

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 23, 2018
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 19, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 16, 2018.**

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Schorr and Wiltgen voted yes. Brinkman and Amundson abstained. Motion carried 3-0 with 2 abstentions.

2) CLAIMS:

- A. Approval of all claims processed through October 23, 2018.**

MOTION: Avery moved and Schorr seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATION:

- A. Commissioners' Award of Excellence for September, 2018, awarded to Tammy Gabel, Clerk of the District Court Office, in the category of Productivity.**

The Deputy Clerk read the nomination into the record.

Avery presented Ms. Gabel with the award of excellence. Gabel thanked the Board and introduced her family.

- B. Introduction of Mr. Thanaphong "Pro" Saksereephong, Plan and Policy Analyst for the Thailand Ministry of the Interior – Jeff Maul, Lincoln Convention & Visitors Bureau Vice President – Executive Director.**

Jeff Maul, Lincoln Convention & Visitors Bureau Executive Director, introduced Pro Saksereephong who is visiting the United States to learn more about tourism and American culture.

Pro provided an overview of the activities he has been involved in since coming to Lincoln and the tourism opportunities available in Thailand. He also provided background information on his culture.

4) UNFINISHED BUSINESS:

- A. Addendum to County Contract C-16-0649 amending the Visitors Improvement Fund grant contract providing a grant of \$2,810,000 with the Lancaster County Agricultural Society for the National High School Rodeo Finals. The addendum adjusts the completion dates for the phases of the grant project and changes the amount due under phases one and two. (C-18-0630)**

MOTION: Brinkman moved and Amundson seconded to approve the addendum. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

5) NEW BUSINESS:

- A. Rescinding County Resolution R-18-0072 which directed the County Engineer to conduct a study and the Planning Department to write a report and get City of Lincoln approval regarding a request to vacate the twenty five foot right-of-way adjacent to the east line of Lot 6 IT and the west line of Lots 7, 8, and 9, Block 3 of Gieren's First Addition, Walton, Nebraska, located in Lancaster County, Nebraska. (R-18-0075)**

Kerry Eagan, Chief Administrative Officer, said the withdrawal request came from the applicant following discussions with the Planning Department about utility easements. For this reason, the applicant would like to move their request 10' to the west. Eagan explained that amending the resolution may be more difficult than bringing forward a new one as the County Board could help expedite things by proceeding under State Statute §39.1722, whereby it could file a resolution requesting the County Engineer's Office to conduct the study. He added he could work with the County Attorney's Office on the new resolution.

MOTION: Schorr moved and Amundson seconded to rescinded resolution R-18-0072.

Wiltgen asked if the Board wished to direct Eagan to prepare a new resolution. Eagan said no motion would be necessary at this time since the item was not on the agenda. He indicated he would go ahead and prepare the resolution for the Board's consideration at a future meeting.

ROLL CALL: Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- B. Recommendation from the Purchasing Agent and County Corrections to award and execute a Purchase Order for a 2019 Dodge Grand Caravan SE (Bid No. 18-253) to Gene Steffy Chrysler Jeep Dodge. The total amount of the order is \$20,924. (C-18-0661)**

MOTION: Brinkman moved and Amundson seconded approval of the recommendation. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- C. **Mini-grant contract applications and awards with the Nebraska Department of Transportation Highway Safety Office (NDOT-HSO) to provide funding for the following:**
1. **Two radar units, in the amount of \$1,800. (C-18-0643)**
 2. **Two digital in-car camera systems, in the amount of \$7,000. (C-18-0644)**

MOTION: Brinkman moved and Amundson seconded approval of the grant applications and awards. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- D. **Professional services agreement between Innerspace Studios, Ltd., and Lancaster County on behalf of the Lancaster County Sheriff's Office, for services related to renovation of certain portions of the Sheriff's office space at the property located at 575 S. 10th Street. The cost to the County is not to exceed \$22,600. The work is to be completed on or before October 10, 2019. (C-18-0645)**

MOTION: Brinkman moved and Schorr seconded approval of the agreement. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. **Agreements between Lancaster County and the following employees to provide non-exempt County Treasurer employees in the Motor Vehicle Coordinator job classification and Account Clerk III job classification compensatory time off in lieu of the compensation for hours worked in excess of 40 hours per week. The County will pay the employees at the rate of one and one-half hours for each overtime hour which the employees work up to a maximum accrual of 30 hours of compensatory time.**
1. **Selvin Mendez-Lopez (C-18-0646)**
 2. **Kacey Jacob (C-18-0647)**
 3. **Kerry Kotschwar (C-18-0648)**
 4. **Deb Kamarad (C-18-0649)**
 5. **Teri Wright (C-18-0650)**
 6. **Tina Schilz (C-18-0651)**

Candace Meredith, Deputy Lancaster County Treasurer, said these agreements will allow unrepresented supervisors to use compensatory time for overtime hours worked.

Schorr asked if this was requested by the employees. Meredith said this was suggested by the Accounting Manager and supported by all six employees.

MOTION: Schorr moved and Brinkman seconded approval of the agreements. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- F. **Contract with AV Associates of Nebraska to provide Annual Supply - Household Miscellaneous Batteries (Quote No. 5909). The contract shall be effective upon execution by all parties. The cost to the County is not to exceed \$2,000. (C-18-0642)**

MOTION: Brinkman moved and Amundson seconded approval of the contract. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- G. Grant Contract with The Bridge Behavioral Health for civil protective custody services. The contract is funded by a one-time grant from the General Fund in the amount of \$100,000. The term of the contract is from October 1, 2018 through June 30, 2019. (C-18-0654)**

MOTION: Amundson moved and Schorr seconded approval of the grant contract. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- 6) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

A. Right-of-way contracts with the following:

- 1. Jason R. Critel, South 78th Street and Hickman Road, in the amount of \$6,895. (C-18-0655)**
- 2. Gina P. Hagedorn and Jay R. Gordon, South 1st Street and West Rokeby Road, in the amount of \$2,972. (C-18-0656)**
- 3. Ruth Knapp, Trustee of the Ruth Knapp Living Trust and Paula D. Christensen, Trustee of the Paula D. Christensen Farm Trust, South 1st Street and West Rokeby Road, in the amount of \$2,591.50 (C-18-0657)**
- 4. Barbara J. Meinke, Southwest 100th Street and West Sprague Road, in the amount of \$919. (C-18-0658)**

B. Amendments to the following contracts:

- 1. County Contract C-17-0856 with GT Distributors, Inc. for Annual Supply – Sheriff Duty Leather Accessories (Quote No. 5736). The amendment renews the contract from November 7, 2018 through November 6, 2019. The cost to the County shall not exceed \$3,500. (C-18-0641)**
- 2. County Contract C-17-0845 with Bob Barker Company, Inc. for Annual Supply – Sheriff Uniform Clothing and Accessories (Bid No. 17-233). The amendment renews the contract with a price increase from October 31, 2018 through October 30, 2019. The cost to the County shall not exceed \$250. (C-18-0652)**
- 3. Amendment to County Contract C-17-0843 with Ryders Public Safety for Annual Supply – Sheriff Uniform Clothing and Accessories (Bid No. 17-233). The amendment renews the contract with a price increase from October 31, 2018 through October 30, 2019. The cost to the County shall not exceed \$4,500. (C-18-0653)**

- C. Change Order #1 to County Contract C-18-0471 with H.R. Bookstrom Construction for an extension in the completion date from October 26, 2018 to May 10, 2019 due to circumstances beyond the control of the contractor. (C-18-0659)**

- D. Change Order #1 to County Contract C-18-0532 with Constructors Inc. for an extension in the completion date from November 1, 2018 to May 1, 2019 due to circumstances beyond the control of the contractor. (C-18-0660)
- E. Received and placed on file the County Attorney's quarterly report for July 1, 2018 through September 30, 2018.

MOTION: Amundson moved and Schorr seconded approval of the consent items. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

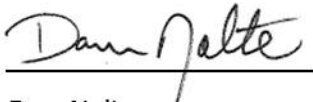
No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 25, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, October 30, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

9) **ADJOURNMENT**

MOTION: Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:24 a.m. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 23, 2018
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 19, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The Chair called the meeting to order at 9:24 a.m., the location of the Nebraska Open Meetings Act was announced.

The Chair announced that during last week's meeting the vote to approve the Board of Equalization minutes from October 9, 2018 was inadvertently announced as failing by a vote of one yes and two abstentions. However, the motion carried so the item will not be on today's agenda as previously stated.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 16, 2018.

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Schorr and Wiltgen voted yes. Brinkman and Amundson abstained. Motion carried 3-0 with 2 abstentions.

2) UNFINISHED BUSINESS:

1. Review of the 2018 Exemption Application from the United Yezidi Community of America, Inc.

Avery said his intent in delaying this item for one week was to provide the applicant time to seek alternatives and possibly a satisfactory resolution.

Khalaf Hesso, Yezidi Community Board Member, 7610 Northwest 12th Street, said their attorney might have spoken to the farmer but he has not been able to get in contact with him.

Avery explained that if an agreement is not in place with the farmer, the Yezidi Community would be responsible for the taxes. Hesso said next year they will either not allow the farmer to plant the beans or have him pay the taxes.

Avery said he would support the recommendation of the Assessor's Office.

MOTION: Schorr moved and Avery seconded to deny the exemption application based on the recommendation of the County Assessor/Register of Deeds.

The Chair clarified that the exemption application is being modified as the portion of the property being farmed is subject to tax but the cemetery and parking lot would remain exempt.

ROLL CALL: Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) REVISED CERTIFICATION OF 2018-2019 TAX LEVIES

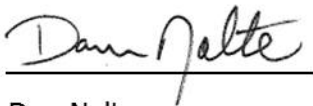
MOTION: Brinkman moved and Amundson seconded approval of the revised 2018-2019 tax levies. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

4) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) ADJOURNMENT

MOTION: Schorr moved and Brinkman seconded to adjourn the Lancaster Board of Equalization meeting at 9:31 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

