

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, AUGUST 21, 2018  
9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 17, 2018.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 14, 2018.**

**MOTION:** Brinkman moved and Schorr seconded approval of the minutes. Avery, Brinkman, Schorr and Amundson voted yes. Wiltgen abstained. Motion carried 4-0 with one abstention.

**2) CLAIMS:**

**A. Approval of all claims processed through August 21, 2018.**

**MOTION:** Amundson moved and Schorr seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**3) UNFINISHED BUSINESS:**

**A. Amusement license renewal application from Josh and Amanda Kadavy d/b/a JK's Pumpkin Patch to hold a fall fun farm pumpkin patch from September 14, 2018 through October 28, 2018 from 9:00 a.m. to 8:00 p.m., at 757 Bluff Road, Lincoln, NE.**

**MOTION:** Schorr moved and Avery seconded approval of the amusement license renewal application. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**4) NEW BUSINESS:**

- A. Special designated license application from Ken's Liquor Inc., for a wedding reception at Hillside Event Center, 12400 West Denton Road, Denton, on Saturday, September 15, 2018.**

**MOTION:** Brinkman moved and Schorr seconded approval of the special designated license application. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. Resolution authorizing the installation of traffic control devices in Lancaster County. (R-18-0050)**

**MOTION:** Amundson moved and Schorr seconded approval of the resolution.

Pam Dingman, County Engineer, said on 148<sup>th</sup> Street they will be installing a "watch for stopped vehicles" sign (Exhibit A) after receiving a few complaints due to some vehicles panic breaking while turning on Adams Street.

**ROLL CALL:** Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- C. Contract with Maxwell Products, Inc., to provide Annual Supply - Asphaltic Joint Sealant (Bid No. 18-173). This contract shall be effective upon execution by all parties. The cost to the County is not to exceed \$20,000. (C-18-0459)**

**MOTION:** Schorr moved and Brinkman seconded approval of the contract. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- D. Contract with TCW Construction, Inc., and Lancaster County on behalf of the Lancaster County Engineer for concrete box culverts G-111 and G-144. The cost to the County is \$377,025.15. (C-18-0482)**

Dingman said one box culvert is located on Alvo Road just west of 112<sup>th</sup> Street and the other culvert is located on Bluff Road between 40<sup>th</sup> Street and 27<sup>th</sup> Street.

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Contracts to provide Annual Repair Services for Construction and Purpose-Built Equipment (Bid No. 18-167). Terms of the contracts are one (1) year from the date of execution with the option for three (3) additional one (1) year renewals. The cost to the County is not to exceed \$100,000 for all contracts (including seven others that will be coming at a later date).**

- 1. Hamilton Equipment Co. (C-18-0495)**
- 2. Titan Machinery (C-18-0496)**
- 3. Truck Center Companies Lincoln (C-18-0497)**
- 4. Vermeer High Plains (C-18-0498)**

**MOTION:** Brinkman moved and Avery seconded approval of the contracts. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**F. Approval of the Lancaster County Purchasing Card (P-Card) Procedures.**

**MOTION:** Avery moved and Brinkman seconded approval of the P-Card procedures.

Schorr and Wiltgen thanked all individuals who worked on this project, especially Ann Ames, Deputy Chief Administrative Officer; Bob Walla, Purchasing Agent; and the Deputy County Attorney's, Jen Holloway and David Derbin.

**ROLL CALL:** Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- 5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. **Change Order #3 to County Contract C-18-0261 with Yost Excavating, Inc. for construction and removal of a temporary fence to allow for removal and replacement of existing fence (Project 18-05) for an increase of \$660. (C-18-0491)**
  - B. **Amendments to the following contracts:**
    - 1. **County Contract C-16-0498 with Paramount Linen for Annual Services - Rental and Cleaning of Mats, Various Linens & Related Items (Bid No. 16-170). The amendment renews the contract from September 13, 2018 through September 12, 2019. The cost to the County shall not exceed \$8,000. (C-18-0492)**
    - 2. **County Contract C-14-0454 with Odyssey Travel for Annual Requirements - Travel Agent Services (Quote No. 4841). The amendment extends the contract from September 9, 2018 through November 8, 2018. The cost to the County shall not exceed \$2,500. (C-18-0493)**
    - 3. **County Contract C-16-0668 with Rise N' Shine for Annual Cleaning Services – County Engineering Office, Shop and Weed Control Office (Bid No. 16-228). The amendment adds services for Adult Probation with an increase of \$2,500 for the remainder of the contract term for a revised total amount of \$7,900. (C-18-0494)**
  - C. **Setting a public hearing on Tuesday, August 28, 2018 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding Keno Fund Projects and Lancaster County's Proposed Budget for Fiscal Year 2018-19.**

**MOTION:** Schorr moved and Brinkman seconded approval of the consent items. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

**PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

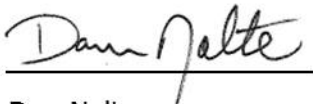
No one appeared for public comment.

**6) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 23, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, August 28, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, August 28, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding Keno Fund Projects and Lancaster County's Proposed Budget for Fiscal Year 2018-19.
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

**7) ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:14 a.m. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk



EXHIBIT

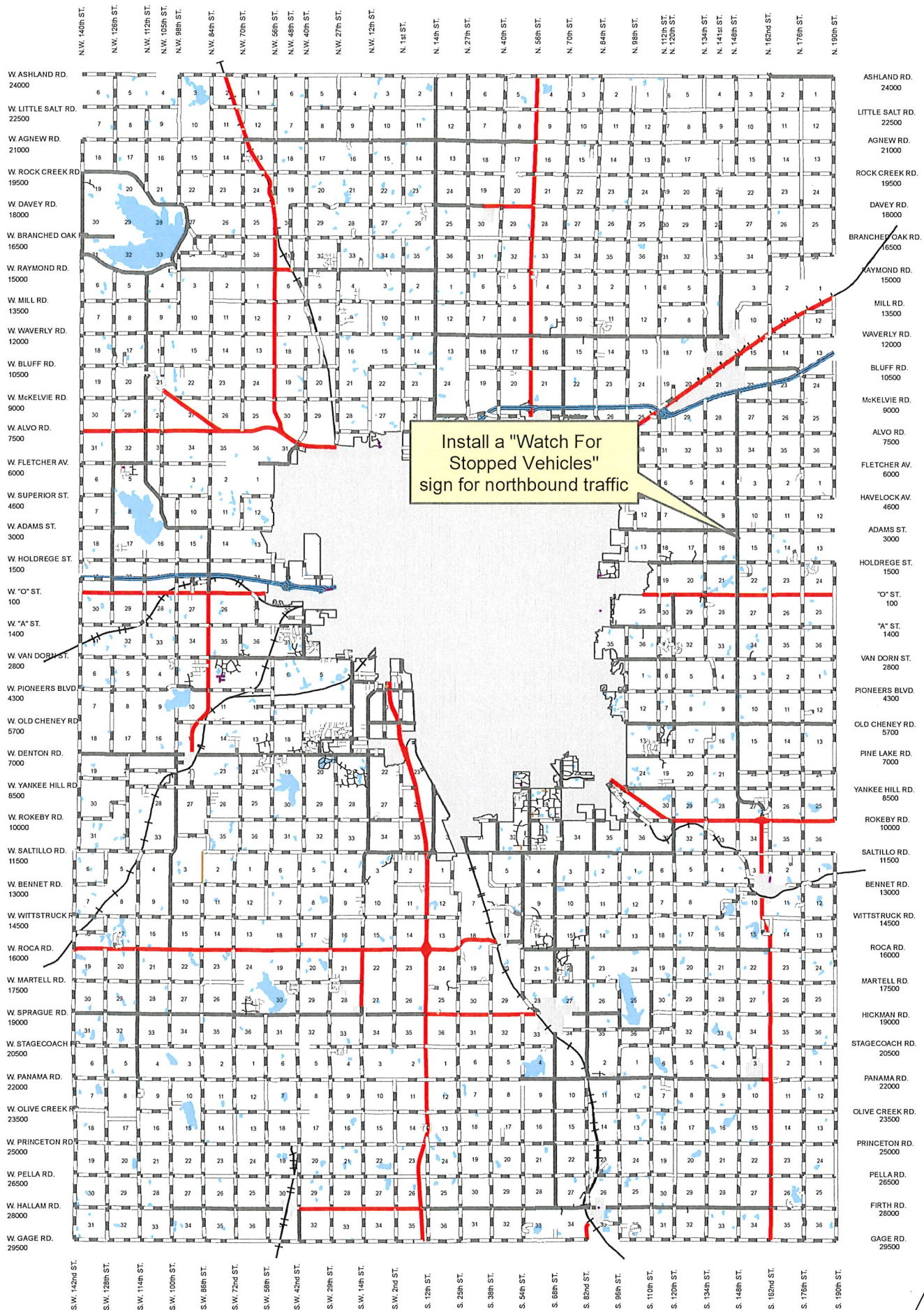
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# LANCASTER COUNTY



Install a "Watch For Stopped Vehicles" sign for northbound traffic

