

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, OCTOBER 31, 2019
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
8:30 A.M.**

Commissioners Present: Roma Amundson, Chair; Deb Schorr, Rick Vest and Christa Yoakum

Commissioners Absent: Sean Flowerday, Vice Chair

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Leslie Brestel, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on October 30, 2019.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:33 a.m.

AGENDA ITEM

1) APPROVAL OF STAFF MEETING MINUTES FOR OCTOBER 24, 2019

MOTION: Schorr moved and Yoakum seconded approval of the October 24, 2019 Staff Meeting minutes. Schorr, Amundson, Vest, and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

2) BENEFITS RESOLUTION FOR UNCLASSIFIED EMPLOYEES – Doug McDaniel, Human Resources Director; and Kristy Bauer, Deputy County Attorney

Bauer reviewed the benefits resolution (see agenda packet), noting changes for family sick leave will also be extended to the classified and union employees. Additionally, the resolution was forwarded to the departments for feedback.

The resolution will move forward to a Tuesday agenda for action.

3) AMENDMENT TO PRUDENTIAL ADOPTION AGREEMENT FOR THE 401(a) LANCASTER COUNTY EMPLOYEES RETIREMENT PLAN – Doug Cyr, Chief Deputy County Attorney

Cyr said Nebraska Revised Statute §23-1118 (Employees of certain counties or municipal counties; retirement benefits; establish; approval of voters; contribution rates; funds; investment; employees, defined; reports) states employees must work more than 20 hours per week to qualify for the retirement plan. The Prudential adoption agreement excludes individuals who work fewer than 20 hours per week. Individuals who work 20 hours per week do not fit in either category.

He requested the Board's permission for Prudential to amend the adoption agreement to conform to the statute. There are two employees at the County Attorney's Office that could be impacted by the change and the County Attorney's Office would request to increase those employees' work hours from 20 hours per week to 20.5 hours per week.

Cyr added Prudential did a volume submitter agreement, so the County does not have to have individual Internal Revenue Service (IRS) approval of the plan.

It was the consensus of the Board to move forward with the amendment.

ACTION ITEMS

- A.** Resolution No. R-19-0075, Adopting the One- and Six-Year Road and Bridge Improvement Program for Lancaster County, Fiscal Years 2020 and 2021-2025

MOTION: Schorr moved and Yoakum seconded to approve the resolution. Schorr, Amundson, Vest, and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

NOTE: After the agenda and related documents were published, the following typographical errors were detected: (1) on page 1 of Resolution R-19-0075, the Comprehensive Plan Conformance Number should have been listed as 19013; and (2) on page 9 of the One-and-Six Year Road and Bridge Construction Program, under FY21-25 Bridge Projects, the location of M-164 should have been listed as NW 112th Street. The errors were corrected prior to the meeting and approved by the Board accordingly (Exhibit A).

- B.** Resolution No. R-19-0076, Authorizing Roma Amundson, Lancaster County Board Chair, to sign the County or Municipal County Annual Certification of Program Compliance Form

MOTION: Yoakum moved and Vest seconded to approve the resolution. Schorr, Amundson, Vest, and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

CHIEF ADMINISTRATIVE OFFICER REPORT

- A.** County Board Initiatives Update

Ames reported the updated website will be live on Monday, November 4.

- B.** Commissioner Attendance at LPED in place of Commissioner Schorr on Thursday, November 21, 2019 at 8:00 a.m.

Vest will attend the LPED meeting.

- C.** Scheduling for Director Evaluations

It was the consensus of the Board to schedule Director evaluations after the new Chief Administrative Officer (CAO) begins.

Amundson stated she would like the current CAO report to be given before the end of the year.

4) (A) ANNUAL REPORT; AND (B) NORTH AMERICAN INVASIVE SPECIES MANAGEMENT ASSOCIATION (NAISMA) CONFERENCE REPORT – Brent Meyer, Lancaster County Weed Control Superintendent

(A) Annual Report

Meyer reviewed his presentation (see agenda packet). He noted the City of Lincoln has a new online complaint system that has increased the number of complaints for weed abatements.

(B) NAISMA Conference Report

Meyer reported on the NASIMA Conference (see agenda packet). The 2021 conference may be held in Lincoln.

5) AUTHORIZATION TO HIRE REPLACEMENT FOR RETIRED EMPLOYEE – Sheriff Terry Wagner

Wagner stated Steve Keller, Security Guard, is retiring and the Sheriff's Office needs to hire a replacement. Building security guards are reimbursed by the Public Building Commission, so the cost would be revenue neutral.

MOTION: Vest moved and Yoakum seconded to authorize the hiring of a replacement. Schorr, Amundson, Vest, and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

CHIEF ADMINISTRATIVE OFFICER REPORT (CONTINUED)

D. Transportation for Upcoming Tri-County Retreat

It was the consensus of the Board to provide their own transportation to the Tri-County Retreat.

DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. Meeting with Planning - Amundson

Amundson said the following items were discussed: hiring a consultant to update the Metropolitan Planning Organization (MPO) and the Long-Range Transportation Plan (LRTP), improving the City of Lincoln and County relationship as it relates to grant funding, the new campground at Highway 77 and Davey Road, and Confined Animal Feeding Operation (CAFO) task force recommendations.

6) POTENTIAL LITIGATION – Dan Zieg, Deputy County Attorney; Brad Johnson, Corrections Director; and Pam Dingman, County Engineer

MOTION: Schorr moved and Yoakum seconded to enter Executive Session at 9:56 a.m. for the purposes of potential litigation, and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Schorr, Amundson, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering Executive Session.

MOTION: Vest moved and Yoakum seconded to exit Executive Session at 10:21 a.m. Schorr, Amundson, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

7) ACTION ITEMS

- A.** Resolution No. R-10-0075, Adopting the One- and Six-Year Road and Bridge Improvement Program for Lancaster County, Fiscal Years 2020 and 2021-2025
- B.** Resolution No. R-19-0076, Authorizing Roma Amundson, Lancaster County Board Chair, to sign the County or Municipal County Annual Certification of Program Compliance Form

Items moved forward on agenda.

8) CHIEF ADMINISTRATIVE OFFICER REPORT

- A.** County Board Initiatives Update
- B.** Commissioner Attendance at LPED in place of Commissioner Schorr on Thursday, November 21, 2019 at 8:00 a.m.
- C.** Scheduling for Director Evaluations
- D.** Transportation for upcoming Tri-County Retreat

Items moved forward on agenda.

9) DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

- A.** Meeting with Planning - Amundson

Item moved forward on agenda.

OTHER BUSINESS

The Village meeting will be on Thursday, December 5. Proposed agenda topics included Mutual Aid radios, Cooperative Purchasing opportunities, distracted driving and the Towards Zero Deaths program, and sending building permits to the Assessor/Register of Deeds Office.

10) SCHEDULE OF BOARD MEMBER MEETINGS

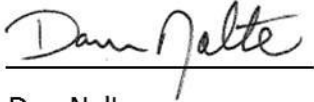
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11) EMERGENCY ITEMS

There were no emergency items.

12) ADJOURNMENT

MOTION: Schorr moved and Vest seconded to adjourn at 10:32 a.m. Schorr, Amundson, Vest, and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

