

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



Memorandum

TO: Commissioner Wiltgen
FROM: Todd Duncan
DATE: May 10, 2018
SUBJECT: Request for approval and signature- Highway Safety Grant

The purpose of this memo is to request the County Board's approval of a \$1,679 Selective Enforcement Mini Grant offered through the Nebraska Department of Roads Office of Highway Safety. We have participated in this grant in the past, and there is no County match requirement. The grant would be used to reimburse overtime wages for four deputies assigned to conduct compliance checks at a minimum of 35 rural convenience stores, gas stations, bars, and other businesses involved in alcohol sales. The goal of these projects is to enhance safety on Lancaster County roads by raising awareness of and increasing compliance with Nebraska alcohol sales laws.

If approved, please sign and date the attached application. Thank you.

Lancaster County Grant Form

Submitted by: Investigator Christina Worster Today's date: 05/09/18

On behalf of: Lancaster County Sheriff's Office.

1. Funding source: NDOR Highway Safety Office.
2. Grant due date: 05/25/18.
3. Amount requested: \$1,679.00.
4. Other sources of funding anticipated:

Funding Source	In-kind	Cash	Committed	Pending
a.				
b.				
c.				
d.				

5. Project contact: Investigator Chrissy Worster.

Phone Number: 402-441-6500.

6. Number of years grant will run if funded: NA.

7. This grant is: X New Continuation

8. General purpose for grant: (2-3 sentences)

The grant is fully funded by the Nebraska Department of Roads Highway Safety Office and would be utilized to pay overtime compensation to deputies for completing liquor compliance checks at least 35 rural convenience stores, gas stations, businesses and bars. The Lancaster County Sheriff's office will work with underage volunteers to attempt to purchase alcohol from licensed entities. If deputies observe an illegal sell or liquor violation a citation will be issued and a letter to the liquor commission will be written.

10. Three(3) Investigators (\$49.824) and One(1) Sergeant (\$60.369) paid at overtime rate will work eight(8) hours for a labor cost total of \$1,679 dollars.

Nebraska Department of Transportation Highway Safety Office (NDOT-HSO)

SELECTIVE OVERTIME ENFORCEMENT

MINI-GRANT CONTRACT APPLICATION AND AWARD

MUST BE SUBMITTED FOR APPROVAL A MINIMUM OF 30 DAYS PRIOR TO THE START OF THE ACTIVITY

Please Type	DATE: 05-09-2018
APPLICANT	: Lancaster County Sheriff's Office
ADDRESS	: 575 S 10th Street
CITY, STATE, ZIP	: Lincoln, Nebraska, 68508
TELEPHONE NO.	: 402-441-6932
FEDERAL I.D. NO.:	47-6006482
EMAIL	: cworster@lancaster.ne.gov

PROJECT DESCRIPTION: The purpose of this mini-grant contract is to provide funding assistance to law enforcement agencies for selective overtime enforcement in the emphasis area of: (Check One) Occupant Protection , Alcohol , Speed , Distracted Driving , or General Traffic . The funding assistance will provide reimbursement for overtime salaries. Regular traffic enforcement activities must remain at the current level and all activities funded by this mini-grant must be above and beyond the current level of enforcement activity.

Please complete items 1 – 5 below using the definitions are on the reverse side, and submit a copy of your department’s current seat belt policy and drug-free workplace policy.

- Baseline Information:**
Deputies and volunteers will complete an alcohol compliance check at rural convenience stores/businesses/taverns and bars on June 29th, 2018 (1600-0000) by having underage volunteers attempt to purchase alcohol.
- Selective Overtime Enforcement Objective:**
The objective is to identify if rural Lancaster County alcohol establishments are complying with liquor laws and if not cite them for any liquor violations observed and inform the liquor commission.
- Selective Overtime Enforcement Activity:**
Lancaster County Sheriff's Office will utilize underage volunteers to attempt to purchase alcohol from rural Lancaster County stores/businesses/taverns and bars.
- Selective Overtime Enforcement Budget:**
Three(3) Investigators (\$49.824) and One(1) Sergeant (\$60.369) paid at overtime rate will work eight(8) hours for a labor cost total of \$1,679 dollars.
- Impact Evaluation:**
To encourage rural Lancaster County stores/businesses/taverns and bars to comply with state and liquor laws. Within sixty (60) days from the conclusion of the activity the reimbursement request must be submitted. **After sixty (60) days, reimbursements may not be honored.**

This mini-grant contract is financed on a reimbursement basis. The applicant must 1) receive approval of the mini-grant contract from the NDOT-HSO; 2) incur the expenses (pay the bills); 3) request reimbursement on a *Mini-Grant Contract Claim for Reimbursement* (CR) located on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/grant-forms/>; and 4) complete the CR and attach the required supporting documentation as prescribed below.

- Copies of the pre- and post publicity announcing the overtime enforcement activity.
- Grant Funded Enforcement Activity Summary** (provided with award letter).
- Provide the name, number of hours worked, regular and overtime hourly rates, and SFST certificate (alcohol only) for each officer.
- Provide the amount paid to each officer and payroll documents to substantiate each expenditure.

Acceptance of Conditions: The mini-grant contract award recipient agrees to comply with all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the *Grant Contract Proposal Guide and Policies and Procedures*. The Guide can be found on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/>. Failure to comply with these conditions may result in termination of this grant contract award. All awards are subject to availability of Federal Funding.

Authorized Signature of Applicant	Date	Print or Type Name and Title
NDOT - Highway Safety Office	Date	Fred E Zwonechek, Administrator

Return completed form to: NDOT - Highway Safety Office Phone (402) 471-2515
 P.O. Box 94612 FAX (402) 471-3865
 Lincoln, Nebraska 68509-4612

TO BE COMPLETED BY NDOT-HSO	
FUNDING ASSISTANCE: The NDOT-HSO will provide reimbursement for the following expenditures: Overtime Salaries \$ _____ Total Reimbursement not to Exceed \$ _____	
Project No.:	SB: <input type="checkbox"/> DF: <input type="checkbox"/> RA: <input type="checkbox"/> Contract Approval Date:
The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is _____ Federal Aid Identification Number (FAIN) _____	