

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JULY 31, 2018**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on July 27, 2018.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, July 24, 2018.**

**MOTION:** Schorr moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

**2) CLAIMS:**

- A. Approval of all claims processed through July 31, 2018.**

**MOTION:** Amundson moved and Avery seconded approval of the claims. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**3) NEW BUSINESS:**

- A. Special designated license application from Nebraska Restaurant Association, for a golf outing at Hillcrest Country Club, 9401 O Street, Lincoln, on Monday, September 10, 2018.**

**MOTION:** Brinkman moved and Amundson seconded approval of the special designated license. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. Resolution authorizing the installation of traffic control devices in Lancaster County. (R-18-0046)**

Pam Dingman, County Engineer, said the Federal Highway Administration has changed the way that they require bridges to be posted for what is considered single unit vehicles. These changes will happen on 17 bridges (Exhibit A) and over a two-year period.

**MOTION:** Amundson moved and Schorr seconded approval of the resolution. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- C. Agreement with the State of Nebraska Department of Roads for the provision of transportation services for the Lancaster County Public Rural Transit Program. Term of the agreement is July 1, 2018 through June 30, 2019, which is the fiscal year of the grants' entire period of performance. Funding is from the Federal Funding for Public Transportation Operating Assistance program and the State of Nebraska Department of Roads. The cost to the County shall be remaining eligible costs not paid by Federal and State funds and shall not exceed \$17,972. (C-18-0445)**

Mitchel Sump, Lancaster County Transit Manager, said the Nebraska Department of Transportation granted State and Federal funds in the amount of \$80,441. This action will be for final approval of the agreement and for the County's matching funds.

**MOTION:** Amundson moved and Schorr seconded approval of the agreement. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- D. Memorandum of Understanding with United States Marshal Services for reimbursement of all costs pertaining to overtime as it pertains to the Sex Offender Compliance Initiative - "Lancaster County Fall Operation". The term of the contract ends August 22, 2018. If the work is compensated, Lancaster County must submit within 30 days after. Funds are capped at: Overtime - \$1,920 and Equipment - \$4,820. (C-18-0444)**

Terry Wagner, Lancaster County Sheriff, explained if they are able to use the funds they will be reimbursed.

**MOTION:** Amundson moved and Schorr seconded approval of the memorandum of understanding. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. Interlocal agreements for mutual law enforcement aid and assistance during emergency occasions with the Counties of Saunders and Seward. The agreements are effective upon execution and shall remain in effect until terminated. (C-18-0451) (C-18-0452)**

Wagner stated they have entered into interlocal agreements with all surrounding counties to allow employees to have a legal standing in other counties should emergency assistance be needed.

**MOTION:** Amundson moved and Schorr approved the interlocal agreements. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Agreement with Men With Dreams to provide a community building, relationship, and accountability curriculum to juveniles housed at the Youth Services Center. The term of the agreement is August 1, 2018 through September 30, 2018. There is no cost to the County. (C-18-0447)**

Michelle Schindler, Lancaster County Youth Services Director, expressed her support for this partnership.

Chad Chapman, Youth Center Program Supervisor, gave an overview of the services that are provided with the program.

**MOTION:** Schorr moved and Amundson seconded the agreement. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Agreement with Child Guidance Center for internal case management services at the Youth Services Center. The County will pay up to \$73,692.38 for the services. The term of the agreement is July 1, 2018 through June 30, 2019. (C-18-0448)**

Schindler said this relates to the mental health program and the entire case management of youth.

**MOTION:** Schorr moved and Amundson seconded the agreement. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Change Order #3 to County Contract C-18-0151 with Mecco Henne Contracting, Inc. to add a fire damper for Project 17-282 for an increase of \$1,176.00. (C-18-0446)**

Kerin Peterson, Facilities and Properties Director, explained that this change order is for the Emergency Operations Center relocation project.

**MOTION:** Amundson moved and Schorr seconded approval of the change order. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Recommendation from the Purchasing Agent and County Engineer to award a contract for fuel tank maintenance and service (Bid No. 18-185) to Dr. Fuel Good. The estimated amount is \$20,000. (B-18-0185)**

Dingman said Dr. Fuel Good tests all fuel tanks for algae bloom or other contaminants. This protects all fuel injectors for the entire fleet.

**MOTION:** Schorr moved and Amundson seconded approval of the recommendation. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. Third Amendment to County Contract C-17-0463 with TCW Construction, Inc., for replacement of structures H-128, H-130 and J-143. The amendment extends the completion date for work on structure J-143 from June 1, 2018 to October 1, 2018. (C-18-0449)**

Dingman explained J-143 is the buried bridge located just north of O Street on 148<sup>th</sup> Street that is currently closed and this will officially extend the completion date. Bridges H-128 and H-130 are also in that same corridor and were built similar to J-143. All bridges have box culvers built on the end with scour holes in the center of 148<sup>th</sup> Street.

**MOTION:** Amundson moved and Avery seconded approval of the third amendment. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. Memorandum of Understanding with Sid Tool Co Inc., dba MSC Industrial Supply Co Inc., using NASPO ValuePoint 8499 – State of Oregon, Participating Addendum – State of NE 15003 OC to provide Facilities Maintenance and Repair & Operations (MRO) and industrial supplies. The term of the contract is from July 1, 2018 through June 30, 2019. Pricing will be pursuant to the NASPO ValuePoint 8499 – State of Oregon’s contract. Cost to County is not to exceed \$2,000. (C-18-0443)**

**MOTION:** Brinkman moved and Avery seconded approval of the memorandum of understanding. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. Grant Adjustment Notification (GAN) on the 2017-18 Emergency Management Performance Grant (EMPG) reallocation request.**

Jim Davidsaver, Director of Lincoln/Lancaster County Emergency Management, said this grant covers the fiscal year that just ended on June 30, 2018, for a total of \$135,262.69. The EMPG program is set up for all counties in the State that participate and they can apply to receive a reimbursement of up to 50% of salaries and benefits of their employees. He added there is an additional \$7,200 that will cover some operating expenses.

**MOTION:** Schorr moved and Avery seconded approval of the grant adjustment notification. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- 4) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Amendments to the following contracts:**

- 1. County Contract C-14-0422 with Fish Window Company for annual requirements of window cleaning services (Bid No. 14-155). The amendment renews the contract from August 28, 2018 through August 27, 2019. The cost to County is not to exceed \$3,500. (C-18-0450)**
- 2. County Contract C-15-0380 with National Everything Wholesale for janitorial and sanitation supplies, equipment and related services using the City of Tucson, AZ Contract No. 151148. The amendment renews**

the contract from August 2, 2018 through August 1, 2019. The cost to County is not to exceed \$225,000. (C-18-0439)

3. County Contract C-15-0381 with Murphy Tractor & Equipment Company for the annual supply of John Deere filters (SS-26). The amendment renews the contract from August 24, 2018 through August 23, 2019. The cost to County is not to exceed \$25,000. (C-18-0440)
4. County Contract C-16-0405 with CleanMax for unit price carpet cleaning (Bid No. 16-140). The amendment renews the contract from August 9, 2018 through August 8, 2019. The cost to County is not to exceed \$10,000 for all contracts. (C-18-0441)
5. County Contract C-16-0406 with FBG Service Corporation for unit price carpet cleaning (Bid No. 16-140). The amendment renews the contract from August 9, 2018 through August 8, 2019. The cost to County is not to exceed \$10,000 for all contracts. (C-18-0442)

**B. Receive and placed on file the following:**

1. County Treasurer's mid-term report of 2016 distress warrants.
2. County Sheriff's Financial Activity Report from April, 2018 through June, 2018.
3. Contract termination letter from Complete Construction Services for County Contract C-17-0041.

**MOTION:** Schorr moved and Amundson seconded approval of the consent items. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

The following individuals came forward in opposition of County Special Permit 18025 for the construction of a commercial feedlot on property generally located at 13350 W. Wittstruck Road.

- 1) Rev. Penny Greer, 1716 Trelawney Drive, Lincoln.
- 2) Donna Roller, 2000 Twin Ridge Road, Lincoln.
- 3) Johnathan Leo, 2321 Devonshire Drive, Lincoln.
- 4) Randy Roppert, 2108 County Road O, Fremont.
- 5) Craig Watts, 5354 Ruth Road, Fairmont.
- 6) Edison McDonald, 3921 Eagle Ridge Road, Lincoln.

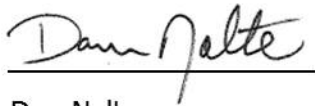
**6) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 2, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, August 7, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on (LNKTVcity).

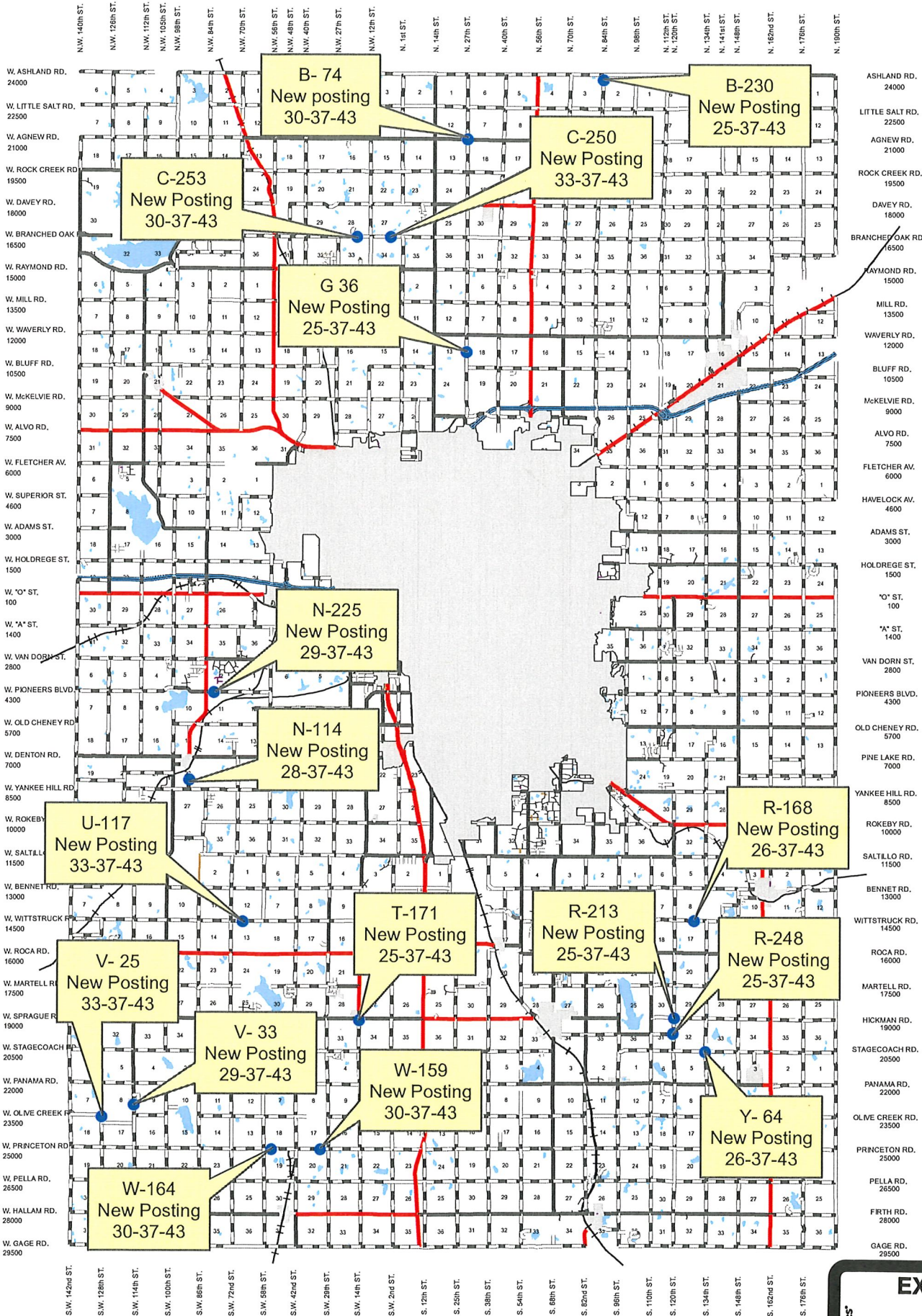
7) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:56 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk





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## EXHIBIT

# A