

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, AUGUST 29, 2019
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
8:30 A.M.**

Commissioners Present: Sean Flowerday, Vice Chair; Deb Schorr, Rick Vest and Christa Yoakum

Commissioners Absent: Roma Amundson, Chair

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Leslie Brestel, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on August 28, 2019.

The Vice Chair noted the location of the Open Meetings Act and opened the meeting at 8:35 a.m.

AGENDA ITEM

1) APPROVAL OF STAFF MEETING MINUTES FOR AUGUST 22, 2019 AND AUGUST 27, 2019

MOTION: Yoakum moved and Vest seconded approval of the August 22, 2019 and August 27, 2019 Staff Meeting minutes. Flowerday, Vest and Yoakum voted yes. Amundson and Schorr were absent. Motion carried 3-0.

2) PENDING LITIGATION – David Derbin, Deputy County Attorney; Jen Holloway, Deputy County Attorney; Pam Dingman, Lancaster County Engineer; and Jim Shotkoski, Engineering Right-of-Way Division Head

MOTION: Vest moved and Yoakum seconded to enter Executive Session at 8:36 a.m. for the purposes of pending litigation, and to protect the public interest.

The Vice Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Flowerday, Vest and Yoakum voted yes. Amundson and Schorr were absent. Motion carried 3-0.

The Vice Chair restated the purpose for the Board entering Executive Session.

Schorr entered the meeting.

MOTION: Schorr moved and Vest seconded to exit Executive Session at 8:51 a.m. Flowerday, Schorr, Vest and Yoakum voted yes. Amundson was absent. Motion carried 4-0.

Schorr noted she entered the meeting at 8:38 a.m.

3) SURPLUS PROPERTY DECLARATION NEAR DAVEY – David Derbin, Deputy County Attorney; and Ken Schroeder, County Surveyor

Schroeder stated a limited title search was completed on property in Davey showing a portion of land that was believed to be owned by John Otte is actually owned by the County (see agenda packet and Exhibit A). He asked the Board if there should be an appraisal to begin the surplus property process. Scott Gaines, Deputy County Assessor/Register of Deeds, added, due to multiple filings of deeds, the entire property, including the portion owned by the County, ended up in the Assessor's database as owned by John Otte. Schroeder said survey records dating back to at least 2005 show the parcel in question as always being owned by the County.

Derbin described the surplus property process, which includes a full title search and an appraisal. He said they need authority to continue with the process.

MOTION: Schorr moved and Vest seconded to authorize the County Engineer's office to move forward with a title search on the property in Davey. Flowerday, Shorr, Vest and Yoakum voted yes. Amundson was absent. Motion carried 4-0.

Eagan and Dingman discussed how the Geographic information system (GIS) mapping of all County properties could lead the County to surplus other unnecessary parcels.

4) STREET NAME CHANGE PROPOSAL (ARTHUR EDGREN PARKWAY) – Pam Dingman, Lancaster County Engineer

Dingman discussed former County Engineer Arthur Edgren (Exhibit B) and suggested the road between south 96th Street and Saltillo Road be named after him (see agenda packet).

Steve Henrichsen, Lincoln/Lancaster County Planning Department, stated since City and County agencies typically do not propose street names, the Board should designate someone to propose names. There is a committee of emergency responders that review proposed street names to make sure they are not confusing with currently used street names. The Board ultimately decides the name. It was the consensus of the Board for the Engineer to be the one to suggest names for new county roads.

Additionally, the City has proposed the name Nebraska Parkway for an area of Nebraska Highway 2 between Van Dorn and 120th Street. The Nebraska Department of Transportation (NDOT) wants to know the street name as they need to order signage. Letters with the proposed name change have been sent to the businesses and property owners in that area. They will also receive City and County hearing date letters. The signs would not be posted until the new Highway 2 is formally opened.

The Board had no objections to Nebraska Parkway. The name will be reviewed by the Street Name Committee.

5) PENSION REVIEW COMMITTEE RECOMMENDATION: FUND SHARE CHANGES TO REDUCE ADMINISTRATIVE FEES

Eagan reviewed the recommendation (see agenda packet). Prudential and the Board would need to educate employees on the changes, especially on fee leveling.

Doug Cyr, Chief Deputy County Attorney, stated there are currently no retirees on the Pension Review Committee and felt retirees should have input. Eagan said he would like to continue on the committee.

It was the consensus of the Board to move the recommendation to a Tuesday meeting.

6) PROPERTY ADDRESS ISSUE WITHIN RAYMOND VILLAGE – Terry Kathe, Building and Safety Manager

Alex Olson, Right-of-Way Agent, was present for discussion.

Eagan said the County formed an Address Committee in 1998 to standardize addresses for emergency services. Within the one-mile city jurisdictions the County had interlocal agreements with the cities and villages to standardize addresses.

Kathe stated the Raymond address in question is out of sequence (see agenda packet). One option is to stretch the 5100 block to be four blocks long. If a north/south street were built, all of the houses on that side would be out of sequence. He was unable to say how the address was assigned.

It was the consensus of the Board to send a letter to the City of Raymond in support of the address change with the reason of public safety.

7) YOUTH SERVICES CENTER PER DIEM FOR PROBATION AND CONTRACT COUNTIES – Sheli Schindler, Youth Services Director

Melissa Hood, Youth Services Center Administrator, was present for discussion.

Schindler distributed and reviewed the per diem calculations (Exhibit D). It was noted the actual per diem rate is \$466 not the \$476 as reflected on the document. The calculations of the fiscal impact of various per diem rates is correct. Historically, the contract counties have received a letter asking if they would like to renew their contracts with the County. Currently, there are 38 contract counties. There are ongoing negotiations with Juvenile Probation.

Flowerday felt negotiations with Probation should reflect the actual cost of \$466 and once the Probation rate is set then set the rates for the contract counties. Schorr added she would like the contract counties to have the best available rate.

It was the consensus of the Board for Schindler and Eagan to draft a letter to be sent to Probation detailing the per diem request. Flowerday will sign the letter.

OTHER BUSINESS

Tour of Youth Services Center with Nebraska State Senators

Vest reported he and Flowerday had a tour of the Youth Services Center (YSC) along with State Senators Cavanaugh and Howard; Julie Rogers, Inspector General of Nebraska Child Welfare; Jennifer Carter, legal counsel for the Nebraska Department of Health and Human Services; and Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC, to discuss the leased use of a portion of the YSC to the State for the State's purposes. They were impressed with the facility.

Schindler said she was asked questions about the number of youth and which populations would be at the YSC, as well as questions about the operational component if the State were to sign a lease. There is concern that the State would push the operational component of a lease onto the County.

Regarding a lease, Schindler said there are still details being researched, including the square footage cost and various operational pieces, including technology and equipment. Once the details are finalized, a contract will be brought to the Board.

Vest said he left the tour with the impression that the YSC staff members are engaged in their work and care about the youth.

8) CHIEF ADMINISTRATIVE OFFICER REPORT

A. County Board Initiatives Update

No updates were given.

B. Cities for Citizenship Conference, October 20, 2019 (Yoakum)

Yoakum said the only way for her to attend the conference is to go as a governmental representative. The conference would have no cost to the County. It was the consensus of the Board for Yoakum to represent Lancaster County.

9) DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. JDAI Collaborative -Amundson

No report was given as Amundson was absent.

B. Lancaster County Adult Detention Center JPA Meeting – Amundson/Flowerday

Flowerday reported the Chair and Vice Chair of the Joint Public Agency (JPA) were elected, the JPA budget resolution was approved.

C. Lancaster County Chair/Vice-Chair Meeting with Planning – Amundson/Flowerday

Flowerday did not attend the meeting. He reported Amundson attended the meeting and that the

solar tax amendment was discussed. Additionally, the Confined Animal Feeding Operation (CAFO) task force has one more meeting scheduled.

Public Safety Oversight Meeting

Due to the City of Lincoln sales tax directed for the building of five new fire stations, Schorr said there was an approximate \$2,300,000 surplus over the projections. Surplus funds could be used for an upgraded computer assisted dispatch system, generators and fencing. The fire stations at South 66th and Pine Lake Streets, South 98th Street and Pioneers Boulevard, and 98th and O Streets will open in October 2019, September 2019, and March 2020, respectively.

10) SCHEDULE OF BOARD MEMBER MEETINGS

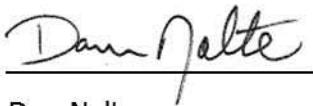
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11) EMERGENCY ITEMS

There were no emergency items.

12) ADJOURNMENT

MOTION: Schorr moved and Vest seconded to adjourn at 10:22 a.m. Schorr, Flowerday, Vest and Yoakum voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk



tabbles' **EXHIBIT**
A

I want to...

Ownership Parcels 1 of 2

Ownership: Parcels

Parcel ID: 1930101011000
Site Address:
Legal Description: S30, T12, R7, 6th Principal Meridian, PT
LOT 10 NW W66' N310'

Owner Information:
~~OTTE, JOHN L~~ Lancaster County
PO BOX 38
DAVEY, NE 68336

Assessed Value: \$9,200
[Assessor Property Details](#)
Property Photo:

[Add to Results](#) | [View Additional Details](#) | [Run a Report](#)

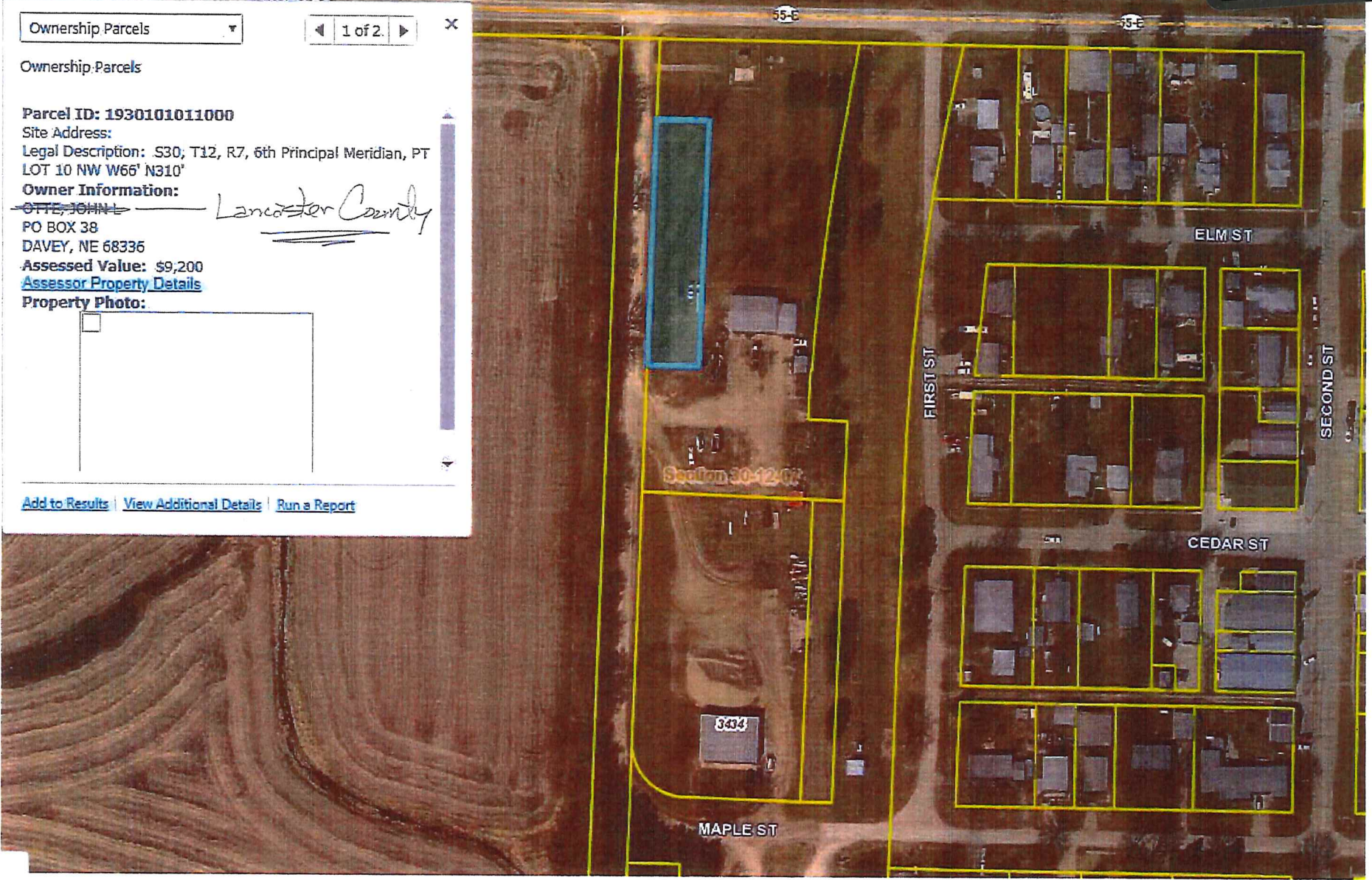


EXHIBIT
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B

ARTHUR EDGREN, COUNTY OFFICIAL 17 YEARS, DIES

Funeral Services For Lancaster Engineer To Be Tuesday.

Played Prominent Part In Development of Road System.

Arthur H. Edgren, 48, Lancaster county engineer for the past seventeen years, died about 3 o'clock Monday morning at a local hospital. Edgren had been in the hospital nearly a month and under went



ARTHUR H. EDGREN.

an operation two weeks ago for gall stones, an ailment with which he was troubled for several years.

Funeral services for Mr. Edgren will be held Tuesday at 3 o'clock at the First Plymouth church, Rev. F. P. Wyland officiating. Wilbur Chenoweth will play and Charles Putney will sing.

Active pallbearers will be Harvey Rathbone, L. W. Weaver, Farley Young, Max Towle, Henry Chambers and Dick Stout. Honorary pallbearers include: Ed O'Shea, Don Pegler, Robert DeVoe, Charles Roper, B. A. George, Ed Dierks, Charles Stuart, Charles Moon, C. Petrus Peterson, Joseph Cameron, Nathan Gold Gus Eiche, John Bennett, T. J. Hensley, Frank Eager, Dave Erickson, Roy Cochran, Allen Field and Clinton McCracken.

Dr. George Walker, who with Dr. Harry Everett, attended Mr. Edgren, said that the engineer has been very ill for the past week. He said death was due to inflammation of the gall bladder.

Elected To Office In 1919.

Edgren lived all his life in Lincoln and held a bachelor of science degree in civil engineering from the University of Nebraska. He worked as a division engineer for the Burlington railroad for three years following his graduation. Later he was employed in the office of the state railway commission. From there, Edgren went to the city engineer's office. He was elected county engineer in November 1914, and took office the following January.

Under Edgren's regime, Lancaster county's highway system was built up from a mass of unimproved dirt trails to a highly efficient system of all-weather highways, covering

more than 1,600 miles. Edgren was frequently spoken of as a candidate for the state engineer's office, should a vacancy occur in that position.

Edgren was the son of the late Prof. August H. Edgren, for twenty years a professor of romance languages at the University of Nebraska. He was also a cousin of Robert Edgren, nationally known sports cartoonist and writer.

A great lover of nature and the outdoors, Mr. Edgren kept a garden at his home at 3330 J street in which there were several hundred varieties of flowers and plants. He was very fond of hunting.

The county shops on West P streets, erected under Edgren's supervision, are widely known as being among the best in the country. The county engineer felt a great deal of pride in these shops and kept in the closest personal touch with their management.

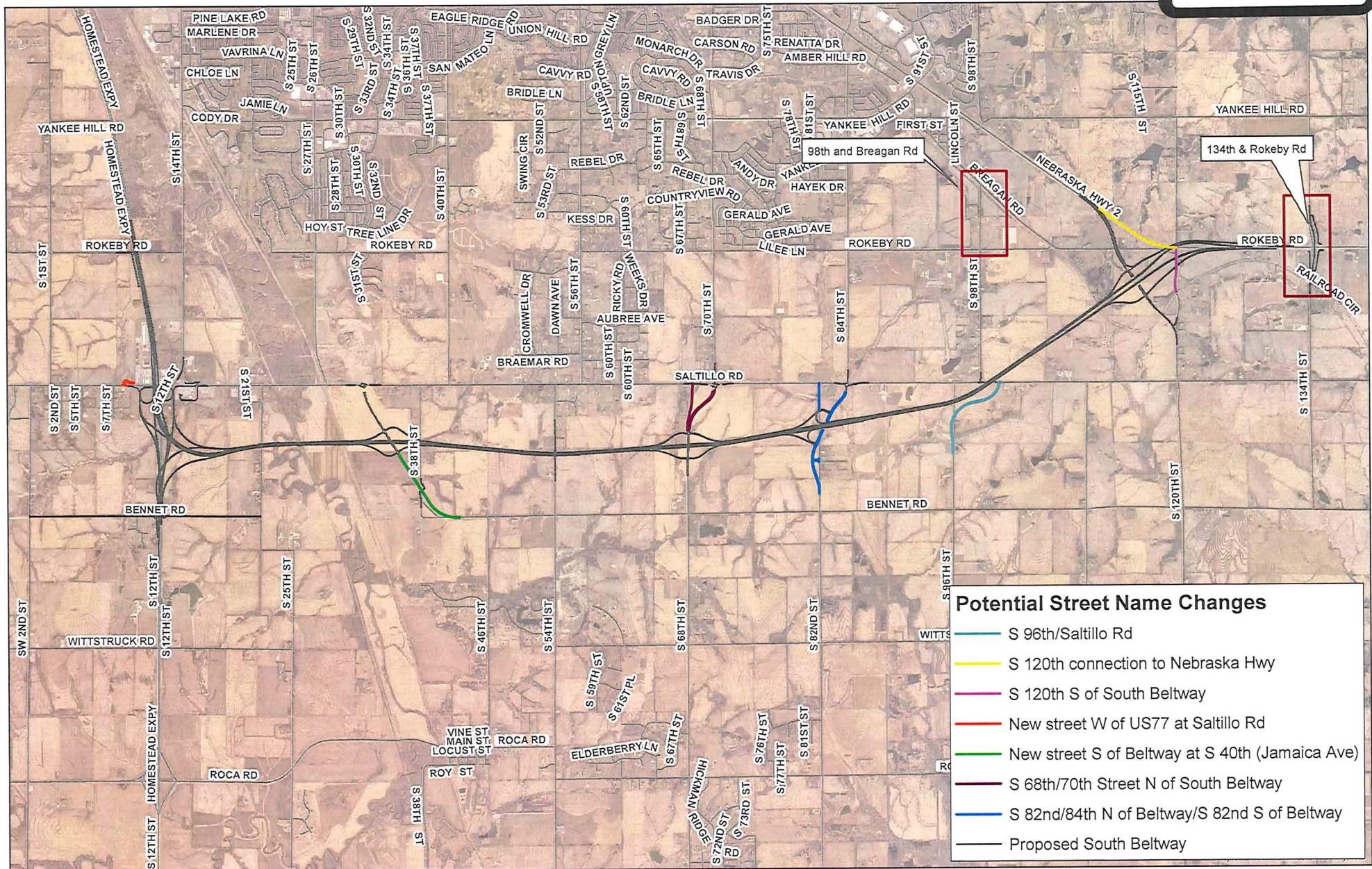
City Council Pays Tribute.

A resolution adopted by the city council at its meeting Monday afternoon calls attention to the fact that Mr. Edgren was "at all times interested and active in civic affairs and has extended a friendly co-operation to the city of Lincoln in all matters of public improvement and public works designed for the betterment of Lincoln and Lancaster county." The resolution expresses sympathy of the council to the bereaved family.

The death of Mr. Edgren came as a "blow" to Mayor Zehrung. "Words cannot express my sorrow," he declared. "The city owes a great debt of gratitude for the work he has accomplished, almost alone, in creating Cotner boulevard, out of which was realized, also through Mr. Edgren's efforts. The Cornhusker cutoff, and the subsequent routing of that thoroughfare into the city over North Tenth street."

Mr. Edgren was a member of Lincoln lodge No. 19, A. F. & A. M., and a member of the Scottish Rite and Shrine. He belonged to the chamber of commerce, the Lincoln Engineering club and the Nebraska Engineering society.

He is survived by his mother, Mrs. A. H. Edgren; his wife, Effie; two children, Robert and Marian, and a sister, Mrs. Verna Barklev, all of Lincoln. The body is at Castle Roper and Matthews'.



Per Diem Calculations

	FY19 (Historical Calculation)	FY20 (Historical Calculation)	FY20 (Historical less Depreciation)
Adopted/Proposed Expenditure Budget	\$5,524,917.00	\$5,502,118.00	\$5,502,118.00
Less Education Program (Reimbursed)	\$893,214.00	\$799,344.00	\$799,344.00
Plus Indirect Costs	\$193,446.00	\$198,965.00	\$198,965.00
Plus Depreciation	\$196,486.00	\$195,704.65	\$ -
Total	\$5,021,635.00	\$5,097,443.65	\$4,901,739.00
FY19 Budgeted Care Days (ADP 30)	11,042	10,950	10,950
Proposed Per Diem Rate	\$455	\$466	\$448

Fiscal Impact of Different Per Diem Rates

	FY20 Adopted	\$276 Rate Adjusted (based on 2 mo)	\$375 Rate Adjusted (based on 2 mo)	\$476 Rate Adjusted (based on 2 mo)
Juvenile Probation	1,208,880.00	1,825,326.00	2,261,718.00	2,662,846.00
Office of Juvenile Services (\$375)	33,396.00	12,390.00	12,390.00	12,390.00
Contract Counties	336,775.00	80,316.00	99,522.00	117,176.00
Totals	1,579,051.00	1,918,032.00	2,371,810.00	2,792,412.00
Total Increase from FY20 Adopted		+ 338,981.00	+ 794,579.00	+ 1,213,361.00

We have agreements with 38 counties in Nebraska and 1 other county that is currently pursuing a contract. We served youth from 12 different counties in FY19. This does NOT include youth held for probation outside Lancaster County.

All rates listed above assume that it takes another 2 months to get agreements signed and the new rates fully implemented. We are already 2 months into the revenue cycle for FY20.