databases; be County liaison with IS on all County technology needs and projects. 2. TRIM Administration: become the TRIM expert; assist County to enhance and leverage our significant investment and use of the software; use the SDK as needed; conduct training for County employees; work with IS as needed to upgrade software, etc. (NOTE: position description is not developed and would go through the Personnel Policy Committee for approval, then to County Board for approval prior to advertising and hiring) |
| TOTAL TO CONSIDER | | 129,000 | |

Do Not Include Increase in F.T.E.'S or Requests for Expansion of Services in Your Requested Budget or Supporting Schedules - These will be Considered Separately.

**EXPENSE BUDGET COMPARISON
GEN FUND GENERAL GOVT
AGENCY 612
REPORT AS OF 5/1/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61710 | Unemployment Compensation | -\$865 | \$0 | \$30,000 | \$30,000 | \$0 | 0.00% |
| 61750 | Workers' Comp Insurance | \$98,386 | \$0 | \$98,386 | \$103,305 | \$4,919 | 5.00% |
| 64140 | Accounting & Auditing Svs | \$70,774 | \$0 | \$75,780 | \$79,240 | \$3,460 | 4.57% |
| 64175 | Comput Softwr Maint/License | \$0 | \$0 | \$37,910 | \$37,910 | \$0 | 0.00% |
| 64185 | Dead Animal Removal Service | \$8,463 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 64190 | Humane Society | \$12,383 | \$0 | \$20,000 | \$20,000 | \$0 | 0.00% |
| 64235 | Legislative Services | \$50,000 | \$0 | \$60,000 | \$60,000 | \$0 | 0.00% |
| 64295 | Other Misc Contracted Svs | \$72,346 | \$0 | \$79,000 | \$75,000 | -\$4,000 | -5.06% |
| 64410 | Code Enforcement | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | 0.00% |
| 64420 | Planning | \$208,000 | \$0 | \$415,969 | \$433,000 | \$17,031 | 4.09% |
| 64430 | Personnel | \$292,153 | \$0 | \$414,908 | \$427,355 | \$12,447 | 3.00% |
| 64435 | Purchasing | \$142,080 | \$0 | \$142,080 | \$144,925 | \$2,845 | 2.00% |
| 64810 | Telephone - Local | \$4,522 | \$0 | \$1,800 | \$480 | -\$1,320 | -73.33% |
| 64835 | Media Productions | \$3,641 | \$0 | \$5,370 | \$5,370 | \$0 | 0.00% |
| 64910 | Printing | \$0 | \$0 | \$6,000 | \$1,000 | -\$5,000 | -83.33% |
| 65660 | Memberships & Dues | \$21,411 | \$0 | \$27,100 | \$28,300 | \$1,200 | 4.43% |
| 65685 | Refunds & Repayments | \$46,344 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65689 | Refunds to State of NE | \$45,556 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65690 | Contingencies | \$0 | \$0 | \$2,052,853 | \$2,000,000 | -\$52,853 | -2.57% |
| 65750 | Wellness Services | \$584 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 65760 | Management Team/Meetings | \$1,036 | \$0 | \$400 | \$400 | \$0 | 0.00% |
| 65770 | Flood Monitoring | \$12,025 | \$0 | \$12,025 | \$12,200 | \$175 | 1.46% |
| 65790 | Employee Recognition | \$5,807 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 65795 | Misc Meeting Expense | \$0 | \$0 | \$1,200 | \$1,000 | -\$200 | -16.67% |
| 65845 | Other Misc Fees & Services | \$996 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 65910 | Property Insurance | \$4,520 | \$0 | \$23,097 | \$24,252 | \$1,155 | 5.00% |
| 65915 | Liability Insurance | \$128,376 | \$0 | \$129,397 | \$121,997 | -\$7,400 | -5.72% |
| 65920 | Vehicle Insurance | \$954 | \$0 | \$950 | \$975 | \$25 | 2.63% |
| 69115 | Transfer to Bridge & Spec Road | \$4,709,391 | \$0 | \$6,246,436 | \$6,558,760 | \$312,324 | 5.00% |
| 69125 | Transfer to Veterans Aid Fund | \$5,000 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 69140 | Transfer to Weed Control Fund | \$144,972 | \$0 | \$144,972 | \$153,584 | \$8,612 | 5.94% |
| 69149 | Transfer to Other Funds | \$400,000 | \$0 | \$1,169,664 | \$1,204,760 | \$35,096 | 3.00% |
| | | \$6,495,529 | \$0 | \$11,270,897 | \$11,599,413 | \$328,516 | 2.91% |

Business Unit 6120 (General Government)

| <u>Account</u> | | 2015-16 <u>Budget</u> | 2014-15 <u>Budget</u> |
|----------------|--|--------------------------|--|
| 61710 | Unemployment Comp Budget - \$30,000 (spent (\$3531.00 @ 4/30/2015)) | 30,000 | 30,000 |
| | FY14 Actual | 35,280.00 | |
| | FY13 Actual | 56,263.00 | |
| | FY12 Actual | 43,107.00 | |
| 61750 | Workers' Comp (Obtained information from Sue Eckley) | 103,305 | 98,386 |
| | FY15 Actual | 98,386.00 | |
| | FY14 Actual | 77,000.00 | |
| | FY13 Actual | 73,199.00 | |
| 64140 | Accounting & Auditing | 79,240 | 75,780 |
| | Maximus (Indirect Cost Plan) FY2015 | | 8,500.00 |
| | (County Audit) FY2015 | AGH | 66,065.00 |
| | (JPA Audit) FY2015 | AGH | 4,675.00 |
| | | | <u>79,240.00</u> |
| | FY15 Actual | 79,274.00 | |
| | FY14 Actual | 80,150.00 | |
| | FY13 Actual | 83,161.00 | |
| 64175 | Computer Software Maintenance (TRIM) | 37,910 | 37,910 |
| | FY15 Actual | 37,905.60 | |
| | FY14 Actual | 37,905.60 | (3 year contract - \$37,905.60 per year) |
| | FY13 Actual | 36,100.80 | |
| 64185 | Dead Animal Removal | 10,000 | 10,000 |
| | FY2013 Actual | 10,690.48 | |
| | FY2014 Actual | 7,740.84 | |
| | FY2015 Actual | 8,463.03 | (thru April 30) |
| | Budget \$10,000 - contract max is \$10,400 (ends July 2016) | | |
| 64190 | Humane Society | 20,000 | 20,000 |
| | FY2013 Actual | 16,999.92 | |
| | FY2014 Actual | 14,387.83 | |
| | FY2015 Actual | 12,383.30 | (thru April 30) |
| | Budget \$20,000 | | |
| 64235 | Legislative Services | 60,000 | 60,000 |
| | Kissel/E & S Associates C-12-0426 (ends 10-31-14) | | |
| | \$53,000 per year (new contract C-14-0322 - \$60,000) | | |
| 64295 | Other Misc Contracted Services | 75,000 | 79,000 |
| | Wells Fargo - Trustee Fees (JPA) | 350.00 | |

| | |
|------------------------------------|------------------|
| Flex-Plan Services (750 per month) | 9,000.00 |
| Aon (new contract) | 19,000.00 |
| Lang's Salary - C-02-0092 | 25,000.00 |
| Estimated Unexpected Costs | <u>20,000.00</u> |
| | 73,350.00 |

FY15 included Depositions, VOIP cabling, USDA services

| | | | | |
|--------------|--|--------------------------------|---------|---------|
| 64410 | Code Enforcement | | 50,000 | 50,000 |
| (Interlocal) | | <u>Budget</u> <u>Actual</u> | | |
| | 2015 | 50,000.00 | - | |
| | 2014 | 50,000.00 | - | |
| | 2013 | 50,000.00 | - | |
| | Contact - Lana Tolbert - email April 1 | | | |
| 64420 | Planning (20% plus fringe benefits) - Biennial Budget | | 433,000 | 415,969 |
| (Interlocal) | Actual 2015 | 208,000.00 (1st Half) | | |
| | Actual 2014 | 400,304.00 | | |
| | Actual 2013 | 400,571.00 | | |
| 64430 | Personnel (based on number of employees) | | 427,355 | 414,908 |
| (Interlocal) | Actual 2015 | 292,153.10 (3 Quarters) | | |
| | Actual 2014 | 387,390.97 | | |
| | Actual 2013 | 351,284.72 | | |
| 64435 | Purchasing (2% increase per Vince) | | 144,925 | 142,080 |
| (Interlocal) | Actual 2015 | - | | |
| | Actual 2014 | 139,290.00 | | |
| | Actual 2013 | 131,250.00 | | |
| 64810 | Telephone - Local (911 Surcharge & Air Card) | | 480 | 1,800 |
| | 911 surcharge @ \$101.30 per month | 1,215.60 (has gone away 10-14) | | |
| | Air card @ \$40.01 per month | <u>480.12</u> | | |
| | | 1,695.72 | | |
| 64835 | Media Productions | | 5,370 | 5,370 |
| | 5 City TV - air county bd meetings | 3,870 | | |
| | Air JPA/Common Meetings | <u>1,500</u> | | |
| | | 5,370 | | |
| 64910 | Printing | | 1,000 | 6,000 |
| | Public Hearing Notices / Advertising | | | |
| | Lincoln Journal Star & Other Newspapers | | | |
| | (Reduce to 1,000) | | | |
| | (Talked with Cari and she is coding all to County Clerk) | | | |
| 65660 | Memberships & Dues | | 28,300 | 27,100 |
| | LPED - moved from Fund 30 | 10,000 | | |
| | NACO | 12,000 | | |

| | | | |
|-------|---|-------------------|-------------------|
| | National NACO | 6,000 | |
| | South Street | 50 | |
| | Nebraska Great Plains | 200 | |
| | NACO Directories | 50 | |
| | | <u>28,300</u> | |
| 65690 | Contingencies | 2,000,000 | 2,052,853 |
| 65750 | Wellness Services HOPE Newsletter - \$150 per quarter | 600 | 600 |
| 65760 | Management Team / Meetings (Tri County Meetings) | 400 | 400 |
| 65770 | Flood Monitoring Contract w/Department of Interior C-14-0602 | 12,200 | 12,025 |
| 65790 | Employee Recognition (Employee Awards and Recognition Breakfast) | 10,000 | 10,000 |
| 65795 | Misc Meeting Expense | 1,000 | 1,200 |
| 65910 | Property Insurance (Sue Eckley) | 24,252 | 23,097 |
| 65915 | Liability Insurance (Sue Eckley) | 121,997 | 129,397 |
| 65920 | Vehicle Insurance Based on Actual Amount paid - \$954 - FY15 Based on Actual Amount paid - \$908 - FY14 Based on Actual Amount paid - \$924 - FY13 | 975 | 950 |
| 69115 | Transfer to Bridge and Road | 6,558,760 | 6,246,436 |
| 69125 | Transfer to Veterans Aid | 5,000 | 5,000 |
| 69140 | Transfer to Weed | 153,584 | 144,972 |
| 69149 | Transfer to Other Funds (Fund 13) | | - |
| | Transfer to Crisis Center | 1,204,760 | 1,169,664 |
| | Transfer to CMHC | | |
| | TOTAL | <u>11,599,413</u> | <u>11,270,897</u> |

Lancaster County Board of Equalization
2015-16 Budget Estimates

Office Supplies - (63110)
County Clerk Estimates 10,000.00
Envelopes - County Assessor 1,000.00
11,000.00

Budget Estimate 11,000.00

Board of Equalization Services (Coordinator) - (64240)
Kubert Estimate 60,000.00
Kubert (TERC Services) 125,000.00
185,000.00

Budget Estimate 185,000.00

Information Services - (64285)
IS Estimate 13,029.03

Budget Estimate 13,100.00

GIS - (64288) 8,657.12

Budget Estimate 8,700.00

BOE Refereees - (64325)
Kubert Estimate 220,000.00

Budget Estimate 220,000.00

Mileage - (64725)
Budget Estimate 250.00

Postage - (64855)
County Clerk Estimate 15,000.00
County Assessor 5,000.00
20,000.00

Budget Estimate 20,000.00

| | |
|---|----------|
| Printing - (64910) | |
| County Clerk - advertising | 2,500.00 |
| Printing (IS) - Printing and Folding (Assessor) | 3,000.00 |

| | |
|------------------------|------------------------|
| Budget Estimate | <u>5,500.00</u> |
|------------------------|------------------------|

| | |
|------------------------|----------|
| Photocopying - (64915) | |
| County Clerk Estimate | 2,500.00 |

| | |
|------------------------|------------------------|
| Budget Estimate | <u>2,500.00</u> |
|------------------------|------------------------|

| | |
|-----------------------|-----------|
| Rent - (66520) | |
| County Clerk Estimate | 10,000.00 |

| | |
|------------------------|-------------------------|
| Budget Estimate | <u>10,000.00</u> |
|------------------------|-------------------------|

Note: 110,000 mailings for County Assessor in May 2012, 14,000 in May 2013,
14,000 in May 2014

| | |
|--------------|--------------------------|
| Total | <u>476,050.00</u> |
|--------------|--------------------------|

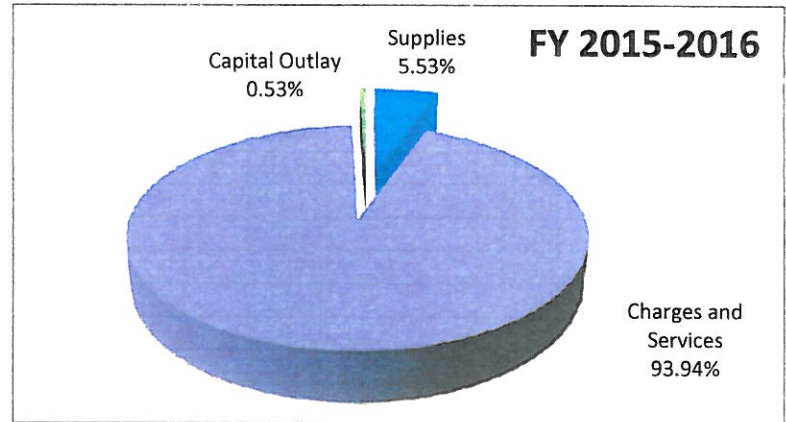
| | Budget <u>6/30/2015</u> | Actual <u>5/7/2015</u> | Actual <u>6/30/2014</u> | Actual <u>6/30/2013</u> | Actual <u>6/30/2012</u> | Actual <u>6/30/2011</u> |
|--|----------------------------|-------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| BOE Expenditures | 356,250.00 | 222,284.22 | 270,733.81 | 357,005.51 | 174,579.30 | 170,728.19 |
| Assessor - Envelopes (paid in May) | 4,000.00 | - | 328.79 | 598.40 | 2,952.50 | 374.00 |
| County Clerk | <u>2,500.00</u> | <u>643.75</u> | <u>1,559.12</u> | <u>1,038.19</u> | <u>5,569.30</u> | <u>1,588.79</u> |
| Office Supplies | 6,500.00 | 643.75 | 1,887.91 | 1,636.59 | 8,521.80 | 1,962.79 |
| Great Plains Appraisal BOE Coordinator | 50,000.00 | 18,350.00 | 24,830.00 | 47,970.00 | 27,630.00 | 26,095.00 |
| TERC Services | <u>100,000.00</u> | <u>111,180.00</u> | <u>131,280.00</u> | <u>49,720.00</u> | <u>25,292.50</u> | <u>60,495.00</u> |
| BOE Services | 150,000.00 | 129,530.00 | 156,110.00 | 97,690.00 | 52,922.50 | 86,590.00 |
| Information Services | 15,745.00 | 11,129.62 | 14,683.75 | 13,666.18 | 4,639.85 | 9,960.00 |
| Protest System | | | | | | |
| GIS - County Clerk | 8,755.00 | 5,848.22 | - | - | - | - |
| BOE Referees (paid in August) | 100,000.00 | 41,510.34 | 83,136.66 | 219,852.91 | 53,553.45 | 64,502.75 |
| Mileage - Clerk | 250.00 | 30.24 | 50.86 | 79.94 | 29.16 | 25.00 |
| Parking - Grabow TERC | - | 15.00 | - | - | - | - |
| Assessor - paid in May/June All Needs Computer (106,250) Mail Sort Professionals | 50,000.00 | | 4,477.37 | | 41,872.00 | 4,130.43 |
| | | | | 6,151.98 | | |
| Assessor - preliminary hearings County Clerk | <u>4,000.00</u> | <u>24,401.70</u> <u>1,476.88</u> | <u>2,336.19</u> | <u>7,631.50</u> | <u>2,099.13</u> | <u>819.92</u> |
| Postage | 54,000.00 | 25,898.66 | 6,813.56 | 13,783.48 | 43,971.13 | 4,950.35 |
| County Clerk - advertising | 3,000.00 | - | 1,780.24 | 1,338.24 | 2,824.00 | - |
| Printing and Folding - Assessor | <u>10,000.00</u> | <u>4,066.50</u> | <u>573.04</u> | <u>295.00</u> | <u>5,808.78</u> | <u>468.26</u> |
| Printing | 13,000.00 | 4,369.00 | 2,353.28 | 1,633.24 | 8,632.78 | 468.26 |
| Photocopying - Clerk (paid throughout the year) | 3,000.00 | 859.39 | 1,520.14 | 3,213.17 | 828.63 | 604.04 |
| Enrollment Fees / Tuition | - | - | - | 50.00 | - | - |
| Rent - Event Center (paid in July) | 5,000.00 | 2,450.00 | 3,000.00 | 5,400.00 | 1,480.00 | 1,665.00 |

Justice Miscellaneous Budget (BU 628)

| | <u>FY15 Budget</u> | <u>Estimated FY 16 Budget</u> | <u>Variance</u> | <u>%</u> |
|---|------------------------|-----------------------------------|------------------|---------------|
| Uniforms (Robes) | 1,000 | 1,000 | - | 0.00% |
| Legal Services - | | | | |
| Legal Aid of Nebraska | 465,448 | 445,677 | (19,771) | -4.25% |
| Child Support/Paternity | 81,963 | 83,602 | 1,639 | 2.00% |
| JusticeWorks | - | 1,000 | 1,000 | |
| Total | <u>547,411</u> | <u>529,279</u> | <u>(18,132)</u> | <u>-3.31%</u> |
| Juvenile Justice - | | | | |
| Cedars - Out of Home | 290,000 | 290,000 | - | |
| Graduated Sanctions - | | | | |
| Probation Drug Testing | 6,000 | - | (6,000) | |
| Cedars | | | | |
| Juvenile Diversion | 142,667 | 142,667 | - | |
| Reporting Centers | 80,000 | - | (80,000) | |
| Tracker | 20,000 | 20,000 | - | |
| Malone Center - Talented Tenth | 10,000 | 10,000 | - | |
| BEST Alternative School | <u>102,000</u> | <u>-</u> | <u>(102,000)</u> | |
| | <u>360,667</u> | <u>172,667</u> | <u>(188,000)</u> | |
| Juvenile Justice Prevention Fund (\$110,000) - | | | | |
| Volunteer Partner | 10,000 | | | |
| Malone Center | 17,000 | | | |
| CASA | 10,000 | | | |
| Christian Heritage | 9,398 | | | |
| Families Inspiring Families | 10,865 | | | |
| Family Service Association | 17,330 | | | |
| Girl Scouts | 12,980 | | | |
| Friendship Home | 12,427 | | | |
| Guidance to Success Youth Club | <u>10,000</u> | | | |
| | 110,000 | 110,000 | - | 0.00% |
| Match - Christian Heritage | 5,000 | | | |
| Court Costs | 136,700 | 320,700 | 184,000 | 134.60% |
| Attorney Sheriff Fees | 138,000 | 138,000 | - | 0.00% |
| Public Defender Sheriff Fees | 3,300 | 3,300 | - | 0.00% |
| Sheriff - Sinking Fund | 718,707 | 805,207 | 86,500 | 12.04% |
| Dr. Mitch Herian (new Liz Neely) | 16,200 | 8,190 | (8,010) | -49.44% |
| TOTAL BU 628 | <u>2,326,985</u> | <u>2,378,343</u> | <u>51,358</u> | <u>2.21%</u> |

Lancaster County
Summary Analysis of Requested Budget
County Court

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | - | - | - | |
| Supplies | 50,500 | 50,500 | - | 0.00% |
| Charges and Services | 819,947 | 857,798 | 37,851 | 4.62% |
| Capital Outlay | 3,920 | 4,850 | 930 | 23.72% |
| Total Expenditures | 874,367 | 913,148 | 38,781 | 4.44% |
| Revenue Estimate | 41,150 | 40,200 | (950) | -2.31% |
| Net Amount | 833,217 | 872,948 | 39,731 | 4.77% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | - | 758,314 | 76,515 | 11.22% |
| FY08 | - | 775,363 | 17,049 | 2.25% |
| FY09 | - | 785,296 | 9,933 | 1.28% |
| FY10 | - | 884,424 | 99,128 | 12.62% |
| FY11 | - | 859,130 | (25,294) | -2.86% |
| FY12 | - | 833,335 | (25,795) | -3.00% |
| FY13 | - | 869,424 | 36,089 | 4.33% |
| FY14 | - | 855,268 | (14,156) | -1.63% |
| FY15 | - | 874,367 | 19,099 | 2.23% |
| FY16 | - | 913,148 | 38,781 | 4.44% |
| Average Increase | | | 23,135 | 3.09% |

**EXPENSE BUDGET COMPARISON
COUNTY COURT
AGENCY 622
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 63110 | Office Supplies | \$15,609 | \$0 | \$27,000 | \$27,000 | \$0 | 0.00% |
| 63120 | Duplicating Supplies | \$16,375 | \$0 | \$22,000 | \$22,000 | \$0 | 0.00% |
| 63345 | Other Operating Supplies | \$849 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 64120 | Legal Services | \$235,366 | \$0 | \$228,000 | \$235,000 | \$7,000 | 3.07% |
| 64145 | Armored Car Service | \$2,165 | \$0 | \$2,598 | \$2,598 | \$0 | 0.00% |
| 64285 | City Information Services | \$4,386 | \$0 | \$7,146 | \$4,822 | -\$2,324 | -32.52% |
| 64286 | VOIP Information Services | \$3,403 | \$0 | \$5,104 | \$27,324 | \$22,220 | 435.34% |
| 64725 | Mileage | \$0 | \$0 | \$25 | \$25 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$1,160 | \$0 | \$805 | \$1,600 | \$795 | 98.76% |
| 64815 | Telephone - Long Distance | \$5 | \$0 | \$60 | \$60 | \$0 | 0.00% |
| 64820 | Internet/Data Processing Svs | \$0 | \$0 | \$0 | \$1,248 | \$1,248 | N/A |
| 64855 | Postage | \$33,730 | \$0 | \$38,500 | \$40,000 | \$1,500 | 3.90% |
| 64910 | Printing | \$7,316 | \$0 | \$7,200 | \$7,800 | \$600 | 8.33% |
| 64915 | Photocopying | \$11,072 | \$0 | \$14,000 | \$14,000 | \$0 | 0.00% |
| 65640 | Witness fees | \$9,054 | \$0 | \$11,000 | \$11,000 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$337 | \$0 | \$225 | \$360 | \$135 | 60.00% |
| 65735 | Guardian Ad Litem | \$31,335 | \$0 | \$31,000 | \$31,000 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$0 | \$0 | \$300 | \$300 | \$0 | 0.00% |
| 66215 | Furniture & Fixture R&M | \$332 | \$806 | \$225 | \$350 | \$125 | 55.56% |
| 66220 | Office Equipment R&M | \$1,277 | \$0 | \$800 | \$1,000 | \$200 | 25.00% |
| 66510 | Office Equipment Rentals | \$2,814 | \$0 | \$3,862 | \$4,512 | \$650 | 16.83% |
| 66520 | Building Rent | \$390,945 | \$0 | \$469,097 | \$474,799 | \$5,702 | 1.22% |
| 67415 | Office Equipment | \$1,766 | \$0 | \$2,420 | \$1,350 | -\$1,070 | -44.21% |
| 67465 | Furniture & Fixtures | \$1,873 | \$0 | \$1,500 | \$1,600 | \$100 | 6.67% |
| TOTAL EXPENSE | | \$771,165 | \$806 | \$874,367 | \$913,148 | \$38,781 | 4.44% |

**REVENUE BUDGET COMPARISON
COUNTY COURT**

AGENCY 622

REPORT AS OF 5/4/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 55876 | Court Cost Reimbursement | \$4,904 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 55882 | Witness Fee Reimbursement | \$4,109 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 55896 | Other Reimb & Refunds | \$22,421 | \$0 | \$31,000 | \$30,000 | -\$1,000 | -3.23% |
| 58595 | Other Miscellaneous Revenues | \$162 | \$0 | \$150 | \$200 | \$50 | 33.33% |
| | TOTAL REVENUES | 31,596 | \$0 | \$41,150 | \$40,200 | -\$950 | -2.31% |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUSINESS UNIT #: 6220

BUSINESS UNIT NAME: Lancaster County Court

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------|---------------|-------|--------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Armored Car Service to transport receipts | Ongoing | Services | 64145 | 2,598 |
| Computer/Scanning System | Ongoing | Equipment | 66510 | 4,512 |
| TOTAL | | | | 7,110 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUSINESS UNIT #: 6220

BUSINESS UNIT NAME Lancaster County Court

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|---------------------------|--|---------------|-------|------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Staff | Use of Personnel Vehicle for Court Business | mileage | 64725 | 25 |
| Court library & Reference | Reference Books/periodicals not available electronically | Books & Subs | 65665 | 360 |
| TOTAL | | | | 385 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUSINESS UNIT #: 6220

BUSINESS UNIT NAME Lancaster County Court

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---------------------------------|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|----------------------|
| 67415 | Headsets & EHS Cords | 6 | NEW = N | 225 | 1350 | 1,350 | Need for new phones |
| 67465 | 3 box tables & connecting table | 1 | NEW = N | 200 | 200 | 200 | Courtroom Technology |
| 67495 | Wiring, cabling/install | 1 | NEW = N | 1900 | 1900 | 1,900 | Courtroom Technology |
| 67465 | Desk Chairs | 4 | REP = R | 350 | 1,400 | 1,400 | Chairs worn out |
| TOTAL CAPITAL OUTLAY | | | | | | 4,850 | |

BU 6220 - County Court

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - No Salaries and Benefits | - | - | - | - | - |
| FTE's | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Rent | 474,799.00 1.2% | 469,097.00 -2.2% | 479,856.60 11.3% | 431,211.36 0.0% | 431,181.36 |
| Legal Services | 235,000.00 3.1% | 228,000.00 2.4% | 222,687.32 21.7% | 183,054.55 -11.1% | 205,845.25 |
| Percentage of Total | 77.7% | 79.7% | 78.5% | 78.1% | 80.2% |
| Total Expenditures | 913,148.00 4.4% | 874,367.00 -2.2% | 894,427.07 13.8% | 786,191.31 -1.0% | 794,015.15 |

Lancaster County Court THIRD JUDICIAL DISTRICT

April 2, 2015

Mr. Dennis Meyer, Director
Lancaster County Budget & Fiscal Department
555 South 10th St., Room 110
Lincoln, NE 68508

JUDGES

Matthew L. Acton
James L. Foster
Thomas W. Fox
Holly J. Parsley
Timothy C. Phillips
Susan I. Strong
Laurie J. Yardley

Dear Dennis:

RE: 2015-2016 Budget

Once again Lancaster County Court's budget has some large percentage increases but the actual dollar increases are relatively small.

Legal Services (64120) increased but that is a cost that is not controllable by the court.

JUDICIAL
ADMINISTRATOR
Becky Bruckner

We requesting funds to install equipment in courtroom #23 so that it will have the same equipment as the other jury trial courtrooms in county court as well as what is used in district court for all courtrooms there.

Please contact me with any questions.

Sincerely,

Becky G. Bruckner
Judicial Administrator



575 South
10th Street
Lincoln
Nebraska
68508
402-441-7291

Microcomputer Estimate

03/19/2015

| | |
|---------------------|--------|
| County Court | |
| Control # | 127967 |

| | |
|-------------------------|--------------|
| Funding Source | |
| Acronym: | JMC |
| Special Funding Source: | County Court |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|-------------|-------------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 1 | \$10.00 | \$597.00 |
| HP E190i 19" LED Monitor | E4U30AA#ABA | \$150.00 | 6 | \$2.50 | \$915.00 |
| Wall Mount for one 19" monitor | B000J3QB2Y | \$14.99 | 1 | | \$14.99 |
| 10' VGA M/F cable | 6371 | \$4.28 | 2 | | \$8.56 |
| 9' ft Power Cord - Hooks into back of PC to wall power | Free | \$0.00 | 1 | | \$0.00 |
| VGA splitter - 2 Male and 1 Female connectors | 4640 | \$2.93 | 1 | | \$2.93 |
| Lumens PS760 Document Presenter | LUPS760 | \$1,995.00 | 1 | | \$1,995.00 |
| Magnavox 50" TV | 50ME314V | \$607.87 | 1 | | \$607.87 |
| Ceiling mount for TV | MPC51S | \$49.50 | 1 | | \$49.50 |
| Shipping and Handling | S&H | \$27.49 | 1 | | \$27.49 |
| Total Hardware Cost | | \$3,439.06 | | | \$4,218.34 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|-----------------|-----|-----------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 1 | \$240.36 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 1 | \$21.72 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost | | \$262.08 | | \$262.08 |

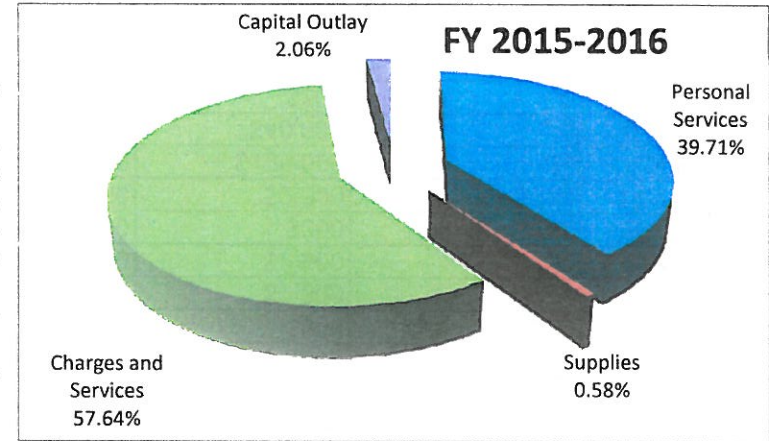
| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$4,480.42 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$4,480.42 |
|---------------------------|-------------------|

Lancaster County
Summary Analysis of Requested Budget
District Court

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 13.75 | 13.75 | - | 0.00% |
| Personal Services | 1,102,940 | 1,163,428 | 60,488 | 5.48% |
| Supplies | 16,050 | 17,100 | 1,050 | 6.54% |
| Charges and Services | 1,553,714 | 1,688,881 | 135,167 | 8.70% |
| Capital Outlay | 18,200 | 60,450 | 42,250 | 232.14% |
| Total Expenditures | 2,690,904 | 2,929,859 | 238,955 | 8.88% |
| Revenue Estimate | 223,100 | 226,600 | 3,500 | 1.57% |
| Net Amount | 2,467,804 | 2,703,259 | 235,455 | 9.54% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 12.75 | 1,964,037 | 4,740 | 0.24% |
| FY08 | 12.75 | 2,035,811 | 71,774 | 3.65% |
| FY09 | 12.75 | 2,089,547 | 53,736 | 2.64% |
| FY10 | 12.75 | 2,183,613 | 94,066 | 4.50% |
| FY11 | 12.75 | 2,264,119 | 80,506 | 3.69% |
| FY12 | 13.50 | 2,272,395 | 8,276 | 0.37% |
| FY13 | 13.75 | 2,484,369 | 211,974 | 9.33% |
| FY14 | 13.75 | 2,620,816 | 136,447 | 5.49% |
| FY15 | 13.75 | 2,690,904 | 70,088 | 2.67% |
| FY16 | 13.75 | 2,929,859 | 238,955 | 8.88% |
| Average Increase | | | 97,056 | 4.15% |

**EXPENSE BUDGET COMPARISON
DISTRICT COURT
AGENCY 624
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|---------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$80,599 | \$0 | \$100,653 | \$103,565 | \$2,912 | 2.89% |
| 61150 | Deputy's Salary | \$46,144 | \$0 | \$57,154 | \$59,468 | \$2,314 | 4.05% |
| 61210 | Regular Salary | \$513,998 | \$0 | \$641,269 | \$662,774 | \$21,505 | 3.35% |
| 61510 | FICA Contributions | \$46,675 | \$0 | \$61,158 | \$63,171 | \$2,013 | 3.29% |
| 61520 | Retirement Contributions | \$49,693 | \$0 | \$62,356 | \$64,414 | \$2,058 | 3.30% |
| 61530 | Group Health Insurance | \$147,352 | \$0 | \$161,225 | \$190,808 | \$29,583 | 18.35% |
| 61540 | Group Dental Insurance | \$5,777 | \$0 | \$6,907 | \$6,907 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$2,642 | \$0 | \$3,118 | \$3,221 | \$103 | 3.30% |
| 61660 | Post-Employment Health Program | \$7,095 | \$0 | \$9,100 | \$9,100 | \$0 | 0.00% |
| 63110 | Office Supplies | \$12,144 | \$0 | \$14,850 | \$15,900 | \$1,050 | 7.07% |
| 63220 | Uniforms | \$0 | \$0 | \$1,200 | \$1,200 | \$0 | 0.00% |
| 64120 | Legal Services | \$546,422 | \$0 | \$500,000 | \$600,000 | \$100,000 | 20.00% |
| 64225 | Court Competency Evaluations | \$30,222 | \$0 | \$32,000 | \$40,000 | \$8,000 | 25.00% |
| 64285 | City Information Services | \$26,876 | \$0 | \$32,820 | \$32,346 | -\$474 | -1.44% |
| 64286 | VOIP Information Services | \$2,219 | \$0 | \$3,329 | \$17,820 | \$14,491 | 435.30% |
| 64710 | Meals | \$60 | \$0 | \$80 | \$100 | \$20 | 25.00% |
| 64725 | Mileage | \$185 | \$0 | \$175 | \$250 | \$75 | 42.86% |
| 64810 | Telephone - Local | \$1,648 | \$0 | \$2,500 | \$1,900 | -\$600 | -24.00% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$110 | \$60 | -\$50 | -45.45% |
| 64855 | Postage | \$2,526 | \$0 | \$4,500 | \$4,000 | -\$500 | -11.11% |
| 64860 | Freight & Express Charges | \$42 | \$0 | \$550 | \$500 | -\$50 | -9.09% |
| 64910 | Printing | \$734 | \$0 | \$2,500 | \$2,300 | -\$200 | -8.00% |
| 64915 | Photocopying | \$1,542 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 64925 | Advertising | \$0 | \$0 | \$400 | \$300 | -\$100 | -25.00% |
| 64935 | Legal Publishing | \$2,079 | \$0 | \$1,750 | \$2,000 | \$250 | 14.29% |
| 65615 | Juror Fees | \$138,075 | \$0 | \$195,000 | \$195,000 | \$0 | 0.00% |
| 65620 | Juror Mileage | \$28,483 | \$0 | \$40,000 | \$40,000 | \$0 | 0.00% |
| 65622 | Juror Transportation | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65625 | Juror Meals | \$3,337 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| 65630 | Juror Lodging | \$1,666 | \$0 | \$1,500 | \$2,500 | \$1,000 | 66.67% |
| 65635 | Juror Parking | \$255 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 65640 | Witness fees | \$1,875 | \$0 | \$7,500 | \$7,500 | \$0 | 0.00% |
| 65645 | Court Costs | \$62,944 | \$0 | \$68,000 | \$72,000 | \$4,000 | 5.88% |
| 65660 | Memberships & Dues | \$294 | \$0 | \$1,285 | \$550 | -\$735 | -57.20% |
| 65665 | Books & Subscriptions | \$3,683 | \$0 | \$4,550 | \$5,450 | \$900 | 19.78% |
| 65670 | Enrollment Fees & Tuition | \$150 | \$0 | \$950 | \$1,400 | \$450 | 47.37% |

| | | | | | | | |
|-------|----------------------------|-----------|-----|-----------|-----------|----------|----------|
| 65680 | Civil Fees | \$59,061 | \$0 | \$70,000 | \$72,000 | \$2,000 | 2.86% |
| 65810 | Bill of Exception | \$27,365 | \$0 | \$54,000 | \$54,000 | \$0 | 0.00% |
| 65815 | Transcripts | \$5,917 | \$0 | \$12,000 | \$11,000 | -\$1,000 | -8.33% |
| 65820 | Sheriff's Fees | \$230 | \$0 | \$750 | \$750 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$336 | \$0 | \$150 | \$500 | \$350 | 233.33% |
| 66215 | Furniture & Fixture R&M | \$57 | \$0 | \$1,750 | \$1,750 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$1,750 | \$1,750 | \$0 | 0.00% |
| 66265 | Communication Equip R&M | \$1,495 | \$0 | \$2,250 | \$2,250 | \$0 | 0.00% |
| 66520 | Building Rent | \$420,124 | \$0 | \$501,965 | \$507,665 | \$5,700 | 1.14% |
| 67415 | Office Equipment | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$448 | \$0 | \$4,000 | \$48,000 | \$44,000 | 1100.00% |
| 67465 | Furniture & Fixtures | \$2,974 | \$0 | \$7,200 | \$5,800 | -\$1,400 | -19.44% |
| 67475 | Computer Equipment | \$1,574 | \$0 | \$6,500 | \$6,150 | -\$350 | -5.38% |

| | | | | | | | |
|--|-----------------------|--------------------|------------|--------------------|--------------------|------------------|--------------|
| | TOTAL EXPENSES | \$2,288,588 | \$0 | \$2,690,904 | \$2,929,859 | \$238,955 | 8.88% |
|--|-----------------------|--------------------|------------|--------------------|--------------------|------------------|--------------|

**REVENUE BUDGET COMPARISON
DISTRICT COURT
AGENCY 624
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|----------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 54245 | Welfare IV D Reimbursement | \$101,252 | \$0 | \$182,000 | \$182,000 | \$0 | 0.00% |
| 55320 | Sheriff's Fees | \$5,052 | \$0 | \$1,000 | \$2,500 | \$1,500 | 150.00% |
| 55495 | Other Miscellaneous Fees | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 55876 | Court Cost Reimbursement | \$46,428 | \$0 | \$40,000 | \$42,000 | \$2,000 | 5.00% |
| | TOTAL REVENUES | 152,732 | 0 | 223,100 | 226,600 | 3,500 | 1.57% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

Business Unit #: 6241

Business Unit Name: District Court

| CLASS | CLASS TITLE | # OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|---------------------|----------------------|-----------------------|--------------|--------------------|---------------------|
| | | FY 14-15 Budgeted | FY 15-16 Requested | | FY 14-15 Budget | FY 15-16 Request |
| 5732 | Bailiff II | 8 FTE | 8 FTE | Unclassified | \$458,344 | \$475,744 |
| 7408 | Court Administrator | 1 FTE | 1 FTE | C15 | \$61,728 | \$63,823 |
| 5731 | Bailiff I | .75 FTE | .75 FTE | Unclassified | \$34,969 | \$36,017 |
| 7409 | Law Clerks | 2 FTE | 2 FTE | Unclassified | \$84,003 | \$87,190 |
| TOTALS | | 11.75 FTE | 11.75 FTE | | \$639,044 | 662,774 |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

Business Unit #: 6242

Business Unit Name: District Court - Child Support Referee

| CLASS | CLASS TITLE | # OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|-----------------------|----------------------|-----------------------|--------------|--------------------|---------------------|
| | | FY 14-15 Budgeted | FY 15-16 Requested | | FY 14-15 Budget | FY 15-16 Request |
| 5732 | Bailiff II | 1 FTE | 1 FTE | Unclassified | \$57,293 | \$59,468 |
| 7380 | Child Support Referee | 1 FTE | 1 FTE | Unclassified | \$100,267 | \$103,565 |
| TOTALS | | 2 FTE | 2 FTE | | \$157,560 | \$163,033 |

**LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE
2015-16 BUDGET**

Business Unit #: 6241

Business Unit Name: District Court

| NAME & POSITION | EXPLANATION & JUSTIFICATION | BUDGET AMOUNT | | |
|---|--|----------------------------|-------|----------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Law Clerks | Mandatory Assessment-Nebraska Attorney Services Division | Dues | 65660 | \$200 |
| Law Clerks/Judges/ Court Administrator | Local Seminar/Conference for Continuing Legal Education (CLE) | Registration/ Meals | 65670 | \$1,000 |
| Court Administrator | National Association for Court Management | Dues | 65660 | \$150 |
| District Court | Books and Subscriptions (Statutes, Slip Opinions, Reports, Child Support Calculators (software), etc.) | | 65665 | \$5,000 |
| | <u>Total</u> | | | <u>\$6,350</u> |

**LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL, AND SUBSISTENCE
2015-16 BUDGET**

Business Unit #: 6242

Business Unit Name: District Court - Child Support Referee

| NAME & POSITION | EXPLANATION & JUSTIFICATION | BUDGET AMOUNT | | |
|-----------------------|---|----------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Child Support Referee | Mandatory Assessment-Nebraska Attorney Services Division | Dues | 65660 | \$100 |
| | National Child Support Association | Dues | 65660 | \$100 |
| | Books and Subscriptions (Statutes and Advance Sheets) | Books/ Subscriptions | 65665 | \$450 |
| | Local Seminar/Conference for Continuing Legal Education (CLE) | Registration | 65670 | \$400 |
| | <u>Total</u> | | | |

**LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET**

Business Unit #: 6241

Business Unit Name: District Court

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|--------|--------------------------------|-------------|--------------------|------------------------|---------------|------------------|---|
| 67465 | Chambers' Updates | 1 | N | \$4,000 (estimate) | \$4,000 | \$4,000 | Judge Paul Merritt's retirement will leave a vacancy. In moving into chambers, the new judge will likely have a work style that necessitates making some changes or updates to the work space. In addition, the new judge will likely require new chairs in the courtroom and in chambers as Judge Merritt's chairs were purchased around twenty years ago. The estimated costs are based upon the amount spent when Judge Jacobsen's chambers were outfitted four years ago and the cost of updates to Judge Lori Maret's chambers this past year. |
| 67465 | Chairs | 3 | N | \$600 | \$1,800 | \$1,800 | Three of our chairs are unserviceable and at the end of their useful lives. We can purchase new chairs for the same price as repairing the old ones. |
| 67445 | Videoconferencing Equipment | | N | \$18,000 (estimate) | \$18,000 | \$18,000 | The District Court has started installing videoconferencing equipment; however, the remaining amount allotted will not be sufficient to cover the costs of outfitting all of the courtrooms with the necessary equipment. This is something we are interested in staging over the next few years. Practically, having additional courtrooms outfitted with this type of equipment will make scheduling videoconferencing hearings much simpler. In addition, we anticipate this will save some costs with regard to the transportation of inmates, although the greater benefit with regard to this will be in the increased safety of not transporting some inmates. |

| | | | | | |
|-------|-----------------|---|------------------------|----------|----------|
| 67445 | Sound Equipment | N | \$10,000 (estimate) | \$30,000 | \$30,000 |
|-------|-----------------|---|------------------------|----------|----------|

The sound equipment in the courtrooms is over fifteen years old. As such, we have had ongoing issues with the existing amps and microphones, which has necessitated the replacement of some equipment. Given the age of the equipment, we anticipate further repairs and replacement will be needed during the next fiscal year. We respectfully request enough money to outfit at least three courtrooms with digital sound equipment with a plan of staging replacement of equipment in courtrooms during the next few years.

TOTAL CAPITAL OUTLAY

\$53,800

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries Other Than Elected Officials & Chief Deputies
2015-16 BUDGET

Business Unit Name: District Court

Business Unit #: 6241 and 6242

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|--|--------------------|-----------------------|-------------------|
| <u>District Court Judges' Law Clerks (2 positions)</u> | \$43,595 | \$45,775 (est.) | 5% |

The District Court wishes to increase the salaries of our law clerks; our two Clerks started their employment here over five years ago at \$37,500. While they did receive a 3% cost of living bump in their salaries last year, we would like to further increase their salaries at an amount beyond a cost of living increase to help put them on par with some of their counterparts elsewhere as this has become a career position, which was not anticipated at their initial hiring.

As background information, law clerks are required to be licensed attorneys, typically graduate in the top 20% of law school classes, and perform critical and highly responsible work for the Court, including: searching resources and studying legal records and documents to obtain information applicable to cases under consideration by judges; researching and interpreting complex legal issues for judges; and writing briefs, memoranda, and legal opinions for judges. Our Clerks are attorneys and members of the Bar.

As has been mentioned previously, we would like to implement a pay range for law clerks that would start the position in the low-\$40,000/year range, with step increases each year for 5 years until they reach the upper-\$40,000/year range, with cost-of-living increases after that.

In comparison, the five Douglas County Law Clerks, who are hired for 2-years (and occasionally stay on for 3-years), will begin at \$42,600 starting in September 2015 their first year, with a bump to \$44,200 their second year. Law Clerks at the Nebraska Appeals and Supreme Court earn between \$49,218 (Regular Law Clerk) and \$56,297 (Career Law Clerk). Finally, salaries for attorneys (often new graduates from law school) for the Lancaster County Attorney and Public Defender's Offices generally start at the mid-\$50,000 mark.

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|---|-----------------|--------------------|----------------|
| <u>Bailiff II (9 positions)</u> | \$59,468 | \$61,253(est.) | 3% |
| <p>The District Court wishes to increase the salaries of our bailiffs at the same rate as the Paralegal II position is increased to keep the positions comparable. While our bailiffs did receive a 3% cost of living bump in their salaries last year, we would like to further increase their salaries with a cost of living increase at the 3%-level again this year due to the continued high quality work product and level of specialized support provided to the judges.</p> | | | |
| <u>Bailiff I (1 position--.75)</u> | \$36,017 | \$37,098 (est.) | 3% |
| <p>The District Court wishes to increase the salary of our Bailiff I (Work Release) at the same rate as the Bailiff II position is increased. While all bailiffs did receive a 3% cost of living bump in their salaries last year, we would like to further increase the salary of this position with a cost of living increase at the 3%-level again this year as the Bailiff I position is a specialized position that requires independent evaluation of Work Release candidates and excellent writing skills.</p> | | | |
| <u>Child Support Referee (1 position)</u> | \$103,565 | \$106,672 (est.) | 3% |
| <p>The District Court wishes to increase the salary of our Child Support Referee during the next budget year. While our Referee did receive a 2.5% cost of living bump in salary last year, we would like to further increase the salary with a cost of living increase at the 3%-level this year. A higher rate is justified because we feel the Child Support Referee is not being compensated at the same level as some peers with similar qualifications. As an example, a Child Support Referee in Douglas County is currently paid \$115,463 and will be receiving an additional raise during the coming year, which will cause further separation between the two salaries.</p> | | | |
| <u>District Court Administrator (1 position)</u> | \$63,823 | \$67,014 (est.) | 5% |
| <p>The District Court wishes to increase the salary of our Court Administrator during the coming budget year. While our Court Administrator did receive a 3% cost of living bump in salary last year, we would like to further increase the salary by 5% this year as a beginning step to equalize the pay of the position with the Juvenile Court Administrator. The Juvenile Court Administrator is compensated at the C18-pay grade level, while the District Court Administrator is only compensated at the C15-pay grade level. Given there are double the number of judges in District Court and that our administrator is a licensed attorney, we feel the salary should be compensated at the higher pay grade rate. By way of comparison, the Douglas County District Court Administrator is paid \$113,649 per year and will be receiving a raise during the coming year, causing further separation between the two.</p> | | | |

BU 6241 / BU 6242 - District Court

| | Budget | Budget | Actual | Actual | Actual |
|--|----------------------|----------------------|----------------------|----------------------|------------------|
| | <u>FY2015-16</u> | <u>FY2014-15</u> | <u>FY2013-14</u> | <u>FY2012-13</u> | <u>FY2011-12</u> |
| Salaries - | | | | | |
| Official's Salary (Child Support Referee) | 103,565.00 2.9% | 100,653.00 0.9% | 99,759.96 2.4% | 97,425.71 1.2% | 96,306.34 |
| 2013 Salary | 98,300.00 | | | | |
| 2014 Salary | 100,266.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 102,774.00 | 2.5% | | | |
| Deputy's Salary (Bailiff II - Child Support) | 59,468.00 4.0% | 57,154.00 0.3% | 57,004.20 2.4% | 55,670.08 1.0% | 55,095.11 |
| 2013 Salary | 56,169.00 | | | | |
| 2014 Salary | 57,292.00 | 2.0% | | | |
| 2015 Salary | 59,012.00 | 3.0% | | | |
| Regular Salary | 662,774.00 3.4% | 641,269.00 2.4% | 625,951.57 3.4% | 605,530.31 2.6% | 590,086.85 |
| Court Administrator Bailiff II see above Bailiff I - see % above Law Clerks | Step 8 | 63,336.00 | 3.0% | | |
| 2013 Salary | 39,606.00 | | | | |
| 2014 Salary | 42,000.00 | 6.0% | | | |
| 2015 Salary | 43,260.00 | 3.0% | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 190,808.00 18.3% | 161,225.00 4.8% | 153,893.02 20.8% | 127,372.10 12.0% | 113,701.84 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 13.75 0% | 13.75 0% | 13.75 2% | 13.5 6% | 12.75 |
| Legal Services | 600,000.00 20.0% | 500,000.00 -2.6% | 513,218.47 0.8% | 508,992.22 9.6% | 464,603.84 |
| Juror Fees | 195,000.00 0.0% | 195,000.00 8.1% | 180,355.00 -13.1% | 207,480.00 37.3% | 151,095.00 |
| Rent | 507,665.00 1.1% | 501,965.00 0.4% | 499,953.48 0.0% | 499,953.48 0.1% | 499,653.48 |
| Total Expenditures | 2,929,859.00 8.9% | 2,690,904.00 1.7% | 2,645,508.56 2.7% | 2,577,088.00 7.3% | 2,400,960.72 |



Jennifer Borgerding Kulwicki
District Court Administrator
Lancaster County District Court
Third Judicial District
The Justice and Law Enforcement Center
575 South 10th Street
Lincoln, NE 68508



March 27, 2015

To: Mr. Dennis Meyer

From: Jennifer Kulwicki

RE: FY 2015-16 Budget Submission

Dear Dennis,

Attached are the requested forms for the Lancaster County District Court's 2015-16 budget submission. These include:

- Personnel Summary Form
- Salary Recommendation Form
- Request for Capital Outlay
- Request for Membership, Subscriptions, etc
- Micro-Computer justification and price quote from Information Services

The District Court's budget submission for this year will be **\$2,929,859**, which is \$238,955 over last year's budget. Unsurprisingly, the largest driver of this cost increase remains Court Appointed Attorney fees, followed by increased personnel costs based on cost-of-living increases and rising health care costs this past year. Additionally, we did include a request for funds to move forward with regard to putting videoconferencing equipment in an additional courtroom and to update some of our aging courtroom sound equipment. Based on current projections, we expect revenue to remain the same as this year.

There are several matters I would like to bring to your attention. First, with regard to Court Appointed Attorney Fees, the District Court requested \$500,000 in this line item last year. As in the past few years, current spending indicates that we will spend significantly more than that this year. This is to be expected with the increased number of criminal filings by the County Attorney and the rising number of conflicts in the Public Defender's Office. Therefore, we are requesting \$600,000 for Court Appointed Attorney Fees for 2015-16 as we expect the number to continue to rise despite our efforts to control costs in this area.

Second, we have identified several additional areas where costs have risen slightly, also as a result of the rising number of filings, trials, and appeals. These include Court Costs and Filing Fees, juror expenses, and especially Competency Evaluations. Competency Evaluations have particularly been on the rise during the past few years and are not a cost that can easily be anticipated. Statutorily, this is something the county is required to cover costs regarding. As of February 2015, approximately \$21,162 has already been spent on Competency Evaluations. We have adjusted our budget request accordingly and request \$40,000 in this area for 2015-2016.

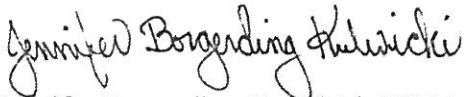
Third, we have made a request for funds to move forward with regard to putting videoconferencing equipment in an additional courtroom and to replace two of the aging sound systems in our courtrooms. These projects are considered very important by the judges for moving forward with regard to upgrades in courtroom technology and will permit the judges greater flexibility in handling certain types of hearings. Additional justifications for moving these projects forward are included in the attachments.

Finally, we remain mindful of the Board's need to control costs as much as possible. We would like to point out several areas in which the District Court continues to control and limit costs to the extent we can. These include:

- We carefully time jury deliberations to avoid overnight sequestration of jurors whenever possible. This saves us having to reserve and pay for 14 hotel rooms per jury sequestration. Related to this, our staff including bailiffs, court reporters, and judges stay quite late as needed in some of these instances to avoid those costs.
- We call individual juries as they are needed, rather than calling the entire jury pool in at the beginning of a jury term, as some jurisdictions do. Also, many times a case will settle a day, or even hours, before a trial is scheduled to begin. When this happens, our bailiffs make every attempt to come in early or again stay late to call jurors and tell them to not report for jury duty. This saves the County over \$1,000 per instance.
- We continue to work with Information Services to identify more efficient ways to use the computers and equipment we have. Related to this, our bailiffs are confident the scanners purchased last year have already saved us postal expenses and improved their efficiency significantly.
- We utilize Community Corrections for pretrial and presentencing release when appropriate and when supervision levels are suitable for that individual.
- We work with the jail to avoid transporting incarcerated individuals when appropriate by utilizing videoconferencing equipment.

As always, please let me know if you have any questions.

Sincerely,



Jennifer Borgerding Kulwicki, 23944
District Court Administrator

Enclosures

District Court Micro-Fund Detail and Justification—2015-2016

We will need the following computers and equipment.

Desktop Computers: We are in the midst of replacing aging (especially the remaining XP) computers and upgrading others based upon varying needs. In the past few years, several have been replaced. There are at least five computers we will need to replace during the coming year. At least three of these computers will need to be dual-monitor capable. With regard to four of the computers, we are replacing some of the court reporters' computers in the courtroom.

We will transfer all software on the existing computers to the new computers and reuse all software licenses.

The total cost for the five computers and six monitors was estimated to be **\$4,066.**

Printers: Several of our judges feel their productivity would increase by having a printer in his or her chambers. While each judge has network access to the printer utilized by their bailiffs, there are times when the bailiff is printing off jury instructions or several envelopes that cause delays in the judge's ability to effectively utilize their time. To help offset costs, our request is for four printers this year, and we would look at purchasing an additional four next year for the remaining judges.

Attached is a Microcomputer estimate for 4 HP M401N printers, which was estimated to be **\$1,045.**

Laptops: We utilize an XP laptop and an XP desktop machine to present evidence to our jurors in the jury rooms; however, both of those systems need to be upgraded. Essentially, we are spending more and more time attempting to troubleshoot issues playing surveillance videos or other evidentiary items given the age of the equipment. A few items are coming to us in Blu-Ray format, which we do not have the capability of playing at this time. Beginning to upgrade to this format would be beneficial with regard to keeping our courtrooms as technologically current as possible. In addition, we would like to be able to utilize a laptop to stream webinars in our conference room as this would give our bailiffs and staff the ability to better utilize training opportunities. As such, we are requesting three laptops (including one with a docking station and external Blu-Ray writer to give additional flexibility with regard to usage).

Attached is a Microcomputer estimate for two HP ProBook 650 laptops, one HP EliteBook 850, a docking station, and an external Blu-Ray writer, which was estimated to be **\$4,383.**

Software Updates:

Fortres: Upgrading from Fortres (software program utilized to lockdown the juror laptops so the internet or other material may not be accessed) 6.5 to v. 7 was estimated to be **\$42.**

Total Amount Requested: \$9,536.

| District Court Judges | |
|-----------------------|--------|
| Control # | 130778 |

| Funding Source | |
|-------------------------|--|
| Acronym: | |
| Special Funding Source: | |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|---|-------------|-----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard SlocG0K54AV | | \$587.00 | 5 | \$10.00 | \$2,985.00 |
| HP E221 21.5-inch Widescreen LED backlit LCD Monitor | C9V76AA#ABA | \$159.00 | 6 | \$3.00 | \$972.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost: | | \$746.00 | | | \$3,957.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|-----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 5 | \$108.60 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost: | | \$21.72 | | \$108.60 |

Total Hardware/Software Cost \$4,065.60

Estimated Installation Costs: \$0.00

Total System Cost: \$4,065.60

Microcomputer Estimate

03/25/2015

| | |
|------------------------------|--------|
| District Court Judges | |
| Control # | 130545 |

| | |
|-------------------------|-----------------------|
| Funding Source | |
| Acronym: CDC | District Court Judges |
| Special Funding Source: | |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|------------|-------------------|-----|--------------|-------------------|
| HP M401n 35PPM Network, 50000 ppmmonth duty cycle | CZ195A#BGJ | \$257.79 | 4 | \$3.30 | \$1,044.36 |
| HP P3015n 42PPM Network 100000 ppmmonth duty cycle | CE527A#ABA | \$573.75 | 0 | \$6.60 | \$0.00 |
| HP P3015dn 42PPM Duplex, Network, Tray, 100000 ppmmonth duty cycle | CE528A#ABA | \$717.75 | 0 | \$6.60 | \$0.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost: | | \$1,549.29 | | | \$1,044.36 |

| Software | PART # | Purchase Cost | Qty |
|-----------------------------|--------|---------------|---------------|
| NO SOFTWARE | | | |
| Total Software Cost: | | \$0.00 | \$0.00 |

| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$1,044.36 |
|-------------------------------------|-------------------|

| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$1,044.36 |
|---------------------------|-------------------|

microcomputer Estimate

03/25/2015

| District Court Judges | |
|-----------------------|--------|
| Control # | 130532 |

| Funding Source | |
|-------------------------|-----------------------|
| Acronym: | CDC |
| Special Funding Source: | District Court Judges |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|---------------|-------------------|-----|--------------|-------------------|
| HP ProBook 650 G1, 2.9GHz i7-4600M, 500GB, Blu-Ray, 8Gb, Bluetooth, Win8/7P, 15.6", 3/3/0 | D9S35AV | 1,313.12 | 2 | \$2.00 | \$2,630.24 |
| HP 9x5 NBD on-site w/ Off site Accidental Damage Protection 3 Yr Warranty for Notebooks | UC279E | 100.00 | 2 | | \$200.00 |
| DisplayPort to HDMI adapter Cable | BP937AA | \$23.49 | 2 | | \$46.98 |
| HP EliteBook 850 G1, 2.1GHz i7-4600U, 500GB, 8Gb, Bluetooth, Win8/7P, 15.6", 3/3/0 Ultrabook (BTO fast ship) | E3W16UA#ABA | 1,150.00 | 1 | \$2.00 | \$1,152.00 |
| HP UltraSlim Dock 2013 Docking Station | D9Y32AA#ABA | 109.00 | 1 | | \$109.00 |
| HP 9x5 NBD on-site w/ Off site Accidental Damage Protection 3 Yr Warranty for Notebooks | UC279E | 100.00 | 1 | | \$100.00 |
| HP USB 2.0 External Blu-Ray Writer, Black, Samsung | SE-506CB/RSBD | 78.99 | 1 | | \$78.99 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost: | | \$2,874.60 | | | \$4,317.21 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 3 | \$65.16 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost: | | \$21.72 | | \$65.16 |

Total Hardware/Software Cost \$4,382.37

Estimated Installation Costs: \$0.00

Total System Cost: \$4,382.37

Microcomputer Estimate

03/23/2015

| | |
|------------------------------|--------|
| District Court Judges | |
| Control # | 130469 |

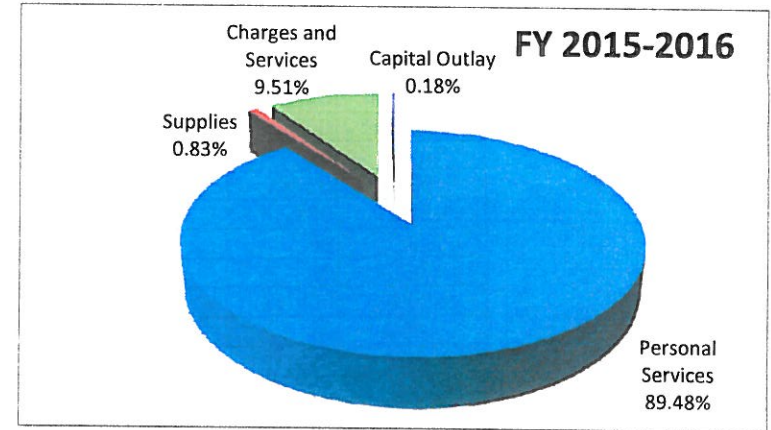
| | |
|-------------------------|-----------------------|
| Funding Source | |
| Acronym: | CDC |
| Special Funding Source: | District Court Judges |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|-------------|--------|-----------------------------|-----|--------------|--------|
| NO HARDWARE | | | | | |
| | | Total Hardware Cost: | | \$0.00 | \$0.00 |

| Software | PART # | Purchase Cost | Qty | |
|---|--------|--------------------------------------|-----|---------|
| Fortres 101 upgrade from v. 6.5 to v. 7 | F101V3 | \$14.00 | 3 | \$42.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| | | Total Software Cost: | | \$42.00 |
| | | Total Hardware/Software Cost | | \$42.00 |
| | | Estimated Installation Costs: | | \$0.00 |
| | | Total System Cost: | | \$42.00 |

Lancaster County
Summary Analysis of Requested Budget
Clerk of the District Court

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 25 | 25 | - | 0% |
| Personal Services | 1,515,139 | 1,586,244 | 71,105 | 4.69% |
| Supplies | 14,780 | 14,780 | - | 0.00% |
| Charges and Services | 153,588 | 168,535 | 14,947 | 9.73% |
| Capital Outlay | 1,750 | 3,200 | 1,450 | 82.86% |
| Total Expenditures | 1,685,257 | 1,772,759 | 87,502 | 5.19% |
| Revenue Estimate | 400,000 | 440,000 | 40,000 | 10.00% |
| Net Amount | 1,285,257 | 1,332,759 | 47,502 | 3.70% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 25.00 | 1,455,075 | 43,314 | 3.07% |
| FY08 | 25.00 | 1,512,473 | 57,398 | 3.94% |
| FY09 | 25.00 | 1,551,049 | 38,576 | 2.55% |
| FY10 | 25.00 | 1,626,691 | 75,642 | 4.88% |
| FY11 | 25.00 | 1,689,032 | 62,341 | 3.83% |
| FY12 | 25.00 | 1,628,933 | (60,099) | -3.56% |
| FY13 | 25.00 | 1,579,711 | (49,222) | -3.02% |
| FY14 | 25.00 | 1,633,560 | 53,849 | 3.41% |
| FY15 | 25.00 | 1,685,257 | 51,697 | 3.16% |
| FY16 | 25.00 | 1,772,759 | 87,502 | 5.19% |
| Average Increase | | | 36,100 | 2.35% |

FTE - included .35 for temporary salaries - Removed Temporary FTE's starting with FY07.
 2.5 FTE's have not been filled for 2 years (FY13 & FY14)
 1.5 FTE not filled in FY15 - filled 1 position
 1.5 FTE not filled in FY16

**EXPENSE BUDGET COMPARISON
CLERK OF DISTRICT COURT
AGENCY 621
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|---------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$66,818 | \$0 | \$80,226 | \$90,288 | \$10,062 | 12.54% |
| 61150 | Deputy's Salary | \$64,905 | \$0 | \$79,148 | \$86,435 | \$7,287 | 9.21% |
| 61210 | Regular Salary | \$737,158 | \$0 | \$934,006 | \$965,517 | \$31,511 | 3.37% |
| 61250 | Temporary Salary | \$7,898 | \$0 | \$7,000 | \$7,000 | \$0 | 0.00% |
| 61310 | Overtime | \$242 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$64,436 | \$0 | \$84,194 | \$87,932 | \$3,738 | 4.44% |
| 61520 | Retirement Contributions | \$66,105 | \$0 | \$84,735 | \$87,297 | \$2,562 | 3.02% |
| 61530 | Group Health Insurance | \$187,853 | \$0 | \$224,616 | \$242,157 | \$17,541 | 7.81% |
| 61540 | Group Dental Insurance | \$8,539 | \$0 | \$11,847 | \$10,060 | -\$1,787 | -15.08% |
| 61650 | Long-Term Disability | \$3,550 | \$0 | \$4,292 | \$4,483 | \$191 | 4.45% |
| 61660 | Post-Employment Health F | \$4,026 | \$0 | \$4,875 | \$4,875 | \$0 | 0.00% |
| 63110 | Office Supplies | \$10,411 | \$0 | \$14,780 | \$14,780 | \$0 | 0.00% |
| 64145 | Armored Car Service | \$2,165 | \$0 | \$2,598 | \$2,598 | \$0 | 0.00% |
| 64170 | Equip Maintenance Agree | \$3,082 | \$0 | \$3,055 | \$3,082 | \$27 | 0.88% |
| 64285 | City Information Services | \$20,341 | \$0 | \$25,235 | \$24,729 | -\$506 | -2.01% |
| 64286 | VOIP Information Services | \$1,109 | \$0 | \$1,664 | \$9,150 | \$7,486 | 449.88% |
| 64290 | Banking Services | \$493 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| 64710 | Meals | \$0 | \$0 | \$320 | \$240 | -\$80 | -25.00% |
| 64715 | Lodging | \$0 | \$0 | \$869 | \$580 | -\$289 | -33.26% |
| 64725 | Mileage | \$256 | \$0 | \$581 | \$495 | -\$86 | -14.80% |
| 64730 | Parking & Tolls | \$16 | \$0 | \$10 | \$0 | -\$10 | -100.00% |
| 64810 | Telephone - Local | \$437 | \$0 | \$900 | \$900 | \$0 | 0.00% |
| 64855 | Postage | \$6,274 | \$0 | \$6,300 | \$12,000 | \$5,700 | 90.48% |
| 64860 | Freight & Express Charge | \$62 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64910 | Printing | \$1,642 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 64915 | Photocopying | \$6,014 | \$0 | \$7,000 | \$8,400 | \$1,400 | 20.00% |
| 64925 | Advertising | \$30 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$25 | \$0 | \$25 | \$25 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$194 | \$0 | \$461 | \$541 | \$80 | 17.35% |
| 65670 | Enrollment Fees & Tuition | \$245 | \$0 | \$510 | \$340 | -\$170 | -33.33% |
| 65845 | Other Misc Fees & Service | \$349 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 65950 | Officials' Bonds | \$62 | \$0 | \$90 | \$0 | -\$90 | -100.00% |
| 65955 | Employees' Bonds | \$280 | \$0 | \$140 | \$280 | \$140 | 100.00% |
| 66215 | Furniture & Fixture R&M | \$0 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$780 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 66260 | Microfilm Equipment R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$77,192 | \$0 | \$92,630 | \$93,975 | \$1,345 | 1.45% |
| 67415 | Office Equipment | \$907 | \$0 | \$0 | \$700 | \$700 | N/A |
| 67445 | Communication Equipmen | \$0 | \$0 | \$250 | \$1,000 | \$750 | 300.00% |
| 67465 | Furniture & Fixtures | \$567 | \$1,620 | \$1,500 | \$1,500 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$1,344,463 | \$1,620 | \$,685,257 | \$1,772,759 | \$87,502 | 5.19% |

**REVENUE BUDGET COMPARISON
CLERK OF DISTRICT COURT
AGENCY 621
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|--------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54245 | Welfare IV D Reimbursem | \$306,297 | \$0 | \$200,000 | \$220,000 | \$20,000 | 10.00% |
| 55200 | FEES | \$0 | \$0 | \$200,000 | \$220,000 | \$20,000 | 10.00% |
| 55280 | Bail Bond 10% Fees | \$24,948 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55315 | Filing & Recording Fee | \$199,427 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55495 | Other Miscellaneous Fees | \$9,619 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 57195 | Other Interest Income | \$744 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$541,071 | \$0 | \$400,000 | \$440,000 | \$40,000 | 10.00% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUS UNIT: 6210

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|-----------------------------|---------------------|-------------------|---------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 8957 | CLERK OF THE DISTRICT COURT | 1 | 1 | 90,288 | 80,226 | 90,288 |
| 7161 | CHIEF DEPUTY CLERK | 1 | 1 | 85,774 | 79,148 | 86,435 |
| 2301 | COURT SERVICES CLERK | 10 | 10 | 33,623-43,071 | 417,400 | 433,244 |
| 2305 | COURT SERVICES SUPERVISOR | 1 | 1 | 35,967-46,068 | 43,727 | 46,812 |
| 2310 | COURT CLERK | 2.5 | 2.5 | 35,967-46,068 | 113,400 | 117,215 |
| 2332 | ADMINISTRATIVE AID II | 1 | 1 | 42,925-54,979 | 54,225 | 56,047 |
| 2335 | ADMINISTRATIVE SVS OFFICER | 1 | 1 | 49,448-63,336 | 61,974 | 64,071 |
| 2432 | CLERK II | 1 | 1 | 29,189-37,388 | 36,617 | 30,901 |
| 2433 | CLERK III | 1 | 1 | 30,241-38,734 | 37,935 | 39,874 |
| 2460 | IMAGING CLERK | 1 | 1 | 33,623-43,071 | 42,182 | 44,338 |
| 2832 | ACCOUNT CLERK II | 3 | 3 | 33,623-43,071 | 126,545 | 133,015 |
| | OVERTIME | | | | 200 | 200 |
| | TEMPORARY SALARIES | | | | 7,000 | 7,000 |
| BA1 | TOTALS | 23.5 | 23.5 | | 1,100,579 | 1,149,440 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUS UNIT 6210

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------|-----------------|-------|--------|
| | | OBJECT CODE | | |
| | | DESCRIPTION | # | AMOUNT |
| Armored Car Service to transport receipts (checks & cash to Bank) | Ongoing | Armored Car Svs | 64145 | 2,598 |
| | TOTAL | | | 2,598 |

BA3

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUS UNIT: 6210
1 of 2

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | | |
|-----------------------------|--|------------------|-------|---------------------|------------|
| | | OBJECT CODE | | sub total | AMOUNT |
| | | DESCRIPTION | # | | |
| Clerk of the District Court | Clerk of the District Court Association | Dues | 65660 | 25 | 25 |
| Clerk of the District Court | Clerk's of the District Court's Summer Workshop Jun 2016, Kearney NE | Meals | 64710 | 100 | 545 |
| | | Lodging | 64715 | 230 | |
| | | Mileage | 64725 | 140 | |
| | | Registration Fee | 65670 | 75 | |
| Clerk of the District Court | Clerk's of District Court's Meeting Jul 2015, Mahoney St Park NE | Mileage | 64725 | 35 | 35 |
| Clerk of the District Court | Southeast District Meeting Fall - Sep 2015, Spring - Mar 2016 @ Mahoney St Park | Mileage | 64725 | 70 | 120 |
| | | Registration Fee | 65670 | 50 | |
| | | | | Total Page 1 | 725 |

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET

BUS UNIT: 6210

2 of 2

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | | |
|-------------------------------------|---|------------------|-------|--------------------|-------------|
| | | OBJECT CODE | | sub total | AMOUNT |
| | | DESCRIPTION | # | | |
| Clerk of the District Court | NACO Annual Conf 12/9-11/2015 @ Younes Conf Center, Kearney NE | Meals | 64710 | 80 | 530 |
| | | Lodging | 64715 | 200 | |
| | | Mileage | 64725 | 130 | |
| | | Registration Fee | 65670 | 120 | |
| Deputy, Clerk of the District Court | NCSEA Annual Conf 9/30-10/2/15 @ Grand Island NE | Meals | 64710 | 60 | 425 |
| | | Lodging | 64715 | 150 | |
| | | Mileage | 64725 | 120 | |
| | | Registration Fee | 65670 | 95 | |
| | | | | Total Page 2 | 955 |
| | | | | Total from Page 1 | 725 |
| | | | | GRAND TOTAL | 1680 |

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET

BUS UNIT: 6210

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|---------------|-----------------------------|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|--|
| 67415 | Office Equipment | | R | | | 700 | Replace Equipment that is beyond economical repair. (ie. Date/time stamp machine, calculators) |
| 67445 | Communication Equipment | | R | | | 1,000 | Replace worn-out telephone headset. |
| 67465 | Furniture & Fixtures | | R | | | 1,500 | Replace furniture that is beyond economical repair. (ie. Chairs) |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | 3,200 | |

LANCASTER COUNTY
REQUEST FOR MAINTENANCE AGREEMENTS
2015-16 BUDGET

BUS UNIT: 6210

BUSINESS UNIT: CLERK OF THE DISTRICT COURT

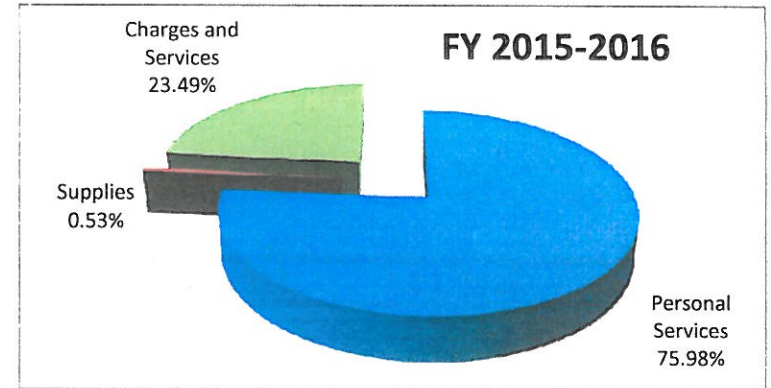
| DESCRIPTION | JUSTIFICATION | BUDGET | | |
|--|--|---------------------------------|-------|--------------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Equipment Maintenance Agreement for (3) power files | <p>Power files would receive 2 annual preventative maintenance inspections, and would receive priority service, these service calls are taken before any others.</p> <p>Court files are stored on these power files and are in continuous use throughout the day. If they break down, we're unable to retrieve the files for court hearings, therefore it's essential that we're able to obtain repairs quickly and try and prevent them from happening.</p> | Equipment Maintenance Agreement | 64170 | 2,160 |
| Equipment Maintenance Agreement for Canon Scanner (DR6080) | <p>MIS would do preventive maintenance, preventing work stoppages. Additionally, equipment under a maintenance agreement receives a higher priority in response to a service call.</p> <p>Without a maintenance agreement, we would expend over \$1,000 per year for repairs. We scan approximately 1,600 documents each day, rollers wear out and must be replaced about every three (3) months.</p> | Equipment Maintenance Agreement | 64170 | 922 |
| | TOTAL | | | 3,082 |

BU 6210 - Clerk of the District Court

| | Budget <u>2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 90,288.00 12.5% | 80,226.00 -4.7% | 84,163.86 13.8% | 73,953.29 -6.8% | 79,360.79 |
| 2011 Salary | 78,206.00 | | | | |
| 2012 Salary | 79,770.00 | 2.0% | | | |
| 2013 Salary | 81,366.00 | 2.0% | | | |
| 2014 Salary | 82,993.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 90,288.00 | 8.8% | | | |
| Timing between Troy taking over after Sue's retirement. | | | | | |
| Deputy's Salary | 86,435.00 9.2% | 79,148.00 0.9% | 78,446.33 2.8% | 76,273.87 1.7% | 74,988.91 |
| Regular Salary | 965,517.00 3.4% | 934,006.00 5.9% | 882,050.04 0.0% | 882,117.86 3.5% | 852,361.99 |
| **Filled an open position in 2014-15. | | | | | |
| Health Insurance - | | | | | |
| Group Health Insurance - | 242,157.00 7.8% | 224,616.00 6.9% | 210,147.86 -4.4% | 219,924.53 8.8% | 202,223.79 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 23.5 0% | 23.5 4% | 22.5 0% | 22.5 -4% | 23.5 |
| Total Expenditures | 1,772,759.00 5.2% | 1,685,257.00 4.4% | 1,613,893.85 0.3% | 1,609,657.76 1.8% | 1,580,663.15 |
| Total Revenues | 440,000.00 10.0% | 400,000.00 -29.4% | 566,240.49 16.6% | 485,577.68 18.9% | 408,319.17 |

Lancaster County
Summary Analysis of Requested Budget
Mental Health Board

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 0.5 | 0.5 | - | 0% |
| Personal Services | 105,419 | 106,922 | 1,503 | 1.43% |
| Supplies | 750 | 750 | - | 0.00% |
| Charges and Services | 33,559 | 33,059 | (500) | -1.49% |
| Total Expenditures | 139,728 | 140,731 | 1,003 | 0.72% |
| Net Amount | 139,728 | 140,731 | 1,003 | 0.72% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 1.15 | 131,937 | (9,605) | -6.79% |
| FY08 | 0.50 | 133,720 | 1,783 | 1.35% |
| FY09 | 0.50 | 131,566 | (2,154) | -1.61% |
| FY10 | 0.50 | 133,548 | 1,982 | 1.51% |
| FY11 | 0.50 | 158,792 | 25,244 | 18.90% |
| FY12 | 0.50 | 153,784 | (5,008) | -3.15% |
| FY13 | 0.50 | 149,170 | (4,614) | -3.00% |
| FY14 | 0.50 | 140,000 | (9,170) | -6.15% |
| FY15 | 0.50 | 139,728 | (272) | -0.19% |
| FY16 | 0.50 | 140,731 | 1,003 | 0.72% |
| Average Increase | | | (81) | 0.16% |

Note: Board Members have always been classified as .65 or .6 FTE but it was determined in FY08 not to classify as a FTE. FY02 a .50 FTE was added.

**EXPENSE BUDGET COMPARISON
MENTAL HEALTH BOARD
AGENCY 751**

REPORT AS OF 5/4/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|----------------------|----------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$39,983 | \$0 | \$70,000 | \$70,000 | \$0 | 0.00% |
| 61210 | Regular Salary | \$18,243 | \$0 | \$22,572 | \$23,335 | \$763 | 3.38% |
| 61510 | FICA Contributions | \$4,457 | \$0 | \$7,082 | \$7,140 | \$58 | 0.82% |
| 61520 | Retirement Contributions | \$1,428 | \$0 | \$1,761 | \$1,820 | \$59 | 3.35% |
| 61530 | Group Health Insurance | \$3,108 | \$0 | \$3,446 | \$4,076 | \$630 | 18.28% |
| 61540 | Group Dental Insurance | \$112 | \$0 | \$135 | \$135 | \$0 | 0.00% |
| 61650 | Long-Term Disability | \$50 | \$0 | \$98 | \$91 | -\$7 | -7.14% |
| 61660 | Post-Employment Health Pro | \$258 | \$0 | \$325 | \$325 | \$0 | 0.00% |
| 63110 | Office Supplies | \$175 | \$0 | \$750 | \$750 | \$0 | 0.00% |
| 64120 | Legal Services | \$1,215 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 64150 | Consulting Services | \$7,088 | \$0 | \$16,000 | \$16,000 | \$0 | 0.00% |
| 64285 | City Information Services | \$1,168 | \$0 | \$1,509 | \$1,509 | \$0 | 0.00% |
| 64725 | Mileage | \$886 | \$0 | \$2,000 | \$1,500 | -\$500 | -25.00% |
| 65640 | Witness fees | \$140 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 65645 | Court Costs | \$0 | \$0 | \$650 | \$650 | \$0 | 0.00% |
| 65740 | Interpreter | \$0 | \$0 | \$700 | \$700 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$536 | \$0 | \$8,000 | \$8,000 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| TOTAL EXPENSE | | \$78,848 | \$0 | \$139,728 | \$140,731 | \$1,003 | 0.72% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

BUS UNIT: 7510

BUSINESS UNIT: MENTAL HEALTH BOARD

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|----------------------------|---------------------|-----------------------|---|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| 8965 | MENTAL HEALTH BOARD MEMBER | | not classified as FTE | Board members are paid \$100 per session, or paid \$75 per hour, paid in 1/2 hour increments after 1st hour. (whichever is greater) | 70,000 | 70,000 |
| 2310 | COURT CLERK | 0.5 | 0.5 | 35,967-46,068 | 22,572 | 23,335 |
| BA1 | TOTALS | 0.5 | 0.5 | | 92,572 | 93,335 |

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET

BUS UNIT 7510

BUSINESS UNIT: MENTAL HEALTH BOARD

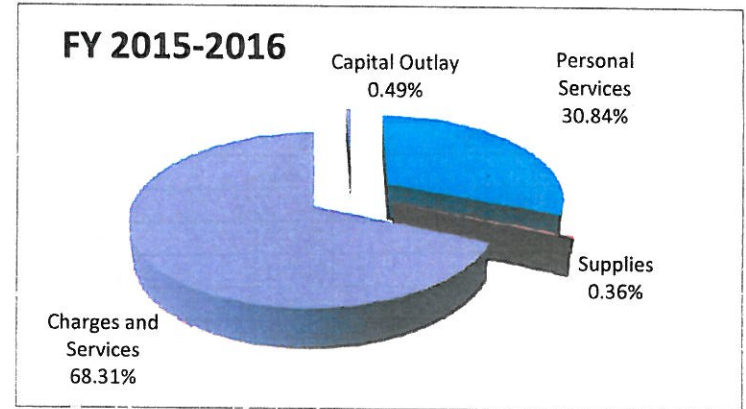
| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------|---------------------------|-------|--------|
| | | <u>OBJECT CODE</u> | | AMOUNT |
| | | DESCRIPTION | # | |
| <p style="text-align: center;"><u>CONSULTING SERVICES</u></p> <p>Dr Arias & Dr Scalora provides independent evaluations of mental health patients when requested by the Public Defenders Office. (per NE State Statute section 71-948)</p> | On-going | Mental Health Evaluations | 64150 | 16,000 |
| | TOTAL | | | 16,000 |

BU 7510 - Mental Health Board

| | Budget | Budget | Actual | Actual | Actual |
|---|------------------|------------------|------------------|------------------|------------------|
| | <u>FY2015-16</u> | <u>FY2014-15</u> | <u>FY2013-14</u> | <u>FY2012-13</u> | <u>FY2011-12</u> |
| Salaries - | | | | | |
| Salaries and Benefits | 106,922.00 | 105,419.00 | 89,603.53 | 87,956.13 | 85,720.90 |
| (Mental Health Board is the reason between actual and budget) | | | | | |
| Board Members | 70,000.00 | 70,000.00 | 55,276.63 | 54,721.00 | 53,155.00 |
| | 0.0% | 26.6% | 1.0% | 2.9% | |
| FTE's | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| TOTAL | 140,731.00 | 139,728.00 | 112,428.95 | 110,132.17 | 99,102.98 |
| | 0.7% | 24.3% | 2.1% | 11.1% | |

Lancaster County
Summary Analysis of Requested Budget
Juvenile Court

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 8 | 8 | - | 0% |
| Personal Services | 553,160 | 597,835 | 44,675 | 8.08% |
| Supplies | 9,000 | 7,000 | (2,000) | -22.22% |
| Charges and Services | 1,334,874 | 1,324,104 | (10,770) | -0.81% |
| Capital Outlay | 3,250 | 9,500 | 6,250 | 192.31% |
| Total Expenditures | 1,900,284 | 1,938,439 | 38,155 | 2.01% |
| Net Amount | 1,900,284 | 1,938,439 | 38,155 | 2.01% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|----------------------|--------------|---------------|---------------|----------------|
| FY07 | 6.00 | 1,212,294 | 106,916 | 9.67% |
| FY08 | 8.00 | 1,517,681 | 305,387 | 25.19% |
| FY09 | 8.00 | 1,506,357 | (11,324) | -0.75% |
| FY10 | 8.00 | 1,861,817 | 355,460 | 23.60% |
| FY11 | 8.00 | 2,212,164 | 350,347 | 18.82% |
| FY12 | 8.00 | 1,920,779 | (291,385) | -13.17% |
| FY13 | 8.00 | 1,764,125 | (156,654) | -8.16% |
| FY14 | 8.00 | 1,874,999 | 110,874 | 6.28% |
| FY15 | 8.00 | 1,900,284 | 25,285 | 1.35% |
| FY16 | 8.00 | 1,938,439 | 38,155 | 2.01% |
| Average Increase | | | 83,306 | 6.48% |

**EXPENSE BUDGET COMPARISON
JUVENILE COURT
AGENCY 623
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|--------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61210 | Regular Salary | \$327,077 | \$0 | \$405,891 | \$421,008 | \$15,117 | 3.72% |
| 61510 | FICA Contributions | \$23,956 | \$0 | \$31,051 | \$32,208 | \$1,157 | 3.73% |
| 61520 | Retirement Contributions | \$24,125 | \$0 | \$32,225 | \$32,778 | \$553 | 1.72% |
| 61530 | Group Health Insurance | \$77,270 | \$0 | \$75,843 | \$103,362 | \$27,519 | 36.28% |
| 61540 | Group Dental Insurance | \$3,136 | \$0 | \$3,317 | \$3,587 | \$270 | 8.14% |
| 61650 | Long-Term Disability | \$1,352 | \$0 | \$1,583 | \$1,642 | \$59 | 3.73% |
| 61660 | Post-Employment Health Program | \$2,588 | \$0 | \$3,250 | \$3,250 | \$0 | 0.00% |
| 61695 | Other Employee Benefits | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 63110 | Office Supplies | \$4,935 | \$0 | \$9,000 | \$7,000 | -\$2,000 | -22.22% |
| 64120 | Legal Services | \$1,929 | \$0 | \$3,900 | \$3,500 | -\$400 | -10.26% |
| 64125 | Abuse & Neglect (3A) | \$794,101 | \$0 | \$960,000 | \$970,000 | \$10,000 | 1.04% |
| 64130 | Law Violators | \$42,139 | \$0 | \$45,000 | \$52,000 | \$7,000 | 15.56% |
| 64135 | Status Offenders (3B) | \$30,490 | \$0 | \$26,850 | \$41,000 | \$14,150 | 52.70% |
| 64150 | Consulting Services | \$0 | \$0 | \$500 | \$0 | -\$500 | -100.00% |
| 64160 | Boarding Contracts | \$0 | \$0 | \$10,000 | \$0 | -\$10,000 | -100.00% |
| 64285 | City Information Services | \$9,146 | \$0 | \$9,218 | \$9,218 | \$0 | 0.00% |
| 64286 | VOIP Information Services | \$1,063 | \$0 | \$1,276 | \$6,831 | \$5,555 | 435.34% |
| 64810 | Telephone - Local | \$1,036 | \$0 | \$1,200 | \$1,100 | -\$100 | -8.33% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64855 | Postage | \$8,407 | \$0 | \$10,000 | \$10,500 | \$500 | 5.00% |
| 64910 | Printing | \$863 | \$0 | \$2,000 | \$1,400 | -\$600 | -30.00% |
| 64915 | Photocopying | \$4,654 | \$0 | \$7,000 | \$7,000 | \$0 | 0.00% |
| 65640 | Witness fees | \$1,385 | \$0 | \$4,000 | \$3,500 | -\$500 | -12.50% |
| 65645 | Court Costs | \$20,390 | \$0 | \$23,000 | \$25,000 | \$2,000 | 8.70% |
| 65665 | Books & Subscriptions | \$489 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65680 | Civil Fees | \$8,704 | \$0 | \$40,000 | \$0 | -\$40,000 | -100.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 66520 | Building Rent | \$157,858 | \$0 | \$189,430 | \$191,555 | \$2,125 | 1.12% |
| 67415 | Office Equipment | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$1,052 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$0 | \$629 | \$750 | \$7,000 | \$6,250 | 833.33% |
| 67475 | Computer Equipment | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$1,548,146 | \$629 | \$1,900,284 | \$1,938,439 | \$38,155 | 2.01% |

**REVENUE BUDGET COMPARISON
JUVENILE COURT
AGENCY 623
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|---------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 55545 | Other Boarding Cost Reimb | \$1,277 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55896 | Other Reimb & Refunds | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$1,277 | \$0 | \$0 | \$0 | \$0 | 0.00% |

**LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET**

Business Unit #: 6230

Business Unit Name: Juvenile Court

| CLASS | CLASS TITLE | # OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|---------------|------------------------------|----------------------|-----------------------|-----------------|--------------------|---------------------|
| | | FY 14-15 Budgeted | FY 15-16 Requested | | FY 14-15 Budget | FY 15-16 Request |
| 2712 | Clerk Typist II | 3 | 3 | 30,241 - 38,733 | 108,349 | 111,408 |
| 5732 | Bailiff II | 4 | 4 | 59,497 | 229,168 | 237,988 |
| 2306 | Juvenile Court Administrator | 1 | 1 | 54,978 - 70,424 | 68,374 | 71,612 |
| TOTALS | | | | | 405,891 | 421,008 |

**LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-2016 BUDGET**

Business Unit #: 6230

Business Unit Name: Juvenile Court

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | |
|--------------------------------|---|-----------------------------------|--------------|
| | | <u>OBJECT CODE</u> DESCRIPTION | AMOUNT |
| Boarding Contracts | Ongoing. Contracts with agencies who provide foster care and group home care as ordered by court. | 64160 | 0 |
| Justice Works billing software | Ongoing. Contract for usage fees of each new case added to the system. | 64120 | 3500 |
| | | TOTAL: | 3,500 |

**LANCASTER COUNTY
 REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
 CONFERENCES, TRAVEL AND SUBSISTENCE
 2015-16 BUDGET**

Business Unit #: 6230

Business Unit Name: Juvenile Court

| NAME & POSITION | EXPLANATION & JUSTIFICATION | BUDGET AMOUNT | | |
|------------------|--|----------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| Judges and Staff | Current publications necessary for court business (i.e. City, County and State directories, judicial publications, notary public renewals) | Books & Subscriptions | 65665 | 500 |
| Total | | | | 500 |

**LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2015-16 BUDGET**

Business Unit #: 6230

Business Unit Name: Juvenile Court

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|---------------|-------------------------|------------------------|----------------------------|----------------------|-----------------------|-----------------------------|---------------------------------------|
| 67465 | Conference Room Chairs | 10-20 | N | | | \$7000 | Replace chairs in conference rooms |

TOTAL CAPITAL OUTLAY

\$7000

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries Other Than Elected Officials & Chief Deputies
2015-16 BUDGET

Business Unit Name: Juvenile Court

Business Unit #: 6230

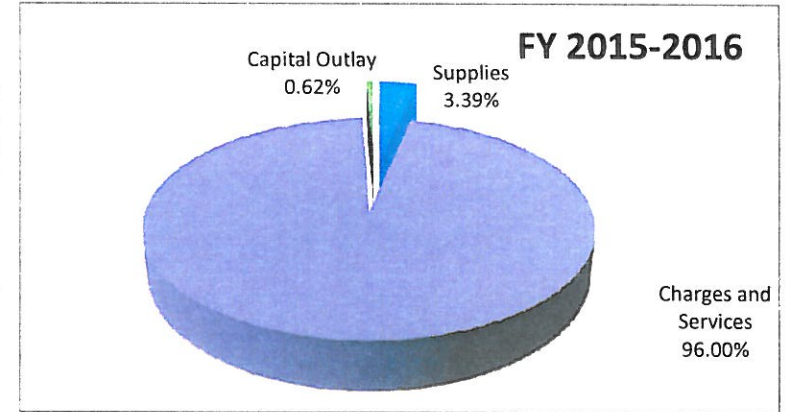
| POSITION | CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|------------|----------------------------|----------------------------|-------------------|
| Bailiff II | 59,497 (x 4 = 237,988) | 59,497 (x 4 = 237,988) | 0.0% |
| TOTAL | 59,497 | 59,497 | |

BU 6230 - Juvenile Court

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Regular Salary | 421,008.00 3.7% | 405,891.00 2.7% | 395,308.44 0.1% | 395,050.62 3.5% | 381,812.27 |
| FTE's | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 |
| Rent | 191,555.00 1.1% | 189,430.00 0.4% | 188,680.08 -0.5% | 189,651.54 -0.5% | 190,623.00 |
| Legal Services | 1,063,000.00 3.0% | 1,031,850.00 -4.2% | 1,077,003.41 -2.1% | 1,099,779.25 -12.8% | 1,260,960.78 |
| Percentage of Total (Rent/Legal Services) | 64.7% | 64.3% | 66.1% | 66.8% | 68.6% |
| Total Expenditures | 1,938,439.00 2.0% | 1,900,284.00 -0.8% | 1,915,909.35 -0.7% | 1,929,223.21 -8.8% | 2,116,390.27 |

Lancaster County
Summary Analysis of Requested Budget
Juvenile Probation

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | - | - | - | |
| Supplies | 17,500 | 11,000 | (6,500) | -37.14% |
| Charges and Services | 272,365 | 311,870 | 39,505 | 14.50% |
| Capital Outlay | 2,000 | 2,000 | - | 0.00% |
| Total Expenditures | 291,865 | 324,870 | 33,005 | 11.31% |
| Revenue Estimate | 50,000 | - | (50,000) | |
| Net Amount | 241,865 | 324,870 | 83,005 | 34.32% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | - | 292,369 | (107,376) | -26.86% |
| FY08 | - | 302,870 | 10,501 | 3.59% |
| FY09 | - | 294,092 | (8,778) | -2.90% |
| FY10 | - | 303,662 | 9,570 | 3.25% |
| FY11 | - | 340,789 | 37,127 | 12.23% |
| FY12 | - | 292,795 | (47,994) | -14.08% |
| FY13 | - | 284,016 | (8,779) | -3.00% |
| FY14 | - | 444,503 | 160,487 | 56.51% |
| FY15 | - | 291,865 | (152,638) | -34.34% |
| FY16 | - | 324,870 | 33,005 | 11.31% |
| Average Increase | | | (7,488) | 0.57% |

Prior to FY99 Juvenile Probation was included in the Juvenile Court Budget. The Juvenile Drug Court previously funded by the State with grants is being funded by the County starting FY05.

| | <u>FY15</u> | <u>FY16</u> | <u>% Change</u> |
|------------|-------------|-------------|-----------------|
| Probation | 243,476 | 279,570 | 14.82% |
| Drug Court | 48,389 | 45,300 | -6.38% |

**EXPENSE BUDGET COMPARISON
 JUVENILE PROBATION - DISTRICT 3J
 AGENCY 673
 REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|----------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 63110 | Office Supplies | \$8,092 | \$0 | \$17,500 | \$11,000 | -\$6,500 | -37.14% |
| 64285 | City Information Services | \$22,014 | \$0 | \$30,000 | \$29,315 | -\$685 | -2.28% |
| 64286 | VOIP Information Services | \$2,218 | \$0 | \$3,329 | \$20,700 | \$17,371 | 521.81% |
| 64295 | Other Misc Contracted Svs | \$23,042 | \$0 | \$40,000 | \$43,000 | \$3,000 | 7.50% |
| 64810 | Telephone - Local | \$2,848 | \$0 | \$3,200 | \$3,800 | \$600 | 18.75% |
| 64815 | Telephone - Long Distance | \$0 | \$0 | \$110 | \$100 | -\$10 | -9.09% |
| 64855 | Postage | \$452 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64910 | Printing | \$1,500 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$3,847 | \$0 | \$4,500 | \$4,500 | \$0 | 0.00% |
| 65295 | Other Client Services | \$626 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$50 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$147,675 | \$0 | \$182,726 | \$201,955 | \$19,229 | 10.52% |
| 67415 | Office Equipment | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$212,363 | \$0 | \$291,865 | \$324,870 | \$33,005 | 11.31% |

**REVENUE BUDGET COMPARISON
 JUVENILE PROBATION - DISTRICT 3J
 AGENCY 673
 REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-----------------------|-------------------------------------|---|---|------------------------------|--|-----------------|
| | | | | | | AMOUNT | % |
| 55896 | Other Reimb & Refunds | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 59310 | Grant Transfers | \$50,000 | \$0 | \$50,000 | \$0 | -\$50,000 | -100.00% |
| 59710 | Other Fund Transfers | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| TOTAL REVENUES | | \$50,000 | \$0 | \$50,000 | \$0 | -\$50,000 | -100.00% |

Transfer in FY14 covered rent and computers. Transfer in FY15 covers rent. No additional money will be received for rent after FY15.

**LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

Business Unit #: 6731

Business Unit Name: JUVENILE DRUG COURT/JUVENILE PROBATION

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|--|-----------------------------------|---|---------------|
| | | <u>OBJECT CODE</u> DESCRIPTION | # | AMOUNT |
| To Contract with Cedars Youth Services to provide a Drug Court tracker for frequent face to face contacts, mentoring, drug testing and transportation assistance with drug court youth. | Assists in monitoring abstinence of Drug Court youth - improving overall effectiveness of Drug Court | # 64295 | | \$25,000 |
| | | | | \$25,000 |
| | | | | TOTAL: |

**LANCASTER COUNTY
 REQUEST FOR CONTRACTUAL SERVICES & LEASES
 2015-16 BUDGET**

Business Unit #: 6731

Business Unit Name: JUVENILE PROBATION

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | |
|---|---|-----------------------------------|--------------------|
| | | <u>OBJECT CODE</u> DESCRIPTION | <u>#</u> AMOUNT |
| Contract with State Probation Admin.to provide electronic monitoring services for Juvenile Drug Court youth | Provides close monitoring and by the drug court officer using BI equipment through Prob. Admin. | 64295 | \$10.000 |
| TOTAL: | | | \$10,000 |

**LANCASTER COUNTY
 REQUEST FOR CONTRACTUAL SERVICES & LEASES
 2015-16 BUDGET**

Business Unit #: 6731

Business Unit Name: JUVENILE PROBATION

BUDGET AMOUNT

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | |
|---|--|-----------------------------------|--------------------|
| | | <u>OBJECT CODE</u> DESCRIPTION | <u>#</u> AMOUNT |
| Contract with the Independence Center to provide for Administrative costs (non-treatment) to allow for the collaborative involvement of treatment staff with Drug Court meetings and Drug Court hearings. | To ensure the consistency of the Independence Center therapist involvement and enhance the success of the youth in Drug Court. | 64295 | \$8,000.00 |
| TOTAL: | | | \$8,000.00 |

BU 673 - Juvenile Probation

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - No Salaries and Benefits | - | - | - | - | - |
| FTE's | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Rent | 201,955.00 10.5% | 182,726.00 32.1% | 138,349.91 122.8% | 62,103.72 3.3% | 60,131.22 |
| Total Expenditures | 324,870.00 | 291,865.00 | 333,906.02 | 254,618.96 | 273,408.11 |
| Percentage of Total | 62.2% | 62.6% | 41.4% | 24.4% | 22.0% |
| Drug Court | 45,300.00 | 48,389.00 | 48,021.20 | 42,121.84 | 45,726.78 |

JUVENILE
PROBATION OFFICE

Heritage Square Bldg, 421 So. 9th St, Ste 107
LINCOLN, NE 68508
PROBATION OFFICE (402) 441-7364 FAX: (402) 441-6052

April 2, 2015

Dennis Meyer
Director of Budget & Fiscal
County Commissioners Office
County-City Building
Lincoln, NE 68508

RE: Budget Request for Juvenile Probation (673)

Dear Mr. Meyer:

Please find attached the Juvenile Probation Office request for the 2015-16 fiscal year which totals \$324,869.72

This amount is the total of Juvenile Probation (\$279,569.72) plus the sub-budget of Juvenile Drug Court (\$45,300.00). All of our budget figures have been entered into the L.I.F.E. system.

The Juvenile Drug Court budget remains relatively the same. The Probation voucher funds continue to be the payer of last resort for the treatment of Drug Court youth. The contract with the Independence Center for Administrative costs is still applicable as these services are not treatment and not billable to insurance or the voucher system. We are asking for the electronic monitoring services of drug court youth and the Cedars Drug Court tracker as we have in the past. Judge Thorson has expressed this type of service is critical to the close oversight and intense supervision required for drug court youth to be successful.

We appreciate the Board's consideration of this current budget request.

Please let me know if you have any questions. Thank you.

Sincerely,

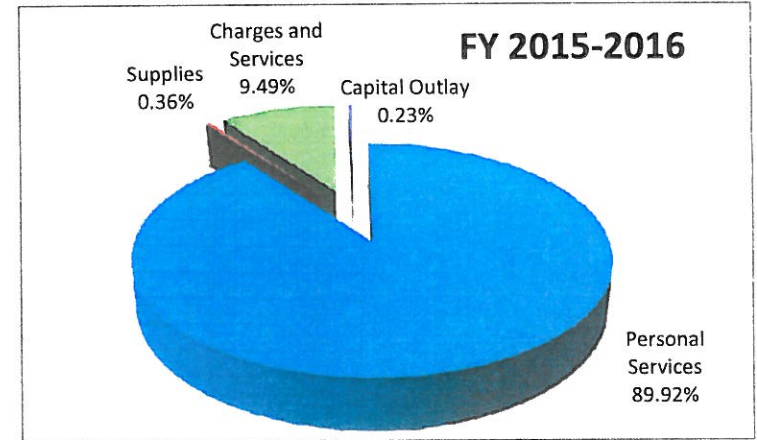


Lori Griggs

Lori Griggs, Chief Probation Officer
Bev Hoagland, Chief Deputy Probation Officer

Lancaster County
Summary Analysis of Requested Budget
Public Defender

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 35.45 | 36.45 | 1.00 | 3% |
| Personal Services | 3,429,359 | 3,633,113 | 203,754 | 5.94% |
| Supplies | 14,500 | 14,500 | - | 0.00% |
| Charges and Services | 373,832 | 383,417 | 9,585 | 2.56% |
| Capital Outlay | 5,300 | 9,300 | 4,000 | 75.47% |
| Total Expenditures | 3,822,991 | 4,040,330 | 217,339 | 5.69% |
| Revenue Estimate | 401,774 | 389,741 | (12,033) | -2.99% |
| Net Amount | 3,421,217 | 3,650,589 | 229,372 | 6.70% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 32.50 | 2,871,214 | 202,261 | 7.58% |
| FY08 | 32.50 | 3,062,134 | 190,920 | 6.65% |
| FY09 | 32.50 | 3,133,302 | 71,168 | 2.32% |
| FY10 | 33.45 | 3,275,732 | 142,430 | 4.55% |
| FY11 | 33.45 | 3,297,679 | 21,947 | 0.67% |
| FY12 | 33.45 | 3,302,554 | 4,875 | 0.15% |
| FY13 | 33.45 | 3,397,177 | 94,623 | 2.87% |
| FY14 | 33.45 | 3,606,001 | 208,824 | 6.15% |
| FY15 | 35.45 | 3,822,991 | 216,990 | 6.02% |
| FY16 | 36.45 | 4,040,330 | 217,339 | 5.69% |
| Average Increase | | | 137,138 | 4.26% |

**EXPENSE BUDGET COMPARISON
PUBLIC DEFENDER
AGENCY 625
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$123,397 | \$0 | \$140,460 | \$146,795 | \$6,335 | 4.51% |
| 61150 | Deputy's Salary | \$309,611 | \$0 | \$399,762 | \$399,282 | -\$480 | -0.12% |
| 61210 | Regular Salary | \$1,646,516 | \$0 | \$2,025,889 | \$2,140,226 | \$114,337 | 5.64% |
| 61310 | Overtime | \$1,238 | \$0 | \$2,500 | \$2,500 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$151,220 | \$0 | \$193,107 | \$201,855 | \$8,748 | 4.53% |
| 61520 | Retirement Contributions | \$153,033 | \$0 | \$189,865 | \$201,362 | \$11,497 | 6.06% |
| 61530 | Group Health Insurance | \$315,180 | \$0 | \$354,097 | \$411,773 | \$57,676 | 16.29% |
| 61540 | Group Dental Insurance | \$13,487 | \$0 | \$16,932 | \$17,055 | \$123 | 0.73% |
| 61650 | Long-Term Disability | \$7,786 | \$0 | \$13,032 | \$14,114 | \$1,082 | 8.30% |
| 61660 | Post-Employment Health Progra | \$15,073 | \$0 | \$93,715 | \$98,151 | \$4,436 | 4.73% |
| 63110 | Office Supplies | \$11,522 | \$0 | \$14,500 | \$14,500 | \$0 | 0.00% |
| 64150 | Consulting Services | \$2,500 | \$0 | \$6,500 | \$6,500 | \$0 | 0.00% |
| 64285 | City Information Services | \$60,375 | \$0 | \$81,511 | \$78,028 | -\$3,483 | -4.27% |
| 64286 | VOIP Information Services | \$4,177 | \$0 | \$2,719 | \$14,553 | \$11,834 | 435.23% |
| 64710 | Meals | \$1,870 | \$0 | \$900 | \$900 | \$0 | 0.00% |
| 64715 | Lodging | \$7,801 | \$0 | \$3,500 | \$3,500 | \$0 | 0.00% |
| 64720 | Fares | \$9,358 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 64725 | Mileage | \$12,087 | \$0 | \$10,000 | \$11,000 | \$1,000 | 10.00% |
| 64730 | Parking & Tolls | \$306 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 64735 | Vehicle Rental | \$120 | \$0 | \$250 | \$250 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$1,011 | \$0 | \$1,800 | \$1,600 | -\$200 | -11.11% |
| 64815 | Telephone - Long Distance | \$1,358 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$1,824 | \$0 | \$2,443 | \$2,443 | \$0 | 0.00% |
| 64855 | Postage | \$4,434 | \$0 | \$5,537 | \$5,537 | \$0 | 0.00% |
| 64910 | Printing | \$2,513 | \$0 | \$3,090 | \$3,090 | \$0 | 0.00% |
| 64915 | Photocopying | \$6,102 | \$0 | \$6,500 | \$6,500 | \$0 | 0.00% |
| 65120 | Psychologist/Psychiatrist | \$11,298 | \$0 | \$13,500 | \$13,500 | \$0 | 0.00% |
| 65640 | Witness fees | \$101 | \$0 | \$1,000 | \$800 | -\$200 | -20.00% |
| 65645 | Court Costs | \$112 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$15,724 | \$0 | \$14,228 | \$14,897 | \$669 | 4.70% |
| 65665 | Books & Subscriptions | \$3,301 | \$0 | \$3,921 | \$3,921 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$9,332 | \$0 | \$8,500 | \$8,500 | \$0 | 0.00% |
| 65740 | Interpreter | \$6,622 | \$0 | \$13,500 | \$13,500 | \$0 | 0.00% |
| 65745 | Lab Fees | \$0 | \$0 | \$1,050 | \$1,050 | \$0 | 0.00% |
| 65815 | Transcripts | \$3,217 | \$0 | \$8,285 | \$8,285 | \$0 | 0.00% |
| 65817 | Deposition Fees | \$9,838 | \$0 | \$18,000 | \$18,000 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$1,037 | \$0 | \$3,000 | \$3,000 | \$0 | 0.00% |
| 65915 | Liability Insurance | \$6,180 | \$0 | \$6,800 | \$6,800 | \$0 | 0.00% |
| 65950 | Officials' Bonds | \$35 | \$0 | \$35 | \$0 | -\$35 | -100.00% |
| 65955 | Employees' Bonds | \$140 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$649 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$125,719 | \$0 | \$150,863 | \$150,863 | \$0 | 0.00% |
| 67415 | Office Equipment | \$3,047 | \$0 | \$1,800 | \$1,800 | \$0 | 0.00% |
| 67445 | Communication Equipment | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$2,751 | \$5,037 | \$3,000 | \$7,000 | \$4,000 | 133.33% |
| TOTAL EXPENSES | | \$3,063,000 | \$5,037 | 22,991 | \$4,040,330 | \$217,339 | 5.69% |

**REVENUE BUDGET COMPARISON
PUBLIC DEFENDER
AGENCY 625
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY14-15 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY14-15 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------------|
| | | | | | | AMOUNT | % |
| 54840 | Joint Budget City of Lincoln | 371,182 | 0 | 371,182 | 389,741 | \$18,559 | 5.00% |
| 55896 | Other Reimb & Refunds | 0 | 0 | 0 | 0 | \$0 | 0.00% |
| 59310 | Grant Transfers | 20,539 | 0 | 30,592 | 0 | -\$30,592 | -100.00% |
| | TOTAL REVENUES | 391,721 | 0 | 401,774 | 389,741 | -12,033 | -2.99% |

LANCASTER COUNTY
 PERSONNEL SUMMARY FORM
 2015-16 BUDGET

BUSINESS UNIT #: 6250

BUSINESS UNIT NAME Public Defender Administrative

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|-------------------|------------|-----------------|--|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | FY14-15 BUDGET | | FY15-16 REQUEST | |
| 8951 | Public Defender | 0.76 | 0.42 | \$146,795 | \$ 106,748 | \$ 61,654 | |
| 0335 | Exc. Admin. Officer | 1 | 1 | \$49,448 - 63,336 | \$ 62,732 | \$ 64,831 | |
| 0743 | Legal Secretary III | 1 | 1 | \$41,432 - 53,069 | \$ 52,726 | \$ 54,485 | |
| 0730 | Client Services Associate | 3.95 | 3.95 | \$32,346 - 41,432 | \$ 154,164 | \$ 161,522 | |
| BA1 | TOTALS | 6.71 | 6.37 | | \$ 376,370 | \$ 342,492 | |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 6251

BUSINESS UNIT NAME Public Defender Felony

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | | SALARY AMOUNTS | |
|-------|-----------------|---------------------|--------------------------|---------------------|-------------------|--------------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | PAY RANGE | FY14-15 BUDGET | FY15-16 REQUEST |
| 8951 | Public Defender | 0 | 0.33 | \$146,795 | \$ - | \$ 48,442 |
| 7355 | Chief Deputy | 2 | 2 | \$126,244 - 139,455 | \$ 278,546 | \$ 273,038 |
| 0911 | Law Clerk | 1.25 | 1.25 | \$35,967 - 46,068 | \$ 31,428 | \$ 35,484 |
| 0913 | Investigator | 2 | 2 | \$47,726 - 61,135 | \$ 106,307 | \$ 112,934 |
| 0919 | Paralegal II | 2 | 2 | \$46,068 - 59,012 | \$ 116,059 | \$ 119,712 |
| 7412 | Attorney II | 6.17 | 7.55 | \$78,073 - 110,313 | \$ 575,705 | \$ 717,839 |
| 7410 | Attorney I | 3.5 | 2 | \$58,835 - 75,363 | \$ 259,086 | \$ 146,095 |
| | Overtime | | | \$2,500 | \$ 2,500 | \$ 2,500 |
| BA1 | TOTALS | 16.92 | 17.13 16.8 | | \$1,369,631 | \$1,456,044 |

LANCASTER COUNTY
 PERSONNEL SUMMARY FORM
 2015-16 BUDGET

BUSINESS UNIT #: 6252

| BUSINESS UNIT NAME | | Public Defender Juvenile/Misc. | | | SALARY AMOUNTS | |
|--------------------|--------------|--------------------------------|-----------|---------------------|----------------|------------|
| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | FY14-15 | FY15-16 |
| | | BUDGETED | REQUESTED | | BUDGET | REQUEST |
| 7355 | Chief Deputy | 1 | 1 | \$126,244 - 139,455 | \$ 121,216 | \$ 126,244 |
| 7410 | Attorney I | 2 | 3 | \$78,073 - 110,313 | \$ 116,527 | \$ 185,549 |
| 0919 | Paralegal II | 1 | 1 | \$46,068 - 59,012 | \$ 57,902 | \$ 59,856 |
| BA1 | TOTALS | | 4 | 5 | \$ 295,645 | \$ 371,649 |

LANCASTER COUNTY
 PERSONNEL SUMMARY FORM
 2015-16 BUDGET

BUSINESS UNIT #: 6253

| BUSINESS UNIT NAME | | Public Defender Misdemeanor | | | | |
|--------------------|-----------------|-----------------------------|----------------------|--------------------|-------------------|--------------------|
| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | | SALARY AMOUNTS | |
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | PAY RANGE | FY14-15 BUDGET | FY15-16 REQUEST |
| 8951 | Public Defender | 0.24 | 0.25 | \$146,795 | \$ 33,712 | \$ 36,699 |
| 7412 | Attorney II | 1.33 | 0.45 | \$78,073 - 110,313 | \$ 128,155 | \$ 46,570 |
| 7410 | Attorney I | 3 | 4 | \$78,073 - 110,313 | \$ 184,866 | \$ 263,167 |
| 0919 | Paralegal II | 2 | 2 | \$46,068 - 59,012 | \$ 115,804 | \$ 119,968 |
| 0911 | Law Clerk | 1.25 | 1.25 | \$35,967 - 46,068 | \$ 32,730 | \$ 36,123 |
| BA1 | TOTALS | 7.82 | 7.95 | | \$ 495,267 | \$ 502,527 |

**LANCASTER COUNTY REQUEST
FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

Business Unit Name: Public Defender - Felony Division

Business Unit #: 6251

| Description | Future Impact | Description | Object # | Amount |
|--|---------------|---------------------------|----------|-----------------|
| <p>The bulk of the expenditures in this category are for the Major Felony cases, although other caseloads occasionally require such experts. As of the submission of this budget, our office has 8 Major Felony cases pending. This fund is used to pay professional fees to psychologists and psychiatrists retained by our office for specific client needs and to pay professional fees for such experts retained by the State of Nebraska for time spent taking depositions or interviewing the experts.</p> | Ongoing | Psychologist/Psychiatrist | 65120 | \$10,250 |
| <p>This is used for consulting services for experts other than psychologists and psychiatrists, generally for testing purposes and testimony. We have and/or will use this for firearm testing, review of medical records by pathologists, drug/alcohol testing, and testing of other items submitted as evidence.</p> | Ongoing | Consulting Services | 64150 | \$6,500 |
| TOTAL | | | | \$16,750 |

**LANCASTER COUNTY REQUEST
FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

Business Unit Name: Public Defender - Juvenile Division

Business Unit #: 6252

| Description | Future Impact | Description | Object # | Amount |
|--|---------------|---------------------------|----------|----------------|
| This fund is used to pay professional fees to psychologists and psychiatrists retained by our office for specific client needs and to pay professional fees for such experts retained by the State of Nebraska for time spent taking depositions or interviewing the expert. | Ongoing | Psychologist/Psychiatrist | 65120 | \$3,250 |
| TOTAL | | | | \$3,250 |

**LANCASTER COUNTY
 REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
 CONFERENCES, TRAVEL AND SUBSISTENCE
 2015-16 BUDGET**

Business Unit Name: Public Defender

Business Unit: 6250

| NAME & POSITION | EXPLANATION & JUSTIFICATION | DESCRIPTION | OBJECT CODE | AMOUNT |
|---|---|------------------------------|--------------------|---------------|
| Public Defender and 20.5 Chief Deputies and Deputies | This line item includes costs for travel, lodging and meals for witnesses in public defender cases. It also includes funds for out of state training programs for attorneys and investigators. | Meals | 64710 | \$ 900 |
| | | Lodging | 64715 | \$ 3,500 |
| | | Airfare | 64720 | \$ 3,000 |
| | The number of new attorneys in our office has increased in the past twelve months due to turnover and growth. We will have turnover in the next year. Historically, the office has provided each new attorney with trial advocacy training in the first two years. These are intense specialized programs. There are no public defender trial advocacy training programs in Nebraska, requiring us to send our attorneys elsewhere. We are sending attorneys to a program called Gideon's Promise. This program not only teaches trial training, but is designed specifically for public defenders. Gideon's Promise has follow-up sessions to not only continue to build courtroom skills, but also help retain public defenders. There is an added cost that is spread over three years, but we feel that Gideon's Promise has proven its value. There is an acclaimed HBO documentary about some of the participants called Gideon's Army. This program helps young attorneys overcome some of the stress of working as a public defender while improving courtroom performance. Sending our attorneys to these programs is critical as we replace some of our most experienced attorneys. It is essential that we find, train, and retain quality attorneys to keep providing the strong representation for which the Lancaster County Public Defender's Office is known. | Enrollment Fees & Tuition | 65670 | \$ 8,500 |
| TOTAL | | | | 15,900 |

LANCASTER COUNTY

**REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS,
CONFERENCES, TRAVEL AND SUBSISTENCE**

2015-16 BUDGET

Business Unit Name: Public Defender

Business Unit #: 6250

| NAME & POSITION | EXPLANATION & JUSTIFICATION | DESCRIPTION | OBJECT CODE | AMOUNT |
|--|---|-------------|-------------|----------|
| Joe Nigro, Public Defender Scott Helvie, Chief Deputy Robert Hays, Chief Deputy Margene Timm, Chief Deputy Brittani Lewit, Deputy Webb Bancroft, Deputy Kristi Egger-Brown, Deputy Shawn Elliott, Deputy Paul Cooney, Deputy Jennifer Houlden, Deputy Tim Eppler, Deputy Yohance Christie, Deputy Christopher Eickholt, Deputy Todd Molvar, Deputy John Jorgensen, Deputy Sarah Safarik, Deputy Matthew Meyerle, Deputy Chelsie Goetz, Deputy Abbi Romshek, Deputy George Dungan, Deputy Amanda Baskin, Deputy | <p>MEMBERSHIPS:</p> <p>1. The Nebraska Supreme Court has set Mandatory Dues for membership at \$98 per year per attorney. Voluntary Dues of \$240 for active regular members and \$120 for Junior Active members are paid to support the NSBA in order to provide a wide range of professional development opportunities for attorneys, an anticipated greater emphasis on continuing legal education at a reduced cost, and support for indigent defense reform both within the organization and in the legislative process. After 3 years of experience with this revised organization, the office will be in a better position to evaluate the costs and benefits of membership. This is our 2nd year.</p> <p>2. National Legal Aid & Defender Association. The low cost of the group professional liability insurance justifies the cost of this membership.</p> <p>3. Nebraska Criminal Defense Attorneys Association's by-laws require payment of a like amount of dues as paid by the Lancaster County</p> | NSBA | 65660 | \$ 6,444 |
| | | NLADA | 65660 | \$ 3,800 |
| | | NCDAA | 65660 | \$ 2,875 |

Attorneys Association. Benefits include low cost continuing education and publication.

| | | | | |
|--|-------|-------|----|-----|
| 4. National Association of Criminal Defense Lawyers. One individual membership is purchased for the office in order to receive their publication. | NACDL | 65660 | \$ | 133 |
| 5. American Bar Association. One membership is purchased in order to receive their publication. | ABA | 65660 | \$ | 375 |
| 6. NDIA Association (Investigator). | NDIA | 65660 | \$ | 80 |
| 7. Lincoln Bar Association. | LBA | 65660 | \$ | 490 |
| 8. National Association for Public Defense. This is a new organization founded in 2013 and dedicated to providing resources to those who provide public defense services. The membership fee is very low (\$25 per person) and it covers and provides services to all public defender employees (investigators, paralegals, support, law clerks, etc.) not just attorneys. Thus far they are providing electronically, relevant documents, webinars and other materials. It will take at least three years of full membership to evaluate the cost and benefits of belonging to this organization but they have shown great promise in their inaugural year. This is our second year. | NAPD | 65660 | \$ | 700 |

TOTAL

\$ 14,897

LANCASTER COUNTY
 FY 16
 REVENUE BUDGET BY REVENUE SOURCE
 AGENCY 6250: PUBLIC DEFENDER

| Object # | Revenue | FY13-14 Actual | Current Year Budget FY 14-15 | Current Year YTD Actuals FY 14-15 | Next Year Requested Budget FY 15-16 | % Change in Budgets FY 14-15 to FY 15-16 |
|----------|---------------------------------|----------------|---------------------------------|--------------------------------------|---|--|
| 54840 | Joint Budget City of Lincoln | (\$353,507) | (\$371,182) | (\$371,182) | (\$389,741) | 5% |

This revenue item involves the City of Lincoln's Contribution to the cost of providing legal defense services to individuals charged with violations of the Lincoln Municipal Code. The 5% increase is based upon FY 14-15 Actuals.

**SALARY RECOMMENDATION WORKSHEET
UNCLASSIFIED SALARIES
DEPUTY PUBLIC DEFENDERS
Lancaster County Public Defender's Office
2016**

| Name | Position | Grad Date | Employ Date | Current Salary | Proposed Salary | % Change |
|-----------------------|-----------------|------------------|--------------------|-----------------------|------------------------|-----------------|
| Bancroft, Webb | Attorney II | 12-83 | 05-89 | \$ 109,963 | \$ 112,162 | 2% |
| Egger-Brown, Kristi | Attorney II | 05-88 | 01-90 | \$ 106,759 | \$ 108,894 | 2% |
| Elliott, Shawn | Attorney II | 05-89 | 06-96 | \$ 109,679 | \$ 111,873 | 2% |
| Cooney, Paul | Attorney II | 05-93 | 07-96 | \$ 97,626 | \$ 99,579 | 2% |
| Eppler, Timothy | Attorney II | 05-96 | 11-99 | \$ 88,366 | \$ 90,133 | 2% |
| Eickholt, Christopher | Attorney II | 05-98 | 05-03 | \$ 86,956 | \$ 88,695 | 2% |
| Jorgensen, John | Attorney II | 05-03 | 10-05 | \$ 81,748 | \$ 83,383 | 2% |
| Houlden, Jennifer | Attorney II | 05-06 | 09-07 | \$ 78,073 | \$ 79,634 | 2% |
| | | | | | | |
| TOTALS | | | | \$ 759,170 | \$ 774,353 | 2% |

LANCASTER COUNTY

REQUEST FOR INCREASE IN PERSONNEL OR SERVICES

FISCAL YEAR 2015 - 16

Business Unit Name: Public Defender Felony Division Business Unit #: 6251

| Object Code | Description | Amount | JUSTIFICATION OF NEED TO INCREASE PERSONNEL |
|--------------------|----------------------|------------------|--|
| 61210 | Salary | 45,000 | <p>We would like to add a social worker to our staff. We feel a social worker would improve the quality of our representation. Research from other public defender offices has shown improved outcomes for clients and lower rates of recidivism. We represent many clients with mental health issues, substance abuse problems, homelessness, etc. Our attorneys are not trained as social workers and they do not have the time to address these issues adequately with our clients. Having a full time social worker down the hall from the attorneys available to assist clients will be a huge step forward. Addressing these issues while cases are pending will make many of our clients better candidates for probation, reducing days of incarceration. Not only is this better for our clients, it will save money for taxpayers. Reducing recidivism means these clients can become positive members of society, save future taxpayer dollars, and make our community safer. A social worker on our staff will make our representation more complete, and will help us to continue the high standards of representation that have made our office one of the best in the nation.</p> <p>This is budgeted this year for 9 months. Future years will be the full year. Full salary estimated at \$60,000.</p> |
| 61510 | FICA | 3,443 | |
| 61520 | Pension | 2,925 | |
| 61530 | Health Insurance | 10,286 | |
| 61540 | Dental Insurance | 475 | |
| 61650 | Long Term Disability | 176 | |
| 61660 | PEHP | 163 | |
| TOTAL | | \$ 62,468 | |

LANCASTER COUNTY

REQUEST FOR INCREASE IN PERSONNEL OR SERVICES

FISCAL YEAR 2 2015 - 16

Business Unit Name: Public Defender Juvenile Division Business Unit #: 6252

| Object Code | Description | Amount | JUSTIFICATION OF NEED TO INCREASE PERSONNEL |
|--------------------|----------------------|------------------|--|
| 61210 | Attorney II Salary | 39,037 | <p>We currently have a half-time attorney to handle the reentry process required by LB 561. This attorney handles additional duties and responsibilities not previously required of attorneys in our office, including regular trips to Kearney and Geneva to participate in reentry planning and team meetings to make sure reentry is going well. We have been able to fund this position from the money appropriated last summer. We are asking for an attorney who will work approximately 20 hours per week on reentry planning. Without funding this position, our current juvenile attorneys will have to take time away from their busy schedules to meet their obligations under LB 561. Those attorneys do not have sufficient time to provide these additional resources in an ethical and professional manner.</p> <p>Keeping this half-time attorney is critical to our ability to provide quality representation in juvenile court. Only two people represented by our half-time attorney have returned to Kearney or Geneva after their release, and each of them turned down the opportunity for a different placement. Our attorney has the expertise to make sure everything necessary in reentry planning is being done. This has helped to ensure that the reentry process works well.</p> |
| 61510 | FICA | 2,986 | |
| 61520 | Pension | 2,537 | |
| 61530 | Health Insurance | 0 | |
| 61540 | Dental Insurance | 0 | |
| 61650 | Long Term Disability | 152 | |
| 61660 | PEHP | 0 | |
| TOTAL | | \$ 44,712 | |

**LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015- 16 BUDGET**

Business Unit Name: Justice System Misc.

Business Unit#: 6280

| DESCRIPTION | FUTURE IMPACT | DESCRIPTION | OBJECT # | AMOUNT |
|--|--------------------------------------|-------------------------|----------|-------------------|
| 1. Legal Aid of Nebraska. They accept up to 230 law violation and status cases per year and up to 220 abuse/neglect cases. This contract is still being negotiated and is not finalized. The current contract expires 6/30/15. | New 3 year contract to start 7/1/15. | Juvenile Court Contract | 64120 | \$ 445,677 |
| 2. DeMars/Gordon. This is a 3 year contract and is currently being negotiated for renewal. | Contract expires 12/31/15 | Child Support/Paternity | 64120 | \$ 41,387 |
| TOTAL | | | | \$ 487,064 |

BU 625* - Public Defender

| | Budget <u>FY2015-16</u> | Budget <u>FY2014-15</u> | Actual <u>FY2013-14</u> | Actual <u>FY2012-13</u> | Actual <u>FY2011-12</u> |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Salaries - | | | | | |
| Official's Salary | 146,795.00 4.5% | 140,460.00 2.6% | 136,888.42 0.3% | 136,479.82 1.6% | 134,312.78 |
| 2011 Salary | 132,358.00 | | | | |
| 2012 Salary | 135,005.00 | 2.0% | | | |
| 2013 Salary | 137,705.00 | 2.0% | | | |
| 2014 Salary | 140,459.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 146,795.00 4.5% | 4.5% | | | |
| Deputy's Salary (3) | 399,282.00 -0.1% | 399,762.00 5.1% | 380,400.37 2.8% | 369,865.79 1.7% | 363,634.22 |
| Regular Salary | 2,140,226.00 5.6% | 2,025,889.00 6.5% | 1,902,837.68 4.1% | 1,827,912.79 1.9% | 1,793,116.54 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 411,773.00 16.3% | 354,097.00 5.4% | 336,031.19 9.2% | 307,670.90 10.6% | 278,099.32 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 36.45 3% | 35.45 3% | 34.45 3% | 33.45 0% | 33.45 |
| Juvenile Attorney, Felony Attorney and Investigator hired | | | | | |
| Total Expenditures | 4,040,330.00 5.7% | 3,822,991.00 8.1% | 3,535,611.67 4.5% | 3,383,866.23 2.2% | 3,309,678.15 |
| Total Revenues | 389,741.00 -3.0% | 401,774.00 12.0% | 358,674.67 6.5% | 336,758.00 63.7% | 205,687.75 |

**LANCASTER COUNTY
REQUEST FOR MICROCOMPUTER
2015 - 16 BUDGET**

| Item | No. | Unit Cost | Total Cost | Amount Approved |
|------------------|-----|-----------|------------|-----------------|
| Desktop Computer | 9 | \$ 859 | \$7732 | |
| Laptop | 1 | 1,383 | 1383 | |

Because we use our computers every minute of our day as we attempt to move towards a paperless office, we must keep this equipment current if we hope to succeed. These computers are used for everything, including legal research, file management, scanning, creating and accessing documents, communications including telephone, video visitation with incarcerated clients, email and dictation and the overall operation of the office. For these reasons, we replace 1/4 of our computers every year.

TOTAL **\$9,115**

Microcomputer Estimate

04/01/2015

| Public Defender | |
|-----------------|--------|
| Control # | 131253 |

| Funding Source | |
|-------------------------|-----------------|
| Acronym: | JPD |
| Special Funding Source: | Public Defender |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|--------|-----------------|-----|--------------|-------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stoc G0K54AV | | \$587.00 | 10 | \$10.00 | \$5,970.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost: | | \$587.00 | | | \$5,970.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|-----------------|-----|-------------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 10 | \$2,403.60 |
| IBM PCOMM | | \$0.00 | 10 | \$0.00 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 10 | \$217.20 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost: | | \$262.08 | | \$2,620.80 |

Total Hardware/Software Cost \$8,590.80

Estimated Installation Costs: \$0.00

Total System Cost: \$8,590.80

\$859.08 each
~~*- 859.08*~~
7731.72

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*only need 9
not 10*

Microcomputer Estimate

01/2015

| Public Defender | |
|-----------------|--------|
| Control # | 131352 |

| Funding Source | |
|-------------------------|-----------------|
| Acronym: | JPD |
| Special Funding Source: | Public Defender |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|--|-------------|-------------------|-----|--------------|-------------------|
| HP EliteBook 850 G1, 2.1GHz i7-4600U, 500GB, 8Gb, Bluetooth, Win8/7P, 15.6", 3/3/0 Ultrabook (BTO fast ship) | E3W16UA#ABA | 1,150.00 | 1 | \$2.00 | \$1,152.00 |
| HP UltraSlim Dock 2013 Docking Station | D9Y32AA#ABA | 109.00 | 1 | | \$109.00 |
| HP 9x5 NBD on-site w/ Off site Accidental Damage Protection 3 Yr Warranty for Notebooks | UC279E | 100.00 | 1 | | \$100.00 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Co: | | \$1,359.00 | | | \$1,361.00 |

| Software | PART # | Purchase Cost | Qty | Total |
|---|-----------|----------------|-----|----------------|
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 1 | \$21.72 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost: | | \$21.72 | | \$21.72 |

| | |
|-------------------------------------|-------------------|
| Total Hardware/Software Cost | \$1,382.72 |
|-------------------------------------|-------------------|

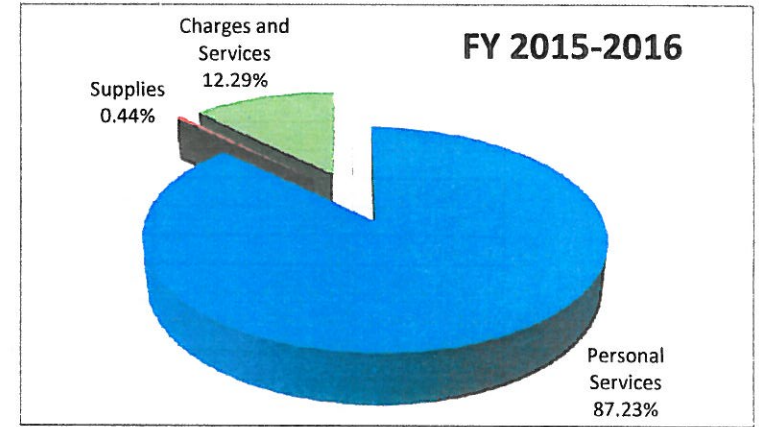
| | |
|--------------------------------------|---------------|
| Estimated Installation Costs: | \$0.00 |
|--------------------------------------|---------------|

| | |
|---------------------------|-------------------|
| Total System Cost: | \$1,382.72 |
|---------------------------|-------------------|

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Lancaster County
Summary Analysis of Requested Budget
County Attorney

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 69.5 | 69.5 | - | 0.00% |
| Personal Services | 6,041,122 | 6,304,701 | 263,579 | 4.36% |
| Supplies | 30,000 | 32,000 | 2,000 | 6.67% |
| Charges and Services | 817,647 | 888,106 | 70,459 | 8.62% |
| Capital Outlay | 3,000 | 3,000 | - | |
| Total Expenditures | 6,891,769 | 7,227,807 | 336,038 | 4.88% |
| Revenue Estimate | 1,351,200 | 1,394,646 | 43,446 | 3.22% |
| Net Amount | 5,540,569 | 5,833,161 | 292,592 | 5.28% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 66.50 | 6,155,217 | 422,463 | 7.37% |
| FY08 | 68.50 | 6,300,833 | 145,616 | 2.37% |
| FY09 | 69.50 | 6,602,650 | 301,817 | 4.79% |
| FY10 | 69.50 | 6,636,113 | 33,463 | 0.51% |
| FY11 | 70.50 | 6,634,552 | (1,561) | -0.02% |
| FY12 | 70.50 | 6,634,552 | - | 0.00% |
| FY13 | 67.50 | 6,508,653 | (125,899) | -1.90% |
| FY14 | 68.50 | 6,824,784 | 316,131 | 4.86% |
| FY15 | 69.50 | 6,891,769 | 66,985 | 0.98% |
| FY16 | 69.50 | 7,227,807 | 336,038 | 4.88% |
| Average Increase | | | 149,505 | 2.38% |

**EXPENSE BUDGET COMPARISON
COUNTY ATTORNEY
AGENCY 652
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-----------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$111,236 | \$0 | \$135,777 | \$147,924 | \$12,147 | 8.95% |
| 61150 | Deputy's Salary | \$312,887 | \$0 | \$407,750 | \$426,793 | \$19,043 | 4.67% |
| 61210 | Regular Salary | \$3,076,543 | \$0 | \$3,907,632 | \$4,072,828 | \$165,196 | 4.23% |
| 61250 | Temporary Salary | \$238 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 61510 | FICA Contributions | \$253,106 | \$0 | \$337,077 | \$350,536 | \$13,459 | 3.99% |
| 61520 | Retirement Contributions | \$259,467 | \$0 | \$338,862 | \$344,686 | \$5,824 | 1.72% |
| 61530 | Group Health Insurance | \$654,100 | \$0 | \$779,972 | \$860,654 | \$80,682 | 10.34% |
| 61540 | Group Dental Insurance | \$29,767 | \$0 | \$38,392 | \$36,355 | -\$2,037 | -5.31% |
| 61650 | Long-Term Disability | \$13,636 | \$0 | \$17,360 | \$18,125 | \$765 | 4.41% |
| 61660 | Post-Employment Health Progr | \$32,293 | \$0 | \$78,300 | \$46,800 | -\$31,500 | -40.23% |
| 63110 | Office Supplies | \$24,272 | \$0 | \$30,000 | \$32,000 | \$2,000 | 6.67% |
| 64150 | Consulting Services | \$28,070 | \$0 | \$33,000 | \$38,000 | \$5,000 | 15.15% |
| 64170 | Equip Maintenance Agreement | \$407 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 64285 | City Information Services | \$103,596 | \$0 | \$126,036 | \$108,635 | -\$17,401 | -13.81% |
| 64286 | VOIP Information Services | \$3,329 | \$0 | \$4,993 | \$26,730 | \$21,737 | 435.35% |
| 64288 | GIS Information Services | \$5,848 | \$0 | \$8,755 | \$8,657 | -\$98 | -1.12% |
| 64295 | Other Misc Contracted Svs | \$10,000 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 64710 | Meals | \$645 | \$0 | \$750 | \$1,000 | \$250 | 33.33% |
| 64715 | Lodging | \$483 | \$0 | \$1,250 | \$1,250 | \$0 | 0.00% |
| 64720 | Fares | \$874 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64725 | Mileage | \$2,661 | \$0 | \$2,500 | \$3,000 | \$500 | 20.00% |
| 64810 | Telephone - Local | \$1,228 | \$0 | \$660 | \$800 | \$140 | 21.21% |
| 64815 | Telephone - Long Distance | \$66 | \$0 | \$0 | \$100 | \$100 | N/A |
| 64855 | Postage | \$24,496 | \$0 | \$27,000 | \$33,000 | \$6,000 | 22.22% |
| 64910 | Printing | \$4,162 | \$0 | \$6,000 | \$6,500 | \$500 | 8.33% |
| 64915 | Photocopying | \$14,881 | \$0 | \$18,000 | \$20,000 | \$2,000 | 11.11% |
| 65110 | Medical Services | \$209,287 | \$0 | \$220,000 | \$240,000 | \$20,000 | 9.09% |
| 65145 | Hospitalization | \$39,793 | \$0 | \$26,000 | \$51,000 | \$25,000 | 96.15% |
| 65640 | Witness fees | \$4,811 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 65660 | Memberships & Dues | \$15,570 | \$0 | \$16,000 | \$16,555 | \$555 | 3.47% |
| 65665 | Books & Subscriptions | \$3,812 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 65670 | Enrollment Fees & Tuition | \$578 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 65680 | Civil Fees | \$18,312 | \$0 | \$25,000 | \$25,000 | \$0 | 0.00% |
| 65845 | Other Misc Fees & Services | \$15,006 | \$0 | \$18,000 | \$19,000 | \$1,000 | 5.56% |
| 65950 | Officials' Bonds | \$1,170 | \$0 | \$100 | \$100 | \$0 | 0.00% |
| 65955 | Employees' Bonds | \$0 | \$0 | \$600 | \$600 | \$0 | 0.00% |
| 66220 | Office Equipment R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66520 | Building Rent | \$212,003 | \$0 | \$254,403 | \$259,379 | \$4,976 | 1.96% |
| 67415 | Office Equipment | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 67465 | Furniture & Fixtures | \$0 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| TOTAL EXPENSES | | \$5,489,549 | \$0 | \$6,891,769 | \$7,227,807 | \$336,038 | 4.88% |

**REVENUE BUDGET COMPARISON
COUNTY ATTORNEY
AGENCY 652
REPORT AS OF 5/4/2015**

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 54165 | Justice Assistance | \$186,758 | \$0 | \$170,000 | \$170,000 | \$0 | 0.00% |
| 54220 | Domestic Violence Assistance | \$0 | \$0 | \$0 | \$43,446 | \$43,446 | N/A |
| 54245 | Welfare IV D Reimbursement | \$353,551 | \$0 | \$1,000,000 | \$1,000,000 | \$0 | 0.00% |
| 54250 | Welfare IV D Medicaid Reimb | \$0 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 54260 | Federal Juvenile Justice | \$78,375 | \$0 | \$104,500 | \$104,500 | \$0 | 0.00% |
| 55320 | Sheriff's Fees | \$1,419 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 55896 | Other Reimb & Refunds | \$11,268 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 58595 | Other Miscellaneous Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 59310 | Grant Transfers | \$50,127 | \$0 | \$62,700 | \$62,700 | \$0 | 0.00% |
| | TOTAL REVENUES | \$681,498 | \$0 | \$1,351,200 | \$1,394,646 | \$43,446 | 3.22% |

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2015-16 BUDGET

BUSINESS UNIT #: 11

BUSINESS UNIT NAME Lancaster County Attorney

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------|---------------------|-------------------|---------------|----------------|-----------------|
| | | FY14-15 BUDGETED | FY15-16 REQUESTED | | FY14-15 BUDGET | FY15-16 REQUEST |
| | Law Clerk | 3.5 | 3.5 | 35967 - 46067 | 106,662 | 112,098 |
| | Operations Manager | 1 | 1 | 56958 - 72960 | 72,111 | 74,529 |
| | Client Services Associate | 8 | 7 | 32346 - 41431 | 281,064 | 262,680 |
| | Legal Secretary II | 11 | 8 | 38600 - 49447 | 512,139 | 372,808 |
| | Legal Secretary III | 2 | 1 | 41431 - 53069 | 104,736 | 54,385 |
| | Office Systems Specialist | 1 | 1 | 49447 - 63336 | 62,632 | 64,731 |
| | Paralegal I | 0 | 8 | 41431 - 53069 | 0 | 407,443 |
| | Paralegal II | 11 | 8 | 46067 - 59011 | 639,280 | 481,214 |
| | Deputy County Attorneys | 28 | 28 | | 2,129,008 | 2,242,940 |
| | Chief Deputy Attorneys | 3 | 3 | | 407,750 | 426,793 |
| | County Attorney | 1 | 1 | | 135,777 | 147,924 |
| BA1 | TOTALS | 69.5 | 69.5 | | 4,451,159 | 4,647,545 |

LANCASTER COUNTY

BUSINESS UNIT #: 11

**REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2015-16 BUDGET**

BUSINESS UNIT NAME Lancaster County Attorney

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------------------------|--|----------------------------|-------|--------|
| | | OBJECT CODE DESCRIPTION | # | AMOUNT |
| County Attorney, Deputies | National District Attorney Association | Membership & Dues | 65660 | 3,034 |
| County Attorney, Deputes | Nebraska Bar Dues | Membership & Dues | 65660 | 3,136 |
| Lancaster County Attorney Office | Nebraska County Attorney Association | Membership & Dues | 65660 | 9,825 |
| County Attorney, Deputies | Lincoln Bar Dues | Membership & Dues | 65660 | 560 |
| | TOTAL | | | 16,555 |

**LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2015-16 BUDGET**

Business Unit #: 011

Business Unit Name: LANCASTER COUNTY ATTORNEY

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | |
|---|---------------|------------------------------|-------------------|
| | | OBJECT CODE DESCRIPTION # | AMOUNT |
| Medical Services - to provide Lancaster County with pathology services; coroners calls, autopsies, etc. | On going | 65110 | 240,000.00 |
| Medical/Hospital-Blood alcohol testing DWI cases, rape and evaluation | On going | 65145 | 51,000.00 |
| Other contracted services-Abstracting for tax foreclosures; situation drawings for trials | On going | 65845 | 19,000.00 |
| Consulting Services-Court reporting services | On going | 64150 | 38,000.00 |
| Child Advocacy Center | On going | 64295 | 10,000.00 |
| | | TOTAL | 358,000.00 |

**LANCASTER COUNTY
FEDERAL GRANTS**

Business Unit #: 6520

2015-16 BUDGET

Business Unit Name: County Attorney

| Awarded Amount FY2016 | Federal Grantor/Program Title | Business Unit | Revenue Account | Positions Funded by Grant | Grant Period | County Match |
|-------------------------------|---------------------------------|---------------|-----------------|--|--------------|--------------|
| | | | | | | |
| 170,000 | Justice Assistance Drug Program | 6520 | 54165 | Two Attorneys-Partial Funding | Ongoing | |
| 43,446 | Domestic Violence Assistance | 6520 | 54220 | One Attorney and One Paralegal, both Partial Funding | Ongoing | |
| 66% of costs Est 1,000,000 | Welfare IV-D Program | 6520 | 54245 | Two Attorneys and 18 Staff Positions | Ongoing | 34% |
| 104,500 | Federal Juvenile Justice | 6520 | 54260 | Two Attorneys - Partial Funding | Ongoing | |
| 1,317,946 | TOTALS | | | | | |

LANCASTER COUNTY
SALARY RECOMMENDATION WORKSHEET
Unclassified Salaries other than Elected Officials & Chief Deputies
2015-16 BUDGET

| POSITION | *CURRENT SALARY | RECOMMENDED SALARY | PERCENT CHANGE |
|-------------------|--------------------|-----------------------|-------------------|
| Lipovsky, Jan | 110,272 | 112,477 | 2% |
| Rocke, James | 110,296 | 112,501 | 2% |
| Reuter, Rodney | 94,401 | 96,289 | 2% |
| Mather, Jeff | 109,152 | 111,335 | 2% |
| Prenda, Bruce | 105,537 | 107,647 | 2% |
| Pasold, Lory | 94,134 | 96,016 | 2% |
| Armstead, Barbara | 81,690 | 83,323 | 2% |
| Sabata, Shellie | 84,234 | 85,918 | 2% |
| Packard, Dan | 88,639 | 90,411 | 2% |
| Miller, Eric | 95,559 | 97,470 | 2% |
| Lavene, Jeremy | 78,073 | 79,634 | 2% |
| Lamski, Maureen | 78,073 | 79,634 | 2% |
| TOTAL | 1,130,060 | 1,152,655 | |

*Use Current Salary For FY15-16 Requested Budget

BU 652 - County Attorney

| | <u>Budget</u> <u>FY2015-16</u> | <u>Budget</u> <u>FY2014-15</u> | <u>Actual</u> <u>FY2013-14</u> | <u>Actual</u> <u>FY2012-13</u> | <u>Actual</u> <u>FY2011-12</u> |
|---------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Salaries - | | | | | |
| Official's Salary | 147,924.00 8.9% | 135,777.00 -0.8% | 136,888.41 0.3% | 136,479.83 1.6% | 134,312.77 |
| 2011 Salary | 132,358.00 | | | | |
| 2012 Salary | 135,005.00 | 2.0% | | | |
| 2013 Salary | 137,705.00 | 2.0% | | | |
| 2014 Salary | 140,459.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 146,795.00 | 4.5% | | | |
| Deputy's Salary (3) | 426,793.00 4.7% | 407,750.00 -12.1% | 463,905.71 -5.8% | 492,566.19 1.7% | 484,269.05 |
| Regular Salary | 4,072,828.00 4.2% | 3,907,632.00 3.2% | 3,786,640.32 4.2% | 3,633,233.94 0.3% | 3,621,454.01 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 860,654.00 10.3% | 779,972.00 3.4% | 754,123.97 4.4% | 722,540.79 12.0% | 645,086.14 |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 69.5 0% | 69.5 1% | 68.5 1% | 67.5 -4% | 70.5 |
| Total Expenditures | 7,227,807.00 4.9% | 6,891,769.00 0.9% | 6,830,085.76 4.6% | 6,530,599.29 0.3% | 6,513,927.66 |
| Total Revenues | 1,394,646.00 3.2% | 1,351,200.00 -16.2% | 1,612,407.15 -17.5% | 1,953,780.29 49.3% | 1,308,994.92 |

BUSINESS UNIT # 11

LANCASTER COUNTY
Request for Increase in Personnel or Services
FISCAL YEAR 2015-16

BUSINESS UNIT NAME: Lancaster County Attorney

| OBJECT CODE | OBJECT DESCRIPTION | AMOUNT | JUSTIFICATION OF NEED TO INCREASE PERSONNEL OR PROVIDE ADDITIONAL SERVICES |
|--------------------------|--------------------|---------------|---|
| | Attorney | | Attorney for Child Support Division |
| | 61210 - Salary | 60,354 | |
| | 61510 - FICA | 4,617 | |
| | 61520 - Retire | 4,708 | |
| | 61530 - H. Ins | 20,606 | |
| | 61540 - D. Ins | 949 | |
| | 61660 - PEHP | 650 | |
| TOTAL TO CONSIDER | | 91,884 | |

Do Not Include Increase in F.T.E.'S or Requests for Expansion of Services in Your Requested Budget or Supporting Schedules - These will be Considered Separately.

RECEIVED

APR 17 2015

LANCASTER COUNTY BOARD

Microcomputer Estimate

4/16/2015

| County Attorney | |
|-----------------|--------|
| Control # | 131767 |

| Funding Source | |
|-------------------------|-----------------|
| Acronym: | JCO |
| Special Funding Source: | County Attorney |

| Hardware | PART # | Purchase Price | Qty | Disposal Fee | Total |
|---|-------------|-------------------|-----|--------------|--------------------|
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, DVD+/-RW LSDL, W8.1PDGW7P64, MT (New Standard Stock PC) | G0K54AV | \$587.00 | 11 | \$10.00 | \$6,567.00 |
| HP EliteDesk 705 G1, AMD A10 Pro-7850B 3.7GHz Quad, 8GB, 500Gb, Blu-Ray, W8.1PDGW7P64, MT (New Standard Stock PC) | G0K54AV | \$680.24 | 4 | \$10.00 | \$2,760.96 |
| HP E221 21.5-inch Widescreen LED backlit LCD Monitor | C9V76AA#ABA | \$159.00 | 5 | \$3.00 | \$810.00 |
| HP E241i 24-inch Widescreen LED Monitor | F0W81AA#ABA | \$235.00 | 2 | \$4.50 | \$479.00 |
| HP ProBook 450 G2, 2.2GHz i5-5200U, 500GB, DVD+/-RW-LS, 8Gb, Bluetooth, Win8/7P, 15.6" 1920x1080, 1/1/0 | L8D99UT#ABA | \$879.00 | 1 | \$2.00 | \$881.00 |
| HP Pickup and Return 3 Yr Warranty for Notebooks | UK707E | \$49.00 | 1 | | \$49.00 |
| Microsoft Surface 3, 256GB SSD, 8GB RAM, Win8.1 Pro, Intel i5 4th gen, 12" 2160x1440 | | 1,299.00 | 3 | \$2.00 | \$3,903.00 |
| Cover, Type Cover 3 for Microsoft Surface Pro 3 | | 129.99 | 3 | | \$389.97 |
| Fujitsu FI-7160 scanner | PA03670B055 | \$854.35 | 1 | \$2.27 | \$856.62 |
| Shipping and Handling | S&H | \$0.00 | 1 | | \$0.00 |
| Total Hardware Cost | | \$4,872.58 | | | \$16,696.55 |

| Software | PART # | Purchase Cost | Qty | Total |
|--|-----------------|-----------------|-----|-------------------|
| Microsoft Office 2013 STD (License Only) | 021-10293 | \$240.36 | 11 | \$2,643.96 |
| Adobe Acrobat Std DC 2015 CLP5.0-L2 Universal English Single User Government (License) | 65258474AC02A00 | \$196.97 | 11 | \$2,166.67 |
| Microsoft Windows Server 2012 User License CAL - Select Level D | R18-04302 | \$21.72 | 19 | \$412.68 |
| Shipping and Handling | S&H | \$0.00 | 1 | \$0.00 |
| Total Software Cost | | \$459.05 | | \$5,223.31 |

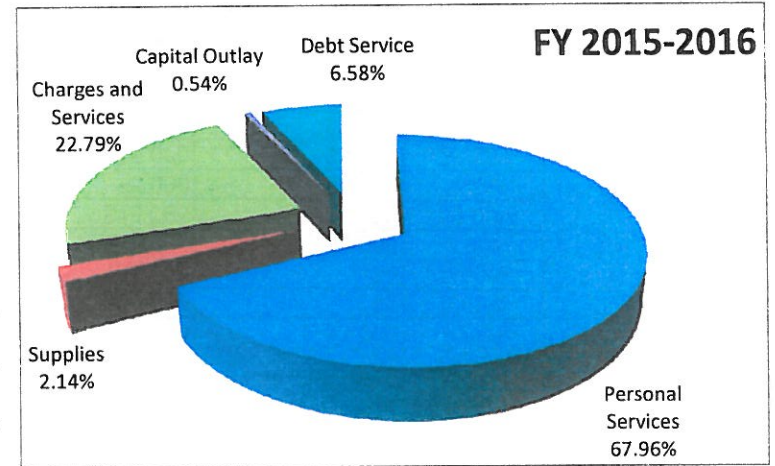
Total Hardware/Software Cost \$21,919.86

Estimated Installation Costs: \$0.00

Total System Cost: \$21,919.86

Lancaster County
Summary Analysis of Requested Budget
Corrections

| | <u>FY15 Adopted</u> | <u>FY16 Requested</u> | <u>Change Amount</u> | <u>Percent</u> |
|----------------------|-------------------------|---------------------------|--------------------------|----------------|
| FTE's | 219.8 | 223 | 3.20 | 1.46% |
| Personal Services | 13,923,370 | 15,203,955 | 1,280,585 | 9.20% |
| Supplies | 467,000 | 478,000 | 11,000 | 2.36% |
| Charges and Services | 6,494,346 | 5,098,925 | (1,395,421) | -21.49% |
| Capital Outlay | - | 120,300 | 120,300 | |
| Debt Service | - | 1,471,800 | 1,471,800 | |
| Total Expenditures | 20,884,716 | 22,372,980 | 1,488,264 | 7.13% |
| Revenue Estimate | 565,500 | 569,500 | 4,000 | 0.71% |
| Net Amount | 20,319,216 | 21,803,480 | 1,484,264 | 7.30% |



| <u>Year</u> | <u>FTE's</u> | <u>Amount</u> | <u>Change</u> | <u>Percent</u> |
|------------------|--------------|---------------|---------------|----------------|
| FY07 | 138.10 | 11,493,344 | 1,053,066 | 10.09% |
| FY08 | 141.70 | 12,913,852 | 1,420,508 | 12.36% |
| FY09 | 149.70 | 13,190,945 | 277,093 | 2.15% |
| FY10 | 155.00 | 14,031,632 | 840,687 | 6.37% |
| FY11 | 156.90 | 14,517,465 | 485,833 | 3.46% |
| FY12 | 164.00 | 15,794,870 | 1,277,405 | 8.80% |
| FY13 | 164.80 | 18,519,457 | 2,724,587 | 17.25% |
| FY14 | 214.50 | 20,163,725 | 1,644,268 | 8.88% |
| FY15 | 219.80 | 20,884,716 | 720,991 | 3.58% |
| FY16 | 223.00 | 22,372,980 | 1,488,264 | 7.13% |
| Average Increase | | | 1,193,270 | 8.01% |

**EXPENSE BUDGET COMPARISON
CORRECTIONS**

AGENCY 671

REPORT AS OF 5/4/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 EXPENSES | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|------------------------------|-------------------------------------|---|---|------------------------------|--|---------|
| | | | | | | AMOUNT | % |
| 61110 | Official's Salary | \$86,706 | \$0 | \$108,450 | \$111,600 | \$3,150 | 2.90% |
| 61210 | Regular Salary | \$7,629,017 | \$0 | \$9,397,325 | \$10,092,850 | \$695,525 | 7.40% |
| 61250 | Temporary Salary | \$307,145 | \$0 | \$310,000 | \$450,000 | \$140,000 | 45.16% |
| 61310 | Overtime | \$159,198 | \$0 | \$485,500 | \$300,250 | -\$185,250 | -38.16% |
| 61510 | FICA Contributions | \$599,861 | \$0 | \$788,155 | \$838,010 | \$49,855 | 6.33% |
| 61520 | Retirement Contributions | \$488,785 | \$0 | \$611,585 | \$721,650 | \$110,065 | 18.00% |
| 61530 | Group Health Insurance | \$1,674,744 | \$0 | \$1,921,500 | \$2,369,450 | \$447,950 | 23.31% |
| 61540 | Group Dental Insurance | \$73,357 | \$0 | \$95,490 | \$95,700 | \$210 | 0.22% |
| 61650 | Long-Term Disability | \$25,835 | \$0 | \$36,915 | \$39,670 | \$2,755 | 7.46% |
| 61660 | Post-Employment Health Pro | \$44,613 | \$0 | \$34,800 | \$32,575 | -\$2,225 | -6.39% |
| 61695 | Other Employee Benefits | \$250 | \$0 | \$200 | \$200 | \$0 | 0.00% |
| 61710 | Unemployment Compensatio | \$23,922 | \$0 | \$12,000 | \$24,500 | \$12,500 | 104.17% |
| 61750 | Workers' Comp Insurance | \$121,429 | \$0 | \$121,450 | \$127,500 | \$6,050 | 4.98% |
| 63110 | Office Supplies | \$16,166 | \$0 | \$30,000 | \$25,000 | -\$5,000 | -16.67% |
| 63130 | DP Supplies | \$8,269 | \$0 | \$12,000 | \$12,000 | \$0 | 0.00% |
| 63215 | Education & Training Materia | \$3,481 | \$0 | \$3,000 | \$4,000 | \$1,000 | 33.33% |
| 63220 | Uniforms | \$26,440 | \$0 | \$50,000 | \$40,000 | -\$10,000 | -20.00% |
| 63225 | Janitorial Supplies | \$107,072 | \$0 | \$120,000 | \$130,000 | \$10,000 | 8.33% |
| 63250 | Laundry Supplies | \$15,018 | \$0 | \$25,000 | \$25,000 | \$0 | 0.00% |
| 63280 | Small Hand Tools | \$309 | \$0 | \$0 | \$1,000 | \$1,000 | N/A |
| 63285 | Linen & Bedding Supplies | \$8,928 | \$0 | \$12,500 | \$15,000 | \$2,500 | 20.00% |
| 63290 | Program/Recreation Supplies | \$5,599 | \$0 | \$5,000 | \$10,000 | \$5,000 | 100.00% |
| 63305 | Security/Communications Su | \$1,535 | \$0 | \$0 | \$7,000 | \$7,000 | N/A |
| 63325 | Inmate Clothing | \$33,027 | \$0 | \$27,500 | \$40,000 | \$12,500 | 45.45% |
| 63345 | Other Operating Supplies | \$54,727 | \$0 | \$74,500 | \$71,500 | -\$3,000 | -4.03% |
| 63410 | Medical Supplies | \$32,031 | \$0 | \$60,000 | \$60,000 | \$0 | 0.00% |
| 63470 | Employee Immunizations | \$1,534 | \$0 | \$1,500 | \$1,500 | \$0 | 0.00% |
| 63510 | Motor Fuels | \$7,153 | \$0 | \$16,000 | \$15,000 | -\$1,000 | -6.25% |
| 63910 | Food | \$1,205 | \$0 | \$30,000 | \$15,000 | -\$15,000 | -50.00% |
| 63970 | Misc Kitchen Supplies | \$5,037 | \$0 | \$0 | \$6,000 | \$6,000 | N/A |
| 64140 | Accounting & Auditing Svs | \$2,840 | \$0 | \$8,000 | \$5,000 | -\$3,000 | -37.50% |
| 64150 | Consulting Services | \$5,364 | \$0 | \$14,500 | \$12,500 | -\$2,000 | -13.79% |
| 64155 | Snow Removal/Grounds Mair | \$7,437 | \$0 | \$15,000 | \$13,000 | -\$2,000 | -13.33% |
| 64165 | Building Maintenance Service | \$3,766 | \$0 | \$0 | \$7,500 | \$7,500 | N/A |
| 64170 | Equip Maintenance Agreeeme | \$19,552 | \$0 | \$26,800 | \$31,250 | \$4,450 | 16.60% |
| 64178 | Payroll Reimbursement | \$106,581 | \$0 | \$185,500 | \$185,500 | \$0 | 0.00% |
| 64180 | Educational Services | \$0 | \$0 | \$2,500 | \$7,500 | \$5,000 | 200.00% |
| 64215 | Cable TV Service | \$0 | \$0 | \$6,000 | \$6,500 | \$500 | 8.33% |
| 64230 | Pest Control Services | \$2,610 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 64230 | Temporary Services | \$22,820 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64230 | Food Service Contract | \$1,043,514 | \$0 | \$1,170,000 | \$1,050,000 | -\$120,000 | -10.26% |

| | | | | | | | |
|-------|-----------------------------|-------------|-----|-------------|-------------|--------------|----------|
| 64278 | Inmate Worker Food Services | \$26,068 | \$0 | \$0 | \$50,000 | \$50,000 | N/A |
| 64285 | City Information Services | \$270,259 | \$0 | \$359,000 | \$361,770 | \$2,770 | 0.77% |
| 64286 | VOIP Information Services | \$6,621 | \$0 | \$9,976 | \$53,165 | \$43,189 | 432.93% |
| 64290 | Banking Services | \$1,529 | \$0 | \$0 | \$3,000 | \$3,000 | N/A |
| 64295 | Other Misc Contracted Svs | \$18,000 | \$0 | \$18,000 | \$18,000 | \$0 | 0.00% |
| 64710 | Meals | \$573 | \$0 | \$2,000 | \$2,000 | \$0 | 0.00% |
| 64715 | Lodging | \$1,452 | \$0 | \$4,000 | \$4,000 | \$0 | 0.00% |
| 64720 | Fares | \$100 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64725 | Mileage | \$250 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 64810 | Telephone - Local | \$576 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 64825 | Cellular Phone Service | \$6,494 | \$0 | \$10,000 | \$10,500 | \$500 | 5.00% |
| 64855 | Postage | \$7,950 | \$0 | \$14,500 | \$14,000 | -\$500 | -3.45% |
| 64910 | Printing | \$13,172 | \$0 | \$16,000 | \$16,000 | \$0 | 0.00% |
| 64915 | Photocopying | \$16,938 | \$0 | \$20,000 | \$21,000 | \$1,000 | 5.00% |
| 64925 | Advertising | \$3,066 | \$0 | \$7,500 | \$7,500 | \$0 | 0.00% |
| 65110 | Medical Services | \$1,334,737 | \$0 | \$1,700,000 | \$1,750,000 | \$50,000 | 2.94% |
| 65140 | Employee Physicals | \$7,321 | \$0 | \$15,200 | \$14,000 | -\$1,200 | -7.89% |
| 65145 | Hospitalization | \$120,068 | \$0 | \$250,000 | \$225,000 | -\$25,000 | -10.00% |
| 65660 | Memberships & Dues | \$393 | \$0 | \$1,000 | \$1,000 | \$0 | 0.00% |
| 65665 | Books & Subscriptions | \$12,022 | \$0 | \$20,500 | \$22,000 | \$1,500 | 7.32% |
| 65670 | Enrollment Fees & Tuition | \$33,133 | \$0 | \$116,500 | \$77,000 | -\$39,500 | -33.91% |
| 65910 | Property Insurance | \$79,781 | \$0 | \$74,900 | \$108,185 | \$33,285 | 44.44% |
| 65915 | Liability Insurance | \$49,957 | \$0 | \$49,960 | \$47,350 | -\$2,610 | -5.22% |
| 65920 | Vehicle Insurance | \$3,426 | \$0 | \$3,400 | \$3,670 | \$270 | 7.94% |
| 65925 | Flood Insurance | \$0 | \$0 | \$4,950 | \$4,875 | -\$75 | -1.52% |
| 65955 | Employees' Bonds | \$116 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66110 | Electricity | \$262,351 | \$0 | \$350,000 | \$330,000 | -\$20,000 | -5.71% |
| 66115 | Natural Gas | \$18,868 | \$0 | \$45,000 | \$45,000 | \$0 | 0.00% |
| 66120 | Water & Sewer | \$86,892 | \$0 | \$120,000 | \$120,000 | \$0 | 0.00% |
| 66135 | Heating, Ventilating & AC | \$245,949 | \$0 | \$240,000 | \$310,000 | \$70,000 | 29.17% |
| 66140 | District Energy - DEC | \$1,225,600 | \$0 | \$1,470,000 | \$0 | -\$1,470,000 | -100.00% |
| 66145 | Other Utilities | \$12,605 | \$0 | \$13,500 | \$16,000 | \$2,500 | 18.52% |
| 66210 | Motor Vehicle R&M | \$8,618 | \$0 | \$9,000 | \$10,000 | \$1,000 | 11.11% |
| 66215 | Furniture & Fixture R&M | \$0 | \$0 | \$500 | \$500 | \$0 | 0.00% |
| 66225 | Building R&M | \$5,952 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 66280 | Security Equipment R&M | \$7,748 | \$0 | \$7,000 | \$9,000 | \$2,000 | 28.57% |
| 66410 | Other Equipment R&M | \$82,317 | \$0 | \$90,500 | \$100,500 | \$10,000 | 11.05% |
| 66515 | Machiner & Equipment Rental | \$10,199 | \$0 | \$10,500 | \$12,500 | \$2,000 | 19.05% |
| 66535 | Parking Lot Rent | \$1,800 | \$0 | \$2,160 | \$2,160 | \$0 | 0.00% |
| 67430 | Building Maint Equipment | \$844 | \$0 | \$0 | \$12,700 | \$12,700 | N/A |
| 67440 | Medical Equipment | \$0 | \$0 | \$0 | \$2,000 | \$2,000 | N/A |
| 67445 | Communication Equipment | \$645 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| 67455 | Food & Beverage Equipment | \$0 | \$0 | \$0 | \$3,650 | \$3,650 | N/A |
| 67475 | Computer Equipment | \$268 | \$0 | \$0 | \$19,750 | \$19,750 | N/A |
| 67495 | Other Misc Equipment | \$1,050 | \$0 | \$0 | \$70,500 | \$70,500 | N/A |
| 67545 | Building Security Equipment | \$0 | \$0 | \$0 | \$11,700 | \$11,700 | N/A |
| 68110 | Bond Payments Principal | \$0 | \$0 | \$0 | \$1,471,800 | \$1,471,800 | N/A |

| | | | | | | |
|-----------------------|---------------------|------------|---------------------|---------------------|--------------------|--------------|
| TOTAL EXPENSES | \$16,762,587 | \$0 | \$20,884,716 | \$22,372,980 | \$1,488,264 | 7.13% |
|-----------------------|---------------------|------------|---------------------|---------------------|--------------------|--------------|

**REVENUE BUDGET COMPARISON
CORRECTIONS**

AGENCY 671

REPORT AS OF 5/4/2015

| OBJECT ACCOUNT | DESCRIPTION | CURRENT YEAR FY14-15 RECEIPTS | CURRENT YEAR FY14-15 ENCUMBRANCES | CURRENT YEAR FY14-15 APPROVED BUDGET | FY15-16 BUDGET REQUEST | CHANGE FROM CURRENT BUDGET TO FY15-16 BUDGET REQUEST | |
|-------------------|-------------------------------|-------------------------------------|---|---|------------------------------|--|--------------|
| | | | | | | AMOUNT | % |
| 54140 | Social Security Incentive Pay | \$28,694 | \$0 | \$55,000 | \$50,000 | -\$5,000 | -9.09% |
| 54225 | Dept of Justice | \$26,216 | \$0 | \$57,000 | \$50,000 | -\$7,000 | -12.28% |
| 55135 | Telephone Commissions | \$284,978 | \$0 | \$300,000 | \$300,000 | \$0 | 0.00% |
| 55150 | Vending Machine Commissio | \$4,682 | \$0 | \$5,000 | \$5,000 | \$0 | 0.00% |
| 55155 | Commissary Vending | \$62,426 | \$0 | \$67,500 | \$67,500 | \$0 | 0.00% |
| 55525 | Marshal Housing | \$5,911 | \$0 | \$6,000 | \$6,000 | \$0 | 0.00% |
| 55545 | Other Boarding Cost Reimb | \$7,201 | \$0 | \$0 | \$1,000 | \$1,000 | N/A |
| 55870 | Meal Reimbursements | \$74,798 | \$0 | \$65,000 | \$80,000 | \$15,000 | 23.08% |
| 55896 | Other Reimb & Refunds | \$18,104 | \$0 | \$10,000 | \$10,000 | \$0 | 0.00% |
| 58210 | Sale of Equipment | \$2,300 | \$0 | \$0 | \$0 | \$0 | 0.00% |
| | TOTAL REVENUES | \$515,310 | \$0 | \$565,500 | \$569,500 | \$4,000 | 0.71% |

LANCASTER COUNTY CORRECTIONS
2016 BUDGET
EXPENSE BUDGET BY OBJECT
BUS. UNIT: 6710 ADMINISTRATION

04/09/2015
20166710

| 2015 estimated expenditures | OBJECT | 2015 APPROVED BUDGET | 2016 REQUESTED BUDGET | CHANGE | | |
|-------------------------------------|-------------------------------------|----------------------------|-----------------------------|--------------------|-----------------|----------------|
| | | | | AMOUNT | PERCENT | |
| PERSONAL SERVICES | | | | | | |
| \$109,500 | OFFICIAL'S SALARY | 61110 | \$108,450 | \$111,600 | \$3,150 | 2.9% |
| \$222,000 | REGULAR SALARIES | 61210 | \$253,990 | \$266,275 | \$12,285 | 4.8% |
| \$0 | OVERTIME | 61310 | \$500 | \$250 | -\$250 | -50.0% |
| \$24,900 | FICA CONTRIBUTION | 61510 | \$27,875 | \$28,900 | \$1,025 | 3.7% |
| \$22,900 | RETIREMENT CONTRIBUTIONS | 61520 | \$28,425 | \$27,400 | -\$1,025 | -3.6% |
| \$53,000 | GROUP INSURANCE | 61530 | \$68,250 | \$68,350 | \$100 | 0.1% |
| \$1,200 | GROUP DENTAL INSURANCE | 61540 | \$3,390 | \$1,500 | -\$1,890 | -55.8% |
| \$1,200 | LONG-TERM DISABILITY | 61650 | \$1,415 | \$1,470 | \$55 | 3.9% |
| \$2,650 | POST EMPLOYMENT HEALTH | 61680 | \$3,250 | \$3,000 | -\$250 | -7.7% |
| \$35,000 | UNEMPLOYMENT COMPENSATION | 61710 | \$12,000 | \$24,500 | \$12,500 | 104.2% |
| \$121,429 | WORKMENS' COMP | 61750 | \$121,450 | \$127,500 | \$6,050 | 5.0% |
| \$593,779 | PERSONAL SERVICES | | \$628,995 | \$660,745 | \$31,750 | 5.0% |
| SUPPLIES | | | | | | |
| \$24,000 | OFFICE SUPPLIES | 63110 | \$30,000 | \$25,000 | -\$5,000 | -16.7% |
| \$10,000 | DATA PROCESSING SUPPLIES | 63130 | \$12,000 | \$12,000 | \$0 | N/C |
| \$4,000 | EDUCATIONAL & TRAINING SUPPLIES | 63215 | \$3,000 | \$4,000 | \$1,000 | 33.3% |
| \$1,000 | OTHER OPERATING SUPPLIES | 63345 | \$6,000 | \$3,000 | -\$3,000 | -50.0% |
| \$0 | MISC UNBUDGETED OBJECTS | | \$0 | \$0 | \$0 | N/A |
| \$39,000 | SUPPLIES | | \$51,000 | \$44,000 | -\$7,000 | -13.7% |
| OTHER SERVICES & CHARGES | | | | | | |
| \$3,935 | CONSULTING SERVICES | 64150 | \$12,000 | \$10,000 | -\$2,000 | -16.7% |
| \$22,820 | TEMPORARY SERVICES | 64270 | \$0 | \$0 | \$0 | N/A |
| \$325,000 | INFORMATION SERVICES | 64285 | \$348,500 | \$351,770 | \$3,270 | 0.9% |
| \$8,300 | VOIP | 64286 | \$9,976 | \$53,165 | \$43,189 | 432.9% |
| \$1,500 | MEALS | 64710 | \$2,000 | \$2,000 | \$0 | N/C |
| \$2,500 | LODGING | 64715 | \$4,000 | \$4,000 | \$0 | N/C |
| \$100 | FARES | 64720 | \$0 | \$0 | \$0 | N/A |
| \$500 | MILEAGE | 64725 | \$1,000 | \$1,000 | \$0 | N/C |
| \$576 | TELEPHONE LOCAL | 64810 | \$0 | \$0 | \$0 | N/A |
| \$0 | TELEPHONE/LONG-DISTANCE | 64815 | \$0 | \$0 | \$0 | N/A |
| \$8,000 | TELEPHONE/CELLULAR | 64825 | \$10,000 | \$10,500 | \$500 | 5.0% |
| \$4,000 | POSTAGE | 64855 | \$5,000 | \$5,000 | \$0 | N/C |
| \$15,000 | PRINTING | 64910 | \$16,000 | \$16,000 | \$0 | N/C |
| \$20,700 | PHOTOCOPYING | 64915 | \$20,000 | \$21,000 | \$1,000 | 5.0% |
| \$5,000 | ADVERTISING | 64925 | \$7,500 | \$7,500 | \$0 | N/C |
| \$850 | EMPLOYEE PHYSICALS | 65140 | \$200 | \$500 | \$300 | 150.0% |
| \$750 | MEMBERSHIPS & DUES | 65660 | \$1,000 | \$1,000 | \$0 | N/C |
| \$1,500 | BOOKS & SUBSCRIPTIONS | 65665 | \$2,500 | \$2,500 | \$0 | N/C |
| \$4,000 | ENROLLMENT FEES & TUITIONS | 65670 | \$7,000 | \$7,000 | \$0 | N/C |
| \$0 | GENERAL SERVICES | 66756 | \$0 | \$0 | \$0 | N/A |
| \$49,957 | LIABILITY INSURANCE | 65915 | \$49,960 | \$47,350 | -\$2,610 | -5.2% |
| \$3,426 | VEHICLE INSURANCE | 65920 | \$3,400 | \$3,670 | \$270 | 7.9% |
| \$200 | EMPLOYEE BONDS/MISC | 65955 | \$500 | \$500 | \$0 | N/C |
| \$2,160 | PARKING LOT RENT | 66535 | \$2,160 | \$2,160 | \$0 | N/C |
| \$480,774 | OTHER SERVICES & CHARGES | | \$502,696 | \$546,615 | \$43,919 | 8.7% |
| CAPITAL OUTLAY | | | | | | |
| \$270 | COMPUTER EQUIPMENT | 67475 | \$0 | \$19,750 | \$19,750 | N/A |
| \$0 | OTHER EQUIPMENT | 67495 | \$0 | \$3,500 | \$3,500 | N/A |
| \$270 | CAPITAL OUTLAY | | \$0 | \$23,250 | \$23,250 | #DIV/0! |
| \$1,113,823 | TOTAL FOR ORGANIZATION 6710 | | \$1,182,691 | \$1,274,610 | \$91,919 | 7.8% |

| ADMIN BUDGET SUMMARY | CHANGE | |
|----------------------|-----------------|-------------|
| | AMOUNT | PERCENT |
| PERSONNEL | \$31,750 | 5.0% |
| SUPPLIES | -\$7,000 | -13.7% |
| OTHER SVS | \$43,919 | 8.7% |
| CAPITAL OUTLAY | \$23,250 | 0.0% |
| TOTAL CHANGE | \$91,919 | 7.8% |

**LANCASTER COUNTY CORRECTIONS
PERSONNEL SUMMARY FORM
2016 BUDGET
BUS UNIT 6710 ADMINISTRATION**

BUS UNIT: 6710

20166710

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | |
|-------|---------------------------------|---------------------|---------------|-------------------|----------------|------------------|
| | | FY15 BUDGETED | FY16 APPROVED | | FY15 BUDGET | FY16 REQUEST |
| 2712 | CLERK TYPIST II | 1 | 1 | \$30,241-\$38,734 | \$31,070 | \$31,488 |
| 2332 | ADMINISTRATIVE AIDE II | 1 | 1 | \$42,925-\$54,979 | \$47,421 | \$50,801 |
| 2335 | ADMINISTRATIVE SERVICES OFFICER | 1 | 1 | \$49,448-\$63,336 | \$61,728 | \$63,823 |
| 7285 | CORRECTIONS ADMINISTRATOR | 1 | 1 | N/A | \$108,451 | \$111,589 |
| 2335 | PERSONNEL GENERALIST/ASO | 1 | 1 | \$49,448-\$63,336 | \$50,416 | \$54,006 |
| 5361 | SYSTEM PROGRAMMER | 1 | 1 | \$61,135-\$78,310 | \$63,355 | \$64,192 |
| BA1 | TOTALS | 6 | 6 | | TOTAL | \$375,899 |

\$0

**LANCASTER COUNTY CORRECTIONS
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2016 BUDGET**

BUS UNIT: 6710

BUS UNIT 6710 ADMINISTRATION

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|----------------------|------------------|-------|------------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| DATA PROCESSING SERVICES | | | | |
| Information Services - Tele-Processing, Batch Production for Mainframe | On-going annual cost | DP Services | 64285 | |
| Application Processing | | | | \$785 |
| Information Services - Direct charges (CJIS) | | | | \$173,670 |
| PC Support | | | | \$26,920 |
| Network Access | | | | \$40,625 |
| System Development | | | | \$57,300 |
| Email | | | | \$27,325 |
| Server Support | | | | \$10,250 |
| Storage | | | | \$675 |
| Help Desk | | | | \$14,220 |
| | | | | \$351,770 |
| VOIP | | DP Services | 64286 | \$53,165 |
| | | | | \$53,165 |
| | | | | \$404,935 |
| CONSULTING SERVICES | | | | |
| Consulting fees to Justice Benefits, Inc for SCAAP application assistance-based on 15% of estimated federal reimbursement, Language Interpreter services | New 4 year contract | Consulting Svs | 64150 | \$10,000 |
| PARKING LOT RENT | | | | |
| Lease of parking spaces for Departmental vehicles and vendor contacts | On-going annual cost | Parking Lot Rent | 66535 | \$2,160 |
| BA3 | | TOTAL | | \$417,095 |

LANCASTER COUNTY CORRECTIONS
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
BUS UNIT 6710 ADMINISTRATION

BUS UNIT: 6710

| NAME AND POSITION | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | |
|-------------------|---|---------------------------|-------|-----------------|
| | | OBJECT CODE | | |
| | | DESCRIPTION | # | AMOUNT |
| N/A | Reimbursement for staff attending training conferences and workshops in Nebraska. Additional due to direct supervision through National Institute of Corrections (NIC) | MEALS | 64710 | \$2,000 |
| | | LODGING | 64715 | \$4,000 |
| | | FARES | 64720 | \$0 |
| | | MILEAGE | 64725 | \$1,000 |
| N/A | Purchase of professional newsletters, books, and other publications on correctional topics NE Correctional Association attendance Medical continuing ed credits; SkillPath type training for supervisory staff; \$100-150 for 10 participants ERD training for 3 employees @ \$8 each for additional trainers to provide training on shifts Certification for internal CPR trainers to provide training on shifts-5 @ \$100 Pressure Point Control Tactics certification for trainers to provide training on shifts Vehicle driver's training through NE Safety Council Misc registration fees for staff attending training conferences and workshops CPR certification for 250 staff @ \$7.50 each DVD training library \$49 each for 54 staff This represents training fees for entire department, budgeted in this org Correctional staff are required to participate in 80 hours of on-going annual training to meet current Jail Standards requirements. | BOOKS & SUBSCRIPTIONS | 65665 | \$2,500 |
| | | ENROLLMENT FEES & TUITION | 65670 | \$7,000 |
| N/A | | | | |
| | | | | \$16,500 |

BA5

**LANCASTER COUNTY CORRECTIONS
REQUEST FOR CAPITAL OUTLAY
2016 BUDGET
BUS UNIT 6710 ADMINISTRATION**

BUS UNIT: 6710

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|--------------|-----------------------------|----------------|---------|--------------|---------------|---------------------|--|
| | | | REP = R | | | | |
| 67475 | Computer Equipment - | 5 | R | \$650 | \$3,250 | \$3,250 | Replace older PC's/Back up |
| | CCS PC's | 6 | N | \$650 | \$3,900 | \$3,900 | Medical EMAR program set up |
| | Image Scanners | 2 | R | \$500 | \$1,000 | \$1,000 | Scanners/current models aren't fast enough |
| | Accurate system PC upgrades | 12 | R | \$400 | \$4,800 | \$4,800 | Upgrade XP machines for running security doors |
| | Security Video Recorder | 1 | N | \$6,800 | \$6,800 | \$6,800 | Building Security/Accurate Controls |
| 67495 | FIST Suit | 1 | N | \$1,000 | \$1,000 | \$1,000 | Training purposes |
| | Adult CPR Mannequins | 1 | N | \$750 | \$750 | \$750 | Training purposes |
| | Infant CPR Mannequins | 3 | N | \$450 | \$1,350 | \$1,350 | Training purposes |
| | Damascus Chest Protectors | 4 | N | \$100 | \$400 | \$400 | Training purposes |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | \$23,250 | |

LANCASTER COUNTY CORRECTIONS
 2016 REQUESTED BUDGET
 EXPENSE BUDGET BY OBJECT
 AGENCY 671 CORRECTIONS
 ADULT DETENTION FACILITY

20166711
 04/01/2015

PEHP payouts
 Koch & Weber

| 2015 ESTIMATED EXPENDITURES | ACCOUNT NAME | OBJECT | 2015 APPROVED BUDGET | 2016 REQUESTED BUDGET | CHANGE | |
|-----------------------------------|---------------------------------------|--------|----------------------------|-----------------------------|---------------------|----------------|
| | | | | | AMOUNT | % |
| | PERSONAL SERVICES | | | | | |
| \$9,456,000 | REGULAR SALARIES | 61210 | \$9,143,335 | \$9,826,575 | \$683,240 | 7.5% |
| \$395,000 | TEMPORARY SALARIES | 61250 | \$310,000 | \$450,000 | \$140,000 | 45.2% |
| \$250,000 | OVERTIME | 61310 | \$485,000 | \$300,000 | -\$185,000 | -38.1% |
| \$745,000 | FICA CONTRIBUTIONS | 61510 | \$760,280 | \$809,110 | \$48,830 | 6.4% |
| \$594,500 | RETIREMENT | 61520 | \$583,160 | \$694,250 | \$111,090 | 19.0% |
| \$1,925,000 | GROUP INSURANCE | 61530 | \$1,853,250 | \$2,301,100 | \$447,850 | 24.2% |
| \$87,000 | GROUP DENTAL INS | 61540 | \$92,100 | \$94,200 | \$2,100 | 2.3% |
| \$30,300 | LONG TERM DISABILITY | 61650 | \$35,500 | \$38,200 | \$2,700 | 7.6% |
| \$121,650 | POST EMPLOYMENT HEALTH | 61660 | \$31,550 | \$29,575 | -\$1,975 | -6.3% |
| \$250 | OTHER EMPLOYEE BENEFITS | 61695 | \$200 | \$200 | | |
| \$13,604,700 | TOTAL PERSONAL SERVICES | | \$13,294,375 | \$14,543,210 | \$1,248,835 | 9.4% |
| | SUPPLIES | | | | | |
| \$35,000 | UNIFORMS | 63220 | \$50,000 | \$40,000 | -\$10,000 | -20.0% |
| \$129,750 | JANITORIAL SUPPLIES | 63225 | \$120,000 | \$130,000 | \$10,000 | 8.3% |
| \$20,000 | LAUNDRY SUPPLIES | 63250 | \$25,000 | \$25,000 | \$0 | N/A |
| \$0 | SMALL HAND TOOLS | 63280 | \$0 | \$1,000 | \$1,000 | |
| \$12,500 | LINEN & BEDDING SUPPLIES | 63285 | \$12,500 | \$15,000 | \$2,500 | 20.0% |
| \$0 | SECURITY/COMMUNICATION SUPPLIES | 63305 | \$0 | \$7,000 | \$7,000 | |
| \$37,000 | INMATE CLOTHING | 63325 | \$27,500 | \$40,000 | \$12,500 | 45.5% |
| \$46,500 | OTHER OPERATING SUPPLIES | 63345 | \$45,000 | \$45,000 | \$0 | N/A |
| \$1,600 | EMPLOYEE IMMUNIZATIONS | 63470 | \$1,500 | \$1,500 | \$0 | N/A |
| \$9,000 | MOTOR FUELS | 63510 | \$16,000 | \$15,000 | -\$1,000 | -6.3% |
| \$0 | HEATING FUELS | 63530 | \$0 | \$0 | \$0 | N/A |
| \$0 | MISC KITCHEN SUPPLIES | 63970 | \$0 | \$6,000 | \$6,000 | |
| \$291,350 | TOTAL SUPPLIES | | \$297,500 | \$325,500 | \$28,000 | 9.4% |
| | OTHER SERVICES & CHARGES | | | | | |
| \$8,500 | SNOW REMOVAL/GROUNDS MNT | 64155 | \$15,000 | \$13,000 | -\$2,000 | -13.3% |
| \$0 | BOARDING CONTRACTS | 64160 | \$0 | \$0 | \$0 | N/A |
| \$0 | BLDG MAINT SERVICES (carpet cleaning) | 64165 | \$0 | \$7,500 | \$7,500 | #DIV/0! |
| \$27,500 | EQUIP MAINTENANCE AGREE | 64170 | \$26,800 | \$31,250 | \$4,450 | 16.6% |
| \$150,000 | WAGE REIMB/BLDG MAINT. SERVICES | 64178 | \$185,500 | \$185,500 | \$0 | N/A |
| \$3,500 | PEST CONTROL SERVICES | 64230 | \$4,000 | \$4,000 | \$0 | N/A |
| \$0 | FOOD CONTRACT | 64275 | \$1,170,000 | \$1,050,000 | -\$120,000 | -10.3% |
| \$8,700 | EMPLOYEE PHYSICALS | 65140 | \$15,000 | \$13,500 | -\$1,500 | -10.0% |
| \$79,781 | PROPERTY INSURANCE | 65910 | \$74,900 | \$108,185 | \$33,285 | 44.4% |
| \$0 | BOILER & MACHINERY INSURANCE | 65925 | \$4,950 | \$4,875 | -\$75 | -1.5% |
| \$310,000 | ELECTRICITY | 66110 | \$350,000 | \$330,000 | -\$20,000 | -5.7% |
| \$25,000 | NATURAL GAS | 66115 | \$45,000 | \$45,000 | \$0 | N/A |
| \$110,000 | WATER & SEWER | 66120 | \$120,000 | \$120,000 | \$0 | N/A |
| \$305,000 | HEATING & A/C (figured 12 months) | 66135 | \$240,000 | \$310,000 | \$70,000 | 29.2% |
| \$1,470,900 | DISTRICT ENERGY (FULL YEAR??) | 66140 | \$1,470,000 | \$0 | -\$1,470,000 | -100.0% |
| \$16,000 | OTHER UTILITIES | 66145 | \$13,500 | \$16,000 | \$2,500 | 18.5% |
| \$10,000 | MOTOR VEHICLE R & M | 66210 | \$9,000 | \$10,000 | \$1,000 | 11.1% |
| \$0 | FURNITURE & FIX R & M | 66215 | \$500 | \$500 | \$0 | N/A |
| \$3,092 | BUILDING R & M | 66225 | \$5,000 | \$5,000 | \$0 | N/A |
| \$9,000 | SECURITY EQUIP R & M | 66280 | \$7,000 | \$9,000 | \$2,000 | 28.6% |
| \$95,000 | OTHER EQUIP R & M | 66410 | \$90,000 | \$100,000 | \$10,000 | 11.1% |
| \$10,500 | MACHINERY & EQUIP RENT | 66515 | \$10,500 | \$12,500 | \$2,000 | 19.0% |
| \$0 | RENT BUILDINGS (LCF)- Downtown space | 66520 | \$0 | \$0 | \$0 | N/A |
| \$2,642,473 | TOTAL OTHER SVS & CHGS | | \$3,856,650 | \$2,375,810 | -\$1,480,840 | -38.4% |
| | CAPITAL OUTLAY | | | | | |
| \$0 | REPAIR/IMPROVE BLDGS | 67215 | \$0 | \$0 | \$0 | N/A |
| \$0 | VEHICLES | 67410 | \$0 | \$0 | \$0 | N/A |
| \$844 | BLDG MAINT EQUIPMENT | 67430 | \$0 | \$12,700 | \$12,700 | #DIV/0! |
| \$0 | A/C EQUIPMENT | 67435 | \$0 | \$0 | \$0 | N/A |
| \$645 | COMMUNICATIONS EQUIP | 67445 | \$0 | \$0 | \$0 | N/A |
| \$0 | FOOD & BEVERAGE EQUIP | 67455 | \$0 | \$3,650 | \$3,650 | #DIV/0! |
| \$0 | TOOLS | 67460 | \$0 | \$0 | \$0 | N/A |
| \$0 | FURNITURE & FIXTURES | 67465 | \$0 | \$0 | \$0 | N/A |
| \$570 | OTHER MISC EQUIPMENT | 67495 | \$0 | \$66,000 | \$66,000 | #DIV/0! |
| \$0 | BUILDING SECURITY EQUIP | 67545 | \$0 | \$11,700 | \$11,700 | #DIV/0! |
| \$0 | MISC ITEMS | | \$0 | \$0 | \$0 | N/A |
| \$2,059 | TOTAL CAPITAL OUTLAY | | \$0 | \$94,050 | \$94,050 | #DIV/0! |
| | DEBT PAYMENT | 68110 | \$0 | \$1,471,800 | \$1,471,800 | N/A |
| \$2,059 | TOTAL CAPITAL OUTLAY W/ DEBT | | \$0 | \$1,565,850 | \$1,565,850 | #DIV/0! |
| \$16,540,582 | TOTAL FOR ORG 6711 | | \$17,448,525 | \$18,810,370 | \$1,361,845 | 7.8% |

| | | REQUEST CHANGE | |
|------------------|--------------------|----------------|---------|
| | | AMOUNT | PERCENT |
| PERSONNEL | \$1,248,835 | 9.4% | |
| SUPPLIES | \$28,000 | 9.4% | |
| OTHER SVS & CHGS | -\$1,480,840 | -38.4% | |
| CAPITAL OUTLAY | \$1,565,850 | #DIV/0! | |
| | \$1,361,845 | 7.8% | |

**LANCASTER COUNTY CORRECTIONS
PERSONNEL SUMMARY FORM
2016 BUDGET
BUS UNIT 6711 ADULT DETENTION FACILITY**

BUS UNIT: 6711

| CLASS | CLASS TITLE | NUMBER OF POSITIONS | | PAY RANGE | SALARY AMOUNTS | | CHANGE |
|-------------|---------------------------------------|---------------------|---------------|-------------------|--------------------|---------------------|-------------|
| | | FY15 BUDGETED | FY16 APPROVED | | FY15 BUDGET | FY16 REQUEST | |
| 2712 | CLERK TYPIST II | 3 | 3 | \$30,241-\$38,734 | \$112,190 | \$117,096 | 4.4% |
| 2832 | ACCOUNT CLERK II | 2 | 2 | \$33,623-\$43,071 | \$77,153 | \$80,679 | 4.6% |
| 4928 | ASST MAINT/CONSTR MGR | 6 | 6 | \$39,990-\$51,228 | \$236,330 | \$247,610 | 4.8% |
| 4956 | FACILITIES MANAGER | 1 | 1 | \$56,959-\$72,960 | \$60,249 | \$64,543 | 7.1% |
| 5731 | WORK RELEASE COURT SCREENER (vacancy) | 0.5 | 0.5 | \$32,885 | \$32,885 | \$32,885 | 0.0% |
| 5745 | CORRECTIONAL SPECIALIST I | 5 | 5 | \$46,068-\$59,012 | \$254,036 | \$262,110 | 3.2% |
| 5746 | CORRECTIONAL SPECIALIST II | 1 | 1 | \$56,959-\$72,960 | \$71,107 | \$73,521 | 3.4% |
| 5751 | CORRECTIONAL OFFICER | 137 | 141 | \$36,229-\$53,620 | \$5,759,725 | \$6,334,020 | 10.0% |
| 5753 | CORR RECORDS TECHNICIAN | 2 | 2 | \$36,092-\$46,228 | \$90,550 | \$93,168 | 2.9% |
| 5754 | CORR RECORDS SPECIALIST-dho | 1 | 1 | \$46,068-\$59,012 | \$44,725 | \$46,068 | 3.0% |
| 5756 | CORRECTIONAL SERGEANT | 25 | 25 | \$49,448-\$63,336 | \$1,412,740 | \$1,479,645 | 4.7% |
| 5758 | CORRECTIONAL LIEUTENANT | 8 | 8 | \$54,979-\$70,425 | \$537,285 | \$557,633 | 3.8% |
| 5760 | CORR RECORDS MANAGER | 1 | 1 | \$49,448-\$63,336 | \$61,725 | \$61,728 | 0.0% |
| 5765 | JAIL ADMINISTRATOR-1 vacancy | 2 | 2 | \$72,960-\$93,456 | \$169,120 | \$162,256 | -4.1% |
| 7286 | TRANSITION COORDINATOR | 1 | 1 | \$59,012-\$75,585 | \$73,667 | \$63,336 | |
| | Subtotal FTE's | 195.5 | 199.5 | | | | |
| N/A | Holiday Pay | N/A | N/A | | \$26,054 | \$24,955 | -4.2% |
| N/A | Shift Differential | N/A | N/A | | \$117,630 | \$110,200 | -6.3% |
| 5751 | CO - On-Call Wages | 7.37 | 10.70 | | \$400,000 | \$450,000 | 12.5% |
| 5751 & 5756 | CO & Sergeant - Overtime | 10.95 | 6.78 | | \$350,000 | \$300,000 | -14.3% |
| BA1 | TOTALS | 213.8 | 217.0 | | \$9,887,171 | \$10,561,453 | 6.8% |

LANCASTER COUNTY CORRECTIONS
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2016 BUDGET
BUS UNIT 6711 INTAKE & DETENTION

BUS UNIT 6711

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------------------|----------------------------|-------|-------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| Building Maintenance Services Carpet Cleaning-Floors Inc | | Bldg Mnt. Serv | 64165 | \$7,500 |
| Payroll Reimbursement-Property Mgt. Billable hours of Building Maintenance staff for cleaning of secure and non-secure office areas. Carpet cleaning services. | On-going | Payroll reimbursement | 64178 | \$185,500 |
| Pest Control Services - Presto X-Periodic scheduled preventative treatments of food service, property, laundry, and other risk areas of jail, including semi-annual perimeter treatments to avoid infestations and protect against litigation on conditions of confinement. | On-going | Pest Control Services | 64230 | \$4,000 |
| Food Service Contract - CBM Food Services-Contract to provide full food service to offenders, including labor and supplies. | Cost driven by population | Food Service Contract | 64275 | \$1,050,000 |
| Employee Physicals - Company Care-As required by NE Jail Standards, all new staff must complete detailed physical. | Cost driven by turnover | Employee Physicals | 65140 | \$13,500 |
| Machinery & Equipment Rental - State of NE-Lease of NCIC/NCIS system to conduct criminal history checks on offenders, staff and volunteers. Offender information used in classification and transfer decisions. Including medical equipment rentals | Annual lease | Machinery & Equipment Rntl | 66515 | \$12,500 |

290 a month

Bldg Repair/Maintenance

Bldg power wash

BA3

66225

\$5,000

LANCASTER COUNTY CORRECTIONS
 REQUEST FOR MAINTENANCE AGREEMENTS
 2016 BUDGET
 BUS UNIT 6711 INTAKE & DETENTION

BUS. UNIT 6711

| DESCRIPTION | JUSTIFICATION | BUDGET AMOUNT | | AMOUNT |
|--|---|------------------------|-------|-----------------|
| | | OBJECT CODE | # | |
| The agreements listed below are essential to proper mechanical and safety systems in the jail facility. These agreements are either necessitated or required by state law to maintain the integrity of the individual systems. Agreements provide for the licensed professional contract staff and the diagnostic and repair equipment required to perform the maintenance and inspections involved. | | | | |
| Equipment Maintenance Agreements - Inspection and testing of fire alarm safety systems | Routine inspection and testing of fire alarm system is required by state law to be performed by licensed professionals. These inspections document that all systems are operating properly and ensures immediate/emergency repairs when needed. | Equip Maint Agreements | 64170 | \$9,000 |
| Nifco-Annual inspection and testing of automatic sprinkler system, fire pump, kitchen equipment | Inspection and testing of sprinkler system and kitchen exhaust system is required by state law to be performed by licensed professionals. This documents that systems are operating properly and complies with applicable Fire Marshal codes. | | | \$2,000 |
| Elelec Elevators-Inspection and maintenance of elevators | Monthly inspection and preventative maintenance of all building elevators (4) is required by state law \$408 per month, 4 elevators @ new facility Under warranty for last half of budget year. N/C | | | \$7,200 |
| Radiation Detection-quarterly measurement of radiation badges worn during dental service | Badges must be worn by physician and staff during dental labs to monitor radiation exposure levels | | | \$600 |
| Nebr. DOL/Office of Safety-Boiler Inspection Program. 3801 West O St. State of Nebraska-Annual elevator inspection | By state law, all elevators and maintenance and inspection records are inspected annually. | | | \$1,200 |
| Annual Fire Inspection | City of Lincoln/Dept of Bldg & Safety | | | \$250 |
| Jacobsen Fire Equipment | Annual Fire extinguisher maintenance | | | \$1,000 |
| Hood Masters | Inspect & clean kitchen hood range | | | \$5,000 |
| Radio Maintenance Shop | Annual maintenance fees | | | \$5,000 |
| | | | | \$31,250 |

LANCASTER COUNTY CORRECTIONS
REQUEST FOR CAPITAL OUTLAY
2016 BUDGET
BUS UNIT 6711 INTAKE & DETENTION

BUS UNIT 6711

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION | |
|--------|--|-------------|--------------------|--------------------|----------------------|-----------------------------|---|----------|
| 67430 | BLDG/MAINTENANCE EQUIP | | | | | | | |
| | Upright vacuums | 2 | R | \$300 | \$600 | \$600 | Replacement of current ones showing wear | |
| | Back Pack Vacuums | 2 | N | \$400 | \$800 | \$800 | Need additional units | |
| | Orbital Scrubber/Walk behind 20" Autoscrubber | 1 1 | N N | \$6,000 \$5,300 | \$6,000 \$5,300 | \$6,000 <u>\$5,300</u> | Square head for getting closer to the walls Need a larger unit | \$12,700 |
| 67455 | FOOD/BEVERAGE EQUIPMENT | | | | | | | |
| | 8 Quart Mixer/Bakery | 1 | N | 700 | \$700 | \$700 | Bakery needs | |
| | Food Prep Counter upgrade | 1 | N | 450 | \$450 | \$450 | | |
| | Toaster Fryer Filter | 1 1 | N N | 300 2,200 | \$300 \$2,200 | \$300 <u>\$2,200</u> | Filter oil, safe transport to dock for disposal | \$3,650 |
| 67495 | OTHER EQUIPMENT | | | | | | | |
| | Snowblower | 1 | R | 1,000 | \$1,000 | \$1,000 | | |
| | Mower | 1 | N | 20,000 | \$20,000 | \$20,000 | | |
| | Fork Truck Bobcat | 1 1 | N N | 20,000 25,000 | \$20,000 \$25,000 | \$20,000 <u>\$25,000</u> | Used used | \$66,000 |
| 67545 | BUILDING SECURITY EQUIPMENT | | | | | | | |
| | Stun Guns Morse Watchman Key Box | 4 1 | R N | 175 11,000 | \$700 \$11,000 | \$700 <u>\$11,000</u> | | \$11,700 |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | \$94,050 | | |

LANCASTER COUNTY CORRECTIONS
EXPENSE BY OBJECT
BUS UNIT 6712
INMATE BENEFIT FUND 2016

20166712
04/10/2015

| 2015 ESTIMATED EXPENDITURES | ACCOUNT NAME | OBJECT | 2015 APPROVED BUDGET | 2016 REQUESTED BUDGET | REQUEST CHANGE | |
|-----------------------------------|---|--------|----------------------------|-----------------------------|------------------|----------------|
| | | | | | AMOUNT | PERCENT |
| | SUPPLIES | | | | | |
| \$0 | MISC UNBUDGETED OBJECTS | | \$0 | | \$0 | N/A |
| \$7,500 | PROGRAM/REC SUPPLIES/BUS PASSES | 63290 | \$5,000 | \$10,000 | \$5,000 | N/A |
| \$21,000 | OTHER OPERATING SUPPLIES | 63345 | \$23,500 | \$23,500 | \$0 | N/C |
| \$2,500 | FOOD/INMATE WORKERS | 63910 | \$30,000 | \$15,000 | -\$15,000 | -50.0% |
| \$31,000 | TOTAL SUPPLIES | | \$58,500 | \$48,500 | -\$10,000 | -17.1% |
| | OTHER SERVICES & CHARGES | | | | | |
| \$0 | MISC UNBUDGETED OBJECTS | | \$0 | \$0 | \$0 | N/A |
| \$4,600 | ACCOUNTING & AUDITING SERVICES (Armored car) | 64140 | \$8,000 | \$5,000 | -\$3,000 | -37.5% |
| \$2,000 | CONSULTING SERVICES | 64150 | \$2,500 | \$2,500 | \$0 | N/C |
| \$2,000 | EDUCATIONAL SERVICES | 64180 | \$2,500 | \$7,500 | \$5,000 | 200.0% |
| \$0 | CABLE SERVICES | 64215 | \$6,000 | \$6,500 | \$500 | 8.3% |
| \$31,000 | INMATE WORKER FOOD PROGRAM (PREVIOUSLY UNDER 65670) | 64278 | \$0 | \$50,000 | \$50,000 | #DIV/0! |
| \$6,000 | INFORMATION SERVICES | 64285 | \$10,500 | \$10,000 | -\$500 | -4.8% |
| \$2,200 | BANKING SERVICES (PREVIOUSLY UNDER 64140) | 64290 | \$0 | \$3,000 | \$3,000 | #DIV/0! |
| \$18,000 | OTHER CONTRACTED SERVICES-CHAPLAIN | 64295 | \$18,000 | \$18,000 | \$0 | N/C |
| \$8,000 | POSTAGE | 64855 | \$9,500 | \$9,000 | -\$500 | -5.3% |
| \$15,000 | BOOKS & SUBSCRIPTIONS | 65665 | \$18,000 | \$19,500 | \$1,500 | 8.3% |
| \$40,000 | ENROLLMENT FEES & TUITIONS | 65670 | \$109,500 | \$70,000 | -\$39,500 | -36.1% |
| \$0 | OTHER EQUIP REPAIRS & MAINT | 66410 | \$500 | \$500 | \$0 | N/C |
| \$128,800 | TOTAL OTHER SERVICES & CHARGES | | \$185,000 | \$201,500 | \$16,500 | 8.9% |
| | CAPITAL OUTLAY | | | | | |
| \$0 | COMPUTER EQUIPMENT | 67475 | \$0 | \$0 | \$0 | N/A |
| \$500 | OTHER MISC EQUIP(NEW JAIL-67465) | 67495 | \$0 | \$1,000 | \$1,000 | #DIV/0! |
| \$500 | TOTAL CAPITAL OUTLAY | | \$0 | \$1,000 | \$1,000 | #DIV/0! |
| \$160,300 | TOTAL FOR ORG 6712 | | \$243,500 | \$251,000 | \$7,500 | 3.1% |

| INMATE BENEFIT FUND SUMMARY | REQUEST CHANGE | |
|-----------------------------|----------------|-------------|
| | AMOUNT | PERCENT |
| SUPPLIES | -\$10,000 | -17.1% |
| OTHER SVS | \$16,500 | 8.9% |
| CAPITAL OUTLAY | \$1,000 | #DIV/0! |
| TOTAL CHANGE | \$7,500 | 3.1% |

LANCASTER COUNTY CORRECTIONS
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2016 BUDGET

BUS UNIT 6712

BUS UNIT 6712 INMATE BENEFIT FUND

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|--|---|----------------------|-------|----------|
| | | OBJECT CODE | | |
| | | DESCRIPTION | # | AMOUNT |
| Data Processing - On-line access to West Law Library system & Follette Software Maintenance | On-going annual cost | Data Processing Svs | 64285 | \$9,000 |
| Data Processing - PC maintenance for 6 law library PC's & programming | On-going annual cost | Data Processing Svs | 64285 | \$1,000 |
| Accounting & Auditing Services - Rochester Courier Services Check orders for inmate Personal Funds account | On-going annual cost to continue account services | Actg & Auditing | 64140 | \$5,000 |
| Consulting Services - Provide interpretation services for non-English speaking and hearing-impaired offenders and translation of written materials | On-going | Consulting Svs | 64150 | \$2,500 |
| Educational Services - GED tutoring and test supervision by instructors Through SECC during session breaks | On-going | Educational Svs | 64180 | \$2,500 |
| Educational Services- GED exams through Pearson Vue | On-going | Educational Svs. | 64180 | \$5,000 |
| Inmate Food Service Program/CBM Provide on site training & Food Handler Permits | On-going | Work Study Program | 64278 | \$50,000 |
| Banking Services Union Bank monthly fees | On-going | Bank services | 64290 | \$3,000 |
| Other Contracted Services - Contribution to Good News Prison Ministries for provision of full-time Chaplain | On-going | Other Contracted Svs | 64295 | \$18,000 |

LANCASTER COUNTY CORRECTIONS
 REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
 TRAVEL AND SUBSISTENCE
 2016 BUDGET
 BUS UNIT 6712 INMATE BENEFIT FUND

BUS UNIT 6712

| | EXPLANATION AND JUSTIFICATION | BUDGET AMOUNT | | | |
|-----|---|---|-------|----------|----------|
| | | OBJECT CODE | | AMOUNT | |
| | | DESCRIPTION | # | | |
| | Subscriptions to Lincoln Journal newspapers for offender access as required by NE Jail Standards. Newspapers are available as shown to ensure that all offenders have access to the publications on a daily basis at both facilities. Total of 27 scripts. (reflection of new numbers at West O facility) | Books/Subscriptions (\$265 PER SCRIPT/27 CURRENT) | 65665 | \$10,000 | |
| | Subscriptions for Spanish-speaking offenders. 12subscriptions @ \$125 (rec'd Sunday/weekly) (1 PER HOUSING UNIT @ IDF, 2 FOR LCF) | Books/Subscriptions | 65665 | \$2,000 | |
| | Subscriptions to Omaha Star newspaper for inmates 27 subscriptions/weekly paper/\$50 per paper) | Books/Subscriptions | 65665 | \$1,500 | |
| | Subscriptions to Native American Times periodical for inmates (25 copies weekly/52 issues | Books/Subscriptions | 65665 | \$500 | |
| | Books/training material as determined by medical dept for inmate education on health issues | Books/Subscriptions | 65665 | \$500 | |
| | Purchase of used and/or new fiction and non-fiction books for offender educational, recreational, & religious reading. | Books/Subscriptions | 65665 | \$5,000 | \$19,500 |
| | Cornhusker Place/substance abuse/males | Enrollment Fees/Tuition | 65670 | \$70,000 | |
| | Lincoln Literacy/language and literary classes | Enrollment Fees/Tuition | | | |
| | Funds to collaborate with Released & Restored, a program that provides life skills/employment prep for LCF inmates | Enrollment Fees/Tuition | | | |
| | ST MONICA'S FOR SUBSTANCE ABUSE/FEMALE (abuse, trauma, self-esteem through an 8 wk. program) | Enrollment Fees/Tuition | | | \$70,000 |
| BA5 | | | | \$70,000 | |

**LANCASTER COUNTY CORRECTIONS
 REQUEST FOR CAPITAL OUTLAY
 2016 BUDGET
 BUS UNIT 6712 INMATE BENEFIT FUND**

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED |
|--------|--|----------------|--------------------|--------------|---------------|---------------------|
| 67475 | Computer Equipment | 0 | 0 | \$0 | \$0 | \$0 |
| 67495 | Other Equipment - Miscellaneous items | N/A | N/A | N/A | \$1,000 | \$1,000 |
| BA7 | TOTAL CAPITAL OUTLAY | | | | | \$1,000 |

LANCASTER COUNTY CORRECTIONS
2016 BUDGET REQUEST
EXPENSE BUDGET BY OBJECT
BUS UNIT 6713 HEALTH SERVICES

20166713
03/23/2015

| 2013 EXPENDITURES | 2014 ACTUAL EXPENDITURES | 2015 ESTIMATED EXPENDITURES | OBJECT | 2015 APPROVED BUDGET | 2016 REQUESTED BUDGET | REQUEST CHANGE | | |
|----------------------|--------------------------------|-----------------------------------|---|----------------------------|-----------------------------|----------------|-----------|--------|
| | | | | | | AMOUNT | PERCENT | |
| | | | PERSONAL SERVICES | | | | | |
| | | | SUPPLIES | | | | | |
| \$48,862 | \$46,246 | \$40,000 | MEDICAL SUPPLIES | 63410 | \$60,000 | \$60,000 | \$0 | N/C |
| \$48,862 | \$46,246 | \$40,000 | TOTAL SUPPLIES | | \$60,000 | \$60,000 | \$0 | N/C |
| | | | OTHER SERVICES & CHARGES | | | | | |
| \$1,012,870 | \$1,555,089 | \$1,600,000 | MEDICAL SERVICES/CCS | 65110 | \$1,700,000 | \$1,750,000 | \$50,000 | 2.9% |
| \$257,570 | \$145,169 | \$150,000 | CLIENT MEDICAL/HOSPITAL | 65145 | \$250,000 | \$225,000 | -\$25,000 | -10.0% |
| \$1,270,441 | \$1,700,258 | \$1,750,000 | TOTAL OTHER SERVICES & CHARGES | | \$1,950,000 | \$1,975,000 | \$25,000 | 1.3% |
| | | | CAPITAL OUTLAY | | | | | |
| \$29,116 | \$1,278 | \$0 | MEDICAL EQUIPMENT | 67440 | \$0 | \$2,000 | \$2,000 | N/A |
| \$29,116 | \$1,278 | \$0 | TOTAL CAPITAL OUTLAY | | \$0 | \$2,000 | \$2,000 | |
| \$1,348,418 | \$1,747,782 | \$1,790,000 | TOTAL FOR ORG 6713 | | \$2,010,000 | \$2,037,000 | \$27,000 | 1.3% |

| MEDICAL SVS SUMMARY | REQUEST CHANGE | |
|---------------------|-----------------|-------------|
| | AMOUNT | PERCENT |
| SUPPLIES | \$0 | N/C |
| OTHER SVS | \$25,000 | 1.3% |
| CAPITAL OUTLAY | \$2,000 | N/A |
| TOTAL CHANGE | \$27,000 | 1.3% |

**LANCASTER COUNTY CORRECTIONS
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2016 BUDGET**

BUS UNIT 6713

BUS UNIT 6713 HEALTH SERVICES

| DESCRIPTION | FUTURE IMPACT | BUDGET AMOUNT | | |
|---|---------------|------------------|-------|--------------------|
| | | OBJECT CODE | | AMOUNT |
| | | DESCRIPTION | # | |
| MEDICAL SERVICES - Contractual agreement with Correct Care Solutions Medical to examine, diagnose, and treat offenders with medical problems and com- plaints. This service is required in order to meet State and Federal standards relating to medical services in detention facilities. | On-going cost | Medical Services | 65110 | \$1,750,000 |
| | TOTAL | | | \$1,750,000 |

LANCASTER COUNTY CORRECTIONS
REQUEST FOR CAPITAL OUTLAY
2016 BUDGET
BUS UNIT 6713 HEALTH SERVICES

BUS UNIT 6713

| OBJECT | ITEM DESCRIPTION | # REQUESTED | NEW = N REP = R | UNIT COST | TOTAL COST | AMOUNT REQUESTED | JUSTIFICATION |
|-----------------------------|---------------------------------|----------------|--------------------|--------------|---------------|---------------------|--|
| 67440 | Miscellaneous Medical Equipment | N/A | N/A | N/A | \$2,000 | \$2,000 | Wheel chairs (small/large) Otoscope |
| TOTAL CAPITAL OUTLAY | | | | | | \$2,000 | |

BA7

BU 671 - Corrections

| | Budget FY2015-16 | Budget FY2014-15 | Actual FY2013-14 | Actual FY2012-13 | Actual FY2011-12 |
|---------------------------|-----------------------|-----------------------|------------------------|------------------------|---------------------|
| Salaries - | | | | | |
| Official's Salary | 111,600.00 2.9% | 108,450.00 1.0% | 107,356.80 2.0% | 105,245.99 1.3% | 103,900.03 |
| 2013 Salary | 105,917.00 | | | | |
| 2014 Salary | 108,035.00 | 2.0% | (27 pay periods) | | |
| 2015 Salary | 110,736.00 | 2.5% | | | |
| Regular Salary | 10,092,850.00 7.4% | 9,397,325.00 6.8% | 8,796,276.93 21.9% | 7,214,078.67 12.0% | 6,439,565.72 |
| Temporary Salary | 450,000.00 45.2% | 310,000.00 -4.8% | 325,743.74 15.3% | 282,435.50 -38.4% | 458,718.89 |
| Overtime | 300,250.00 -38.2% | 485,500.00 48.6% | 326,823.91 174.8% | 118,917.02 -22.7% | 153,902.45 |
| Health Insurance - | | | | | |
| Group Health Insurance - | 2,369,450.00 23.3% | 1,921,500.00 12.4% | 1,709,684.47 24.9% | 1,368,528.60 13.6% | 1,204,861.61 ‡ |
| Calendar Year 2012 | 5.0% | | | | |
| Calendar Year 2013 | 12.7% | | | | |
| Calendar Year 2014 | 0.0% | | | | |
| Calendar Year 2015 | 18.6% | | | | |
| FTE's | 223.0 1% | 219.8 2% | 215.8 31% | 164.8 0% | 164.0 |
| Total Expenditures | 22,372,980.00 7.1% | 20,884,716.00 5.1% | 19,866,201.03 11.9% | 17,756,424.34 14.6% | 15,488,833.96 |
| Total Revenues | 569,500.00 0.7% | 565,500.00 -5.9% | 600,869.36 31.5% | 456,960.72 -1.8% | 465,215.37 |

Lancaster County
Human Services Budget (BU 805)

| | | FY15 <u>Budget</u> | Estimated <u>FY 16 Budget</u> | <u>Variance</u> | <u>%</u> |
|---|-----|-------------------------|----------------------------------|-----------------------|---------------------|
| Interlocal Agreements (City) - | | | | | |
| Health Department | ** | 2,263,345 | 2,256,616 | (6,729) | -0.30% |
| Aging | ** | 403,238 | 399,968 | (3,270) | -0.81% |
| Rural Transit | | <u>20,000</u> | <u>20,000</u> | - | 0.00% |
| Total | | 2,686,583 | 2,676,584 | (9,999) | -0.37% |
| JBC Contracts - | | | | | |
| League of Human Dignity | | 50,000 | 50,000 | | |
| Centerpointe | | 323,930 | 323,930 | | |
| City Mission | | 35,000 | 35,000 | | |
| United Way | | 6,250 | 6,250 | | |
| Child Guidance Center | | 50,000 | 50,000 | | |
| Good Neighbor | | 75,000 | 75,000 | | |
| St. Monica's | | 40,000 | 40,000 | | |
| Community Action Partnership | | 100,000 | 100,000 | | |
| House of Hope | | 40,000 | 40,000 | | |
| The HUB | | 10,000 | 10,000 | | |
| Family Service | | 30,000 | 30,000 | | |
| Voices of Hope | | 5,000 | 5,000 | | |
| Human Services Federation (Transfer) | | <u>5,000</u> | <u>5,000</u> | | |
| Total | | 770,180 | 770,180 | - | 0.00% |
| Other - | | | | | |
| Blue Valley - annual evaluations (NRRI) | | 3,000 | 3,000 | - | 0.00% |
| Region V - LB204 Alcoholism (match) | | 79,172 | 88,188 | 9,016 | 11.39% |
| Region V - Mental Health (match) | | 440,183 | 490,309 | 50,126 | 11.39% |
| EAP | | 19,800 | 20,196 | 396 | 2.00% |
| Institutional Patient Care | (1) | <u>120,000</u> | <u>220,000</u> | <u>100,000</u> | <u>83.33%</u> |
| TOTAL BU 805 | | <u><u>4,118,918</u></u> | <u><u>4,268,457</u></u> | <u><u>149,539</u></u> | <u><u>3.63%</u></u> |

(1) - will need to watch because of a patient at Norfolk is costing almost \$10,000 per month.

REGION V SYSTEMS

COUNTY CONTRIBUTION
(proposed 4-13-15)

| (MENTAL HEALTH) | 2010 POPULATION | FY 14-15 | PER POP. | Increase (11.39%) | FY 15-16 | PER POP. |
|-----------------|--------------------|------------|----------|----------------------|------------|----------|
| COUNTY | | | | | | |
| Butler | 8,395 | \$ 12,948 | 1.5423 | \$ 1,474 | \$ 14,422 | 1.7180 |
| Fillmore | 5,890 | \$ 9,083 | 1.5423 | \$ 1,034 | \$ 10,117 | 1.7180 |
| Gage | 22,311 | \$ 34,411 | 1.5423 | \$ 3,918 | \$ 38,329 | 1.7180 |
| Jefferson | 7,547 | \$ 11,641 | 1.5423 | \$ 1,326 | \$ 12,967 | 1.7180 |
| Johnson | 5,217 | \$ 8,046 | 1.5423 | \$ 916 | \$ 8,962 | 1.7180 |
| Lancaster | 285,407 | \$ 440,183 | 1.5423 | \$ 50,126 | \$ 490,309 | 1.7180 |
| Nemaha | 7,248 | \$ 11,179 | 1.5423 | \$ 1,273 | \$ 12,452 | 1.7180 |
| Otoe | 15,740 | \$ 24,275 | 1.5423 | \$ 2,764 | \$ 27,039 | 1.7180 |
| Pawnee | 2,773 | \$ 4,278 | 1.5423 | \$ 487 | \$ 4,765 | 1.7180 |
| Polk | 5,406 | \$ 8,338 | 1.5423 | \$ 949 | \$ 9,287 | 1.7180 |
| Richardson | 8,363 | \$ 12,899 | 1.5423 | \$ 1,469 | \$ 14,368 | 1.7180 |
| Saline | 14,200 | \$ 21,901 | 1.5423 | \$ 2,494 | \$ 24,395 | 1.7180 |
| Saunders | 20,780 | \$ 32,049 | 1.5423 | \$ 3,649 | \$ 35,698 | 1.7180 |
| Seward | 16,750 | \$ 25,834 | 1.5423 | \$ 2,942 | \$ 28,776 | 1.7180 |
| Thayer | 5,228 | \$ 8,063 | 1.5423 | \$ 918 | \$ 8,981 | 1.7180 |
| York | 13,665 | \$ 21,077 | 1.5423 | \$ 2,400 | \$ 23,477 | 1.7180 |
| Total | 444,920 | \$ 686,205 | | \$ 78,140 | \$ 764,345 | |

| (SUBSTANCE ABUSE) | 2010 POPULATION | FY 14-15 | PER POP. | Increase (11.39%) | FY 15-16 | PER POP. |
|-------------------|--------------------|------------|----------|----------------------|------------|----------|
| COUNTY | | | | | | |
| Butler | 8,395 | \$ 2,329 | 0.2774 | \$ 265 | \$ 2,594 | 0.3090 |
| Fillmore | 5,890 | \$ 1,634 | 0.2774 | \$ 186 | \$ 1,820 | 0.3090 |
| Gage | 22,311 | \$ 6,190 | 0.2774 | \$ 705 | \$ 6,895 | 0.3090 |
| Jefferson | 7,547 | \$ 2,094 | 0.2774 | \$ 238 | \$ 2,332 | 0.3090 |
| Johnson | 5,217 | \$ 1,447 | 0.2774 | \$ 165 | \$ 1,612 | 0.3090 |
| Lancaster | 285,407 | \$ 79,172 | 0.2774 | \$ 9,016 | \$ 88,188 | 0.3090 |
| Nemaha | 7,248 | \$ 2,010 | 0.2774 | \$ 229 | \$ 2,239 | 0.3090 |
| Otoe | 15,740 | \$ 4,367 | 0.2774 | \$ 497 | \$ 4,864 | 0.3090 |
| Pawnee | 2,773 | \$ 770 | 0.2774 | \$ 88 | \$ 858 | 0.3090 |
| Polk | 5,406 | \$ 1,499 | 0.2774 | \$ 171 | \$ 1,670 | 0.3090 |
| Richardson | 8,363 | \$ 2,321 | 0.2774 | \$ 264 | \$ 2,585 | 0.3090 |
| Saline | 14,200 | \$ 3,941 | 0.2774 | \$ 449 | \$ 4,390 | 0.3090 |
| Saunders | 20,780 | \$ 5,766 | 0.2774 | \$ 657 | \$ 6,423 | 0.3090 |
| Seward | 16,750 | \$ 4,647 | 0.2774 | \$ 529 | \$ 5,176 | 0.3090 |
| Thayer | 5,228 | \$ 1,451 | 0.2774 | \$ 165 | \$ 1,616 | 0.3090 |
| York | 13,665 | \$ 3,793 | 0.2774 | \$ 432 | \$ 4,225 | 0.3090 |
| Total | 444,920 | \$ 123,431 | | \$ 14,056 | \$ 137,487 | |

GRAND TOTAL

\$ 809,636
\$ 92,196
\$ 901,832 **

** Minimum match required per State Contract

LANCASTER COUNTY

FY2015-16 KENO FUND BUDGET

| | FY2015-16 BUDGET | |
|--|-----------------------------|--|
| PREVENTION GRANTS (5% OF RECEIPTS) | 50,000 | Possibly will need to increase - depends on balance |
| VIDEO CONFERENCING | 156,975 | |
| EAST BELTWAY | 100,000 | Talk with Board??? |
| TRANSFER TO GENERAL FUND (PROPERTY TAX RELIEF) | 1,250,000 | Possibly will need to decrease to \$1 million - depends on balance |
| TOTAL PROJECTS | <u>1,556,975</u> | |
| | | |
| FUNDED WITH: | | |
| FUND BALANCE 6-30-15 | | |
| ESTIMATED RECEIPTS | <u>950,000</u> | \$50,000 increase from prior year - no effect until received |
| | <u>950,000</u> | |

LANCASTER COUNTY

FY2014-15 KENO FUND BUDGET

| | <u>FY2014-15 BUDGET</u> | <u>Expended 4/30/2015</u> |
|---|-----------------------------|-------------------------------|
| PREVENTION GRANTS (5% OF RECEIPTS) | 50,000 | 50,030 |
| VIDEO CONFERENCING | 160,424 | 3,449 |
| COMMUNITY INDEX/VITAL SIGNS (Lincoln Community Foundation) | 1,500 | 1,500 |
| PLANNING DEPARTMENT (Citizens Institute for Rural Design) | | 2,200 |
| EAST BELTWAY | 100,000 | |
| TRANSFER TO GENERAL FUND (PROPERTY TAX RELIEF) | 1,250,000 | |
| TOTAL PROJECTS | <u><u>1,561,924</u></u> | <u>57,179</u> |
| FUNDED WITH: | | |
| FUND BALANCE 6-30-14 | 1,604,259 | |
| ESTIMATED RECEIPTS | <u>900,000</u> | |
| | <u><u>2,504,259</u></u> | |
| | Balance @ 4-30-15 | 2,396,508 |
| | Receipts @ 4-30-15 | 849,428 |

Lancaster County
Debt Service Fund (41)

| <u>Revenues:</u> | <u>FY15</u> | <u>FY14</u> | <u>FY13</u> | <u>FY12</u> | <u>FY11</u> | <u>FY10</u> | <u>FY09</u> | <u>FY08</u> | <u>FY07</u> |
|------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Property Tax | 450,195.60 | 497,880.64 | 496,567.28 | 493,998.90 | 495,345.44 | 782,221.77 | 1,329,779.44 | 1,580,571.73 | 1,494,337.53 |
| Property Tax Credit | 19,025.64 | 17,316.98 | 18,630.10 | 19,493.60 | 20,443.74 | 21,098.22 | 51,355.24 | 68,201.16 | - |
| Homestead | 8,071.51 | 11,787.23 | 10,053.37 | 12,388.23 | 13,190.08 | 12,543.72 | 27,404.40 | 40,915.74 | 39,502.27 |
| Carline | 214.45 | 221.36 | 158.49 | 257.57 | 391.10 | 597.05 | 921.46 | 793.47 | 706.00 |
| MV Prorate | 1,135.55 | 1,504.75 | 1,553.53 | 1,555.60 | 1,476.55 | 1,622.61 | 3,449.80 | 3,480.43 | 5,839.41 |
| In Lieu of Tax | 16,290.24 | 16,382.84 | 16,301.95 | 17,120.52 | 16,933.40 | 15,855.98 | 34,786.58 | 34,916.79 | 45,320.67 |
| Rent | 42,000.00 | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 | 50,400.00 |
| Reimbursement | - | 240,602.99 | - | - | - | 574,377.81 | - | - | - |
| Transfer (VOIP) | - | - | 70,000.00 | - | - | - | - | - | - |
| TOTAL | 536,932.99 | 836,096.79 | 663,664.72 | 595,214.42 | 598,180.31 | 1,458,717.16 | 1,498,096.92 | 1,779,279.32 | 1,636,105.88 |
| <u>Expenditures:</u> | | | | | | | | | |
| Debt Payments | 1,261,643.00 | 1,132,988.60 | 785,480.12 | 771,762.06 | 773,929.48 | 1,062,117.79 | 1,042,216.69 | 1,024,001.55 | 572,852.04 |
| Refund to State | 11.78 | 31.77 | 22.68 | - | 34.33 | 211.58 | 143.81 | 243.90 | - |
| Transfer (Tax System) | - | - | 208,101.00 | - | - | - | - | - | - |
| Refunds & Repayments | - | - | 13.17 | 23.63 | 20.66 | 56.61 | 220.94 | - | - |
| | <u>1,261,654.78</u> | <u>1,133,020.37</u> | <u>993,616.97</u> | <u>771,785.69</u> | <u>773,984.47</u> | <u>1,062,385.98</u> | <u>1,042,581.44</u> | <u>1,024,245.45</u> | <u>572,852.04</u> |
| Difference Rev/Exp | (724,721.79) | (296,923.58) | (329,952.25) | (176,571.27) | (175,804.16) | 396,331.18 | 455,515.48 | 755,033.87 | 1,063,253.84 |
| Property Tax Levy | 523,887.00 | 523,887.00 | 523,887.00 | 523,887.00 | 523,887.00 | 523,887.00 | 1,212,554.00 | 1,212,554.00 | 1,646,830.00 |
| Beginning Fund Balance | 1,725,733.16 | 2,022,656.74 | 2,352,608.99 | 2,529,180.26 | 2,704,984.42 | 2,308,653.24 | 1,853,137.76 | 1,098,103.89 | 34,850.05 |
| Ending Fund Balance | 1,001,011.37 | 1,725,733.16 | 2,022,656.74 | 2,352,608.99 | 2,529,180.26 | 2,704,984.42 | 2,308,653.24 | 1,853,137.76 | 1,098,103.89 |
| <u>Debt Payments:</u> | | | | <u>VOIP</u> | <u>Health Dept.</u> | <u>2004 Bond</u> | <u>Total</u> | | |
| FY2014 | | | | 363,550.00 | 521,338.00 | 376,900.00 | 1,261,788.00 | PAID | |
| FY2015 | | | | 363,350.00 | 520,895.00 | 377,400.00 | 1,261,645.00 | PAID | |
| <u>Remaining -</u> | | | | | | | | | |
| FY2016 | | | | 97,850.00 | 493,388.87 | - | 591,238.87 | | |
| FY2017 | | | | - | 532,969.92 | - | 532,969.92 | | |
| | | | | <u>97,850.00</u> | <u>1,026,358.79</u> | <u>-</u> | <u>1,124,208.79</u> | | |

Debt Service Fund
 FY 2015-16 Budget Information

| | | | | | |
|-------------------------------|--|--|---|--------------------------------------|-----------------------------------|
| Bond Issuance - | <u>2004 Various Purpose</u> \$4,640,000 | | <u>Health Department</u> \$5,605,000 | | <u>VOIP</u> \$785,000 |
| PAID OFF FY2014-15 | | 12/1/2015 | 488,559 | | 12/1/2015 1,425 |
| | | 6/1/2016 | <u>4,830</u> | | 6/1/2016 <u>96,425</u> (FINAL) |
| | | | 493,389 | (Agrees to Kathy Cook's Spreadsheet) | 97,850 |
| Fund Balance (4-30-15) | 1,001,012 | | | | (Agrees to Debt Service Schedule) |
| Rent | | | | | No levy for the VOIP Project |
| In Lieu of Tax | | | | | |
| MV Prorate | | | | | |
| Carline | | | | | |
| Total Resources Available | 1,001,012 | | | | |
| Total to be paid in FY16 | 591,239 ** | FY16 - | | | |
| Future Payments | 532,970 | Principal | 578,005 | | |
| Cash Reserve | 100,000 | Interest | 13,234 | | |
| FY16 Taxes to be levied +++++ | - | Will not levy a tax for debt service in FY16 | | | |