

LANCASTER COUNTY CLERK

County-City Building | 555 South 10th Street | Lincoln, NE 68508-2803

402-441-7484 | Fax 402-441-8728

DAN NOLTE
Clerk

February 28, 2018

Geisert, Kristin
Extension Office

RE: Claim(s) to be reviewed by the Lancaster County Board of Commissioners

The Lancaster County Board of Commissioners will be reviewing the following claim(s) on Thursday, March 8, 2018, during the County Board Staff Meeting in Room 113, on the first floor of the County-City Building:

A. Voucher 601003 on batch 224311 to Kristin Geisert, dated February 9, 2018 in the total amount of \$38.10. The County Board has requested a review of all claims for employee reimbursement other than those related to travel for County business.

Any additional documentation to support your claim may be submitted to the County Clerk's Office or if you wish to appear and/or provide additional clarification regarding this claim(s) on March 8, 2018, please contact Kerry Eagan, Chief Administrative Officer, so he can schedule a specific time.

Sincerely,



Dan Nolte
County Clerk's Office

email: Kerry Eagan, County Board Office
Jen Holloway, County Attorney's Office
Minette Genuchi, County Commissioner's Office
Jenny DeBuhr, Extension Office
Karen Wobig, Extension Office

Batch Report

Batch Number	Batch Date	G/L Date	Address Number	Alpha Name	Explanation - Remark	Amount
Document Number		Object Account	P.O. Number	Invoice Number		
224311	2/9/2018	2/9/2018	81662	Geisert, Kristin		
			81662	2115 S 62nd Street		
				Lincoln	NE 68506	
601003		9106.63345	21763		Sewing Wkshp Supplies	38.10
					VENDOR TOTAL	<u>38.10</u>

THE UNDERSIGNED HEREBY CERTIFIES THAT THE ABOVE MATERIAL, AND/OR SERVICE HAS BEEN RECEIVED AND/OR PERFORMED AND FUNDS HAVE BEEN APPROPRIATED FOR SAID PURPOSE

By _____

Karen Wobig

AGENCY AUTHORIZATION TO PURCHASE

NUMBER 21763

UNIVERSITY OF NEBRASKA-LINCOLN EXTENSION
IN LANCASTER COUNTY
444 CHERRY CREEK ROAD, SUITE A
LINCOLN, NEBRASKA 68528-1507

PHONE: (402) 441-7180
FAX: (402) 441-7148

TAX EXEMPT NUMBER: 5-12784
FEDERAL ID NUMBER: 47-0820307

DATE 2-5-18

VENDER NAME Kristin Geisert

VENDER ADDRESS 2115 So. 62nd St Lincoln
68506

TO VENDER: PLACE AGENCY AUTHORIZATION TO PURCHASE NUMBER ON ALL
STATEMENTS AND RECEIPTS RELATING TO THIS PURCHASE.
OUR OFFICE WILL SUBMIT PAYMENT VOUCHER TO COUNTY
CLERK FOR PAYMENT.

PLEASE FURNISH THE FOLLOWING:

QUANTITY	DESCRIPTION	ESTIMATED COST	OFFICE USE
-	Ironing Board Cover fabric.	38.10	Rev 9106
15 yds-	Pattern Tracing Fabric for upcoming Sewing Workshops		
	(Clover College Acct)		
	These items were not available from the craft/hobby vendors.		

AUTHORIZATION NOT TO EXCEED \$ 38.10

Kristin Geisert
REQUESTED BY

Karen Wobeg
APPROVED BY DEPARTMENT HEAD

(DO NOT EXCEED ONE VENDER PER PURCHASE ORDER)

UNIVERSITY OF NEBRASKA-LINCOLN, COOPERATING WITH COUNTIES AND THE
U.S. DEPARTMENT OF AGRICULTURE

JOANN

220 N 66TH ST STE 270
LINCOLN, NE 68505
402-325-2015

RESUME ID

2

BRND IRONING BRD CVR SFQ	
400059878887	*7.87
0.75YRD @ 10.49/YRD	
REGULAR PRICE	14.99
PELL 810 TRU-GRID 075269038415	*29.85
15YRD @ 1.99/YRD	
REGULAR PRICE	59.85
BRND IRONING BRD CVR SFQ	
400059878887	*8.16
0.778YRD @ 10.49/YRD	
REGULAR PRICE	14.99
REMNANT (50%)	4.08
% TRANS OFF (15%)	6.27

SUBTOTAL	35.53
STATE TAX 5.500 %	1.95
LOCAL TAX 1.750 %	0.62
TOTAL	38.10
DEBIT CARD	38.10

PURCHASE USD\$38.10
*****3797 CHIP READ Visa

REF#: 232882 Approved

US DEBIT
A0000000980840

TC - 289EB8A76F338D6E

ONLINE PIN VERIFIED
GEISERT/KRISTIN
Mode: Issuer
TVR: 8080048000
IAD: 06010A03601000
TSI: 6800 ARC: 00

CUSTOMER COPY



992371070590175653

TOTAL SAVINGS
47.22

ITEMS 3
02-03-18 12:51:43PM
002371 07 571045

Forget something? Joann.com is the
convenient way to get crafty.

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at joann.com/savings

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Minette M. Genuchi

From: Karen Wobig <kwobig2@unl.edu>
Sent: Monday, March 05, 2018 1:52 PM
To: Kerry P. Eagan; Minette M. Genuchi
Cc: Kristin Geisert
Subject: Fw: Claim for Review - Kristin Geisert
Attachments: KristinGeisert.pdf

Kerry,

Since the Management Team Meeting was cancelled, I thought I would email my explanations for the "claims for review" instead of making a trip over just for the staff meeting.

Kristin's claim for reimbursement was to cover costs related to sewing workshops - making pillows and pajama bottoms, both of which have now occurred.

If you feel I need to attend the meeting, just let me know.
Karen



Karen B Wobig

Extension Educator Unit Leader

University of Nebraska-Lincoln

Nebraska Extension in Lancaster County

Metro District

444 Cherrycreek Rd, Ste A, Lincoln, 68528-1507

[402 441 7180](tel:4024417180)

kwobig2@unl.edu

lancaster.unl.edu

extension.unl.edu

From: Renee T. Runge <rrunge@lancaster.ne.gov>
Sent: Friday, March 2, 2018 3:11 PM
To: 'kristin.geisert@gmail.com'; Kerry P. Eagan; Jenifer T. Holloway
Cc: Minette M. Genuchi; Jennifer DeBuhr; Karen Wobig
Subject: Claim for Review - Kristin Geisert

See attachment