

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, OCTOBER 25, 2018
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
8:30 A.M.**

Commissioners Present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Deb Schorr, Roma Amundson and Bill Avery.

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Leslie Brestel, County Clerk's Office.

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on October 24, 2018.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:30 a.m.

AGENDA ITEM

1) APPROVAL OF STAFF MEETING MINUTES FOR OCTOBER 18, 2018

MOTION: Brinkman moved and Schorr seconded approval of the October 18, 2018 Staff Meeting minutes.

Brinkman suggested the following wording be updated for the Information Services Policy Committee Report on page 6 from "the payroll system implementation is on hold as the implementing company wants more money" to "the payroll system implementation is on hold as the implementing company reassesses their staffing for the project."

ROLL CALL: Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

2) NATIONAL ASSOCIATION OF COUNTY OFFICIALS (NACo) VISA PILOT PROJECT -
Candace Meredith, Chief Deputy Lancaster County Treasurer

Candace Meredith, Chief Deputy Lancaster County Treasurer, and Andy Stebbing, County Treasurer, shared appreciation to be part of the National Association of County Officials (NACo) Visa pilot project. The NACo Visa team was introduced (see agenda packet).

Hadi Sedigh, Director, Counties Future Lab, stated one of the primary focuses of the project is making sure counties have the tools they need to operate effectively and efficiently.

Meredith reviewed the PowerPoint presentation (see agenda packet).

Schorr asked how other counties will review the findings of the pilot. Sedigh said the report will be publicly available at the annual conference in July 2019 or the following legislative conference in

2020, and via social media and other electronic platforms.

Brinkman questioned if part of the research will recommend what kind of marketing materials to provide to the public to encourage the electronic payment route and if something could be included on the website. Meredith responded both employee and citizen surveys will be conducted, and discussions are taking place on linking the property tax system online collection portal through MyInterline (the City of Lincoln/Lancaster County public login portal).

Wiltgen inquired how the survey will be distributed. Brinkman suggested a survey be emailed to individuals when they pay online. Meredith stated surveys will be available at the Motor Vehicles counter and on the County Treasurer's website.

Schorr suggested reaching out to the Waverly News and Hickman Voice so their citizens can participate in the survey.

Brinkman asked if there has been discussion on a monthly wheel tax as opposed to wheel tax on a yearly basis. Meredith stated with the current system that would not be feasible, but she would not rule it out for the future.

ACTION ITEM

- A. Grant Application to Department of Justice for Juvenile Prosecutor Training (\$216,187)

MOTION: Schorr moved and Brinkman seconded to authorize the Board Chair to sign the grant application for the Department of Justice for Juvenile Prosecutor Training (see agenda packet). Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

CHIEF ADMINISTRATIVE OFFICER REPORT

- B. Claim for Review - PV # 626593-626594 to Kessler Soils Engineering Products, From the Lancaster County Engineer Department, Invoice Dated September 28, 2018, In the Amount of \$6,791.88. This Payment Requires a Purchase Order.

Kerry Eagan, Chief Administrative Officer, provided an email from Bob Walla, Lincoln-Lancaster County Purchasing Agent, explaining the claim (Exhibit A).

MOTION: Brinkman moved and Amundson seconded to move the claim to the next Tuesday meeting as a regular claim. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- C. Claim for Review - PV # 626844 to Powerplan, From the Lancaster County Engineer Department, Invoice Dated June 8, 2018. This Claim is Beyond the 90 Day Time Period.

MOTION: Amundson moved and Amundson seconded to move the claim to the next Tuesday meeting as a regular claim. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- D. Claim for Review - PV # 627705 to Sharon Hough from Clerk of the District Court, Invoice Dated October 11, 2018 in the Amount of \$170.47. The County Board Has Requested a Review of All Claims for Employees Reimbursement Other Than Those Related to Travel for County Business.

MOTION: Amundson moved and Brinkman seconded to move the claim to the next Tuesday meeting as a regular claim.

Brinkman noted a Purchase Card (P-card) could be used for these purchases in the future. Ames stated County Court, Risk Management and the Election Commission have yet to take the P-card training. Schorr felt the P-card training was well done and very informative.

ROLL CALL: Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

GENERAL ADMINISTRATIVE ITEMS

- A. Holiday Schedule

It was the consensus of the Board that the last staff meeting of 2018 be on December 20. Staff meetings will resume on January 10, 2019 at which time Committee assignments will be discussed. The swearing in ceremony for county elected officials will be on Tuesday, January 8, 2019.

- 3) POTENTIAL LITIGATION** – Dan Zieg, Lancaster County Deputy Attorney; and Jenifer Holloway, Lancaster County Deputy Attorney

MOTION: Schorr moved and Amundson seconded to enter Executive Session at 9:04 a.m. for the purposes of potential litigation and to protect public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering Executive Session.

MOTION: Schorr moved and Amundson seconded to exit Executive Session at 9:19 a.m. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- 4) RENEGOTIATION OF PRUDENTIAL CONTRACT** - Doug Cyr, Chief Deputy County Attorney; and Kerry P. Eagan, Chief Administrative Officer

Doug Cyr, Chief Deputy County Attorney relayed a recommendation from Frank Picarelli, Senior Vice President, Segal Marco Advisors, to renew the Prudential contract for two years with 7.5 basis points.

Schorr said she has been very happy with the service the County receives from Crystal Vacura, Prudential Team Leader West/Midwest Plans and Senior Counselor for Lancaster County.

MOTION: Schorr moved and Amundson seconded to accept the recommendation of the Pension Review Committee and accept the two-year extension with Prudential with the 7.5 basis points. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

5) VACATION OF WEST MCKELVIE ROAD ADJACENT TO LOT 79 IN SECTION 21-11-5 -
Ken Schroeder, County Surveyor

Jenifer Holloway, Deputy County Attorney, was present for the discussion.

Ken Schroeder, County Surveyor, reviewed his report of the vacation of West McKelvie Road (see agenda packet).

MOTION: Amundson moved and Brinkman seconded to approve the recommendation of the County Engineer to vacate West McKelvie Road adjacent to Lot 79 in Section 21-11-5.

Brinkman asked if the utility easement recommendation would be included on the Tuesday agenda. Holloway said there would be a resolution stating the Board received both the Planning Department report and County Engineer study and directing the County Clerk to publish notice of the public hearing.

Schroeder stated he would forward copies of the study to Nadine Link, Malcolm Village Clerk.

ROLL CALL: Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

CHIEF ADMINISTRATIVE OFFICER REPORT

A. Outpatient Treatment for Restoration of Competency to Stand Trial

Wiltgen inquired if wait times for the Regional Center should be discussed with the Regions.

Brinkman exited the meeting at 9:40 a.m. and returned at 9:44 a.m.

Scott Etherton, Lancaster County Mental Health Crisis Center (MHCC) Director, reviewed data on inpatient commitments from fiscal years 2016, 2017 and 2018 (Exhibit B). He felt this should be discussed with the Regions as wait times and court cases have had a direct influence on the MHCC being able to get people into the Regional Center as private hospitals will not take these individuals.

It was the consensus of the Board to include the Regions in these conversations.

6) ANNUAL REPORT FROM SHELI SCHINDLER, YOUTH SERVICES EXECUTIVE DIRECTOR

Sheli Schindler, Youth Services Center (YSC) Executive Director, presented her annual report including a PowerPoint presentation (Exhibit C).

Wiltgen inquired if Behavior Management is an evidence-based practice. Schindler replied it is something the YSC does for short-term behavior modification, but it is not necessarily evidence-

based.

In response to Brinkman's inquiry, Schindler said the YSC's room confinement rate of 2.5 out of 100 days is one of the lowest rates in Nebraska.

Wiltgen asked if court transportation is better now than with Midwest Transport. Schindler said collaboration with the Lancaster County Sheriff's Office has helped. She added the Detention Utilization Study (DUS) shows transportation is an excessive cost that can be improved with better case management.

Discussion followed on the process of multi-departmental and multi-agency collaboration when finding placements for youth.

7) BREAK

The meeting was recessed at 10:35 a.m. and reconvened at 10:45 a.m.

8) ANNUAL REPORT FROM KIM ETHERTON, COMMUNITY CORRECTIONS EXECUTIVE DIRECTOR

Kim Etherton, Community Corrections Executive Director, presented her annual report including a PowerPoint presentation (Exhibit D).

Schorr asked how the American Civil Liberties Union (ACLU) of Nebraska bond program has affected the department. Etherton stated she has not heard anything recently but will follow up.

Schorr inquired about the reasons for closed unsuccessful cases. Etherton said not showing up, not completing a required number of hours, and warrants are the main reasons. If an individual is sentenced to community service, then a warrant may be issued if they do not complete it. If community service was in lieu of a fine, then a warrant would be issued for failure to pay the fine.

Avery asked how Etherton accounted for the low numbers in the Veteran's program. Etherton said she advocated for a checkbox for military involvement to be added to the citation which would have allowed them to be sorted through for veterans, but the State Court Administrator denied the request. She also stated the Veterans Affairs (VA) does a good job connecting members to services.

Wiltgen asked if there are certain levels of violations dealt with in Mental Health Diversion. Etherton said both felonies and misdemeanors may be on the program with violent behaviors looked at on a case-by-case basis.

Etherton stated she will fix the graph of the 24/7 program to reflect what is happening and redistribute it to the Board (Exhibit E). There was general discussion on the barriers of Interlock devices.

Avery exited the meeting at 11:18 a.m.

Etherton also reported on the Stepping Up Initiative summit and the Nebraska Safety Council contract

for Safety Training Option Program (S.T.O.P.) classes. She noted that Lutheran Family Services will no longer be a peer-support group once the State changes the definition for such groups. She is also considering a department name change.

Avery returned to the meeting at 11:25 a.m.

ACTION ITEM

- A. Grant Application to Department of Justice for Juvenile Prosecutor Training (\$216,187)

Item moved forward on agenda.

9) CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Outpatient Treatment for Restoration of Competency to Stand Trial
- B. Claim for Review - PV # 626593-626594 to Kessler Soils Engineering Products, From the Lancaster County Engineer Department, Invoice Dated September 28, 2018, In the Amount of \$6,791.88. This Payment Requires a Purchase Order
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Items A-D moved forward on agenda.

10) GENERAL ADMINISTRATIVE ITEMS

- A. Holiday Schedule

Item moved forward on agenda.

11) DISCUSSION OF MEETINGS ATTENDED

- A. Nebraska Coalition for Juvenile Justice - Amundson

Amundson reported there was discussion on legislative resolutions, Juvenile Detention Alternative Initiative (JDAI), § 43-251.01 (Juveniles; placements and commitments; restrictions), and the increase in youth suicide attempts. She also noted for youth with mental health issues, Memorandums of Understanding (MOUs) of Services and a bill of rights for juveniles needs to be created, transportation of juveniles with suicidal tendencies needs to be addressed, and crossover youth need to use the same advisors for both the juvenile justice and welfare system.

12) DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. Lincoln Independent Business Association Elected Officials Meeting - Amundson

Amundson said gun safes, trees, LED lighting for bike lanes, Lincoln Public Schools student enrollment numbers, and the new high school committee were discussed.

B. Lancaster County Fairgrounds Joint Public Agency (JPA) - Wiltgen/Amundson

Wiltgen said they approved a bill for payment and were introduced to the consultant who is reviewing financing options for Phase 3.

13) SCHEDULE OF BOARD MEMBER MEETINGS

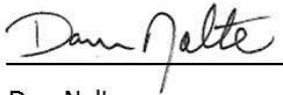
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14) EMERGENCY ITEMS

There were no emergency items.

15) ADJOURNMENT

MOTION: Schorr moved and Brinkman seconded to adjourn at 11:46 a.m. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

