

# Office of the Sheriff Lancaster County

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Sheriff

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Chief Deputy

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## Memorandum

TO: Commissioner Wiltgen  
FROM: Todd Duncan  
DATE: April 9, 2018  
SUBJECT: Request for approval and signature- Highway Safety Grant

The purpose of this memo is to request the County Board's approval of a \$10,780 Selective Enforcement Mini Grant offered through the Nebraska Department of Roads Office of Highway Safety. We have participated in this grant in the past, and there is no County match requirement. The grant would be used to reimburse patrol deputy overtime during our safety checkpoint and multiple saturation patrol projects. The goal of these projects is to enhance safety on Lancaster County roads by raising awareness and increasing compliance with Nebraska seatbelt and child restraint laws.

If approved, please sign and date the attached application. Thank you.

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## MEMO

**TO:** Captain Thomas Brookhouser, 90272  
**FROM:** Sergeant Derek Horalek, 90298  
**DATE:** April 08, 2018  
**RE:** Click It or Ticket

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The Nebraska Department of Transportation Highway Safety Office is promoting a zero tolerance for safety belt and child restraint violations with the "Click It or Ticket" mobilization. This is a nationwide effort to increase awareness and usage of seatbelts and child restraint systems. To participate in the mobilization effort I would propose using both high visibility enforcement and saturation patrol. High visibility enforcement would be accomplished by setting up a traffic safety checkpoint. Saturation patrol would be accomplished by utilizing the deputies involved in the checkpoint to run traffic on an individual basis following the checkpoint. Saturation patrol would continue through the weekend by utilizing 2-3 deputies to run traffic, on an individual basis, during peak traffic times.

The overall focus would be the safety of the motorist on the public roads of Lancaster County and to increase safety belt and child restraint usage. I feel we have successfully implemented traffic safety checkpoints in the past and they serve as a productive form of traffic enforcement.

Thank you for your consideration regarding this proposal. Any suggestions or comments would be appreciated.

**Sergeant Derek J. Horalek, 90298**  
**Lancaster County Sheriff's Office**

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Please review the following information regarding the "Click It or Ticket" mobilization.

- I. The "Click It or Ticket" mobilization consists of several components, which is focused around the "enforcement wave" that runs from May 21, 2018 until June 03, 2018. The mobilization also includes a pre- and post-wave traffic survey, a media release before and after the enforcement action, and the enforcement action itself.
- II. The pre- and post-wave traffic surveys consist of a visual observation of 100 vehicles in the target area to see if the seatbelt and child restraint systems are being used. This can be accomplished by an on-duty deputy working in the specific target area.
- III. A press release with details regarding the up-coming enforcement action would be completed and forwarded to all local media. Following the enforcement action a press release would be sent to the local media with details regarding the number of vehicles inspected, total number of contacts, number of citations issued, and any other enforcement action taken.
- IV. The proposed checkpoint is scheduled for May 23, 2018 starting at 1500 hours and continuing until 2000 hours. Vehicles will be selected in a systematic fashion and checked to assure restraint systems are being used properly, to make sure proper documentation is in the vehicle, and to make sure safety equipment is in proper working order. From 2000 hours until 0100 hours the deputies involved in the checkpoint will continue to run traffic on an individual basis to further the mobilization efforts.
- V. To continue the "Click It or Ticket" efforts I propose using saturation patrol on Friday, May 25, 2018 thru Sunday, May 27, 2018 and Friday, June 01, 2018 thru Sunday, June 03, 2018. 2-3 deputies would be utilized to run traffic on an individual basis during the hours of 1600 to 2200.
- VI. The exact location of the safety checkpoint has not been determined, however, Hwy 2, Hwy 6, Hwy 77, and Hwy 34 east of Lincoln are all being considered.
- VII. I propose 14 deputies and a sergeant be utilized for the traffic safety checkpoint. Some on-duty deputies could be used for the checkpoint to help keep the amount of overtime to a minimum.
- VIII. Since additional deputies would be added during the mobilization, overtime compensation would be required. A mini grant can be acquired through the Nebraska Department of Roads Highway Safety Office to cover the overtime compensation for the deputies involved.



Nebraska Department of Transportation Highway Safety Office (NDOT-HSO)

**SELECTIVE OVERTIME ENFORCEMENT**

**MINI-GRANT CONTRACT APPLICATION AND AWARD**

**MUST BE SUBMITTED FOR APPROVAL A MINIMUM OF 30 DAYS PRIOR TO THE START OF THE ACTIVITY**

Please Type DATE: 04/08/18

APPLICANT : Lancaster County Sheriff's Office

ADDRESS : 575 South 10th Street

CITY, STATE, ZIP : Lincoln, NE 68508

TELEPHONE NO. : 402-441-6500 FEDERAL I.D. NO.: 47-6006482

EMAIL : dhoralek@lancaster.ne.gov

**PROJECT DESCRIPTION:** The purpose of this mini-grant contract is to provide funding assistance to law enforcement agencies for selective overtime enforcement in the emphasis area of: (Check One) Occupant Protection , Alcohol , Speed , Distracted Driving , or General Traffic . The funding assistance will provide reimbursement for overtime salaries. Regular traffic enforcement activities must remain at the current level and all activities funded by this mini-grant must be above and beyond the current level of enforcement activity.

Please complete items 1 – 5 below using the definitions are on the reverse side, and submit a copy of your department's current seat belt policy and drug-free workplace policy.

1. **Baseline Information:**  
To participate in the National Click It or Ticket Mobilization May 21 - June 3, 2018.
  2. **Selective Overtime Enforcement Objective:**  
To increase the statewide observed seat belt use of front seat outboard occupants in passenger vehicles from 83.3% to 86.3% by December 31, 2018.
  3. **Selective Overtime Enforcement Activity:**  
50% of the overtime enforcement must be nighttime enforcement from 6 pm to 6 am.
  4. **Selective Overtime Enforcement Budget:**  
Additional deputies will be utilized for both "high visibility" and "saturation" patrol. Overtime hours will be compensated at 1.5 times the deputy's normal hourly rate. An estimated 220 hours (\$10,780.00) of overtime compensation is requested.
  5. **Impact Evaluation:**  
Through "high visibility" enforcement and "saturation" patrol, increase the safety belt and child restraint usage. Within sixty (60) days from the conclusion of the activity the reimbursement request must be submitted. **After sixty (60) days, reimbursements may not be honored.**
- This mini-grant contract is financed on a reimbursement basis. The applicant must 1) receive approval of the mini-grant contract from the NDOT-HSO; 2) incur the expenses (pay the bills); 3) request reimbursement on a *Mini-Grant Contract Claim for Reimbursement* (CR) located on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/grant-forms/>; and 4) complete the CR and attach the required supporting documentation as prescribed below.
- a) Copies of the pre- and post publicity announcing the overtime enforcement activity.
  - b) *Grant Funded Enforcement Activity Summary* (provided with award letter).
  - c) Provide the name, number of hours worked, regular and overtime hourly rates, and SFST certificate (alcohol only) for each officer.
  - d) Provide the amount paid to each officer and payroll documents to substantiate each expenditure.
- Acceptance of Conditions:** The mini-grant contract award recipient agrees to comply with all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the *Grant Contract Proposal Guide and Policies and Procedures*. The Guide can be found on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/>. Failure to comply with these conditions may result in termination of this grant contract award. All awards are subject to availability of Federal Funding.

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Authorized Signature of Applicant	Date	Print or Type Name and Title
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NDOT - Highway Safety Office	Date	Fred E Zwonechek, Administrator
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Return completed form to: NDOT - Highway Safety Office Phone (402) 471-2515  
P.O. Box 94612 FAX (402) 471-3865  
Lincoln, Nebraska 68509-4612

**TO BE COMPLETED BY NDOT-HSO**

**FUNDING ASSISTANCE:** The NDOT-HSO will provide reimbursement for the following expenditures:  
Overtime Salaries \$ \_\_\_\_\_ Total Reimbursement not to Exceed \$ \_\_\_\_\_.

**Project No.:** SB:  DF:  RA:  **Contract Approval Date:** \_\_\_\_\_

The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is \_\_\_\_\_.  
Federal Aid Identification Number (FAIN) \_\_\_\_\_.

# Lancaster County Grant Form

Submitted by: Sergeant Derek Horalek Today's date: 04/08/18

On behalf of: Lancaster County Sheriff's Office

1. Funding source: NE Department of Roads Highway Safety Office.
2. Grant due date: 04/23/18.
3. Amount requested: \$10,780.00.
4. Other sources of funding anticipated:

Funding Source	In-kind	Cash	Committed	Pending
a.				
b.				
c.				
d.				

5. Project contact: Sergeant Derek Horalek.

Phone Number: 402-441-6500.

6. Number of years grant will run if funded: NA.

7. This grant is:  New  Continuation

8. General purpose for grant: (2-3 sentences)

The grant is fully funded by the Nebraska Department of Transportation Highway Safety Office and would be utilized to pay overtime compensation to deputies for conducting a "high visibility" safety checkpoint and "saturation" patrol for the nationwide "Click It or Ticket" mobilization. The mobilization is geared toward increasing safety belt and child restraint usage in Lancaster County.

9. Attach a one page summary of grant.

10. Attach a one page budget of grant.