

LANCASTER COUNTY CLERK

County-City Building | 555 South 10th Street | Lincoln, NE 68508-2803
402-441-7484 | Fax 402-441-8728

DAN NOLTE
Clerk

December 21, 2017

Mary Jane Frogge
Extension Office


RE: Claim(s) to be reviewed by the Lancaster County Board of Commissioners

The Lancaster County Board of Commissioners will be reviewing the following claim(s) on Thursday, January 4, 2018, during the County Board Staff Meeting in Room 113, on the first floor of the County-City Building:

A. Voucher 593956 on batch 221642 to Mary Jane Frogge, dated December 6, 2017 in the total amount of \$17.24. The County Board has requested a review of all claims for employee reimbursements other than those related to travel for County business.

Any additional documentation to support your claim may be submitted to the County Clerk's Office or if you wish to appear and/or provide additional clarification regarding this claim(s) on January 4, 2018, please contact Kerry Eagan, Chief Administrative Officer, so he can schedule a specific time.

Sincerely,


Dan Nolte
County Clerk's Office

email: Kerry Eagan, County Board Office
David Derbin, County Attorney's Office
Minette Genuchi, County Commissioner's Office

Batch Report

Batch Number	Batch Date	G/L Date	Address Number	Alpha Name		
Document Number		Object Account	P.O. Number	Invoice Number	Explanation - Remark	Amount
221642	12/6/2017	12/6/2017	5635	Frogge, Mary Jane		
			5635	2415 South 18th Street		
				Lincoln	NE 68502	
593956		9088.63345	21706		Birdseed for Habitat	17.24
					VENDOR TOTAL	<u>17.24</u>

THE UNDERSIGNED HEREBY CERTIFIES THAT THE ABOVE MATERIAL AND/OR SERVICE HAS BEEN RECEIVED AND/OR PERFORMED AND FUNDS HAVE BEEN APPROPRIATED FOR SAID PURPOSE

By Sharilyn Sheek

AGENCY AUTHORIZATION TO PURCHASE

NUMBER

21706

UNIVERSITY OF NEBRASKA -LINCOLN EXTENSION
IN LANCASTER COUNTY
444 CHERRY CREEK ROAD, SUITE A
LINCOLN, NEBRASKA 68528-1507



PHONE: (402) 441-7180
FAX: (402) 441-7148

TAX EXEMPT NUMBER: 5-12784
FEDERAL ID NUMBER: 47-0820307

DATE 12-1-17

VENDER NAME Mary Jane Frogge

VENDER ADDRESS _____

TO VENDER: PLACE AGENCY AUTHORIZATION TO PURCHASE NUMBER ON ALL
STATEMENTS AND RECEIPTS RELATING TO THIS PURCHASE.
OUR OFFICE WILL SUBMIT PAYMENT VOUCHER TO COUNTY
CLERK FOR PAYMENT.

PLEASE FURNISH THE FOLLOWING:

QUANTITY	DESCRIPTION	ESTIMATED COST	OFFICE USE
	Birdseed for Habitat	17.24	Rev
	Pollinator Education Garden		9088

AUTHORIZATION NOT TO EXCEED \$ _____

Mary Jane Frogge
REQUESTED BY

Karen Woking
APPROVED BY DEPARTMENT HEAD

(DO NOT EXCEED ONE VENDER PER PURCHASE ORDER)

UNIVERSITY OF NEBRASKA-LINCOLN, COOPERATING WITH COUNTIES AND THE
U.S. DEPARTMENT OF AGRICULTURE



russmarket.com
1550 S Coddington
Lincoln NE, 68522
Manager: CHRIS PIPER 402 477-6236
E-Mail: STOREDIRECTOR21@BRSTORES.COM

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Your cashier today is Amina

402-477-6236
CRCKD CORN BIRDS 3.49 T
BST-CH SNGBRD BR 6.29 T
BST-CH SNGBRD BR 6.29 T
TAX 1.17
**** BALANCE 17.24
Check 17.24
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 3
12/01/17 12:43pm 21 7 74 21060

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Survey code valid for 5 days

12/ 1/2017

12:41 am

REWARDS STATEMENT

Preferred Card # ****40735
Beginning Seed Balance:12 Seed
Total Earned:0 See
Total Redeemed:0 See
Ending Seed Balance:12 Seed

You are \$81 away from your next Seed!

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Valued Customer 49901140735



00002100700741712011243

Minette M. Genuchi

From: Kerry P. Eagan
Sent: Tuesday, January 02, 2018 11:29 AM
To: Minette M. Genuchi
Subject: FW: Claim for Review info

Please include with the Jan 4th packet.

-kpe

From: Karen Wobig [mailto:kwobig2@unl.edu]
Sent: Tuesday, January 02, 2018 10:50 AM
To: Kerry P. Eagan <KEagan@lancaster.ne.gov>
Cc: Mary Frogge <mfrogge2@unl.edu>; Sarah Browning <sarah.browning@unl.edu>
Subject: Claim for Review info

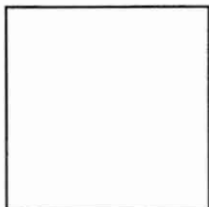
Hi Kerry,

Regarding Voucher # 593956 on batch 221642 for \$17.24: This was birdseed for our Pollinator Education Garden. The money will come from our Educator's programming account, not from our tax account. Our Pollinator garden is an educational wildlife habitat used for workshops and training.

Our office has a staff meeting which I lead on the 1st and 3rd Thursdays each month, so our first one is Jan. 4th. Consequently, it would be difficult to be at the County Board staff meeting. Thank you for assisting by sharing my information. Should you need further info, please ask.

Thanks,

Karen



Karen B Wobig

Extension Educator Unit Leader

University of Nebraska–Lincoln

Nebraska Extension in Lancaster County

Metro District

444 Cherrycreek Rd, Ste A, Lincoln, 68528-1507

402 441 7180

kwobig2@unl.edu

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