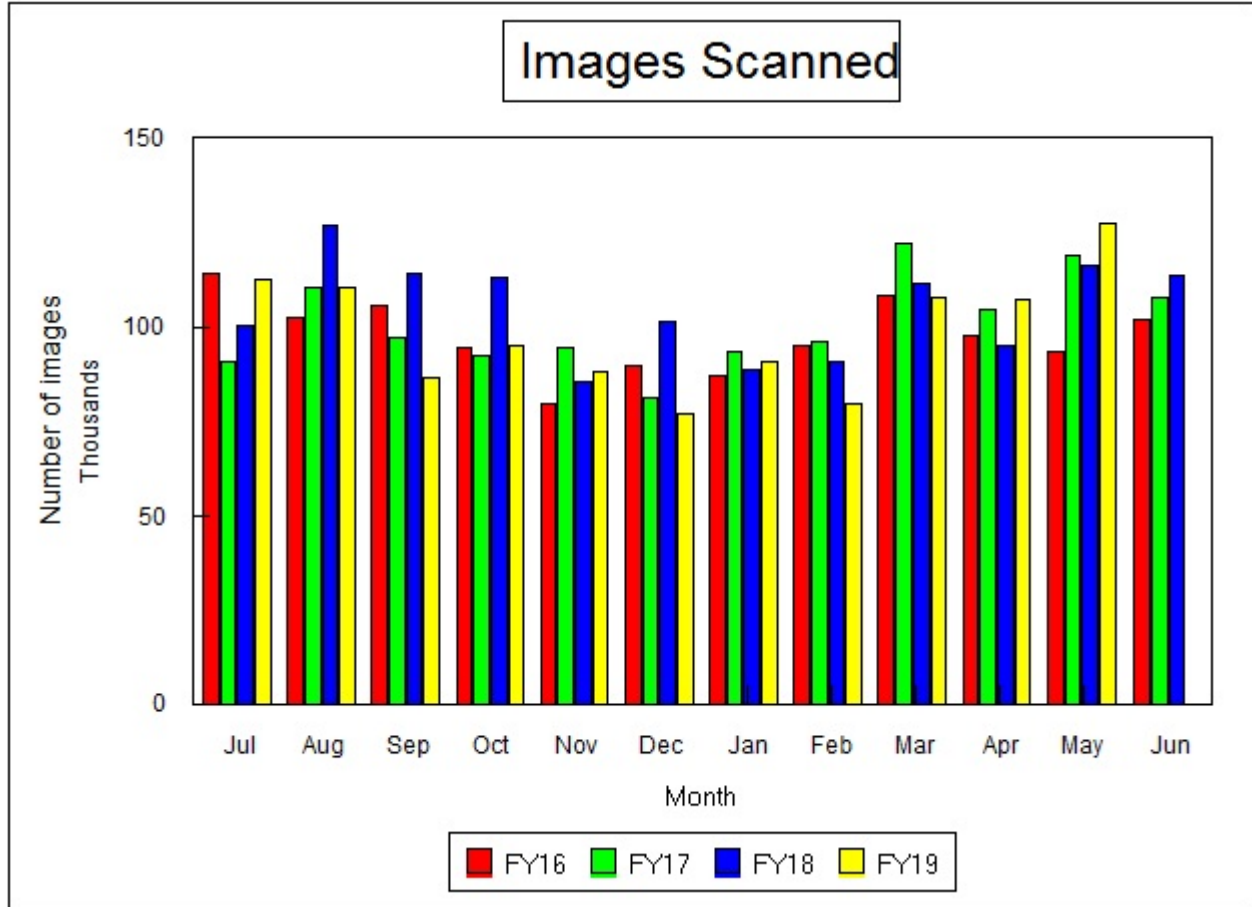


# Lancaster County Records & Information Management

Monthly Report

May 2019

## STATISTICS

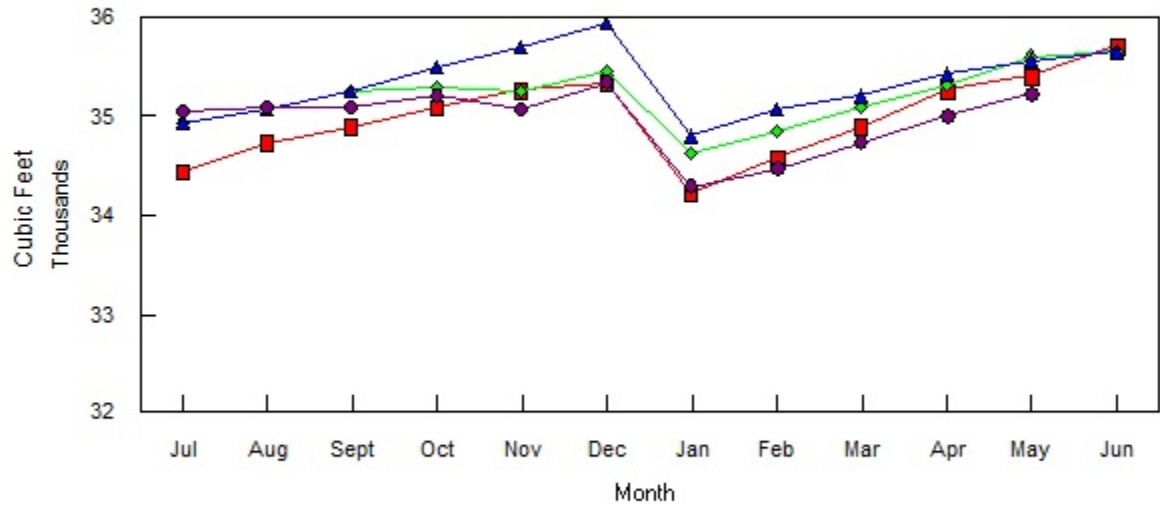


Departments for which we provided scanning services this month are:

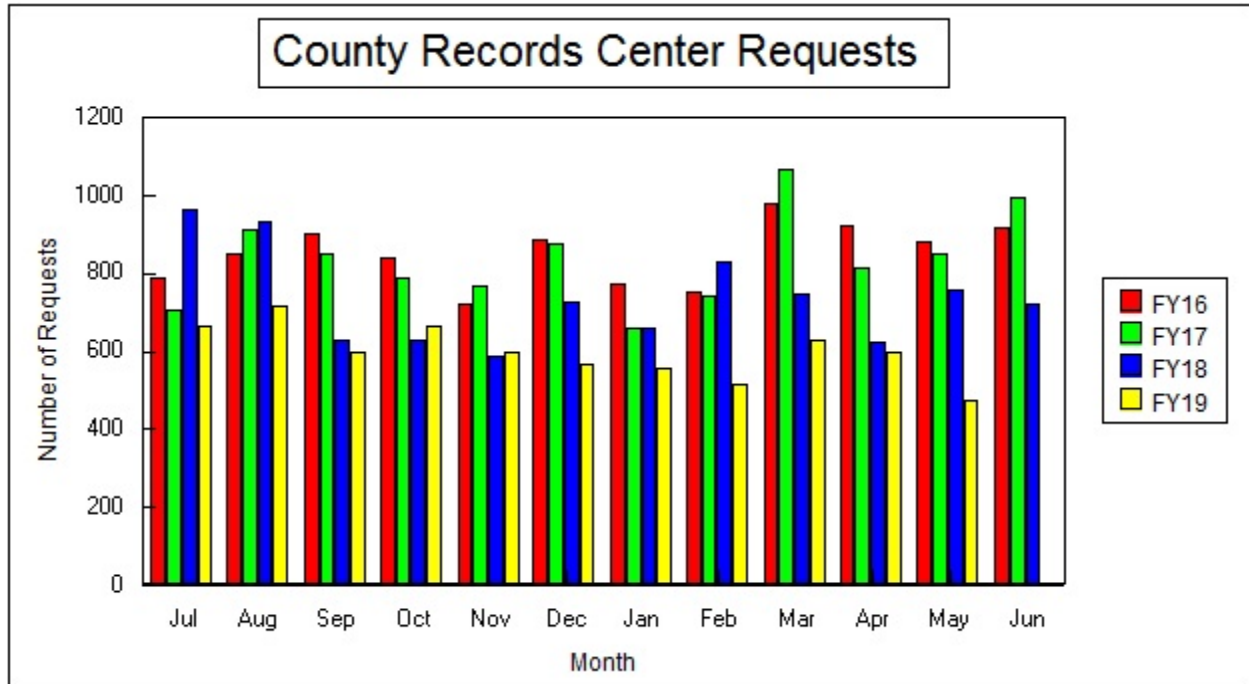
Assessor  
Building & Safety  
City Attorney  
City Clerk  
Community Corrections  
County Court  
District Court  
Fire & Rescue Department

Human Resources  
Jury Commissioner  
Lincoln Transportation & Utilities  
Parks & Recreation  
Records & Information Management  
Register of Deeds  
Treasurer

# Records Center Holdings



■ FY16    ◆ FY17    ▲ FY18    ● FY19

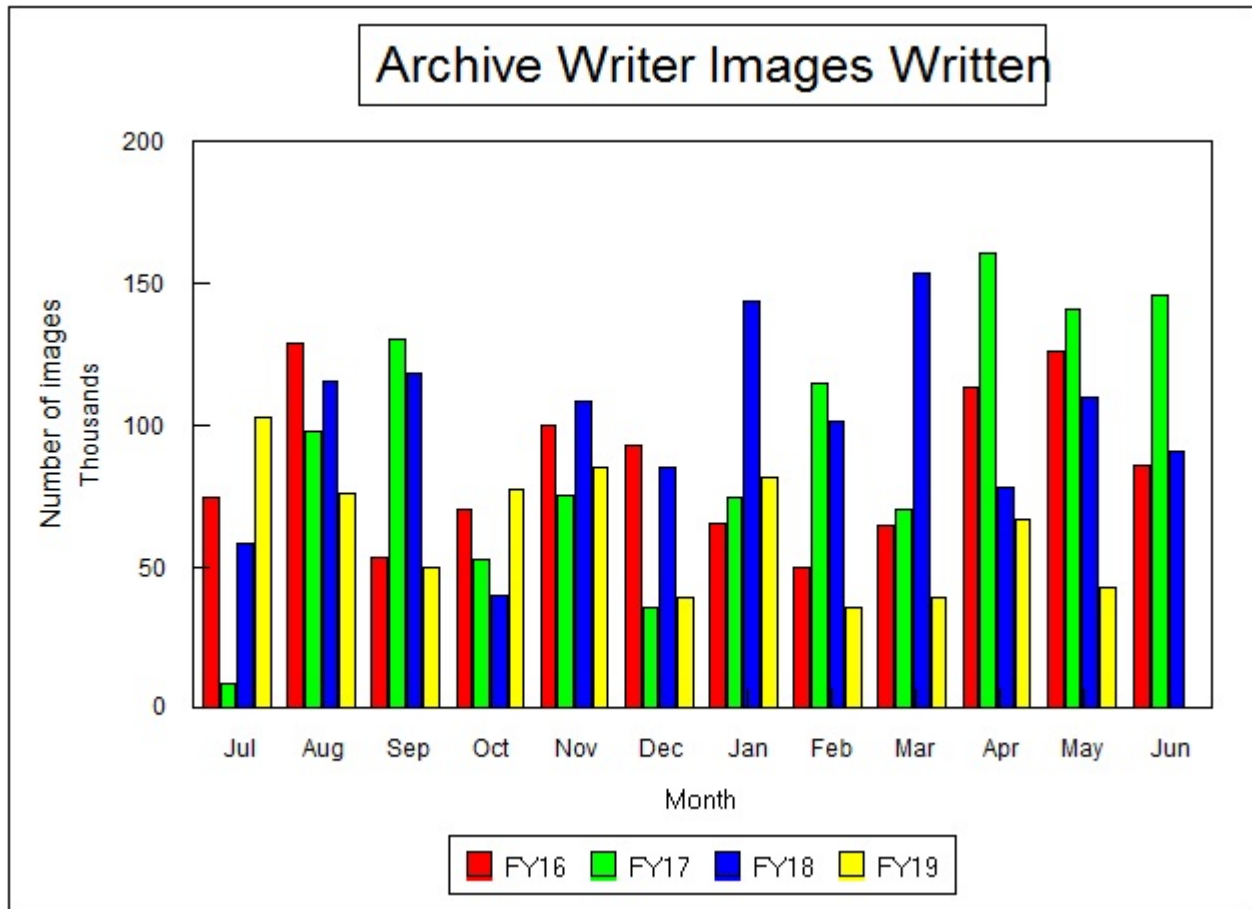


Records Center Activity May 2019				
Month	Cubic Feet Transferred In	Cubic Feet Removed	Balance	Reference Requests
May	226	1	35,220.5	478

The above figures include records stored for:

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>Adult Probation</li> <li>Aging</li> <li>Assessor</li> <li>Attorney</li> <li>Building &amp; Safety</li> <li>City Clerk</li> <li>City Council</li> <li>City Treasurer</li> <li>Community Corrections</li> <li>Corrections</li> <li>County Clerk</li> <li>County Court</li> <li>District Court</li> <li>District Court Reporters</li> <li>Employee Advisory Team</li> <li>Engineer</li> </ul> | <ul style="list-style-type: none"> <li>Finance</li> <li>Fire &amp; Rescue</li> <li>Health Department</li> <li>Human Services</li> <li>Juvenile Court</li> <li>Juvenile Court Reporters</li> <li>Juvenile Detention Center</li> <li>Juvenile Probation</li> <li>Jury Commissioner</li> <li>Human Resources</li> <li>Lincoln Electric System</li> <li>Lincoln Police Department</li> <li>Manor</li> <li>Mayor's Office</li> <li>Parks &amp; Recreation</li> <li>Planning Department</li> </ul> | <ul style="list-style-type: none"> <li>Property Management</li> <li>Public Defender</li> <li>Public Works &amp; Utilities</li> <li>Railroad Transportation Safety District</li> <li>Records &amp; Information Management</li> <li>Register of Deeds</li> <li>Safety &amp; Training Office</li> <li>Sheriff</li> <li>Superintendent of Schools</li> <li>Treasurer</li> <li>Urban Development</li> <li>Veterans Service</li> </ul> |
|---|--|--|

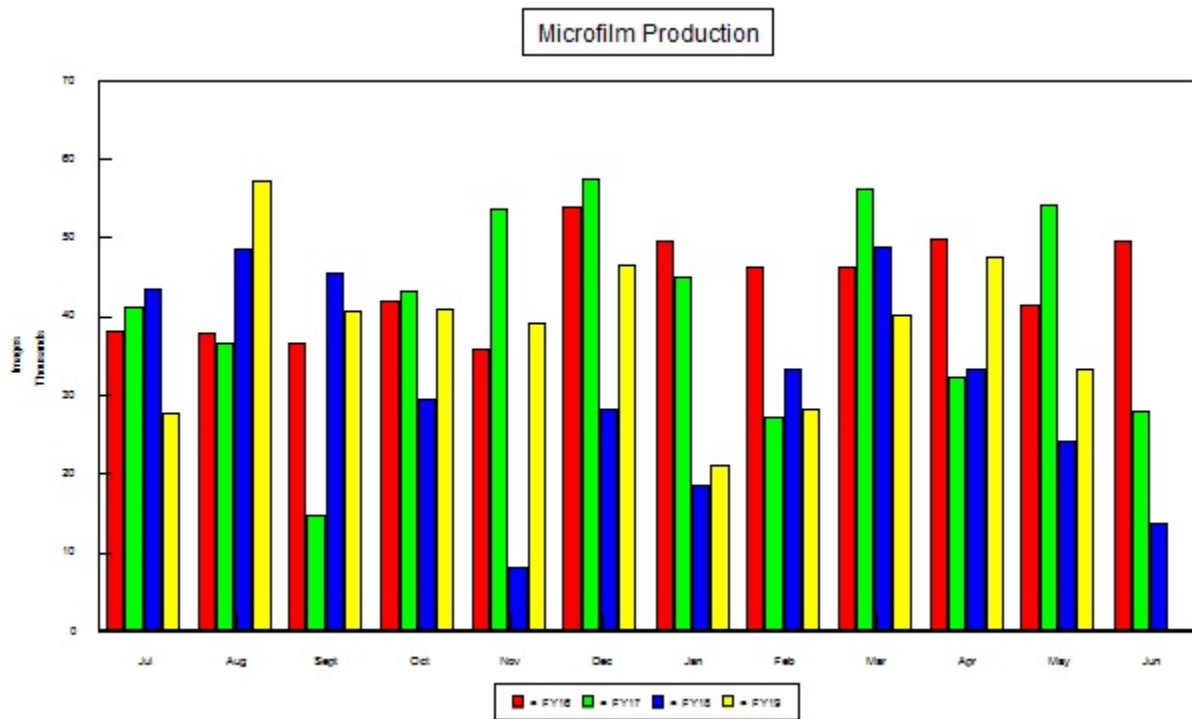
Archive writer images are scanned electronic images written to microfilm for permanent retention.



Departments for which we provided archive writer services this month are:

- County Clerk
- District Court
- Finance
- Register of Deeds
- Sarpy County

Microfilm production is microfilming paper documents.



Departments for which we provided microfilming services this month are:

Corrections  
Public Defender

We also provide film duplicating service for:  
State Records Management Division