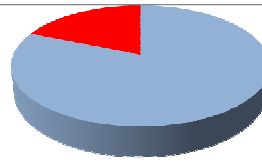


LANCASTER COUNTY
EXPENDITURES BY FUND

FY18 Request



FUND	Lancaster County Mental Health	00063
BU	Fund-level report	
UPDATED	4/25/2017	

Budget Summary	Current Year Budget FY17	97% of operating & capital base	FY18 Budget Request	% Change in Budget FY17 to FY18	Request Amt Over/(Under) 97%
Salaries & benefits	\$2,556,937		\$2,619,030	2.4%	
Operating & capital outlay - base	\$600,180	\$582,175	\$605,019	0.8%	\$22,844
Total Budget	\$3,157,117		\$3,224,049	2.1%	

Object #	Object Description	Prior Year FY16 Actuals	FY17 Current Year Budget	FY17 Current Year To-Date Actuals	FY18 Next Year Budget Request	% Change in Budget FY17 to FY18
61110	Official's Salary	86,446	87,139	68,860	88,976	2.1%
61210	Regular Salary	1,490,587	1,541,850	1,183,931	1,583,337	2.7%
61250	Temporary Salary	246,138	225,000	195,912	225,000	0.0%
61310	Overtime	54,460	55,000	53,012	55,000	0.0%
61510	FICA Contributions	136,394	133,554	107,183	136,708	2.4%
61520	Retirement Contributions	97,480	121,229	88,822	124,247	2.5%
61530	Group Health Insurance	309,578	344,790	288,284	362,597	5.2%
61540	Group Dental Insurance	10,681	12,183	9,887	13,081	7.4%
61650	Long-Term Disability	4,119	6,062	3,173	6,212	2.5%
61660	Post-Employment Health Program	28,706	9,100	7,133	9,100	0.0%
61710	Unemployment Compensation	1,274	6,961	0	0	-100.0%
61750	Workers' Comp Insurance	13,399	14,069	14,069	14,772	5.0%
63110	Office Supplies	1,690	1,500	1,253	1,500	0.0%
63120	Duplicating Supplies	632	1,000	992	1,000	0.0%
63250	Laundry Supplies	216	300	161	250	-16.7%
63285	Linen & Bedding Supplies	130	1,000	1,736	1,500	50.0%
63345	Other Operating Supplies	4,296	2,000	2,753	2,000	0.0%
63410	Medical Supplies	5,033	6,000	3,039	4,000	-33.3%
63415	Non-Prescription Meds	1,194	1,000	1,392	1,500	50.0%
63420	Prescription Meds	11,046	18,000	16,092	20,000	11.1%
63470	Employee Immunizations	0	500	136	250	-50.0%
63510	Motor Fuels	24	250	55	150	-40.0%
63970	Misc Kitchen Supplies	4,098	3,500	2,208	3,000	-14.3%
64175	Comput Softwr Maint/License	13,602	100,000	46,040	70,000	-30.0%
64220	Laundry & Dry Cleaning	4,788	5,500	4,267	5,750	4.5%
64285	City Information Services	6,830	19,203	13,940	20,400	6.2%
64286	VOIP Information Services	0	4,055	2,703	3,999	-1.4%
64295	Other Misc Contracted Svs	283,293	0	0	0	
64725	Mileage	26	250	0	50	-80.0%
64810	Telephone - Local	661	0	5	0	
64815	Telephone - Long Distance	366	0	31	0	
64825	Cellular Phone Service	2,633	3,150	2,643	3,150	0.0%
64855	Postage	605	1,000	421	750	-25.0%
64910	Printing	470	500	19	350	-30.0%
64915	Photocopying	3,404	4,000	3,208	3,000	-25.0%
64925	Advertising	493	500	0	500	0.0%
65110	Medical Services	1,525	4,500	2,437	3,500	-22.2%
65120	Psychologist/Psychiatrist	0	50,000	43,778	52,500	5.0%
65140	Employee Physicals	272	500	177	250	-50.0%
65145	Hospitalization	9,661	50,000	6,289	10,000	-80.0%
65155	Laboratory	1,392	1,700	769	1,000	-41.2%
65160	Pharmacy	7,729	12,000	11,124	13,000	8.3%
65174	Substance Abuse Evaluations	0	25,000	15,640	22,500	-10.0%
65195	EPC Housing	17,942	22,000	15,471	20,000	-9.1%
65215	Client Food	31,259	36,000	28,804	35,000	-2.8%
65220	Client Clothing	1,409	1,500	1,241	1,750	16.7%
65235	Client Transportation	149	2,000	916	1,000	-50.0%
65250	Client Sundries	1,033	1,250	736	1,000	-20.0%
65665	Books & Subscriptions	350	350	344	350	0.0%
65670	Enrollment Fees & Tuition	1,836	3,000	275	1,500	-50.0%
65675	Licensing	6,860	350	250	350	0.0%
65685	Refunds & Repayments	3,234	0	440	0	
65692	NSF Check Losses	15	0	0	0	
65740	Interpreter	523	3,000	200	1,500	-50.0%
65845	Other Misc Fees & Services	1,276	1,500	1,289	1,500	0.0%
65910	Property Insurance	0	1,804	0	582	-67.7%
65915	Liability Insurance	30,597	32,241	31,243	32,493	0.8%
65920	Vehicle Insurance	707	777	713	749	-3.6%
65935	Other Insurance	0	100	0	33	-67.0%
66210	Motor Vehicle R&M	284	1,000	85	750	-25.0%
66520	Building Rent	108,589	170,400	142,244	259,613	52.4%
67465	Furniture & Fixtures	1,890	6,000	2,605	1,000	-83.3%
67475	Computer Equipment	4,315	0	0	0	
		\$3,057,636	\$3,157,117	\$2,430,432	\$3,224,049	2.1%

**LANCASTER COUNTY
REVENUES BY AGENCY**

FUND	Mental Health Fund	
AGENCY	Revenues-Crisis Center	
LAST UPDATED	4/17/2017	

Object #	Object Description	Prior Year Actuals FY15-16	Current Year Budget FY16-17	Current Year YTD Actuals FY16-17	Next Year Requested Budget FY17-18	% Change in Budgets FY16-17 to FY17-18
54265	Medicaid	(401,530)	(375,000)	(282,139)	(400,000)	6.7%
54275	Medicare B	(45,287)	(50,000)	(24,276)	(50,000)	0.0%
54520	State 302 Funds Region V	(1,239,126)	(1,017,516)	(1,034,786)	(1,017,516)	0.0%
54525	Region V Post Commitment	(116,960)	(100,000)	(56,885)	(90,000)	-10.0%
54576	Alcohol Evaluations	(163,506)	(154,587)	(98,374)	(154,587)	0.0%
54799	Miscellaneous State Receipts	0	0	(815)	(1,000)	#DIV/0!
55610	Client Private Pay	(3,282)	(5,000)	(2,721)	(5,000)	0.0%
55630	Client Insurance	(91,506)	(150,000)	(73,668)	(150,000)	0.0%
55830	County Contract Revenue	(135,567)	(165,000)	(113,646)	(170,000)	3.0%
58210	Sale of Equipment	0	0	(5,506)	0	
58595	Other Miscellaneous Revenues	(16,974)	(1,000)	(4,789)	(2,500)	150.0%
58599	Temporarily Unassigned Revenue	0	0	(6,928)	0	
59110	General Fund Transfers	(550,000)	(893,575)	(500,000)	(893,575)	0.0%
		(\$2,763,738)	(\$2,911,678)	(\$2,204,532)	(\$2,934,178)	

LANCASTER COUNTY
PERSONNEL SUMMARY FORM
2017-18 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME Mental Health Crisis Center

CLASS	CLASS TITLE	NUMBER OF POSITIONS		PAY RANGE	SALARY AMOUNTS	
		FY16-17 BUDGETED	FY17-18 REQUESTED		FY16-17 BUDGET	FY17-18 REQUEST
7281	Mental Health CC Director	1	1	MSS	87,138	88,976
9864	Clinical Director	0.75	0.75	MSS	163,885	167,984
7723	Psychologist	1	1	C27	99,622	101,722
7781	Nursing Supervisor	1	1	C18	72,462	73,990
7706	Registered Nurse II	5	5	C15	309,492	323,906
9735	Mental Health Care Coordinat	1	1	C10	58,132	59,360
9740	Crisis Center Team Superviso	3.60	3.60	C10	195,570	203,842
9732	Mental Health Technician	11	11	A20	511,433	516,994
9732	Mental Health Tech On Call	4	4	A20	225,000	225,000
2833	Account Clerk III	1	1	C06	45,651	48,337
2831	Account Clerk I	1	1	A16	41,287	42,060
2444	Medical Records Technician	1	1	A18	44,318	45,142
TOTALS		31.35	31.35		1,853,990	1,897,313

**Lancaster County
Employee Information
2017-18 Budget**

Department Name Crisis Center

Identify the number of employees as of the beginning of the fiscal year and use what was used for budget purposes.	FY16-17 Budget	FY17-18 Request
Number of Full Time Equivalents (FTE's)		
Breakdown of FTE's:		
Full Time	23.00	23.00
Part Time	4.00	4.00
Temporary	1.00	1.00
On Call	5.00	5.00
Positions not filled		
Breakdown of Employees:		
Number within pay steps of pay plan (merit plus COLA)	13.00	14.00
Number at final step or no pay plan (COLA only)	14.00	13.00
Health Insurance Breakdown by Number of Employees:		
Single	13.00	13.00
2/4 Party	6.00	5.00
Family	7.00	8.00
Retirements:		
Number of Employees	0.00	0.00
Cost of Payouts (Include Vacation and PEHP)	0.00	0.00

LANCASTER COUNTY
REQUEST FOR CONTRACTUAL SERVICES & LEASES
2017-18 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME: Mental Health Crisis Center

DESCRIPTION	FUTURE IMPACT	BUDGET AMOUNT		
		OBJECT CODE		AMOUNT
		DESCRIPTION	#	
Lancaster Co Property Management	825 J St	Rent	66520	259,613
Psychiatrist	When Roy is on leave	Contract	65120	32,500
Psychologist	When Leggiadro is on leave	Contract	65120	20,000
Alcohol Evaluations		Contract	65174	22,500
	TOTAL			334,613

LANCASTER COUNTY
REQUEST FOR MEMBERSHIPS, SUBSCRIPTIONS, SCHOOLS, CONFERENCES
TRAVEL AND SUBSISTENCE
2017-18 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME Mental Health Crisis Center

NAME AND POSITION	EXPLANATION AND JUSTIFICATION	BUDGET AMOUNT		
		OBJECT CODE		AMOUNT
		DESCRIPTION	#	
All Positions	All Positions	Mileage	64725	50
All Positions	All Positions	Enroll & Tuition	65670	1,500
All Positions	All Positions	Subscriptions	65665	350
TOTAL				1,900

LANCASTER COUNTY
REQUEST FOR CAPITAL OUTLAY
2017-18 BUDGET

BUSINESS UNIT #: 7851

BUSINESS UNIT NAME Mental Health Crisis Center

OBJECT	ITEM DESCRIPTION	# REQUESTED	NEW = N REP = R	UNIT COST	TOTAL COST	AMOUNT REQUESTED	JUSTIFICATION
	Unit furnishings	2		500	1000	1,000	historic damage
TOTAL CAPITAL OUTLAY						1,000	

Department	Division	Mandated by ...	Service	Basis of Estimate	Total Estimated Costs	Salaries & Benefits	Operating Costs	Contracted Services	Capital Outlay	Additional Staffing	Unresolved Issues	Total w/ Additional Staffing and Unresolved Issues	Total Estimated Revenue	Non-Mandated	Unfunded Mandates
Mental Health Crisis Center	7851	State Statute	Safety, Stabilization,	Provide safe & secure screening, intake, custody, observation & discharge planning for clients admitted under the NE Mental Health Commitment Act from 16 counties in Region V area. Mental Health Technicians and Team Supervisors provide 24/7 coverage for over 600 admissions/discharges yearly where clients stay an average of 6 days.	\$1,412,359	\$1,331,722	\$80,637					\$1,412,359	\$611,672		
Mental Health Crisis Center	7851	State Statute	Evaluation	Provide medical/psychological examinations within 36 hours of admission for County Attorneys. Provide on-going evaluative and stabilization of psychiatric symptomology and functioning. Provide professional testimony for Mental Health Board hearings. Substance abuse evaluations performed as needed.	\$452,311	\$349,099	\$28,212	\$75,000				\$452,311	\$816,259		
Mental Health Crisis Center	7851	State Statute	Building & Maintenance, Insurance	Provide a safe and secure environment to support the functions of the facility.	\$308,992		\$307,992		\$1,000			\$308,992			
Mental Health Crisis Center	7851	State Statute	Administrative	Provide supportive functions required to operate the facility	\$458,856	\$431,369	\$27,487					\$458,856	\$1,000		
Mental Health Crisis Center	7851	State Statute	Health	Provide intake and on-going assessment of physical, psychological needs, medication documentation and medication administration. Coordination of care with all staff and discharge planning. Provide or arrange for other care as necessary.	\$591,531	\$492,069	\$99,462					\$591,531	\$611,672		
TOTALS BY DEPARTMENT					\$3,224,049	\$2,604,258	\$543,791	\$75,000	\$1,000	\$0	\$0	\$3,224,049	\$2,040,603	\$0	\$0