

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 20, 2018**  
**9:00 A.M.**

**COMMISSIONERS: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair;**  
**Roma Amundson; Bill Avery; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 13, 2018.

**2) CLAIMS:**

- A. Approval of all claims processed through February 20, 2018.

**3) SPECIAL PRESENTATION:**

- A. National Engineers' Week (February 18-24, 2018) – Pam Dingman, Lancaster County Engineer

**4) PUBLIC HEARING:**

- A. Public hearing regarding the Lancaster County Rural Transit project for which financial assistance is being sought from the Federal Transit Administration, pursuant to the Federal Transit ACT (FTA). (See correlating item 5A)

5) **NEW BUSINESS:**

- A. Resolution instructing Lancaster County Public Rural Transit to apply for federal funds available under Section 5311 of the Federal Transit Act and to use said funds to provide public transportation in Lancaster County and the bordering communities of Adams, Cortland, Ceresco, Eagle and Greenwood. (R-18-0014)
- B. Resolution amending County Resolution R-03-0106 making engine braking prohibited as posted. (R-18-0013)
- C. Approval of Exhibit A to Resolution R-18-0011, Guidelines to Public Participation.
- D. Agreement with Segal Marco Advisors to provide consulting services to Lancaster County regarding the annual investment and administrative review of the County's 401(a) retirement plan and 457(b) deferred compensation program. The agreement covers the period from January 1, 2018 through December 31, 2018. (C-18-0095)
- E. Maintenance agreement with Microfilm Imaging Systems, Inc., in the amount of \$170 for a microfilm reader transport which is a mechanism in the microfilm reader located in the Records and Information Management Department. Term of the agreement is February 1, 2018 through January 31, 2019. (C-18-0096)
- F. Contract with A 1<sup>st</sup> Rate Pumping Service, Inc., to provide the annual service of pumping, hauling and disposal services for liquid waste products (Bid No. 18-002). Term of the contract is March 3, 2018 through March 2, 2019. The cost to the County is not to exceed \$5,500. (C-18-0086)
- G. Agreement between the Nebraska Commissioner of Labor and Lancaster County for training grants pursuant to the Program Guidelines of the Nebraska Worker Training Program. The total amount is \$3,000. The term of the agreement shall be from February 20, 2018 through December 31, 2018. (C-18-0097)
- H. Agreement between Lancaster County and Kelly Lundgren to provide non-exempt employee in the County Records Specialist III job classification compensatory time off in lieu of the compensation for hours worked in excess of 40 hours per week. The County will pay the employee at the rate of one and one-half hours for each overtime hour which the employee works up to a maximum accrual of 40 hours of compensatory time. (C-18-0098)

6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Amendments to the following contracts:

1. C-17-0190 with Culligan of Lincoln for the annual supply of water softener salt (Quote No. 5561). The amendment renews the contract for an additional one-year term beginning March 14, 2018 through March 13, 2019. The cost to the County is not to exceed \$9,000. (C-18-0087)
  2. C-15-0140 with Production Creek Specialty Advertising for the annual supply of clothing, screen printed and/or embroidered apparel (Bid No. 15-046). The amendment renews the contract for an additional one-year term beginning April 2, 2018 through April 1, 2019. The cost to the County is not to exceed \$500. (C-18-0089)
  3. C-11-0252 with Correct Care Solutions, LLC for health care services for the Adult Detention Facility (Bid No. 10-173). The amendment extends the contract from March 1, 2018 through March 31, 2018. The cost to the County is not to exceed \$180,000. (C-18-0090)
  4. C-17-0203 with Fun Express LLC for the annual supply of craft and hobby supplies (Quote No. 5543). The amendment renews the contract for a term beginning March 14, 2018 through March 13, 2019. The cost to the County is not exceed \$500. (C-18-0091)
  5. C-17-0204 with Lakeshore Learning Materials (Lakeshore Equipment Company) for the annual supply of craft and hobby supplies (Quote No. 5543). The amendment renews the contract for a term beginning March 14, 2018 through March 13, 2019. The cost to the County is not to exceed \$3,000. (C-18-0092)
  6. C-17-0205 with Nasco for the annual supply of craft and hobby supplies (Quote No. 5543). The amendment renews the contract for a term beginning March 14, 2018 through March 13, 2019. The cost to the County is not to exceed \$3,000. (C-18-0093)
  7. C-17-0206 with School Specialty for the annual supply of craft and hobby supplies (Quote No. 5543). The amendment renews the contract for a term beginning March 14, 2018 through March 13, 2019. The cost to the County is not to exceed \$5,000. (C-18-0094)
- B.** Receive and place on the file the County Sheriff's report from December, 2017.
- C.** Utility permits for the following:
1. Utility Permit No. 1637 allowing Lincoln Electric System to close Northwest 40<sup>th</sup> Street from West Holdrege Street to West Vine Street during normal work hours from February 8, 2018 through February 13, 2018. There is no cost to the County. (C-18-0083)
  2. Utility Permit No. 1638 allowing Nebraska Link Holdings to install new fiber optic cable under West Holdrege Street from Northwest 126<sup>th</sup> Street to Northwest 140<sup>th</sup> Street. There is no cost to the County. (C-18-0088)
- D.** Right-of-way contract with the Nebraska Department of Transportation, Northwest 27<sup>th</sup> Street and West Vine Street, in the amount of \$1,106. (C-18-0099)

- 7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 22, 2018 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 27, 2018 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 20, 2018**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Todd Wiltgen, Chair; Jennifer Brinkman, Vice Chair;**  
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**1) MINUTES:**

- A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 13, 2018.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions).**

**3) PUBLIC HEARING:**

- A. Motor Vehicle Tax Exemption Applications (See correlating item 4)
  - 1. Lutheran Family Services, Inc.
  - 2. Sesostris Shrine

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

- 5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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