

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113 – BILL LUXFORD STUDIO  
THURSDAY, JUNE 15, 2017  
8:30 A.M.**

Commissioners Present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Deb Schorr; Roma Amundson; and Jennifer Brinkman

Others Present: Kerry Eagan, Chief Administrative Officer; Dan Nolte, County Clerk; Ann Taylor, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on June 14, 2017.*

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:31 a.m.

**1. APPROVAL OF JUNE 8, 2017 STAFF MEETING MINUTES**

**MOTION:** Avery moved and Brinkman seconded approval of the June 8, 2017 Staff Meeting minutes.

Brinkman noted a correction to the spelling of a name in Item 8: "Trautwin" should be "Trautwein."

**ROLL CALL:** Amundson, Avery, Brinkman and Wiltgen voted yes. Schorr was absent. Motion carried 4-0.

- 2. DEPARTMENT BUDGET HEARINGS** - Dennis Meyer, Budget and Fiscal Officer
- A. Visitors Promotion (18, 19)**
  - B. Corrections (671, 52)**

**A. Visitors Promotion (18, 19)**

Present were Jeff Maul, Lincoln Convention and Visitors Bureau (CVB) Executive Director; and Derek Feyerherm, Director of Sales and Operations, CVB.

## **Fund 19 (Visitors Promotion)**

Jeff Maul, Lincoln Convention and Visitors Bureau (CVB) Executive Director, gave an overview of the budget, noting the room tax income covers the CVB contract and bid fees. He said other income reflects advertising in the Visitors Guide. Brinkman asked Maul whether the CVB also sells advertising on its website. Maul said they do not.

Schorr arrived at the meeting at 8:37 a.m.

Maul said the salaries line item has increased as they have decided to convert a part-time position at the Visitors Center to full-time.

Derek Feyerherm, Director of Sales and Operations, CVB, said the travel and training line item has also increased, noting every trade show they attend has a 3% to 5% increase in registration fees. He said they will also be attending two new shows this year. One is a religious conference and the other is the travel alliance partners (network of group tour operators).

Brinkman asked whether promotion funds could be used if a sports commission were created. Maul said sports commissions are typically funded by corporate and non-tax donations. He said sports commissions have worked alongside CVB's in other communities to pursue events and enhance or seed additional dollars when bid fees exceed the ability of a CVB budget to bring in events. Maul added the question of whether Lincoln needs a sports commission has long been debated.

## **Fund 18 (Visitors Improvement Fund)**

**NOTE:** See agenda packet for updated information regarding the Visitors Improvement Fund.

Dennis Meyer, Budget and Fiscal Officer, said he adjusted the allocation to the Pinewood Bowl Amphitheater (see June 8, 2017 Staff Meeting minutes) in Fiscal Years 2019-2021 to better fit with the fund's estimated revenues. Kerry Eagan, Chief Administrative Officer, felt the City would agree to the adjustments.

Brinkman asked if revenues come in higher than anticipated, does the County have the ability to spend those funds. Meyer said yes, as long as spending authority is established.

Meyer said he removed \$190,023.85 in funding in Fiscal Year 2017 for the Lancaster Event Center based on their new contract.

## **ADMINISTRATIVE OFFICER REPORT**

B. Request for \$100,000 from the Lancaster County Visitors Improvement Fund for Promotion (Nebraska School Activities Association (NSAA) State Basketball)

There was consensus to schedule the item on the June 20, 2017 County Board of Commissioners Meeting agenda.

## **RETURNING TO ITEM 2**

### **B. Corrections (671, 52)**

Present were Brad Johnson, Corrections Director; and Angela Koziol, Administrative Services Officer.

#### **671 (Corrections)**

**NOTE:** Additional budget documents were submitted (Exhibit A).

Brad Johnson, Corrections Director, discussed service categories (security, inmate health care, and inmate programs).

Johnson discussed the issue of individuals ordered by the Courts to go to the Lincoln Regional Center (LRC) for treatment because they are not competent to stand trial but remain in jail because LRC does not have beds available. Wiltgen felt the cost to care for those individuals is higher than shown (see agenda packet) because those individuals are also receiving medical services. He added that jails are not equipped to deal with mentally ill individuals. Eagan said the State is obligated by state statute to provide treatment. Wiltgen asked whether the County can bill the State. Eagan suggested the County seek a legal opinion. Johnson noted Corrections recently received a legal opinion that it can administer involuntary medications and is working on policies and procedures with its medical providers.

In response to a question from Wiltgen, Johnson said the Nebraska Department of Correctional Services Diagnostic and Evaluation Center (D&E) refused to accept any placements one weekend because there was a disturbance at the facility. He said Corrections also held an offender from another county for a day because D&E would not accept the placement. That issue was resolved the next day.

Meyer said there is a 4.0% increase in the overall budget and asked Johnson to identify items that are "driving" that budget. Johnson said staffing costs comprise 67% of the budget. He said other areas with significant increases are Information Services (IS), liability insurance, food service, and District Energy Corporation (DEC), adding he has

no control over those costs. Meyer commented the overall increase is one of the lowest over the last couple of years.

Johnson addressed his staffing increase, explaining the union feels there are periods when there isn't appropriate backup, primarily during break periods. He said he is proposing to add a roving officer position to all three shifts. Johnson said there are other situations where staffing can fall below minimum staffing levels, such as having to pull correctional officers to take an inmate to the hospital. Avery asked how many times the facility has been below minimum staffing levels. Johnson said he will bring those details back.

Amundson inquired about the increase in temporary salaries. Johnson said some of it is due to turnover in the Records Division. He said they also have on-calls that fill in during medical and vacation leaves, noting paying on-calls is less expensive than paying overtime.

Wiltgen said it appears the total number of full-time equivalents (FTE's) is decreasing for FY 2018. Angela Koziol, Administrative Services Officer, explained that the on-calls are figured into the FTE numbers. Meyer added that some open positions were eliminated. Johnson said he doesn't plan to eliminate any positions this year but would like to convert a couple of positions, adding it should be budget neutral.

Amundson asked Johnson whether he intends to hire a deputy director. Johnson said he included two administrator positions in the budget.

### **Fund 52 (Jail Savings Fund)**

Meyer said the Jail Savings Fund has been used for larger capital outlay expenditures at the Lancaster County Adult Detention Facility (LCADF). He said there is approximately \$700,000 remaining in the fund.

Wiltgen asked if there are limits on how the funds can be used. Meyer said he doesn't believe there is. Wiltgen noted there will be a major upgrade of the Criminal Justice Information Services (CJIS) system and said Corrections is one of its largest users.

### **3. ASSET FORFEITURE OVERVIEW - Andy Vincik and Zach Wimer, Special Agents, Homeland Security Investigations (HSI); Todd Duncan, Chief Deputy Sheriff**

Andy Vincik, Special Agent, Homeland Security Investigations (HSI), said he and Zach Wimer, Special Agent, HSI, are in charge of the HSI's Bulk Cash Smuggling (BCS) Program in Omaha, Nebraska and work with State and local law enforcement to identify criminal organizations that are using the interstate highway system to transport illicit currency.



Vincik gave a PowerPoint presentation on HSI noting the following (Exhibit B):

- HSI's 3-Prong Approach to Combat BCS
- Legislation to Address BCS
- Equitable Sharing of Cash Seizure
- Latent Fingerprint and Palm Print Analysis

Vincik explained that asset forfeiture is the process of the federal government taking someone's money or property and equitable sharing is the process where the federal government returns a portion of those proceeds back to the seizing agency.

In response to a question from Wiltgen, Vincik said the equitable share is based on the percentage of hours worked among departments involved in the investigation. He said the federal government generally will take 50% "off the top," likely because of the scrutiny process.

Avery asked the status of the federal government's threat to "shut the program down." Vincik said he can't speak to that. He said Lancaster County's Criminal Interdiction Unit not only abides by all of the federal rules but has also set up their own internal policies Vincik said this is one of the best departments nationwide in terms of policies and procedures.

Schorr asked how long the process takes. Vincik said generally 9 to 16 months from the time of seizure to the time the equitable sharing is direct deposited back into the seizing agency's account. More time is added if it is litigated.

In response to a question from Wiltgen, Vincik estimated 90% of the money seizures specific to this area are narcotic seizures.

Todd Duncan, Chief Deputy Sheriff, said the Criminal Interdiction Unit is an essential component of LSO's overall mission to protect the community and said the unit is having a significant impact on identifying, detecting and deterring crime.

Also present for the discussion were: Deputy Jason Henkel, Lancaster Sheriff's Office (LSO), Sergeant Jason Mayo, LSO, Officer John Hudec, Lincoln Police Department (LPD) - Criminal Interdiction Unit; Terry Wagner, Lancaster County Sheriff; Captain Ben Houchin, Unit Commander; and Captain Tom Brookhouser, Patrol Division, LSO.

**4. LANCASTER EMERGENCY OPERATIONS PLAN UPDATE - Jim Davidsaver, Emergency Management Director**

Jim Davidsaver, Emergency Management Director, discussed the update of the Lancaster County's Local Emergency Operations Plan (LEOP) (see Exhibit C). He said a major revision is required every five years and said the last revision took place in 2012.

Davidsaver said a resolution will be scheduled on the June 20, 2017 County Board of Commissioners Meeting to adopt the updated LEOP. He said each of the cities and villages in Lancaster County will also be asked to approve the document.

**5. LABOR NEGOTIATIONS AND POTENTIAL LITIGATION** - Doug McDaniel, Human Resources Director; Nicole Gross, Compensation Technician; Kristy Bauer, Deputy County Attorney

**MOTION:** Schorr moved and Avery seconded to enter Executive Session at 10:43 a.m. for the purpose of protecting the public interest with regards to labor negotiations and potential litigation.

The Chair said it has been moved and seconded that the Board enter into Executive Session.

**ROLL CALL:** Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering into Executive Session.

**MOTION:** Amundson moved and Schorr seconded to exit Executive Session at 11:17 a.m. Schorr, Brinkman, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**6. BREAK**

The meeting was recessed at 11:17 a.m. and reconvened at 11:27 a.m.

**7. WILDERNESS PARK STRATEGIC PLAN** - Sara Hartzell, Park Planner II, Lincoln Parks & Recreation Department

Sara Hartzell, Park Planner II, Lincoln Parks & Recreation Department, discussed strategic planning for Wilderness Park, which is owned by Lancaster County but maintained and managed by the City of Lincoln Parks and Recreation Department through an Interlocal Agreement. She said a Committee comprised of stakeholder organizations met four times over a period of three months to discuss responses to a community survey, the needs of Wilderness Park, potential projects, and the impact of upcoming State and local projects in the vicinity of the park and opportunities to make improvements to the park with those projects. Hartzell said staff developed a matrix of the work items discussed by the Committee and priorities were assigned (Exhibit D).

Schorr inquired about the partnership with the Railroad Transportation Safety District (RTSD) for a bridge over the railroad tracks by Densmore Park. Hartzell said that is considered a Jamaica Trail project.

Wiltgen noted there have been issues in Pioneers Park regarding use of the trails and asked whether there have been similar issues in Wilderness Park. Hartzell explained the three trails in Wilderness Park are separated by users (hikers, bikers and horses). She said there is only one horse trails representative on the Committee and she is very open to the idea of shared use trails. Hartzell indicated plans to involve the Nebraska Horse Trails Committee in the conversations.

Avery inquired about funding. Hartzell explained grant funding is used for many of the projects and said they have also partnered with other departments/agencies on projects. She said General Funds are used for the Greenways Land Manager and estimated that half of his time is devoted to Wilderness Park.

Wiltgen asked they have inventoried ash trees in the park. Hartzell estimated 30% of the trees are ash trees and said they have discussed planning for the ash borer, a beetle that is highly destructive to ash trees.

**8. LIED CENTER FOR THE PERFORMING ARTS VISITORS IMPROVEMENT FUND GRANT REQUEST** - Bill Stephan, Executive Director, Lied Center for the Performing Arts, Kyle Cartwright, Development Manager, Lied Center for the Performing Arts; Lynn Ireland, Visitors Promotion Committee (VPC) Chair; Jeff Maul, Lincoln Convention and Visitors Bureau (CVB) Executive Director

Bill Stephan, Executive Director, Lied Center for the Performing Arts, presented information on the Lied Center (Exhibit E), noting the following:

- The Lied Center is one of the top tourist attractions in Lancaster County and has been recognized as one of the top 100 performing arts centers in the world. It also hosts numerous festivals and conferences and does considerable educational outreach.
- Lied Center season ticket sales generated almost \$3,000,000 in the 2016-2017 season. Twenty-seven percent (27%) of the ticketed audience is from outside of Lancaster County.
- The Lied Center has had \$4,200,000 in economic impact through more than 12,000 hotel nights. It also influences patronage of nearby restaurants and retailers.

Stephan discussed the request for a Visitors Improvement Fund grant in the amount of \$175,000 to help fund renovation of the seats in its main concert hall. He noted the Lied Center has not received any County funding since 2014 and said the Lied will not make any further requests for funding until the project is completed in September, 2018. The cost to renovate the seats is approximately \$362,000 compared to \$1,500,000 to purchase new seats. Stephan said renovation is preferred because it will

help to maintain the acoustics. He noted the Lied Center sought a larger grant several years ago for the same project but did not receive funding. The Lied Center has raised over half of the funds needed since then. Stephan said the Lied Center is also raising funds for other renovation needs. There is also a maintenance endowment but it only generates \$100,000 a year and is used for annual maintenance projects. Stephan said the Lied Center is a self-supporting unit of the University of Nebraska and said the University only assists with life/safety issues.

Wiltgen noted one of the questions that has been raised is whether approving the grant would have an impact on growth of the facility and said Stephan has indicated it would help the Lied Center do more to attract more Broadway performances. He said he is looking for an increase in lodging tax revenue which will help the County fund more projects. Stephan said he is confident the performances will draw more attendees from out-of-town and agreed to report back on the findings.

Schorr said she would like to see more partnerships with other venues in the community, such as offering special packages for extended weekends.

**MOTION:** Brinkman moved and Amundson seconded to approve the request for a grant in the amount of \$175,000.

Eagan said one of the VPC members expressed concern about paying for capital assets, which are depreciable, and felt it would set a precedent for future requests. He disagreed, stating this is a unique situation. Wiltgen said the grant guidelines have been revised and requests of this type will not be eligible in the future.

**ROLL CALL:** Schorr, Brinkman, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**9. COMPUTER REQUEST NO. 160589, \$17,397.38 FROM THE COUNTY TREASURER'S BUDGET FOR 14 PC'S AND 28 MONITORS FOR THE 46<sup>TH</sup> & R STREET MOTOR VEHICLE FACILITY - Candace Meredith, Chief Deputy Treasurer; Don Arp, Motor Vehicles Manager**

Candace Meredith, Chief Deputy Treasurer, said the Treasurer's Office would like to eliminate the thin clients (computers that depend on their server to fulfill computational roles) provided by the Nebraska Department of Motor Vehicles (DMV) as they are inadequate to perform necessary functions. She said the Treasurer's Office has reallocated their Systems Programmer to a Technology Support Technician position and has worked with State and City Information Services (IS) Departments to develop a strategic plan to transition the thin clients to County PC's. Arp explained that the State DMV allocates equipment to issue motor vehicle titles and any remaining equipment

must be leased from them. He said the PC's they have requested will have dual monitors and will be more efficient. Meredith said the computer equipment will be purchased out of this year's budget with remaining funds.

**MOTION:** Schorr moved and Amundson seconded approval of the request. Brinkman, Amundson, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

Amundson exited the meeting at 12:25 p.m.

## **10. ACTION ITEMS**

There were no action items.

## **11. ADMINISTRATIVE OFFICER REPORT**

- A. Reappointment of Jacquelyn Miller and Bill Avery and Appointment of Bernie Shobe to the Lincoln-Lancaster County Board of Health

The item was scheduled on the June 20, 2017 County Board of Commissioners Meeting agenda.

- B. Request for \$100,000 from the Lancaster County Visitors Improvement Fund for Promotion (Nebraska School Activities Association (NSAA) State Basketball)

Item was moved forward on the agenda.

- C. Re-appointments to Lincoln-Lancaster County Planning Commission (Exhibit F)

The item was scheduled on the June 20, 2017 County Board of Commissioners Meeting agenda.

David Cary, Lincoln/Lancaster County Planning Department Director, appeared and said Ken Weber, the County's representative on the Lincoln/Lancaster Planning Commission, has resigned from that body and his last meeting will be on June 21<sup>st</sup>. The Mayor will appoint someone to complete Weber's term, based on a recommendation from the Board.

The Chair asked staff to compile a list of individuals who have already expressed interest in serving on the Planning Commission. There was consensus to issue a press release next week regarding the vacancy. A deadline of June 30<sup>th</sup> was suggested.

Brinkman exited the meeting at 12:28 p.m.

## **12. DISCUSSION OF OTHER MEETINGS ATTENDED**

None were stated.

## **13. DISCUSSION OF BOARD MEMBER MEETINGS**

### **A. Information Services Policy Committee (ISPC) - Wiltgen**

Wiltgen said he did not attend the meeting.

Meyer, who also serves on the Information Services Policy Committee (ISPC), said two enterprise projects will be coming forward: 1) An update of Criminal Justice Information Services (CJIS); and 2) A new payroll system for the City and County.

### **B. American Legion Auxiliary Girls State - Schorr**

Schorr said she met with six Girls State participants and discussed County government and toured the County-City Building.

### **C. Parks and Recreation Advisory Board - Schorr**

Schorr said they discussed strategic planning for Wilderness Park.

### **D. Region V Services Executive Committee - Wiltgen**

The meeting was cancelled.

### **E. Region V Services Governing Board - Wiltgen**

Wiltgen said discussion focused on the budget and the transition from eleven to four service categories. He said the State has assured they will assist individuals if they are going to lose services and said he asked to be notified if anyone in Lancaster County is affected. Wiltgen said Region V Services no longer has a contract with the State and is currently operating under the Medicaid provider agreement. He said they also evaluated the job performance of Dave Merrill, Region V Services Executive Director. He said there were no issues and said Merrill elected not to take a salary increase.

### **F. Region V Systems Governing Board - Wiltgen**

Wiltgen said the State has reduced Region V Systems' annual budget by \$275,000 and said the Governing Board voted to keep the county contribution at last year's level. He said C. J. Johnson, Region V Systems Administrator, received a satisfactory performance review and received a salary increase contingent upon attending the

General Assistance (GA) Monitoring Committee and Joint Budget Committee (JBC) meetings on a regular basis. If he is unable to attend, he is to send a representative.

G. Region V Systems Executive Committee - Wiltgen

The meeting was cancelled.

H. County Board Chair/Vice Chair Meeting with Mayor - Wiltgen/Avery

Wiltgen said he and Avery relayed that a number of elected officials have expressed concern regarding issues with Information Services (IS) and the Geographic Information System (GIS) network accessibility. He said he also informed the Mayor that the County is increasing its contribution to the Joint Budget Committee (JBC) by \$200,000.

I. Lincoln-Lancaster County Board of Health - Avery

Avery said they received briefings on the Yezidi (their history and health practices), the hazardous waste collection facility and legislative issues.

J. Mental Health Crisis Center Advisory Board - Avery

The meeting was cancelled.

**14 SCHEDULE OF BOARD MEMBER MEETINGS**

Informational only.

**15 EMERGENCY ITEMS**

There were no emergency items.

**16 ADJOURNMENT**

**MOTION:** Schorr moved and Avery seconded to adjourn the meeting at 12:45 p.m. Avery, Schorr and Wiltgen voted yes. Amundson and Brinkman were absent. Motion carried 3-0.

  
Dan Nolte  
Lancaster County Clerk



LANCASTER COUNTY CORRECTIONS  
SUMMARY ANALYSIS OF REQUESTED BUDGET

	FY17 ADOPTED	FY18 REQUEST	---CHANGE---	
			AMOUNT	PERCENT
<b>PERSONAL SERVICES</b>	<b>\$15,242,049</b>	<b>\$15,911,175</b>	<b>\$669,126</b>	<b>4.39%</b>
Merit and cost-of-living			\$432,488	4.0%
Health & Dental Insurance Premiums			\$138,828	5.3%
FICA & Pension			\$45,013	2.7%
Temporary Salary			\$45,000	10.7%
Workers Compensation & Unemployment			\$6,685	4.6%
LTD & other benefits			\$1,427	3.4%
Overtime			\$0	0.0%
PEHP			-\$325	-1.0%
<b>SUPPLIES</b>	<b>\$456,700</b>	<b>\$455,000</b>	<b>-\$1,700</b>	<b>-0.37%</b>
Medical Supplies			\$2,000	4.0%
Janitorial/Laundry Supplies-			\$15,000	8.5%
Inmate clothing and bedding			\$1,500	2.8%
Office/ DP/Other Operating supplies			-\$2,500	-2.3%
Motor vehicle fuel			-\$2,000	-25.0%
Inmate Food			-\$2,500	-50.0%
Officer Uniforms			-\$5,000	-16.7%
Other misc supply increases-education, program/rec, security, kitchen supplies			-\$7,200	-31.3%
<b>OTHER SVS &amp; CHGS</b>	<b>\$7,005,780</b>	<b>\$7,257,255</b>	<b>\$251,475</b>	<b>3.59%</b>
Snow removal & grounds maintenance			-\$4,000	-25.00%
Food Service Contract			\$145,000	12.2%
Wage Reimbursement/Bldg. Maintenance Service (64176)			-\$3,500	-1.9%
Building/Equipment Maintenance Agreements			\$2,400	8.5%
Information Services (64285)			\$12,150	2.9%
Printing/Postage/Photocopies/Advertising			-\$6,500	-15.1%
Acci/Audit Services, Banking Services, Consulting Services			-\$1,500	-8.8%
Educational, Pest Control, & Cable Services			-\$1,000	-10.5%
Enrollment Fees/Tuition			-\$1,500	-1.5%
Inmate Books/subscriptions (Inmate Benefit Fund)			\$0	0.0%
Chaplain Donation (Inmate Benefit Fund)			\$0	0.0%
Meals, lodging, fares/mileage			\$0	0.0%
VOIP services			-\$9,545	-31.8%
Cellular services			-\$3,000	-50.0%
Hospitalization			\$25,000	9.1%
Medical Services (new RFP in progress)			\$34,000	1.7%
Insurance (property/liability/vehicle/flood)			\$9,415	6.3%
Employee bonds/dues/physicals/memberships			\$0	0.0%
Utilities-Electricty, Gas, Water/Sewer, DEC, Other			\$53,200	2.3%
Repair/maintenance-building, furniture, security equip, vehicles			-\$5,000	-4.0%
Inmate worker food services (kitchen workers)			-\$5,000	-11.1%
Rentals-parking, machinery (605 rent increases, skid loader)			\$10,855	5.0%
<b>CAPITAL OUTLAY (Jail Savings)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
Education/Training Equipment (Cell extraction helmets, TV/cars for Training videos, AED trainer, J-6710)		\$4,450		
Heartstart FRx Defibrillators (replacement of obsolete units)				
Programs (library shelving, 2 TV's/stands for inmate program/learning videos)		\$12,000		
Communication Equipment (PDA replacements)		\$3,600		
Food & Beverage Equipment (dunnage racks)		\$6,750		
Computer Equipment (replacement of desktop PC's, software updates)-6710		\$5,100		
Other Misc. Equipment (stack a bunks, alco sensors/tanks)		\$8,500		
Building Security Equipment (DVR, Vicon NVR/Encoder, network storage, security cards/prntr, UPS)		\$27,850		
<b>DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$22,704,529</b>	<b>\$23,623,430</b>	<b>\$918,901</b>	<b>4.05%</b>
<b>REVENUE BUDGET</b>	<b>\$586,000</b>	<b>\$660,500</b>	<b>\$74,500</b>	<b>12.71%</b>
SCAAP federal reimbursement program				
Keefe Commissary, IC Solutions Inmate Phones, Work release				
Elimination of LB695, State of NE inmate reimbursement				
<b>+ NET IMPACT</b>	<b>\$22,118,529</b>	<b>\$22,962,930</b>	<b>\$844,401</b>	<b>3.82%</b>
		less salary increases	\$669,126	17-18bud
		Overall increases figuring in revenues	\$175,275	



**LANCASTER COUNTY CORRECTIONS  
FY2018 AGENCY-LEVEL APPROVED BUDGET**

06/13/2017  
2018agen

**FIGURES WITHOUT PERSONAL SERVICES**

	ADMIN	ADF	IBF	HEALTH	FY2018 REQUESTED BUDGET	FY17 APPROVED BUDGET	CHANGE \$	CHANGE %
PERSONAL SVS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
SUPPLIES	\$38,500	\$323,000	\$43,500	\$50,000	\$455,000	\$456,700	-\$1,700	-0.4%
OTHER SVS&CHGS	\$576,645	\$4,202,410	\$203,200	\$2,275,000	\$7,257,255	\$7,005,780	\$251,475	3.6%
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>TOTAL FY18</b>	<b>\$615,145</b>	<b>\$4,625,410</b>	<b>\$246,700</b>	<b>\$2,325,000</b>	<b>\$7,712,255</b>	<b>\$7,462,480</b>	<b>\$249,775</b>	<b>3.3%</b>

**Other Services Increases:**

6710-Admin.	Info. Services	\$11,150
	Liability Insurance	\$3,580
	Vehicle Insurance	\$495
		<u>\$15,235</u>

6711-ADF	Equipment Mnt Agreemts	\$2,400	(new radio system coverage)
	Food Service	\$145,000	(Increased population)
	Property Insurance	\$8,830	
	Water/Sewer	\$5,000	(increased population)
	District Energy	\$58,200	(Debt Service increases approved by board)
	Machine/Equip. Rentals	\$3,000	(bobcat rental)
	Rent/605 Building	\$7,855	
		<u>\$230,285</u>	

6712-IBF	Overall decreases	<u>-\$8,500</u>
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6713-Health	Medical Services	\$34,000
	Hospitalization	\$25,000
		<u>\$59,000</u>

Based on a 3.5% COL increase. RFP set for June. Could see higher/lower contractual amount.  
Increased population. Will probably still run short in comparison with past 2 years of medical invoices. Over 300K

TOTAL OF ABOVE OTHER SERVICES INCREASES	\$298,020
3.3% Service increase (2018 BUDGET REQUEST)	\$249,775
OFFSET OF CUTS MADE IN OTHER OBJECT CODES	\$46,245

(3.3% excluding personal services/4.0% with personal services)

**Transport Vehicles**

Vehicle	Vehicle #	04/10/17 Mileage	01/27/14 Mileage	Total	Work Days	Daily Avg
2009 Chevy Express Van (10 pass)	2	79134	61038	18096	800	22.62
2009 Chevy Express Van (15pass)	8	104467	93398	11069	800	13.84
1999 Dodge Caravan	17	167549	126361	41188	800	51.49
1999 Dodge Caravan	17	167549	126361	41188	1168	35.26
1997 Dodge Caravan	14	134288	113074	21214	800	26.52
2004 GMC Savana Van (15 pass)	7	143456	138176	5280	800	6.6
1997 Chevy Lumina	6	102233	94492	7741	800	9.68
Vehicle	Vehicle #	04/27/17 Mileage	09/30/15 Mileage	Total	Work Days	AVG.
2015 Chevy Express Van	10	9547	72	9475	392	24.17

**Fleet Vehicles**

Vehicle	Vehicle #	04/10/17 Mileage	04/26/16 Mileage	Total	Work Days	Daily Avg	Trips per year	Trips per week
2010 Chevrolet Impala	1	18234	9390	8844	349	25.34		
2002 Chevrolet Malibu	3	71857	70491	1366	349	3.91	128.87 **	2.47
1998 Ford Ranger	4	87354	86558	796	349	2.28	75.09 **	1.44
2005 Dodge Caravan	5	66191	63520	2671	349	7.65	251.98 **	4.84
2001 Chevy Express Van	18	109604	106503	3101	349	8.89		

Work days for Transport vehicles were figured by taking 365 days per year, minus 104 days for weekends, minus 12 days for holidays = 249 days for full year.  
 Number of days for partial year were hand counted on calendar. 233 days for 2014, 249 days for 2015 and 2016, 69 days for 2017. **233+249+249+69=800.**

Work days for vehicle number 10 are different as it was not acquired until September of 2015.

Two different calculations for vehicle number 17. This vehicle is normally used by Operations if they conduct after hours transports.

Fleet vehicle averages were calculated using the mileage since I took over responsibility for these vehicles, a total of 349 days.

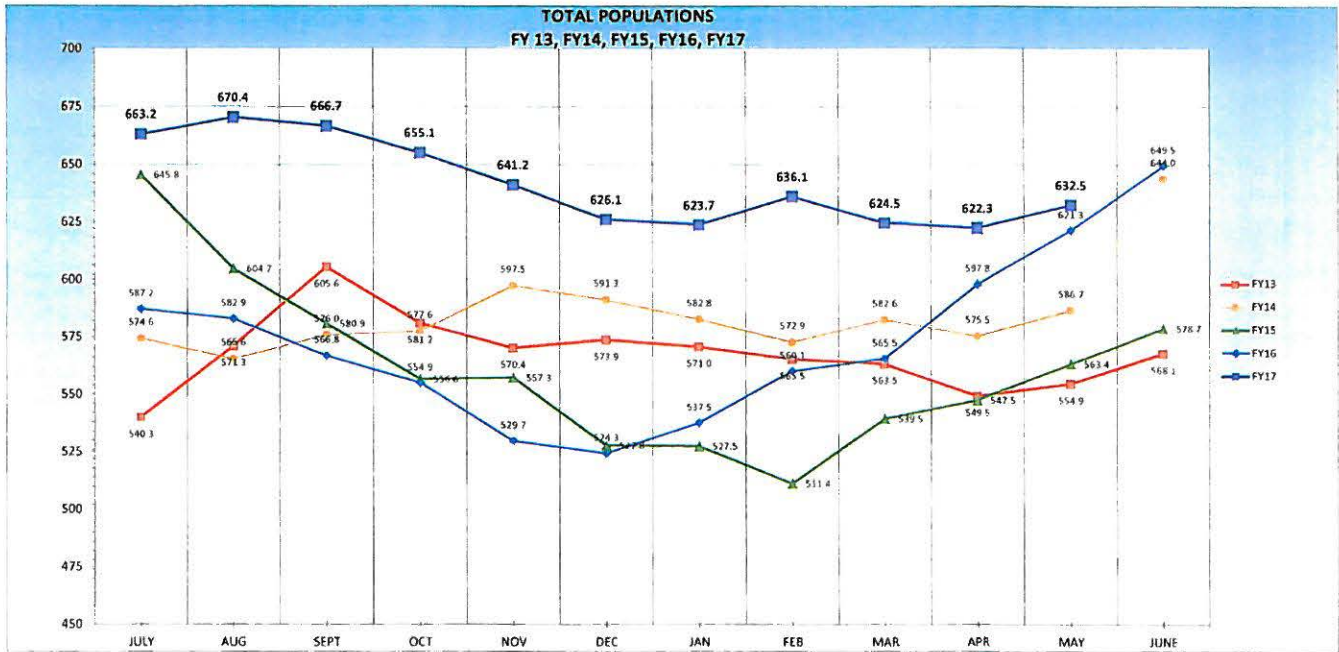
Black equals caged vehicles, Green equals noncaged vehicles.

\*\* Trips for year calculated using a 10.6 mile round trip to Bryan/LGH west as an average. Dodge Caravan is used for a wide variety of trips both in town and out of town for training functions so that number may not be very accurate.

The Ford Ranger is our only 4x4 vehicle other than Maintenance's large pickup.

LANCASTER COUNTY DEPARTMENT OF CORRECTIONS  
 AVERAGE POPULATION BY MONTH

population.xls  
 6/13/2017



AVERAGES

FY16 ADP	573.1	2.0% Change in FY16 to date over same time period
FY15 ADP	561.8	

AVERAGES

FY17 TO DATE	642.0	13.6% Change in FY17 to date over same time period
FY16 SAME PERIOD	565.4	12.0% Change in FY17 to date over FY16 average to year end
FY15 ADP	573.1	

**LANCASTER COUNTY DEPARTMENT OF CORRECTIONS  
MONTHLY STATUS REPORT**

**FISCAL YEAR 2017**

	2016						2017						AVERAGE TO DATE	TOTAL TO DATE OF STAY
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Average Daily Population @ADF	652.8	660.6	657.1	645.2	628.5	610.8	607.9	623.3	612.5	608.4	619.7		629.7	N/A
High for Month	675	684	685	672	660	639	634	641	640	510	649		644.5	N/A
Low for Month	637	642	637	623	605	578	573	607	597	483	607		599.0	N/A
Total Number of Bookings	845	848	851	806	731	730	794	719	798	774	833		793.5	8,729
Felony Arrests	240	233	255	205	210	224	249	228	257	259	240		236.4	2,600
Misdemeanor Arrests	481	446	456	466	389	388	416	364	414	386	461		424.3	4,667
Felons Sentenced	21	27	17	11	16	14	29	30	34	30	19		22.5	248
Misdemeanants Sentenced	48	60	64	48	48	37	58	43	39	40	47		48.4	532
Held for Other Jurisdictions	52	81	51	76	65	67	41	53	55	61	66		60.7	668
Total Conditionally Released	348	320	342	351	299	288	331	296	309	288	329		318.3	3,501
Percent Conditionally Released	41.18%	37.74%	40.62%	43.55%	40.90%	39.45%	41.69%	41.17%	36.72%	37.21%	39.50%		40.2%	
Pre-Arrestment Releases	144	109	143	154	111	99	127	122	124	104	128		124.1	1,365
Court Disposition Releases	204	211	199	197	188	189	204	174	185	184	201		194.2	2,136
Total of Individuals Lodged	497	528	500	455	432	442	463	423	489	486	504		474.5	5,219
<b>MEDICAL/MENTAL HEALTH SERVICES</b>														
Referred to Jail Physician	206	244	215	133	231	257	264	252	246	261	223		230	2,532
Referred to Mental Health/LRC	4	1	3	1	2	1	1	1	1	2	1		2	18
Transferred to Emergency Room	11	14	8	17	17	9	16	5	9	5	10		11	121

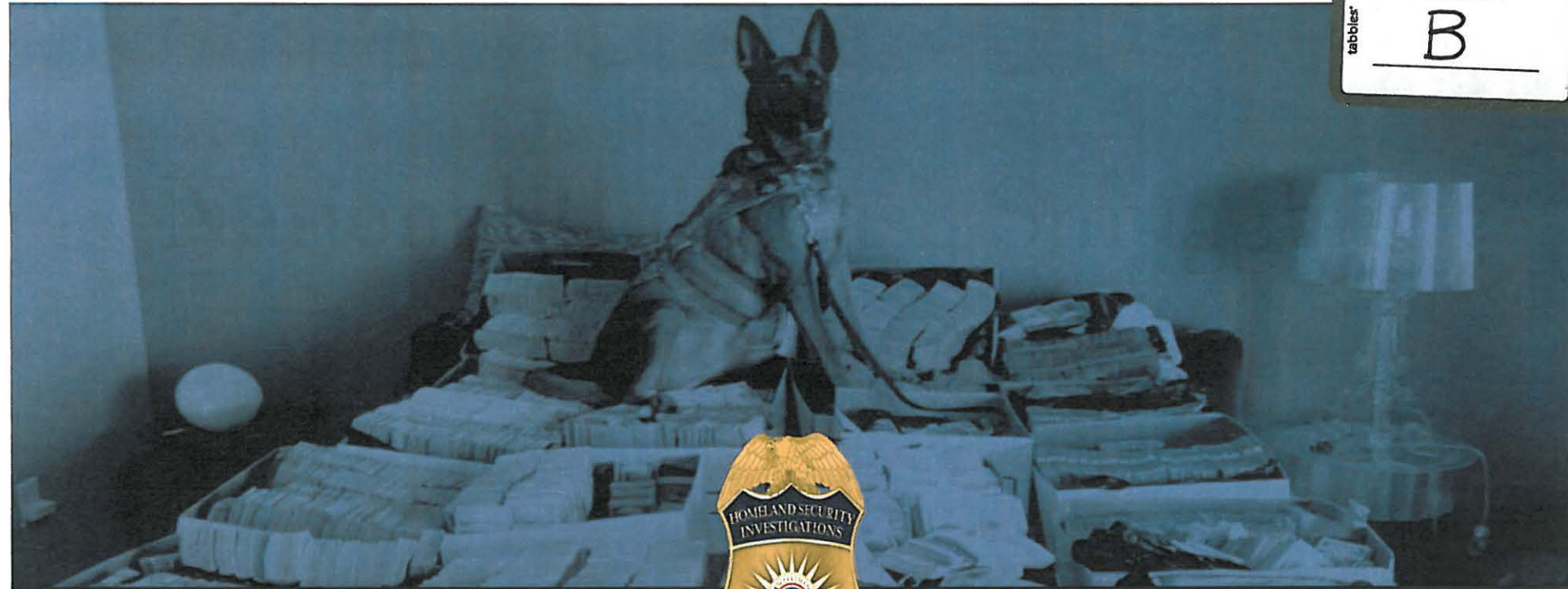
**LANCASTER COUNTY DEPARTMENT OF CORRECTIONS  
MONTHLY STATUS REPORT**

**FISCAL YEAR 2016**

	2015						2016						AVERAGE TO DATE	TOTAL TO DATE
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Average Daily Population @ADF	573.2	568.1	551.8	542.1	518.7	516.7	528.2	550.7	555.7	586.4	611.1	639.4	561.8	N/A
High for Month	589	612	591	579	532	529	561	573	580	603	652	664	588.8	N/A
Low for Month	558	543	522	508	503	497	503	516	523	550	585	613	535.1	N/A
Total Number of Bookings	805	816	766	801	678	727	829	754	834	802	804	764	781.7	9,380
Felony Arrests	211	213	224	221	202	184	230	227	242	249	240	212	221.3	2,655
Misdemeanor Arrests	467	491	432	469	380	438	465	391	434	424	425	434	437.5	5,250
Felons Sentenced	11	11	16	15	8	6	24	18	22	18	22	16	15.6	187
Misdemeanants Sentenced	55	51	40	47	52	51	70	56	72	56	71	45	55.5	666
Held for Other Jurisdictions	61	50	54	49	36	48	40	62	64	62	46	58	52.5	630
Total Conditionally Released	211	207	198	213	157	195	226	180	342	316	323	302	239.2	2,870
Percent Conditionally Released	26.21%	25.36%	25.84%	26.59%	23.15%	26.82%	30.04%	23.87%	41.01%	39.40%	40.17%	39.53%	30.7%	
Pre-Arrestment Releases	125	128	166	139	97	122	130	104	127	127	124	127	126.3	1,516
Court Disposition Releases	86	72	82	78	61	80	96	76	215	189	199	175	117.4	1,409
Total of Individuals Lodged	594	608	574	588	520	526	609	574	492	480	481	462	542.3	6,508
<b>MEDICAL/MENTAL HEALTH SERVICES</b>														
Referred to Jail Physician	147	97	115	103	98	118	90	70	129	186	172	181	126	1,506
Referred to Mental Health/LRC	1	0	0	2	1	0	1	1	1	0	1	0	1	8
Transferred to Emergency Room	7	6	7	7	8	4	8	6	8	8	9	8	7	86



tabbles®  
EXHIBIT  
B



# National Bulk Cash Smuggling Center

FOR OFFICIAL USE ONLY//LAW ENFORCEMENT  
SENSITIVE

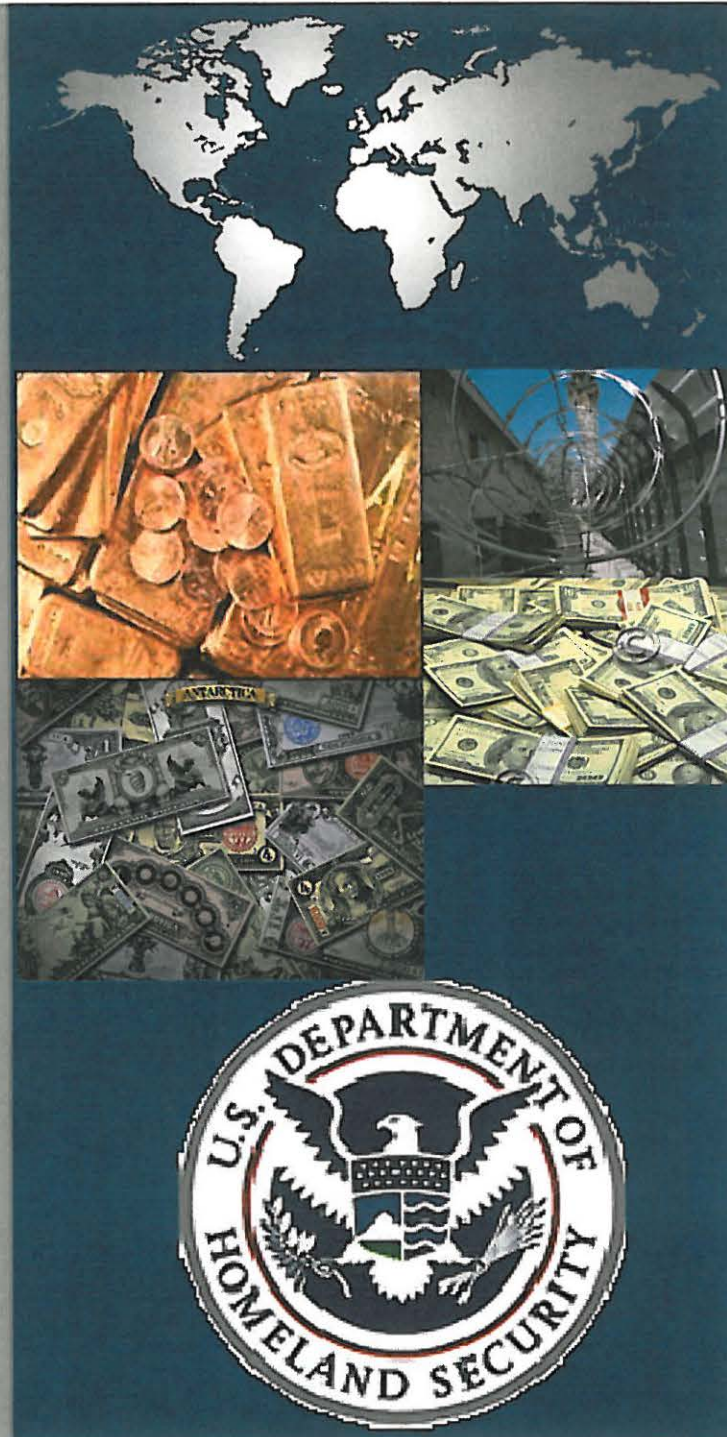






## Homeland Security Investigations

- NATIONAL BULK CASH SMUGGLING CENTER
- FINANCIAL, NARCOTICS & SPECIAL OPERATIONS
- ILLICIT FINANCE & PROCEEDS OF CRIME UNIT





# Homeland Security Investigations

- **HSI is the largest investigative arm of the U.S. Department of Homeland Security and is a vital U.S. asset in combating criminal organizations illegally exploiting America's travel, trade, financial and immigration systems.**
- **After the events of 9/11, the government created a stronger approach to national security with the passage of the Homeland Security Act and the creation of the Department of Homeland Security. The department was formed by combining 22 different federal organizations into a unified force.**
- **In 2003, Customs and INS were merged into the department's U.S. Immigration and Customs Enforcement (ICE).**
- **In 2010, HSI was formed within ICE from elements of ICE's previous Offices of Investigations, Intelligence and International Affairs.**
- **HSI's workforce includes special agents, analysts, auditors and support staff. Its men and women are assigned to cities throughout the United States and to offices around the world.**
- **HSI's international force is the department's largest investigative presence abroad and gives HSI one of the largest international footprints in U.S. law enforcement.**



# Homeland Security Investigations

- **HSI has broad legal authority to enforce a diverse array of federal statutes. It uses this authority to investigate all types of cross-border criminal activity, including:**
  - **Financial crimes, money laundering and bulk cash smuggling;**
  - **Commercial fraud and intellectual property theft;**
  - **Cybercrimes;**
  - **Human rights violations;**
  - **Human smuggling and trafficking;**
  - **Immigration, document and benefit fraud;**
  - **Narcotics and weapons smuggling/trafficking;**
  - **Transnational gang activity;**
  - **Export enforcement; and,**
  - **International art and antiquity theft.**
- **The threats presented by criminals in these areas have far-reaching consequences. In response, HSI uses a versatile approach to conducting its operations so that it can achieve the best results for the nation and its people.**



# HSI National Bulk Cash Smuggling Center

- **The National Bulk Cash Smuggling Center (BCSC) is located in Williston, VT at a new state of the art facility.**
- **The BCSC has access to all of HSI's customs and immigration data-bases to provide 24/7 exploitation and assistance.**
- **The BCSC coordinates and exploits information related to all domestic and international currency seizures.**
- **The BCSC provides assistance to *any* law enforcement agency involved in a currency seizure.**
- **The BCSC develops and disseminates leads to the field offices and de-conflicts with other U.S. law enforcement agencies.**



# HSI Financial, Narcotics & SOD

- **SOD, located in Virginia, is a multi-agency coordination center consisting of representatives from a significant number of agencies, to include: HSI, DEA, ATF, USMS, and the FBI.**
- **The primary mission of SOD is the targeting and exploitation of command and control members of criminal organizations.**
- **SOD focuses on criminal organizations that cross multiple jurisdictional boundaries: regional, national, and international.**
- **HSI/Omaha uses information obtained from SOD to target criminal organizations that are attempting to disguise their illicit proceeds.**

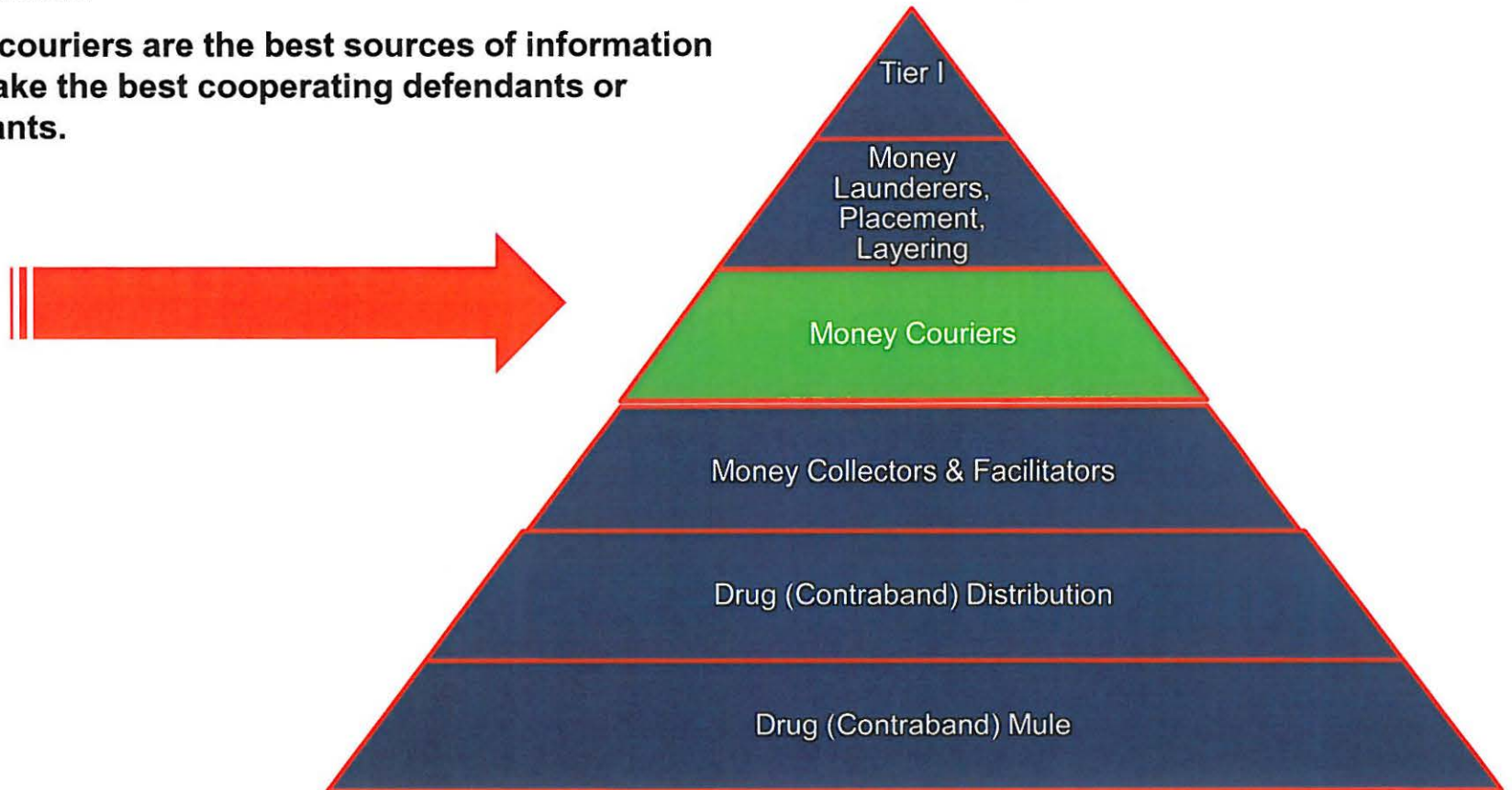
# **Illicit Finance & Proceeds of Crime Unit**

- **The IFPCU develops investigative techniques and typologies to identify and eliminate vulnerabilities in the U.S. financial systems and criminally pursue perpetrators of financial crimes.**
- **The IFPCU enhances cooperation and forges partnerships with domestic and foreign law enforcement, regulatory agencies, and non-governmental bodies. The IFPCU then leverages these partnerships, resources and training to enhance HSI's financial investigations and various Anti-Money Laundering (AML) programs.**
- **The IFPCU also participates with the U.S. Department of Treasury, Financial Action Task Force and other government entities to provide AML assessments, training, best practices and lessons learned in the fight against global money laundering.**



# Homeland Security Investigations

- **Why target the Money Couriers?**
- Money couriers are often near tier I or tier II members of the organization.
- Money couriers are trusted members of the criminal organization.
- Money couriers are the best sources of information and make the best cooperating defendants or informants.





Takedown.mpeg

# HSI's 3-Prong Approach to Combat BCS

## Interstate Transportation:

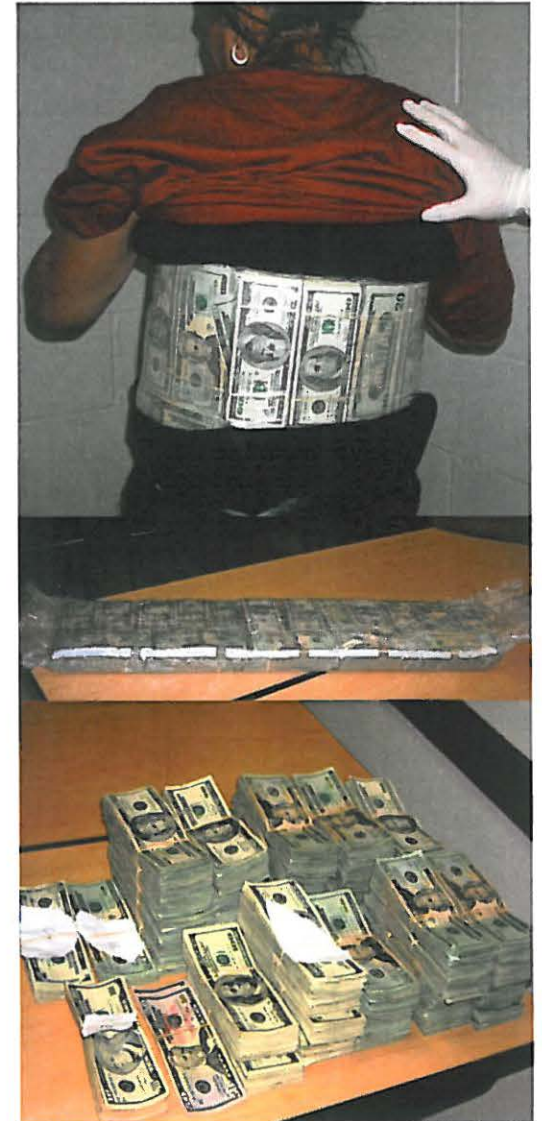
- Targeting large cash shipments while en route to the border and/or in furtherance of criminal activity.

## International Border:

- Where the illicit funds can be concealed or commingled with legitimate commerce.

## Foreign Locations:

- When passing through foreign locations in furtherance of criminal activity.





# HSI's 3-Prong Approach (Interstate)

## Interstate Transportation:

Targeting large cash shipments while en route to the border and/or in furtherance of criminal activity.





# The Main Conduit for BCS – Interstate Highway System

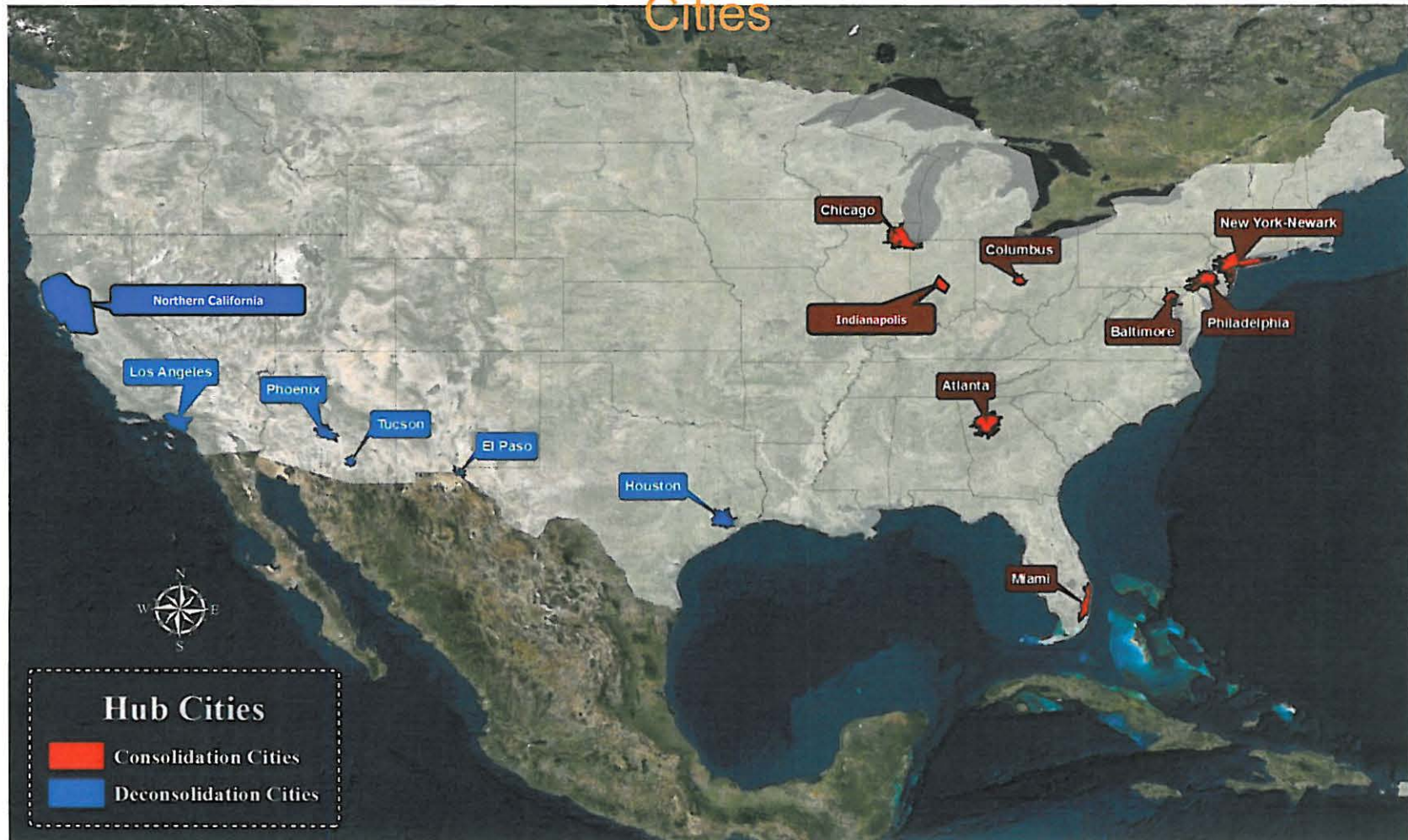






NATIONAL BCSC

## Consolidation and Deconsolidation Cities

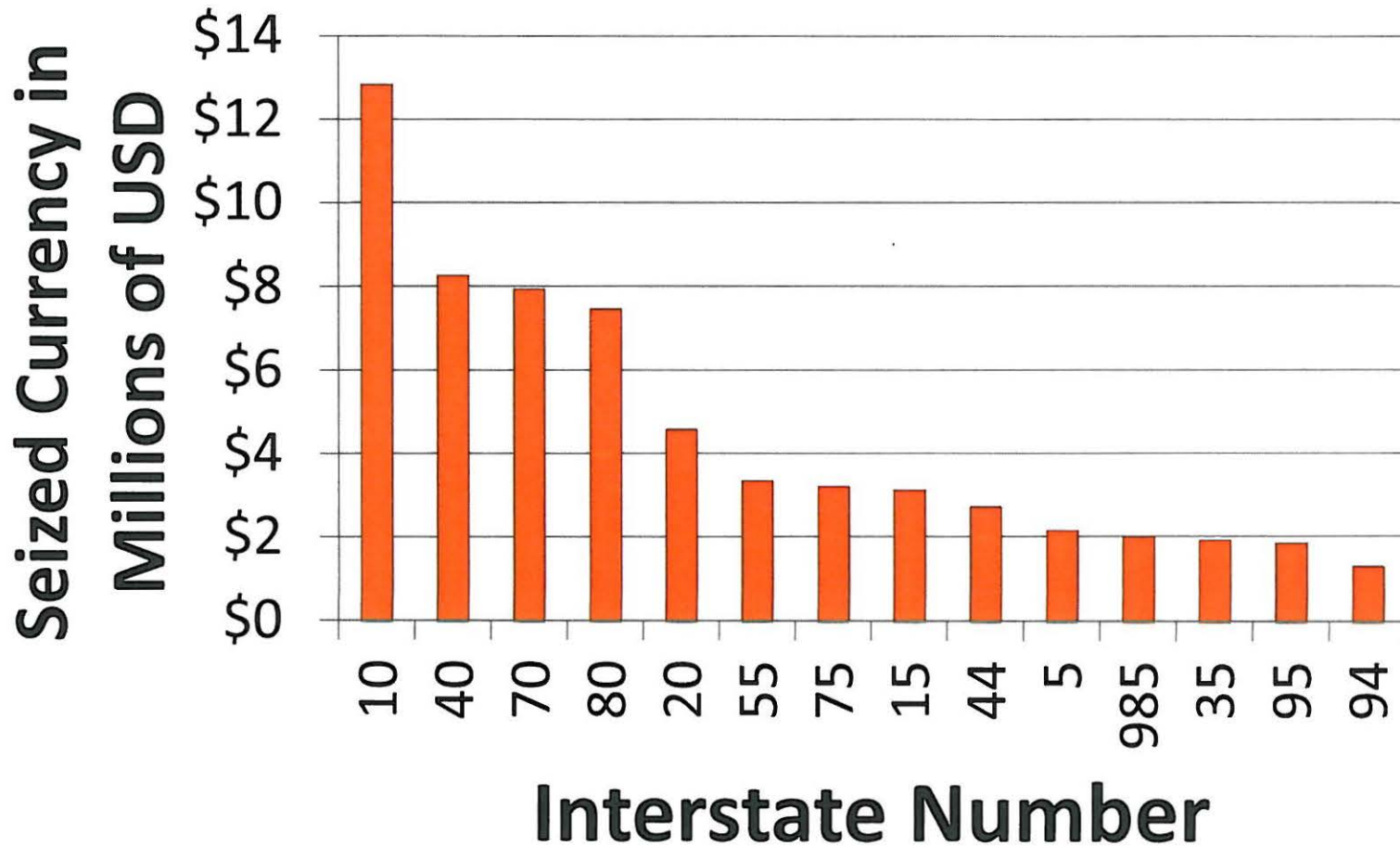


Law Enforcement Sensitive



NATIONAL BCSC

## Cash Seizures by Interstate

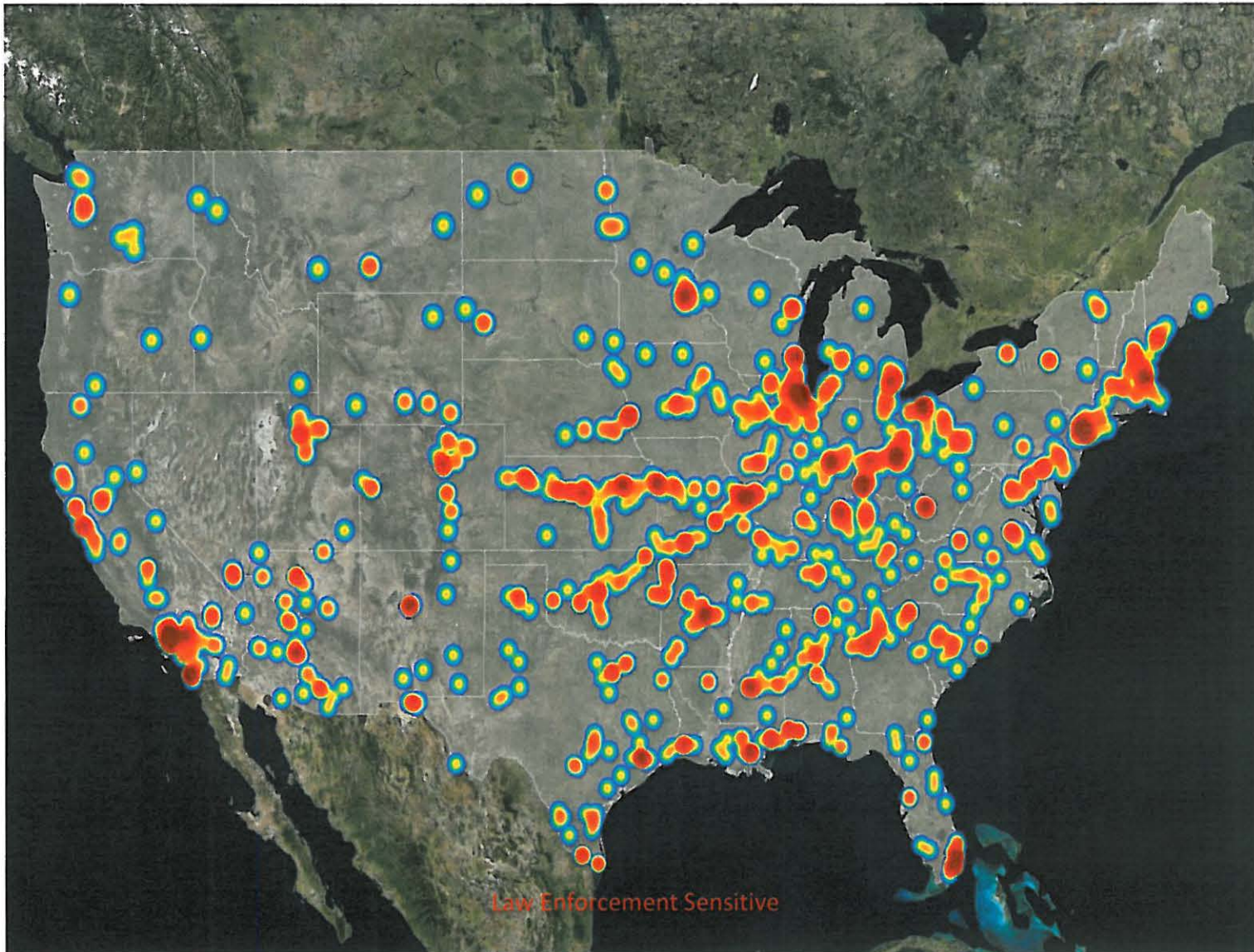






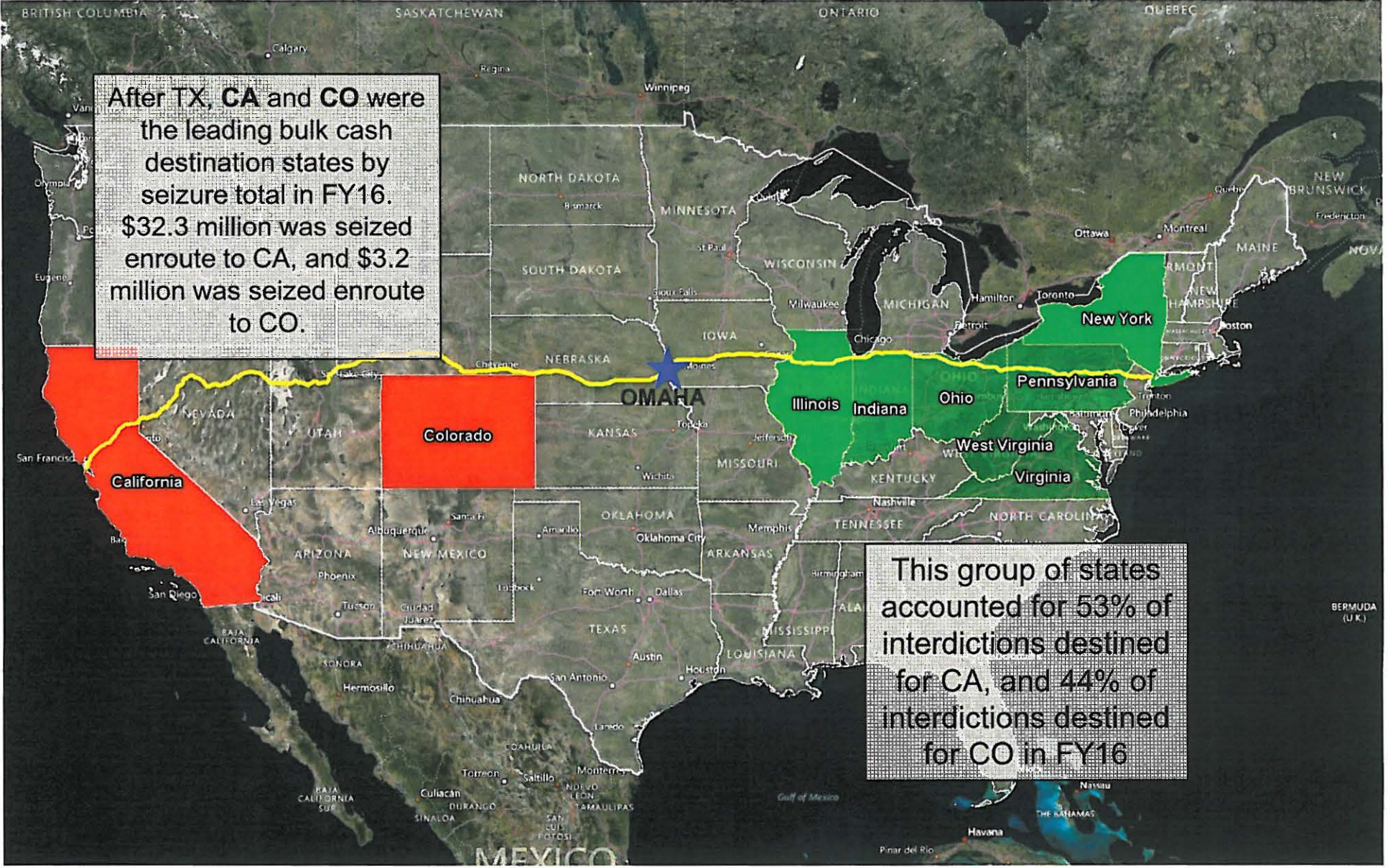
NATIONAL BCSC

## Nationwide Bulk Cash Seizures Heat Map





After TX, CA and CO were the leading bulk cash destination states by seizure total in FY16. \$32.3 million was seized enroute to CA, and \$3.2 million was seized enroute to CO.



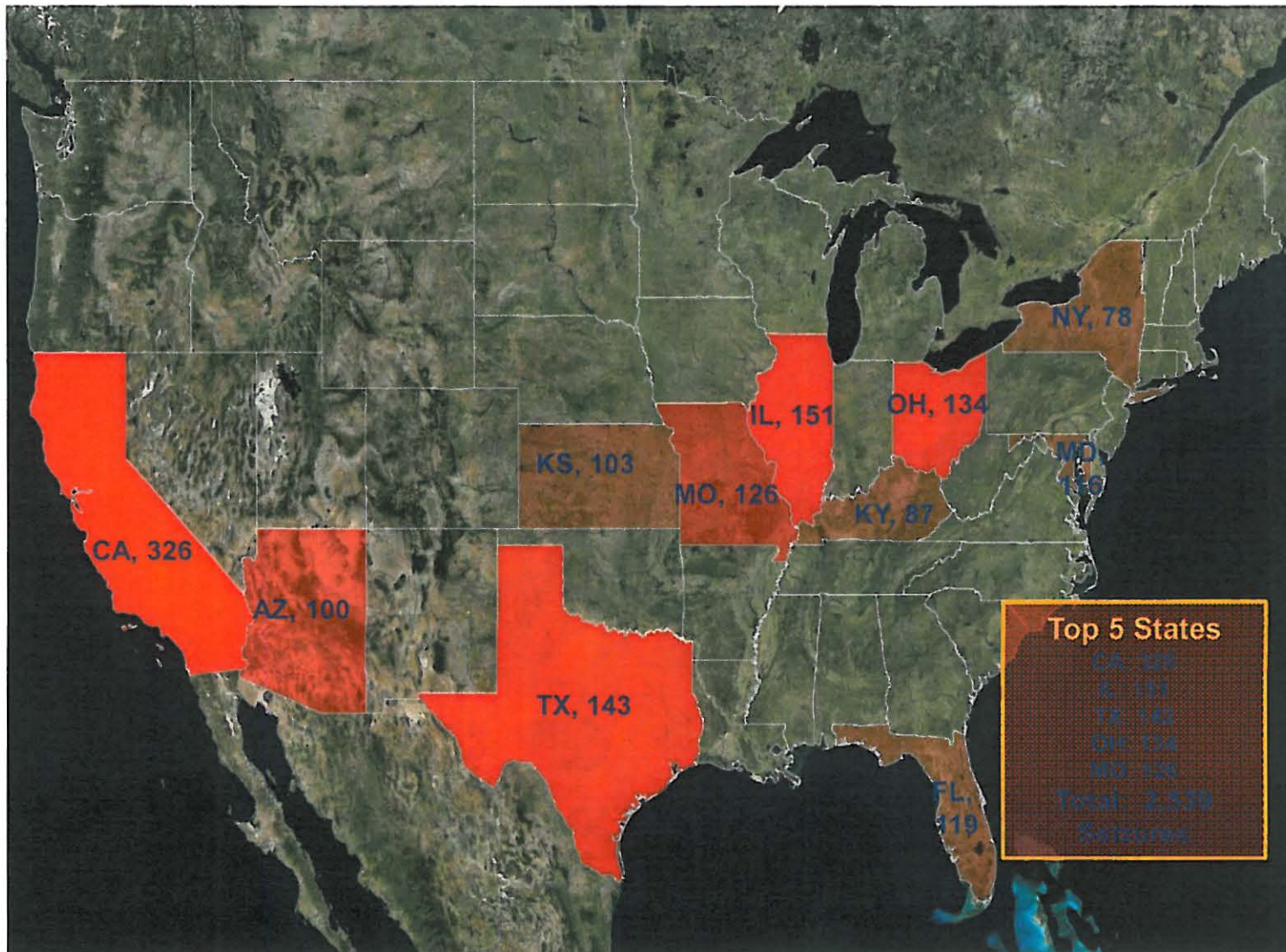
This group of states accounted for 53% of interdictions destined for CA, and 44% of interdictions destined for CO in FY16





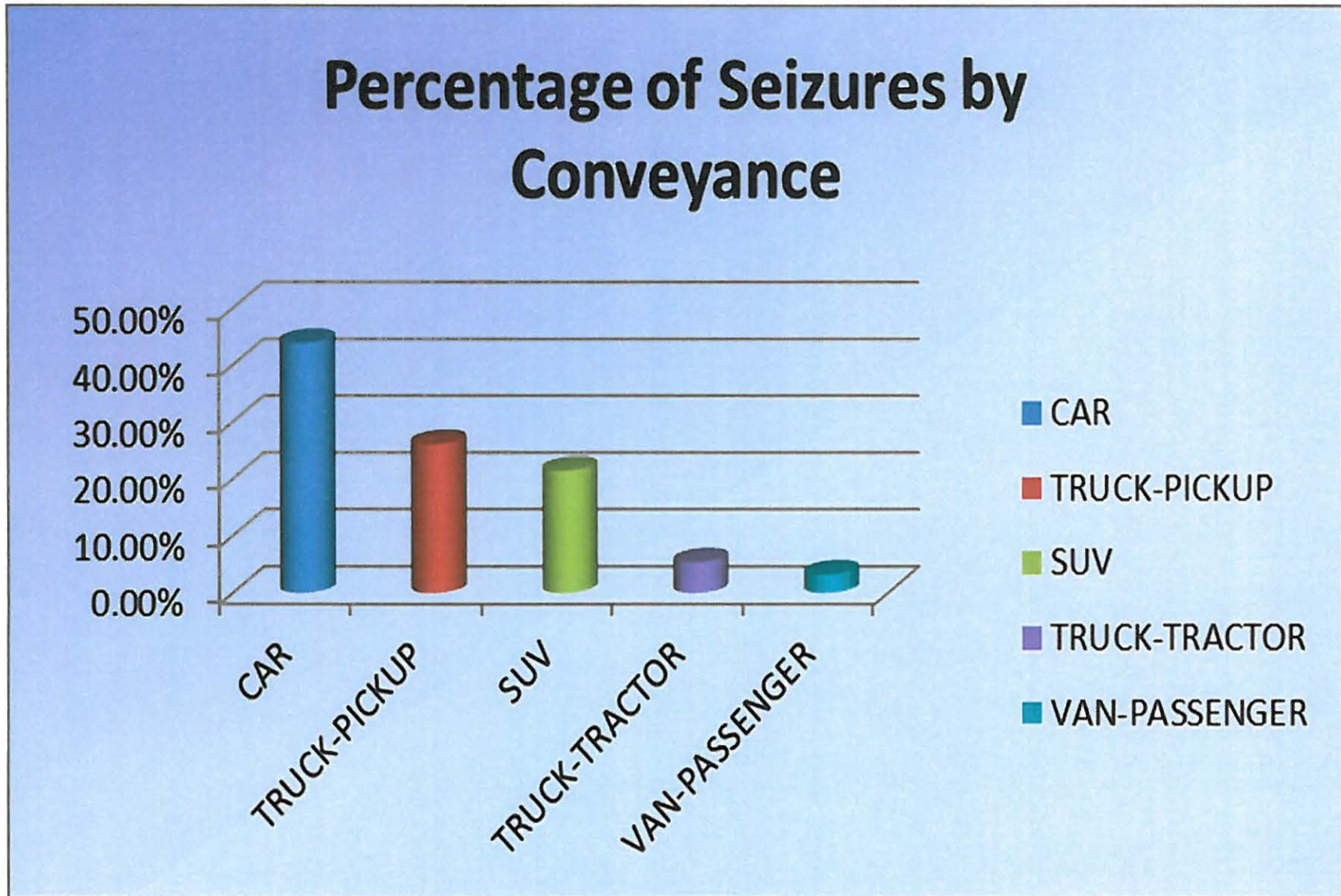
NATIONAL BCSC

## 2016 Top States for Bulk Cash Seizures



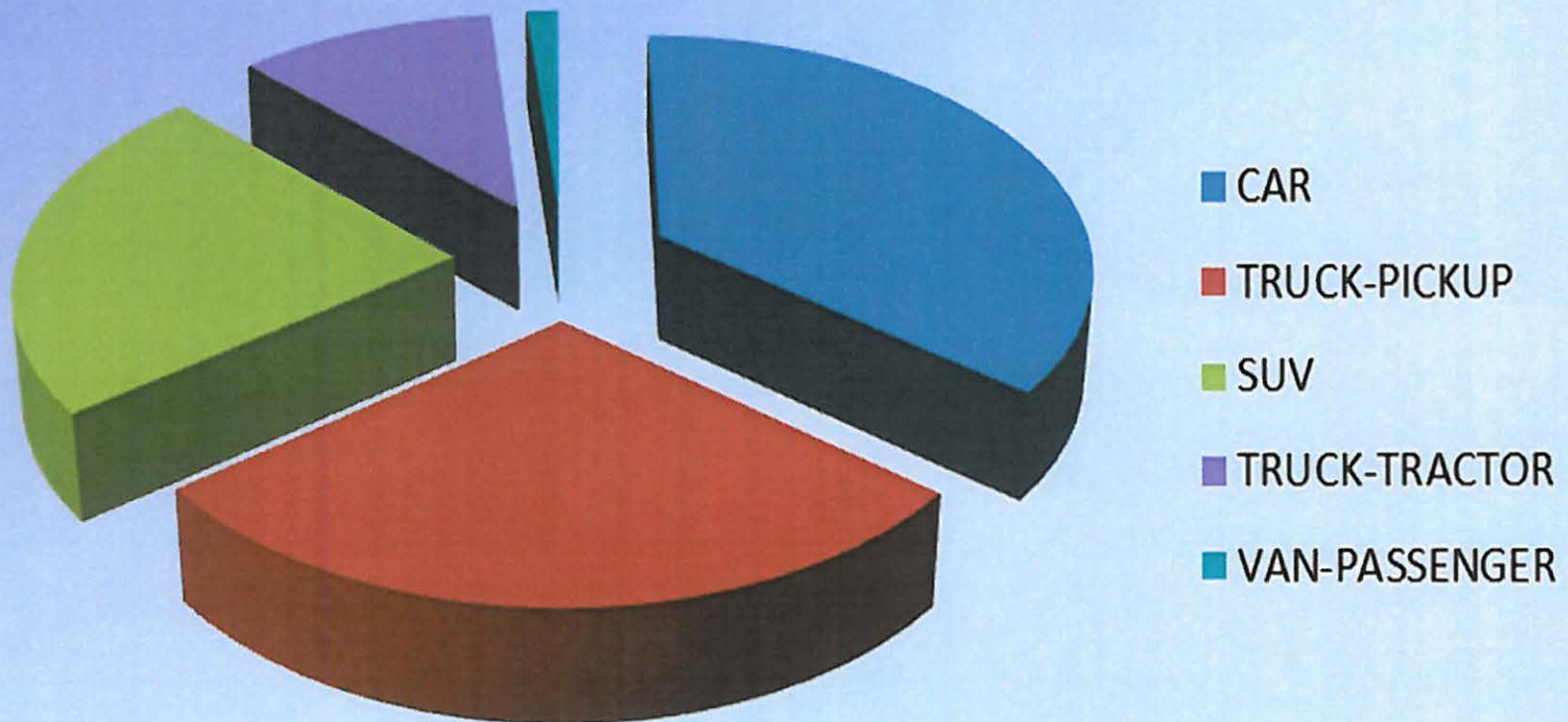


# Seizure Incidents by Conveyance



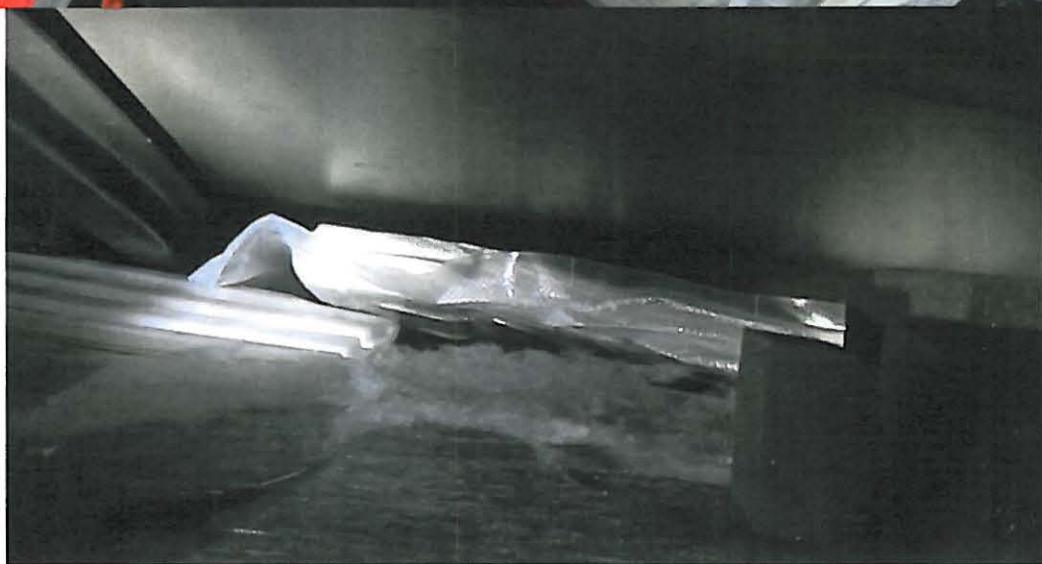
# Cash Volume Seized by Conveyance

## Volume of Currency by Conveyance





# Efforts to conceal the Cash





DSC\_0010.AVI



## Legislation to Address the Threat

- The enactment of the **USA PATRIOT Act** criminalized the international smuggling of bulk cash under **31 USC § 5332**.
- The **USA PATRIOT Act** also amended **18 USC § 1960** to allow for the prosecution of money remitters.
- **18 USC § 1952** makes it a crime to travel in interstate or foreign commerce with the intent to distribute the proceeds of any unlawful activity, to promote, manage, establish or carry on of any unlawful activity, or to commit a violent crime in furtherance of any unlawful activity.
- **18 USC § 1956** basic money laundering can be difficult to prove on Interstate currency seizures because the government must prove knowledge, the SUA, and intent to promote, evade, or conceal.
- Many states have enacted laws that can be used to prosecute cash couriers in the event federal prosecution is declined.

## HSI/McAllen, TX Seizure \$3,194,173

- HSI/McAllen, TX special agents seized \$3,194,173 in U.S. currency from an outbound commercial bus, operating under the name of Autobuses Tierra Caliente, at the Hidalgo Port of Entry.





# HSI/McAllen, TX Seizure \$3,194,173





# HSI/McAllen Seizure \$3,194,173





# HSI/McAllen, TX Seizure \$3,194,173

- USAO accepted federal prosecution on fourteen of the forty-three occupants of the bus.



# Equitable Sharing of Cash Seizure

- Civil, criminal, and administrative seizures
- Treasury and DOJ Forfeiture Guidelines
- Post-seizure activity and follow up investigation conducted by LSO and HSI.





# Equitable Sharing of Cash Seizure

- **Asset forfeiture/EQSH approval process**
  - **LSO seizes suspected illicit currency**
  - **Notify HSI Supervisory Special Agent**
  - **LSO Deputies use TFO authority to seize currency**
  - **HSI Special Agent assigned to the investigation**
  - **Seizure packet sent to FP&F, reviewed by paralegal to ensure due process was satisfied (seizure notice issued, public posted, referred to U.S. Attorney's Office)**
  - **Seizure paperwork reviewed by HSI Chief Counsel, probable cause determination**
  - **Once approved by HSI OCC, the seizure is reviewed by the U.S. Attorney's Office (second PC determination, and Holder Memo compliance)**
  - **Seizure packet with required approvals is reviewed by Asset Forfeiture Specialist**
  - **Seizure packet is sent to AFU for legal review and compliance from STL agencies**
  - **Seizure packet is sent to TEOAF for legal review and STL compliance**
  - **EQSH direct deposit is made.**

# HSI's Three Prong Approach (Border)

## International Border:

Where the illicit funds can be concealed or commingled with legitimate commerce.





# HSI's Three Prong Approach (Foreign)

## Foreign Locations:

When passing through foreign locations in furtherance of criminal activity.







ABC News SD.wmv

# Operation Goldfinger



**LATENT FINGERPRINT and PALM PRINT ANALYSIS  
(Forensic Lab)**



# LATENT FINGERPRINT and PALM PRINT ANALYSIS (Forensic Lab)

- Over 50% of individuals encountered transporting bulk currency involve foreign nationals.
- HSI has access to millions of fingerprints through ENFORCE and U.S. Visit.
- HSI seeks to exploit fingerprint evidence from packaging and other evidence found during bulk cash seizures on roadways, at borders, and internationally.
- HSI Forensic Lab





# The Cash





# THE C-NOTE

- “C-Note Newsletter highlighting recent bulk cash seizures, smuggling methods, photo’s, other tactical information.
- Distributed weekly to local, state, and federal law enforcement agencies.
- Comprehensive overview of up to date trends utilized by organizations smuggling bulk currency in violation of law.
- Request distribution via email at [BCSC@dhs.gov](mailto:BCSC@dhs.gov).

January 27, 2012

## C-Note

Newsletter of the National Bulk Cash Smuggling Center

Homeland Security  
Investigations

Phone: 1 (866) 981 5332  
Email: [BCSC@dhs.gov](mailto:BCSC@dhs.gov)  
NLETS: VTCICE1680



The information contained in this newsletter is collected from multiple sources that are cited when possible. When seizures or investigations are detailed, the identities of suspects and law enforcement officials are minimized in order to protect potentially active or sensitive investigations or other law enforcement operations. For further information, please contact the center at [BCSC@dhs.gov](mailto:BCSC@dhs.gov) or 1 (866) 981-5332.

### SEIZURES

#### ON THE ROADS

**01/25/12 | 19:30 | Texas | Hwy 59 | SB | MM | 564**

Texas Department of Public Safety seized **\$105,000** from a 26-year-old, male citizen of the United States operating a tractor-trailer. A vehicle search uncovered U.S. currency concealed within a new tool box, inside a cardboard box in the tractor cab. The resident of **Roma, TX** claimed he did not own the currency, did not know who did, and was unaware of how it got into his cab. The subject abandoned the currency and was released. HSI SAC Houston responded to further the investigation. [Seizure No. 2012SZ003637501]

**01/25/12 | 10:10 | North Carolina | I-85 | SB | MM | 111**

High Point/Archdale CIU seized **\$67,460** from a 31-year-old, white male resident of **Edinburg, TX** (driver) and a 46-year-old, white female resident of **Pharr, TX** (passenger) operating a 2002 Chevrolet 2500 pickup registered to the driver in **Maryland**. The driver initially claimed he had flown from Houston to Baltimore to go to a work conference, saw the truck, liked it, and purchased it for \$8,500 cash. He further claimed the passenger was a co-worker, took the bus up, and was getting a ride back with him. The passenger claimed they had driven up together on vacation, but later admitted they rehearsed their story. A K9 and probable cause search uncovered several bundles of U.S. currency concealed in packets of clothing in a suitcase on the back seat, inside an empty wallet within a hard case in a book bag, and behind the lining of the passenger's purse. The subjects were released. [High Point/Archdale CIU]

**01/25/12 | 19:45 | New York | Route 190 | NN | MM | NN**

Clinton County Sheriff's Department seized **\$32,000** from a 54-year-old, male citizen of the United States operating a 2001 Chevrolet Monte Carlo registered in New York. The resident

of **Ellenburg Center, NY** appeared to be under the influence of marijuana. CBP Border Patrol Agents responded to assist with a K9 search that uncovered a soda can used to smoke marijuana and a shopping bag containing heat-sealed bundles of U.S. currency. HSI RAC Rouses Point responded to further the investigation. [Seizure No. 2012SZ003654011]

**01/25/12 | 13:30 | Mississippi | I-XX | NN | MM | NN**

Richland Police Department seized **\$138,150** from a 24-year-old, male citizen of the United States operating a 2007 Dodge pickup bearing an unknown paper license. The resident of **Rocky Mountain, NC** was traveling with a male passenger. A vehicle search uncovered U.S. currency concealed in an aftermarket compartment constructed behind the dash area. Both subjects signed disclaimers and were released. The vehicle was seized. HSI RAC Vicksburg responded to further the investigation. [Seizure No. 2012SZ003613901]

**01/25/12 | 11:45 | Louisiana | I-10 | WB | MM | 147**

West Baton Rouge Parish Sheriff's Office seized **\$89,500** from a 30-year-old, black male resident of **Epps, LA** (driver) and a 38-year-old, black female resident of **Texas City, TX** (passenger) operating a rented 2012 Dodge pickup registered in Texas. The subjects stated they were returning to Texas City from **Cincinnati, OH**. A consensual search of the rental disclosed U.S. currency, packed in two black bags, on the back seat. The driver claimed knowledge but not ownership of the currency and said it was the proceeds of drug trafficking. The currency was seized, the subjects and vehicle were released. HSI RAC Baton Rouge responded to further the investigation. [BLOCCOCHIDTA/Seizure No. 2012SZ001656501]

**01/24/12 | 10:30 | Georgia | I-75 | SB | MM | NN**

Tunnel Hill Police Department seized **\$30,000** from a 36-year-old, male citizen of Mexico operating a vehicle occupied by several passengers. The resident of **Bowling Green, KY** had concealed the U.S. currency and identity documents in the center console of the vehicle. HSI RAC Dalton responded to further the investigation, arrested all of the occupants on immigration charges, and seized the vehicle. [Seizure No. 2012SA000911101]

**01/24/12 | 20:05 | Georgia | I-285 | NN | MM | NN**

Georgia State Patrol seized **\$735,005** from a 23-year-old, male driver operating a Nissan Sentra registered to an absent third party. The resident of **Roswell, GA** provided consent to search his vehicle, at which time troopers discovered 32 bundles of U.S. currency inside two duffel bags. The subject disclaimed ownership of the currency and was released. HSI

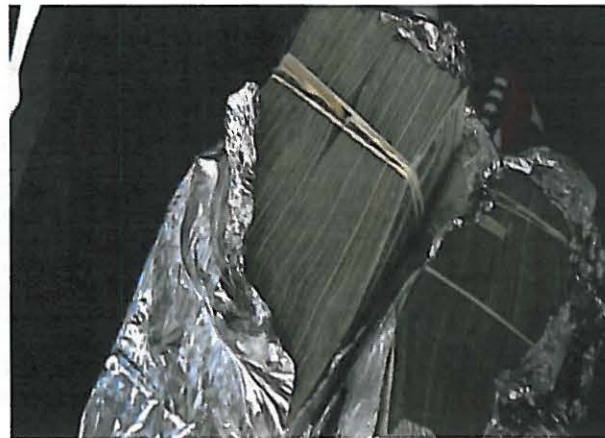
LAW ENFORCEMENT SENSITIVE

Page 1



# Bulk Cash Smuggling Quotes

- “We went shopping at Wal-Mart and now we’re going home to Juarez.” **\$797,425**
- “I only provided consent to search because I didn't expect you to find the money.” **\$105,000**
- “I'll follow you to the office, but it's not really necessary. I'm a Police Officer in Mexico!” **\$334,820**
- “You can call a dog, that money is clean. I don't have any air fresheners or masking agents.” **\$16,240**







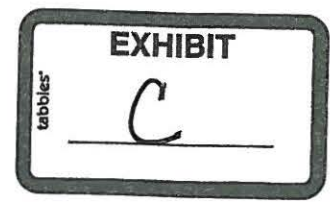
**Telephone Number  
for the BCSC:**

**1 (866) 981-5332**

**bcsc@dhs.gov**

**NLETS BCQ  
Via AX or VTICE1600**

**General Questions  
802-872-6220**



## Nebraska State & Local Plans

The components of the State Emergency Operations Plan (SEOP) are patterned after the **National Response Plan (NRP)**.

### **Basic Plan:**

This is Nebraska's operational functions approach to the response and recovery phase of emergency management. It defines the roles and responsibilities of the responding and supporting agencies, and organizations; and defines broad policies, plans and procedures.

### **Annexes:**

There are 15 functional Annexes that address the functional operational areas for the **Emergency Support Function (ESF)** Coordinators. These annexes detail the missions, policies, structures, and responsibilities of State agencies for coordinating resource and programmatic support to counties and other State agencies or other jurisdictions and entities during significant incidents. The exception to the NRP ESF configuration is that Nebraska has incorporated various components of the NRP-ESF 15 into other appropriate sections and has made Military Support the State's ESF 15.

### **Appendices:**

These support various Annexes by providing other **relevant, more detailed information** and generally address unique hazard specific requirements or specific agency actions.

### **Tabs:**

Where necessary, **procedures or guidelines** for carrying out specific tasks defined in Annexes or Appendices are contained in Tabs.

### **Attachments:**

Other supporting information is attached where needed (maps, lists, checklists, etc.)

The content of the Local Emergency Operations Plan (LEOP) is defined by, [Title 67, Nebraska Administrative Code, Chapter 7](#) which stipulates that each county's local Emergency Operations Plan (LEOP) consist of the following components:

### **Basic Plan:**

This Plan is a **summary of the local government's approach to emergency management** and includes information on policies, plans, and procedures relating to the responsibilities of the local government and all its departments and agencies. The basic plan shall consist of the following components:

**Preface:** The preface should contain promulgation documents, signed resolutions, a consensus signature page for first responders and support agencies, a dated title page, a record of changes, the distribution list and the table of contents.

**Concept of Operations:** The Concept of Operations section explains the jurisdiction's overall approach to an emergency situation, i.e., what should happen, when and at whose direction or authority.

**Organization and Assignment of Responsibilities:** This section establishes the emergency organization that will be relied on to respond to an emergency situation. It includes a listing, by position and organization, of the kinds of tasks performed during emergency response.



### **Functional Annexes:**

Functional Annexes support the basic plan and address specific activities critical to emergency response and recovery. The twelve functional annexes are:

- Direction and Control
- Communication and Warning
- Damage Assessment
- Public Information
- Evacuation
- Fire Service
- Health and Human Services
- Law Enforcement
- Mass Care
- Protective Shelter
- Public Works/Utilities
- Resource Management

### **Hazard Specific Appendices:**

These appendices support the Functional Annexes. They provide technical information on response procedures, protective measures unique to a hazard, and methods for use in emergency operations.

These plans are considered dynamic documents and, accordingly, there will be a current version but no final version. It is the responsibility of the local Emergency Management Agency to maintain the LEOP according to the guidance from the State. The SEOP will be managed by NEMA and the responsibility to maintain the individual ESF components lies with the designated lead agency for that ESF. Incorporating the various components required in the organization of both the State and Local Emergency Operations Plans enhances the functional capabilities of an integrated approach to disaster management. This integrated approach is the foundation of the Planning, Training and Exercising (PET) process.

**Source:** <https://nema.nebraska.gov/preparedness/nebraska-state-local-plans>

**Link to Lancaster County's 2012 LEOP:** [https://nema.nebraska.gov/sites/nema.nebraska.gov/files/e-plan/Lancaster\\_eLEOP.pdf](https://nema.nebraska.gov/sites/nema.nebraska.gov/files/e-plan/Lancaster_eLEOP.pdf)



## Lancaster County's Local Emergency Operations Plan (LEOP)

Major revision of 2012 Plan is required. It must be submitted to Nebraska Emergency Management Agency (NEMA) by July 1, 2017. The 2012 Plan has 371 pages.

### Plan Overview

#### Preface:

Cities: Lincoln, Hickman and Waverly

Villages: Bennet, Davey, Denton, Emerald, Firth, Hallam, Malcolm, Panama,  
Raymond, Roca and Sprague/Martell

#### Functional Annexes:

- Direction and Control
- Communication and Warning
- Damage Assessment
- Public Information
- Evacuation
- Fire Service
- Health and Human Services
- Law Enforcement
- Mass Care
- Protective Shelter
- Public Works/Utilities
- Resource Management

#### Resource Manual

Companion document (193 pages) that is not a matter of public record  
Catalog of local, readily available personnel, equipment and other resources which may be  
needed to respond to and recovery from a large-scale disaster.

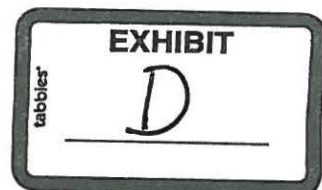
#### Sections

- |                               |                                     |
|-------------------------------|-------------------------------------|
| 1. Phone Numbers              | 6. Utilities                        |
| 2. News Media                 | 7. Equipment Resources              |
| 3. Medical Resources          | 8. Contractors                      |
| 4. Transportation and Lodging | 9. Fire Department Resources        |
| 5. Emergency Services         | 10. Fire Department Inventory Lists |



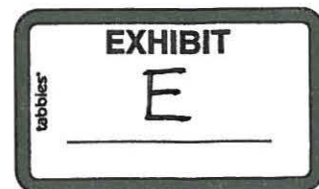
The following matrix breaks tasks into categories and areas. For each task, committee members entered a priority rating of A, B or C for each task or project. A ranking of A would be a project that was needed because of a safety or access issue, a missing piece that was preventing utility of an area, or perhaps known available funding source that is available. A B project would improve conditions and increase access, may be a relatively simple and low cost solution, and may be paired with another project that provides an opportunity. A C project would be one that is very desirable and would increase utility of the park, but may not currently be funded and may be more of a "wish list" item.

	Score	Policies and Procedures	Score	LPR Staff	Score	10-Year Infrastructure Plan	Score	Volunteer Opportunities	Score	Donation Opportunities
Day Car					A-	Replace Octagon Building with new permanent facility			A	Fundraising campaign for Octagon Building replacement
Parking Lots	A	Encourage pack-in pack-out behavior	A-	Replace Bollards	B	Varmint Proof trash cans	A-	Paint Bollards	A	Varmint Proof trash cans
			B	Possibly increase trash removal	B	Increase size of 14th Street lot for horse use			B-	Bike Servicing racks (1st Street)
			B	continue to monitor surface needs (gravel)	B	Bike servicing racks at 1st St lot				
Signage				A	Info Kiosks in Parking Lots			A	Kiosks or wayfinding signage	
Bridges	A	Develop ID System for bridges	B+	Monitor suspension bridge south of Old Cheney	A-	Horse and Bike low water crossing of Cardwell Branch	B+	Minor repair and painting of Bridges north of Calvert	A-	Continue to work with GPTN, Run for the Bridges, and the NE Horse Trails Committee on bridge projects
			B+	Monitor bridge over Horizon Tributary	B+	Repair Yankee Hill Bridge				
			A	Extend Culvert under Warlick Overpass	a	Replace South Bridge				
			B	Reroute near Hwy 77 & Rokeyby and 14th & Rokeyby	a	low water crossing W edge of 14th St parking lot				



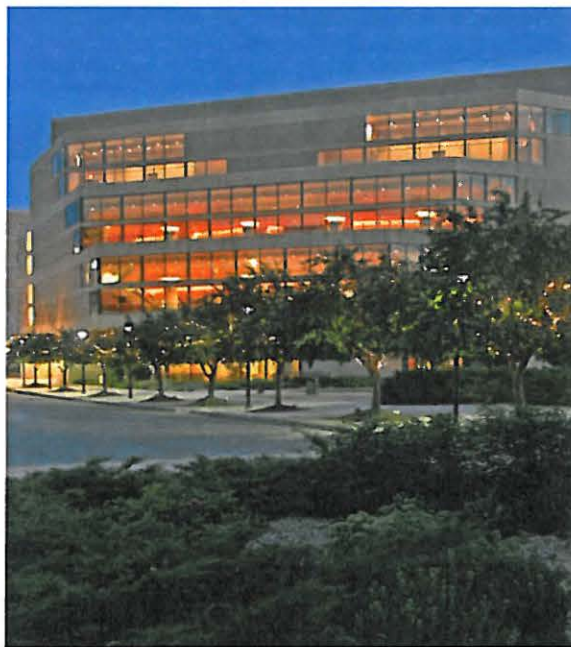
		Score	Explore relocation of Bridge near RR South of Rokeby	Score		Score		Score			
		Score	Policies and Procedures	Score	LPR Staff	Score	10-Year Infrastructure Plan	Score	Volunteer Opportunities	Score	Donation Opportunities
Trails	A-	Adopt a Trail Segment program for active maintenance	A+	Mow trail corridors 4 times per year	A-	Reroute of Trail up to Jamaica at about Rokeby Road.	A-	Stabilize Trail Surface on Bike Trail Bog south of Cardwell Branch			
	A+	Develop ID System for Trails	B	Evaluate possible improvements to Fitness Loop	B+	Stabilize W Bank of Salt Creek at about Rokeby Road	A-	Trail Vegetation Management in Priority Areas to maintain ability to mow			
		Review timing and frequency of mowings ot improve useage						B+	Fitness Loop Repairs and ongoing maintenance		
Environmental	A+	Concentrate on areas that are in beginning stages of invasive invasion	B+	Monitor Sandstone Prairie				A-	Focus on Cedar Removal		
	B	Non-native species in Day Camp and Epworth areas that have historical significance and are not invasive should be left - daylillies, etc.. These are mementos of historic uses	A	Identify and Map High Value Habitat Areas and Prioritize Most Threatened				A	Remove Invasives (e.g. buckthorn, honeysuckle)		
	A-	Seek out grant funds for restoration work	B	Continued reduction of materials in "boneyard" near Greenways Shop				A-	Limit events to 2-3 hours - consider limitations of volunteer activities		





# Lied Center for Performing Arts

*Nebraska's Home for the Arts*



[www.liedcenter.org](http://www.liedcenter.org)



## Our Mission:

To educate, inspire and entertain the people of Nebraska through the performing arts.



[www.liedcenter.org](http://www.liedcenter.org)





LIED CENTER  
FOR PERFORMING ARTS

## Lied Center for Performing Arts

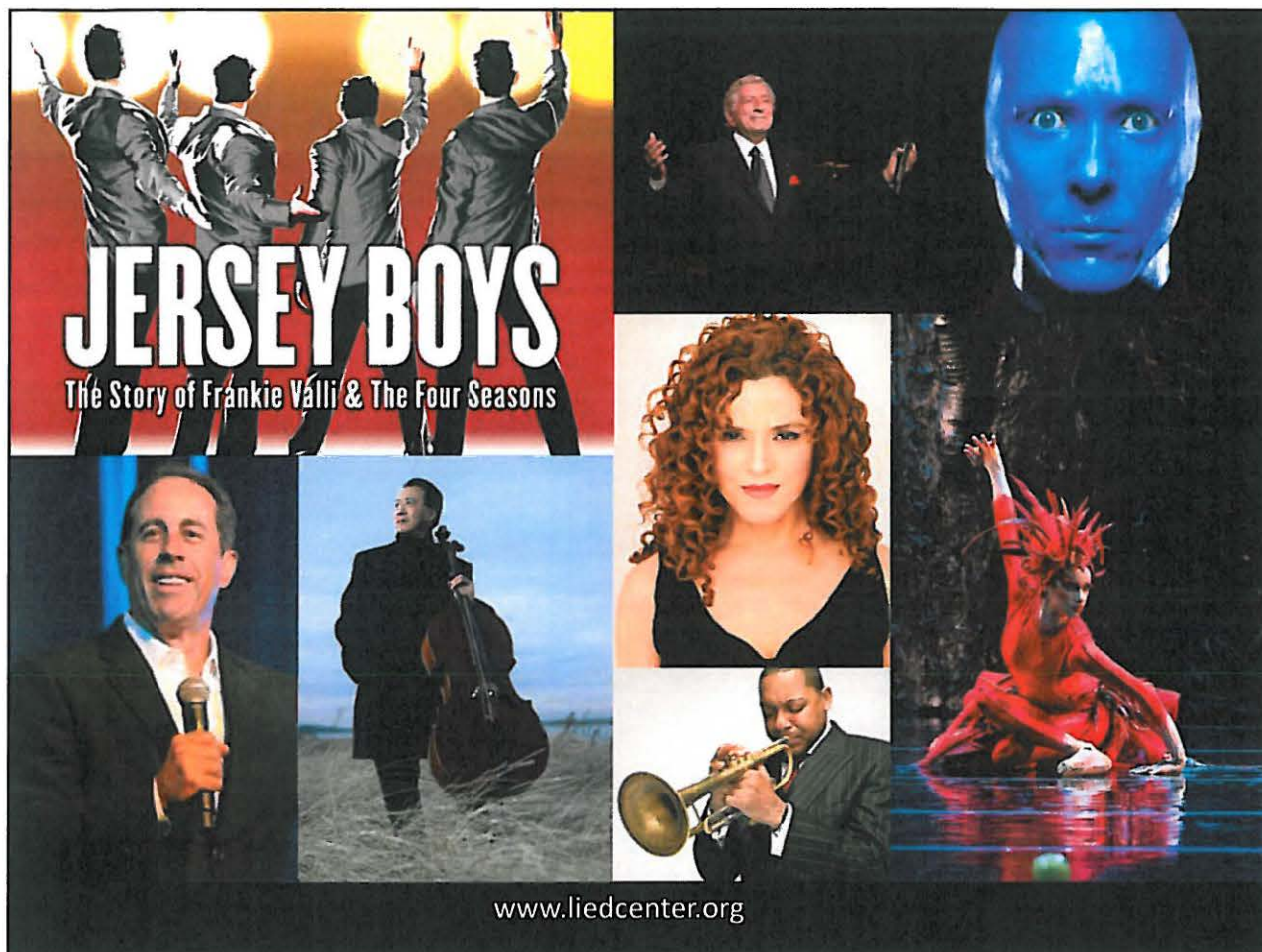
*Nebraska's Home for the Arts*

### Top 100 Performing Arts Centers in the World

*(Pollstar Magazine)*



[www.liedcenter.org](http://www.liedcenter.org)



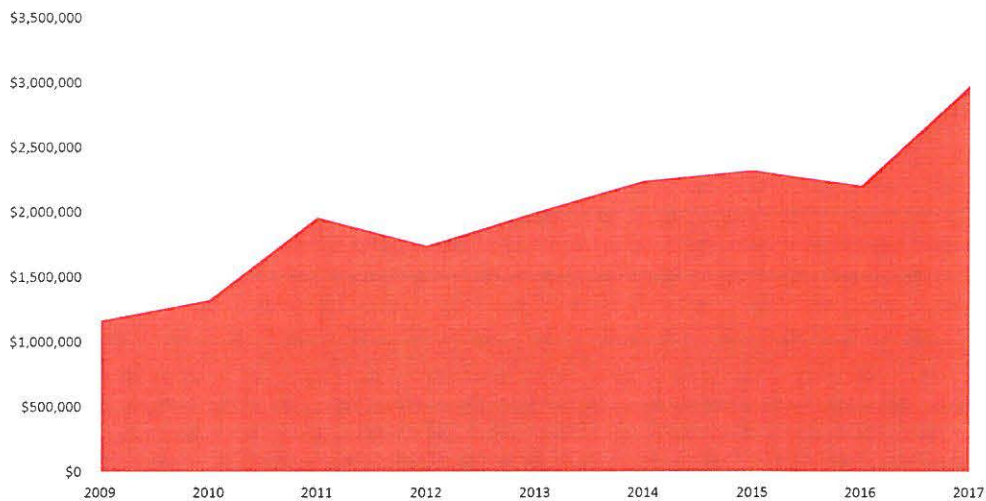




## Lied Center for Performing Arts

*Nebraska's Home for the Arts*

### Lied Season Ticket Sales



[www.liedcenter.org](http://www.liedcenter.org)



**Lied Center for Performing Arts**  
*Nebraska's Home for the Arts*

## **Tourism Impact**

12,000+ Annual Hotel Nights  
Resulting in \$4.2M in Economic Impact



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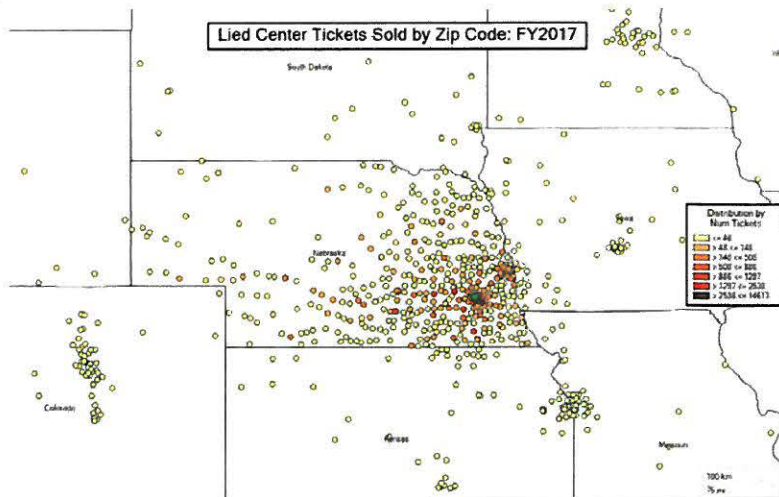




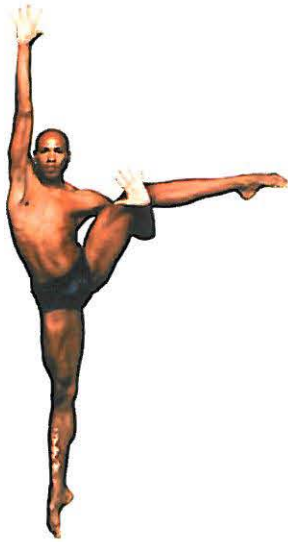
**Lied Center for Performing Arts**  
*Nebraska's Home for the Arts*

# Tourism Impact

27% of ticketed audience from outside Lancaster County



[www.liedcenter.org](http://www.liedcenter.org)



## Tourism for Lancaster County

- International Thespian Festival (5,000 visitors and growing)
- Nebraska State Music Educators Association Conference (2,600+ visitors)
- *Cinderella* (best attended indoor performing arts event in 16-17: 9,000+ in attendance)

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## Lied Center for Performing Arts

*Nebraska's Home for the Arts*

2014 Tourism Award-Lincoln  
Chamber of Commerce

2015 Downtown Lincoln  
Leadership Award.

2016 Mayor's Event of the Year  
for *Puddin' and the Grumble*

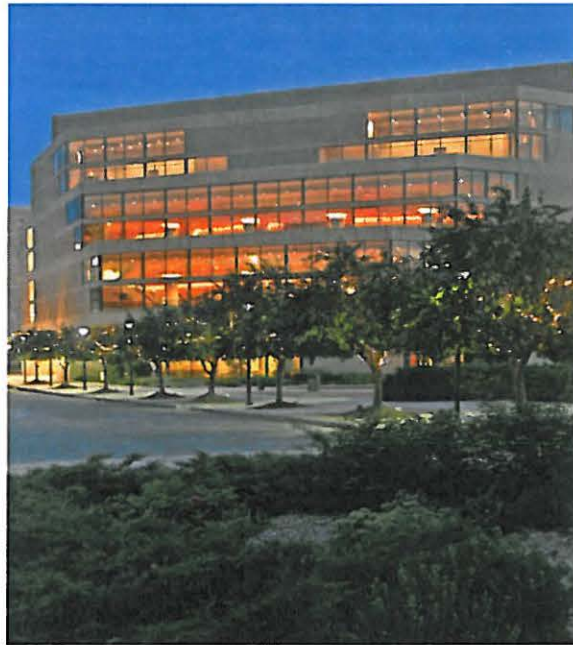


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# Lied Center for Performing Arts

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LIED CENTER  
FOR PERFORMING ARTS

# Main Hall Seat Revitalization

Crown Jewel of the Lied Center: 2,259 Seat Theater



[www.liedcenter.org](http://www.liedcenter.org)



**LIED CENTER**  
FOR PERFORMING ARTS

## Main Hall Seat Revitalization

Replace fabric, cushions, seat pan and all damaged chair parts.

2,259 Seats



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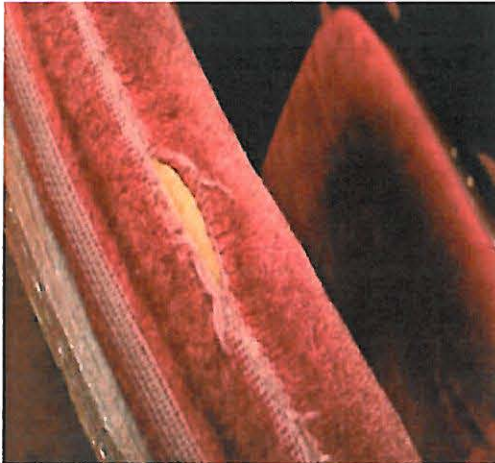


LIED CENTER  
FOR PERFORMING ARTS

## Main Hall Seat Revitalization

Replace fabric, cushions, seat pan and all damaged chair parts.

2,259 Seats



[www.liedcenter.org](http://www.liedcenter.org)



## Significant Upcoming Renovation Needs

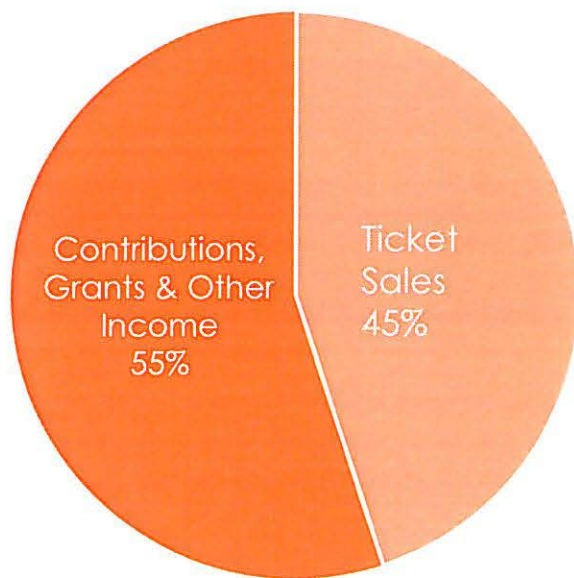
- Fire Alarm System - \$550,000
- Concourse Restroom Addition/Renovations - \$150,000
- Fire & Life Safety Update - \$150,000
- Lobby Stair & Landing Carpet replacement - \$40,000
  - *Part of larger \$500,000 carpet repair needs*
- Green Room accessibility renovation - \$50,000
- Administrative Offices updates - \$60,000

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## Lied Center Income



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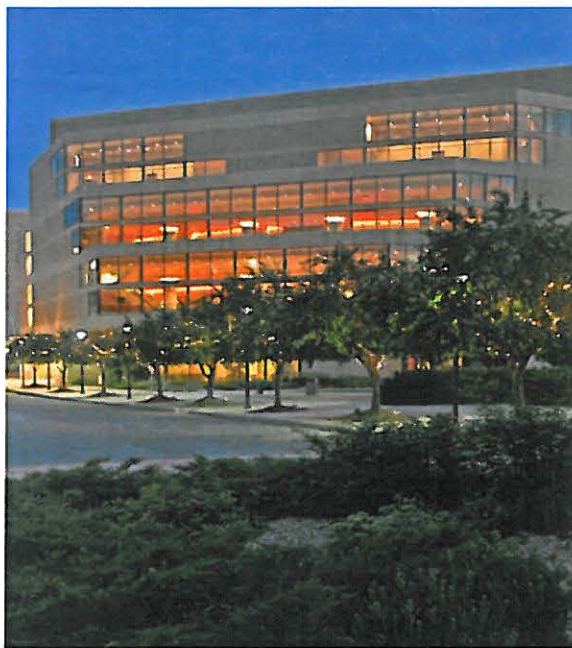
# Lied Center for Performing Arts

*Nebraska's Home for the Arts*



# Lied Center for Performing Arts

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**LIED CENTER**  
FOR PERFORMING ARTS

## An Investment for Future Generations



[www.liedcenter.org](http://www.liedcenter.org)





# Keep Tourism Growing in Lancaster County



[www.liedcenter.org](http://www.liedcenter.org)



MAYOR CHRIS BEUTLER  
555 South 10th Street - Suite 301 Lincoln, NE 68508  
402.441.7511 fax: 402.441.7120 lincoln.ne.gov



RECEIVED

JUN 14 2017

LANCASTER COUNTY BOARD

MEMO

TO: Lancaster County Board of Commissioners  
FROM: Denise Pearce, Mayor's Office *DKP*  
DATE: June 14, 2017  
RE: Re-Appointments to the Lincoln City-Lancaster County Planning Commission

Please consider approving the following re-appointments to the Planning Commission for terms to run from 8.25.17-8.24.23:

- Dennis Scheer
- Peter C. (Chris) Hove
- Tracy Corr

The applications of all of the candidates are attached.

Thank you for your consideration. Please let me know if I can provide you any additional information.

# City of Lincoln Appointment Application

## Personal Information

Application Date:

Applicant Name: Dennis Scheer

Home Address: 2667 Colonial Dr.  
Lincoln, NE68502

Occupation: Architect

Email:

Gender: Male

Home Phone: (402) 488-7213

Work Phone: (402) 477-9291

Employer: Clark Enerson Partners

Ethnic: Caucasian/White

## Education

## Activities

## Employment

## Board(s) Requested

Lincoln-Lancaster County Planning Commission



# City of Lincoln Appointment Application

## Personal Information

Application Date: 10/26/2011 AM

Applicant Name: Mr. Peter C. (chris) Hove

Home Address: 2402 Ridge Road  
Lincoln, NE68512

Home Phone: (402) 420-9543

Work Phone: (402) 420-8344

Occupation: Banker

Employer: Nebraska Bank of Commerce

Email: chris.hove@theNBCbank.com

Gender: Male

Ethnic: Caucasian/White

## Education

Minden High School, Minden, NE, 1976-1979, Graduate; University of Nebraska-Lincoln, 1979-1983, BS; University of San Diego San Diego, CA, 1990-1992, MBA.

## Activities

Downtown Rotary Club of Lincoln, Lincoln Airport Authority- Past Board Member and Chairman; Cornhusker Council of Boy Scouts Board, Cornhusker Council of Navy League-Treasurer; Chamber of Commerce.

## Employment

Nebraska Bank of Commerce, August 2010-present. West Gate Bank, Lincoln, NE, April 2005-August 2010; First National Bank of Omaha, Lincoln, NE, August 2000-April 2005; National Bank of Commerce, Lincoln, NE, March 1999-August 2000; Platte Valley Sta

## Board(s) Requested

Board Of Zoning Appeals

Lincoln-Lancaster County Planning Commission

# City of Lincoln Appointment Application

## Personal information

Application Date: 10/29/2012 AM

Applicant Name: Mrs. Tracy Corr

Home Address: 1001 S. 37th Street  
Lincoln, NE68510

Occupation: Business Instructor

Email: tlines24@hotmail.com

Gender: Female

Home Phone: (402) 310-7069

Work Phone: (402) 437-2864

Employer: Southeast Community Colleg

Ethnic: Caucasian/White

## Education

University of Nebraska, Lincoln, NE, 2002, Master of Professional Accounting (MPA)

Doane College, Lincoln, NE, 2000, Bachelor of Arts, Accounting

Lincoln School of Commerce, Lincoln, NE, 1994, Associate of Applied Science, Accounting

## Activities

Southeast Community College (SCC) Faculty Association Vice President (2012-Present)

City of Lincoln Mayor's Neighborhood Roundtable Chairperson (2007-Present)

40th & A Neighborhood Association--President (2005-2012) and newsletter editor (2003-2012)

Co

## Employment

Southeast Community College, Lincoln, NE, January 2005-present

Kaplan University, Omaha, NE, October 2004-October 2005

Myotherapy Institute, Lincoln, NE, August 2004-May 2006

Lincoln Snacks Company, Lincoln, NE, June 2004-December 2004

MWI, Inc., Linc

## Board(s) Requested

Lincoln-Lancaster County Planning Commission