

## GRANT CONTRACT

THIS GRANT CONTRACT is made and entered into by and between the **COUNTY OF LANCASTER, NEBRASKA**, a political subdivision of the State of Nebraska, hereinafter referred to as "**Sponsor**", and **HEARTLAND BIKE SHARE (BIKELNK)**, a nonprofit corporation, hereinafter referred to as "**Grantee**". Individually, the Sponsor and the Grantee may be referred to as a "Party," and collectively they may be referred to as "Parties."

### WITNESSETH:

**WHEREAS**, the Grantee is a nonprofit corporation which owns and operates a visitor attraction located in Lancaster County; and

**WHEREAS**, the Grantee has established a project for: expanding and improving an existing visitor attraction; planning or developing such expansion, improvements, exhibits or additions; acquiring or expanding exhibits for existing visitor attractions; or promotion and advertising costs associated with such exhibits; and

**WHEREAS**, the Sponsor desires to expend County Visitor Improvement Grant funds to support the Grantee's project.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, it is agreed as follows by the Parties hereto:

**1. Purpose:** The purpose of this Grant Contract is to provide funding for the Grantee's Project, as described in Attachment "A", attached hereto and hereby incorporated by this reference.

**2. Scope of Services:** The Grantee agrees to complete the Project. Grantee agrees that it shall expend the funds granted hereunder only for the Project.

**4. Grant:** In order to assist the Grantee in financing the cost of the Project, the Sponsor shall make a Grant in the amount of \$49,640.00 from the Lancaster County Visitors Improvement Fund ("Grant Funds").

**5. Term:** The term of this Grant Contract shall be from April 1, 2019 through May 31, 2019.

The Sponsor may extend the term of the Grant upon good cause shown by the Grantee. Any extension of the Grant term must be in writing and signed by both Parties. Any Grant amount that remains unencumbered by the end of the Grant term, or any reasonable extension thereof, shall be retained by Sponsor and placed in the Lancaster County Visitor Improvement Fund.

**6. Project Budget:** A Project Budget shall be prepared and maintained by Grantee. Grantee shall carry out the Project and shall incur obligations against and make disbursements of funds provided hereunder by the Sponsor only in conformity with the Project Budget. The Project Budget may be revised from time to time, but no budget or revision thereof shall be effective unless and until the same is approved in writing by the Sponsor.

**7. Payment of Grant:** The Grantee shall be paid the sum of \$49,640.00 upon completion of the project.

Payment will only be made upon completion of the project and only after the Grantee assures the Sponsor in writing that the project has been completed in accordance with the Grant Contract, and completed in a timely manner. Grantee shall submit a claim for Grant Funds to the Sponsor and (a) a detailed listing of all expenditures and a professional external audit of Grantee that covers the period of the expenditures; or (b) a detailed listing of all expenditures and copies of all receipts, cancelled checks, contracts and/or other documents that substantiate those expenditures.

**PROVIDED:** The Grantee understands and agrees that the Lancaster County Visitors Improvement Fund ("Improvement Fund") is the sole source of payment of Grantee's claim(s) for Grant Funds pursuant to this Grant Contract. Grantee's claim(s) shall not be paid from the Lancaster County General Fund, or from any other Lancaster County Fund. If for any reason the amount of funds in the Improvement Fund shall be insufficient to meet all obligations of the Improvement Fund, then the Sponsor, in its sole and absolute discretion, will determine the amount of Grant Funds, if any, that can be paid to the Grantee based on the amount of the funds available in the Improvement Fund, until sufficient funds in the Improvement Fund become available to pay Grantee's claim(s) for Grant Funds in full, and the Parties agree that no interest on the amount of such claim(s) shall be due or owing from Sponsor to Grantee as a result of any such delay in Sponsor's payment of Grantee's claim(s), whether such claim(s) be considered liquidated or unliquidated. Grantee agrees that Grantee has no reasonable expectation of payment of any kind from any other source except the Improvement Fund.

**8. Audit and Inspection:** Grantee shall permit and shall require its agents and employees to permit the Sponsor or its authorized representative to inspect and audit all the books, records, accounts, work product, materials, payroll, records of personnel, invoices of materials, and other relevant data of the Grantee pertaining to the Grant Contract and the Project.

**9. Not Discriminate:** In its performance of this Grant Contract, the Grantee shall not discriminate on the basis of race, creed, sex, national origin, religion, age, marital status, or disability, with respect to either provision of services or in its employment practices.

**10. Sponsor Not Obligated to Third Parties:** This Grant Contract is not intended to, and does not, create any rights or benefits on behalf of any person other than the Parties to this Grant Contract. Sponsor shall not be obligated or liable hereunder to any person other than the Grantee.

**11. Prohibited Interests:** Neither Grantee nor any of its contractors or their subcontractors shall enter into any contract, subcontract, or arrangement in connection with the Project provided herein, or any property included or planned to be included in the Project in which any officer, agent, or employee of Grantee during his tenure or for one year thereafter has any financial interest, direct or indirect.

**12. Nonperformance:** In the event the Grantee fails to complete the Project or fails to meet any of the requirements outlined in this Grant Contract, during the term of this Grant Contract, then and upon the happening of such event, Sponsor shall give written notice to Grantee of such failure to complete, and Grantee shall not receive payment of Grant Funds.

**13. Severability:** If any portion of this Grant Contract is held invalid, the remainder hereof shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of the applicable law.

**14. Independent Contractor:** It is the express intent of the Parties that this Grant Contract shall not create an employer-employee relationship, and the Grantee, or any other employee or other person acting on behalf of Grantee in the performance of this Grant Contract, shall be deemed to be independent contractor(s) during the entire term of this Grant Contract or any renewals thereof. Grantee shall not receive any additional compensation in the form of wages or benefits from the Sponsor which are not specifically set forth in this Grant Contract. Grantee shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Grantee or any such employees of Grantee as may be engaged in the performance of this Grant Contract. It is the express intent of the Parties that this Grant Contract shall not create an agency relationship between the Parties. Neither the Sponsor nor its employees shall be deemed agents of the Grantee, and neither the Grantee nor its employees shall be deemed to be agents of the Sponsor.

**15. Hold Harmless:** The Grantee shall indemnify and hold harmless the Sponsor, its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments and expenses (including court-ordered attorneys' fees), arising out of or resulting from the performance of this Grant Contract that results in bodily injury, civil rights liability, sickness, disease, death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and is caused in whole or in part by the Grantee, its employees, agents or representatives,

either directly or indirectly employed by them. This Section will not require the Grantee to indemnify or hold harmless the Sponsor for any losses, claims, damages and expenses arising out of or resulting from the negligent or intentional acts of the Sponsor, its agents, or employees.

**16. Insurance Requirements:** The Grantee shall, prior to beginning work, provide proof of insurance coverage in a form satisfactory to the Sponsor, which shall not withhold approval unreasonably. The coverages and minimum levels required by this contract are set forth below and shall be in effect for all times that work is being done pursuant to this Grant Contract. No work on the Project or pursuant to this Grant Contract shall begin until all insurance obligations herein are met to the satisfaction of the Sponsor, which shall not unreasonably withhold approval. Self-insurance shall not be permitted unless consent is given by the Sponsor prior to execution of the Grant Contract and may require submission of financial information for analysis. Deductible levels shall be provided in writing from the Grantee's insurer and will be no more than \$25,000.00 per occurrence. Said insurance shall be written on an **OCCURRENCE** basis, and shall be **PRIMARY, with any insurance coverage maintained by the Sponsor being secondary or excess.**

a) **Workers' Compensation.** The Grantee shall provide proof of workers' compensation insurance of not less than minimum statutory requirements under the laws of the State of Nebraska and any other applicable State. Employers' Liability coverage with limits of not less than \$500,000.00 each accident or injury shall be included. The Grantee shall also be responsible for ensuring that all subcontractors have workers' compensation insurance for their employees before and during the time any work is done pursuant to this Grant Contract.

b) **Commercial General Liability.** The Grantee shall provide proof of Commercial General Liability Insurance with a minimum limit of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate. These minimum limits can be met by primary and umbrella liability policies. Coverage shall include: Premises-Operations, Products/Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury. The Grantee shall provide an additional insured endorsement acceptable to the Sponsor, which approval shall not be unreasonably withheld.

c) **Additional Insured** An Additional Insured endorsement shall be provided to Sponsor naming Sponsor as additional insured under the commercial general liability policy.

d) **Certificates.** The Grantee shall provide certificates of insurance and endorsements evidencing compliance with these requirements. The Grantee's insurance shall include an endorsement to provide for at least thirty (30) days' firm written notice in the event of cancellation. Intent to notify is not acceptable.

During the term of the Grant Contract and during the period of any required continuing coverages, the Grantee shall provide, prior to expiration of the policies, certificates and endorsements evidencing renewal insurance coverages. The Parties agree that the failure of Sponsor to object to the form of a certificate and/or additional insured endorsement provided shall not constitute a waiver of this requirement.

f) **Minimum Scope of Insurance.** All Liability Insurance policies shall be written on an "Occurrence" basis only. All insurance coverage are to be placed with insurers authorized to do business in the State of Nebraska and must be placed with an insurer that has an A.M. Best's Rating of no less than A:VII unless specific approval has been granted otherwise.

g) **Sovereign Immunity.** Nothing contained in this clause or other clauses of this Grant Contract shall be construed to waive the Sovereign Immunity of the Sponsor.

**17. Employee Verification:** In accordance with Neb. Rev. Stat. §§ 4-108 through 4-114, Grantee agrees to register with and use a federal immigration verification system, to determine the work eligibility status of new employees performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. § 1324a, otherwise known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986. Grantee shall not discriminate against any employee or applicant for employment to be employed in the performance of this Section pursuant to the requirements of state law and 8 U.S.C. § 1324b. Grantee shall require any subcontractor to comply with the provisions of this Section.

**18. Forbearance Not Waiver:** Sponsor's failure or neglect to enforce any of its rights under this Grant Contract shall not be deemed to be a waiver of Sponsor's rights.

**19. Venue:** If either Party brings against the other Party any proceeding arising out of this Grant Contract, that Party may bring that proceeding against the other Party only and exclusively in the Lancaster County District Court in Lincoln, Nebraska, and each Party hereby submits to the exclusive jurisdiction of that court for purposes of any such proceeding.

**20. Integration:** The Parties hereby agree that this Agreement constitutes the entire understanding of the Parties and supersedes all prior contracts, agreements and negotiations between the Parties regarding the subject matter of this Grant

Contract, whether verbal or written.

EXECUTED by Grantee this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

HEARTLAND BIKE SHARE (BIKELNK), a  
Nonprofit Corporation, Grantee.

\_\_\_\_\_  
Witness

BY: \_\_\_\_\_  
Benjamin Turner, Executive Director

EXECUTED by Sponsor this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED AS TO FORM THIS  
\_\_\_\_\_ day of \_\_\_\_\_, 2019.

LANCASTER COUNTY, NEBRASKA  
a Political Subdivision, Sponsor

BY: \_\_\_\_\_  
for Patrick Condon  
Lancaster County Attorney

BY: \_\_\_\_\_  
Jennifer Brinkman, Chair  
Lancaster County Board of Commissioners

LANCASTER COUNTY VISITORS IMPROVEMENT FUND  
GRANT REQUEST

Name of Organization: Heartland Bike Share (BikeLNK)

Contact Person: Jamie Granquist

**ATTACHMENT A**

Address/City/State/Zip: 206 S Antelope Valley Parkway Lincoln 68510

Telephone: 402-659-8351 Email: jamie@heartlandbikeshare.org

Organization Status: Non-Profit  Association \_\_\_ Civic Group \_\_\_ Other \_\_\_\_\_  
(If other, please attach explanation)

Applicant Government/organization Federal ID number 81-1307723

If tax exempt organization, designate IRS classification:  501(c)3 \_\_\_\_\_ 501(c)6.

**Provide a detailed description of your exhibit/attraction:**

BikeLNK is a publicly available bike share program that services the downtown Lincoln and University of Nebraska-Lincoln campuses for trips around Lincoln and area attractions. At present the BikeLNK system has 19 individual self serve kiosk stations that users can walk up to using a credit or debit payment card, can purchase single ride passes for \$3 for a 30 minute or less trip. Longer access passes are also available via the BCycle app or on our website, BikeLNK.com, for unlimited 30 minutes or less trips in increments of 72 hours (Visiting Voyager) for \$10, Monthly for \$12, or Annually (Aluminum Access) for \$80. Experiencing Lincoln on two wheels at their own pace lends the visitor a unique, alternative and convenient method for transportation that's fun!

Number of attendees estimated: **Out of town** 3270 **Local** 4820

Check all that apply:

- Expanding and improving any existing visitor attraction.
- Planning or developing such expansion improvements, exhibits or additions.
- Acquiring or expanding exhibits for existing visitor attractions.
- Promotion and advertising costs associated with such exhibits.
- New Construction

**Please describe project as indicated above.**

BikeLNK launched in April 2018 with 19 bike share station kiosk sites mainly in Downtown Lincoln with a few other key locations at popular destinations on City, Innovation & East University of Nebraska-Lincoln campuses served by a fleet of 100 bicycles interspersed throughout. Visitors can check out, ride, and securely return bikes to the same kiosk location or any other kiosk station in the BikeLNK system.

Bike sharing is a tremendous amenity for visitors to our community and has already proven to be a staple of transportation for those who live, visit, work, and play in Downtown Lincoln. BikeLNK users took over 28,600 trips in just nine months and ridership is not showing signs of slowing down in 2019. Given the tremendous success we have seen in our first season of operation we would love for the Lancaster County Visitors Improvement Fund to fund one new station for the 2019 grant cycle.

Travelling by bike allows people to soak up everything Lincoln has to offer at their own pace and comfort level. Experience the sights of a June afternoon of baseball at Haymarket Park, the smells of an August Saturday Morning Farmers Market, or the coolness of the Capitol lawn at sunset in late July. Memories

made by bike harken back to the days of childhood and freedom. The full sensory immersion into the City that bike share offers is an experience that visitors crave. Not only do they not need to worry about where they can park their car or where they left it, they can drop off the bike at any station & know that they don't need to worry about that either. Visitors are able to see all Lincoln has to offer by bike, as they move casually by our numerous shops and restaurants. The prime placement of stations near visitor heavy areas make it easy to stop and explore at their leisure. Numerous studies have found that people who ride bikes are more likely to spend money at local businesses that they pass by than people riding in cars. Visitors who utilize bike share will spend more money in Lincoln's many wonderful downtown businesses than those speeding by those very businesses in a car.

In order to deliver even better bike sharing to our community, we strive to make an even denser network of bike share stations. Adding another station in the Haymarket near the 8th & R intersection delivers increased density in a critical portion of our system for visitors to Lincoln. We have seen placement of stations in the Haymarket to be extremely beneficial to visitors who wish to use bike share to explore Lincoln. The concentration of hotels in the Haymarket and Railyard area of downtown Lincoln make this geographical area the perfect hub for tourist activity in the Capital City. Our new BikeLNK kiosk station will not only serve numerous hotel patrons but it further improves the density of bike share stations in the Haymarket. With this addition riders can quickly and easily start riding east towards the downtown core or more readily make it to the other areas of the Haymarket as we have a station located right across from Hopcat & the other near Pinnacle Bank Arena. The addition of this new station will also help improve bike sharing for Nebraska football game days as on those days visitors and locals alike enjoy utilizing bike share to get to and from the Railyard, this station would give them another option making it that much easier to utilize the system.

We have reason to believe that this additional station will see lots of use and be helpful to visitors as a whole. We saw over 28,000 trips taken by a variety of users which include local residents, college students and their families, and visitors to the Capital City. With an expanding trail and bike lane infrastructure system that further enhances the downtown area, travel by bike is only growing. Visitors are especially beneficial of this service of bike sharing due to the very nature of arriving to town without a vehicle of their own, or if they do, not knowing the local road layout for driving or what is around their hotel. A person can explore our city much easier by bike, especially downtown.

**Project Start Date:** April 1st, 2019      **Completion Date:** May 31, 2019

**Is this project part of a larger renovation project?** No

**If yes, please describe the entire project:** n/a

**As it pertains to the grant related project, provide breakdowns of radio and television advertising, showing individual costs, call letters and cities of origin. Also give breakdowns of magazine advertising by individual publications and costs. Similarly, separate the costs for brochures, travel shows by location, billboard advertising, etc. Include target market demographics**

Since this station will be an addition to our system, there won't be costs for ads or brochures specific to the individual station but we plan to work on our visitor engagement efforts in tandem with this expansion. There will be some cost for system related marketing materials as we will need to update the maps at our stations and our rack cards. We see our rack cards at the Lincoln Visitors Center as an essential part of our marketing plan towards visitors. We will ensure that hotels also have this rack cards for the front desk staff to give to visitors. We will also utilize some of the funds to buy social media ads to target visitors, these ads are fairly cheap with a budget of up to a \$1 per day to run the ad. We also hope to partner with the hotels in close proximity to the new station, along with the staff of the hotels near our existing stations, to train their people facing staff on how visitors can get the most out of using the bike



share system. In order to do this, we will host a luncheon training for front desk or people facing staff. The training will go over how to use the system, pricing, & different routes they can highlight for visitors. We will provide the hotel staff with rack cards along with a printed and PDF versions of a guide to BikeLNK. In terms of ad buy for magazine spots, we already have bought ads in the Nebraska MAP, Lincoln Today, and the UNL Visitors Guide for 2019 with promo codes for \$2 off (20%) our Visiting Voyager Pass. The Visiting Voyager pass type gives the user access to 72 hours to unlimited 30-minute trips. It's perfect for a long weekend of riding around town and the pass type that we will be promoting for visitors. Since we have already purchased these ads for this year, money from this grant would not go towards magazine ad buy, but the additional station would enhance the value of those ad buys.

**Do you anticipate submitting future applications for projects relating to this project?**

BikeLNK & Heartland Bike Share are the Midwest region's option for active transportation using bike sharing. We believe that this need will only increase over the long term as cities become more walkable and rideable. We would enjoy an ongoing partnership between the Lancaster County Visitors Improvement Fund Grant Committee for the advancement of active transportation for visitors.

**Total projected budget (attach detailed budget)**

**Total Revenue:** \$62,342

**Total Expense:** \$49,640

**How will your project impact new visitor recruitment and lodging tax revenues?**

Visitors to Lincoln infuse millions of dollars into the local economy annually; over \$3 Million in lodging taxes alone were collected in 2018 in Lancaster County. That economic impact is a result of people choosing to visit Lincoln. While most visitors do not choose locations to visit solely based on the presence of bike share (although, we do know a few people who might) people are increasingly focused on convenient and plentiful transportation options when they travel. As bike sharing options get more and more common throughout the country, they have become an increasingly important box for a metropolitan areas to check. Visitors expect high quality bike share as an option for their travels. Bike sharing is perfectly suited to be utilized by visitors in order to get around and experience everything Downtown Lincoln has to offer.

By enhancing BikeLNK we are enhancing the visitor experience. We offer a specific easily purchased, often reduced cost through plentiful promotion codes in visitor friendly publications or distributed via Hotelier Guest Reception, a 72 hour access pass called a "Visiting Voyager" aimed at the long weekend traveler and tourist. We sold 111 of these multi-day visitor friendly passes to BikeLNK in 2018. The fact that stations can be accessed twenty-four hours a day all year long allows riders to go explore at their own pace and comfort level. This puts the visitor in charge of their own schedule and control of their personal experience while in the Capital City. Studies show that people who ride bikes to get around, stop more often, spend more money while doing so, and have a greater positive sense of their travel experiences than those utilizing other modes of transport.

While our amenity doesn't directly attract visitors on its own or generate hotel nights it does help visitors choose Lincoln as their travel destination. The visitor experience provided by BikeLNK will in turn make them want to return for another stay in our great city.

**Estimated annual visitors:**

**Local 6,411    Outside of Lincoln 4,349**

Estimated Annual economic impact of your facility and/or project based on lodging tax use  
(Use multipliers listed below)

Is this based on annual use of the facility or for a specific event/exhibition?

Annual Usage of BikeLNK bike share system as part of a whole connected system for transportation.# of hotel overnights utilized 0 x (\* Multiplier – see below \*)

\* National/Regional event Multiplier - \$375 per night

\* State event - \$350 per night

\* Local event (no overnight stays expected) - \$245 per night

TOTAL ECONOMIC IMPACT BASED ON FORMULA Given that we are an amenity we do not generate hotel nights on our own.

Is this grant request in addition to other project related grant requests? N

If yes, then list other grant requests

**Grant amount requested from Visitors Promotion Committee**

We are requesting a total amount of **\$49,640**

This amount includes the cost of the kiosk and installation as well as associated marketing expenses.

Signature of Applicant



Date 01/25/2019

**Return your completed Application to:**

Lincoln Convention and Visitors Bureau  
Attn: Jeff Maul, Executive Director  
1128 Lincoln Mall, Suite 100  
Lincoln, NE 68508

For more information:

(402) 434-5343

[jmaul@lincoln.org](mailto:jmaul@lincoln.org)

<b>Overall Budget</b>		
<b>Project Budget</b>		
<b>Category</b>	<b>Amount</b>	<b>Description</b>
<b>Station</b>	\$32,878.00	10 docks single sided single frequency
<b>Bikes</b>	\$6,150.00	2.0 traditional no locks
<b>Installation + Shipping</b>	\$7,112.00	KIS shipping and installation
<b>Electrical Work</b>	\$2,000.00	Hook station up to electrical power
<b>Marketing</b>	\$1,500.00	Associated Marketing Expenses
<b>Total Expenses:</b>	\$49,640.00	
<b>Estimated Revenue 2019:</b>	\$62,341.68	

# 2019 BikeLNK Budget

	2019
Stations:	19
Docks:	211
Bikes:	100
Pay rate	\$10
Net Income:	3,205

Income	Amount	Descriptor	
Supplemental Rent			3,000
BCycle Revenue			<u>303,870</u>
Total:			306,870

Expenses	Amount	Descriptor	2019
<b>Operations</b>			
Cellular Data Monthly Fee	\$ 18	per station/month	\$ 4,172
Call Center	\$ 510	per month approx.	\$ 6,120
Truck Lease	\$ 420	per month	\$ 5,040
Auto Fuel	\$ 300	per month	\$ 3,600
Auto Repair	\$ 50	per month	\$ 600
Auto Registration	\$ 543	per year	\$ 543
Replacement Parts	\$ 50	per bike/year	\$ 5,000
Tools/Workshop	\$ 23	per bike/year	\$ 2,300
Station Parts	\$ 300	per station/year	\$ 5,700
Workshop Space	\$ 1,500	per month	\$ 18,600
Telecom Expenses	\$ 277	per month	\$ 3,324
Event Budget	\$ -	Per event	\$ -
Safety	\$ 1,000	per year	\$ 1,000
HBS Fee	0%	Extra	\$ -
<b>Personnel</b>			
Admin Payroll			90,288
Operations Payroll			79,988
Benefits			10,153
Payroll Taxes			13,949
Medical Insurance			6,023
<b>Administration</b>			
Cash to Savings			\$ -
Business Insurance			\$ 18,736
Office Supplies	\$ 150	per month	\$ 1,800
Mileage	\$ 75	per trip	\$ 4,950
Professional Fees	\$ 400	per month	\$ 4,800
Travel & Entertainment	\$ 2,000	per year	\$ 2,000
Dues & Subscriptions	\$ 2,655	per year	\$ 2,780
Equity Work	\$ -	per month	\$ -
Marketing Expense	\$ 600	per month	\$ 7,200
Printing Expense	\$ 15	per bike/year	\$ 1,500
Audit	\$ 3,500	one time	\$ 3,500
Total:			303,665

<b>Marketing Budget</b>		
<b>Category</b>	<b>Amount</b>	<b>Description</b>
<b>Rack Card Production</b>	800	Rack cards targeting visitors
<b>Decals for Map Update</b>	200	Pin drop decal to denote station
<b>Front Desk Training Luncheon</b>	400	Staff training
<b>Social Media Ad Purchasing</b>	100	Paid Social Media Spots
<b>Marketing Budget Total</b>	1500	



**CONFIDENTIAL QUOTE**

01/21/19

Lincoln, NE

Signature: \_\_\_\_\_

<b>BCYCLE 2.0 BIKES</b>	<b>Unit Price</b>	<b>QTY</b>	<b>Total</b>
Bikes	\$ 1,230	5	\$ 6,150
-OPTIONAL: Bike Branding/Decals	\$ 55	0	\$ -
-OPTIONAL: Secondary Lock	\$ 45	0	\$ -
		Bike Total:	\$ 6,150
<b>BCYCLE 2.0 STATIONS</b>	<b>Unit Price</b>	<b>QTY</b>	<b>Total</b>
-Kiosk w/ Standard Base	\$ 13,278	1	\$ 13,278
-Dock (Single Frequency)	\$ 1,164	10	\$ 11,640
-Bolted Base	\$ 796	10	\$ 7,960
		Station Total:	\$ 32,878
<b>Equipment Total:</b>			<b>\$ 39,028</b>

<b>Additional Equipment and Fees</b>	<b>Unit Price</b>	<b>QTY</b>	<b>Total</b>
<b>SHIPPING AND HANDLING</b>			
-2.0 Bike shipping (estimated)	\$ 230	1	\$ 230
-2.0 Station shipping (estimated)	\$ 3,959	1	\$ 3,959
<b>INSTALLATION (per station)</b>	\$ 1,800	1	\$ 1,800
<b>INSTALLATION TRAVEL EXPENSES</b>	\$ 1,123	1	\$ 1,123
<b>Additional Equipment and Fees Total:</b>			<b>\$ 7,112</b>

**TOTAL LAUNCH COSTS: \$ 46,140**

- Due to the uncertainty of the current global market, B-cycle reserves the right to increase equipment costs based upon production, freight, duties, tariffs, or taxes.
- Quote valid for current configuration only.
- Shipping and travel charges estimated. Actual charges finalized upon delivery.
- 1 year parts and service warranty on station equipment, 1 year warranty on bike parts, 3 year warranty on bike frames.
- Bikes do not include a secondary lock on the bike.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/3/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Harry A. Koch Co. P.O. Box 45279 Omaha NE 68145	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 402-861-7000		FAX (A/C, No):
	<b>E-MAIL ADDRESS:</b>		
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		<b>INSURER A :</b> Auto Owners Insurance Company	18988
		<b>INSURER B :</b> Commerce & Industry Ins Co	19410
		<b>INSURER C :</b> Accident Fund National Ins Co	10166
		<b>INSURER D :</b> Nautilus Insurance Company	17370
		<b>INSURER E :</b>	
		<b>INSURER F :</b>	

**INSURED** HEA29724  
 Heartland Bike Share DBA Heartland B Cycle  
 DBA BikeLNK  
 1144 N 11th St Suite B  
 Omaha NE 68102

**COVERAGES**

CERTIFICATE NUMBER: 1364571715

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 500 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	NN856457	4/12/2018	4/12/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		5068563500	4/12/2018	4/12/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		BE079332007	4/12/2018	4/12/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WCV6126168	4/12/2018	4/12/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Lancaster County Visitors Improvement Fund Grant Request

Certificate Holder is an Additional Insured for general liability if required by written contract executed prior to loss.

**CERTIFICATE HOLDER****CANCELLATION**

Lancaster County, Nebraska Attn: Jeff Maul, Executive Director 1128 Lincoln Mall, Suite 100 Lincoln NE 68508	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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