

County/City Property Management Public Building Commission

Primary Services:

The Lancaster County Property Management Department/Lincoln Lancaster Public Building Commission is responsible for administering property management functions for County, City and Public Building Commission facilities. Included are the day to day operations as well as long term planning, policy setting, budgeting, remodeling, construction oversight and financing for these buildings.

Important Accomplishments of Previous Year:

Capital Improvement projects

Public Building Commission-\$1,435,000.00 (five buildings, one parking lot)

Lancaster County-\$1,294,950.00 (two buildings)

City of Lincoln-\$ 5,600.00 (one building)

Created staffing efficiencies by reducing FTE's from 63 to 61 (see organizational chart)

Created a department culture that stresses staff accountability and encourages staff cross training

Goals for Upcoming Year:

Develop a Capital Improvement Plan (CIP)

Public Building Commission (13 buildings, 5 parking lots, 1 parking garage)

Lancaster County (4 buildings)

City of Lincoln (2 buildings)

Complete a Facilities Study for Lancaster County departments to determine future department growth needs and identify potential space efficiencies.

Continue to participate in training sessions offered through Continuum

Leadership Skill Builders workshop

Conflict resolution Skill Builders workshop

Primary Challenges:

Forecasting space needs for all County and City departments in an economically feasible, energy efficient, well maintained office environment

Prioritizing capital improvement projects based on highest need

Allocating payroll between PBC, County and City (34 active BU's)

Staff Development:

Diversity training – Continuum

Mandatory participation; two sessions to accommodate daytime and evening employees

“Stepping up to Supervision” - Continuum

Participation by Director, Administrative Officer, Facilities Managers, Building Cleaner Manager, Building Cleaning Supervisor

Sexual Harassment, Harassment and Retaliation Training – Doug McDaniel

Training scheduled for 12/19

**Public Building Commission Administrator
Lancaster County Facilities & Property Manager**
Kerin Peterson

**District Energy Corporation
Project Coordinator**

Building & Grounds Division

County/City Property Management

Facilities Manager:
Jim Kohmetscher

Facilities Manager:
Dee Adams

Administrative Services Officer:
Margaret Bohy

**Building Cleaner
Manager:**
Mat Lawson

Maintenance Worker II:
Richard Busch, Dean Daniel, Jim Herel, Jerry Smith
Maintenance Worker I:
Brett Keogh, Dillon Shepard
Master Electrician:
Tony Brock

Maintenance Worker II:
Mark Bartusek, Rich Bohrer, Bob Cigelman, Del Cramm, Doug Davis, Al Gilloon, Lee Irons, Troy Monzon, Doyle Reinwald, Kurt Renner

Environmental Worker II:
Neal Krizek

Account Clerk II:
Cindy Dittmer

**Building Cleaner
Supervisor:**
Chery Huckabay

Mailroom:
Joni Bates, Sue Sieler

**Buildings Cleaners/
Cleaning Equipment
Operators:**
34 FTE Employees