

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, APRIL 3, 2018**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 30, 2018.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson and Deb Schorr

Commissioner absent: Bill Avery

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 27, 2018.**

**MOTION:** Amundson moved and Brinkman seconded approval of the minutes. Brinkman, Schorr and Amundson voted yes. Wiltgen abstained. Avery was absent. Motion carried 3-0 with one abstention.

**2) CLAIMS:**

**A. Approval of all claims processed through April 3, 2018.**

**MOTION:** Schorr moved and Amundson seconded approval of the claims. Brinkman, Schorr, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

**3) SPECIAL PRESENTATION:**

**A. Introduction of Bruce Prenda, Chief Deputy Lancaster County Attorney, and Christopher Turner, Chief Deputy Lancaster County Attorney, Juvenile Division. (See correlating items 4A and 4B)**

Patrick Condon, County Attorney, introduced Bruce Prenda, Chief Deputy Lancaster County Attorney and Christopher Turner, Chief Deputy Lancaster County Attorney, Juvenile Division.

Prenda provided information on his background and experience. He said during his time with the County Attorney's Office he has had the opportunity to work all the dockets.

Turner provided information on his background and experience. He stated he has worked in the County Attorney's Office for eight years and in the Juvenile Division for the last two.

**4) NEW BUSINESS:**

- A. Setting the annual salary for Bruce Prenda, Chief Deputy Lancaster County Attorney, at \$149,959, effective March 29, 2018.**

**MOTION:** Schorr moved and Amundson seconded approval of the salary. Schorr, Amundson, Brinkman and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- B. Setting the annual salary for Christopher Turner, Chief Deputy Lancaster County Attorney, Juvenile Division, at \$138,121, effective March 29, 2018.**

**MOTION:** Brinkman moved and Amundson seconded approval of the salary. Amundson, Brinkman, Schorr and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- C. Special designated license application from Ken's Liquor, Inc., for a wedding reception on June 16, 2018 at Roca Ridge Event Center, 5265 Prairie Sage Drive, Roca, Nebraska.**

**MOTION:** Amundson moved and Schorr seconded approval of the special designated license application. Amundson, Schorr, Brinkman and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- D. Special designated license application from Ken's Liquor, Inc., for a wedding reception on July 7, 2018 at Roca Ridge Event Center, 5265 Prairie Sage Drive, Roca, Nebraska.**

**MOTION:** Amundson moved and Schorr seconded approval of the special designated license application. Schorr, Brinkman, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- E. Agreement between Southeast Community College and Lancaster County on behalf of the Juvenile Youth Services Center to establish an internship program through the Youth Services Center. Term of the agreement is from April 1, 2018 through March 31, 2019. (C-18-0159)**

The Clerk noted that Sara Hoyle, Human Services Director, requested this item to be withdrawn.

- F. Default Investment Change Directive to Prudential Retirement to change the default investment fund for the 401(a) Lancaster County, Nebraska Employees Retirement Plan and the Lancaster County, Nebraska 457(b) Deferred Compensation Plan to GoalMaker Moderate.**

Kerry Eagan, Chief Administrative Officer, stated the change will provide additional retirement savings to County employees who have not selected specific investments.

**MOTION:** Schorr moved and Amundson seconded approval to change the default investment fund. Amundson, Schorr, Brinkman and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- G. Recommendation from the Purchasing Department and Human Services to award contracts for pharmacy services for General Assistance Clients (RFP #18-025) to Genoa Healthcare, Hy-Vee and Kohll's Pharmacy and Home Care. The total estimated combined cost to the County for all contracts is \$300,000. (B-18-0025)**

Bob Walla, Purchasing Agent, said awarding multiple contracts will provide convenience for General Assistance clients and costs will be the same per Medicaid reimbursement guidelines.

Brinkman said Genoa Healthcare indicated they could not locate a copy of the County's Health Insurance Portability and Accountability Act (HIPAA) form in the request for proposal (RFP). Walla assured Brinkman that a copy would be made available to Genoa Healthcare for their review.

**MOTION:** Amundson moved and Schorr seconded approval of the recommendation. Amundson, Brinkman, Schorr and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- H. Contract with Graybar Electric Company using the City of Kansas City, Missouri, U.S. Communities Master Contract (No. EV2370) to provide electrical, lighting, data communications and security products and related products, services and solutions. Term of the contract is one year from the date of execution. Pricing will be pursuant to the Kansas City, Missouri, U.S. Communities Master Contract. The cost to the County is not to exceed \$15,000. (C-18-0155)**

**MOTION:** Brinkman moved and Amundson seconded approval of the contract. Schorr, Brinkman, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- I. Political subdivision tort claim filed against Lancaster County by William and Jeanne Donnelly, in the amount of \$347,131.71 for medical bills, lost wages, pain and suffering and other damages.**

**MOTION:** Schorr moved and Brinkman seconded to deny the tort claim.

The Chair noted for the record that the decision to deny the tort claim was per the recommendation of the County Attorney's Office.

**ROLL CALL:** Brinkman, Amundson, Schorr and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- 5) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Amendments to the following contracts:**

1. C-15-0186 with Safety-Kleen Systems, Inc., for the annual requirements of parts washer services/recycling solvent (Bid No. 15-043). The amendment renews the contract for an additional one-year term beginning April 14, 2018 through April 13, 2019. The cost to the County is not to exceed \$1,500. (C-18-0153)
2. C-17-0295 with Platte Valley Equipment for the annual rental services of four 2-wheel drive tractors (Bid No. 17-107). The amendment renews the contract for an additional one-year term beginning April 25, 2018 through April 24, 2019. The cost to the County is not to exceed \$26,000. (C-18-0154)

**MOTION:** Brinkman moved and Amundson seconded to approval the consent items. Schorr, Amundson, Brinkman and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

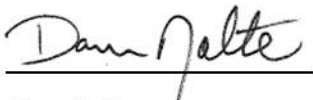
No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 5, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 10, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:17 a.m. Brinkman, Schorr, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

