

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
THURSDAY, JUNE 20, 2019  
COUNTY-CITY BUILDING  
ROOM 113 - BILL LUXFORD STUDIO  
8:30 A.M.**

Commissioners Present: Roma Amundson, Chair; Sean Flowerday, Vice Chair; Deb Schorr and Rick Vest

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; Christa Yoakum, Incoming County Commissioner; and Leslie Brestel, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on June 19, 2019.*

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:32 a.m.

**AGENDA ITEM**

**1) APPROVAL OF STAFF MEETING MINUTES FOR JUNE 5, 2019 AND JUNE 13, 2019**

**MOTION:** Vest moved and Flowerday seconded approval of the June 5, 2019 Staff Meeting minutes. Amundson, Vest and Flowerday voted yes. Schorr was absent. Motion carried 3-0.

**MOTION:** Vest moved and Flowerday seconded approval of the June 13, 2019 Staff Meeting minutes. Amundson, Vest and Flowerday voted yes. Schorr was absent. Motion carried 3-0.

**2) APPROVAL OF BUDGET HEARING MINUTES FOR JUNE 11, 2019**

**MOTION:** Vest moved and Flowerday seconded approval of the June 11, 2019 Budget Hearing minutes. Amundson, Vest and Flowerday voted yes. Schorr was absent. Motion carried 3-0.

**3) CONTRACT WITH DUSTROL, INC. FOR HOT-IN-PLACE ASPHALT (PROJECT #19-23, BID #19-129). WORK TO BE COMPLETED WITHIN 60 CALENDAR DAYS FROM NOTICE TO PROCEED. THE COST TO THE COUNTY IS \$1,795,375.28 (ACTION NEEDED) – Pam Dingman, Lancaster County Engineer**

Dingman explained the hot-in-place asphalt process that would be taking place on North 148<sup>th</sup> Street. She added this process would extend the life of the road ten years at 60% the cost of an overlay.

**MOTION:** Vest moved and Flowerday seconded approval of the contract. Amundson, Vest and Flowerday voted yes. Schorr was absent. Motion carried 3-0.

Schorr entered the meeting at 8:36 a.m.

**4) VACATION OF A PORTION OF SALTILLO ROAD BETWEEN SW 86th & SW 84th** – Pam Dingman, Lancaster County Engineer; and David Derbin, Lancaster County Deputy County Attorney

Ken Schroeder, Chief Deputy County Surveyor, was also present for the discussion and distributed a map of the area (Exhibit A).

Dingman reviewed the road area (see agenda packet) stating it is a place for illegal activities.

When asked if Southwest 86<sup>th</sup> was vacated, Schroeder and Dingman answered the County closed the road and kept the ownership rights though it was not returned to natural prairie.

It was the consensus of the Board to vacate Saltillo Road between Southwest 84<sup>th</sup> and Southwest 86<sup>th</sup> Streets via resolution.

**MOTION:** Flowerday moved to approve the resolution.

Derbin clarified a resolution will be on the next Tuesday agenda.

Motion failed for lack of a second.

**ACTION ITEM**

- A.** Correct starting date for Annual Salary of Kerin Peterson, Lancaster County Facilities & Properties, Director to June 20, 2019.

**MOTION:** Flowerday moved and Vest seconded to correct the starting date of Peterson’s salary to June 20, 2019. Schorr, Amundson, Vest and Flowerday voted yes. Motion carried 4-0.

**CHIEF ADMINISTRATIVE OFFICER REPORT**

**A. County Board Initiatives Update**

When asked about hiring of a replacement for the Administrative Secretary to the County Board, Ames stated eight internal candidates have applied; however, half of the internal candidates who applied are not able to be considered due to the nature of the position either being a lateral move or a demotion. Ames and Eagan will interview the applicable internal candidates. If a match is not found, the position will be opened to the public.

Flowerday said Human Resources (HR) needs to create an internal openings category not just an internal promotions openings category.

Regarding Interlocal Agreements Review, Eagan stated he and Ames have completed department interviews and will compile a final report.

Ames said the Leadership Academy is collaboratively creating an onboarding process to be presented to the Board.

Regarding Christa Yoakum, County Commissioner Appointee, Ames stated the bond has been issued and is to be approved today by County Court. Her swearing in will be at the next Tuesday meeting preceded by a reception.

Regarding the new website, Ames said the logo is picked and the website company is coming next week.

Eagan stated the Wilderness Park transfer is on hold for now.

**5) CHANGE ORDER FOR ROOF REPLACEMENT PROJECT #19-114 AT 46th & R BUILDING** – Kerin Peterson, Lancaster County Property & Facilities Director

Peterson reviewed the change orders (see agenda packet). The change order will be on the next Tuesday agenda.

**DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

**A. Lincoln Parks and Recreation Advisory Board** – Vest

Vest stated the Lincoln Parks and Recreation Advisory Board had a reorganization and there was a report from the Golf Committee.

**B. Lincoln Independent Business Association Elected Officials Meeting** – Flowerday/Schorr

Schorr and Flowerday were unable to attend.

**C. Lancaster County Board Chair/Vice-Chair meeting with Planning** – Amundson/Flowerday

Amundson reported discussions included the Confined Animal Feeding Operation (CAFO) task force, the upcoming Prairie Pines Nature Center Run Four the Pines, Accessory Dwelling Units (ADUs), County road maintenance and a possible sub-division ordinance recall and task force.

Regarding task forces, Flowerday felt Standard Operating Procedures (SOPs) should be developed.

**6) COMMITTEE ASSIGNMENT DISCUSSION**

Regarding committee assignments once Yoakum joins the Board, Flowerday suggested new Commissioner Christa Yoakum attend the Mental Health Crisis Center (MHCC) Advisory Board, Region V Systems and Services Governing Boards, General Assistance Monitoring Committee, Information Services Policy Committee (ISPC), Census Committee and Juvenile Detention Alternatives Initiative (JDAI) group. Flowerday will replace Brinkman on the Railroad Transportation Safety District (RTSD) and Public Building Commission.

This item will be on the next Tuesday agenda.

## **OTHER BUSINESS**

Yoakum shared her career background.

### **7) 2019-2020 BUDGET DISCUSSION** – Dennis Meyer, Lancaster County Budget & Fiscal Director

Ron Rohde, Budget and Fiscal Accountant, was available for the discussion.

Meyer reviewed the General Fund budget, minus Business Unit 9999, on OpenGov and the departments' current year budgets and proposed budgets (see agenda packet). Revenue decreased 5.64% and expenses increased 8.41% (Exhibit B). The decrease in revenue comes from the decrease in Probation per diems from the Youth Services Center.

Regarding the proposed budgets, the County Clerk's increase is due to the electronic records management system, and the Accounting Administrator's upcoming retirement; Information Services is due to the Oracle payroll system; General Government due to Road/Bridge and Highway fund transfers; Administrative Services due to Eagan's retirement and overlapping replacement; Board of Equalization (BOE) due to the revaluation; County Court due to legal services and competency evaluations; Health and Human Services due to the Joint Budget Committee; and the Sheriff's Office, Public Defender, and Corrections due to additional employee costs.

### **8) ACTION ITEM**

- A.** Correct starting date for Annual Salary of Kerin Peterson, Lancaster County Facilities & Properties, Director to June 20, 2019.

Item moved forward on agenda.

### **9) CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. County Board Initiatives Update**

Item moved forward on agenda.

### **10) DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

- A. Lincoln Parks and Recreation Advisory Board** – Vest
- B. Lincoln Independent Business Association Elected Officials Meeting** – Flowerday/Schorr
- C. Lancaster County Board Chair/Vice-Chair meeting with Planning** – Amundson/Flowerday

Items A-C moved forward on agenda.

**11) SCHEDULE OF BOARD MEMBER MEETINGS**

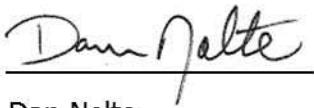
For informational purposes only.

**12) EMERGENCY ITEMS**

There were no emergency items.

**13) ADJOURNMENT**

**MOTION:** Schorr moved and Flowerday seconded to adjourn at 9:28 a.m. Schorr, Amundson, Vest and Flowerday voted yes. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

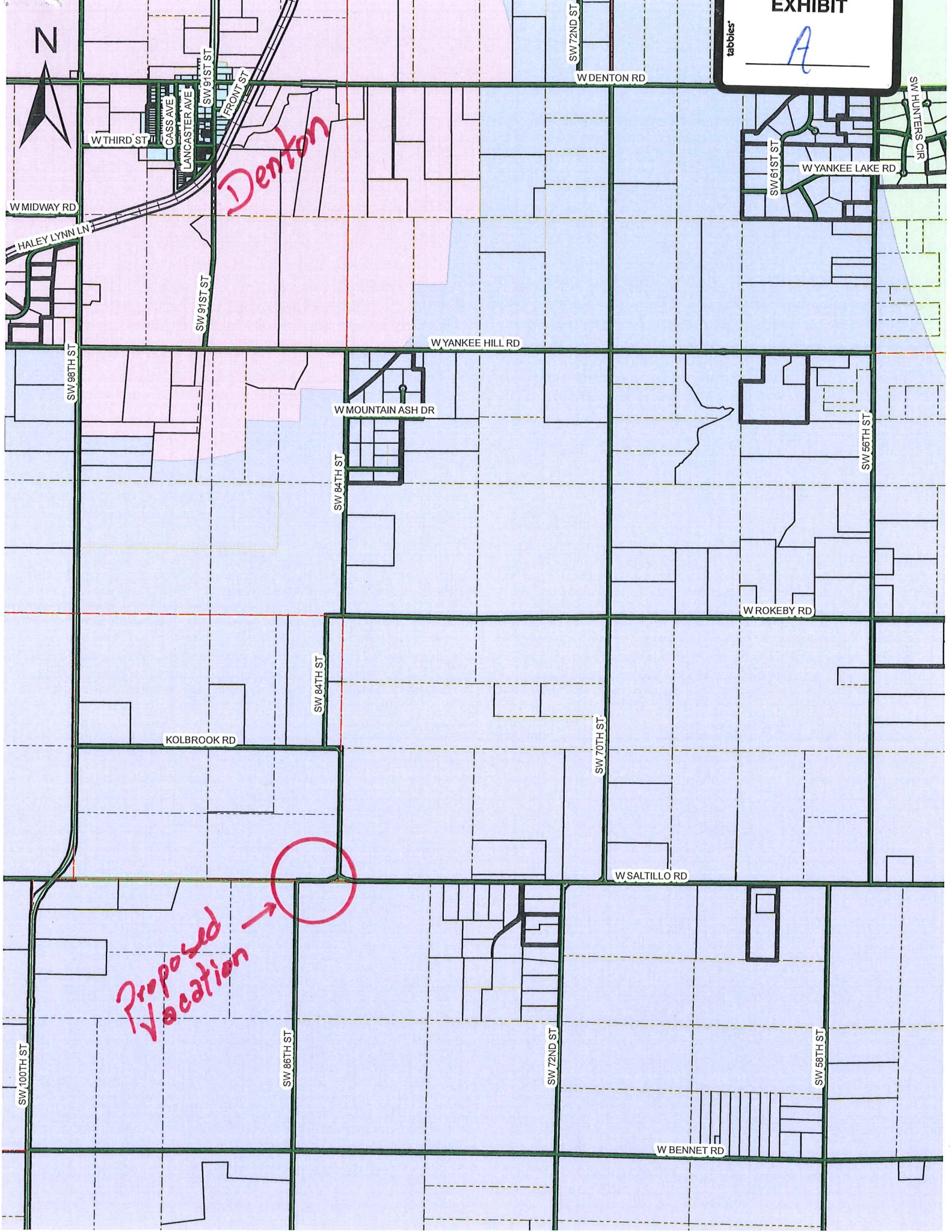


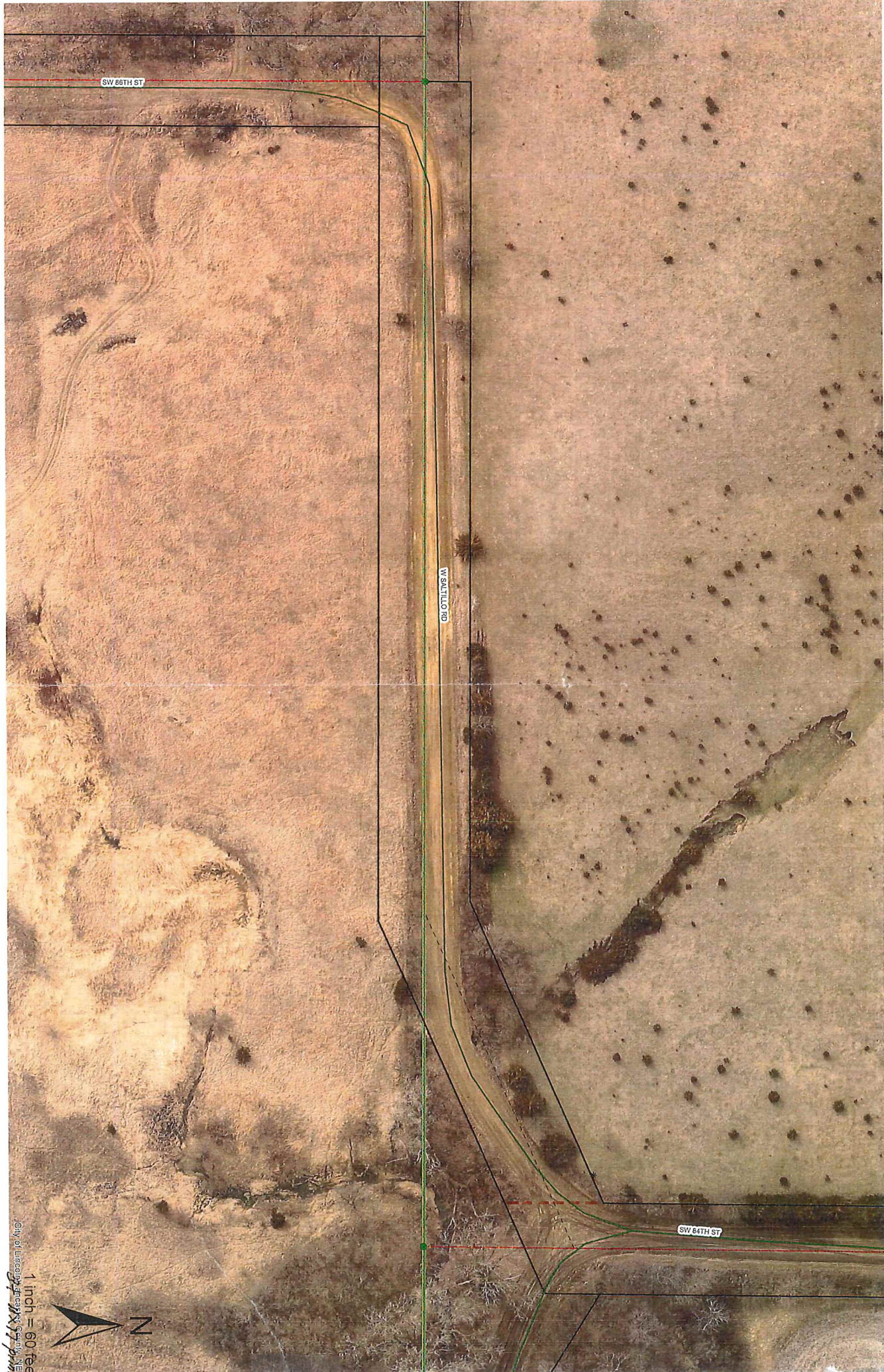
EXHIBIT

tabbles' A

*Denton*

*Proposed Vacation* →





SW 86TH ST

W SALTILLO RD

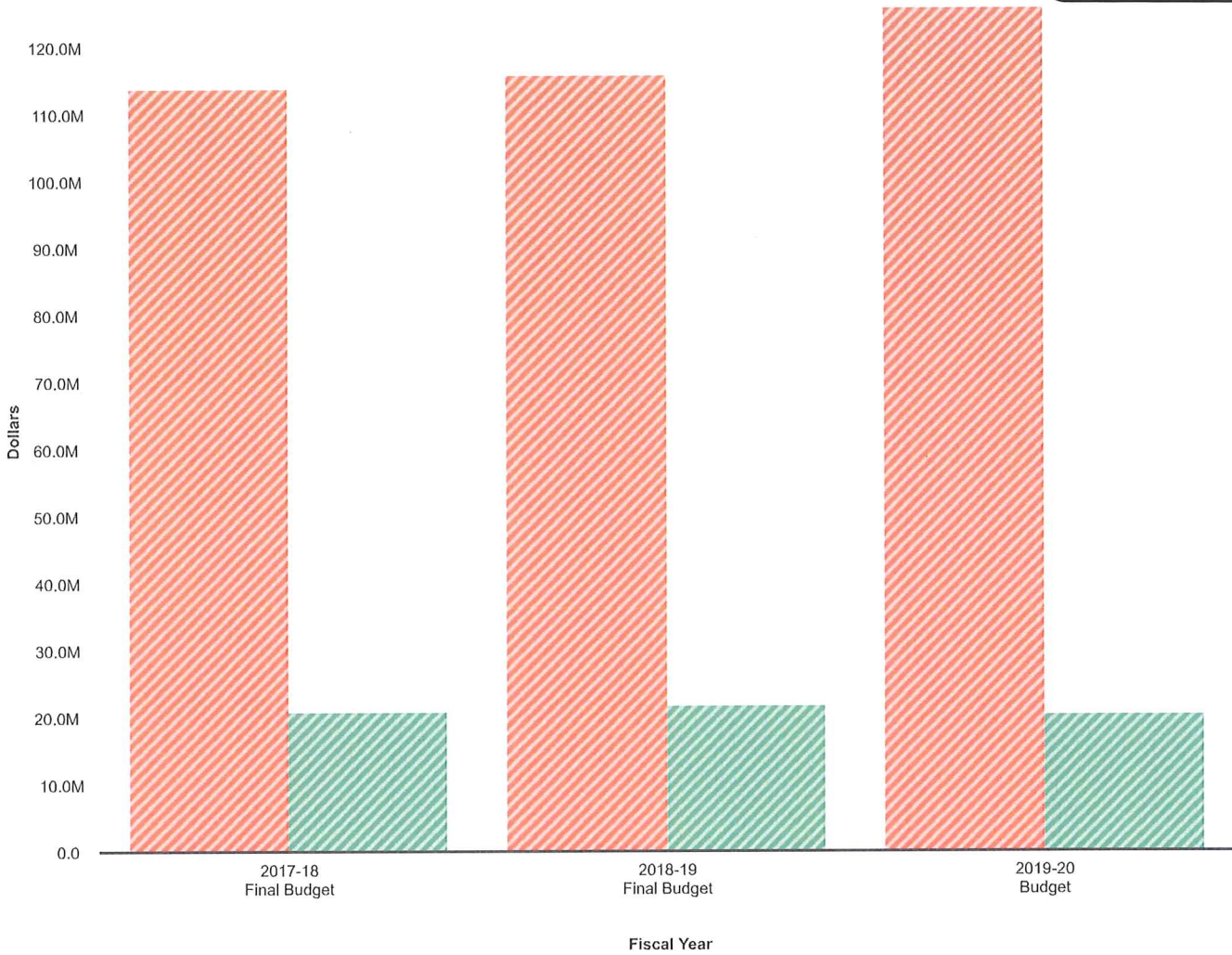
SW 84TH ST

City of Lincoln, Oregon, 2014  
1 inch = 60 feet





# Dennis-Budget



Expand All	2017-18 Final Budget	2018-19 Final Budget	2019-20 Budget
▶ REVENUES	\$ 20,882,044	\$ 21,803,549	\$ 20,573,856
▼ EXPENSES	114,095,965	116,132,434	125,896,560
▶ PERSONAL SERVICES	63,218,608	65,217,829	68,316,317
▶ OTHER CHARGES & SERVICES	35,805,933	35,863,675	38,185,004
▶ TRANSFERS & NON-CASH EXP	12,961,561	12,604,261	17,037,392
▶ SUPPLIES	1,314,905	1,429,168	1,352,409
▶ CAPITAL OUTLAY	794,958	1,017,501	1,005,438
<b>Revenues Less Expenses</b>	<b>\$ -93,213,921</b>	<b>\$ -94,328,885</b>	<b>\$ -105,322,704</b>

Data filtered by Types, General Fund, Departments and exported on June 21, 2019. Created with OpenGov