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LANCASTER COUNTY
BOARD

MEMORANDUM

DATE: April 14, 2017

TO: Kerry Eagan

FROM: Ken Prey, Interim Jail Administrator 

CC: Dave Derbin, Deputy County Attorney

SUBJECT: Mini Grant Application

Enclosed is a grant application for the County Board's consideration. This "mini-grant" is awarded through the Lincoln/Lancaster Co. Health Dept. for litter removal along county roads. This is the same grant funding we have received during the last several years. I also sent it to Dave Derbin for his approval. Please let me know when it is scheduled to be considered by the Board.

Please let me know if you have any questions. Thank You!

LANCASTER COUNTY GRANT FORM

Submitted by: Ken Prey Today's date: April 14, 2017

(On behalf of: Lancaster County Department of Corrections)

1. Funding source: Nebr. Dept. of Environmental Quality (through Lincoln/ Lancaster County Health Dept.)
2. Grant due date: None
3. Amount requested: \$5,000.00
4. Other sources of funding anticipated:

Funding Source	In-Kind	Cash	Committed	Pending
a. NONE				
b.				
c.				
d.				

5. Project Contact: Ken Prey, Interim Jail Administrator
Phone Number: (402)441-1904

6. Number of years grant will run if funded: Current Year Only (2017)

7. This grant is: X New _____ Continuation

8. General purpose for grant: (2-3 sentences)

To help offset the costs of the Department of Corrections Community Service Program litter removal project.

9. Attach a one page summary of grant.
10. Attach a one page budget of grant.

Litter Clean Up Mini-Grant Summary - 2017

Submitted by Lancaster County Department of Corrections

Grant funding is available from the Litter Reduction and Recycling Fund administered by the Nebraska Department of Environmental Quality. These funds are dispersed locally by the Lincoln-Lancaster County Health Department. The Correction Department's Community Service Program meets the requirements of this grant by removing litter along county roads. The grant will pay \$50 for each mile of road cleared and \$5,000 was reserved for the program this year. There is no matching or in-kind requirement to be eligible for the grant.

This grant requires no future commitments and I anticipate applying again next year if funds are available.



COMMUNITY IMPROVEMENT GRANT APPLICATION

Refer to the Community Improvement Grant Guidelines for additional information about this application.

Group Name: Lancaster County Dept. of Corrections Contact Person: Ken Prey, Interim Jail Administrator

Phone Number: (402)441-1904 Email Address: kprey@lancaster.ne.gov

Mailing Address: 3801 West O Street City/State/Zip: Lincoln, NE 68524

Project Date: May 1, 2017 - December 31, 2017 Rain Date: _____

Project Location: Lancaster County Roadways

Be as detailed as possible. Include street address, neighborhood, park name, stretch of road or other relevant information.

Project Description:

Provide a brief description of the project. Explain the need for this project, how the project benefits public areas, plan for litter disposal, estimated number of participants, partnerships and opportunities for education. Attach additional pages if necessary.

See Attached

Recycling Plan:

Explain how recycling will be incorporated into the project. Include how recyclable material will be separated from trash and how recyclables will be disposed of.

N/A

Equipment:

Identify the type of equipment needed for this project. Descriptions of these items can be found [here](#).

Trash Bags Work Gloves Safety Vests Extended Reach Tools Bag Ringers

Signature: _____

Your signature confirms that you have read and understood the Community Improvement Grant Guidelines and agree to comply with all requirements. Incomplete applications will be returned.



Submit applications by email (kllcb@lincoln.ne.gov) or mail (3140 N St, Lincoln, NE 68510). Submit applications online [here](#).

Thank you for keeping our community clean, healthy and safe!

Funding for this program is provided by the Nebraska Department of Environmental Quality

**LANCASTER COUNTY CORRECTIONS
COMMUNITY SERVICE PROGRAM
2017**

LITTER CONTROL PROGRAM DESCRIPTION

The Lancaster County Department of Corrections uses minimum security inmates to pick up litter along county roads. A crew of inmates is taken to roads throughout Lancaster County with equipment and supplies to collect litter. These community service crew inmates are supervised by a Correctional Officer who provides transport to the sites in a department vehicle. This effort is coordinated with the County Engineering Department. Inmate crews usually complete litter pick-up on both sides of six to eight miles of roads each day they are out on this detail. Portions of roads that are already part of the Adopt-a-Mile program are not targeted for litter removal.

Attached is a copy of the form that will be completed at the end of each day the crew works. The form lists the number of inmates used, location and hours of service provided, number of bags of litter removed, and the distance covered. Monthly reports and a comprehensive report detailing all the work completed will also be provided. A 2016 report is also attached as an example.

Lancaster County Department of Corrections

Community Service Program Log

DATE: _____ TIME OUT: _____ TIME IN: _____

SUPERVISING STAFF: _____

PROJECT LOCATION(S): _____

LITTER REMOVAL COMPLETED ALONG _____ MILES OF COUNTY ROADS.

NUMBER OF BAGS OF LITTER REMOVED: _____

OR

DESCRIPTION OF WORK COMPLETED: _____

INMATE CREW MEMBERS

1.

2.

3.

4.

5.

6.

7.

TOTAL COMBINED HOURS OF INMATE LABOR PERFORMED: _____

SUPERVISING STAFF HOURS: _____ VEHICLE MILES: _____

COMMENTS: _____

AM – Road Crew Officer: List Location(s)/Staff & Inmate Names and Fax to Sheriff's Ofc. (402-441-8320) & Hang in Grd. Flr. Sgts. Ofc.

PM – For All Crews: Complete Form at End of Day and Put in Sgt. Mueller's Mailbox.

**LANCATER COUNTY CORRECTIONS
COMMUNITY SERVICE PROGRAM
COUNTY ROAD LITTER PICK-UP - 2016**

NUMBER OF COUNTY ROAD CLEAN-UP TRIPS: 32

TOTAL INMATE HOURS WORKED: 856.00

TOTAL STAFF HOURS WORKED: 253.00

ROAD DISTANCE CLEARED OF LITTER: 246 Miles
(1 MILE = BOTH SIDES OF ROAD)

BAGS OF LITTER REMOVED: 423