

**MINUTES  
DEPARTMENTAL BUDGET HEARINGS  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
THURSDAY, JUNE 8, 2006  
1 P.M.**

Commissioners Present: Deb Schorr, Chair  
Bob Workman, Vice Chair  
Bernie Heier  
Larry Hudkins

Commissioners Absent: Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer  
Dave Kroeker, Budget & Fiscal Officer  
Patricia Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The meeting was called to order at 1 p.m..

Dave Kroeker, Budget and Fiscal Officer, distributed documentation showing actual costs as of May 31, 2006 (Exhibit 1).

**Election Commission/Jury Commissioner (607, 627)**

Present were Dave Shively, Election Commissioner, Maura Kelly-Tolzin, Chief Deputy Election Commissioner, and Rebecca Hight-Moravec, Administrative Aide.

Shively briefly discussed and distributed documentation highlighting their budget request for fiscal year 2005-2006 (Exhibit 2) noting that they will be conducting three elections during the budget year.

Shively pointed out that postage continues to increase due to the number of individuals who request absentee ballots.

Hudkins asked about the increase in post employment health (Code 61660).

Shively said the reason for the increase was due to three individuals retiring, effective June 30, 2006.

### Jury Commissioner (627)

Shively reported no significant changes.

### Library (020)

Present were Carol O'Connor, Director of Libraries, Mary Johns, Assistant Library Director, and Steve Hubka, Budget Officer for the City of Lincoln.

O'Connor distributed a packet of information (Exhibit 3) indicating they are requesting a 0.1 percent increase over the current year.

### Weed Control (064)

Present was Russ Shultz, Weed Control Superintendent.

Kroeker noted Shultz is requesting additional appropriations for retirement.

In response to a question asked by Hudkins regarding the amount of work, Shultz stated approximately 60 to 70 percent of their work is for the City of Lincoln.

Shultz stated they may be in need of vehicles in the future and upgrading of palm pilots.

Kroeker asked Shultz if cell phones could be used in place of palm pilots.

Shultz responded yes and indicated he would check into the suggestion.

### Corrections (671)

Present were Mike Thurber, Corrections Director, and Angie Koziol, Administrative Services Officer.

Thurber distributed a summary analysis of their requested budget and gave a brief overview, noting that pharmaceutical costs continue to increase.

Eagan suggested Thurber visit with Joan Anderson, with the Lancaster County Medical Society, regarding the National Drug Assistance Program.

Thurber also noted increases in motor fuel and inmate drug testing.

Thurber referred to Capital Outlay stating the items listed have been earmarked as items which will need to be repaired/replaced.

Discussion took place regarding the need for a Transition Coordinator for planning the jail bed expansion and facilities renovation, hiring of correctional officers and hiring of a clerk typist II. Thurber prioritized his personnel needs indicating the Transition Coordinator would be most important, the clerk typist II second and the hiring of six correctional officers third.

Schorr indicated she would also like to see prioritization regarding Capital Outlay.

Kroeker noted an increase of \$14,421 on Central Services.

### **Information Services (610)**

Present was Doug Thomas, Information Services Manager.

Thomas gave a brief overview of documentation which was disseminated summarizing the Information Services budget (Exhibit 5), noting a \$3,740 reduction in Code 6104 and a \$9,500 reduction due to a duplicate entry. Total budget request for Information Services is \$774,563.

Kroeker disseminated documentation relating to P.C. requests for Fiscal Year 2007 (Exhibit 6) stating he felt the amount could be reduced.

### **Visitors Promotion (019)**

Present were Wendy Birdsall, President of the Convention and Visitors' Bureau, and Jeff Maul, Director of Sales.

The following documentation was distributed: Convention & Visitors Bureau Proposed Budget for 2006/2007 (Exhibit 7) and Convention & Visitors Bureau Proposed Budget July, 2006 through June, 2007 (Exhibit 8).

Birdsall reviewed the proposed budget for 2006/2007 (Exhibit 7) noting there was a one percent increase over the previous year.

Discussion followed regarding the role of Visitors Promotion with the Lancaster Event Center relating to the promotion of new events and promotion of existing events.

Birdsall referred to Exhibit 8 which reflects half of one percent from the Visitors Improvement Fund for promotional purposes and stated the Visitors Promotion Committee (VPC) has recommended that one-quarter of the two percent or one-half of one percent be released to the Convention & Visitors Bureau for a six month period, beginning on January 1, 2006.

Kroeker distributed documentation showing the collections for the Convention & Visitors Bureau 2006-2007 (Exhibit 9).

Hudkins asked Birdsall if the recommendation by the VPC were approved if they would have any objections if they funded part of a sales person for the Event Center.

Birdsall stated they would have no objections.

**MOTION:** Workman moved and Hudkins seconded to extend the one-half of one percent for six months (\$117,000).

**AMENDMENT TO MOTION:** Hudkins moved and Heier seconded to amend the motion that \$58,000 be appropriated to the Event Center to add additional sales staff to improve bookings in their current operation.

Schorr stated she wasn't sure if the Board could appropriate funds to hire sales staff outside the existing contract with the Chamber of Commerce.

Hudkins withdrew the amendment to the motion.

**ROLL CALL:** Workman, Heier, Hudkins and Schorr voted aye. Motion carried.

**ADJOURNMENT:**

**MOTION:** Heier moved and Hudkins seconded adjournment of departmental budget hearings at 3:05 p.m.. Hudkins, Heier, Workman and Schorr voted aye. Motion carried.

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Patricia Owen, Chief Deputy County Clerk