

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 17, 2018
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 13, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 10, 2018.**

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr and Wiltgen voted yes. Amundson abstained. Motion carried 4-0 with one abstention.

2) CLAIMS:

- A. Approval of all claims processed through April 17, 2018.**

MOTION: Amundson moved and Schorr seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) NEW BUSINESS:

- A. Setting the salary for Anna Marx, Deputy County Attorney, in the amount of \$65,642.72 (Step 2) as Attorney I, effective April 23, 2018.**

Pat Condon, County Attorney, stated that Marx has three years of child support experience with Douglas County, therefore, he felt it was appropriate to set her salary at Step 2.

MOTION: Schorr moved and Avery seconded approval of the salary. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- B. Mini-grant contract application and award with the Nebraska Department of Transportation Highway Safety Office in the amount of \$10,780 for selective overtime enforcement by the Lancaster County Sheriff's Office related to the "Click It or Ticket" mobilization. (C-18-0189)**

MOTION: Schorr moved and Avery seconded approval of the mini-grant application and award. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- C. ICS deposit placement agreement with Exchange Bank for insured cash sweep options. (C-18-0190)**

MOTION: Brinkman moved and Amundson seconded approval of the agreement. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- D. CDARS deposit placement agreement with Exchange Bank for insured cash sweep options. (C-18-0191)**

MOTION: Schorr moved and Brinkman seconded approval of the agreement. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. Recommendation from the Purchasing Department and Youth Services Center to award a contract for medical services at the Youth Services Center to Correct Care Solutions (RFP No. 18-026). The estimated amount of the contract over the four-year term is \$1,091,219. (B-18-0026)**

Bob Walla, Purchasing Agent, said he received an updated pricing sheet which reflects a decrease in the travel expense. He stated the new estimated total amount would be \$1,055,549.

Sheli Schindler, Youth Services Director, discussed the changes to the contract. Weekend and holiday coverage has been added and an amendment will be forthcoming to increase or decrease staff dependent on the number of youth. Schindler noted the contract does not include mental health services as those are currently covered by Region V and Blue Valley Behavioral Health.

MOTION: Schorr moved and Amundson seconded approval of the recommendation with the corrected dollar amount. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- 4) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Contract with Kohll's Pharmacy & Homecare to provide annual pharmacy services for General Assistance clients (RFP No. 18-025). The term of the contract is for one year from the date of execution with the option for five additional one-year renewals. The cost to the County is not to exceed**

**\$300,000 for all contracts. (Contracts with Genoa and Hy-Vee forthcoming)
(C-18-0188)**

B. Amendments to the following contracts:

- 1. C-18-0108 with MMC Contractors for Lancaster County Engineering RTU replacement (Bid No. 18-004). The amendment extends the contract for an additional two months from May 1, 2018 through June 30, 2018. The cost to the County will not increase. (C-18-0182)**
- 2. C-15-0219 with DeAngelo Brothers for noxious weed control, spraying and mowing services for the City of Lincoln landfills (Quote No. 5096). The amendment renews the contract from May 19, 2018 through May 18, 2019. The cost to the County is not to exceed \$4,000. (C-18-0183)**
- 3. C-16-0030 with Ash Fire & Safety Company for fire extinguisher inspection, testing and maintenance (Bid No. 15-263). The amendment assigns Ash Fire & Safety Company's responsibilities under the contract to Great Plains Fire and Safety. (C-18-0184)**
- 4. C-15-0520 with Vigilent America, LLC, for electronic equipment and monitoring services using Johnson County, KS RFP 2014-118. The amendment renews the contract from April 1, 2018 through March 31, 2019. The estimated cost to the County is not to exceed \$20,500. (C-18-0185)**
- 5. C-17-0374 with Kohll's Pharmacy & Homecare for the annual supply and administration of influenza vaccine (Quote No. 5618). The amendment renews the contract for an additional one-year term beginning May 30, 2018 through May 29, 2019. The cost to the County is not to exceed \$11,800. (C-18-0186)**
- 6. C-15-0201 with Capital City Transfer Service, Inc., for the annual services of transporting dead bodies (Bid No. 15-098). The amendment renews the contract for an additional three-year term beginning May 5, 2018 through May 4, 2021. The cost to the County is not to exceed \$195,000. (C-18-0187)**

C. Right-of-way contract with Camp Creek Antique Machinery Association, North 176th Street and Bluff Road, in the amount of \$815. (C-18-0192)

D. Receive and place on file the County Sheriff's quarterly report for January – March, 2018.

Walla said insurance documents are still needed for the two forthcoming contracts referenced in Item 4A. He also asked that Item 4B1 be held for at least one week.

Wiltgen requested that item 4C be removed from consent for discussion.

MOTION: Schorr moved and Amundson seconded approval of the consent items, excluding Items 4B1 and 4C.

Walla added that a more specific completion date is needed from the vendor before the Board can approve item 4B1.

ROLL CALL: Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

ITEM 4C

Wiltgen said he received questions from the public regarding the time frame of the project and whether or not it would be completed by harvest. He discussed the matter with the County Engineer who indicated to him that while it is difficult to determine a specific date, once work begins on the project it will be completed within 45 days.

MOTION: Amundson moved and Schorr seconded to approve the contract. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

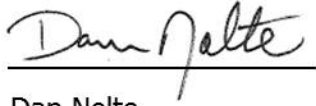
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting, including department budget hearings, on Thursday, April 19, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 24, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold department budget hearings on Tuesday, April 24, 2018 at 10:00 a.m. or immediately following the Lancaster County Board of Commissioners regular meeting in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

7) ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:18 a.m. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 17, 2018
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 13, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:18 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, April 10, 2018.

MOTION: Schorr moved and Amundson seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions).

MOTION: Schorr moved and Avery seconded approval of the additions and deductions. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) PUBLIC HEARINGS:

A. Proposed Change in Exemption Status (See correlating item 4A)

- 1. Developmental Services of Nebraska, Inc.**
- 2. Lincoln Medical Education Partnership**
- 3. St. Michael Church of Cheney (2 notices)**
- 4. Unity Lincoln**

The Chair opened the public hearing.

Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds, was administered the oath. He noted that all five properties were sold. Three were sold to other nonprofits and two were sold to private entities who would not qualify for an exemption.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

B. 2018 451 Tax Exemptions on real and personal property recommended for approval. (See correlating item 4B)

The Chair opened the public hearing.

Gaines recommend approval of the exemption applications.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

C. 2018 451 Tax Exemptions on real and personal property recommended for approval with a late filing penalty. (See correlating item 4C)

The Chair opened the public hearing.

Gaines recommend approval of the application from the Lincoln Children's Zoo with a late filing penalty. He added the Zoo had several parcels which have now been combined into one which should simplify future filings. It was noted the penalty would be \$100.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

D. 2018 451 Partial Tax Exemptions on real and personal property recommended for approval. (See correlating item 4D)

The Chair opened the public hearing.

Gaines recommend partial approval of the applications.

Gaines explained that the portions of the new Bryan East Surgical Center being leased to for-profit agencies would be taxable.

With regard to the application from Immanuel Retirement (formerly Clark Jeary), Gaines said it addresses personal property and will reflect the same percentage of exemption as the real estate. He noted the assisted living and nursing home sections are exempt and the independent living units are taxable.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

E. 2018 451 Tax Exemptions on real and personal property recommended for denial. (See correlating item 4E)

The Chair opened the public hearing.

Gaines recommended denial of the applications. He said these properties were acquired for future use but are currently vacant lots which do not meet the exemption requirements.

Gaines also noted that an error was detected on the form originally submitted to the County Clerk's Office for Bryan Physician Network. He said it was never the intent of the Assessor's Office to approve the application.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

F. Motor Vehicle Tax Exemption Applications (See correlating item 4F)

Connecting Pointe Church of the Nazarene	Lincoln Medical Education Partnership
First Baptist Church Lincoln	St. Monica's Home
Lincoln Literacy Council	

The Chair opened the public hearing.

No one appeared in support, opposition or in a neutral capacity.

The Chair closed the public hearing.

4) ACTION ITEMS:

A. Notices of Proposed Change in Exemption

MOTION: Schorr moved and Amundson seconded approval of the notices of proposed change in exemption. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

B. 2018 451 Tax Exemptions on real and personal property recommended for approval.

MOTION: Amundson moved and Schorr seconded approval of the 2018 451 tax exemptions on real and personal property. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

C. 2018 451 Tax Exemptions on real and personal property recommended for approval with a late filing penalty.

MOTION: Schorr moved and Amundson seconded approval of the 2018 451 tax exemptions on real and personal property with a late filing penalty. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

D. 2018 451 Partial Tax Exemptions on real and personal property recommended for approval.

MOTION: Amundson moved and Schorr seconded approval of the 2018 451 partial tax exemptions on real and personal property. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

E. 2018 451 Tax Exemptions on real and personal property recommended for denial.

MOTION: Schorr moved and Amundson seconded approval of the 2018 451 tax exemptions on real and personal property recommended for denial. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

F. Motor Vehicle Tax Exemption Applications

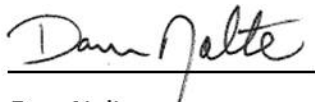
MOTION: Schorr moved and Amundson seconded approval of the motor vehicle tax exemption applications. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

6) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Equalization meeting at 9:29 a.m. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

