

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MAY 8, 2018
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 3, 2018.

Commissioners present: Todd Wiltgen, Chair; Roma Amundson, Bill Avery and Deb Schorr

Commissioner absent: Jennifer Brinkman, Vice Chair

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; and Cori Beattie, Deputy County Clerk

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 1, 2018.

MOTION: Amundson moved and Schorr seconded approval of the minutes. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

2) CLAIMS:

A. Approval of all claims processed through May 8, 2018.

MOTION: Schorr moved and Amundson seconded approval of the claims. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

3) SPECIAL PRESENTATION:

A. Declaration of May 13-19, 2018 as National Police Week in Lancaster County and May 15, 2018 as Peace Officers Memorial Day – Terry Wagner, County Sheriff (See correlating item 4A)

Sheriff Terry Wagner provided brief comments about the origin of National Police Week and Peace Officers Memorial Day. Three members of the Lancaster County Sheriff's Office - Deputy William Johnson, Sergeant Franklin Furrer and Deputy Craig Dodge - were killed in the line of duty. Wagner said a public memorial service will be held on May 15th at noon on the steps of the Hall of Justice and Law Enforcement Center. He also confirmed that flags are to be flown at half-staff on that day.

The Clerk read the resolution into the record.

The Board took action on Item 4A.

B. Lincoln Unites Event, Saturday, May 12, 2018 – Recognizing the positive impact of immigrants to our community – Sara Hoyle, Human Services Director. (See correlating 4B)

Sara Hoyle, Human Services Director, thanked the Board for supporting the resolution. She explained that she worked with a subcommittee of the New Americans Task Force (NATF) to help coordinate this event and invited Board members to attend.

Christa Yoakum, NATF Subcommittee Chair, noted that Lincoln has the largest immigrant population per capita and she felt the community is stronger, safer and richer because of it. Thirty people will participate in the citizenship ceremony on May 12 at 11:00 a.m. at the Van Brunt Visitors Center with a festival to follow at the Nebraska History Museum. Yoakum encouraged everyone to attend.

In response to Avery's inquiry, Karen Parde, NATF, said Iraq currently has the largest number of immigrants coming to Lincoln.

Schorr commented on how special last year's event was and how the ceremony became a huge celebration with family and friends. Yoakum added that they also plan to present a copy of the County's resolution to each participant.

Wiltgen stressed the need to share with this population the importance of being included in the next census.

The Clerk read the resolution into the record

The Board took action on Item 4B.

4) NEW BUSINESS:

A. Resolution in the matter of declaring May 13-19, 2018 as National Police Week in Lancaster County and May 15, 2018 as Peace Officers Memorial Day. (R-18-0027)

MOTION: Schorr moved and Amundson seconded approval of the resolution. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

B. Resolution in the matter of supporting the Lincoln Unites event on May 12, 2018. (R-18-0028)

MOTION: Schorr moved and Amundson seconded approval of the resolution. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

C. Special designated license (SDL) applications from Hillcrest Country Club, 9401 O Street, Lincoln, to hold golf events on the following dates in 2018: May 27, June 3, June 17, July 1, July 15, August 5, August 26, September 2, September 23, October 7 and October 28.

Kim Cotton appeared on behalf of the applicant. It was verified that Hillcrest Country Club had not exceeded the maximum number of SDL applications for the current license year.

MOTION: Amundson moved and Schorr seconded approval of the applications. Amundson, Schorr, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

D. Recommendation from the Lancaster County Pension Review Committee to add the Vanguard Developed Markets Index Admiral Fund to the 401(a) Lancaster County Employees Retirement Plan and 457(b) Deferred Compensation Program investment arrays.

Kerry Eagan, Chief Administrative Officer, provided an overview of the recommendation. He explained that the Vanguard Developed Markets Index Admiral Fund is a low-cost index fund in the international category. Eagan said similar funds are included in all other major investment categories and the Pension Review Committee (PRC) felt it was important to give plan participants a low-cost option in this category as well.

Wiltgen confirmed that employees will be notified in writing of these changes in the coming weeks.

MOTION: Avery moved and Amundson seconded approval of the recommendation. Schorr, Avery, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

E. Recommendation from the Lancaster County Pension Review Committee to replace the Gibraltar Guaranteed Fund with the Prudential Stable Value Core Intermediate Bond Fund in the 401(a) Lancaster County Employees Retirement Plan and 457(b) Deferred Compensation Program investment arrays.

Eagan explained that the Gibraltar Guaranteed Fund simply guarantees that returns will never be less than zero. With current interest rate increases, it has begun losing market value. He pointed out that the Prudential Stable Value Core Intermediate Bond Fund has shorter durations and has seen a rapid increase in its market value. In consultation with Segal Marcos Advisors (County pension consultant) and Prudential, it was decided that it is time to move the Guaranteed Fund to the Intermediate Bond Fund to take advantage of the shorter durations. Eagan noted that rates will be impacted in the new fund but even with that adjustment the rates will be higher and will continue to rise in the current interest rate environment. He added that this decision was not taken lightly by the PRC as the fund includes approximately 30% of plan assets.

In response to Avery's question about transaction fees, Eagan said there are no fees to move funds within Prudential. The County's fees are fund fees at 55 basis points for the Guaranteed Fund which will be lowered to 38 basis points in the new fund.

MOTION: Schorr moved and Avery seconded approval of the recommendation. Avery, Amundson, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

F. Recommendation from the Lancaster County Pension Review Committee to not add funds in the investment categories of high yield bond, passive bond index and extended market equity index to the 401(a) Lancaster County

Employees Retirement Plan and 457(b) Deferred Compensation Program investment arrays.

Eagan said the PRC unanimously decided that now was not the time to add these additional funds in these respective investment categories.

MOTION: Amundson moved and Avery seconded approval of the recommendation. Avery, Amundson, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

Wiltgen thanked Eagan and the PRC for their efforts in helping the County Board accomplish its fiduciary responsibilities as the County's retirement plan administrator. In turn, Eagan thanked the Board for their interest in this important issue.

5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Contract with Hy-Vee, Inc., to provide annual pharmacy services for General Assistance clients (RFP No. 18-025). The term of the contract is for one year from the date of execution with the option for five additional one-year renewals. The cost to the County is not to exceed \$300,000 for all contracts. (Contract with Genoa Healthcare is forthcoming. Contract with Kohll's Pharmacy & Homecare was previously approved on April 17, 2018.) (C-18-0211)**
- B. Amendments to the following contracts:**
 - 1. C-17-0329 with Office Depot, Inc., for office supplies (City of Tamarac contract No. 13-23R). The amendment renews the contract from April 18, 2018 through April 17, 2019. The cost to the County is not to exceed \$225,000. (C-18-0209)**
 - 2. C-13-0341 with Allen, Gibbs & Houlik, L.C., for auditing services (Bid No. 13-104). The amendment renews the contract for an additional one-year term from July 1, 2018 through June 30, 2019. The cost to the County is not to exceed \$76,695. (C-18-0210)**
- C. Utility Permit No. 1636-A allowing the City of Lincoln to do tree removal and associated work in preparation for an upcoming trunk sewer extension and bank stabilization project adjacent to Old Cheney Road from South 1st Street to South 7th Street. There is no cost to the County. (C-18-0205)**
- D. Receive and place on file the following reports for April, 2018:**
 - 1. Assessor/Register of Deeds**
 - 2. Clerk of the District Court**
 - 3. County Clerk**

- E. **Setting a public hearing on Tuesday, May 15, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding an amusement license application from Jan and Darril Hauser to hold a craft fair at 11505 North 14th Street, Raymond, Nebraska on September 28-29, 2018.**

MOTION: Amundson moved and Schorr seconded approval of the consent items. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- 6) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold department budget hearings on Tuesday, May 8, 2018 at 9:30 a.m. or immediately following the Lancaster County Board of Equalization meeting in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold a staff meeting, including department budget hearings, on Thursday, May 10, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- C. **The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, May 15, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- D. **County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- E. **The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).**

8) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:28 a.m. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk

