



Jared D. Gavin
District Court Administrator
Lancaster County District Court
Third Judicial District
The Justice and Law Enforcement Center
575 South 10th Street, 3rd Floor
Lincoln, NE 68508



January 19, 2018

Lancaster County Board of Commissioners
555 South 10th Street
Lincoln, NE 68508

RE: Bailiff Salary – Diane Hughes

Dear Commissioners:

Due to the retirement of Bobbi Schmidt effective February 02, 2018, the District Court is in need of a new bailiff. Judge John A. Colborn has selected Ms. Diane Hughes as a replacement with an intended start date of February 01, 2018. With Resolution R-17-0094 signed December 19, 2017 the salary for District Court Bailiff II has been set at \$63,555 per year.

We would request that the salary be set at the same rate as the other District Court Bailiffs as Ms. Hughes is uniquely qualified and experienced having served as Judge Colborn's Official Court Reporter and is very familiar with the Lancaster County District Court.

Respectfully,

Jared D. Gavin
District Court Administrator