

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JUNE 26, 2018**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 22, 2018.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 19, 2018.**

**MOTION:** Brinkman moved and Schorr seconded approval of the minutes with the two corrections on page 7, item 5Q first paragraph, last sentence, change "work" to "worked" and third paragraph, second sentence, change "one" to "on". Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

**2) CLAIMS:**

**A. Approval of all claims processed through June 26, 2018.**

**MOTION:** Schorr moved and Avery seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**3) UNFINISHED BUSINESS:**

**A. Appointment of Patrick J. Stanosheck to the Lancaster County Veterans Service Committee for a five-year term commencing July 1, 2018 and ending June 30, 2023.**

Rick Ringlein, County Veterans Service Officer, stated that Committee Member Roy Shane has decided to retire and Mr. Stanosheck from VFW -131 was nominated to be his replacement for a five-year term.

**MOTION:** Schorr moved and Amundson seconded approval of the appointment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

4) **NEW BUSINESS:**

- A. **Amusement license application from Barb Brockley d/b/a Community Crops to hold a fundraiser on August 25, 2018 from 5:00 p.m. to 9:00 p.m., at 3130 N. 112<sup>th</sup> Street, Lincoln, NE.**

**MOTION:** Avery moved and Brinkman seconded approval of the amusement license. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. **Recommendation from the Purchasing Agent to award a contract for CJIS consultant services, (RFP 5853) to MTG Management Consultants. The estimated contract amount is \$54,245. (B-18-5853)**

Bob Walla, Purchasing Agent, explained that this was a request from the County Board to find a consultant to evaluate the CJIS system. They established a committee with representatives from the Sheriff's Office, Lincoln Police Department, Information Services and Corrections. MTG scored the highest and also provided the lowest bid for the work that was requested.

Wiltgen asked how the cost will be split between the County and City. Walla indicated that this would have to be worked out between the two entities.

**MOTION:** Brinkman moved and Amundson seconded approval of the recommendation. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- C. **Agreement with Lincoln Literacy Council to conduct on-site English language and literacy classes for Lancaster County Corrections inmates. The County will pay up to \$10,350 for the services. Term of the contract is August 1, 2018 through July 31, 2019. (C-18-0319)**

**MOTION:** Amundson moved and Brinkman seconded approval of the agreement.

Teri Pope-Gonzalez provided comments on various issues.

**FINAL VOTE:** Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- D. **Agreement with the Nebraska Commission for the Blind and Visually Impaired for the Lancaster County Records Management Department to serve as a training site. Term of the agreement is June 4, 2018 through August 31, 2018. (C-18-0320)**

**MOTION:** Amundson moved and Brinkman seconded approval of the agreement. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Agreement between Christopher Jobman, to provide psychoeducational class instruction to participants of Lancaster County's Pretrial Diversion program through Lancaster County Community Corrections. The County shall pay \$20 per hour, not to exceed 20 hours per week, for the services provided. Term of the agreement is July 1, 2018 through June 30, 2019. (C-18-0321)**

Kim Etherton, Community Corrections Director, said diversion classes are offered to individuals who have a limited criminal history, and once accepted to diversion, other classes may be required. This agreement is a renewal with Mr. Jobman who now teaches multiple classes.

**MOTION:** Brinkman moved and Amundson seconded approval of the agreement. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- F. Agreement between Patricia Klaumann and Lancaster County, on behalf of the Lancaster County Department of Community Corrections, to provide Safety Training Option Program (STOP) instruction to participants eligible to participate in the Lancaster County Traffic Diversion program. The County shall pay \$100 per STOP class instructed. Term of the contract is July 1, 2018 through June 30, 2019. (C-18-0322)**

**MOTION:** Schorr moved and Amundson seconded approval of the agreement. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- G. Agreement between Sandra Findley and Lancaster County, on behalf of the Lancaster County Department of Community Corrections, to provide substance abuse treatment to participants in Pretrial Release and Adult Drug Court. The County shall pay \$45 per hour, not to exceed eight hours per week, for the services provided. The total amount paid under this contract shall not exceed \$17,280. Term of the contract is July 1, 2018 through June 30, 2019. (C-18-0345)**

**MOTION:** Brinkman moved and Schorr seconded approval of the agreement. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- H. Space rental agreement with Cornhusker Bank and for the County's Legislative Retreat on September 6, 2018. (C-18-0323)**

**MOTION:** Schorr moved and Avery seconded approval of the agreement. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- I. Agreement with High Plains Enterprises, Inc., for the maintenance of certain County roads that suffer wear and tear as a result of extraction of soil, sand, and gravel pursuant to Special Permit No. 17043. There is no cost to the County. (C-18-0324)**

Pam Dingman, County Engineer, said this maintenance agreement is for area roads as there have been a number of complaints.

Avery stated that at a previous meeting the Board discussed High Plains' performance issues and asked how this agreement was different.

Dingman explained that this is associated with a Special Permit that High Plains applied for through the Planning Department to mine soil from a location on West Van Dorn. The agreement applies to roads being used for hauling materials.

Brinkman said the Special Permit for the pit was approved in 2017 and this agreement was required to be executed as part of that process but the pit was being used without this agreement in place, therefore, they were shut down by Building and Safety.

Dingman added that this agreement was part of the Special Permit process, however, special permits are not something that the County Engineer would manage. The agreement took some time to get worked out between the County Attorney's office and the County Engineer. There was also an issue with their insurance which caused some delay. It was noted that the process of issuing and managing a Special Permit is with the Planning Department and Building and Safety.

Wiltgen questioned the nature of the complaints. Dingman stated most were related to dust. She added that the terms of the agreement require High Plains to water the corridors to help control dust and, to date, that has not happened.

**MOTION:** Amundson moved and Brinkman seconded approval of the agreement. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**J. Change Order to County Contract C-18-0220 with Constructors, Inc. for an additional resurfacing location for Project 18-01 for an increase of \$172,966.49. (C-18-0325)**

Dingman indicated that this change order pertains to a portion of Arbor Road located west of 70<sup>th</sup> Street which is still in the County's jurisdiction. She noted this is an important road for industrial work which needs to be addressed.

**MOTION:** Amundson moved and Schorr seconded approval of the change order. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

**K. Change Order to County Contract C-18-0199 with Tim Sisco Construction, LLC for an additional culvert replacement site and portable restroom facilities for Project 18-03 for an increase of \$34,156.50. (C-18-0326)**

Dingman said this pipe is located a quarter mile north of Agnew Road on 27<sup>th</sup> Street. When purchasing right-of-way for an adjacent pipe, it was discovered that this one needed to be replaced. The change order also adds bathroom facilities at the site.

**MOTION:** Schorr moved and Brinkman seconded approval of the change order. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- L. Unit Price Quotation from Gana Trucking and Excavating, pursuant to County Contract B-16-0055 (Bid No. 16-292), in the total amount of \$191,350 for culvert clean-outs for Regions 1, 2, 3 and 4 for County Engineering. The individual region request amounts exceed the \$20,000 purchasing threshold. (Region 1 - \$47,600; Region 2 - \$48,600; Region 3 - \$47,575; Region 4 - \$47,575)**

The item was withdrawn per the County Attorney's Office.

- M. Unit Price Quotation from American Fence Company, pursuant to County Contract C-17-0046 (Bid No. 16-280), in the total amount of \$44,203.25 for the supply and installation of fence and gates at Davey and SW 100th Street and Saltillo Road for County Engineering. The amount exceeds the \$20,000 purchasing threshold.**

Dingman said last year several sites around the County were fenced and these two remain.

**MOTION:** Amundson moved and Schorr seconded approval of the unit price quotation. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- N. Unit Price Quotation from Overhead Door Company of Lincoln, pursuant to County Contract C-17-0021 (Bid No. 16-289), in the amount of \$37,505.39 for the supply and installation of overhead doors for the main County Engineering Shop. The amount exceeds the \$20,000 purchasing threshold.**

Dingman provided a brief overview of the project.

**MOTION:** Amundson moved and Schorr seconded approval of the unit price quotation. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- O. Purchase Order with 81 Trailer Sales to provide two (2) 32' flatbed tandem axle gooseneck trailers. The pricing will be pursuant to State of Nebraska Purchase Order Number 827873 OP. The cost to the County is \$31,900. (C-18-0348)**

Dingman indicated that these flatbeds will be much safer to transport items and equipment.

Schorr asked if there would be value in the old equipment. Dingman said that equipment was purchased in the 1970's and will be disposed.

**MOTION:** Amundson moved and Schorr seconded approval of the purchase order. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- P. Purchase Order with Kraftsman, Inc., to provide one (1) triple axle tilt bed trailer. The pricing will be pursuant to the State of Nebraska Contract No. 14062 OC. The cost to the County is \$31,500. (C-18-0349)**

Dingman felt it would be beneficial to have a second trailer as they often use more than one crew around the County.

**MOTION:** Amundson moved and Schorr seconded approval of the purchase order. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**Q. Acceptance of State Grant Award 18-CB-0525 from the Nebraska Commission on Law Enforcement and Criminal Justice in the amount of \$893,634 for Lancaster County Community Aid for the period of July 1, 2018 through June 30, 2019. (C-18-0336)**

Sara Hoyle, Human Services Director, explained that this State funding is tied to the Community Aid Plan and is used for juveniles ages 10 through 17.

Schorr asked if any additional funding would be available from this source. Hoyle did not think so. She added that any funds not used by June 30<sup>th</sup> are required to be returned to the State.

**MOTION:** Amundson moved and Schorr seconded approval of the grant award. Amundson, Avery, Brickman, Schorr and Wiltgen voted yes. Motion carried 5-0.

**R. Grant contracts funded by the Joint Budget Committee for the period of July 1, 2018 through June 30, 2019 with the following:**

1. **Fresh Start in the amount of \$12,500 for the Transitional Shelter program. (C-18-0327)**
2. **Houses of Hope in the amount of \$40,000 for the Halfway House program. (C-18-0328)**
3. **Matt Talbot Kitchen and Outreach in the amount of \$12,500 for the Hunger Relief program. (C-18-0329)**
4. **Good Neighbor Community Center in the amount of \$10,000 for the Basic Needs program. (C-18-0334)**
5. **Good Neighbor Community Center in the amount of \$75,000 for the Food Pantry & Perishable Foods program. (C-18-0335)**
6. **Cause Collective in the amount of \$5,000 for the Case Management program. (C-18-0347)**
7. **League of Human Dignity in the amount of \$50,000 for the Center for Independent Living and Barrier Removal programs. (C-18-0350)**

Monica Zinke, Fresh Start Executive Director, and Shawna Keller, League of Human Dignity Director, provided brief overviews of their respective programs. Zinke also mentioned that she serves on the Executive Board of Cause Collective and said this case management program is one of their key efforts to ensure quality service to people in need.

**MOTION:** Brinkman moved and Amundson seconded approval of the grant contracts. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

**S. Grant contracts funded by the Juvenile Justice Prevention Funds for the period of July 1, 2018 through June 30, 2019 with the following:**

- 1. Friendship Home in the amount of \$15,000 for the Emergency Shelter: Children's Advocacy program. (C-18-0330)**
- 2. The HUB Central Access Point for Young Adults in the amount of \$20,000 for the Back on Track program. (C-18-0331)**
- 3. Rabble Mill in the amount of \$38,000 for the All-Access Pass program. (C-18-0332)**
- 4. Girl Scouts Spirit of Nebraska in the amount of \$8,500 for the Juvenile Justice Outreach program. (C-18-0333)**
- 5. Youth for Christ in the amount of \$10,000 for the Parent Life program. (C-18-0346)**

McKenzie Stauffer, Girl Scouts Outreach Specialist, and Matt Schulte, Youth for Christ Executive Director, provided brief overviews of their respective programs.

**MOTION:** Amundson moved and Schorr seconded approval of the grant contracts. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

**T. Executive Session - Potential Litigation.**

Wiltgen asked that this item be postponed until the end of the meeting following the announcements.

- 5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

**A. Right-of-way contracts with the following:**

- 1. Dennis L. Buel and Malinda J. Buel, South 90<sup>th</sup> Street and Hickman Road, in the amount of \$1,252. (C-18-0337)**
- 2. Bradley A. Yost, Southwest 140<sup>th</sup> Street and West Sprague Road, in the amount of \$496. (C-18-0338)**
- 3. Jeannie Morehart, South 96<sup>th</sup> Street and Hickman Road, in the amount of \$181. (C-18-0339)**
- 4. Betty S. Moormeier Revocable Trust, South 46<sup>th</sup> Street and Roca Road, in the amount of \$496. (C-18-0340)**
- 5. Lennie C. Hoover, South 46<sup>th</sup> Street and Roca Road, in the amount of \$1,405. (C-18-0341)**
- 6. Gary Godkin, North 27<sup>th</sup> Street and Agnew Road, in the amount of \$1,189. (C-18-0342)**
- 7. Frances Ann Sieck Life Estate, Southwest 100<sup>th</sup> Street and West Wittstruck Road, in the total amount of \$2,183. (2 contracts) (C-18-0343) (C-18-0344)**

**MOTION:** Schorr moved and Amundson seconded approval of the consent items. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 28, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, July 2, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTU). Meetings are also streamed live on LNKTU and can be viewed on YouTube (LNKTUcity).

**RETURNING TO ITEM T**

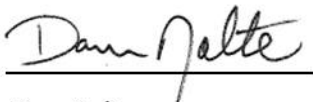
**MOTION:** Schorr moved and Brinkman seconded to enter into executive session at 10:00 a.m. for the purpose of potential litigation and to protect the public interest. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

Amundson exited the meeting at 10:25 a.m.

**MOTION:** Schorr moved and Avery seconded to exit executive session at 10:33 a.m. Avery, Schorr, Brinkman and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Commissioners meeting at 10:34 a.m. Avery, Schorr, Brinkman and Wiltgen voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

