STAFF MEETING MINUTES LANCASTER COUNTY BOARD OF COMMISSIONERS COUNTY-CITY BUILDING ROOM 113 - BILL LUXFORD STUDIO THURSDAY, JULY 20, 2017 8:30 A.M.

Commissioners Present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Deb Schorr; Roma Amundson; and Jennifer Brinkman (arrived at 10:30 a.m.)

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; and Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on July 19, 2017.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:32 a.m.

1. APPROVAL OF THE STAFF MEETING MINUTES FOR JULY 18, 2017

MOTION: Schorr moved and Amundson seconded approval of the July 18, 2017 Staff Meeting minutes. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

2. HIDDEN VALLEY ROAD IMPROVEMENT DISTRICT - Pam Dingman, County Engineer; Ken Schroeder, County Surveyor

Ken Schroeder, County Surveyor, discussed the petition from property owners in the proposed Hidden Valley Acres Road Improvement District (see Exhibits A and B for map and an aerial photograph of the area). He said a proposal to pave a portion of the subdivision was first brought before the County Board in 2001 and the Board asked County Engineering to work with the County Attorney's Office on development of criteria. County Resolution No. 01-0023, which established criteria for paving existing subdivision roads at the homeowners' expense, was brought forward and adopted by the Board. He said County Engineering recommended at that time that pavement stop at an intersection, rather than a division between two additions, and he said their position hasn't changed. Schroeder pointed out that South 109th Street is graded but not graveled and has fallen out of use. It was recommended that it be paved as well so that all of the roads in the addition would be paved. He said the petitioners have accepted County Engineering's recommendation of where the pavement should stop.

In response to a question from Amundson, Pam Dingman, County Engineer, said creation of a road improvement district would allow assessments to be levied against the lots for the paving.

Wiltgen asked what would happen if the road improvement district is not successful. Dingman said homes have already been built on the lots so a tax base exists to pay down the debt. Kerry Eagan, Chief Administrative Officer, said Nebraska Revised Statute §39-1601 addresses procedures for special improvement districts.

The Board will hold a public hearing at the July 25th County Board of Commissioners Meeting regarding the petition from ten percent of the property owners within the relevant portions of Hidden Valley Acres and Hidden Valley Acres First Addition in Lancaster County, Nebraska and formation of the Hidden Valley Acres Road Improvement District for the paving of Prairie Rim Road, Deer Valley Lane, Wind River Trail, South 107th Street, Ellenridge Road and South 109th Street.

NOTE: Also present for the discussion were Todd Blome, 6421 Prairie Rim Road, and Mike Rierden, the attorney who submitted the petition.

3. DISTRICT COURT LAW CLERK - Jared Gavin, District Court Administrator; Nicole Gross, Compensation Manager, Human Resources; Kristy Bauer, Deputy County Attorney

Nicole Gross, Compensation Manager, Human Resources, said the Human Resources Department was tasked with looking at the class description and pay for the District Court's law clerks. She said comparable matches showed this classification deserves an adjustment (the current pay is \$45,452 and comparables ranged from \$55,000 to \$70,000). Gross said she has worked with Jared Gavin, District Court Administrator, to revise the classification and to develop a step pay plan and said the District Court has also asked their title be changed to staff attorney. Gavin added the District Court feels it can absorb most of the increase with other budgetary changes.

MOTION: Schorr moved and Amundson seconded approval of the request. Schorr, Amundson and Wiltgen voted yes. Avery abstained from voting. Brinkman was absent. Motion carried 3-0, with one abstention.

NOTE: Action to adopt a salary schedule for the District Court Staff Attorneys will be scheduled on the July 25th County Board of Commissioners Meeting agenda.

4. INTRODUCTION OF SHAVONNA M. LAUSTERER, LINCOLN-LANCASTER COUNTY BOARD OF HEALTH DIRECTOR APPOINTEE

Charlotte Burke, Interim Director, Lincoln-Lancaster County Health Department (LLCHD) introduced Shavonna M. Lausterer, LLCHD Director appointee.

Lausterer discussed her background, education, and work experiences (see Exhibit C).

NOTE: Action to approve the appointment will be scheduled on the July 25, 2017 County Board of Commissioners Meeting agenda.

DISCUSSION OF BOARD MEMBER MEETINGS

A. Public Building Commission (PBC) Vice Chair Meeting with Mayor - Amundson

Report was given at the July 13th Staff Meeting.

B. Public Building Commission (PBC) - Amundson, Brinkman

Amundson said they discussed radio transmission issues in the 605 Building, the remodel of the Public Defender's space in the Courthouse Plaza Building, and additional security measures for the Justice and Law Enforcement Center (see Exhibit D).

C. Lancaster County Mental Health Crisis Center Advisory Board – Avery

Avery reported that ongoing issues with the locks and windows have not been resolved. Amundson suggested Scott Etherton, Crisis Center Director, communicate these issues to the Public Building Commission.

D. Information Services Policy Committee (ISPC) – Wiltgen

Wiltgen said most of the focus was on the need for updates to the City and County's payroll system and the Criminal Justice Information Services (CJIS).

5. NOXIOUS WEED CONTROL BUDGET

- A. OUT-OF-STATE TRAVEL REQUEST
- **B. CAPITAL OUTLAY ITEMS -** Brent Meyer, County Weed Control Superintendent

A. Out-of-State Travel Request

Brent Meyer, County Weed Control Superintendent, discussed his request to travel outof-state to attend the North American Invasive Species Management Association's (NAISMA's) Annual Conference in Reno, Nevada (Exhibit E). He said the Nebraska Weed Control Association (NWCA) has offered to pay for his air travel and the expense to the County would be conference registration fees, lodging and meals. Meyer also reported he has been asked to give two presentations at the conference. Schorr suggested Meyer ask whether the organization would be willing to "comp" his conference fee since he will be a presenter on two different topics.

MOTION: Amundson moved and Schorr seconded to approve the out-of-state travel request. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

B. Capital Outlay Items

Meyer discussed his request for a new pickup (\$28,000 to \$30,000 depending on options), a utility task vehicle (UTV) with a sprayer (\$17,000 to \$18,000), a trailer to haul the UTV (\$2,865), and a drone (\$3,521). He noted \$64,000 in overdue special assessments for weed control were added to the tax sale certificates and collected this year and he requested authorization to use the funds for these capital outlay items. The department typically receives \$30,000 to \$40,000 every year on back liens and those funds have been used to offset the operating budget.

Wiltgen questioned whether the drone was necessary. Meyer said he believes the County should own one or two for use by County departments. He said his department could use it along creeks or to offer it as a service to landowners who want a better survey of their properties. Meyer explained Weed Control will also have access to a drone owned by the Lower Platte Weed Management Area (WMA). Schorr felt other departments should have input in the selection process and said policies for its use would need to be developed.

MOTION: Schorr moved and Amundson seconded to: 1) Approve the request for a pickup, a utility task vehicle (UTV) with sprayer, and the trailer; and 2) Suggest additional research be done on the drone. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

6. CLASSIFIED, UNREPRESENTED EMPLOYEE COMPENSATION ADJUSTMENTS - Doug McDaniel, Lincoln-Lancaster County Human Resources Director; Nicole Gross, Compensation Manager, Human Resources; Kristy Bauer, Deputy County Attorney Doug McDaniel, Lincoln-Lancaster County Human Resources Director, said trend data from surrounding counties for a cost-of-living increase for classified, unrepresented and excluded employees came in at 2.55% and said he recommends a 2.50% increase for the two groups. He said there are 256 classified, unrepresented employees and 56 excluded employees.

MOTION: Schorr moved and Amundson seconded to approve the cost-of-living adjustment of 2.5% for classified, unrepresented and excluded employees. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- 7. LABOR NEGOTIATIONS Doug McDaniel, Lincoln-Lancaster County Human Resources Director; Nicole Gross, Compensation Manager, Human Resources; Kristy Bauer, Deputy County Attorney
- **MOTION:** Amundson moved and Avery seconded to enter Executive Session at 9:53 a.m. for the purpose of protecting the public interest with regards to labor negotiations.

The Chair said it has been moved and seconded that the Board enter into Executive Session at 9:53 a.m.

ROLL CALL: Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering into Executive Session.

MOTION: Avery moved and Amundson seconded to exit Executive Session at 10:13 a.m. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

8. BREAK

The meeting was recessed at 10:14 a.m. and reconvened at 10:30 a.m. with Commissioner Brinkman in attendance.

9. AGREEMENT WITH RING OF FIRE FOR TEMPORARY CLOSURE OF BENNET ROAD BETWEEN SOUTHWEST 72ND AND 100TH STREETS FOR A FILMING PRODUCTION - Jamie Vesay, Location Services for Motion + Pictures; John Myers, Owner, Executive Producer/Visual Effects (VFX) Supervisor, Ring of Fire Inc.; Pam Dingman, County Engineer; Ken Schroeder, County Surveyor (Action Required) Jamie Vesay, Location Services for Motion + Pictures, gave an explanation of the request to close a portion of West Bennet Road during the afternoon and early evening hours on Saturday, July 22nd so that a crew can shoot background plates for a Lyrica (prescription drug) commercial (see Exhibit F). He said they will place barricades on each end of the Bennet Road, which he said is not a highly traveled road. John Myers, Owner, Executive Producer/Visual Effects (VFX) Supervisor, Ring of Fire Inc., explained they are planning to film fields near Spring Creek Prairie.

Eagan said the County doesn't have procedures in place for this type of closure so the County Attorney's Office has drafted a street use permit application, location agreement, and insurance requirements (see agenda packet).

Ken Schroeder, County Surveyor, said County Engineering has put together a detour and road closure plan in conformance with the Uniform Traffic Control Devices Manual. Pam Dingman, County Engineer, said there is already a closed road adjacent to the prairie so it will be a lengthy detour. Vesay said they will only be filming between Southwest 72nd and Southwest 86th Streets and felt two barricades at each end of the road would be sufficient. Dingman said that is a modification from the original request and said her department will prepare a revised barricade plan.

MOTION: Schorr moved and Brinkman seconded approval of the road closure per the revised plan. Brinkman, Amundson, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

NOTE: The revised documents, including the location agreement, permit to film and road closure plan, will be received and placed on file at the July 25th County Board of Commissioners Meeting.

10. ACTION ITEMS

There were no action items.

11. CHIEF ADMINISTRATIVE OFFICER REPORT

A. Lincoln/Lancaster County Planning Commission Appointment

Wiltgen said he was very impressed with one of the applicants, who is an acreage owner, but believes there needs to be someone who has a background in agricultural production on the Lincoln/Lancaster County Planning Commission. He said acreage owners have a completely different perspective on land uses in the rural part of the County. Wiltgen expressed concern that there wasn't outreach to any of the agricultural groups. Minette Genuchi, Administrative Assistant to the County Board, appeared and said she distributed the press release to the media list. Ann Ames, Deputy Chief Administrative Officer, said a list for agricultural groups could be created going forward.

Wiltgen said he has since reached out to the Nebraska Farmers Union, Nebraska Farm Bureau, and the Alliance for the Future of Agriculture in Nebraska (AFAN) and said William Bevans, Ron Hollman and Larry Scherer have submitted applications as a result.

Schorr agreed that an agricultural perspective is needed and said that viewpoint is also missing on the County Board. She noted it is a six-year appointment and felt the Board should also interview those three individuals.

Brinkman said she understands the importance of agriculture and said it has been identified in the Lincoln-Lancaster County 2040 Comprehensive Plan as a use that needs to be protected. She noted the Board has implemented policies that have allowed acreages to continue to grow in Lancaster County and said that perspective is also valuable to have on the Planning Commission.

MOTION: Brinkman moved to make a recommendation to the Mayor's Office to appoint Cristy Joy to the Lincoln/Lancaster County Planning Commission.

Brinkman pointed out the press release stated the Board was looking for someone who resides in the County but did not specify that the individual should be involved in agriculture. She said she believes the Board can do a good job of representing agricultural interests but said there needs to be recognition that the County is changing.

Avery asked whether there are statistics on how many rural residents are actively involved in agriculture. Wiltgen said he believes there are more farmers and ranchers in the County than acreage owners. Amundson said acreages are becoming more prevalent and said many acreage owners have a farming background and understand the pressures on farmers.

The Chair asked if there was a second to the motion. Avery seconded the motion.

Wiltgen said he believes Joy is an excellent candidate for appointment by the Mayor as one of his representatives on the Planning Commission but feels strongly that the County needs to have a representative with a background in agriculture. Schorr concurred and said it doesn't have to be someone involved in agriculture production, it could be someone with a related field of experience. Tom Cajka, Planner II, Lincoln/Lancaster County Planning Department, appeared and said historically members of the Planning Commission have had a diversified background with one being from the rural area. He said the individual who is leaving the Planning Commission was a farmer. **ROLL CALL:** Amundson, Avery and Brinkman voted yes. Schorr and Wiltgen voted no. Motion carried 3-2.

Eagan recommended that formal approval take place at a regular County Board of Commissioners Meeting. There was consensus to schedule that action when all five commissioners will be present.

B. Dissolution of Highlands Road Improvement District

Eagan said there are statutory provisions for dissolution of a road improvement district (see Nebraska Revised Statute §39-1601). He said the Election Commissioner has certified that the individuals who signed the Petition by Property Owners to Authorize Dissolution of the Highlands Road Improvement District are currently registered as Lancaster County voters and the County Treasurer has verified that the debt has been paid. Eagan said a resolution to dissolve the road improvement district will be brought forward at a regular County Board of Commissioners Meeting.

C. Dissolution of Nealrene Acres Road Improvement District

Eagan said he has not received a certification from the Election Commissioner yet. The County Treasurer has verified that the debt has been paid.

12. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

There were no items to report.

13. DISCUSSION OF OTHER BOARD MEMBER MEETINGS ATTENDED

A. Through the Eyes of a Child Initiative Meeting

The report was given at the July 13, 2017 Staff Meeting.

14. DISCUSSION OF BOARD MEMBER MEETINGS

- E. Public Building Commission (PBC) Vice Chair Meeting with Mayor Amundson
- F. Public Building Commission (PBC) Amundson, Brinkman
- G. Lancaster County Mental Health Crisis Center Advisory Board Avery
- H. Information Services Policy Committee (ISPC) Wiltgen

Items A-D were moved forward on the agenda.

I. Parks and Recreation Advisory Board – Schorr

Schorr said there has been an agreement in place for many years between Lincoln Parks and Recreation and the Lincoln Public Schools (LPS) for use of the City's golf courses for practices and tournaments. She said Parks and Recreation's golf structure is looking to be completely fee funded and there is a proposal to increase the rates paid by LPS and the universities and private schools that use the courses. Schorr said the schools felt it was unfair to propose an increase after they have set their budgets.

Schorr said the Parks and Recreation Advisory Board also toured Irvingdale, Stransky and Rudge Parks and discussed renovations that are planned for that area in the coming year (Exhibit G).

J. Human Services Joint Budget Committee (JBC) – Schorr, Brinkman

Schorr said the Joint Budget Committee (JBC) has used the United Way of Lincoln-Lancaster County's process to evaluate the grant applications. She said they plan to revise the questions to make them more specific to the needs of Lancaster County.

Schorr asked that the Human Services Activity Report be forwarded to all of the commissioners, noting one of the issues was that youth cited by the Nebraska Games and Parks Commission for violations in parks are now being referred to juvenile diversion due to a change in state statute. One of the violations involves not having a permit to fish in a State Recreational Area. She felt the County should seek legislation to address the issue.

K. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee – Amundson

Meeting was cancelled.

L. District Energy Corporation (DEC) – Schorr, Avery

Schorr said they received an update on the master plan implementation.

15. SCHEDULE OF BOARD MEMBER MEETINGS

Informational only.

16. EMERGENCY ITEMS

There were no emergency items.

17. ADJOURNMENT

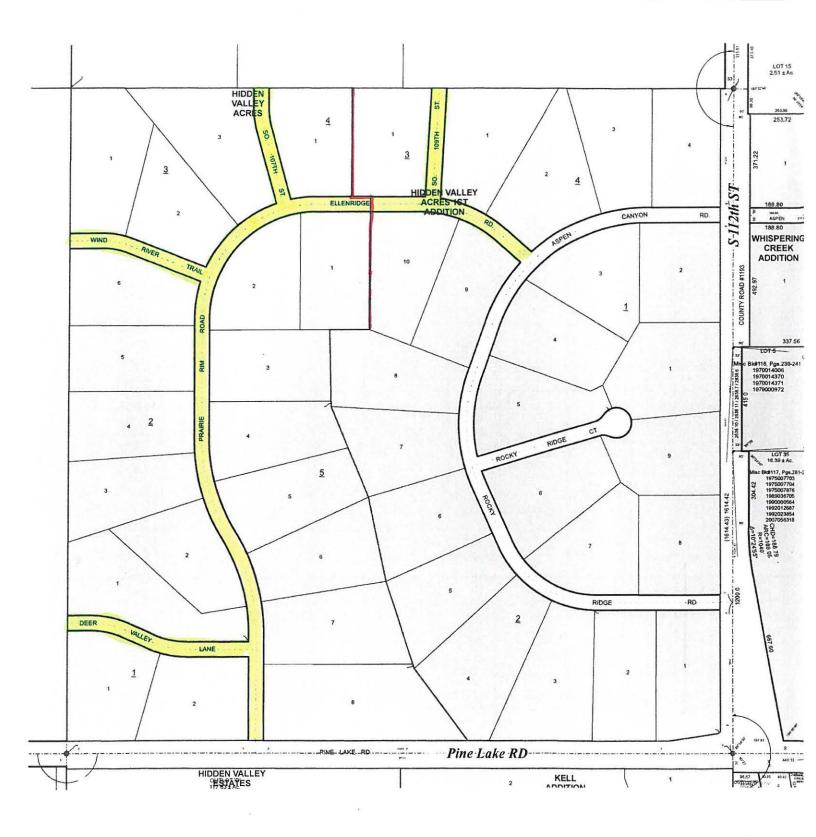
MOTION: Schorr moved and Amundson seconded to adjourn the meeting at 11:18 a.m. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

to

Dan Nolte ' Lancaster County Clerk



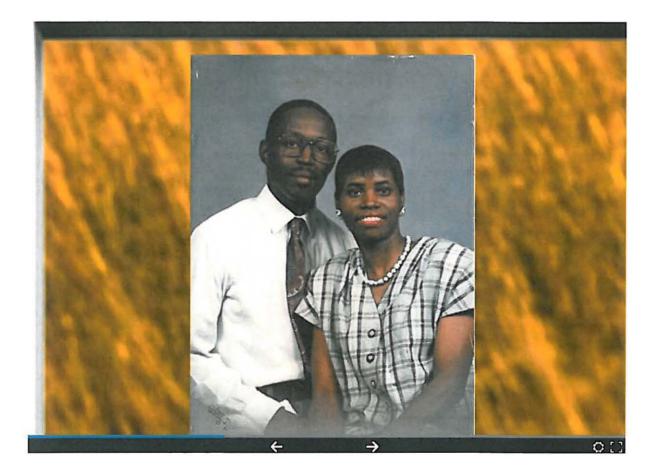


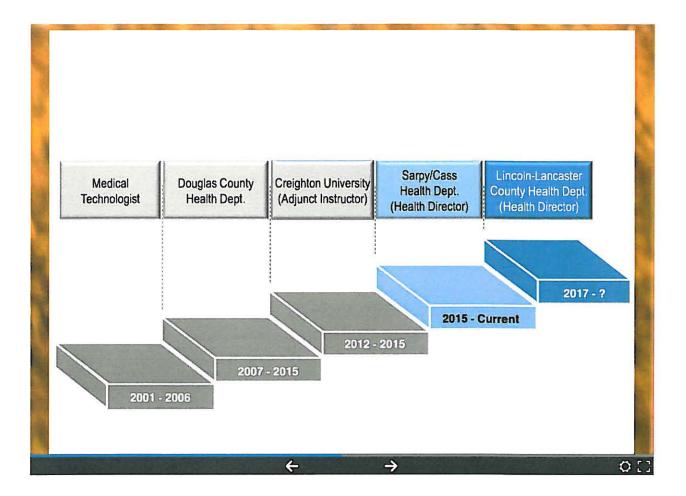












Developed Strategic Plan

Reversed 5- Year Budget Deficit

\$191,163.98 in first time grants/ contracts

Responded to a multi-jurisdictional mumps outbreak

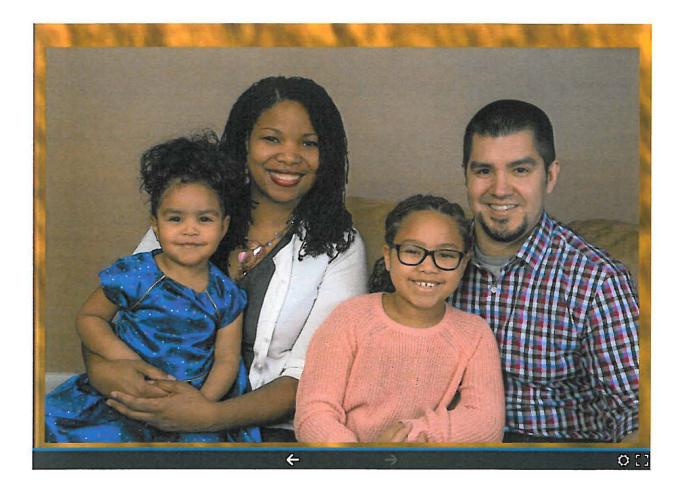
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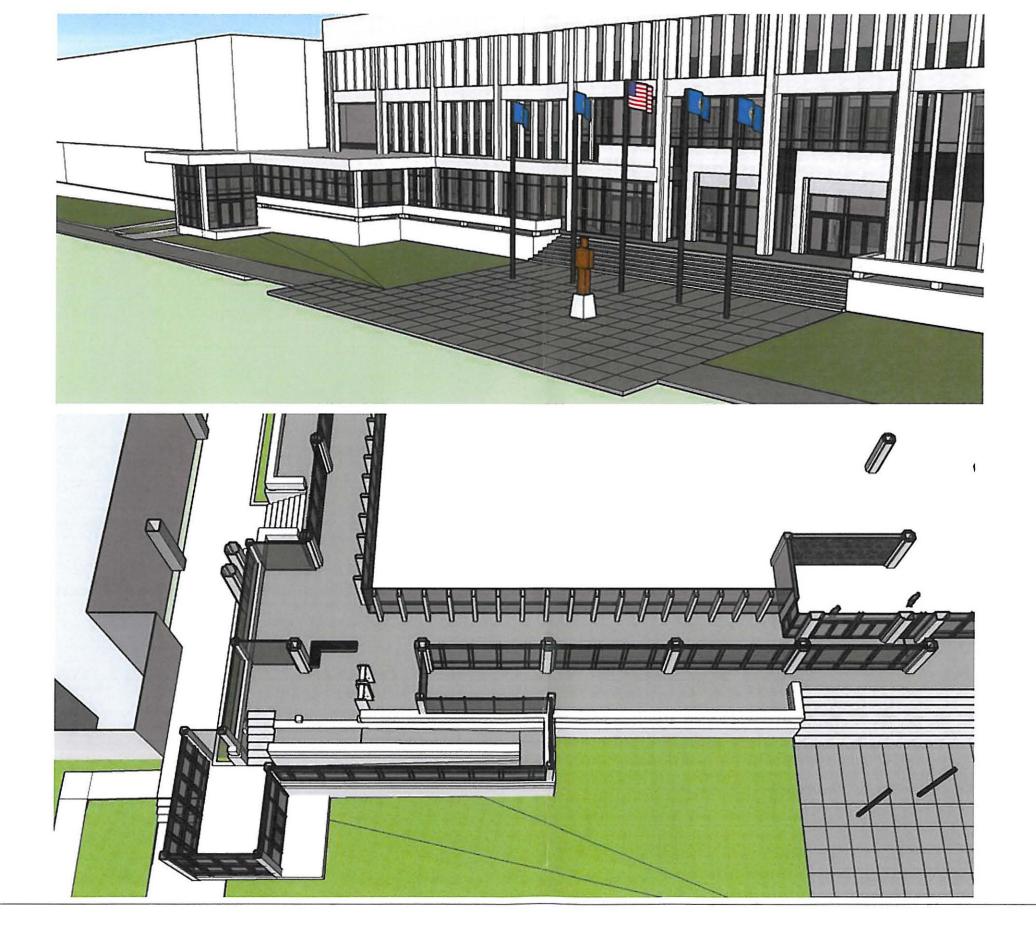
Implemented VetSET

Hosted "Climb Out of the Darkness"

2016 Breastfeeding Friendly Business Award

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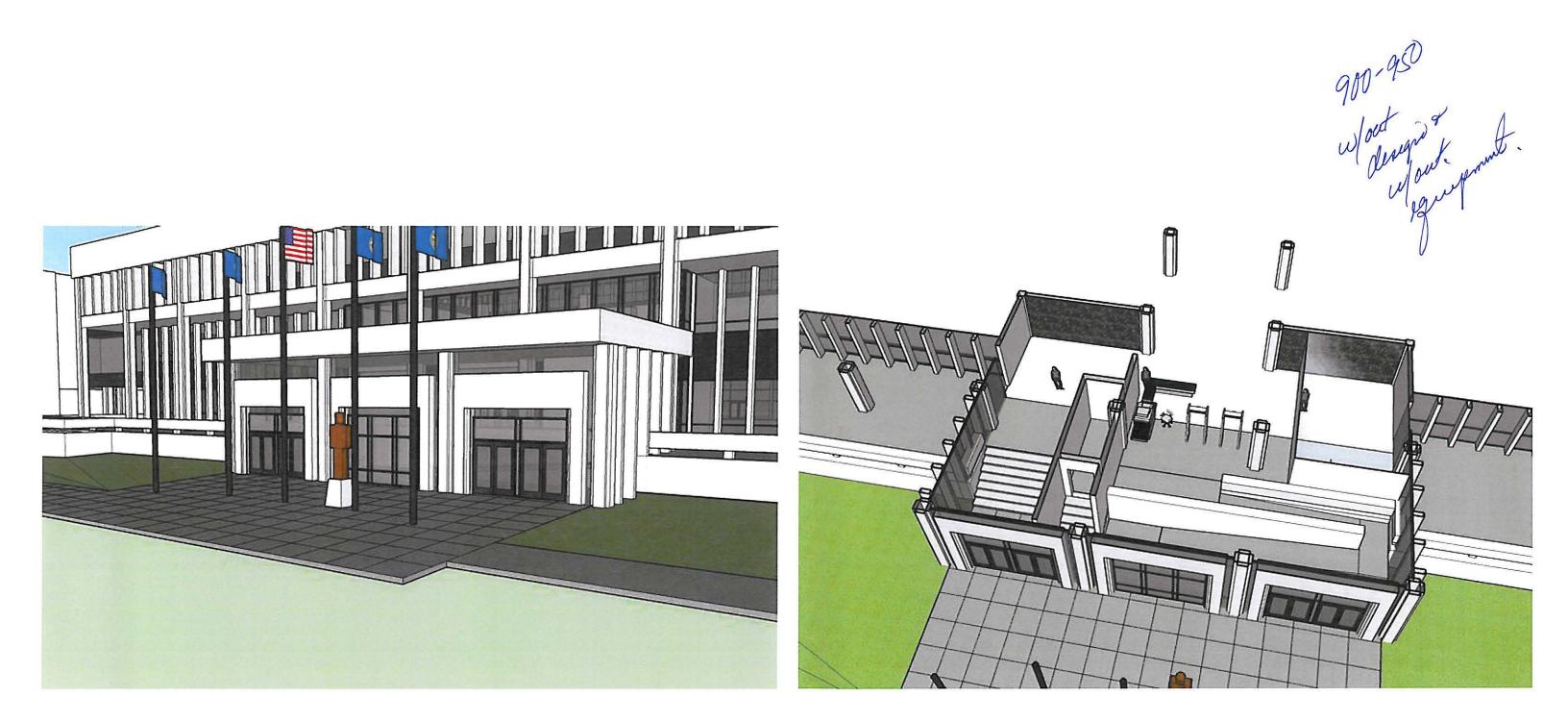






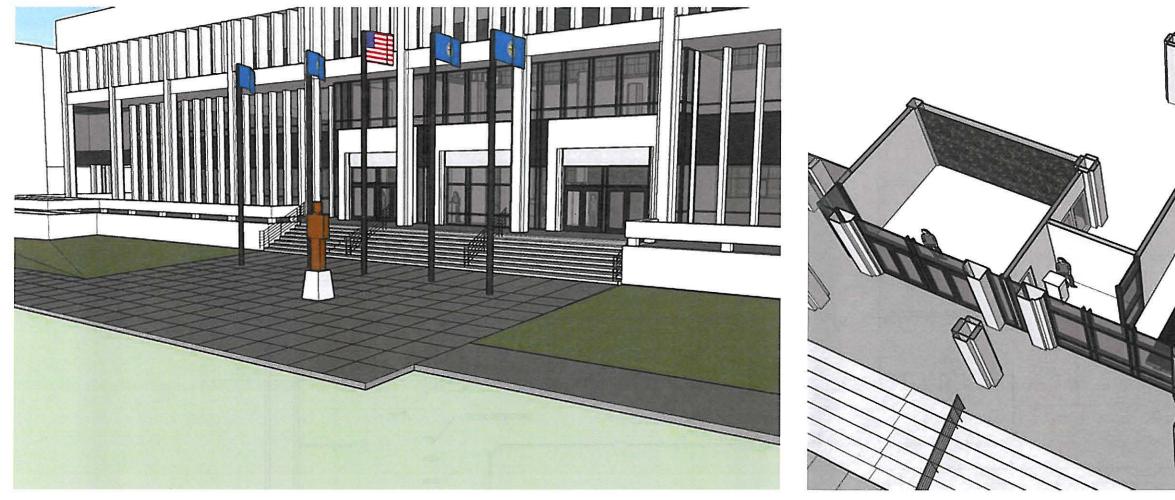


Option 1 Perspectives

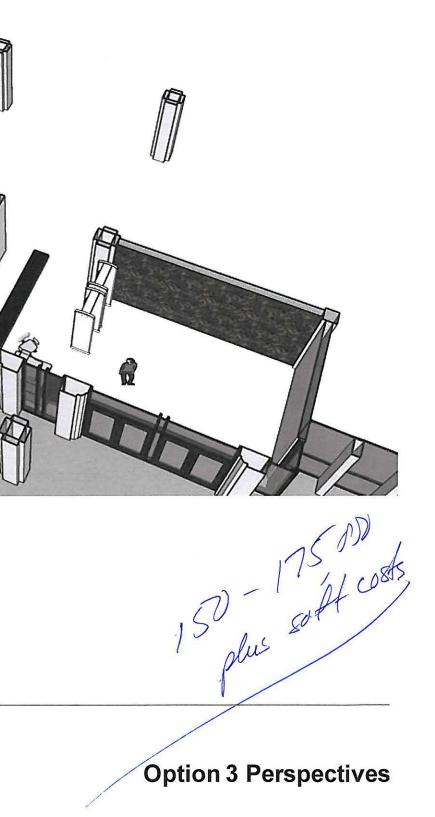


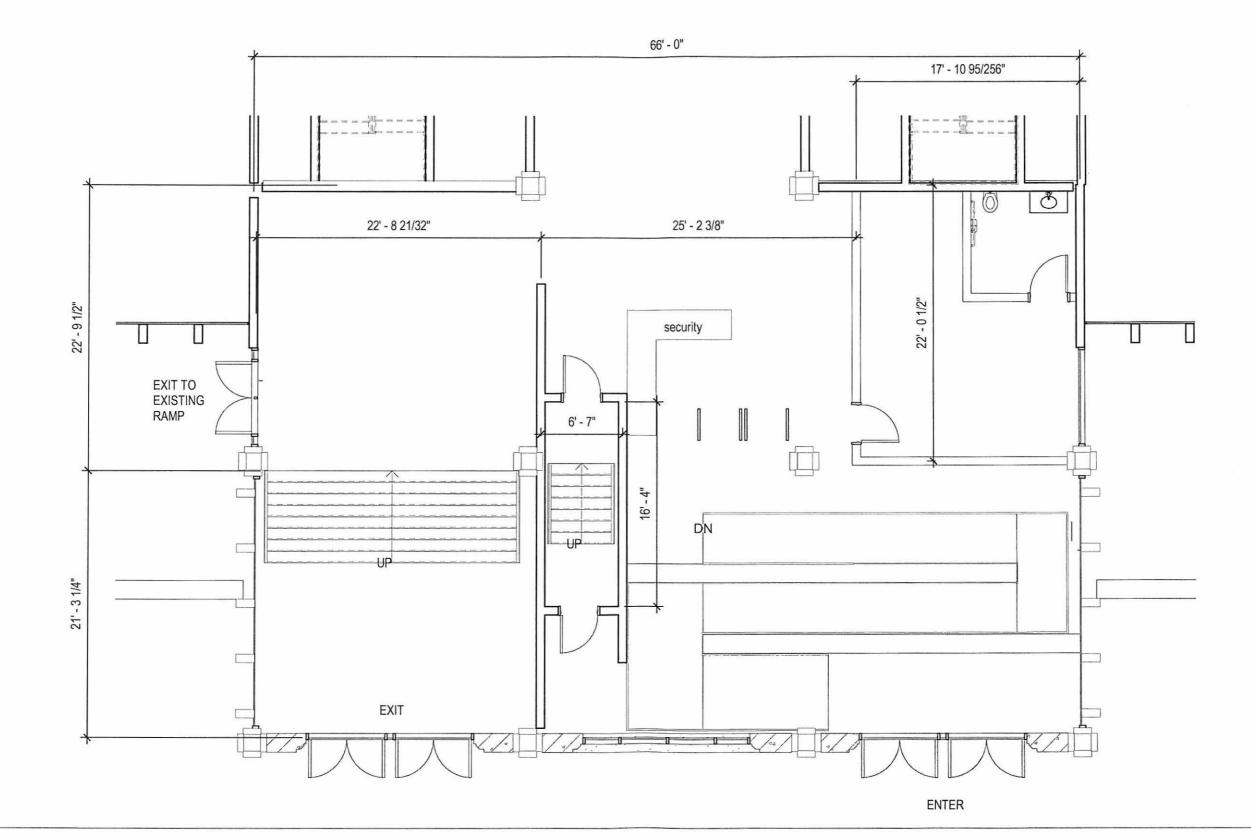


Option 2 Perspectives



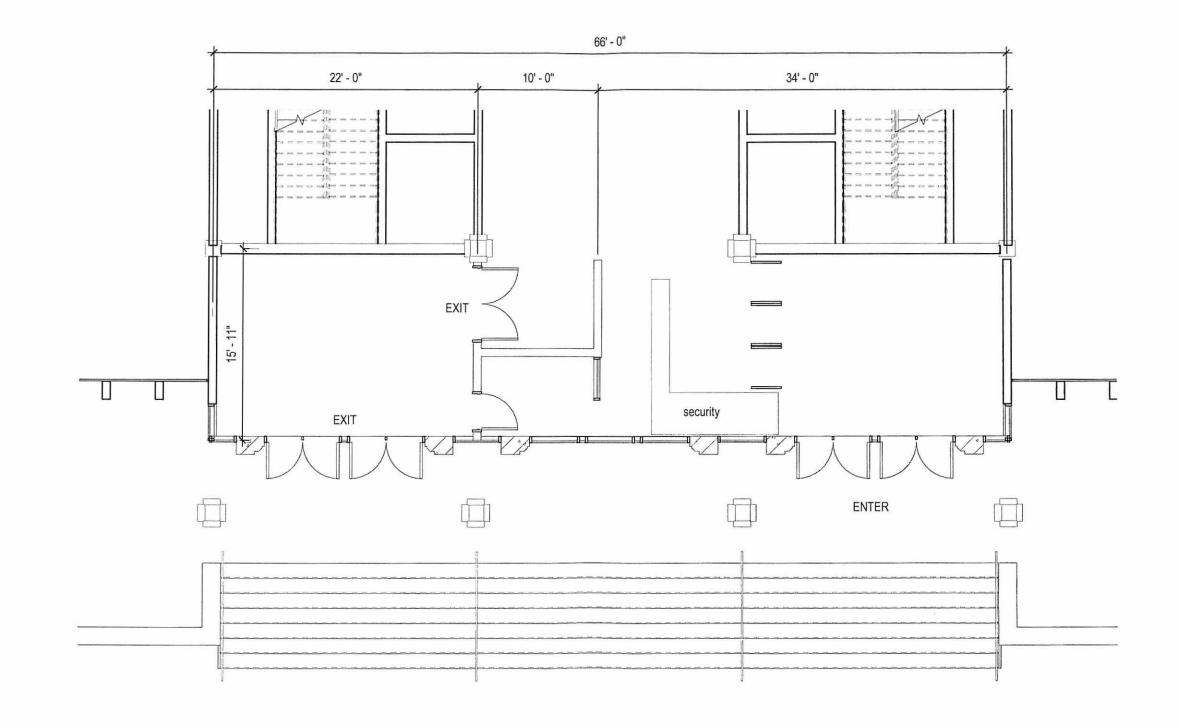


















OCTOBER 23-26, 2017

RENO, NEVADA



EARLY REGISTRATION IS AVAILABLE THROUGH SEPTEMBER 1.



The 2017 Annual Meeting is a Joint meeting between NAISMA and NWMA - Nevada Weed Management Association. This year, the meeting will be held at the Nugget Hotel and Casino located in Sparks, Nevada just 10 minutes from the Reno airport.

Expected attendance at the 2017 Annual Meeting is 400+ invasive species managers, researchers, federal, state and local agency land managers and other representatives, nonprofits, and academics. The 2017 Annual Meeting will highlight a **Play Clean Go Summit**, Western Nevada's invasive species challenges, a tour around Lake Tahoe, special sessions on local, regional and federal partnerships, a pesticide certification, new techniques, national standards, and communication tools.

REGISTRATION

Online registration opens June 1, 2017

Full Conference	\$250
Full Conference - Student	\$150
One-Day	\$125
One-Day - Student	\$75
Two-Day	\$175
Two-Day - Student	\$100
Lake Tahoe Tour	\$60
Awards Banquet Dinner	\$50

AGENDA

MONDAY, OCTOBER 23, 2017	
9:00 am – 12:00 pm	NAISMA Committee Meetings
1:00 pm - 4:00 pm	Invasive Plant Control Methods Workshop - CEU Credits Available!
	Weed Free Forage: Train the Trainer
	Play Clean Go Summit
4:00 pm – 5:30 pm	NAISMA and NWMA Board Meetings
5:30 pm – 7:00 pm	Sponsored Welcome Mixer
States Builden	TUESDAY, OCTOBER 24, 2017
7:00 am – 8:00 am	Breakfast
8:00 am- 8:30 am	Welcome and President's Address
8:30 am – 9:00 am	General Session: Opening and Keynote Presentation
9:15 am – 4:00 pm	Tour: Lake Tahoe and Surrounding Areas: Hands- on Aquatic and Terrestrial Invasive Species Management
5:00 pm – 7:30 pm	Vendor Reception and Silent Auction



www.naisma.org/annual-conference

WEDNESDAY, OCTOBER 25, 2017 (continued)		
7:00 am – 8:00 am	Breakfast	
8:00 am – 9:30 am	Concurrent Sessions: • EDRR • Mapping • Federal Updates I	
9:30 am- 10:00 am	Sponsored Break with Vendors	
10:00 am – 11:45 am	Concurrent Sessions: • Weed Free Forage / Weed Free Gravel Case Studies • Partnership Success Stories; Communications and Outreach Tools • Federal Updates II	
12:00 pm- 1:00 pm	Sponsored Lunch	
1:00 pm – 2:40 pm	Concurrent Sessions	
	 State Invasive Species Councils Updates Prevention and Management Ecology and Biology of Invasive Species 	
2:40 pm – 3:10 pm	Break with Vendors	
3:10 pm – 4:50 pm	Concurrent Sessions	
	Regional Group UpdatesNew TechniquesBiocontrol Updates	
6:00 pm - 8:00 pm	Sponsored Awards Reception and Banquet	
THURSDAY, OCTOBER 26, 2017		
7:00 am – 8:00 am	Breakfast	
8:00 am – 12:00 pm	Concurrent Sessions Biocontrol Updates Aquatic Invasive Species Concerns 	

Brent D. Meyer

From:	Belle Bergner <bbergner@naisma.org></bbergner@naisma.org>
Sent:	Monday, June 26, 2017 2:50 PM
То:	Brent D. Meyer
Subject:	Invitation to present at NAISMA Annual Meeting in Reno, NV this October 23-26, 2017
Attachments:	NAISMA_Annual Meeting agenda flyer.pdf

Dear Brent,

Thanks for speaking with me over the phone this afternoon. As the Executive Director of the North American Invasive Species Management Association (NAISMA) and on behalf of the NAISMA Board of Directors, I am writing to invite you to give two (2) presentations at the NAISMA -NWMA Joint Annual Meeting that will be October 23-26, 2017 in Reno, NV.

We are looking for presentations in a session on case studies of successful PlayCleanGo partners and your program was recommended for that. You were also recommended to present on your efforts with vegetation management on roadsides or other successful vegetation management strategies and / or partnerships in your area. Many of our members could learn a lot from Nebraska's successes in invasive species management.

NAISMA Annual Meeting presentations will be 20 minutes and sessions will be 1 hour and 30 minutes in length, so there will be 4 presentations per session with some extra time for Q&A.

Here is the link to the abstract submission form: <u>http://www.naisma.org/programs/annual-conference/conference-abstract-submissions</u>. The abstract submission deadline has been extended to June 30, this Friday. But if you need more time to consider this invitation, please let me know. We will likely leave the submission form online through mid-July.

Please give me a call if you would like to discuss your presentation ideas or if you have any questions. Or if you wish some feedback on your proposed presentation before you submit the abstract, you can respond to this email with your proposed presentation topic(s) with a rough summary.

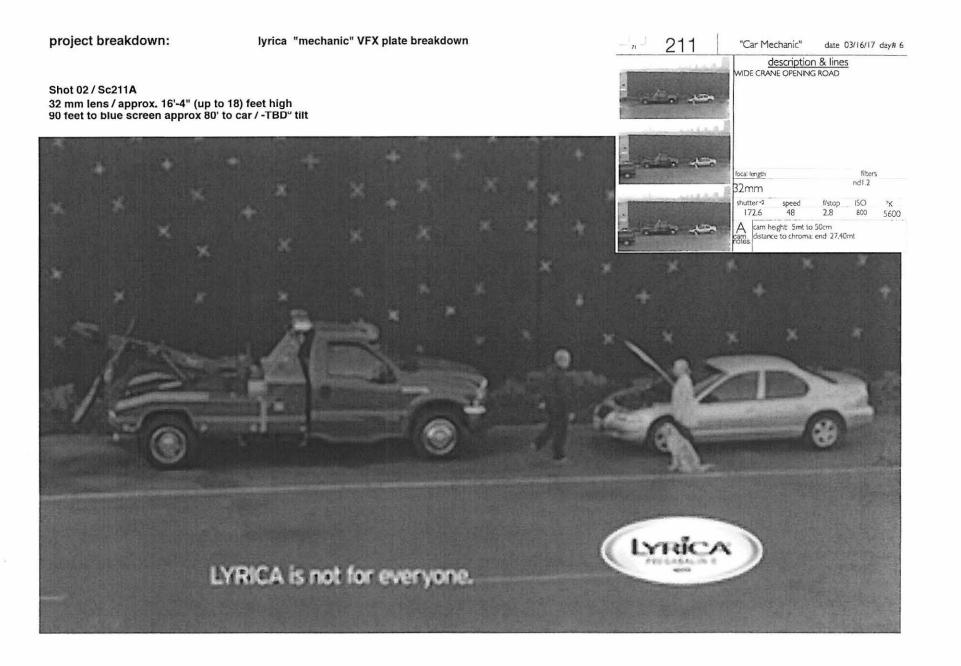
A draft agenda is attached for your information. Many sponsor and exhibitor spots are also open at this time.

I hope to hear from you soon, and I hope that you will join us in Nevada this coming October.

Best Regards, Belle

Belle Bergner Executive Director <u>NAISMA</u> 2025 N. Lake Dr. Milwaukee, WI 53202 p: 414.967.1350

See you at the 2017 Annual Meeting, October 23-26, 2017 at the Nugget Hotel and Casino in Reno, NV!

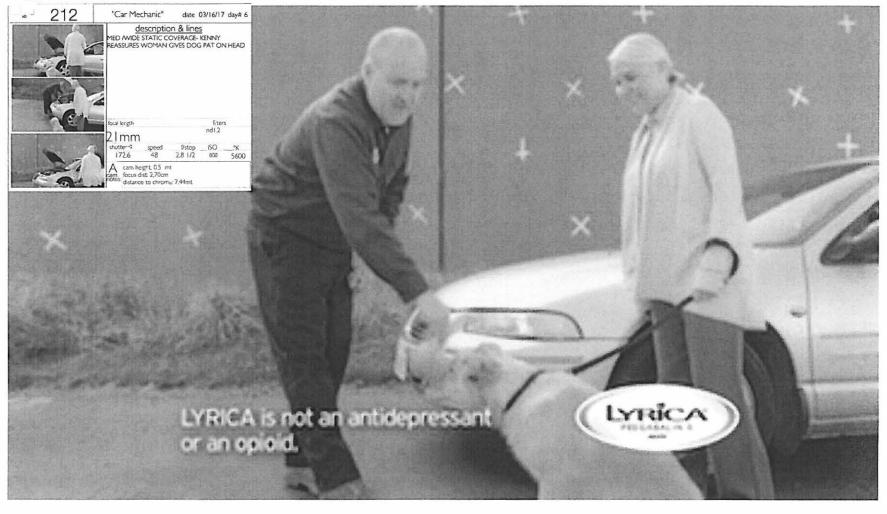


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project breakdown:

lyrica "mechanic" VFX plate breakdown

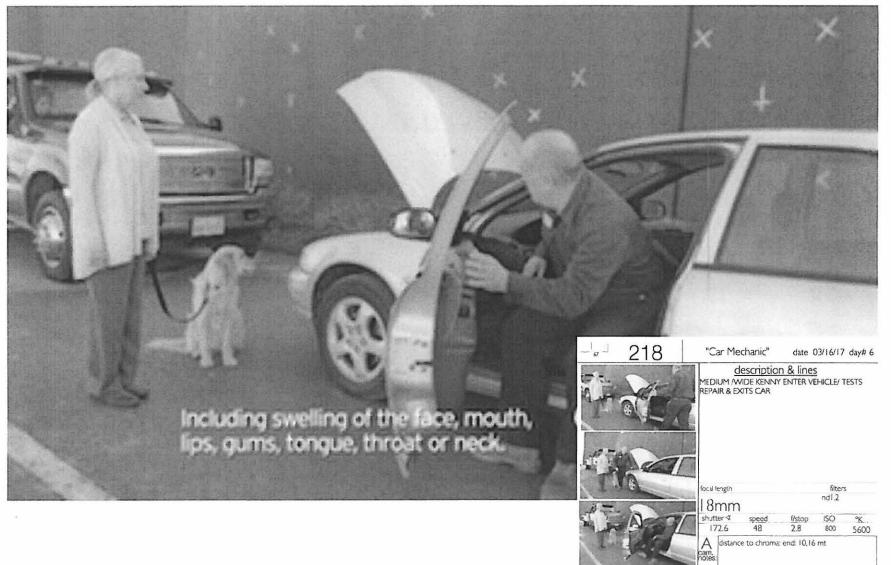
Shot 13 / Sc212A 21mm lens / 1'-6" high (seems higher) approx 8'-10" to focal dist / TBD° tilt - level



project breakdown:

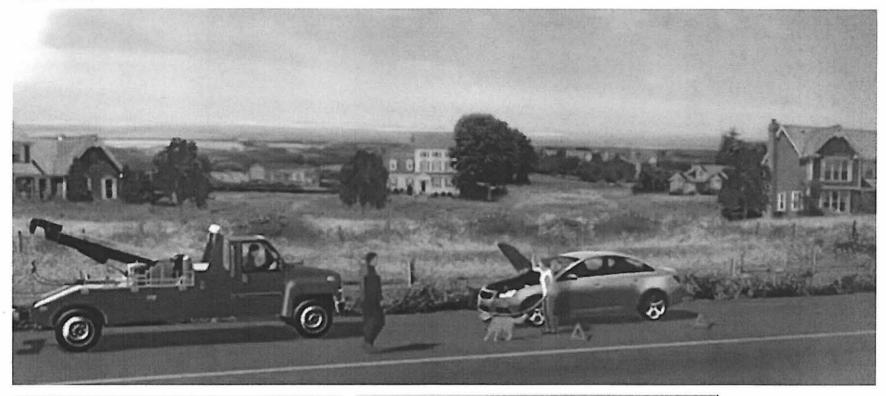
lyrica "mechanic" VFX plate breakdown

Shot 08 / Sc218A 18mm lens / seems like 4' high TBD to focal dist / TBD° tilt - level



project breakdown:

Shot 16, 17, 18, TBD / House Toolkit + other elements TBD (grass, old fence, etc) 32mm lens TBD





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