

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MAY 22, 2018
9:00 A.M.

COMMISSIONERS: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair;
Roma Amundson; Bill Avery; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 15, 2018.

2) CLAIMS:

- A. Approval of all claims processed through May 22, 2018.

3) PUBLIC HEARING:

- A. Increasing appropriations for the Workers' Compensation Loss Fund, Mental Health Fund and Property Management Fund. (See correlating item 4A.)

4) NEW BUSINESS:

- A. Resolution in the matter of supplementing appropriations for the previously adopted budget for the Workers' Compensation Loss Fund, in the amount of \$150,000, the Mental Health Fund, in the amount of \$175,951 and the Property Management Fund, in the amount of \$60,000. (R-18-0031)

- B.** Agreement with Great Plains Appraisal, Inc., on behalf of Wayne Kubert and Tom Kubert, to provide the services of a referee coordinator to coordinate referees who will hear all property tax protests for the 2018 tax year before the Lancaster County Board of Equalization. The referee coordinator shall be reimbursed at a rate of \$115 per hour, with the total compensation not to exceed \$180,000. (C-18-0235)
- C.** Adoption of 2018 Lancaster County Board of Equalization Policies and Procedures for property valuation protests.
- D.** Resolution in the matter of extending the deadline for hearing protests regarding real property in Lancaster County from July 25, 2018 to August 10, 2018. (R-18-0032)
- E.** Space rental agreement with the Lancaster Event Center for meeting space in conjunction with referee hearings from June 27 to July 20, 2018. (C-18-0236)
- F.** Special event permit applications from Scott Ash, Nebraska Sports Council for the following events:

 - 1.** 2018 Cornhusker State Games Adventure Race - July 14, 2018
 - 2.** 2018 Cornhusker State Games Gravel Grinder - July 28, 2018
 - 3.** 2018 Cornhusker State Games Cycling Tour – July 29, 2018
- G.** Lease agreement with Dean Smith to lease real property owned by the County as described in the agreement. Lessee will pay the County \$2,088. The term of the lease is from January 1, 2018 through December 31, 2018. (C-18-0237)
- H.** Interlocal agreement with Buffalo County for the safekeeping, care and sustenance of preadjudicated juveniles at the Youth Services Center. Lancaster County will be reimbursed at the rate of \$276 per juvenile per day. (C-18-0238)
- I.** Recommendation from the Purchasing Department and the County Engineer to award a contract to Maxwell Products, Inc., for rental of a polypatch applicator for three months and the purchase of mastic pave patch material (Bid No. 18-080). The estimated amount is \$33,100. (B-18-0080)
- J.** Recommendation from the Purchasing Department and the County Engineer to award a purchase order to Murphy Tractor & Equipment Co., Inc., for a track loader (Bid No. 18-112). The amount is \$182,850. (C-18-0229)
- K.** Recommendation from the Purchasing Department and the County Engineer to award a purchase order to Murphy Tractor & Equipment Co., Inc., for a backhoe loader (Bid No. 18-115). The amount is \$91,976. (C-18-0232)

- L. Recommendation from the Purchasing Department and the County Engineer to award purchase orders to the following vendors for the supply and hauling of gravel course material (Project No. 18-27, Bid No. 18-122). The total for all vendors is \$698,260. (C-18-0234)
 - 1. Buel Trucking, Inc., in the amount of \$335,575.
 - 2. Gana Trucking & Excavating, in the amount of \$158,330
 - 3. Lyman-Richey Corporation, in the amount of \$204,355

- M. Contract with J & A Traffic Products, using a City of Lincoln contract (Bid No. 18-045) to provide square steel sign post system, hardware and accessories. The initial term of the contract will begin upon execution through March 27, 2019. Pricing will be pursuant to the City of Lincoln's contract. The cost to the County is not to exceed \$45,000. (C-18-0228)

5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Settlement between Kenneth Cook and Kathy Havlicek-Cook and Lancaster County for \$1,015.77 regarding an incident that occurred on November 8, 2017 resulting in damage to property generally located at 1634 Prospect Street, Lincoln, Nebraska. (C-18-0239)

- B. Contract with Genoa Healthcare, LLC to provide annual pharmacy services for General Assistance clients (RFP No. 18-025). The term of the contract is one-year from the date of execution with the option for five additional one-year renewals. The cost to the County is not to exceed \$300,000 for all contracts. (Kohll's Pharmacy & Home Care and Hy-Vee, Inc., contracts were previously approved.) (C-18-0230)

- C. Agreement with Straight-Line Striping, Inc. and Lancaster County, on behalf of the Lancaster County Engineer to provide pavement striping. (Project 18-23, Bid No. 18-096). The cost to the County is not to exceed \$109,823,41. (C-18-0240)

- D. Amendments to the following contracts:
 - 1. C-18-0175 to add an additional County site to a professional services contract between JEO Consulting and Lancaster County for wetland delineation and permitting services for various Lancaster County sites. The new total cost to the County is \$27,560. (C-18-0241)
 - 2. C-14-0247 with New Heights Tree Service for tree trimming and removal services (Bid No. 14-009). The amendment extends the contract for one month from May 20, 2018 through June 19, 2018. The cost to the County is not to exceed \$5,000. (C-18-0231)

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold department budget hearings on Tuesday, May 22, 2018 at 9:30 a.m. or immediately following the Lancaster County Board of Commissioners meeting in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, May 24, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, May 29, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. The Lancaster County Board of Commissioners will hold department budget hearings on Tuesday, May 29, 2018 at 9:30 a.m. or immediately following the Lancaster County Board of Commissioners meeting in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- E. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

8) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)