

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

RECEIVED

MAY 29 2019

LANCASTER COUNTY
CLERK

Application must be received by the County Clerk
a minimum of three (3) weeks prior to the event.

PLEASE READ THE GENERAL REQUIREMENTS PRIOR TO COMPLETING THE APPLICATION. THE HOLD HARMLESS AGREEMENT MUST BE SIGNED AND SUBMITTED AT TIME OF APPLICATION.

APPLICANT INFORMATION

Applicant Name: Brandon Holscher
Business/Organization Name (if applicable): Nebraska Sports Council
Full Mailing Address: 3260 Folkways Blvd. Suite B, Lincoln, NE, 68504
Phone #: 402-471-2544 Alternate Phone #: _____
E-mail Address: bholscher@nebraskasportsCouncil.com

EVENT INFORMATION

Event Name: Cornhusker State Games (Gravel) Grinder
Event Description: Gravel Grinder Cycling
*Date of Event: 7/27/2019 Alternate Date: _____
Start Time: 6am End Time: 6pm

**In the event of cancellation, the County shall be notified by the applicant as soon as possible, however, not later than the day preceding the scheduled date.*

Will the event be in/on a road? Yes No
Will the event be in/on sidewalk space? Yes No
Is part of the proposed route within the city limits of Lincoln or any other incorporated city or village? Yes No

If yes, please contact the City or Village Clerk of that jurisdiction to inquire about other necessary permits.

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

Planned Route (describe in detail and attach map): See attached map

(Attach additional sheets if necessary.)

Expected number of people attending: 100

Location(s) of event marshals/monitors: people at check points & Finish Line, Boca Tavern

*Do you need sheriff escort/traffic control? Yes No

*Do you need traffic control equipment (i.e., signs, cones, barricades)? Yes No

**Applicant shall be responsible for reimbursing the County for such expenses.*

Additional Comments: _____

The applicant agrees to pay all costs incurred by Lancaster County, Nebraska.

Signature: 

Date: 5/29/19

Return this application at least three (3) weeks prior to the event to:

Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508

If you have questions regarding Special Event Permits,
please contact the Clerk's Office at:

Phone: (402) 441-7484
E-mail: coclerk@lancaster.ne.gov
Web site: lancaster.ne.gov

For Office Use Only:	<input type="checkbox"/> Application	<input type="checkbox"/> Engineer	<input type="checkbox"/> Building & Safety
	<input type="checkbox"/> Hold Harmless	<input type="checkbox"/> LLCHD	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Map	<input type="checkbox"/> Planning	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Certificate of Insurance	<input type="checkbox"/> Sheriff	<input type="checkbox"/> WITHDRAWN _____

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

HOLD HARMLESS AGREEMENT

Event Name: Cornhusker State Games Gravel Grinder

Date of Event: Saturday July 27, 2019

The applicant shall indemnify and hold harmless, to the fullest extent allowed by law, Lancaster County, Nebraska (the "County"), and its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments (including court-ordered attorneys fees), arising out of or resulting from the special event listed above that results in bodily injury, sickness, disease, death, civil rights liability or damage to or destruction of tangible property including loss of use resulting therefrom, and that is caused in whole or in part by the acts or omissions of the applicant or anyone directly or indirectly employed by applicant or anyone for whose acts or omissions they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Applicant shall maintain a policy or policies of insurance (or a self-insurance program) sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims.

In claims against any person or entity indemnified under this agreement by an employee or the applicant or anyone directly or indirectly employed by the applicant or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the applicant under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Dated this 29th day of May, 20 19.

Applicant Signature: Dave Mlnarik

Printed Name: DAVE MLNARIK

Title/Legal Capacity: Executive Director

Witness to Signature: Branden Holzner

REMINDER: The applicant must also provide the County with proof of insurance; see General Requirements for coverage type and amounts.

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



May 29, 2019

Ms. Monet McCullen
Lancaster County Clerk's Office
County-City Building
Lincoln, NE 68508

Re: Special Events Permit from Brandon Holscher with the Nebraska Sports Council.

Dear Ms. McCullen:

This letter is regarding a request for a Special Events Permit from Brandon Holscher with the Nebraska Sports Council to hold a "Cornhusker State Games Gravel Grinder" on roads maintained by Lancaster County. The event will take place on July 27, 2019, between the hours of 6:00 am and 6:00 pm and will include approximately 100 participants. The event will start and finish at the Roca Tavern located at 4101 Main Street, Roca, Lancaster County, Nebraska. Participants will use roads maintained by Lancaster County. Participants will be instructed to obey all traffic laws.

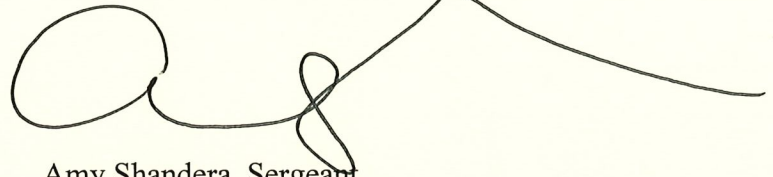
In examining the application for the "Cornhusker State Games Gravel Grinder" we recommend the following:

- 1) Prior to the event, the organizer must review the course to determine potential problems that could endanger runners and equipment. The organizer is responsible for noting these problems to the participants, and if severe enough, shall cancel the race.
- 2) Crowd control and spectator parking must be addressed. Adequate parking, restrooms, and spectator space must be provided to avoid parking and spectator spill over onto the road and assure safe conditions. Parking and other associated facilities shall be located off highway right of way, unless established vehicle parking areas, such as park and ride lots, are available.
- 3) Event organizers are responsible for clean-up of the race course after the event. This includes removal of water bottles, food bags, and other race litter along the course.

The Lancaster County Sheriff's Office has no objections to this permit if Mr. Holscher follows the listed suggestions.

Sincerely,

TERRY T. WAGNER, Sheriff

A handwritten signature in black ink, appearing to read 'Amy Shandera', with a long horizontal flourish extending to the right.

Amy Shandera, Sergeant

Monet J. McCullen

From: Tom J. Cajka
Sent: Wednesday, May 29, 2019 1:20 PM
To: Monet J. McCullen
Subject: RE: Special Event Permit - Nebraska Sports Council

Planning has no objections

Tom Cajka, Planner II
County Planner
Lincoln-Lancaster County Planning
402-441-5662

From: Monet J. McCullen
Sent: Wednesday, May 29, 2019 10:07 AM
To: Amy L. Shandera <AShandera@lancaster.ne.gov>; Barbi M. Loschen <bloschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jenifer T. Holloway <JHolloway@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Kelsey A. Varisco <KVarisco@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
Subject: Special Event Permit - Nebraska Sports Council

All,

I have attached a special events permit application from Brnadon Holscher from Nebraska Sports Council for an event on 7/27/19. Please review and have recommendations returned by 6/12/19.

Dave,
Insurance will come at a later date.

Monét McCullen
County Clerk's Office
402.441.7485

Monet J. McCullen

From: Laura G. Conant
Sent: Tuesday, June 04, 2019 8:10 AM
To: Kelsey A. Varisco; Monet J. McCullen
Cc: Justin L. Daniel
Subject: Re: Special Event Permit - Nebraska Sports Council

The Gravel Grinder Cycling event at Cornhusker State Games is approved by LLCHD.

Laura Conant, REHS, CP-FS
Senior Environmental Health Specialist
Lincoln/Lancaster County Health Department
3131 O St., Lincoln, NE 68510
402-441-8025

From: Kelsey A. Varisco
Sent: Thursday, May 30, 2019 2:28:04 PM
To: Laura G. Conant
Cc: Justin L. Daniel
Subject: FW: Special Event Permit - Nebraska Sports Council

Hi Laura,
Could you please review this app and respond to Monet (and CC me)? Thank you!
Kelsey

From: Monet J. McCullen
Sent: Wednesday, May 29, 2019 10:07 AM
To: Amy L. Shandera <AShandera@lancaster.ne.gov>; Barbi M. Loschen <bloschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jenifer T. Holloway <JHolloway@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Kelsey A. Varisco <KVarisco@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
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Monét McCullen
County Clerk's Office
402.441.7485


LANCASTER
COUNTY

Pamela L. Dingman, P.E.
County Engineer

ENGINEERING

Kenneth D. Schroeder, R.L.S.
Deputy County Surveyor

DEPARTMENT

DATE: July 2, 2019
TO: Monet McCullen
County Clerk's Office
FROM: Ken Schroeder 
County Surveyor
SUBJECT: SPECIAL EVENTS PERMIT – NEBRASKA SPORTS COUNCIL
CORNHUSKER STATE GAMES – GRAVEL GRINDER CYCLING
SATURDAY, JULY 27, 2019 - FROM 6:00 A.M. TO 6:00 P.M.

Upon review, this office would offer the following comments:

1. No parking allowed along County roads.
2. Suggest using traffic control coordinators at busy intersections to inform the traveling public of the special event in progress.
3. It appears that there are areas of event routes which require traveling along a dirt road. To protect dirt roads from excessive rutting damage due to rainfall, motorized vehicles will not be allowed on dirt roads if they become muddy.

Dirt Roads:

- a) W Rokeby Road from SW 84th Street east to SW 70th Street
 - b) SW 58th Street from W Bennet Road south to W Wittstruck Road
 - c) W Stagecoach Road from S 25th Street west for ¾ mile
 - d) W Bennet Road from Highway 77 east for over ½ mile
 - e) W Bennet Road from SW 2nd Street east for ¾ mile
4. The following roadway and/or drainage projects may have an impact on proposed event route for the Gravel Grinder:
NOTE: Please reference below listed conflicts with attached "2019 Construction Project & Cornhusker State Games Gravel Grinder" map.

**SUBJECT: SPECIAL EVENTS PERMIT – NEBRASKA SPORTS COUNCIL
CORNHUSKER STATE GAMES – GRAVEL GRINDER CYCLING
SATURDAY, JULY 27, 2019 - FROM 6:00 A.M. TO 6:00 P.M.**

- a) Resurfacing is scheduled on NW 140th Street from north of W Branched Oak Road south to W Raymond Road and south from W Raymond Road along NW 112th Street to Malcolm Road. This work is estimated to be completed by July 19; this work is generally done during the regular work week of Monday through Friday.
- b) Resurfacing is scheduled on Malcolm Road from NW 112th Street through the Village of Malcolm to NW 105th Street. The estimated starting date for work on this project is October 1.
- c) There is a drainage pipe replacement project that is scheduled to be under construction but will not conflict with the current Gravel Grinder route. The project, Culvert M-87, is located just west of NW 105th Street on W Superior Street.
- d) There is a pavement striping project scheduled on W Adams Street from NW 105th Street east to NW 84th Street; the estimated dates for work on this project are September 2 through September 23.
- e) There is a pavement striping project scheduled on W Denton Road from SW 142nd Street east to SW 112th Street; the estimated dates for work on this project are September 2 through September 23.
- f) Resurfacing is scheduled on W Denton Road from SW 112th Street east to the village limits of Denton. The estimated dates for work on this project are June 28 through August 8; this work is generally done during the regular work week of Monday through Friday.
- g) There is a crack sealing project scheduled on SW 112th Street from W Denton Road south to W Roca Road. The estimated starting date for this project is September 16.
- h) There is a pavement striping project scheduled on W Martell Road from SW 29th Street east to SW 14th Street; the estimated dates for work on this project are September 2 through September 23.
- i) There is a pavement striping project scheduled on W Sprague Road from SW 142nd Street east to Highway 77; the estimated dates for work on this project are September 2 through September 23.
- j) There is a pavement striping project scheduled on W Saltillo Road from SW 12th Street east to Highway 77; the estimated dates for work on this project are September 2 through September 23.
- k) A drainage pipe replacement project is scheduled to be under construction which will require road closings; closing dates are not yet determined but work can be scheduled at this location to not conflict with the Gravel Grinder on July 27, 2019. The projects, Culvert O-205 and O-46, are located near the intersection of W Rokeby Road and S 1st Street.
- l) There is a pavement striping project scheduled on W Rokeby Road through the intersection with SW 12th Street east to the end of the existing paving; the estimated dates for work on this project are September 2 through September 23. The pavement striping project will also extend north from W Rokeby Road along SW 12th Street.
- m) Resurfacing is scheduled on SW 12th Street from W Rokeby Road south to south of W Saltillo Road. The estimated completion date for this project is July 12; this work is generally done during the regular work week of Monday through Friday.

SUBJECT: SPECIAL EVENTS PERMIT – NEBRASKA SPORTS COUNCIL
CORNHUSKER STATE GAMES – GRAVEL GRINDER CYCLING
SATURDAY, JULY 27, 2019 - FROM 6:00 A.M. TO 6:00 P.M.

5. Permits and other regulations and/or permissions of use may be required for areas of this event within the jurisdiction of the Nebraska Department of Transportation, Game and Parks Department, Villages of Roca, Malcolm, Rokeby and Martell and applicable neighboring Counties and Villages.
6. Suggest this application be reviewed by applicable law enforcement agencies for safety precautions and reviewed by applicable Attorney's offices for insurance compliance.

Cc: Amy Shandera, Lancaster County Sheriff's Office
David Derbin, Lancaster County Attorney's Office
Ron Bohaty, Road Maintenance Division Head

Attachments: "2019 Cornhusker State Games Gravel Grinder" map

KDS/bml

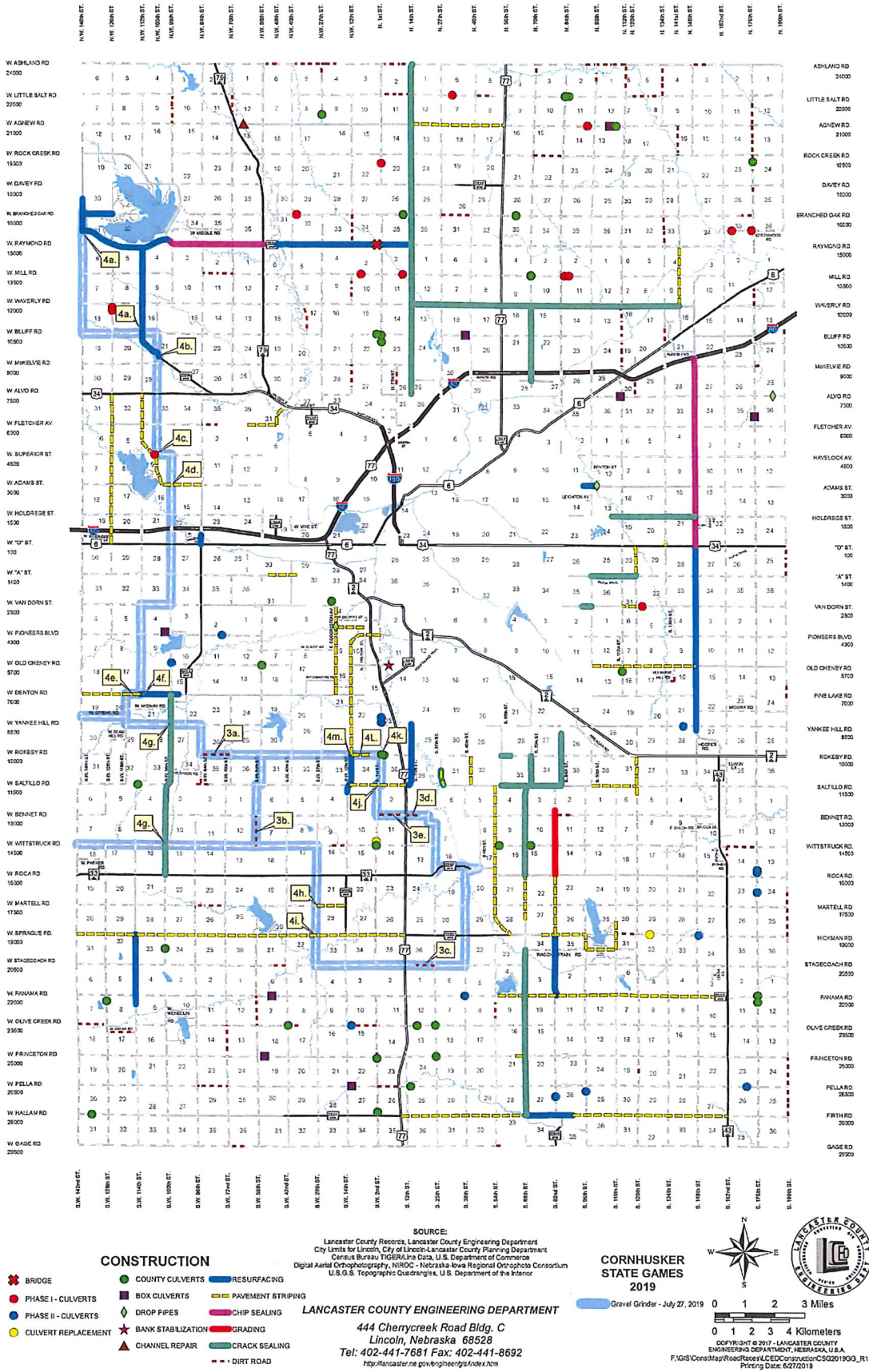
F:\Clerical\Private\Special Permits Events-Other\Cornhusker_State_Games_Gravel_Grinders_Cycling(Revised).docx

PAMELA L. DINGMAN
COUNTY ENGINEER

LANCASTER COUNTY, NEBRASKA

KENNETH D. SCHROEDER
COUNTY SURVEYOR

2019 CONSTRUCTION PROJECTS & CORNHUSKER STATE GAMES GRAVEL GRINDER



SOURCE:
Lancaster County Records, Lancaster County Engineering Department
City of Lincoln, City of Lincoln/Lancaster County Planning Department
Census Bureau TIGER/Line Data, U.S. Department of Commerce
Digital Aerial Orthophotography, NROD - Nebraska Iowa Regional Orthophoto Consortium
U.S.G.S. Topographic Quadgrids, U.S. Department of the Interior

**CORNHUSKER STATE GAMES
2019**

Gravel Grinder - July 27, 2019



0 1 2 3 Miles
0 1 2 3 4 Kilometers
COPYRIGHT © 2017 - LANCASTER COUNTY
ENGINEERING DEPARTMENT, NEBRASKA, U.S.A.
F:\GIS\ConsMap\Road\Records\LECED\construtor\CSG2019G_R1.mxd
Printing Date: 6/27/2019

LANCASTER COUNTY ENGINEERING DEPARTMENT
444 Chermoyek Road Bldg. C
Lincoln, Nebraska 68508
Tel: 402-441-7681 Fax: 402-441-8692
<http://lanaster.ne.gov/engineering/index.htm>

Monet J. McCullen

From: Amy L. Shandera
Sent: Tuesday, July 02, 2019 3:14 PM
To: Monet J. McCullen
Subject: RE: Special Events Permit Neb Sports Council-Cornhusker State Games-Gravel Grinders Cycling

As long as all participants obey traffic laws, busy intersections are controlled by corner marshals and they follow the recommendation of the Engineering Department I have no objection.

*Amy Shandera, Sergeant
Lancaster County Sheriff's Office
575 South 10th
Lincoln, NE 68508
ashandera@lancaster.ne.gov
402-441-8873*

From: Monet J. McCullen <MMcCullen@lancaster.ne.gov>
Sent: Tuesday, July 02, 2019 2:48 PM
To: Barbi M. Loschen <bloschen@lancaster.ne.gov>
Cc: Amy L. Shandera <AShandera@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; Ron L. Bohaty <RBohaty@lancaster.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>
Subject: RE: Special Events Permit Neb Sports Council-Cornhusker State Games-Gravel Grinders Cycling

Thanks Barbi and Ken,

Amy,
Do you have any objections to the new route?

From: Barbi M. Loschen
Sent: Tuesday, July 02, 2019 2:34 PM
To: Monet J. McCullen <MMcCullen@lancaster.ne.gov>
Cc: Amy L. Shandera <AShandera@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; Ron L. Bohaty <RBohaty@lancaster.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>
Subject: Special Events Permit Neb Sports Council-Cornhusker State Games-Gravel Grinders Cycling

Attached is a revised Special Events Permit for Nebraska Sports Council; Cornhusker State Games – Gravel Grinder Cycling.

Barbi Loschen
Administrative Aide
Lancaster County Engineering Department
444 Cherrycreek Rd., Bldg. "C"
Lincoln, NE 68528
bloschen@lancaster.ne.gov
Main: 402-441-7681 Direct: 402-441-1800

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public
Building Commission
555 South 10th Street
Lincoln, NE 68508

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.