

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 30, 2018
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 26, 2018.

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 23, 2018.**

MOTION: Brinkman moved and Amundson seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through January 30, 2018.**

MOTION: Schorr moved and Avery seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATIONS:

- A. Recognition of the County-City Building art exhibit – Derrill Grabenstein**

Derrill Grabenstein said he enjoys exploring different camera and processing techniques and noted all the pieces in the exhibit were Lancaster County locations. He thanked the Board for the opportunity to display his work in the County-City Building.

- B. County Sheriff 2018 Employee Recognition Awards**
- 1. Citizen's Certificate of Merit: Corey Gustafson, Jerry Polivka and Timothy Miller**
 - 2. Civilian Employee of the Year: Court Officer Mark Booth**
 - 3. Honorable Discharge: Deputy Sheriff Craig S. Schnieder**
 - 4. Life Saving Award: Deputy Sheriff James Roark**

5. **Life Saving Award: Deputy Sheriff Barry Barnett**
6. **Gallantry Star: Deputies Rhonda Wicht and Michael Hansen**

Terry Wagner, County Sheriff, presented plaques and pins to the County Sheriff 2018 Employee Recognition Award recipients. Wagner noted Deputy Sheriff Barry Barnett also received the Deputy Sheriff of the Year and Meritorious Service Awards.

4) NEW BUSINESS:

- A. **Setting the salary for Ryan Decker, Deputy County Attorney, in the amount of \$68,001.44 (Step 3) as Attorney I, effective February 20, 2018.**

Pat Condon, Chief Deputy County Attorney, said they are requesting Step 3 due to Decker having five years of experience in the Blackhawk County Sheriff's Office in Iowa.

MOTION: Schorr moved and Amundson seconded approval of the salary. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- B. **Setting the salary for Diane Hughes, bailiff for Judge John A. Colburn, in the amount of \$63,555, effective February 1, 2018.**

MOTION: Brinkman moved and Amundson seconded approval of the salary. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- C. **Public Employer Retirement Plan Annual Report for the Lancaster County, Nebraska 401 (a) Employees Retirement Plan for the plan year ending December 31, 2017.**

MOTION: Amundson moved and Brinkman seconded approval of the report. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- D. **Memorandum of Understanding between Fraternal Order of Police, Lodge #32 and the County of Lancaster, Nebraska to continue a policy governing the granting and denial of vacation leave, compensatory time and holiday leave. The leave policy shall be in effect from February 1, 2018 through August 31, 2018. (C-18-0055)**

Brad Johnson, Corrections Director, stated this will extend the Memorandum of Understanding (MOU) until August when labor negotiations will take place. He said the MOU has provided a clearer definition for vacation and leave requests.

MOTION: Schorr moved and Avery seconded approval of the Memorandum of Understanding. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. **Amendment to County Contract C-15-0062 with CBM Managed Services for correctional food and commissary services. The cost will be increased by 1.6% per meal for the remainder of the contract term. The increase is based on the Midwest Consumer Price Index (CPI) for Food Away from Home. (C-18-0041)**

MOTION: Amundson moved and Brinkman seconded approval of the amendment. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Recommendation from the Purchasing Department and the County Sheriff to award a sole source contract for camera systems and software to Vigilant Solutions, LLC. The total amount of the order is \$35,515. (C-18-0042)**

MOTION: Brinkman moved and Amundson seconded approval of the recommendation. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Recommendation from the Purchasing Department and the County Sheriff to award a purchase order to Bizco Technologies for Panasonic laptops (Bid No. 18-005). The total amount is \$31,979.25. (C-18-0044)**

MOTION: Brinkman moved and Amundson seconded approval of the recommendation. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Recommendation from the Purchasing Department and Records and Information Management to award a purchase order to Gene Steffy Chrysler Jeep Dodge for the purchase of a Dodge Ram Promaster Cargo Van using the State of Nebraska contract No. 14872 OC. The cost to the County is \$20,879. (C-18-0043)**

MOTION: Amundson moved and Avery seconded approval of the recommendation. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Agreement with Connecting Links to provide substance use evaluation services for Community Corrections. The County will pay up to \$150 per participant and \$160 per participant if the participant is in custody, should the participant not pay within 30 days. Term of the contract is July 1, 2017 through June 30, 2018, and will automatically renew for one additional year. (C-18-0056)**

Kim Etherton, Community Corrections Director, noted a delay in bringing the contract forward due to a number of issues which now have been resolved.

MOTION: Schorr moved and Amundson seconded approval of the agreement. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. Amendment Two to County Contract No. C-16-0445, subaward agreement with the State of Nebraska Department of Health and Human Services for child support enforcement services provided by the Lancaster County Attorney's Office. The purpose of the amendment is to update the language related to the use of Federal Tax Information (FTI) and to eliminate payments for collection of medical reimbursements that are not allowed as an IV-D activity. (C-18-0057)**

MOTION: Amundson moved and Brinkman seconded approval of the amendment. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. Contracts with the following to provide the annual supply of turf fertilizer and chemicals (Bid No. 17-319). The terms of the contracts are March 6, 2018 through March 7, 2019.**
- 1. Crop Production Services, Inc., in an amount not to exceed \$9,632.40. (C-18-0045)**
 - 2. Helena Chemical Company, in an amount not to exceed \$1,375.30. (C-18-0046)**

MOTION: Amundson moved and Schorr seconded approval of the contracts. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. Contract with Rochester Armored Car to provide annual armored car services (Bid No. 17-290). The term of the contract is four years beginning February 1, 2018 with the option to renew for one additional four-year term. The cost to the County is not to exceed \$60,000. (C-18-0051)**

MOTION: Amundson moved and Brinkman seconded approval of the contract. Brinkman, Schorr Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- M. Amendment to County Contract C-13-0549 with Company Care for employee medical exams (Bid No. 13-197). The amendment extends the contract for an additional three month term beginning February 4, 2018 through May 3, 2018. The cost to the County is not to exceed \$4,500. (C-18-0047)**

MOTION: Schorr moved and Avery seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- N. Amendment to County Contract C-17-0927 with Carahsoft using the State of Utah NASPO ValuePoint Contract (AR2472, MOU005) for the Cloud Solutions Qualtrics Research Suite. The amendment changes the contract term to February 1, 2018 through January 31, 2019. (C-18-0048)**

MOTION: Amundson moved and Schorr seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- O. Amendments to the following contracts for the annual requirements of pumping, hauling and disposal services for liquid waste products (Bid No. 13-173). The amendments extend the contracts for an additional one-month term beginning February 3, 2018 through March 2, 2018. The cost to the County is not to exceed \$500.**
- 1. County Contract C-13-0448 with A 1st Rate Pumping Service, Inc. (C-18-0049)**
 - 2. County Contract C-13-0449 with Tan-Aire, Inc. (C-18-0050)**

MOTION: Brinkman moved and Amundson seconded approval of the amendments.

Sharon Mulder, Assistant Purchasing Agent, said the one-month extension will allow the vendors additional time to get the new insurance requirements to the Purchasing Department.

ROLL CALL: Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- P. Amendment to County Contract C-10-0317 with Correctional Healthcare Companies (CHC) for medical services for the Youth Services Center (Bid No. 09-275). The amendment extends the contract from February 1, 2018 through April 30, 2018. The cost to the County is not to exceed \$60,000. (C-18-0052)**

Mulder stated the contract was redone and rebid since there were no responses to the original Request For Proposal (RFP).

MOTION: Schorr moved and Brinkman seconded approval of the amendment. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- Q. Amendment to County Contract C-11-0252 with Correct Care Solutions, LLC for health care services for the Adult Detention Facility (Bid No. 10-173). The amendment extends the contract from February 1, 2018 through February 28, 2018. The cost to the County is not to exceed \$180,000. (C-18-0053)**

Mulder said an additional month was needed to secure the necessary insurance requirements.

MOTION: Schorr moved and Amundson seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- R. Amendment to County Contract C-15-0119 with K2 Construction for the annual requirements of County snow removal truck mounted plow services (Bid No. 14-289). The amendment renews the contract for an additional one-year term beginning March 10, 2018 through March 9, 2019. The cost to the County is not to exceed \$10,000. (C-18-0054)**

MOTION: Amundson moved and Brinkman seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- S. Contract with Lincoln Fire and Rescue for the specialized medical care of General Assistance clients. The provider will be reimbursed at the Medicaid rate. (C-18-0060)**

MOTION: Brinkman moved and Amundson seconded approval. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- 5) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. **Right-of-way contracts with the following:**
1. **Ronald and Judeen Oelling, Southwest 2nd Street and West Wittstruck Road, in the amount of \$748. (C-18-0058)**
 2. **Oelling Family Roca, LLC, Southwest 2nd Street and West Wittstruck Road, in the amount of \$748. (C-18-0059)**
- B. **Setting a public hearing on Tuesday, February 6, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S 10th Street, Lincoln) regarding the proposed sale of property generally located at 2202 South 11th Street in the City of Lincoln, Lancaster County, Nebraska, which includes declaring that the property no longer serves a County purpose, determining fair market value and setting the date for sale of the property.**

MOTION: Amundson moved and Brinkman seconded approval of the consent items. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Rick DeBoer and Melvin Moore, current and former Presidents of the American Federation of State, County and Municipal Employees (AFSCME – Engineering) Local 2468 Union, appeared and commented on the one-year labor agreement approved by the Board last week. DeBoer also provided copies of the Lancaster County Board of Commissioners Staff Meeting minutes dated July 21, 2011 (Exhibit A) referencing action taken on classified, unrepresented employees' salaries and benefits.

7) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a Mid-Year Budget Retreat on Thursday, February 1, 2018 at 8:30 a.m., in the Lower Level Conference Room at the Lincoln-Lancaster County Health Department (3131 O Street).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 6, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).**
- C. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).**

8) ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 10:05 a.m. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk





**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
WAVERLY NEBRASKA CITY OFFICES
14130 LANCASHIRE STREET
WAVERLY, NE
THURSDAY, JULY 21, 2011
8:30 A.M.**

Commissioners Present: Deb Schorr, Chair
Bernie Heier, Vice Chair
Larry Hudkins
Jane Raybould
Brent Smoyer

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

NOTE: The meeting was moved to a the basement conference room at Horizon Bank, 10841 North 142nd Street, Waverly, Nebraska.

The Vice Chair opened the meeting at 8:35 a.m.

AGENDA ITEM

**1 APPROVAL OF THE MINUTES OF THE THURSDAY, JULY 14, 2011
STAFF MEETING**

MOTION: Hudkins moved and Heier seconded approval of the minutes of the July 14, 2011 Staff Meeting.

The Chair arrived at the meeting at 8:40 a.m. and assumed direction of the meeting.

ROLL CALL: Hudkins, Smoyer, Heier and Schorr voted aye. Raybould abstained from voting. Motion carried 4-0.

2 ADDITIONS TO THE AGENDA

None were stated.

6 A) LABOR NEGOTIATIONS AND PENDING LITIGATION; AND B) CLASSIFIED, UNREPRESENTED EMPLOYEE SALARIES - Mark Koller, Personnel Director; Nicole Gross, Compensation Technician; Tom Fox, Deputy County Attorney

MOTION: Heier moved and Smoyer seconded to enter Executive Session at 9:50 a.m. for the purpose of protecting the public interest with regards to labor negotiations, pending litigation and discussion of classified, unrepresented employee salaries.

The Chair restated the motion for the record.

ROLL CALL: Smoyer, Raybould, Heier, Hudkins and Schorr voted aye. Motion carried 5-0.

MOTION: Smoyer moved and Heier seconded to exit Executive Session at 10:46 a.m. Hudkins, Heier, Smoyer, Raybould and Schorr voted aye. Motion carried 5-0.

MOTION: Heier moved and Raybould seconded to treat the classified, unrepresented employees ("C" and "X" Classifications) the same as employees represented by the American Federation of State, County & Municipal Employees (AFSCME) in terms of wages and benefits. Raybould, Heier, Hudkins, Smoyer and Schorr voted aye. Motion carried 5-0.

EMERGENCY ITEMS AND OTHER BUSINESS

Eagan reported an early morning lightening strike affected one of Windstream's offices and telephone land line customers in northwest Lincoln are without service. He said Emergency Management has dispatched ham radio operators to main intersections in that area to provide assistance.

7 BOARD OF EQUALIZATION (BOE) HEARING SCHEDULE - Cori Beattie, Deputy County Clerk

Item was moved forward on the agenda.