

~~ADMIT~~

RECEIVED

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

JAN 09 2019

LANCASTER COUNTY
CLERK

Application must be received by the County Clerk
a minimum of three (3) weeks prior to the event.

**PLEASE READ THE GENERAL REQUIREMENTS PRIOR TO COMPLETING THE
APPLICATION. THE HOLD HARMLESS AGREEMENT MUST BE SIGNED AND
SUBMITTED AT TIME OF APPLICATION.**

INSURANCE
 DETAILED MAP

APPLICANT INFORMATION

Applicant Name: Scott Wieskamp
Business/Organization Name (if applicable): The VOICE News
Full Mailing Address: 108 Locust St. Hickman, NE 68372
Phone #: (402) 430-7332 Alternate Phone #: (402) 792-2255
E-mail Address: scottwieskamp@gmail.com

EVENT INFORMATION

Event Name: 2019 Animal Run
Event Description: 2 mile / 5 mile fun run / walk
*Date of Event: 2/2/2019 Alternate Date: 2/9/2019
Start Time: 10:00 am End Time: 11:00 am

**In the event of cancellation, the County shall be notified by the applicant as soon as possible,
however, not later than the day preceding the scheduled date.*

Will the event be in/on a road? Yes No
Will the event be in/on ~~sidewalk~~ ^{TRAIL} space? Yes No
Is part of the proposed route within the city limits of ~~Lincoln~~ ^{HICKMAN} or any other
incorporated city or village? Yes No

*If yes, please contact the City or Village Clerk of that jurisdiction
to inquire about other necessary permits. — COMPLETED.*

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Planned Route (describe in detail and attach map): See attached map and descriptive information regarding run/walk logistics. (NEW ROUTE THIS YEAR)

(Attach additional sheets if necessary.)

Expected number of people attending: 150

Location(s) of event marshals/monitors: See attached map

*Do you need sheriff escort/traffic control? Yes No *OR HICKMAN VOL. FIRE.*

*Do you need traffic control equipment (i.e., signs, cones, barricades)? Yes No

**Applicant shall be responsible for reimbursing the County for such expenses.*

Additional Comments: We work closely with the Hickman Rural Fire & Rescue staff to assist in managing the course. They also provide staff to monitor key intersections for appropriate traffic control. *HICKMAN COMMUNITY FOUNDATION WILL BE PROVIDING THE CERT. OF INSURANCE. — FORTHCOMING.*

The applicant agrees to pay all costs incurred by Lancaster County, Nebraska.

Signature: *[Signature]* *SLOTT WIESHAMP*

Date: 1/4/2019

Return this application at least three (3) weeks prior to the event to:

Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508

If you have questions regarding Special Event Permits,
please contact the Clerk's Office at:

Phone: (402) 441-7484

E-mail: coclerk@lancaster.ne.gov

Web site: lancaster.ne.gov

For Office Use Only:

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Engineer | <input type="checkbox"/> Building & Safety |
| <input type="checkbox"/> Hold Harmless | <input type="checkbox"/> LLCHD | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Map | <input type="checkbox"/> Planning | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Sheriff | <input type="checkbox"/> WITHDRAWN _____ |

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

HOLD HARMLESS AGREEMENT

Event Name: 2019 Animal Run
Date of Event: February 2, 2019

The applicant shall indemnify and hold harmless, to the fullest extent allowed by law, Lancaster County, Nebraska (the "County"), and its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments (including court-ordered attorneys fees), arising out of or resulting from the special event listed above that results in bodily injury, sickness, disease, death, civil rights liability or damage to or destruction of tangible property including loss of use resulting therefrom, and that is caused in whole or in part by the acts or omissions of the applicant or anyone directly or indirectly employed by applicant or anyone for whose acts or omissions they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Applicant shall maintain a policy or policies of insurance (or a self-insurance program) sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims.

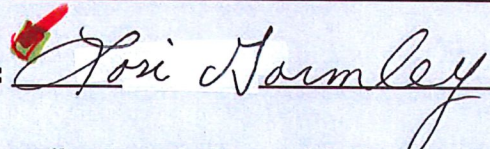
In claims against any person or entity indemnified under this agreement by an employee or the applicant or anyone directly or indirectly employed by the applicant or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the applicant under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Dated this 4th day of January, 20 19.

Applicant Signature: 

Printed Name: Scott Wieskamp

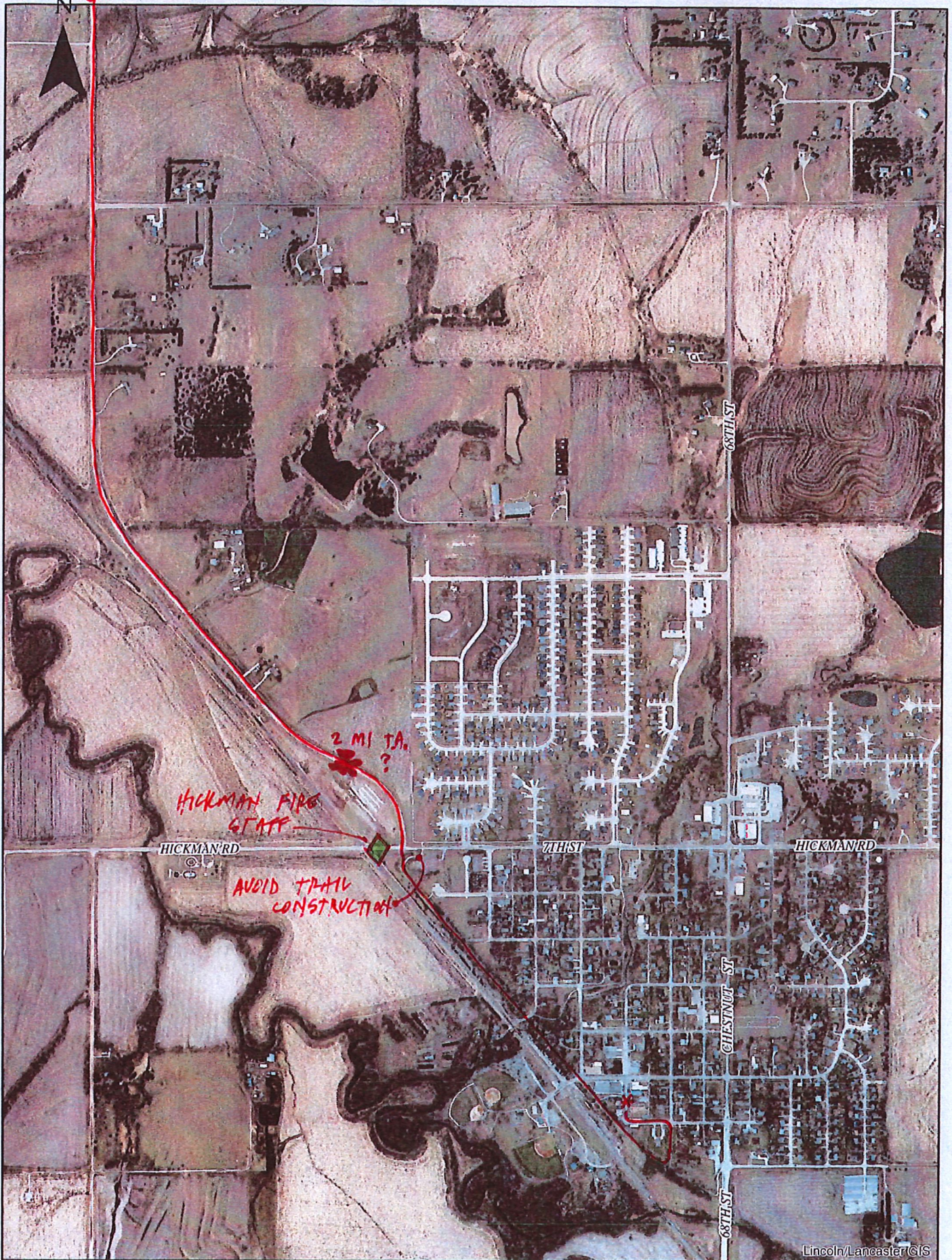
Title/Legal Capacity: Race Director

Witness to Signature: 

REMINDER: The applicant must also provide the County with proof of insurance; see General Requirements for coverage type and amounts.

HICKMAN FIRE STAFF
5 MI. TA.

2019 ANIMAL PATH COURSE — ~~APRIL~~ 1.4.2019



JAN 22 2019

DATE (MM/DD/YYYY)

01/15/2019

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

LANCASTER COUNTY

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: INSPRO Insurance, P.O. Box 6847, Lincoln, NE 68506, 402 483-4500. CONTACT NAME: Sunshine Roberts, PHONE: 402.483.4500, FAX: 402.483.7977, E-MAIL: sroberts@insproins.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Harleysville (NAIC #: 23582), INSURER B: SFM Mutual Insurance Co (NAIC #: 11347), INSURER C: Chubb Group of Insurance Companies, INSURER D, E, F.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, Workers Compensation and Employers' Liability, and Directors & Officers.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) As respect the following event: 2019 Animal Run Date: 02/02/2019

CERTIFICATE HOLDER: City of Hickman, Lancaster County. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

Monet J. McCullen

From: Justin L. Daniel
Sent: Wednesday, January 09, 2019 1:14 PM
To: Monet J. McCullen
Subject: RE: Permit App

The Lincoln-Lancaster County Health Department has no objection to this application. Via a phone call with the event organizer (Scott Wieskamp) no food sales or food vendors are associated with this event.

Justin L. Daniel, REHS, CP-FS
Environmental Health Supervisor
Lincoln-Lancaster County Health Department
402-441-8033 (phone)
402-441-6206 (fax)

From: Monet J. McCullen
Sent: Wednesday, January 09, 2019 11:36 AM
To: Barbi M. Loschen <bloschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jenifer T. Holloway <JHolloway@lancaster.ne.gov>; Jeremy J. Schwarz <JSchwarz@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
Subject: FW: Permit App

All,

This is a special permit application from the Voice News for their 2019 Animal Run on Saturday, February 2, 2019 at 10:00 a.m. I would like to place this on the Board agenda for January 22, 2019. Can I please have all approvals back by Thursday, January 17th.

Thank you,
Monét

From: County Clerk
Sent: Wednesday, January 09, 2019 9:55 AM
To: Monet J. McCullen <MMcCullen@lancaster.ne.gov>
Subject: FW: Permit App

From: Scott Wieskamp [<mailto:scottwieskamp@gmail.com>]
Sent: Wednesday, January 09, 2019 9:51 AM
To: County Clerk <CoClerk@lancaster.ne.gov>; Scott Wieskamp <scottwieskamp@gmail.com>
Subject: Fwd: Permit App

To whom it may concern.


LANCASTER
COUNTY

Pamela L. Dingman, P.E.
County Engineer

ENGINEERING

Kenneth D. Schroeder, R.L.S.
Deputy County Surveyor

DEPARTMENT

DATE: January 14, 2019
TO: Monet McCullen
County Clerk's Office
FROM: Ken Schroeder 
County Surveyor
SUBJECT: SPECIAL EVENTS PERMIT APPLICATION – 2019 ANIMAL RUN
START/FINISH - DOWNTOWN HICKMAN
SATURDAY, FEBRUARY 2, 2019 FROM 10:00 A.M. TO 11:00 A.M.

Upon review, this office has no direct objections to this submittal, subject to review by the Lancaster County Sheriff's Department for safety precautions and the County Attorney's Office for insurance compliance.

Cc: Lancaster County Sheriff's Office
Jenifer Holloway, Deputy County Attorney
Ron Bohaty, Road Maintenance Superintendent

KDS/bml

Monet J. McCullen

From: Tom J. Cajka
Sent: Wednesday, January 16, 2019 8:17 AM
To: Monet J. McCullen; Barbi M. Loschen; David A. Derbin; David R. Cary; Greg R. Topil; Jenifer T. Holloway; Jeremy J. Schwarz; Josh D. Clark; Justin L. Daniel; Ken D. Schroeder; Robert K. Simmering; Steve S. Henrichsen; Terry A. Kathe
Subject: RE: Permit App

Planning has no objection to this application

Tom Cajka, Planner II
County Planner
Lincoln-Lancaster County Planning
402-441-5662

From: Monet J. McCullen
Sent: Wednesday, January 09, 2019 11:36 AM
To: Barbi M. Loschen <bloschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jenifer T. Holloway <JHolloway@lancaster.ne.gov>; Jeremy J. Schwarz <JSchwarz@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
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Sent: Wednesday, January 09, 2019 9:51 AM
To: County Clerk <CoClerk@lancaster.ne.gov>; Scott Wieskamp <scottwieskamp@gmail.com>
Subject: Fwd: Permit App

To whom it may concern.

Please accept this application for a Special Events Permit for the 2019 Animal Run (fun run/walk) to be held in Hickman, NE and adjacent county roads (S. 54th St.) on Saturday, February 2nd, 2019 at 10:00 a.m.

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



January 17, 2019

Ms. Monét McCullen
Lancaster County Clerk's Office
County-City Building
Lincoln, NE 68508

Re: Special Events Permit from Scott Wieskmap with the VOICE News.

Dear Ms. McCullen:

This letter is regarding a request for a Special Events Permit from Scott Wieskmap with the VOICE News to hold their annual Animal Run, a 2 mile or 5 mile fun run or walk on paths maintained by the City of Hickman, and roads maintained by Lancaster County. The race will take place on Saturday, February 2, 2019, between 10:00 and 11:00 a.m., with an alternate date of Saturday, February 9, 2019.

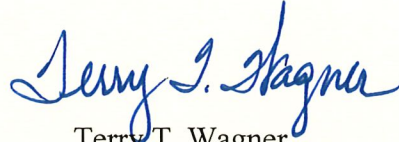
The event will start in downtown Hickman and run along the trail before crossing over Hickman Road and proceeding north on S. 54th Street to a pre-determined area where participants will turn around and return to starting point. Hickman Volunteer Fire and Rescue will assist along the course and with traffic control. Participants will be instructed to obey all traffic laws

In examining the application for the "Animal Run" we recommend the following:

- 1) Prior to the event, the organizer must review the course to determine potential problems that could endanger runners and equipment. The organizer is responsible for noting these problems to the participants, and if severe enough, shall cancel the race.
 - 2) Crowd control and spectator parking must be addressed. Adequate parking, restrooms, and spectator space must be provided to avoid parking and spectator spill over onto the road and assure safe conditions. Parking and other associated facilities shall be located off highway right of way, unless established vehicle parking areas, such as park and ride lots, are available.
 - 3) Event organizers are responsible for clean-up of the race course after the event. This includes removal of water bottles, food bags, and other race litter along the course.
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The Lancaster County Sheriff's Office has no objections to this permit if Mr. Wieskmap follows the listed suggestions.

Sincerely,



Terry T. Wagner
Lancaster County Sheriff