

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 18, 2018**  
**9:00 A.M.**

**COMMISSIONERS: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair;**  
**Roma Amundson; Bill Avery; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 11, 2018.

**2) CLAIMS:**

- A. Approval of all claims processed through December 18, 2018.

**3) SPECIAL PRESENTATION:**

- A. Lancaster County Visitors Improvement Fund Grant of \$10,000 to the Lincoln Children's Museum for the American Ninja Warrior Exhibit - Lindsay Bartlett, Director of Community & Learning for the Lincoln Children's Museum; Lynne Ireland, Chair of the Lancaster County Visitors Promotion Committee. (See correlating item 4A)
- B. Presentation of the Commissioners' Award of Excellence for November, 2018 to Renee Felder and Taryn Tolliver, Community Corrections, in the category of productivity.
- C. Recognition of Ken Heusinkvelt, County Engineering, for 40 years of service – Pam Dingman, County Engineer.

**4) NEW BUSINESS:**

- A.** Lancaster County Visitors Improvement Fund Grant contract with Lancaster County as the Sponsor and the Lincoln Children's Museum as the Grantee for the American Ninja Exhibit project in the amount of \$10,000. The term of the grant is December 1, 2018 through March 31, 2019. (C-18-0758)
- B.** Request for an exceptional circumstances award under Personnel Rule 17.9(b) for Mandy Meyer, Community Corrections Account Clerk III, for a one-step pay increase.
- C.** Authorizing and directing the Chair of the County Board to correct nunc pro tunc a clerical error in Resolution R-17-0090 by interlineating "2020 through 2022" in place of "2016 through 2018". (R-17-0090)
- D.** Resolution in the matter of approval of official bonds of elected Lancaster County officers and the County Surveyor. Elected officials include: Joe Nigro, Public Defender; Patrick F. Condon, County Attorney; Rachel M. Garver, County Treasurer; Daniel F. Nolte, County Clerk; Troy L. Hawk, Clerk of the District Court; Robert M. Ogden, County Assessor/Register of Deeds; Pamela L. Dingman, County Engineer; and Terry T. Wagner, County Sheriff. The County Surveyor is Kenneth Schroeder. (R-18-0090)
- E.** Resolution in the matter of annual salary increases for appointed directors, assistant directors, bailiffs and the child support referee correcting Attachment A. All salary increases are effective December 20, 2018. (R-18-0091)
- F.** Resolution in the matter of fixing the date, time and place for a public hearing regarding a request to vacate the west 10 feet adjacent to Lot 6 I.T., more particularly described in Attachment "A", and located in Lancaster County, Nebraska. (R-18-0092)
- G.** Resolution in the matter of designating banks as depositories for Lancaster County for 2019. (R-18-0093)
- H.** Contract with Galls, LLC to provide Annual Supply - County Corrections Uniforms (Bid No. 18-262). This contract shall be effective January 1, 2019 through December 31, 2019. The cost to the County is not to exceed \$15,000. (C-18-0756)
- I.** Contract with Galls, LLC to provide Annual Supply – Work Clothing (Bid No. 18-266). This contract shall be effective January 1, 2019 through December 31, 2019. The cost to the County is not to exceed \$4,000. (C-18-0757)
- J.** Memorandum of Understanding (MOU) between the Department of Homeland Security, U.S. Immigration and Customs Enforcement, Homeland Security Investigations, Resident in Charge, Special Agent in Charge, Lancaster County on behalf of the Lancaster County Sheriff's Office, and the Lincoln Police Department to participate in a Criminal Interdiction Task Force. The MOU will become effective for one year upon execution by the Special Agent in Charge. (C-18-0759)

- K. Agreement between Nebraska State Patrol, Lincoln Police Department, and Lancaster County to provide access to the Combined Law Enforcement Information Network (CLEIN) for the Lancaster County Attorney's Office. (C-18-0760)
- L. Memorandum of Understanding (MOU) with SHI International Corporation using the NASPO ValuePoint Master Agreement No. AR2488, State of Nebraska Participating Addendum Contract No. 79380 O4 to provide Strategic Budgeting and Planning (MOU039). The initial term of the MOU is one year beginning December 18, 2018, with the option to renew for four additional one-year periods. The pricing will be pursuant to the NASPO contract, and bill of materials attached as part of the memorandum. The cost to the County is not to exceed \$45,000. (C-18-0764)
- M. Contract with Great Plains Appraisal Company in the amount of \$4,800 for appraisal services on a right-of-way project on Lot 9, I.T., at North 120<sup>th</sup> Street and Interstate 80, Lancaster County, Nebraska. (C-18-0761)
- N. Interlocal agreement with the Lower Platte South Natural Resources District to provide for the Upper Salt 3-A Watershed Structure Rehabilitation Project and Realignment of Southwest 2<sup>nd</sup> Street at Stagecoach Road. (C-18-0765)
- O. Change Order #2 for County Contract C-18-0354 with JJK Construction, LLC for granular backfill for concrete box culvert, substitute erosion control, 1-D for Seeding, Type A, incorporate Fly Ash into embankments, underrun incorporate crushed surface course, subgrade preparation, and remove headwall. This change order decreases the contract amount by \$1,637.96. (C-18-0762)
- P. Resolution regarding County Text Amendment No. 18008 amending the Lancaster County Zoning Resolution to add a new special permit for accessory dwelling units, as provided in Attachment A. (R-18-0094) (Note: Action on this Item will follow correlating item 8A - Public Hearing)
- Q. Resolution regarding County Text Amendment No. 18011 amending the Lancaster County Zoning Resolution, Section 13.048 Commercial Wind Energy Conversion Systems, to add a condition to allow participating properties to have a higher noise level than non-participating properties, as provided in Attachment A. (R-18-0095) (Note: Action on this Item will follow correlating item 8B - Public Hearing)

5) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Change Order #5 for County Contract C-18-0220 with Constructors Inc. to extend the project completion date from November 15, 2018 to May 1, 2019 due to circumstances beyond the control of the contractor. (C-18-0763)

**B.** Amendments to the following County Contracts:

1. C-18-0486 with Envirotech Services, Inc., using the State of NE Contract No. 14916 OC for the Envirotech Services, Inc. The amendment renews the contract from December 15, 2018 through December 14, 2019. The estimated cost to the County is not to exceed \$6,000. (C-18-0753)
2. C-18-0004 with Rixstine Recognition for Annual Supply - Plaques, Trophies and Promotional Items (Bid No. 17-314). The amendment renews the contract from January 7, 2019 through January 6, 2020. The cost to the County is not to exceed \$3,500. (C-18-0754)
3. C-11-0724 with Schindler Elevator Corp. dba Eletech, Inc. for Elevator Service, Maintenance and Testing (Bid No. 11-206). The amendment renews the contract from January 1, 2019 through December 31, 2019. The estimated cost to the County is not to exceed \$10,000. (C-18-0755)

**C.** Utility Permit No. 1736 allowing Unite Private Network to install new underground fiber optic cables from north of Southwest 58<sup>th</sup> Street and West Panama Road to south of Southwest 42<sup>nd</sup> Street and West Pella Road. There is no cost to the County. (C-18-0746)

**D.** Received and placed on file the following:

1. Notice of termination of County Contract C-17-0621 from Havelock Physical Therapy.
2. Records and Information Management report for November, 2018.

**6) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

**7) ANNOUNCEMENTS:**

- A.** The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 20, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B.** The Lancaster County Board of Commissioners will be in recess from December 21, 2018 through January 7, 2019.
- C.** The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, January 8, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D.** County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

## 8) **PUBLIC HEARINGS:**

- A. County Text Amendment No. 18008 amending the Lancaster County Zoning Resolution to add a new special permit for accessory dwelling units. (See correlating item 4P)
- B. County Text Amendment No. 18011 amending the Lancaster County Zoning Resolution, Section 13.048 Commercial Wind Energy Conversion Systems, to add a condition to allow participating properties to have a higher noise level than non-participating properties. (See correlating item 4Q)

## 9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 18, 2018**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair;**  
**Roma Amundson; Bill Avery; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A.** Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 4, 2018.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS**

**3) PUBLIC HEARING:**

- A.** Motor Vehicle Tax Exemption Applications (See correlating item 4)

Wyuka Cemetery & Funeral Home	Great Plains Community Church
St. Mary's United Methodist Church	Our Lady of Guadalupe Seminary
Boys & Girls Clubs of Lincoln/Lancaster County	CenterPointe, Inc.
Community Action Partnership of Lancaster and Saunders County	Indian Center Inc.

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

- 5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

6) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481)