

LANCASTER COUNTY CLERK

County-City Building | 555 South 10th Street | Lincoln, NE 68508-2803

402-441-7484 | Fax 402-441-8728

DAN NOLTE
Clerk

August 1, 2018

Andy Stebbing
County Treasurer


RE: Claim(s) to be reviewed by the Lancaster County Board of Commissioners

The Lancaster County Board of Commissioners will be reviewing the following claim(s) on Thursday, August 9, 2018, during the County Board Staff Meeting in Room 113, on the first floor of the County-City Building:

A. PV 618982 on batch 230989 to Office Interiors & Design, dated July 20, 2018. This item requires a purchase order.

Any additional documentation to support your claim may be submitted to the County Clerk's office or if you wish to appear and/or provide additional clarification regarding this claim(s) on August 9, 2018, please contact Kerry Eagan, Chief Administrative Officer, so he can schedule a specific time.

Sincerely,


Dan Nolte
County Clerk's Office

cc: Jen Holloway, County Attorneys Office
Kerry Eagan, County Board Office
Bob Walla, Purchasing
Lori Iron, Purchasing
Minette Genuchi, County Board Office
Candace Meredith, Treasurer's Office



Office Interiors & Design
 121 Cherry Hill Blvd.
 Lincoln, NE 68510
 Phone: 402.484.7500
 www.oidinc.com

Invoice

Page: 1 of 1

Invoice Date: 06/28/2018
Date Due: 06/28/2018
Invoice Number: 389
Apply To: 389
Project: 1442
Order: 1442.001

Bill To: 490-09
 Attention: Candace Meredith
 Lancaster County of Nebraska
 625 N. 46th street
 LINCOLN, NE 68516

Sold To: 490-09
 Lancaster County of Nebraska
 625 N. 46th street
 LINCOLN, NE 68516

Date Shipped	Customer PO	Shipped Via	FOB	Terms	Sales Person
		Best Way	D	Due upon receipt	Nancy Kraft

Line	Item Number	Description	Invoice Qty	B.O. Qty	Unit Price	Extended
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Order Subtotal: 537.42
 Order Tax: 0.00
TOTAL ORDER AMOUNT: 537.42

Ship To/ Install Loc: 490-09
 Lancaster County of Nebraska
 625 N. 46th street
 LINCOLN, NE 68516
 Attention: Candace Meredith

0	Dep: DEPOSIT	Deposit Required	1		537.42	537.42
					Deposit Subtotal	537.42
					Subtotal	537.42

Remit To:
 Office Interiors & Design
 121 Cherry Hill Blvd
 Lincoln NE 68510

Please Pay This Amount - USD -----> \$537.42

Freelance Bari chair for 46th & R

Renee T. Runge

From: Rachelle J. Hinze
Sent: Monday, July 30, 2018 9:39 AM
To: Lori L. Irons; Renee T. Runge
Subject: RE: Office Interior

Yes, All chairs and sit to stand workstations need a requisition so we can release them to a purchase order.

*Rachelle Hinze, Buyer
City of Lincoln/Lancaster County
440 South 8th, Ste. 200
Lincoln, NE 68508
(402)-441-8313*

From: Lori L. Irons
Sent: Monday, July 30, 2018 9:25 AM
To: Rachelle J. Hinze <rhinze@lincoln.ne.gov>
Subject: FW: Office Interior

Shelly,

Did they need a PO to order this?

Lori

From: Renee T. Runge
Sent: Friday, July 27, 2018 11:08 AM
To: Candace Meredith <cmeredith@lancaster.ne.gov>; Lori L. Irons <LLIrons@lincoln.ne.gov>
Subject: Office Interior

See the attached. Does this chair require a purchase order??
Renée