

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 27, 2018
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 23, 2018.

Commissioners present: Jennifer Brinkman, Vice Chair; Roma Amundson, Bill Avery and Deb Schorr

Commissioner absent: Todd Wiltgen, Chair

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Vice Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 20, 2018.**

MOTION: Amundson moved and Schorr seconded approval of the minutes. Avery, Schorr, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

2) CLAIMS:

- A. Approval of all claims processed through March 27, 2018.**

MOTION: Amundson moved and Schorr seconded approval of the claims. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

3) NEW BUSINESS:

- A. Request for an exceptional circumstances award under Personnel Rule 17.9(b) for Nathan Atkins, County Corrections System Programmer, for a one-step pay increase.**

This item was held until later in the meeting.

- B. Memorandum of Understanding (MOU) between Preusser Research Group (PRG) and Lancaster County on behalf of the Lancaster Sheriff's Office (LSO). PRG is conducting a study to develop and utilize innovative approaches in enforcing seat belt laws and will work with LSO to design and implement a seat belt enforcement program. The MOU is effective for 15 months after the date of execution. PRG will provide the County up to \$25,000 in compensation for its participation. (C-18-0149)**

Terry Wagner, County Sheriff, stated the Sheriff's Office, Lincoln Police Department and University of Nebraska-Lincoln Campus Police will be working with Preusser Research Group to target ways to increase seatbelt usage in Lancaster County.

MOTION: Amundson moved and Schorr seconded approval of the memorandum of understanding. Amundson, Avery, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- C. PDS Premier Governmental Volume Submitter 401(a) Plan Adoption Agreement No. 001 with Base Plan Document No. 02 for the Lancaster County, Nebraska Employees Retirement Plan.**

MOTION: Schorr moved and Avery seconded approval of the plan adoption agreement. Amundson, Schorr, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- D. Authorize Scott Etherton, Director of the Mental Health Crisis Center, to sign the 5010 Nebraska Medicaid Billing Provider Trading Partner Authorization form, which is required of all Nebraska Medicaid Providers who wish to submit or receive electronic transactions directly or through a third party to Nebraska Medicaid.**

MOTION: Schorr moved and Amundson seconded approval of the authorization. Schorr, Avery, Amundson and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- E. Agreement with TriZetto Provider Solutions for electronic claims processing for the Mental Health Crisis Center. (C-18-0150)**

MOTION: Amundson moved and Avery seconded approval of the agreement. Avery, Amundson, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- F. Accessory Building Agreement with Matthew L. Anderson and Jessica M. Monroe for property generally located at 6285 West Sprague Road. (C-18-0148)**

MOTION: Schorr moved and Avery seconded approval of the agreement. Avery, Amundson, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- G. Contract with A-Tec Recycling for the annual requirements of fluorescent bulb and battery recycling services (Quote No. 5798). The contract shall be effective upon execution by all parties. The term of the contract shall be a one-year term with the option to renew for three additional one-year terms. The cost to the County is not to exceed \$2,000. (C-18-0144)**

MOTION: Amundson moved and Schorr seconded approval of the contract. Amundson, Avery, Schorr and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

- 4) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. Change Order No. 001 for the Emergency Operations Center (EOC) Project. (C-18-0151)**
 - B. Amendments to the following contracts:**
 - 1. C-15-0187 with Schmader Electric Construction, Inc., for unit price maintenance and repair of Emergency Management sirens (Bid No. 15-066). The amendment renews the contract for an additional one-year term beginning April 14, 2018 through April 13, 2019. The cost to the County is not to exceed \$22,000. (C-18-0143)**
 - 2. C-16-0152 with Bugeaters Pest Control, LLC for annual pest control services (Bid No. 16-031). The amendment renews the contract for an additional one-year term beginning April 12, 2018 through April 11, 2019. The cost to the County is not to exceed \$2,000. (C-18-0140)**
 - 3. C-16-0153 with Guardian Pest Solutions, Inc., for annual pest control services (Bid No. 16-031). The amendment renews the contract for an additional one-year term beginning April 12, 2018 through April 11, 2019. The cost to the County is not to exceed \$3,000. (C-18-0141)**
 - 4. C-16-0154 with Orkin, LLC for annual pest control services (Bid No. 16-031). The amendment renews the contract for an additional one-year term beginning April 12, 2018 through April 11, 2019. The cost to the County is not to exceed \$0. (C-18-0142)**
 - 5. C-17-0285 with Metzger's Auto Service & Lincoln Lube for annual preventative maintenance service for automobiles and light trucks (Bid No. 17-042). The amendment renews the contract for an additional one-year term beginning April 23, 2018 through April 22, 2019. The cost to the County is not to exceed \$5,000. (C-18-0146)**

6. **C-17-0286 with Walker Tire/Quick Nick's (Walker Tire Company of Lincoln) for annual preventative maintenance service for automobiles and light trucks (Bid No. 17-042). The amendment renews the contract for an additional one-year term beginning April 23, 2018 through April 22, 2019. The cost to the County is not to exceed \$3,000. (C-18-0147)**

C. **Right-of-way contract with Gary Godkin, North 27th and Agnew Road, in the amount of \$1,975. (C-18-0152)**

MOTION: Amundson moved and Schorr seconded approval of the consent items. Avery, Schorr, Amundson and Brinkman. Wiltgen was absent. Motion carried 4-0.

Returning to Item 3A:

Kerry Eagan, Chief Administrative Officer, indicated that Brad Johnson, Corrections Director, was not aware that he needed to be present for this item.

Schorr noted that the Board had the opportunity to meet Atkins when he received the Department of Corrections Employee of the Year award. Amundson added that Johnson had visited with the Board members individually regarding the Exceptional Circumstance Award for Atkins.

MOTION: Amundson moved and Schorr seconded approval of the exceptional circumstance award. Schorr, Amundson, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

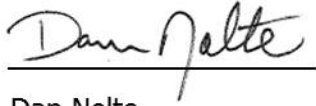
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 29, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 3, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).**
- C. **County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).**

7) ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:12 a.m. Amundson, Schorr, Avery and Brinkman voted yes. Wiltgen was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

