

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 4, 2018
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 30, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The Chair called the meeting to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

EMERGENCY ITEM:

MOTION: Brinkman moved and Amundson seconded to amend the agenda to add an emergency proclamation. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- A. Proclamation declaring December 5, 2018 as a Day of Mourning for President George H.W. Bush. (R-18-0087)

MOTION: Schorr moved and Brinkman seconded approval of the proclamation.

The County Clerk read the proclamation into the record.

ROLL CALL: Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

1) MINUTES:

- B. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 27, 2018.

MOTION: Amundson moved and Schorr seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through December 4, 2018.

MOTION: Schorr moved and Brinkman seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) **NEW BUSINESS:**

- A. Appointment of Bob Huttes and reappointment of Pat Heather and Jim Pinkerton to the Lancaster County Extension Board for terms commencing January 1, 2019 and ending December 31, 2021.

Karen Wobig, Lancaster County Nebraska Extension, introduced the Extension Board members that were present.

Bob Huttes gave a brief overview of his farming background.

Jim Pinkerton discussed his background and his experience on the Board.

MOTION: Amundson moved and Schorr seconded approval of the appointment and reappointments. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- B. Amusement License amendment from Josh and Amanda Kadavy d/b/a JK's Pumpkin Patch to add an event on December 15, 2018 from 10:00 a.m. to 7:00 p.m., at 757 Bluff Road, Lincoln, NE.

The County Clerk said the item had been withdrawn at the request of the applicant.

- C. Resolution in the matter of authorizing the County Clerk to issue payments while the County Board is adjourned. (R-18-0085)

MOTION: Amundson moved and Schorr seconded approval of the resolution. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- D. Resolution in the matter of authorizing use of County Visitors Improvement Funds for Visitor Promotion, in the amount of \$182,000 for the period of July, 2018 through October, 2018. (R-18-0086)

MOTION: Amundson moved and Schorr seconded approval of the resolution. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. Amendments to the Administrative Services Agreements with Prudential Retirement Insurance and Annuity Company lowering the minimum annual revenue amount for Prudential to 7.5 basis points for the following:
 - 1. Lancaster County Employees Retirement Plan (Prudential Plan No. 006371) (C-18-0742)
 - 2. Lancaster County Deferred Compensation Plan (Prudential Plan No. 006372) (C-18-0743)

Kerry Eagan, Chief Administrative Officer, said the change reflects a 25% reduction in fees for the next two years.

MOTION: Schorr moved and Brinkman seconded approval of the amendments. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Grant contract with the People's City Mission in the amount of \$219,000 for housing, community resource allocation and coordination at the People's City Mission's Curtis Center to address homelessness for Lancaster County Adult Drug Court participants. The term of the grant contract is from October 1, 2018 through September 30, 2022. (C-18-0744)

Kim Etherton, Community Corrections, provided a brief overview of the grant.

MOTION: Amundson moved and Schorr seconded approval of the grant contract. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Recommendation from the Purchasing Agent and County Engineer to award and execute two purchase orders with Sid Dillon Ford Inc., for three 2019 Ford 350 trucks, per State of Nebraska contract #15038 OC. The total amounts for both purchase orders is \$170,003. (C-18-0724) (C-18-0725)

MOTION: Brinkman moved and Amundson seconded approval of the purchase orders. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Recommendation from the Purchasing Agent and Lancaster County Engineer to award purchase orders for Supply and Hauling of Crushed Rock Surface Coarse Material (Bid #18-273) to Buel Trucking and RL Tiemann Construction. The total amount for both purchase orders is \$826,400. (C-18-0732)

Commissioner Schorr asked if there were any further concerns regarding the quantity of rock that would be obtained.

Ron Bohaty, County Engineering Department, said the availability of gravel is still an issue in some areas.

MOTION: Amundson moved and Schorr seconded approval of the purchase orders. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Interlocal agreement with the City of Lincoln for County access to Workspace software, software support and licenses. The term of the agreement shall be one year from the date of execution. The cost to the County is \$22,348.76. (C-18-0741)

Pam Dingman, County Engineer, said sharing the software would prevent duplication on the server and allow for more efficiency when the City does annexations.

David Young, Public Works Department, explained how files will be shared and integrated with the Geographic Information System (GIS), preventing both agencies from having to redraw designs.

MOTION: Brinkman moved and Amundson seconded approval of the interlocal agreement. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. Amendment to County Contract C-18-0315 with Felsburg, Holt and Ullevig for additional services related to the replacement of County Bridge F-88. The cost to the County for the additional services is \$13,038. (C-18-0733)

Dingman said the additional cost comes from having to mitigate saline wetlands within the marsh in the area. Bridge F-88 is located on North 14th Street and is the second worst bridge in the County.

MOTION: Schorr moved and Amundson seconded approval of the amendment. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. Memorandum of Understanding (MOU) with Moore Medical LLC using the Sourcewell Contract No. 061417-MML to provide health and safety, medical, surgical and first aid related equipment, supplies, accessories and services (MOU034). The term of the MOU is from August 19, 2018 through July 25, 2019, with the option to renew for three additional one-year terms. The pricing will be pursuant to the Sourcewell contract. The cost to County is not to exceed \$50,000. (C-18-0729)

MOTION: Schorr moved and Avery seconded approval of the memorandum of understanding. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. Contracts to provide Unit Price - Moving/Installation Services (Bid No. 18-257) effective upon execution by all parties through February 28, 2019 with the following:
 - 1. Office Installation Specialists Inc., in an amount not to exceed \$10,000. (C-18-0736)
 - 2. World Class Office Installers, Inc., in an amount not to exceed \$8,000. (C-18-0737)

MOTION: Amundson moved and Schorr seconded approval of the contracts. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

Commissioner Amundson exited the meeting at 9:28 a.m., and returned at 9:29 a.m.

- 4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Utility permits for the following:
 - 1. No. 1740 allowing Black Hills Energy to install a new underground gas line for South Ridge Acres Subdivision, northwest quadrant of South 82nd Street and Roca Road. There is no cost to the County. (C-18-0722)
 - 2. No. 1739 allowing Black Hills Energy to install a new underground gas pipeline under Martell Road from South 77th Street to South 82nd Street. There is no cost to the County. (C-18-0726)

3. No. 1741 allowing Black Hills Energy to install a gas regulating station on the northwest corner of South 82nd Street and Hickman Road. There is no cost to the County. (C-18-0728)

B. Amendments to the following:

1. County Contract C-14-0626 with Cardiac Science Corporation using the Purchasing Solutions Alliance (PSA) Contract No. 14-100 for Automated External Defibrillators (AED), related products and services. The amendment renews the contract from October 9, 2018 through October 8, 2019. The cost to the County is not to exceed \$3,000. (C-18-0723)
2. County Contract C-16-0032 with Inteconnect, Inc., dba Inteconnex using the University of Nebraska Agreement RFP 2307-14-4617 for Unit Price – Electronic Video Surveillance Equipment and Installation. The amendment renews the contract from December 1, 2018 through November 30, 2019. The estimated cost to the County is not to exceed \$25,000. (C-18-0727)
3. County Contract C-16-0698 with Sapp Bros Petroleum, Inc., for Annual Supply - Absorbents, Floor Dry (Quote No. 5498). The amendment renews the contract from December 11, 2018 through December 10, 2019. The cost to the County is not to exceed \$1,100. (C-18-0730)
4. County Contract C-15-0623 with Cash Money 24/7 LLC for providing and servicing automated teller machine (ATM) (Quote No. 5219). The amendment renews the contract from December 8, 2018 through December 7, 2019. (C-18-0731)
5. County Contract C-11-0164 with Clean and Sober Living for sober living units. The amendment renews the lease agreement from July 1, 2018 through June 30, 2020. (C-18-0734)
6. County Contract No. C-14-0606 with Sarpy County to provide microfilming and scanning services. The amendment extends the term of the agreement from February 1, 2019 through January 31, 2020. (C-18-0745)

C. Change Order for County Contract C-18-0482 with TCW Construction Inc., to extend the project completion date from December 15, 2018 to July 1, 2019 due to circumstances beyond the control of the contractor. (C-18-0735)

D. Change Order #3 for County Contract C-18-0481 with Scodeller Construction to extend the project completion date from November 30, 2018 to May 31, 2019 due to circumstances beyond the control of the contractor. (C-18-0738)

E. Right-of-way contract with Zobel Investments, Inc., North 1st Street and Bluff Road, in the total amount of \$398. (2 contracts) (C-18-0739) (C-18-0740)

F. Setting a public hearing on Tuesday, December 18, 2018 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding Text Amendment 18011 - Wind Energy Regulations.

MOTION: Schorr moved and Avery seconded approval of the consent items. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

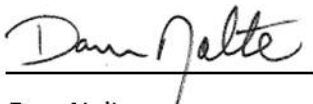
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 6, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, December 11, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTVCity. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTVCity). Meetings are also streamed live on LNKTVCity and can be viewed on YouTube (LNKTVCity).

7) **ADJOURNMENT**

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:34 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 4, 2018
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 30, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Derrick Niederklein, Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The Chair called the meeting to order at 9:34 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 20, 2018.

MOTION: Brinkman moved and Amundson seconded approval of the minutes. Avery, Brinkman, Schorr and Amundson voted yes. Wiltgen abstained. Motion carried 4-0 with one abstention.

2) PUBLIC HEARINGS:

- A. Motor Vehicle Tax Exemption Applications (See correlating item 3)

Clyde Malone Community Center	VITAL Services, Inc.
Cristo Rey Catholic Church of Lincoln	Grace Lutheran Church
Good Neighbor Community Center	Sheridan Lutheran Church

The Chair opened the public hearing.

No one appeared in support, opposition or in the neutral position.

The Chair closed the public hearing.

3) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

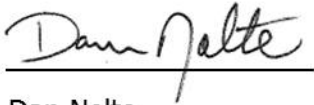
MOTION: Schorr moved and Amundson seconded approval of the motor vehicle tax exemption applications. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- 4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Equalization meeting at 9:36 a.m. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

