

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 13, 2018
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 9, 2018.

Commissioners present: Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Commissioner absent: Todd Wiltgen, Chair

Others present: Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; and Monét McCullen, County Clerk's Office

The Vice Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 6, 2018.

MOTION: Schorr moved and Avery seconded approval of the minutes.

Brinkman noted a change under item 3E, first paragraph, adding a space between the words "been" and "used". Also, a change on page three, second paragraph, changing the word "met" to "meet".

ROLL CALL: Avery, Schorr, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

2) CLAIMS:

A. Approval of all claims processed through November 13, 2018.

MOTION: Amundson moved and Schorr seconded approval of the claims. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

3) SPECIAL PRESENTATION:

A. County Highway Superintendent License presentation to Ashlee Wikoff, Brandon Cramer and Erik Hunt – Pam Dingman, County Engineer

Ron Bohaty, Lancaster County Engineering Road and Maintenance Superintendent, said the license test covers the Standardized System of Annual Reporting (SSAR), the One and Six Year Road and Bridge Improvement Program, plan reading and minimum design standards for roads. It is also important to expand the knowledge of the requirements to individuals in different districts.

Schorr asked all three individuals what their roles were within the Engineering Department.

Erik Hunt said he is an Operator II in Emerald, Nebraska and he wanted to further his education.

Ashlee Wikoff said she is a Clerk Typist and currently works with the SSAR reports. She will now be starting with the One and Six Year Road and Bridge Program.

Brandon Cramer said he is the District 3 Supervisor located in Sprague, Nebraska and the test has enlightened him on the requirements and the processes.

Amundson congratulated all individuals for their accomplishments.

4) PUBLIC HEARINGS:

- A. County Text Amendment No. 18012 amending the Lancaster County Zoning Resolution to add definitions, add uses to the AG, AGR, R and B Districts; reorganize AG Preservation in the AG District; add special permits, add a new chapter for Historic Preservation District, and to make other miscellaneous minor changes throughout. (See correlating item 5A)**

The Vice Chair opened the public hearing.

Tom Cajka, Lincoln-Lancaster Planning Department, was administered the oath. He requested a one-week deferral in order to have time to make changes requested by Commissioner Brinkman. The majority of the changes are grammatical errors that need to be corrected. In addition, there is a section under Ag Preservation that will be reorganized to correct an incorrect reference of a subsection.

No one appeared in support, opposition or in a neutral position.

MOTION: Amundson moved and Schorr seconded to delay the public hearing and item 5A for one-week. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- B. County Text Amendment No. 18013 amending the Lancaster County Land Subdivision Resolution to clarify minor discrepancies, delete outdated references to other codes and update requirements for water wells. (See correlating item 5B)**

Cajka said the Planning Department is requesting a one-week deferral on this item as well so the zoning and subdivision can be heard at the same time.

No one appeared in support, opposition or in a neutral position.

MOTION: Schorr moved and Amundson seconded to delay the public hearing and item 5B for one-week. Amundson, Avery, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

5) **NEW BUSINESS:**

- A. **Resolution regarding County Text Amendment No. 18012 amending the Lancaster County Zoning Resolution to add definitions, add uses to the AG, AGR, R and B Districts; reorganize AG Preservation in the AG District; add special permits, add a new chapter for Historic Preservation District, and to make other miscellaneous minor changes throughout, as provided in Attachment A. (R-18-0078)**

Item was held one week.

- B. **Resolution regarding County Text Amendment No. 18013 amending the Lancaster County Land Subdivision Resolution to clarify minor discrepancies, delete outdated references to other codes and update requirements for water wells, as provided in Attachment A. (R-18-0079)**

Item was held one week.

- C. **Resolution in the matter of striking uncollectible property taxes from the list. (R-18-0080)**

MOTION: Amundson moved and Avery seconded to approve the resolution. Amundson, Schorr, Brinkman and Avery voted yes. Wiltgen was absent. Motion carried 4-0.

- D. **Resolution directing the County Engineer to conduct a study and the Planning Department to write a report regarding vacating the west 10 feet adjacent to Lot 6 IT, Walton, Nebraska, more particularly described in "Exhibit A", and located in Lancaster County, Nebraska. (R-18-0081)**

MOTION: Schorr moved and Amundson seconded to approve the resolution. Schorr, Avery, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- E. **Resolution authorizing the installation of traffic control devices in Lancaster County. (R-18-0082)**

Larry Legg, Lancaster County Design Engineer, said South 54th Street between Roca Road and Hickman Road has now been paved and the speed limit will be changed from 50 to 55 miles per hour per the State Statute (Exhibit A).

MOTION: Schorr moved and Amundson seconded approval of the resolution. Avery, Amundson, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- F. **Comprehensive Plan Conformance No. 18015: A resolution in the matter of adopting the One and Six Year Road and Bridge Construction Program for Lancaster County, Fiscal Years 2019 and 2020-2024. (R-18-0073)**

Pam Dingman, Lancaster County Engineer, said this is regarding the One and Six Year Road and Bridge Improvement Plan. Dingman noted the County Engineering Department is aware of the request by the public for additional improvements.

MOTION: Amundson moved and Schorr seconded approval of the resolution.

Brinkman verified that there have been no changes to the plan that was presented at the public hearing in September. Dingman confirmed there have been no changes.

ROLL CALL: Avery, Amundson, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- G. Recommendation from the Purchasing Agent and County Engineering to award and execute a Purchase Order (Bid No. 18-269) to various vendors for spring gravel haul to Lancaster County Stockpiles. The total cost to the County for all vendor is \$743,325. (C-18-0697)**

Bohaty said they have been working with the University for a different gravel mixture. This would have been the fall haul that has been modified to extend through April.

MOTION: Schorr moved and Amundson seconded approval of the recommendation. Amundson, Avery, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- H. Change Order #3 to County Contract C-18-0220 with Constructors Inc., for an increase of \$38,151.76 due to transverse crack and overlay repair. (C-18-0698)**

Legg said this will allow for the cracks to be fixed on Sprague Road, in addition to some overlay repair on Fletcher Road. (Exhibit B).

MOTION: Amundson moved and Schorr seconded to approve the change order. Avery, Schorr, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- I. Designation of official Lancaster County newspapers for 2019 publication of transportation projects as follows: Lincoln Journal Star, The News (Waverly), The Voice (Hickman), The Crete News (Crete) and Seward County Independent (Seward).**

MOTION: Amundson moved and Schorr seconded to approve the designation of the official Lancaster County newspapers. Brinkman, Amundson, Schorr and Avery voted yes. Wiltgen was absent. Motion carried 4-0.

- J. Contract with Graybar Electric to provide Annual Supply – Personal Alarm Transmitter (Quote 5936). The term of the contract is one year from date of execution. The cost to the County is not to exceed \$5,353. (C-18-0695)**

MOTION: Avery moved and Amundson seconded approval of the contract. Schorr, Avery, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- K. **Grant contract with Lutheran Family Services in the amount of \$25,000 for the Adult Behavioral Health Services program. The contract is funded by the Joint Budget Committee for the period of July 1, 2018 through June 30, 2019. (C-18-0699)**

MOTION: Amundson moved and Schorr seconded approval of the grant contract. Avery, Schorr, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- L. **Grant contracts with Clyde Malone Community Center funded by the Nebraska Commission on Law Enforcement and Criminal Justice Juvenile Services Aid Grant (#18-CB-0525) for the period of July 1, 2018 through June 30, 2019 for the following:**

1. **Leadership Academy for Young Women in the amount of \$30,000. (C-18-0700)**
2. **Leadership Academy for Young Men in the amount of \$30,000. (C-18-0701)**

MOTION: Schorr moved and Avery seconded approval of the grant contracts. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- 6) **CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. **Right-of-way contract with Oak Valley Development, LLC, South 1st Street and West Rokeby Road, in the amount of \$8,592.50. (C-18-0702)**
- B. **Change Order #4 for County Contract C-18-0261 with Yost Excavating, Inc., to change the completion date from October 25, 2018 to May 31, 2019 due to circumstances beyond the control of the contractor. (C-18-0703)**
- C. **Amendments to the following:**
 1. **County Contract C-15-0599 with Gana Trucking & Excavating for Annual Requirements - Motor Grader Snow Removal Services for Lancaster County (Bid No. 15-224). The amendment renews the contract from November 17, 2018 through November 16, 2019. The cost to the County shall not exceed \$45,000 for contracts without approval by the Lancaster County Board. (C-18-0693)**
 2. **County Contract C-15-0600 with K2 Construction for Annual Requirements - Motor Grader Snow Removal Services for Lancaster County (Bid No. 15-224). The amendment renews the contract from November 17, 2018 through November 16, 2019. The cost to County shall not exceed \$45,000 for contracts without approval by the Lancaster County Board. (C-18-0694)**

D. Utility Permits with the following:

- 1. No. 1731 allowing Black Hills Energy to install a new underground gas line under Fleming Street, Village of Cheney. There is no cost to the County. (C-18-0692)**
- 2. No. 1724 allowing Charter - Spectrum to install approximately 1,300 linear feet of underground cable adjacent to South Folsom Street. There is no cost to the County. (C-18-0696)**

E. 2018 Certification of County Highway Superintendent for Determining Department of Roads Incentive Payment from January 1, 2018 to December 31, 2018.

F. Received and placed on file Records and Information Management report for October, 2018.

MOTION: Schorr moved and Amundson seconded approval of the consent items. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

7) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

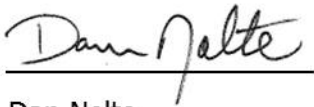
8) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, November 15, 2018 due to their attendance at the Tri-County Retreat with Douglas and Sarpy Counties beginning at 9:00 a.m., at Soaring Wings Vineyard (17111 S. 138th Street, Springfield, NE).**
- B. The Lancaster County Board of Commissioners will meet with the Lancaster County Agricultural Society on Thursday, November 15, 2018 at 7:00 p.m., at the Lancaster Event Center in the Lancaster Room (4100 N 84th Street, Lincoln).**
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, November 20, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- D. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, November 20, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a request to vacate a portion of West McKelvie Road.**
- E. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

9) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:21 a.m. Amundson, Avery, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk



PAMELA L DINGMAN
COUNTY ENGINEER

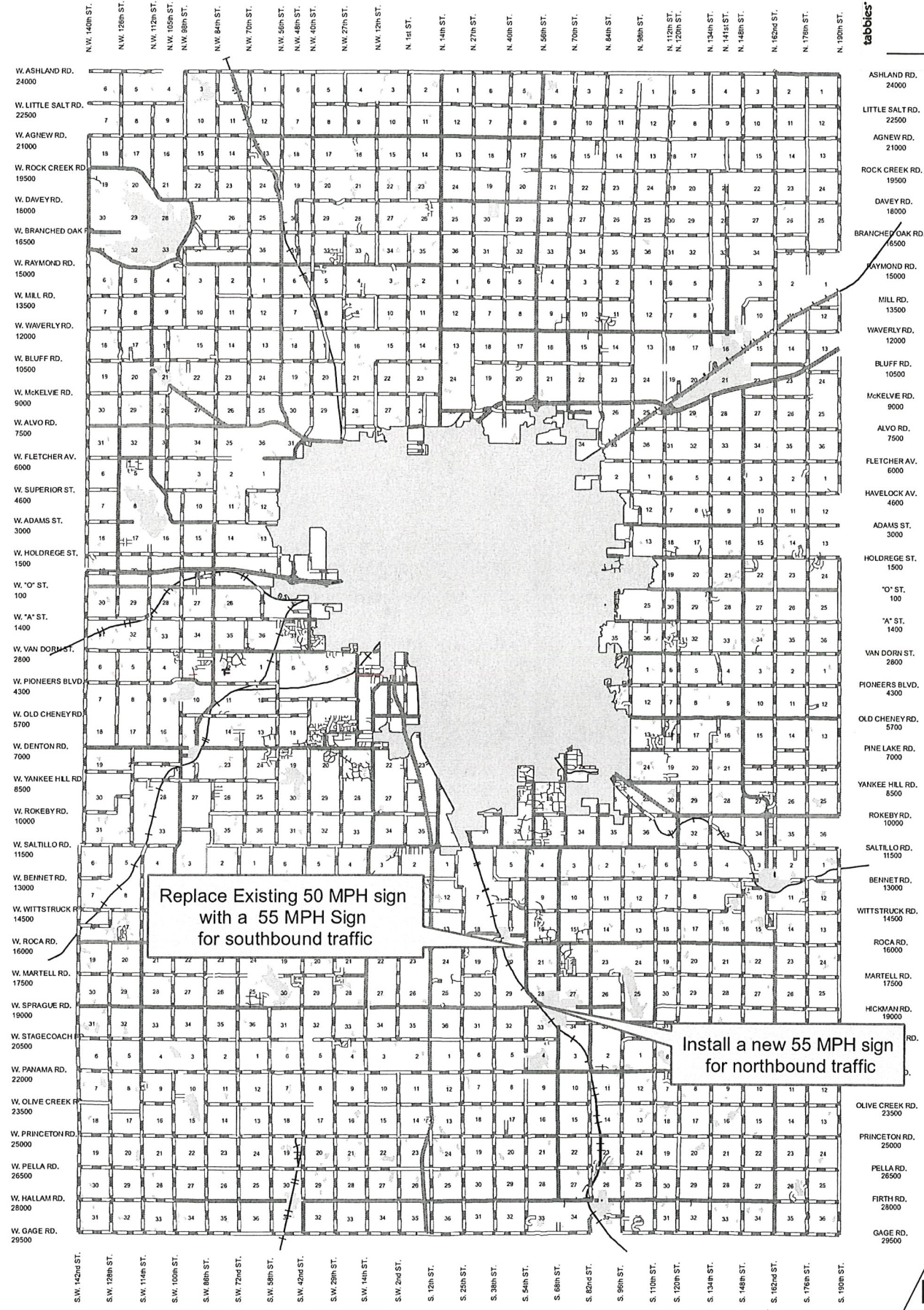
LANCASTER COUNTY

KENNETH D SCHROEDER
DEPUTY COUNTY SURVEYOR

EXHIBIT

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A



Replace Existing 50 MPH sign
with a 55 MPH Sign
for southbound traffic

Install a new 55 MPH sign
for northbound traffic



SITE LOCATION MAP 18-01 PAVING & RESURFACING CHANGE ORDER 3 LANCASTER COUNTY, NEBRASKA

