

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, AUGUST 14, 2018  
9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 10, 2018.*

Commissioners present: Jennifer Brinkman, Vice Chair; Roma Amundson, and Deb Schorr

Commissioners absent: Todd Wiltgen, Chair; and Bill Avery

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The Vice Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 7, 2018.**

**MOTION:** Amundson moved Schorr seconded approval of the minutes. Brinkman, Schorr and Amundson voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**2) CLAIMS:**

- A. Approval of all claims processed through August 14, 2018.**

**MOTION:** Schorr moved and Amundson seconded approval of the claims. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**3) SPECIAL PRESENTATION:**

- A. Introduction of Aaron Stitt, nominee for appointment to the Lancaster County Visitors Promotion Committee – Derek Feyerherm, Lincoln Convention & Visitors Bureau (See correlating item 4A)**

Jeff Maul, Executive Director, Lincoln Convention & Visitors Bureau, introduced Aaron Stitt, Courtyard Hotel, General Manager, who will be the third representative from the hotel/motel lodging industry on the Visitors Promotion Committee as required by its bylaws.

Aaron Stitt briefly discussed his personal and professional backgrounds.

4) **NEW BUSINESS:**

- A. **Appointment of Aaron Stitt to the Lancaster County Visitors Promotion Committee for a four-year term commencing July 1, 2018 and ending June 30, 2022.**

**MOTION:** Amundson moved and Schorr seconded approval of the appointment. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- B. **Amusement license application from Josh and Amanda Kadavy d/b/a JK's Pumpkin Patch to hold a fall fun farm pumpkin patch from September 14, 2018 through October 28, 2018 from 9:00 a.m. to 8:00 p.m., at 757 Bluff Road, Lincoln, NE.**

Schorr inquired about an email from the applicant regarding a winter event and the number of events allowed per year.

Cori Beattie, Deputy County Clerk, suggested holding the item over for one week to clarify any issues with the number of events.

- C. **Resolution in the matter of the 2018-2019 annual cost of living wage adjustments for unrepresented classified employees, Attorneys I's and II's, Deputy Sheriff Captains, and District Court Staff Attorneys. All wage adjustments are to be effective August 16, 2018. (R-18-0047)**

Nicole Gross, Human Resources Department, said the recommendation is for a 2.5% increase for these employees.

**MOTION:** Schorr moved Amundson seconded approval of the resolution. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- D. **Resolution authorizing the installation of traffic control devices in Lancaster County. (R-18-0048)**

Pam Dingman, County Engineer, said they did an investigation of the site and determined a bus stop ahead sign would be appropriate.

**MOTION:** Schorr moved and Amundson seconded approval of the resolution. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- E. **Resolution authorizing the installation of traffic control devices in Lancaster County. (R-18-0049)**

Dingman stated this includes the installation of a white chevron (Exhibit A) on traffic circles and roundabouts and replacement of a one-way sign.

**MOTION:** Amundson moved and Schorr seconded approval of the resolution. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- F. Grant agreement with Nebraska Emergency Management Agency (NEMA) for the Hazard Mitigation Grant Program for the Lancaster County H-115 Culvert Project. The federal share of the project costs shall not exceed \$107,523. The County's share is at least \$35,841. (C-18-0488)**

Dingman said bridge H-115 is located on 176<sup>th</sup> Street north of Alvo Road.

**MOTION:** Amundson moved and Schorr seconded approval of the grant agreement. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- G. Interlocal agreement with Educational Service Unit (ESU) No. 18 for educational services to youth detained at the Youth Services Center. The County will reimburse the ESU up to \$893,214 for the services provided. The term of the agreement is from August 1, 2018 to July 31, 2019. (C-18-0456)**

**MOTION:** Amundson moved and Schorr seconded approval of the interlocal agreement. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- H. Federal Equitable Sharing Agreement and Annual Certification Report for the Lancaster County Attorney's Office regarding equitable sharing activity of drug forfeiture funds for the fiscal year ending June 30, 2018. (C-18-0489)**

**MOTION:** Amundson moved and Schorr seconded approval of the agreement and report. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- I. Memorandum of Understanding with Envirotech Services Inc., using the State of Nebraska Contract Number 14916 OC, to provide liquid deicing products (MOU029). The term is upon execution through December 14, 2018. The pricing will be pursuant to the State's contract. The cost to the County is not to exceed \$6,000. (C-18-0486)**

**MOTION:** Schorr moved and Amundson seconded approval of the memorandum of understanding. Brinkman, Amundson and Schorr voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- J. Contract with Denovo Venture LLC, using the State of Nebraska Service Contract No. 73949 O4 to provide managed services. The initial term of the contract is September 1, 2018 through August 30, 2019. The pricing will be pursuant to the State's contract, and Denovo's Statement of Works. The cost to the County is not to exceed \$24,000. (C-18-0487)**

Bob Walla, Lincoln/Lancaster County Purchasing Agent, said this contract is with both the City and the County for managed services for the JDE financial system.

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

- K. Grant contract with The HUB in the amount of \$1,000 for the Project HIRE program through the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Program Grant #18-CB-0525. The term of the grant contract is July 1, 2018 through June 30, 2019. (C-18-0490)**

**MOTION:** Schorr moved and Amundson seconded approval of the grant contract. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Utility Permits with the following:

1. No. 1697 allowing Black Hills Energy to install a new underground gas line under Southwest 40th Street from West "A" Street to High Ridge Road. There is no cost to the County. (C-18-0483)
2. No. 1698 allowing Windstream Nebraska, LLC., to relocate fiber optic cable under Hickman Road from South 68th Street to South 78th Street. There is no cost to the County. (C-18-0484)

B. Amendments to the following contracts:

1. County Contract C-17-0737 with TLC Dry Cleaners for Annual Service - Uniform Cleaning (Quote No. 5681). The amendment renews the contract from September 12, 2018 through September 11, 2019. The cost to the County shall not exceed \$16,000. (C-18-0458)
2. County Contract C-16-0472 with Nebraska Salt & Grain Co. for Annual Supply - Road Salt (Bid No. 16-173). The amendment renews the contract from September 13, 2018 through September 12, 2019. The cost to the County shall not exceed \$60,000. (C-18-0485)

C. Received and placed on file the Lancaster County Records & Information Management report for July, 2018.

**MOTION:** Amundson moved and Schorr seconded approval of the consent items. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

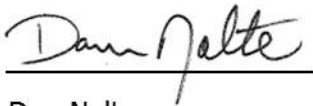
7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 16, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, August 21, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:20 a.m. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.



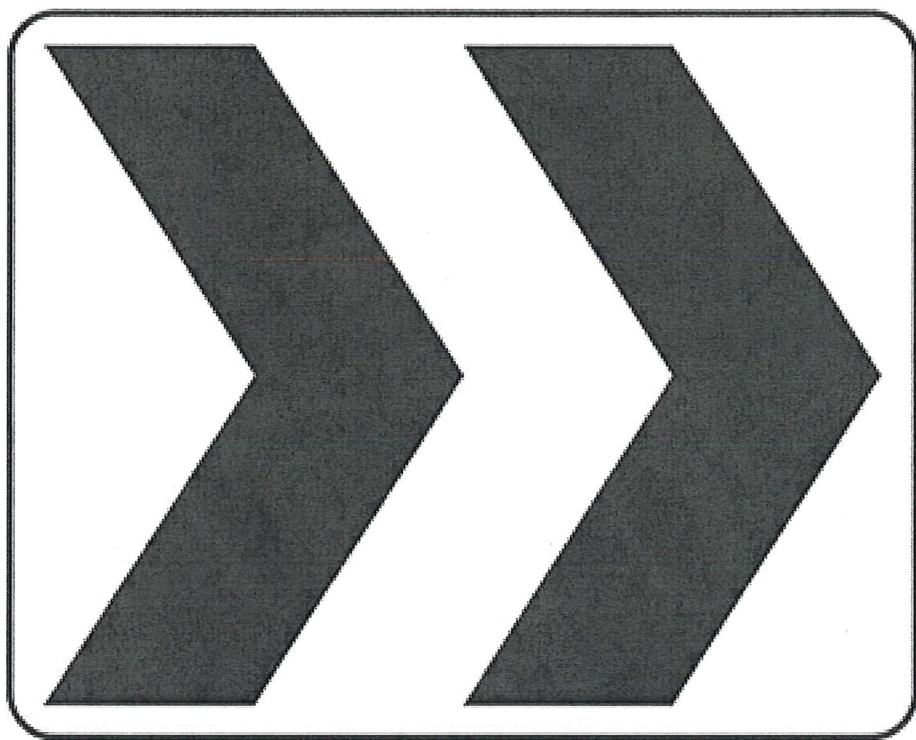
Dan Nolte  
Lancaster County Clerk



EXHIBIT

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A



**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, AUGUST 14, 2018  
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY  
BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 10, 2018.*

Commissioners present: Jennifer Brinkman, Vice Chair; Roma Amundson, and Deb Schorr

Commissioners absent: Todd Wiltgen, Chair; and Bill Avery

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The Vice Chair called the meeting to order at 9:21 a.m., the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, August 7, 2018.**

**MOTION:** Amundson moved and Schorr seconded approval of the minutes. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**B. Approval of the minutes of the Board of Equalization meeting held on Thursday, August 9, 2018.**

**MOTION:** Schorr moved and Amundson seconded approval of the minutes. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions).**

**MOTION:** Amundson moved and Schorr seconded approval of the additions and deductions. Schorr, Amundson, and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**3) NOTICE OF TAXABLE STATUS FOR LINCOLN HOUSING AUTHORITY**

Scott Gaines, Chief Administrative Deputy Assessor/ Register of Deeds, explained that the Lincoln Housing Authority (LHA) has been leasing this space to a local construction company since October, 2014. The notice informs LHA that the property will retroactively be placed on the tax rolls.

**MOTION:** Schorr moved and Amundson seconded approval to send the notice. Amundson, Brinkman and Schorr voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**4) PUBLIC HEARINGS:**

**A. Notice of Proposed Change in Exemption Status (See correlating item 5)**

<b>2nd Church of Christ Scientist</b>	<b>Sisters of Mercy of the Americas West</b>
<b>Cornerstone Baptist Church</b>	<b>Sound Words Charitable Trust</b>

The Vice Chair opened the public hearing.

Gaines was administered the oath and said these properties were previously granted exemptions but have since been sold. This procedure notifies the owners that they will no longer be exempt due to the sale of the property.

The Vice Chair closed the public hearing.

**B. Motor Vehicle Tax Exemption Applications (See correlating item 6)**

<b>St. Thomas Aquinas Church</b>	<b>Christ United Methodist Church</b>
<b>Lincoln Christian School</b>	<b>American National Red Cross</b>
<b>The American Legion, Department of Nebraska</b>	
<b>North American Martyrs Church/School</b>	<b>Christ Lutheran Church</b>
<b>Community Action Partnership of Lancaster and Saunders County</b>	<b>Nebraska Safety Council Inc.</b>
<b>Priestly Fraternity of St. Peter d/b/a Our Lady of Guadalupe</b>	<b>Immanuel (IRC II, Inc)</b>

The Vice Chair opened the public hearing

No one appeared in support, opposition or a neutral position.

The Vice Chair closed the public hearing.

**C. 2018 451 Tax Exemption Application on Real and Personal Property from Cornerstone Baptist Church (See correlating item 7)**

The Vice Chair opened the public hearing.

Gaines said the Assessor's Office is recommending denial of this application due to missing a statutory filing deadline of July 1, 2018.

Schorr asked if this property previously had an exemption. Gaines explained this was a church parsonage that was sold. The timing from when they made the purchase was in late June and they did not make application in time.

The Vice Chair closed the public hearing.

**5) ACTION ON NOTICE OF PROPOSED CHANGE IN EXEMPTION STATUS**

**MOTION:** Schorr moved and Amundson seconded approval of the proposed change in exemption status. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.



**6) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

**MOTION:** Amundson moved Schorr seconded approval of the motor vehicle tax exemption applications. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**7) ACTION ON 2018 451 TAX EXEMPTION APPLICATION ON REAL AND PERSONAL PROPERTY FROM CORNERSTONE BAPTIST CHURCH**

**MOTION:** Amundson moved and Schorr seconded to deny the application. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**8) REVIEW OF 2018 451A EXEMPTION APPLICATION FROM HEARTLAND CHURCH NETWORK**

Gaines explained that this property had been fully exempt and the church sold off a portion of the property to a taxable entity. The Assessor's Office is recommending a review to be able to continue to exempt the church owned portion of the parcel.

**MOTION:** Schorr moved and Amundson seconded approval to send notice to Heartland Church. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**9) 2018 LATE FILED HOMESTEAD EXEMPTIONS:**

<b>Maria Lordes Farquhar</b>	<b>Larry &amp; Darla Johnson</b>
<b>Gregg &amp; Joann Ortiz</b>	<b>Steven &amp; Karen Standish</b>
<b>Lance Boye</b>	<b>Wayne L Hitz</b>
<b>Sandy K. Bolejack</b>	<b>Eunice Page</b>
<b>Henry L. &amp; Patricia L. Meinke</b>	<b>Kathleen Cane</b>
<b>Janice I. Aschoff</b>	<b>John D. &amp; Barbara E. Reek</b>
<b>Kathleen J. Streka</b>	<b>Candice Krivda</b>
<b>Allen F. &amp; Sharon A. Spiehs</b>	<b>Shirlene R. Kendall</b>
<b>Nyla J. Moyer</b>	<b>Susan M. &amp; Charles L. Combs</b>
<b>Alyce Long</b>	<b>Linda K. Jacoby-Mussenden</b>
<b>Sandra &amp; Donald Miller</b>	

Gaines said each year state statute allows an extension for filing homestead exemptions to July 20<sup>th</sup>. The only restriction is an applicant cannot have an extension in consecutive years. He indicated none of these applicants were late last year, therefore, he recommended approval.

**MOTION:** Amundson moved and Schorr seconded approval of the 2018 late filed homestead exemption applications. Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**10) NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION PURPOSES:**

- A. Daniel K & Rebecca L. Brown**
- B. Zachary Peterson**

Gaines said the application for the Browns was due to a clerical error as in 2017 the property was approved for Greenbelt status but it was inadvertently removed. This action will restore it for 2018.

**MOTION:** Amundson moved and Schorr seconded approval of the notice of assessed valuation change (for Daniel K & Rebecca L. Brown). Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

Gaines explained the Peterson property had two parcels which were combined and the building on one of the parcels did not get transferred accordingly. This action will reinstate the building value for tax years 2016, 2017 and 2018.

**MOTION:** Amundson moved and Schorr seconded approval of the notice of assessed valuation change (for Zachary Peterson). Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**11) NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION  
PURPOSES (GREENBELT):**

Gary F. & Marilyn A. Aerts Joint Revocable Trust	Timothy G & Linda E Aschoff
Kent R. & Linda S. Backer	Stephanie S. Buel
Kenneth C. Cook & Kathy L. Havlicek-Cook	David C. & Edith M. Laplante
Frederick J. Lauenroth & Dawn Wagner	Travis C. & Julie A. Michel
Schachenmeyer Family Limited Partnership	Daniel R. & Heather J. Osborn
Steven J. & Colleen K. Slaughter	

Gaines said these are newly approved Greenbelt applications for 2018.

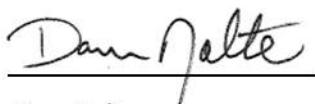
**MOTION:** Schorr moved and Amundson seconded approval of the notices of assessed valuation change (Greenbelt). Amundson, Schorr and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.

**12) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.**

No one appeared for public comment.

**13) ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Equalization meeting at 9:33 a.m. Schorr, Amundson and Brinkman voted yes. Avery and Wiltgen were absent. Motion carried 3-0.



Dan Nolte  
Lancaster County Clerk

