

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113 - BILL LUXFORD STUDIO
THURSDAY, NOVEMBER 21, 2017
10:00 A.M. OR IMMEDIATELY FOLLOWING
THE LANCASTER COUNTY BOARD OF EQUALIZATION MEETING**

Commissioners Present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Deb Schorr; Roma Amundson; and Jennifer Brinkman

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on November 20, 2017.

The Chair noted the location of the Open Meetings Act and opened the meeting at 10:02 a.m.

1. APPROVAL OF THE STAFF MEETING MINUTES FOR NOVEMBER 16, 2017

MOTION: Schorr moved and Amundson seconded approval of the November 16, 2017 Staff Meeting minutes. Amundson, Schorr, Brinkman and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

Avery arrived at the meeting at 10:04 a.m.

2. UPDATE ON APPOINTMENT OF COUNTY LIAISON TO LINCOLN CITY LIBRARY BOARD OF TRUSTEES – Pat Leach, Library Director

Pat Leach, Library Director, stated two applications were received in response to the County Board's notice of the County Liaison vacancy on the Library Board of Trustees and request for applications (Exhibit A). She noted applicants were required to live in Lancaster County but outside the City of Lincoln's city limits. One of the applicants lived within the Lincoln's three-mile zoning jurisdiction so did not meet that requirement. Leach asked the Board to consider re-opening the application process and including residents within the three-mile area so their might be a broader pool of applicants. She also suggested the Board extend the timeframe for applications to allow for additional promotion of the vacancy.

There was consensus to proceed as Leach suggested. The Board also asked that the vacancy be advertised in the Hickman Voice News and the Waverly News newspapers.

Leach said the rural villages town councils will also be notified of the vacancy and request for applications. She also agreed to contact the two individuals who had submitted applications to inform them their applications will still be considered.

3. REPORT ON NORTH AMERICAN INVASIVE SPECIES MANAGEMENT ASSOCIATION (NAISMA) CONFERENCE – Brent Meyer, Weed Control Superintendent

Brent Meyer, Noxious Weed Control Superintendent, reported on his recent attendance at the 2017 North American Invasive Species Management Association (NAISMA) Annual Conference in Sparks, Nevada (Exhibit B).

4. SALARY REQUEST FOR MARK GRIMES, DISTRICT COURT STAFF ATTORNEY – Jared Gavin, District Court Administrator

Jared Gavin, District Court Administrator, said it is recommended that Mark Grimes, District Court Staff Attorney, be started at Step 3 of the pay scale for staff attorney due to his extensive experience with research and writing when he clerked for the Nebraska Supreme Court and his ranking when he graduated from the University of Nebraska College of Law.

Wiltgen questioned whether there would be potential for conflict by starting Grimes at a higher pay step than the other district court staff attorney. Gavin did not believe so as the other staff attorney will move to Step 3 of the pay scale in six months.

MOTION: Amundson moved and Brinkman seconded to schedule the item on the November 28, 2017 County Board of Commissioners Meeting agenda. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

5. ROADSIDE MEMORIAL PROGRAM – Pam Dingman, County Engineer

Pam Dingman, County Engineer, discussed a proposed roadside memorial program and suggested that the roadside signs display one of the following statements:

- Please Drive Safely
- Seat Belts Save Lives
- Please Watch for Bicyclists
- Don't Drink and Drive

If approved, Lancaster County would be the first county in Nebraska to have such a program.

Dingman said an immediate family member of the deceased victim may request a memorial sign. A non-family member may also request a sign if they have written concurrence by at least one immediate family member of the deceased. If the fatality involved a driver who was impaired the roadside sign may be sponsored by someone instead of memorializing that driver.

Brinkman said she hopes this will not make the County more aggressive in removing the emotional outpourings at roadside memorials.

Ann Ames, Deputy Chief Administrative Officer, said David Derbin, Deputy County Attorney, has indicated that the County does not have statutory authority to charge for the signs. Dingman responded there are other instances where individuals make application for the County to install signs, such as developers of a private residential developments, and said the County charges for those signs.

MOTION: Amundson moved and Schorr seconded to schedule authorization of a roadside memorial program on a regular County Board of Commissioners Meeting agenda. Schorr, Brinkman, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

6. CONTENT MANAGER TRAINING – Cori Beattie, Deputy County Clerk; Sara Alcorn, County Records Administrator

Cori Beattie, Deputy County Clerk, discussed a training opportunity for Content Manager, the electronic document and records management system formerly known as TRIM and HP Records Manager (HPRM) that is used by the County. She proposed the County send four employees to the training, including Sara Alcorn, County Records Administrator, and employees from the three departments that are the highest users of the system (County Clerk's Office, County Engineering and the Youth Services Center). Beattie said Information First Governance and Analytics Solutions, the company which supports the software and is providing the training, has agreed to discount the registration by \$500 per registrant through Black Friday/Cyber Monday pricing so the cost will be \$1,500 each. Total costs, including airfare, lodging, and meal costs, was estimated at \$10,000. She said the employees who would be attending the training could bring back information and develop a proposal on how to better use the system. They could also serve as the foundation for a users' group that could meet on a monthly basis. Wiltgen felt that should be a requirement.

Beattie said the director of one of the departments that would be sending an employee to the training has indicated she may have funds in her budget to assist with costs. Wiltgen said he spoke to Dennis Meyer, Budget and Fiscal Officer, and he indicated any budget shortfall could be addressed at mid-year or through the Contingency Fund.

MOTION: Amundson moved and Avery seconded to authorize up to four employees to attend the Content Manager training. Brinkman, Amundson, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

7. ACTION ITEMS

There were no action items.

8. CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Request from Lancaster County Visitors Promotion Committee (VPC) to Expend \$170,000 from the Visitors Improvement Fund for Promotion of the 2017 USA Roller Sports Championships

Kerry Eagan, Chief Administrative Officer, explained the Visitors Improvement Fund can only be used for capital improvement unless the Visitors Promotion Committee (VPC) determines the facilities are adequate. If that occurs, the funds may be used for promotion.

Wiltgen expressed concerns about the Fund's cash flow noting most of the funds have been committed over the next few years.

Eagan pointed out there is currently over \$1,000,000 in the Promotion Fund and said he is not sure why the Lincoln Convention and Visitors Bureau (CVB) doesn't want to use those funds. It was suggested the CVB may want to retain the funds for a large project that will be coming forward that has not been made public yet.

There was consensus to schedule the item on a regular County Board of Commissioners Meeting agenda and to ask Jeff Maul, CVB Executive Director, to be present to answer questions.

- B. Letter of Support for the Lincoln Airport Authority's Request for a \$500,000 Federal Air Service Revenue Guarantee Grant for Service by American Airlines to Dallas, Texas

MOTION: Brinkman moved and Schorr seconded to authorize the Chair to sign a letter of support. Amundson, Avery, Schorr, Brinkman and Workman voted yes. Motion carried 5-0.

Avery exited the meeting at 11:14 a.m. and returned at 11:17 a.m.

9. DISCUSSION OF OTHER MEETINGS ATTENDED

There were no meeting reports.

10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. Lancaster County Board of Commissioners and Lancaster County Agricultural Society Joint Public Board – All

Wiltgen said he has concerns regarding how the \$2,810,000 Visitors Improvement Fund grant the Board gave the Lancaster County Agricultural Society to host the National High School Finals Rodeo (NHSFR) will be spent. He said he is also concerned that too much effort is being placed on Phase 3 of their expansion project. Wiltgen said he asked Amy Dickerson, Lancaster Event Center Managing Director, to provide that information but she was unwilling to do so.

In response to a question from Schorr, Wiltgen said none of the funds that were allocated for 2017 have been drawn down and said he is concerned there are issues with the project.

There was general consensus to schedule an update by Dickerson on a future Staff Meeting.

B. Visitors Promotion Committee (VPC) – Avery

Avery said they received a briefing on the Lincoln Children's Zoo project.

C. Emergency Medical Services Oversight Authority (EMSOA) – Brinkman

Brinkman indicated the meeting will be held on November 27th.

D. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee – Amundson

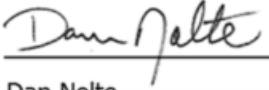
Amundson said they received an update on the Citizens' Transportation Coalition and funding sources.

11. EMERGENCY ITEMS

There were no emergency items.

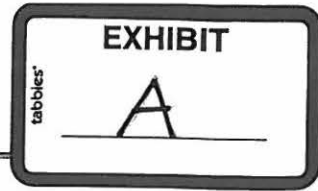
12. ADJOURNMENT

MOTION: Amundson moved and Brinkman seconded to adjourn the meeting at 11:27 a.m. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk





Minette M. Genuchi

From: Kerry P. Eagan
Sent: Friday, November 17, 2017 8:39 AM
To: Minette M. Genuchi
Subject: FW: County Liaison to the Library Board--

From: Pat Leach [mailto:p.leach@lincolnlibraries.org]
Sent: Friday, November 17, 2017 8:18 AM
To: Kerry P. Eagan <KEagan@lancaster.ne.gov>
Cc: Barbara Hansen <b.hansen@lincolnlibraries.org>
Subject: County Liaison to the Library Board--

Kerry--Thank you for scheduling me to talk with the County Commissioners on November 21 regarding the County Liaison to the Library Board.

I would like to discuss the application process with the Commissioners. We received two applications for the existing vacancy, one was within the three-mile radius of the city and thus not eligible.

In the interest of broadening the applicant pool and the number of people represented, I would like to discuss the possibility of re-opening the application period, and considering allowing all people who live within Lancaster County but outside of City limits to apply.

I want to note that this is in no way a comment on the quality of the applicants so far.

Thank you so much for your consideration. We're still very pleased to have a County Liaison to the Library Board.

Best--Pat

Pat Leach
Library Director
Lincoln City Libraries
136 S. 14th St.
Lincoln, NE 68508
402-441-8510
fax 402-441-8586
p.leach@lincolnlibraries.org
[Lincoln City Libraries](#)



Lancaster County Board Meeting

November 21st 2017

Thank you for allowing me to attend this year's NAISMA conference. This is a great organization providing a great opportunity to network with land managers from North America and around the globe.

NAISMA – North American Invasive Species Management Association Conference in Sparks, NV

Monday – Committee meetings

- Weed-free certification – forage & gravel. This program sets the minimum standards that weed free forage and gravel must meet to be certified. The session was spent updating the standards for Weed Free Gravel. MOU's are now in place with 27 U.S. States and 1 Canadian Province. North Carolina is the latest to join.
- PLAY, CLEAN, GO Summit - National ad campaign to encourage folks to enjoy the outdoors, but clean your equipment before they move to the next trail, field, etc. I represent land managers on the National PCG Steering Committee.
- PCG Summit Keynote Speaker – Ken Donnelly, Beyond Attitude
 - Knowledge doesn't necessarily translate into correct behavior.
 - The key to behavior change is to target the desired behavior itself, and not just educating people about the issue.
 - I presented on what Nebraska is doing with PCG.



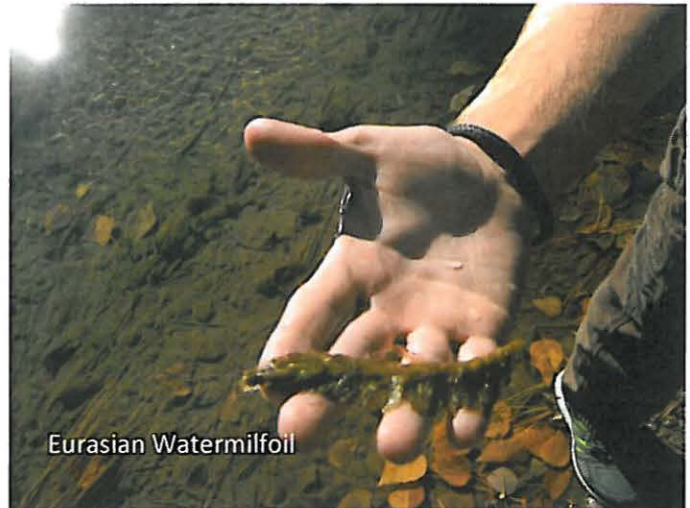
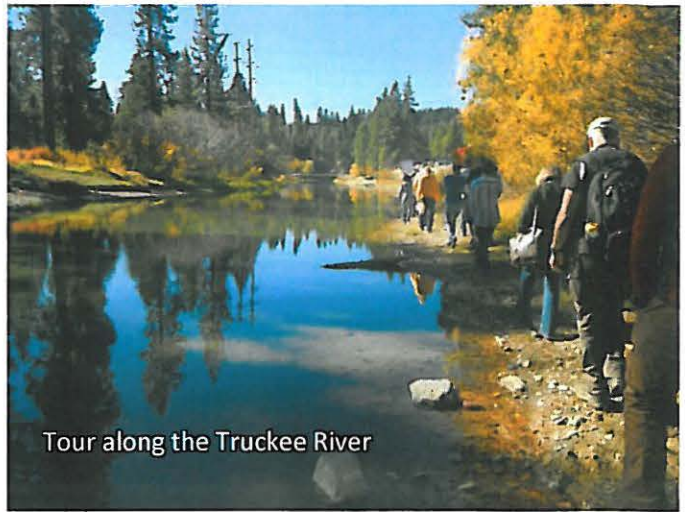
**STOP INVASIVE SPECIES
IN YOUR TRACKS.**

PlayCleanGo.org

Tuesday – General session and tour

- Welcome Keynote: Matt Miller, Science Communications Director – The Nature Conservancy
 - People want to know how they can help with Invasive Species
 - You have about 1 minute to catch their attention.
 - In this era of information and technology – communication tools need to be updated and current.
 - Create messages that will stick and don't be afraid to tell your story.
 - Have FUN doing it!
- Tour – I always enjoy getting to see the work others are doing to manage invasives. Seeing how invasives are managed in the challenging landscape of Nevada.
 - Sixty-three streams flow into Lake Tahoe, but only one, the Truckee River, runs past Reno and into Pyramid Lake. Does not flow out into any other river or ocean.
 - Covers 2 states, 4 towns, and 5 counties
 - It covers an area approximately 12 miles x 22 miles. Maximum depth is 1,645 ft.
 - The amount of water in Lake Tahoe would cover the State of Texas with 8" of water





Perennial Pepperweed in Reno, NV



Wednesday – Concurrent sessions, 8 a.m. – 9:30 a.m.

Session 1: Early Defense, Rapid Response, and Mapping

Session 2: State and Regional Group Updates

- Challenges and solutions in New York State
 - Many new species identified annually due to overseas trade
 - Have Task Force similar to our WMA's to address the problems
 - Identify what is causing the problem. EX: Japanese Stilt Grass is spreading because deer are eating the native species allowing the stilt grass to take over
 - Phragmites – have spent 25 million over 5 years. Research from Cornell University indicates established patches may never be eradicated.
 - Using Drones for early detection and mapping on public lands.
- Invasives, IPM and the Western Integrated Pest Management Center
 - Working to reduce the risks pests and pest-management practices pose to people, the environment and the economy of the West by supporting the development and adoption of integrated pest management.
 - Vision is **A Healthier West With Fewer Pests**
- Greater Yellowstone Coordinating Committee and Invasive Species
 - Providing coordination with Federal Partners to get local participation/results
 - Sharing Mapping with EddMaps
- British Columbia Invasive Species Council
 - Program working to get the **Desired Goal to be the Public Norm**

Wednesday – Concurrent sessions, 10 a.m. – 11:30 a.m.

Session 1: Weed Free Forage and Gravel Program: Information, Case Studies and Partnership Success Stories

Session 2: Education and Outreach Tools

Session 3: Success Stories: Partnerships, Prevention, and Eradication

- Weed Wrangle – Garden Club of America, Nashville, TN
 - Is a one-day, citywide, volunteer effort to help rescue public parks and green spaces from invasive species through hands-on removal of especially harmful trees, vines and flowering plants.
 - Supervised by experts in invasive weed management, Weed Wrangle volunteers learn, practice, and begin a habit of maintaining an area free of invasive plants and encourage replanting with natives in removal areas. By engaging neighbors and challenging them to take action in their own spaces they hope to create a movement that will have the greatest impact on the invasive plant population
- Newmont's Sagebrush Ecosystem Conservation Program: A Partnership Approach
 - Biodiversity of Rangeland Health, Riparian Function & Ecosystem Resistance.
 - A mining and ranching operation in northeastern Nevada
 - Managing invasive species to allow sustainable multiple-use of its lands.
- Modern Exploration – A Proactive Approach
 - Manage mining operations without leaving a negative footprint on the land. Prevention of introduction, treatment, monitoring and education.

- Demonstrated Success in Landscape-Scale Management: A Case Study of a Successful CWMA (Cooperative Weed Management Area) in Southern Illinois
 - Recognizing invasives do not care about property boundaries and readily move through a landscape or watershed without regard to who owns the land.

Wednesday – Concurrent sessions, 1 p.m. – 2:30 p.m.

Session 1: Prevention and Management

- I presented on “A PROACTIVE APPROACH TO INVASIVES CONTROL ALONG ROADSIDES”
- Other topics centered on selecting the right site for Native Plantings and reducing cheat grass along roadsides to prevent fires.

Session 2: Ecology and Biology of Invasive Species

Session 3: Regional and National Group Updates

Wednesday – Concurrent sessions, 3 p.m. – 4:30 p.m.

Session 1: Aquatic Invasive Species – Current Research and New Techniques

Session 2: New Techniques and Technologies

- Unmanned Aircraft Systems for Centimeter Precision Imagery and Aerial Applications
 - Using multispectral imagery for identification of noxious weeds
 - Showed how they are using Unmanned Aircraft Systems to treat grape vineyards in California
- Esplanade: A New Long-Term control Strategy for managing Invasive Winter Annual Grasses
 - New herbicide to treat winter annual grasses. May be something we can do testing on Caucasian Bluestem southeast Nebraska.
- Efficient Control of Medusahead in Natural Areas and Range
 - Crowds out native grasses and destroys habitat.
 - The thatch provides fine fuels that foster more intense and more frequent wildfires
- New Choline Formulation Technology and Proper Nozzle Selection to Minimize off Target Movement
 - New formulation of herbicides that reduce off target movement.
- Aquamix Blended Herbicides for Right of Way Weed Control
 - Zequanox – treatment in water for zebra and Quagga Mussels

Wednesday Evening Banquet

- Working Dogs for Conservation (WD4C) – Aimee Hurt, Founder & Director of Operations
 - Partnering with 50 conservation groups their dogs have worked on 5 continents to collect data on over 30 plant and animal species.
 - Using the dogs in Iowa to detect sericea lespedeza



Thursday – Concurrent sessions, 8 a.m. – 3:00 p.m.

Session 1: Biocontrol Updates II

Session 2: Weed Biocontrol EDDMapS Workshop

Session 3: Aquatic Invasive Species management Concerns & Updates

- AIS (Aquatic Invasive Species) Management in the West
 - Identifying pathways and managing current infestations
- Preventing Aquatic Invasive Species Transport by Wildland Fire Operations
 - Did you ever think - what is in the water and fire retardant that you see getting dropped on the wildfires? Might be zebra mussels in there???
- Nevada's Aquatic Invasive Species Management Plan
 - In 2011, the Nevada State Legislature and the Governor approved the Nevada's Aquatic Invasive Species (AIS) Bill that provided the Nevada Department of Wildlife with authority to implement a statewide AIS program.
 - Nebraska had similar legislation that created the Nebraska Invasive Species Council.
- Lake Tahoe's Aquatic Invasive Species Program Update: Building on Success and the Challenges We Face
 - While struggling in the beginning, Lake Tahoe's AIS program has had tremendous success educating the public about the impacts of AIS, preventing new invaders, and understanding the tools needed for control. Basically; eradicating Eurasian Watermilfoil in the area of Lake Tahoe known as Emerald Bay.
 - Efforts to date have been non-chemical and aquatic herbicides have been prohibited, but now their use is being proposed in the largest infestation in Lake Tahoe (170 + acres). Agencies now face a politically and emotionally charged issue and must decide what is the best course of action to achieve success.

Reminder: Airfare was provided by the Nebraska Weed Control Association.

2018 Conference – Joint conference with the Upper Midwest Invasive Species Conference in Rochester, MN