



LANE GEWECKE CONSULTING

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LINCOLN, NEBRASKA 68506

SINCE 1991

June 14, 2017

Ann Ames
Deputy Chief Administrative Officer
Lancaster County Board of Commissioners
County / City Building
555 South 10th Street
Lincoln, NE 68508

Dear Ann:

Thank you for the opportunity to propose a planning process for the Lancaster County Board of Commissioners. Based on our discussion, I propose the planning activities noted below:

Month One: Initiate planning activities

- Interviews with County Commissioners
- Interviews with County Board staff members
- Interviews with County department heads (optional)

Month Two: Summary report of interview results to County Commissioners

Month Three: Planning meeting with County Commissioners

1. Develop a common vision for the Lancaster County Board
2. Identify common values and shared understanding for moving forward with the vision

For the process noted above, the total fee for professional services is \$4,000 - \$6,000, with the actual fee dependent on whether – and how many – county department heads are included in the initial information gathering.

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Direct expenses, in addition to the professional fee, may include copying/printing, mileage (at the current federal rate) and postage. Such expenses are likely to be less than \$200.

Should you decide to accept this proposal, I can send an agreement for signature. A nonrefundable down payment of \$1,000 is required with the signed agreement. The remainder of the professional fee is billed monthly once the work begins.

Feel free to call me at 402-423-8871 if you have any questions.

Sincerely,



Mari Lane Gewecke

NOTE: Prices indicated in this proposal are valid through August 31, 2017. This proposal does not guarantee availability during a specific time period; only a signed contract and down payment will commit time to the project.