

AMENDMENT TO CONTRACT
Annual Service
On-Site Interpreters
Interp-3
City of Lincoln and Lancaster County
Price Increase
LanguageLinc

This Amendment is hereby entered into by and between LanguageLinc LLC Interpreter Services, 210 "O" Street, Lincoln, NE 68508 (hereinafter "Contractor") and City of Lincoln and Lancaster County (hereinafter "Owners"), for the purpose of amending the Contract dated February 8, 2016, executed under City Resolution No. 89469, and County Contract C-16-0041 dated January 19, 2016 for On-Site Interpreters, Interp-3, which is made a part hereof by this reference.

WHEREAS, the parties hereby amend the Contract to reflect a price increase per Attachment D for the remainder of the current term; and

WHEREAS, the expenditure for City of Lincoln Departments will increase by approximately 5%, for a total increase not to exceed \$4,750.00 for the remainder of this Contract term; and

WHEREAS, the revised Contract total for the City of Lincoln with the expenditure increase not to exceed \$244,750.00 for the Contract term; and

WHEREAS, the expenditure for Lancaster County Departments will increase by approximately 5%, for a total increase not to exceed \$1,187.50 for the remainder of this Contract term; and

WHEREAS, the revised Contract total for Lancaster County with the expenditure increase not to exceed \$61,187.50 for the Contract term; and

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants contained in the Contract under City Resolution No. 89469, and County Contract C-16-0041, and stated herein the parties agree as follows:

- 1) The parties hereby amend the Contract to reflect a price increase per Attachment D for the remainder of the current term.
- 2) The expenditure for City of Lincoln Departments will increase by approximately 5%, for a total increase not to exceed \$4,750.00 for the remainder of this Contract term.
- 3) The revised Contract total for the City of Lincoln with the expenditure increase not to exceed \$244,750.00 for the Contract term.
- 4) The expenditure for Lancaster County Departments will increase by approximately 5%, for a total increase not to exceed \$1,187.50 for the remainder of this Contract term.

- 5) The revised Contract total for Lancaster County with the expenditure increase not to exceed \$61,187.50 for the Contract term.
- 6) All other terms of the Contract, not in conflict with this Amendment, shall remain in full force and effect.

The Parties do hereby agree to all the terms and conditions of this Amendment. This Amendment shall be binding upon the parties, their heirs, administrators, executors, legal and personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Parties do hereby execute this Amendment upon completion of signatures on:

Vendor Signature Page
City of Lincoln Signature Page
Lancaster County Signature Page

Vendor Signature Page

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Please sign, date and return within 5 days of receipt:

Mail to: City/County Purchasing
 Attn: Lori L. Irons
 440 So. 8th St., Ste. 200
 Lincoln, NE 68508
 Or email to: llirons@lincoln.ne.gov

Company Name:	LanguageLinc Interpretation @ Community Action
By: (Please Sign)	Carol J. Brown
By: (Please Print)	CAROL J. BROWN
Title:	Director of LanguageLinc
Company Address:	210 'O' St. Lincoln, NE 68508
Company Phone & Fax:	402-473-2940
E-Mail Address:	info@languageLinc
Date:	6-27-2018
Contact Person for Service or Orders	Carol Brown
Contact Phone Number	402-314-3933

City of Lincoln Signature Page

**AMENDMENT TO CONTRACT
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EXECUTION BY THE CITY OF LINCOLN, NEBRASKA

ATTEST:

City Clerk

CITY OF LINCOLN, NEBRASKA

Finance Director

Approved by Directorial Order No. _____

dated _____

Lancaster County Signature Page

**AMENDMENT TO CONTRACT
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City of Lincoln and Lancaster County
Price Increase
LanguageLinc**

EXECUTION BY LANCASTER COUNTY, NEBRASKA

Contract Approved as to Form:

The Board of County Commissioners of
Lancaster, Nebraska

Deputy Lancaster County Attorney

dated _____



June 19, 2018

**CONNECTING
SERVICES WITH
COMMUNITIES**

210 "O" Street
Lincoln, Nebraska
68508
Email: info@languagelinc.com
Customer service: 402-730-9054
Fax: (402) 471-4844

24/7 interpretation
scheduling 402-473-2940
Toll free 1-888-469-6555
www.languagelinc.com
Online scheduling available

For 10 years, LanguageLinc has charged the same hourly rate for services. We believe that the outstanding work being done by the Interpreters who contract with us is overdue for additional compensation for connecting our Non-English speaking populations to the wonderful services our Customers provide. We have seen a steady growth in the costs of doing business and while our business growth has offset some of the cost, we can no longer put off this necessary change. Please see the enclosed brochure for the new pricing structure, which goes into effect on dates of service beginning August 1st, 2018.

Other practices will continue such as:

- ✚ Calling your patient/client 2 days before to remind of the appointment
- ✚ No extra charge for emergent Interpreter needed
- ✚ 3 hour cancellation policy instead of 24 hr cancellation

We wish to thank you for your valued business and the service you provide to our community and we hope to continue our partnership and assure you of our continued quality of service.

Sincerely,

Carol

Carol Brown
Director
LanguageLinc Interpretation Services
402-730-9054 Customer Service
info@languagelinc.com

www.LanguageLinc.com
online scheduling available
24/7 interpretation service
402-473-2940
toll free 1-888-469-6555

LanguageLinc Interpretation Services
210 "O" Street
Lincoln, NE 68508

"Connecting Services with Communities"

About LanguageLinc



LanguageLinc LLC believes effective interpretation and translation services are key not only to facilitating New Americans' access to services, but promote the full participation of New Americans in their communities as quickly as possible. Interpreter services with a trustworthy standard are, therefore, essential to effective communication between agency and resident, service provider and client, and private business and customer. **LanguageLinc** interpreters are bound by the Code of Ethics and Standards of Practice and HIPPA adopted by **LanguageLinc** to provide confidential, reliable, 24 hour 365-day interpretation service.

LanguageLinc is a wholly owned subsidiary of Community Action Partnership- Lancaster and Saunders Counties.



Rates

Over The Phone Interpretation 15 minute minimum	\$1.40 per minute
On-Site Interpretation Daytime Hours 8a –6 p M-F One hour minimum	\$40.00 Per hour
On-Site Interpretation Off Hours 6p - 8a M-F One hour minimum	\$45.00 Per hour
On-Site Interpretation Weekend Hours or Holidays One hour minimum	\$49.00 Per hour
Document Translation Negotiated on complexity of project Email for estimate	.23 to .28 Per word

- **FREE** Courtesy call, upon request, made to your clients to remind them of their appointments if using a LanguageLinc interpreter onsite.
- One hour fee upon cancellation of assignment within 3 hours.
- Mileage for out of City of Lincoln appointments set at the federal rate.
- One hour fee upon no show appointments and mileage when applicable.
- Over the phone interpretation charged per minute after 15 minute minimum
- On-site interpretation charged in 1/2 hour increments after 1 hour minimum.

Professional On-Site Interpreters

A reliable approach to interpretation is to use professional on-site interpreters. Nonverbal communication makes up a large portion of language. LanguageLinc Interpreters are people who have been screened for their language skills, trained in interpretation ethics and techniques, and contracted only to interpret. On-Site Interpreters need advanced notice for assignments, please allow 30 minutes minimum (within Lincoln, Nebraska city limits) to arrive at your requested location. Please indicate if you have a gender preference when requesting an interpreter.

Telephonic Interpretation

A variation of the professional on-site interpreter model is the use of telephonic interpretation. LanguageLinc provides you with an interpreter over the phone (OPI) on demand by calling **402-473-2940** or toll free **1-888-469-6555** without any advance planning. A speakerphone or dual handset phone, for good communication, is suggested. Please indicate if you have a gender preference when requesting an interpreter.

Online Scheduling

LanguageLinc also offers online interpreter scheduling if you choose, for those not so immediate needs. Schedule an interpreter for a day, by the hour or for several assignments. Pre-registering with LanguageLinc Interpretation Service will save steps when the need arrives to schedule online for an interpreter. You will receive email notification of your request immediately and a confirmation notice within 24 hours. If your needs are immediate please call the LanguageLinc Scheduling office at **402-473-2940** or toll free **1-888-469-6555**.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSPRO Insurance P.O. Box 6847 Lincoln, NE 68506 402 483-4500	CONTACT NAME: Cheryl Talbott PHONE (A/C, No, Ext): 402-483-4500 E-MAIL ADDRESS: ctalbott@insproins.com FAX (A/C, No): 402-483-7977
INSURER(S) AFFORDING COVERAGE	
INSURER A : Philadelphia Insurance Co.	
INSURER B : West Bend - A Mutual Insurance	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK1677185	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		PHPK1677185	07/01/2017	07/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10000			PHUB5900929	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	A01440301	05/01/2017	05/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**** Supplemental Name ****

First Supplemental Name applies to all policies - Community Action Partnership of Lancaster and Saunders Counties
 Policy# PHPK1515666 - Doing Business As: LanguageLinc, LLC dba LanguageLinc Interpretation Services
 Policy# PHPK1515666 - : LAP Housing Wahoo Limited Partnership
 Policy# PHPK1515666 - : Lincoln Action Program Housing Development Corp (LAPHDC)
 (See Attached Descriptions)

CERTIFICATE HOLDER City of Lincoln and Lancaster County 555 South 10th Lincoln, NE 68508	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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DESCRIPTIONS (Continued from Page 1)

Policy# PHPK1515666 - : Language Linc LLC

Policy# PHUB546456 - : Lap Housing Wahoo Limited Partnership

Policy# PHUB546456 - : Language Linc LLC DBA Language Linc Interpretation Services

The City of Lincoln and Lancaster County are listed as additional insureds with respect to: LAP Education Outreach, Eviction Protection/Colition of Landlords & Tenants, Emergency Services/Family Preservation