

**STAFF MEETING AGENDA  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
THURSDAY, JANUARY 4, 2018  
COUNTY-CITY BUILDING  
ROOM 113 - THE BILL LUXFORD STUDIO  
8:30 A.M.**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of the room.*

**AGENDA ITEM**

- 1) **APPROVAL OF STAFF MEETING MINUTES FOR DECEMBER 12, 2017**
- 2) **8:30 A.M. – LEGISLATIVE UPDATE** - Joe Kohout, Brennen Miller and Gordon Kissel, Kissel, Kohout, ES Associates, LLC
- 3) **9:00 A.M. – DISCUSSION WITH LANCASTER COUNTY AGRICULTURAL SOCIETY REGARDING THE NATIONAL HIGH SCHOOL FINALS RODEO (NHSFR) TRIALS VISITORS IMPROVEMENT FUND GRANT** – Amy Dickerson, Lancaster County Event Center Managing Director
- 4) **9:30 – LOWER PLATTE WEED MANAGEMENT AREA INTERLOCAL AGREEMENT** – Brent Meyer, Weed Control Superintendent; David Derbin, Deputy County Attorney
- 5) **9:45 A.M. – TEXT AMENDMENT NUMBERS: A) 17014, COUNTY COMPUTER-AIDED DESIGN/DRAFTING STANDARDS FOR SUBDIVISION SUBMITTALS; B) 17018, COUNTY AIRPORT ZONING REGULATIONS; AND C) APPEAL OF COUNTY SPECIAL PERMIT NO. 17043** – Brian Will, Planner II; Rachel Jones, Planner I; and Tom Cajka, Planner I
- 6) **10:15 A.M. – PENDING AND POTENTIAL LITIGATION** – Doug Cyr, Chief Deputy County Attorney; David Derbin, Deputy County Attorney; Dennis Meyer, Budget and Fiscal Officer
- 7) **10:45 A.M. – BREAK**
- 8) **11:00 A.M. – APPROVAL OF SUBMISSION OF VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT APPLICATION (ACTION REQUIRED)** – Sara Hoyle, Human Services Director
- 9) **11:30 A.M. – A) RE-ENTRY GRANT APPLICATION TO SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA); AND B) HIRE CLINICIAN UNDER BUREAU OF JUSTICE ASSISTANCE (BJA) GRANT** – Kim Etherton, Community Corrections Director
- 10) **11:15 A.M. – HIRING COUNTY ATTORNEY INVESTIGATOR** – Pat Condon, Chief Deputy County Attorney

**11) ACTION ITEM**

- A. Annual Supply contract with Rixstine Recognition for Plaques, Trophies and Promotional Items, Bid No. 17-314, Effective January 7, 2018 Through January 6, 2019

**12) CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. Committee Assignments and Officers
- B. Elected Official Chief Deputy Salaries
- C. Enterprise Car Rental
- D. Modification of Prudential Day One Income Flex Target Funds
- E. Request from Associated Builders and Contractors to Use County Parcel at 831 Westgate Boulevard for Equipment Demonstration
- F. Appointment of Roma Amundson to the Nebraska Juvenile Justice Coalition by Governor Ricketts
- G. Re-Nomination of Minette Genuchi to the Commissioners' Award of Excellence Program
- H. Claim for Review – Payment Voucher (PV) Nos. 594964-594965 from the Lancaster County Engineer to Logan Contractors Supply Inc, in the amount of \$9,058.30. This Claim will Bring the Total Amount of Payments for the Year on Contract No. C-17-0446 to \$25,686.30, Which Exceeds the Contract Amount of \$7,600.00.
- I. Claim for Review – Payment Voucher (PV) No. 593956 from Lancaster County Extension to Mary Jane Frogge in the Amount of \$17.24. The County Board has Requested a Review of All Claims for Employee Reimbursements Other Than Those Related to Travel for County Business.
- J. Claim for Review – Payment Voucher (PV) No. 595530 from the Clerk of the District Court to Troy Hawk in the Amount of \$141.24. The County Board has Requested a Review of All Claims for Employee Reimbursements Other Than Those Related to Travel for County Business.
- K. Claim for Review – Payment Voucher (PV) No. 595340 from the Lancaster County Board of Commissioners to Deb Schorr in the Amount of \$145.24. The County Board has Requested a Review of All Claims from Elected Officials.

**13) CHIEF DEPUTY ADMINISTRATIVE OFFICER**

**14) GENERAL ADMINISTRATIVE ITEMS**

- A. January Management Team Meeting Dates and Agenda Items
- B. Mileage Form
- C. Employee Recognition Breakfast Date – Tuesday, May 22, 2018, 7:30 a.m. at the Lincoln Marriott Cornhusker Hotel

**15) DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

- A. General Assistance (GA) Monitoring Committee – Wiltgen
- B. Public Building Commission (PBC) – Amundson/Brinkman
- C. Lincoln-Lancaster County Health Board of Health – Avery
- D. Lancaster County Fairgrounds Joint Public Agency (JPA) – Wiltgen/Amundson
- E. Lancaster County Mental Health Crisis Center Advisory Board – **CANCELLED**
- F. Information Services Policy Committee (ISPC) – Wiltgen
- G. Parks and Recreation Advisory Board – Schorr

H. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee – Amundson

I. Lancaster County Board Chair/Vice Chair Meeting with Planning Department – **CANCELLED**

**16) SCHEDULE OF BOARD MEMBER MEETINGS**

A. Tri-County Legislative Breakfast – All

Monday, January 8, 2018, 8:00 a.m., State Capitol Building, Room 1126

B. Public Building Commission (PBC) Chair Meeting with Mayor – Amundson

Tuesday, January 9, 2018, 7:45 a.m.

C. Lancaster County Board Chair/Vice Chair Meeting with Mayor

Tuesday, January 9, 2018, 8:15 a.m.

D. Public Building Commission (PBC)

Tuesday, January 9, 2018, 1:30 p.m.

E. Lincoln-Lancaster County Board of Health

Tuesday, January 9, 2018, 5:00 p.m.

F. Mental Health Crisis Center of Lancaster County

Wednesday, January 10, 2018, 12:00 p.m.

**17) EMERGENCY ITEMS**

**18) ADJOURNMENT**