

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
THURSDAY, JULY 6, 2017
8:30 A.M.**

Commissioners Present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Deb Schorr; Roma Amundson; and Jennifer Brinkman

Others Present: Kerry Eagan, Chief Administrative Officer; Dan Nolte, County Clerk; Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on July 5, 2017.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:30 a.m.

- 1. APPROVAL OF THE FOLLOWING MINUTES:**
 - A. JUNE 29, 2017 STAFF MEETING**
 - B. JUNE 26, 2017 MEETING HELD TO DISCUSS THE JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI)**

MOTION: Schorr moved and Brinkman seconded approval of the June 29, 2017 Staff Meeting minutes. Amundson, Avery, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

MOTION: Schorr moved and Brinkman seconded approval of the June 26, 2017 meeting held to discuss the Juvenile Detention Alternatives Initiative (JDAI). Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 2. COUNTY PROPERTY AT HIGHWAY 34 AND NORTHWEST 48TH STREET-** Pam Dingman, County Engineer; Ken Schroeder, County Surveyor; David Derbin, Deputy County Attorney

Ken Schroeder, County Surveyor, said John Zakovec, who owns property in the area of Northwest 48th Street and Highway 34, contacted the Nebraska Department of Roads (NDOR) in 2010 and expressed interest in purchasing the excess right-of-way for Highway 34 before it was relocated. NDOR indicated the land had been deeded to Lancaster County in 1963. He said County Engineering tried to determine what portion would not be needed for road purposes. The matter was brought before the Board on several occasions (see March 5, 2015, September 22, 2016 and November 3, 2016 Staff

Meeting minutes) and the Board directed County Engineering to work with NDOR and Zakovec to determine what portion of the property should move to State ownership and what portion could be declared surplus and either sold or leased. Schroeder said NDOR has now informed County Engineering that it has a 1942 deed for a portion of the property and the County's portion would only be approximately a tenth of an acre (see agenda packet).

David Derbin, Deputy County Attorney, felt it may not be practical to try to sell that small of a parcel. He said the County could quit claim its portion back to the State to clear up the title but recommended doing a title search first. The cost of a title search was estimated at \$50 to \$100.

MOTION: Amundson moved and Avery seconded to proceed with a title search for the County's property at Highway 34 and Northwest 48th Street. Schorr, Brinkman, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3. NEBRASKA DEPARTMENT OF AGRICULTURE UPDATE - Paul Moyer, Inspector, Nebraska Department of Agriculture Noxious Weed Program; Brent Meyer, County Weed Control Superintendent

Paul Moyer, Inspector, Nebraska Department of Agriculture Noxious Weed Program, said the Nebraska Weed Control Association (NWCA) requested additional oversight of the noxious weed control authorities in Nebraska as there are a few counties that are not meeting the requirements of the Noxious Weed Control Act (Exhibit A). He presented an evaluation of Lancaster County's Weed Control Program, noting the highest possible score was achieved (Exhibit B).

Amundson exited the meeting at 8:53 a.m.

4. INTRODUCTION OF SADIE JENSEN, 24/7 PROGRAM COORDINATOR - Kim Etherton, Community Corrections Director

Kim Etherton, Community Corrections Director, introduced Sadie Jensen, 24/7 Program Coordinator.

Amundson returned to the meeting at 8:55 a.m.

Etherton requested authorization to proceed with hiring four part-time drug testing technicians for the 24/7 Program. It was noted the Board has already built the request for personnel for the 24/7 Program into the budget so Etherton may proceed with the hiring.

Brief discussion took place regarding the lack of parking available for individuals reporting for drug testing at the 605 Building since law enforcement is parking vehicles overnight in the parking spaces reserved for that purpose.

ACTION ITEMS

A. Hartford Crime Renewal Application

MOTION: Brinkman moved and Avery seconded to authorize the Chair to sign the renewal application. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

ADMINISTRATIVE OFFICER REPORT

B. Appointment of Roma Amundson as Juvenile Justice Steering Committee Chair

MOTION: Schorr moved and Brinkman seconded approval of the appointment. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

The Chair asked that the appointment be added to the list of Committee Assignments. He also asked Amundson to check whether the Juvenile Justice Steering Committee has bylaws.

Avery said he has been asked by the State Administrative Office of the Courts and Probation to serve on the Probation System Review Team (PSRT). The Chair said he will ask Sara Hoyle, Human Services Director, whether there is a duplication of efforts.

C. Set Date for Prudential Investment Review (September or Early October)

There was consensus to schedule the investment review on September 28, 2017.

D. July Management Team Meeting Date and Agenda

The meeting will be held on July 13, 2017. Agenda items include introduction of Ann Ames, the new Deputy Chief Administrative Officer, and Sara Alcorn, the new Records Administrator; and a presentation by the County Treasurer's Office.

E. Petition for Hidden Valley Area Road Improvement District

Eagan said a petition was filed in the County Clerk's Office and a public hearing is scheduled on July 25th.

Pam Dingman, County Engineer, appeared and said she has some concerns and would like to brief the Board the week before the public hearing. She felt the applicant should be invited to attend.

- F. Claim for Review - Payment Voucher (PV) No. 576562 Dated June 23, 2017 to Pamela Dingman, County Engineer, in the Amount of \$440.00 for Reimbursement of Meals Paid for Other County Employees While Attending an Out-of-Town Conference. County Resolution No. R-14-0032 States "Traveling Employees Will be Required to Personally Pay for Meals and Request the Per Diem from the County"

Pam Dingman, County Engineer, gave an overview of the claim.

Eagan felt the claim may fit the terms of County Resolution No. R-14-0032, adding the resolution could be amended to make it clearer. Brinkman suggested Dingman provide a list of the employees who were present.

MOTION: Brinkman moved and Amundson seconded to handle the claim through the regular claims process. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

5. BUDGET UPDATE - Dennis Meyer, Budget and Fiscal Officer
A. Pam Dingman, County Engineer

Pam Dingman, County Engineer, said she would first like to address the additional \$1,500,000 that remained in the Bridge and Special Road Fund (Fund 21) in Fiscal Year (FY) 2017. She said the funds were budgeted for Bridge C-91 (North 1st and Raymond Road) but the Nebraska Department of Roads (NDOR) asked the County to delay work on the bridge so NDOR could use Raymond Road as a detour while it did repairs to Highway 79. Dingman said she has a letter from NDOR acknowledging it was County Engineering's intent to construct the bridge that she will submit to the Board. She also relayed that NDOR has indicated it will take care of the bridge and road while it is operating the detour, will inspect the bridge when the detour is no longer needed, and will help pay for anything that needs to be done to the bridge. Dingman said she wants to make it clear that County Engineering and local contractors have the capacity to do the work but the State has higher needs. Dingman also stated she would prioritize funding of maintenance needs (asphalt overlay and structures and the bridge contracts) if the Board does not fund her entire budget request.

Dingman gave an overview of projects in the Bridge & Special Road Fund (Fund 21), citing costs and reimbursables (Exhibit C).

Schorr questioned why the total for Object No. 67515 (Bituminous Surfacing) was shown as \$6,875,091 in documents presented at the June 29th Staff Meeting and is now

shown as \$5,544,524. Dingman attributed the difference to the Highway Street and Bridge Buyback funds, noting the Highway Buyback funds can be used for streets or bridges and the Bridge Buyback funds can only be used for bridges.

Dingman said Bridges E-117 (Northwest 84th Street, north of West Bluff Road) and N-19 (West Pioneers Boulevard west of Southwest 98th Street) are eligible for Federal Emergency Management Agency (FEMA) reimbursement and need to be built this year or the County is in danger of losing that reimbursement money. Schorr questioned why County Engineering couldn't get to Bridge E-117 last year. Dingman said this bridge is still open and she decided to prioritize other bridges that were closed due to damage. She indicated that Bridge N-19 is closed and said the reimbursement shown in Exhibit C is not correct. It is now approximately \$16,000. Dingman said County Engineering has been coordinating work on Bridge N-114 (Southwest 91st Street between West Yankee Hill Road and West Denton Road) with the Village of Denton and the Lincoln Parks and Recreation Department (the bridge serves a trail and Denton's wellfield). She noted the County received a Nebraska Emergency Management Agency (NEMA) Hazard Mitigation Grant to build Bridge Y-181 (Princeton Road east of South 13th Street) but said NEMA does not have enough funds to fund the grant. Dingman stated she would be willing to delay construction for a year but would like to move forward with construction of Bridge H-155 (North 176th Street, Alvo Road to McKelvie Road) which also involves an unfunded grant (see Fund 22). She felt all of these bridges could be converted to box culverts. Schorr pointed out that all of these projects were listed on last year's project list. Dingman said that is correct but said there were several emergency projects that took precedence last year.

Wiltgen asked for the number of other bridges that need major repairs or need to be replaced. Dingman said there are 78.

Schorr pointed out the total for Object No. 67525 (Bridge Contracts) was shown as \$1,700,000 (it was actually shown as \$1,675,331) in the information presented at the June 29th Staff Meeting and is now shown as \$1,250,000. Dingman attributed the difference to the Bridge Buyback funds.

Dingman said she has budgeted for engineering design and permitting for three road projects and indicated that process will take 18 to 24 months. She said the Village of Hickman has indicated interest in entering into an Interlocal Agreement for the South 68th Street project and would pay for engineering within its city limits. Dingman said the North 98th Street project must be designed to Rural to Urban Transition Street Program (RUTS) standards, per an existing Interlocal Agreement with the City of Lincoln. She reminded the Board that the right-of-way acquisition agreement states that the road must be constructed by 2030 or the right-of-way will revert back to the adjacent owners.

Brinkman exited the meeting at 9:44 a.m. and returned to the meeting at 9:46 a.m.

Dingman also gave an overview of projects in the Highway Fund (Fund 22) (Exhibit C). She referenced Bridge O-175 (West Pioneers Boulevard, between South 1st and South 14th) and said the Board has already approved a design contract in coordination with the Lower Platte South Natural Resources District (NRD) and the City of Lincoln Stormwater Management for a drop structure to stabilize the bridge. The construction cost is estimated at \$200,000 and Dingman said it would be more costly if the County constructed it on its own. Dingman said the City of Lincoln has agreed to reimburse the County for portions of the overlay projects on Alvo Road and Arbor Road that are within the City limits. She also reminded the Board that it has already approved the agreement for Branched Oak Lake Recreation Road (40% County/60% State).

Schorr asked if any of the overlay projects were on the FY 2017 list. Dingman said her department overlaid 20 miles in 2017 and said these projects cover 19 additional miles.

In response to a question from Avery, Dennis Meyer, Budget and Fiscal Officer, said the Board would need to transfer an additional \$5,200,000 to the two funds to fund all of the projects.

Dingman also addressed sinking funds noting the department completed a number of paving projects in FY 2016 and expended the funds that had been set aside in a sinking fund for pavement. She said the County has three bridges in poor condition on North 14th Street and said one of the bridges, F-88 (North 14th Street between West Waverly Road and West Mill Road), will be a very expensive project. Dingman said she would be willing to add the Highway Bridge Buyback funds to the funds set aside in the Bridge Sinking Fund to fund that bridge project, which she estimated will cost \$1,500,000 to \$1,800,000, and the five structures listed in Exhibit C. She said she would like to use the Highway Street Buyback funds for the Saltillo Road project and the Building Sinking Fund to rebuild the Roca facility, adding she feels there should be a study to determine where the building should be located. Amundson said she would also like to see some of the funds in the Building Sinking Fund used to determine what to do with County Engineering's Works Progress Administration (WPA) Buildings.

Wiltgen noted that Dingman has indicated she wants to accomplish 47 structures, pipes and box culverts projects this year (see Exhibit C). He pointed out there was only \$1,181,226 in available funding as of June 19, 2017 (see Object No. 67520 in Exhibit D) and asked whether the \$3,188,750 Dingman is showing for those projects in Exhibit C is in addition to that amount. Meyer said the \$1,181,226 will be applied to an encumbrance that was approved last week for Waverly Road. Dingman clarified that only \$200,000 of those funds were used to fund overage on the Waverly Road project. She also thought there was an encumbrance to fund box culvert projects. Wiltgen remarked that "bottom line", Dingman is requesting a 22% increase in funding.

Schorr noted the following:

- Fund 21 had \$1,162,553 in unspent funds last year and Fund 22 had \$1,400,000 in unspent funds before the recent encumbrance.
- There is \$2,555,897 in one sinking fund and \$1,000,000 in another.
- The budget request for Funds 21 and 22 are \$3,357,769 and \$1,796,880, respectively, for an increase of approximately \$5,200,000.
- The Board allocated an additional \$1,000,000 to County Engineering and those funds were unspent.

Dingman responded that if the \$1,000,000 in the Building Sinking Fund in Fund 22 and the \$1,500,000 that was budgeted for Bridge C-91 in Fund 21 are removed, then they have spent the funds they were allocated. Schorr said she disagrees with that logic.

Wiltgen said he can't justify this large of an increase to taxpayers, adding he believes it would require an increase in the levy.

Avery said he doesn't believe County Engineering would be able to spend all of the funds it has requested. Dingman felt they could, noting they have started the design process for many of the projects and have re-tooled their system to improve the time it takes to get surveys and designs completed.

Wiltgen asked Dingman how much money has been encumbered for projects that have not started construction. Dingman said she did not have the information with her but indicated it would be millions. She also pointed out that the budget year ends in the height of construction season and said she must encumber funds to get projects done.

Brinkman said she believes this situation is the result of years of not levying at the rate necessary for pavement and repair of bridges. She said she would like to see a sinking fund created for Bridge C-91 and a working group formed to identify additional funding sources specifically designated for County Engineering to address these projects.

Schorr said she believes the Board needs to reduce the levy and the strain on local property taxpayers. She added she is supportive of the suggestion to form a working group and of approaching the Legislature for bonding authority for bridges.

MOTION: Schorr moved and Avery seconded to allocate \$1,000,000 in additional funding to the County Engineer's budget.

Schorr pointed out there are still several unknown factors that could provide additional funding: 1) Cash balances; 2) Property valuations; and 3) The sale of Trabert Hall and County property at 2220 South 10th Street.

Brinkman felt action was premature as the Board has not reviewed requests from other departments. She also wanted information on what projects would be funded with the \$1,000,000.

Wiltgen clarified that final action on the budget will not be taken until the end of August and said the motion is directing the Budget and Fiscal Officer to allocate an additional \$1,000,000 over last year's request to the County Engineer's budget (Funds 21 and 22).

ROLL CALL: Schorr, Brinkman, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

B. Andy Stebbing, County Treasurer; Candace Meredith, Chief Deputy County Treasurer

Andy Stebbing, County Treasurer, discussed his request for an additional motor vehicle clerk position and outlined steps he has taken to create efficiencies within the department. He explained activity has increased and said they are unable to keep up with the work. Stebbing stated the cost will be \$35,239 (does not include benefits) and said it would fill one of two unfilled positions within the department. NOTE: There are two positions that have not been included in the budget since FY 2013-2014. Candace Meredith, Chief Deputy County Treasurer, said they have had to replace six employees in the last six months and training new employees takes time. The new position could also help with overtime and temporary salary costs. She said they have also experienced a significant increase in processing international titles since FY 2013-2014. Stebbing estimated his department will issue more than 6,000 titles to those entities this year and said efforts to obtain legislation to increase the fee have been unsuccessful. Wiltgen said he is unwilling to ask County taxpayers to pay more so the County Treasurer's Office can provide better service to out-of-state and out-of-country customers. Meredith assured the Board that issuance of those titles does not take precedence over serving County citizens.

Stebbing said he has consistently returned unused funds to the County budget. Avery said he believes Stebbing deserves to be rewarded for some of the savings he has captured over the years. Wiltgen said he does not believe elected officials should be rewarded for being good stewards of taxpayers' money.

Brinkman remarked that the County Treasurer's Office is the one department that interacts with almost every citizen and said providing good service is very important.

MOTION: Brinkman moved and Amundson seconded to approve adding the additional position the County Treasurer has requested. Brinkman, Amundson and Avery voted yes. Schorr and Wiltgen voted no. Motion carried 3-2.

6. BREAK

No break was taken.

7. PAYROLL SYSTEM UPDATE - Dennis Meyer, Budget and Fiscal Officer; Steve Henderson, Chief Information Officer, Information Services (IS); Bob Walla, Purchasing Agent

Steve Henderson, Chief Information Officer, Information Services (IS), said a Steering Committee has been formed to oversee the update of the payroll system for the City and County. The members are Dennis Meyer, Budget and Fiscal Officer; Brandon Kauffman, City Finance Director; Tim Genuchi, Accounting Operations Manager, County Clerk's Office; Steve Henderson, Chief Information Officer, Information Services (IS); Doug McDaniel, Lincoln-Lancaster County Human Resources Director; and Dan Nolte, County Clerk. He outlined several options: 1) Explore whether one of the vendors the City and County currently does business with can provide a solution; 2) Move forward with a request for proposal (RFP); and 3) Look at other public entities that have competitive contracts in place. Bob Walla, Purchasing Agent, recommended the City and County explore "piggybacking" on another contract first as it would have gone through an RFP process and could result in a better rate. He gave assurances they would review the specifications and the terms and conditions to determine whether it would meet the City's and County's requirements.

Amundson asked whether JD Edwards EnterpriseOne (accounting software) and the Multi-County Information and Programming Services (MIPS), the technology services division of the Nebraska Association of County Officials (NACO) could be options. Meyer said JD Edwards might but MIPS is targeted to smaller sized counties.

Schorr inquired about the Mayor's position. Henderson said the City is "on board" with the concept of "piggybacking" on another contract. In terms of a timeline, he felt they could move forward within a few months once they have identified several systems to review.

Schorr also inquired about funding sources. Meyer said the County has set aside \$300,000 for the project. Henderson said the City has set aside a similar amount.

8. ACTION ITEMS

A. Hartford Crime Renewal Application

Item was moved forward on the agenda.

ADMINISTRATIVE OFFICER REPORT

A. Planning Commission Appointment Update

Tom Cajka, Planner II, Lincoln/Lancaster County Planning Department, appeared and said seven applications for appointment were received. He said three of the applicants live outside the City limits (Cristy Joy, Kevin Bernadt and Janet Chung). Chung lives in a development that abuts the City limits. Schorr said she believes it is important to select someone who lives outside the City and can provide a rural perspective on the Planning Commission.

Cajka said David Cary, Planning Department Director, has indicated he was provided five names by the Planning Commission, although none submitted an application. Four live in the County (Jim Ballard; Jim and Judy Cada; and Russ Bayer).

There was consensus to schedule interviews with Joy and Bernadt.

- B. Appointment of Roma Amundson as Juvenile Justice Steering Committee Chair
- C. Set Date for Prudential Investment Review (September or Early October)
- D. July Management Team Meeting Date and Agenda
- E. Petition for Hidden Valley Area Road Improvement District
- F. Claim for Review - Payment Voucher (PV) No. 576562 Dated June 23, 2017 to Pamela Dingman, County Engineer, in the Amount of \$440.00 for Reimbursement of Meals Paid for Other County Employees While Attending an Out-of-Town Conference. County Resolution No. R-14-0032 States "Traveling Employees Will be Required to Personally Pay for Meals and Request the Per Diem from the County"

Items B-F were moved forward on the agenda.

11 DISCUSSION OF OTHER BOARD MEMBER MEETINGS ATTENDED

Avery reported on his attendance at the International District Energy Association (IDEA) 2017 Conference.

12 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Lincoln Metropolitan Planning Organization (MPO) - Avery

The report will be given at a future meeting.

B. Lincoln Chamber of Commerce Chamber Coffee - Wiltgen, Amundson, Schorr

The meeting was cancelled.

13 SCHEDULE OF BOARD MEMBER MEETINGS

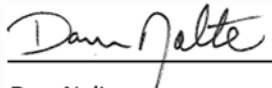
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14 EMERGENCY ITEMS

There were no emergency items.

15 ADJOURNMENT

MOTION: Schorr moved and Brinkman seconded to adjourn the meeting at 11:21 a.m. Amundson, Avery, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk





Pete Ricketts
Governor



STATE OF NEBRASKA

Department of Agriculture
Greg Ibach
Director

P.O. Box 94947
Lincoln, NE 68509-4947
(402) 471-2341
Fax (402) 471-6876
www.nda.nebraska.gov

June 21, 2017

MEMO TO: County Weed Control Authority Board Chairperson
County Weed Control Superintendent

FROM: Mitch Coffin, Noxious Weed Program Manager
Nebraska Department of Agriculture

SUBJECT: Noxious Weed Control Act – Duties and Responsibilities

The purpose of this memo is to provide information to county weed control authority board members regarding the requirements of the Noxious Weed Control Act. Relevant provisions of the Act have been in effect since 1989. Tremendous progress has been made controlling the spread of noxious weeds. Infestations of noxious weeds in the state have been reduced by 2,000,000 acres while adding eight additional noxious weeds to the state noxious weed list since 1989. This support and effort by all counties can bring infested lands back into production while protecting neighboring property.

The Nebraska Department of Agriculture (NDA) has developed a procedure to evaluate county noxious weed programs. This system has not only been useful to NDA, but also serves as a valuable tool to evaluate county noxious weed programs.

This memo reviews some of the duties and responsibilities required by the Act.

Landowner/Controller

1. Provide effective noxious weed control on land they own or control.

County Board (Board of Commissioners or Supervisors)

1. Employ one or more weed control superintendents;
2. Appropriate funds for a noxious weed control program; and
3. Provide a hearing for persons questioning charges for weed control work performed.

Control Authority (Weed Board or County Board)

1. Administer the Noxious Weed Control Act at the county level;
2. Establish a coordinated noxious weed control program;
3. Provide a hearing for persons questioning the presence of noxious weeds following a receipt of an individual notice;
4. Cause proper control methods to be utilized following the failure of landowner/controller to provide control;
5. Issue individual noxious weed notices;
6. Notify county attorney of landowners failing to take action to control noxious weeds; and
7. File notice with register of deeds of possible unpaid noxious weed control assessments against property.

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County Weed Control Superintendent

1. Be certified as a commercial or non-commercial applicator by the NDA;
2. Examine all lands under jurisdiction for compliance of the Noxious Weed Control Act;
3. Compile data on infestations in controlled areas and other reports as the Director of Agriculture or control authority may require;
4. Complete 20 hours of continuing education annually;
5. Tabulate (yearly) appropriate amounts and locations of noxious weeds in the county; and
6. Prepare and provide budget information for the county board.

County Attorney

1. Cause appropriate proceedings to be instituted and pursued in the appropriate court against landowners who have failed to comply with the Noxious Weed Control Act.

Director of Agriculture

1. Designate which weeds are considered noxious;
2. Monitor the Noxious Weed Control Act implementation by control authorities;
3. Advise and investigate the subject of noxious weeds and disseminate information;
4. If the control authority has failed to implement a county noxious weed program, the Director shall instruct the control authority of the measures necessary to fulfill such duties and responsibilities. The Director shall establish a reasonable date by which the control authority shall fulfill these duties and responsibilities; and
5. If a control authority fails or refuses to comply with instructions by such date, the Attorney General shall be advised of such.

Attorney General

1. File an action against the county weed control authority when it fails or refuses to comply with instructions provided to the county weed control authority by the Director.

For the success of this program, it has been important that each county make a serious commitment to meeting the responsibilities outlined in the Noxious Weed Control Act. It has been our intent to monitor county efforts closely utilizing random inspections and other evaluation methods deemed necessary. Counties which have failed or refused to meet the responsibilities outlined in the Noxious Weed Control Act have been and will be referred to the Attorney General for appropriate action.

We encourage each weed control authority and weed superintendent to attend and participate in various weed control meetings and educational seminars which are held throughout the year. It is important that people be aware of the various control methods which are available, and be provided an opportunity to interact with others who are also involved in the control of noxious weeds.

Noxious weeds have no boundaries. They will cross property lines, county roads, and state borders. I am confident that if we all continue to work together, noxious weed infestations will continue to decrease in Nebraska.

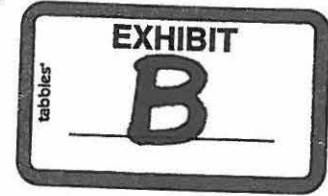
NDA staff members will meet with control authority boards and weed superintendents annually to review the results of the previous year's Reports and Requirements evaluation. **Please share this letter with all members of your County Weed Control Authority Board and County Attorney.**

3/27/17
10:35:29

NEBRASKA DEPARTMENT OF AGRICULTURE
Bureau of Plant Industry
P.O. Box 94756, LINCOLN, NE 68509-4756
402 471-2394

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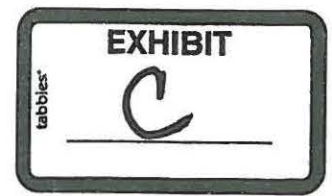
REPORTS AND REQUIREMENTS



County: Lancaster

Year: 2016

| | Score | Subtotal | Possible |
|------------------------------|------------|-------------|-------------|
| INSPECTIONS | | | |
| Survey results | 500 | | 500 |
| County followup | 500 | | 500 |
| | | 1000 | 1000 |
| OFFICE EVALUATION | | | |
| | | 1000 | 1000 |
| COUNTY REPORTS | | | |
| | Timeliness | Factor | |
| Roster | 100 | 1.00000 | 100 |
| Budget | 50 | 1.00000 | 50 |
| Activity | 200 | 1.00000 | 200 |
| Infestation | 250 | 1.00000 | 250 |
| Control plan | 400 | 1.00000 | 400 |
| | | 1000 | 1000 |
| CONTINUING EDUCATION | | | |
| | | 400 | 400 |
| TOTAL SCORE FOR YEAR: | | <u>3400</u> | <u>3400</u> |



Fund 21, Bridge & Special Road

67515 - Bituminous Surfacing (New Pavement)

| PROJECT | COST |
|----------------------------------|-----------------------|
| S 98th St (Old Cheney to A) | \$1,540,024.00 |
| SW 14th St (Hwy 33 to Bennet Rd) | \$980,000.00 |
| S 54th St (Hickman to Roca) | \$1,089,000.00 |
| 162nd St (Hwy 6 to Davey Rd) | \$1,935,500.00 |
| TOTAL | \$5,544,524.00 |

Fund 21, Bridge & Special Road

67525 - Bridge Contracts

| PROJECT | COST | REIMBURSABLES |
|--|-----------------------|------------------|
| E-117 (Bluff Rd, NW 84th & NW 70th) | \$275,000.00 | 75% |
| N-19 (W Pioneers Blvd, SW 112th & SW 98th) | \$500,000.00 | 75% |
| B-147 (Agnew Rd, N 98th & 112th) | \$150,000.00 | 0% |
| N-114 (SW 91st, W Yankee Hill & W Denton) | \$75,000.00 | 75%-100% |
| Y-181 (Princeton Rd, S 134th & S 148th) | \$250,000.00 | 75% (not funded) |
| TOTAL | \$1,250,000.00 | |

Fund 21, Bridge & Special Road

67550 - Engineers & Architects

| PROJECT | COST |
|-----------------------------------|---------------------|
| S 68th St (Hickman to Roca) | \$75,000.00 |
| N 98th St (Holdrege to Adams) | \$75,000.00 |
| S 98th St (A to O) | \$75,000.00 |
| Permits (ACOE 404 and Floodplain) | \$125,000.00 |
| TOTAL | \$350,000.00 |

Lancaster County Engineering FY 17-18

Fund 22, Highway

66420 - Infrastructure Repairs & Maint.

| PROJECT | COST |
|---|---------------------|
| O-175 W Pionners Blvd. (S 1st & S 14th) | \$200,000.00 |
| TOTAL | \$200,000.00 |

Fund 22, Highway

67515 - Bituminous Surfacing (Overlays)

| PROJECTS | COST |
|--|-----------------------|
| Alvo Rd (N 1st to N 7th St) | \$112,500.00 |
| Arbor Rd (N 56th St to N 70th St) | \$290,000.00 |
| Branched Oak Lake Rec Rd (40% County) | \$419,980.00 |
| Fletcher Ave (N 7th St to N 14th St) | \$129,000.00 |
| Meadow View (Subdivision) | \$120,500.00 |
| N 70th St (Arbor to Waverly Rd) | \$660,500.00 |
| Old Cheney Rd (S 148th St to S 112th St) | \$570,500.00 |
| S 54th St (Saltillo Rd to Roca Rd) | \$683,000.00 |
| The Preserve at Cross Creek (1st, 2nd, & 4th Addition) | \$323,000.00 |
| W Fletcher Ave (NW 125th St to NW 112th St) | \$233,000.00 |
| W Old Cheney Rd (Hwy 77 to SW 12th St) | \$233,000.00 |
| Yankee Hill Rd (S 120th St to S 98th St) | \$345,500.00 |
| TOTAL | \$4,120,480.00 |

Fund 22, Highway

67520 - Structures Pipes & Box Culvert

| PROJECTS | COST | REIMBURSABLES |
|--|-----------------------|------------------|
| 44 Pipes (Countywide) | \$2,743,750.00 | |
| H-115 (N 176th St, Alvo Rd & McKelvie Rd) | \$150,000.00 | 75% (not funded) |
| H-119 (N 176th St, Bluff Rd & Waverly Rd) | \$75,000.00 | |
| H-211 (N 176th St, Fletcher Ave & Alvo Rd) | \$150,000.00 | |
| TOTAL | \$3,118,750.00 | |

LANCASTER COUNTY
EXPENDITURES BY FUND WITH ENCUMBRANCES

FY18 Request

Salary & benefit - 18%
Capital outlay - 61%
Operating - 21%



| | | |
|---------|-------------------|-------|
| FUND | Highway Fund | 00022 |
| BU | Fund-level report | |
| UPDATED | 6/19/2017 | |

| Budget Summary | Current Year Budget FY17 | 97% of operating & capital base | FY18 Budget Request | % Change in Budget FY17 to FY18 | Request Amt Over/(Under) 97% |
|-----------------------------------|--------------------------|---------------------------------|---------------------|---------------------------------|------------------------------|
| Salaries & benefits | \$2,656,665 | | \$2,712,505 | 2.1% | |
| Operating & capital outlay - base | \$12,764,124 | \$12,381,200 | \$12,381,299 | -3.0% | \$99 |
| Total Budget | \$15,420,789 | | \$15,093,804 | -2.1% | |

| Object # | Object Description | Prior Year FY16 Actuals | Prior Year FY16 Encumbrance Carryover | FY17 Current Year Budget | FY17 Current Year To-Date Actuals | FY17 Outstanding Encumbrances | FY18 Next Year Budget Request | % Change in Budget FY17 to FY18 |
|--|--------------------------------|-------------------------|---------------------------------------|--------------------------|-----------------------------------|-------------------------------|-------------------------------|---------------------------------|
| 61210 | Regular Salary | 1,724,400 | 0 | 1,766,472 | 1,864,864 | 0 | 1,786,086 | 1.1% |
| 61250 | Temporary Salary | 0 | 0 | 0 | 161 | 0 | 0 | |
| 61310 | Overtime | 23,481 | 0 | 30,000 | 22,434 | 0 | 30,000 | 0.0% |
| 61510 | FICA Contributions | 126,648 | 0 | 137,430 | 125,707 | 0 | 138,931 | 1.1% |
| 61520 | Retirement Contributions | 129,011 | 0 | 130,255 | 122,147 | 0 | 138,070 | 6.0% |
| 61530 | Group Health Insurance | 469,004 | 0 | 473,792 | 515,248 | 0 | 523,702 | 10.5% |
| 61540 | Group Dental Insurance | 20,079 | 0 | 20,844 | 19,948 | 0 | 21,991 | 5.5% |
| 61650 | Long-Term Disability | 5,630 | 0 | 5,504 | 4,866 | 0 | 5,715 | 3.8% |
| 61660 | Post-Employment Health Program | 5,768 | 0 | 25,000 | 0 | 0 | 0 | -100.0% |
| 61750 | Workers' Comp Insurance | 64,819 | 0 | 67,368 | 67,368 | 0 | 68,010 | 1.0% |
| 63225 | Janitorial Supplies | 0 | 0 | 650 | 427 | 0 | 0 | -100.0% |
| 63230 | Chemical Supplies | 52,569 | 19,999 | 70,000 | 46,837 | 23,158 | 85,000 | 21.4% |
| 63240 | Shop Supplies & Tools | 23,398 | 0 | 19,500 | 28,296 | 0 | 26,770 | 37.3% |
| 63245 | Erosion Control Materials | 19,727 | 0 | 21,700 | 20,866 | 0 | 21,700 | 0.0% |
| 63275 | Shop Tools | 9,597 | 0 | 15,198 | 11,845 | 0 | 10,099 | -33.6% |
| 63335 | Minor Equipment | 3,858 | 0 | 4,900 | 5,541 | 0 | 18,000 | 267.3% |
| 63410 | Medical Supplies | 1,724 | 0 | 2,300 | 0 | 0 | 500 | -78.3% |
| 63465 | Safety & Security Supplies | 5,251 | 0 | 2,350 | 2,113 | 0 | 10,000 | 325.5% |
| 63510 | Motor Fuels | 318,617 | 0 | 630,000 | 342,623 | 0 | 600,000 | -4.8% |
| 63520 | Lubricants | 42,278 | 0 | 41,000 | 33,697 | 0 | 42,000 | 2.4% |
| 63610 | Asphalt | 23,790 | 0 | 72,000 | 43,914 | 0 | 72,000 | 0.0% |
| 63615 | Gravel & Rock | 1,000,127 | 0 | 1,100,000 | 783,260 | 307,585 | 1,200,000 | 9.1% |
| 63620 | Concrete | 611 | 0 | 2,800 | 2,402 | 0 | 3,000 | 7.1% |
| 63625 | Culverts | 39,182 | 0 | 40,000 | 19,036 | 7,341 | 40,000 | 0.0% |
| 63630 | Steel Products | 1,681 | 0 | 6,350 | 2,891 | 0 | 5,500 | -13.4% |
| 63635 | Lumber | 4,608 | 0 | 13,750 | 8,809 | 0 | 13,000 | -5.5% |
| 63640 | Right-of-Way Expense Level | 0 | 0 | 0 | 0 | 0 | 156,000 | *** |
| 63645 | Other Hwy & Bridge Materials | 0 | 0 | 1,200 | 1,010 | 0 | 0 | -100.0% |
| 63710 | Traffic Signs | 3,484 | 0 | 8,000 | 11,347 | 0 | 16,000 | 100.0% |
| 63715 | Sign Posts | 0 | 0 | 1,170 | 732 | 0 | 1,500 | 28.2% |
| 63720 | Pavement Marking | 0 | 0 | 190,000 | 0 | 214,990 | 0 | -100.0% |
| 63815 | Motor Veh Parts, Supp, Assesr | 262,580 | 0 | 232,000 | 338,747 | 0 | 240,000 | 3.4% |
| 63825 | Heavy Equip Parts, Supp, Asses | 49,875 | 0 | 50,000 | 15,323 | 34,440 | 45,000 | -10.0% |
| 63855 | Tires & Repair Supplies | 60,366 | 0 | 66,000 | 50,092 | 0 | 66,000 | 0.0% |
| 64165 | Building Maintenance Service | 2,171 | 0 | 5,200 | 1,140 | 0 | 0 | -100.0% |
| 64810 | Telephone - Local | 240 | 0 | 0 | 0 | 0 | 0 | |
| 64825 | Cellular Phone Service | 1,120 | 0 | 0 | 0 | 0 | 0 | |
| 64855 | Postage | 3,876 | 0 | 3,900 | 3,313 | 0 | 2,500 | -35.9% |
| 64915 | Photocopying | 632 | 0 | 680 | 450 | 0 | 750 | 10.3% |
| 65845 | Other Misc Fees & Services | 32,556 | 0 | 37,150 | 34,985 | 0 | 38,000 | 2.3% |
| 66115 | Natural Gas | 166 | 0 | 0 | 0 | 0 | 0 | |
| 66125 | Refuse Disposal | 0 | 0 | 0 | 0 | 0 | 0 | |
| 66210 | Motor Vehicle R&M | 74,194 | 0 | 54,200 | 83,330 | 0 | 65,000 | 19.9% |
| 66225 | Building R&M | 44,432 | 72,969 | 91,000 | 48,871 | 0 | 80,000 | -12.1% |
| 66265 | Communication Equip R&M | 19,570 | 0 | 14,800 | 7,626 | 0 | 11,000 | -25.7% |
| 66410 | Other Equipment R&M | 2,849 | 0 | 3,300 | 6,831 | 0 | 2,750 | -16.7% |
| 66420 | Infrastructure Repairs & Maint | 105,618 | 303,637 | 1,000,000 | 810 | 859,206 | 200,000 | -80.0% |
| 66450 | FEMA-reimb R&M - E-117 | 19,891 | 0 | 0 | 0 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - H-207 | 223,196 | 137,244 | 0 | 877 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - T-171 | 82,133 | 180,939 | 0 | 10,293 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - K-144 | 0 | 189,364 | 0 | 0 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - X-30 | 0 | 188,788 | 0 | 3,951 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - S-65 | 0 | 58,258 | 0 | 7,351 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - M-23 | 0 | 63,119 | 0 | 0 | 0 | 0 | |
| 66450 | FEMA-reimb R&M - G-2 | 0 | 45,269 | 0 | 0 | 0 | 0 | |
| 66515 | Machiner & Equipment Rentals | 0 | 0 | 0 | 0 | 26,000 | 40,000 | *** |
| 66545 | Other Rentals | 11,656 | 0 | 12,100 | 6,379 | 0 | 2,500 | -79.3% |
| 67120 | Right-of-Way | 0 | 0 | 0 | 0 | 0 | 54,000 | *** |
| 67220 | Sinking Fund Buildings | 0 | 0 | 900,000 | 0 | 0 | 1,000,000 | 11.1% |
| 67425 | Heavy Equipment | 492,971 | 337,872 | 761,300 | 173,986 | 509,434 | 944,500 | 24.1% |
| 67445 | Communication Equipment | 5,993 | 0 | 6,000 | 3,475 | 0 | 10,000 | 66.7% |
| 67470 | Engineering & Tech Equip | 27,395 | 0 | 34,726 | 28,286 | 0 | 10,000 | -71.2% |
| 67515 | Bituminous Surfacing Contract | 0 | 4,108,369 | 4,690,000 | 98,877 | 3,835,403 | 4,120,480 | -12.1% |
| 67520 | Structures Pipes & Box Culvert | 13,470 | 0 | 2,550,000 | 122,299 | 1,181,226 | 3,118,750 | 22.3% |
| 67542 | Guardrail Contracts | 6,039 | 0 | 8,900 | 5,429 | 0 | 9,000 | 1.1% |
| Individual ledger | | \$5,662,332 | \$5,705,827 | \$15,420,789 | \$5,161,108 | \$6,998,783 | \$15,093,805 | -2.1% |
| Total Actuals plus Encumbrances | | | \$11,368,159 | | | \$12,159,891 | | |

**LANCASTER COUNTY
REVENUES BY AGENCY/FUND**



| | |
|--------------|-----------------------|
| FUND | Engineer Highway Fund |
| AGENCY | Revenues-Hwy Fund |
| LAST UPDATED | 6/19/2017 |

| Object # | Object Description | Prior Year FY16 Actuals | FY17 Current Year Budget | FY17 Current Year To-Date Actuals | FY18 Next Year Budget Request | % Change in Budget FY17 to FY18 |
|----------|--------------------------------|----------------------------|-----------------------------|--------------------------------------|----------------------------------|---------------------------------------|
| 53150 | Oversize Permits | (3,960) | (3,500) | (3,580) | (3,500) | 0.0% |
| 54475 | Highway Street Allocation | (7,249,870) | (7,591,403) | (7,674,093) | (8,012,912) | 5.6% |
| 54480 | Incentive Payments | (5,625) | (6,000) | (5,625) | (6,000) | 0.0% |
| 54555 | MV Fee - Highway Fund | (607,826) | (600,000) | (626,741) | (626,741) | 4.5% |
| 55810 | Contract Revenue/Reimbursement | (7,138) | 0 | (19,948) | (220,000) | *** |
| 55896 | Other Reimb & Refunds | (43,225) | (30,000) | (20,749) | (20,000) | -33.3% |
| 55910 | Gravel | (3,282) | (3,000) | 0 | 0 | -100.0% |
| 55925 | Rock | (1,573) | (1,500) | 0 | 0 | -100.0% |
| 55935 | Other Maintenance Cost Reimb | (6,098) | (5,500) | (11,379) | (11,000) | 100.0% |
| 57110 | CD Interest | (17,131) | (17,000) | (18,910) | (19,000) | 11.8% |
| 57195 | Other Interest Income | 0 | (15,000) | 0 | 0 | -100.0% |
| 58210 | Sale of Equipment | (51,112) | (10,000) | (55,064) | (55,000) | 450.0% |
| 58515 | Insurance Refunds | (39,406) | 0 | (20,434) | 0 | |
| 58530 | Scrap Sales | (8,492) | (10,500) | (10,767) | (10,500) | 0.0% |
| 59110 | General Fund Transfers | (3,872,265) | (2,875,508) | (2,875,508) | 0 | -100.0% |
| 59310 | Grant Transfers | (230,199) | (2,617,885) | (1,323,353) | (479,497) | -81.7% |
| | | (\$12,147,203) | (\$13,786,796) | (\$12,666,151) | (\$9,464,150) | -31.4% |