

LANCASTER COUNTY CLERK

County-City Building | 555 South 10th Street | Lincoln, NE 68508-2803

402-441-7484 | Fax 402-441-8728

DAN NOLTE
Clerk

July 5, 2017

Karen Wobig
County Extension Office

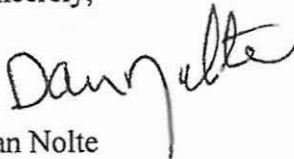
RE: Claim(s) to be reviewed by the Lancaster County Board of Commissioners

The Lancaster County Board of Commissioners will be reviewing the following claim(s) on Thursday, July 13, 2017, during the County Board Staff Meeting in Room 113, on the first floor of the County-City Building:

A. Voucher 577146 on batch 215053 to Karen Wobig, dated June 30, 2017 in the total amount of \$73.22. This claim is for reimbursement of meals paid for other County Employees while attending an out of town conference. The County resolution states "traveling employees will be required to personally pay for meals and request the per diem from the County".

Any additional documentation to support your claim may be submitted to the County Clerk's Office or if you wish to appear and/or provide additional clarification regarding this claim(s) on July 13, 2017, please contact Kerry Eagan, Chief Administrative Officer, so he can schedule a specific time.

Sincerely,

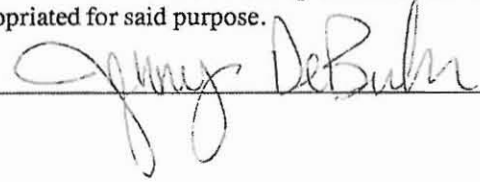


Dan Nolte
County Clerk's Office

email: Kerry Eagan, County Board Office
David Derbin, County Attorney's Office
Minette Genuchi, County Commissioner's Office
Jenny DeBuhr, County Extension Office

Document Ty Number	G/L Date Item	Due Date Inv Date	Co G/LClass	Address# P.O.#	Supplier Name	Amounts			
Account Number	Invoice Number	Account Description		JE - Remark			Gross	LT	Ty PC
Batch Number	215053	Type V	Date 6/30/2017	User ID CEXJJD	Transaction Originator	CEXJJD			
00011	6/30/2017	7/30/2017	00011	6754	A				T
PV 577146	001	6/30/2017							
21296					Wobig, Karen				
			6754		662 W Lakeshore Drive				
					Lincoln	NE 68528			
6450.64710		Meals			NACEB Meals		73.22	AA	
Totals for Document PV 577146 00011							73.22	AA	

The undersigned hereby certifies that the above material and/or service has been received and/or performed and funds have been appropriated for said purpose.

By 

AGENCY AUTHORIZATION TO PURCHASE

NUMBER

21296

UNIVERSITY OF NEBRASKA - LINCOLN EXTENSION
IN LANCASTER COUNTY
444 CHERRY CREEK ROAD, SUITE A
LINCOLN, NEBRASKA 68528-1507

PHONE: (402) 441-7180

FAX: (402) 441-7148

TAX EXEMPT NUMBER: 5-12784

FEDERAL ID NUMBER: 47-0820307

DATE

6-2-17

VENDER NAME

Karen Whig

VENDER ADDRESS

TO VENDER: PLACE AGENCY AUTHORIZATION TO PURCHASE NUMBER ON ALL
STATEMENTS AND RECEIPTS RELATING TO THIS PURCHASE.
OUR OFFICE WILL SUBMIT PAYMENT VOUCHER TO COUNTY
CLERK FOR PAYMENT.

PLEASE FURNISH THE FOLLOWING:

QUANTITY	DESCRIPTION	ESTIMATED COST	OFFICE USE
	NAEPB Summer Meeting	73.22	Tax
	Meal in cost for?		6450
	Karen Whig		
	Allen Brezdek		cbj
	Pat Heather		64710
	Marty Mearns		

AUTHORIZATION NOT TO EXCEED \$

Karen Whig
REQUESTED BY

[Signature]
APPROVED BY DEPARTMENT HEAD

(DO NOT EXCEED ONE VENDER PER PURCHASE ORDER)

UNIVERSITY OF NEBRASKA-LINCOLN, COOPERATING WITH COUNTIES AND THE
U S. DEPARTMENT OF AGRICULTURE

Ord veterans Club

246 So 15th Street
Ord, NE 68862
3087285351

Ord Veterans club

ORDER: Dining 3

Cashier: Breanna R
23-Jun-2017 6:10:43P

Transaction 000033

Guest 1

1 Salmon \$13.99
Baked \$0.00

Guest 2

1 Salmon \$13.99
Baked \$0.00

Guest 3

1 Prime Rib- Small \$17.99
Well Done \$0.00
French Fries \$0.00
Reg \$0.00
cup of horse radish

Guest 4

1 4 Piece Chicken Strip \$12.99
Baked \$0.00

1 Steamed Vegetables \$1.99

Subtotal \$60.95
Tax \$4.27

Total \$65.22

CREDIT CARD AUTH \$65.22
MASTERCARD 7333

Tip 8.00

Total 73.22

Retain this copy for statement validation

Station: Dining Room Clover Station

23-Jun-2017 8:02:09P

\$65.22 | Method: SWIPED

MASTERCARD XXXXXXXXXXXXX7333

Ref #: 717500501630 | Auth #: F9541P

MID: *****0303

SIGNATURE VERIFIED

Order B1440YM86VNFT

Thank you have a nice night.

Online: <https://clover.com/p/MVJAZRGHWPDZY>



MVJAZRGHWPDZY

Ord Veterans Club

246 So 15th Street
Ord, NE 68862
3087285351

Ord Veterans club

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Total \$65.22

Order B1440YM86VNFT

Thank you have a nice night.

Online: <https://clover.com/r/B1440YM86VNFT>



B1440YM86VNFT

Minette M. Genuchi

From: Jennifer DeBuhr [jdebuhr2@unl.edu]
Sent: Thursday, July 06, 2017 11:26 AM
To: Kerry P. Eagan; David A. Derbin; Minette M. Genuchi
Cc: Renee T. Runge; Karen Wobig
Subject: Re: Claim for Review
Attachments: SKMBT_WobigClaimForReview.pdf; ATT00001.htm

Karen is out of the country through July 11th, but sent me a quick message and wanted me to explain that these meals were for three Extension Board members who are not actual employees and then for herself as well when they were attending the Nebraska Association of County Extension Boards' (NACEB) Summer Meeting in Ord, Nebraska. The idea was that it was more cost effective and easier for her to pay for everyone than have them each fill out a reimbursement request and get a separate check issued for a small amount. She was also trying to be courteous and respectful to our Extension Board members. We apologize for any issues this created.

Thanks,

Jenny DeBuhr

*Administrative Services Officer/Office Manager
Nebraska Extension in Lancaster County
444 Cherrycreek Rd, Suite A
Lincoln, NE 68528
Email: jdebuhr2@unl.edu
Phone: 402-441-7180
Fax: 402-441-7148*

*Visit us online at: www.lancaster.unl.edu
Our Mission: "Helping Nebraskans enhance their lives through research-based education."*

From: Karen Wobig
Sent: Thursday, July 6, 2017 4:46:15 AM
To: Jennifer DeBuhr
Subject: Fwd: Claim for Review

Will you contact them and explain it wasn't employees but board members?

Begin forwarded message:

From: "Renee T. Runge" <rrunge@lancaster.ne.gov>
To: "Karen Wobig" <kwobig2@unl.edu>
Cc: "Kerry P. Eagan" <KEagan@lancaster.ne.gov>, "David A. Derbin" <DDerbin@lancaster.ne.gov>, "Minette M. Genuchi" <MGenuchi@lancaster.ne.gov>, "Jennifer DeBuhr" <jdebuhr2@unl.edu>
Subject: Claim for Review

Please see attachment.