



The Nebraska Alumni Association is excited to partner with the University of Nebraska-Lincoln and Nebraska Innovation Campus to manage the new Nebraska Innovation Campus (NIC) Conference Center. This historic building has been reconstructed to provide a unique full-service conference center to the University of Nebraska-Lincoln and the Nebraska business community.

Conferences, Seminars and Business Meetings

The center provides multi-functional meeting and collaboration space that includes:

- 400-seat auditorium – classroom seating and power outlet for each seat
- 400-seat banquet room with state-of-the-art audio and visual capabilities
- 8 breakout rooms, each with projector and whiteboard
- Multi-day conference opportunities
- Four catering options

About Innovation Campus

Nebraska Innovation Campus (NIC) is a research campus designed to facilitate new and in-depth partnerships between the University of Nebraska-Lincoln (UNL) and private sector businesses. NIC is located adjacent to UNL, strategically providing access to research faculty, facilities and students. Once completed, NIC will be a 2-million square-foot campus with uniquely designed buildings and amenities that encourage people to create and transform ideas into global innovation. NIC aspires to be the most sustainable research and technology campus in the U.S.





Available space includes:

Auditorium

- Seating for up to 400 people
- Each seat has it's own electrical plug-in for computer or tablet
- Standard audio visual

Breakout Rooms

- Up to 8 Breakout Rooms, 6 with moveable air-walls
- Classroom or theatre-style seating available
- Standard audio visual
- Whiteboard/projector screen

Banquet Hall

- Seating for up to 400 for meals
- Tables and chairs included
- Standard audio visual

Standard audio visual Includes:

- Free Conference Wireless
- Projectors, microphone, podium/lectern in each room
- Event manager on-site to assist with standard audio visual needs
- Standard lighting package in auditorium: speaker lighting, plus red, green or multi-color back lighting available

Additional audio visual available at additional fee:

- Camera recording systems in Auditorium and Great Hall
- Custom lighting in Auditorium





Catering Options

The NAA is proud to offer a choice of four outstanding local caterers for your event:

Misty's Catering, Premier Catering, Skeeter Barnes Catering, Venue Catering

Meal Price Points:

Breakfast Options: \$13-\$20 per person

Lunch Options

- Lunch Salad Entrees: \$9-\$20
- Cold & Hot Sandwich Options: \$7-\$20
- BBQ Buffets: \$14-\$20
- Pizza Buffets: \$15-\$20
- Snack Breaks: \$6-\$10

Dinner Options

- Dinner Buffets: \$18-\$35
- Plated Dinner: \$18+

Full catering menus and prices, including taxes and service charges, are located online at: <http://huskeralum.org/NIC-Caterers>

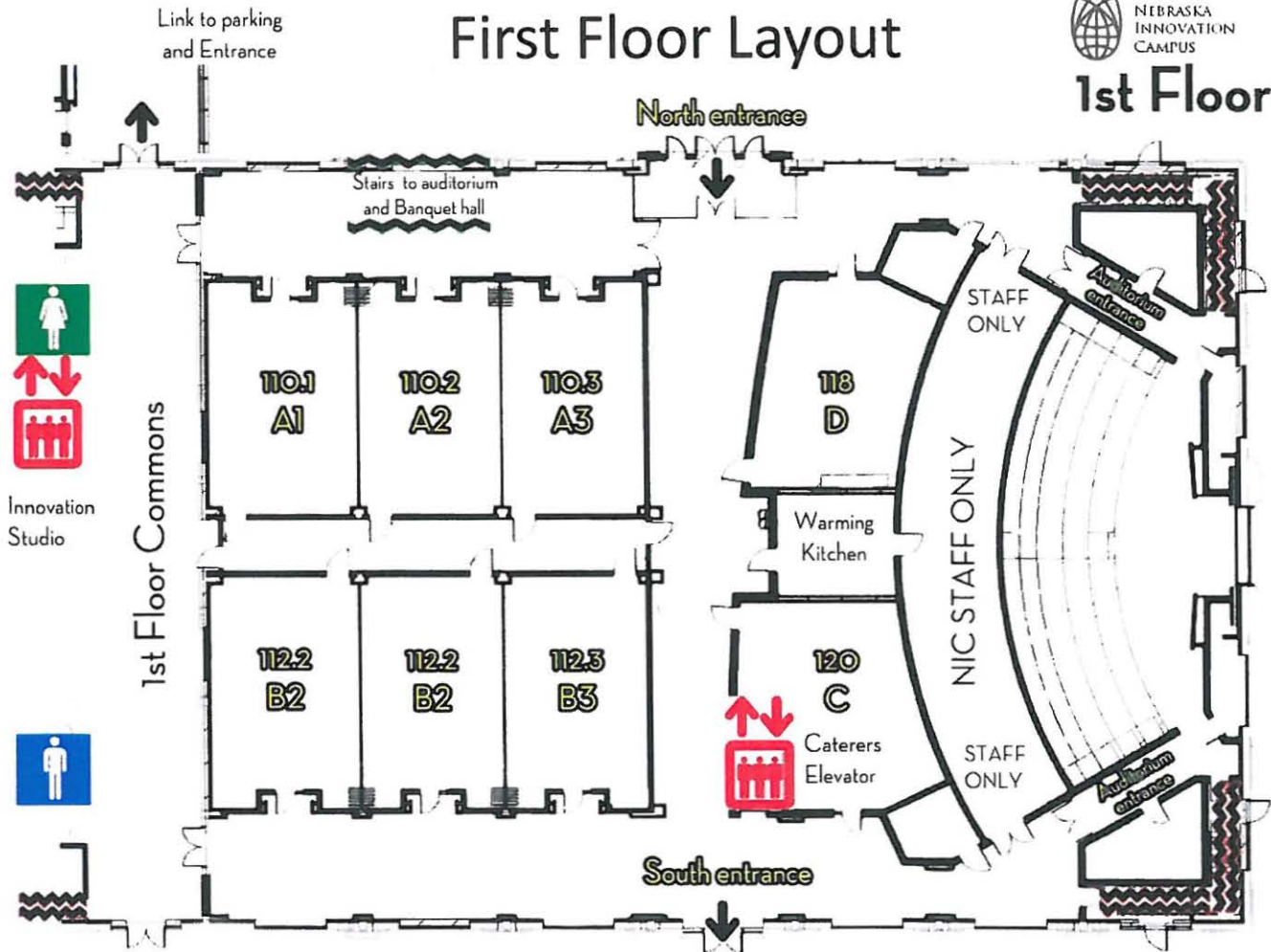


CONFERENCE CENTER
Operated by the Nebraska Alumni Association

NIC Conference Center First Floor Layout



1st Floor



Map Legend

-  Women's Restroom
-  Men's Restroom
-  Elevator
-  Stairs
-  Emergency Stairs



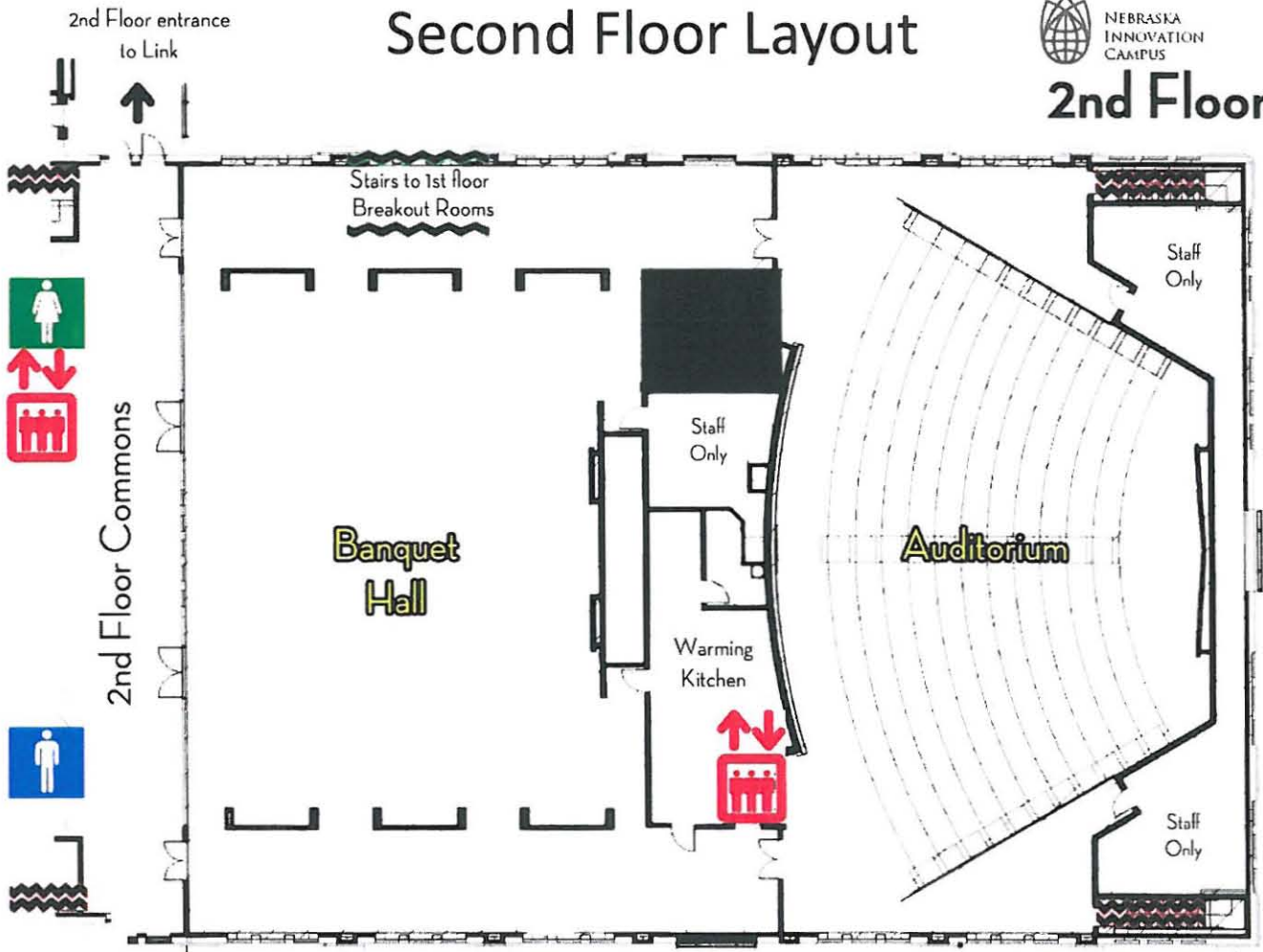


CONFERENCE CENTER
Operated by the Nebraska Alumni Association

NIC Conference Center Second Floor Layout



2nd Floor



Map Legend



Women's Restroom



Men's Restroom



Elevator



Stairs



Emergency Stairs

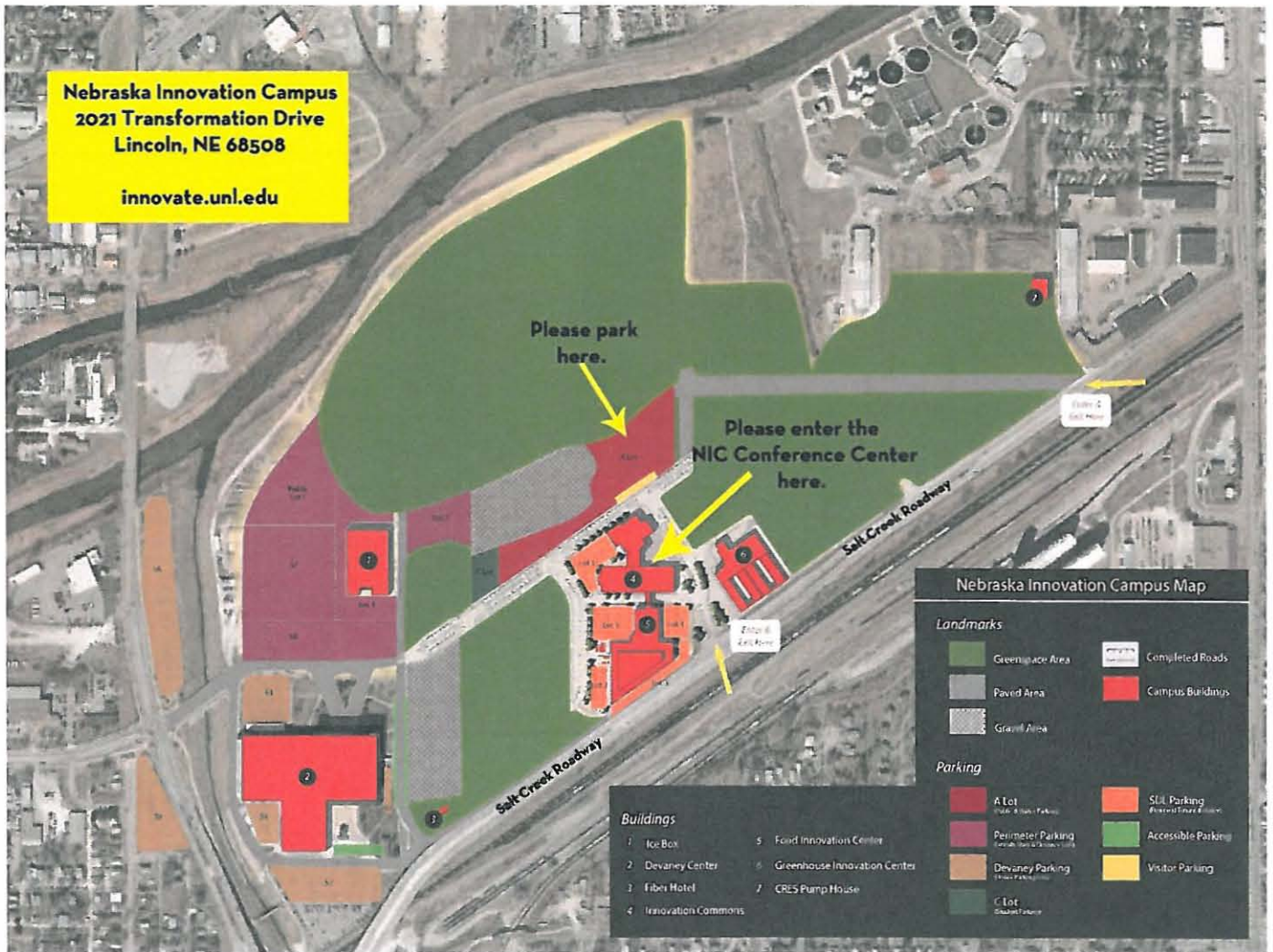


ALUMNI ASSOCIATION



CONFERENCE CENTER
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NIC Conference Center Parking Map



Minette M. Genuchi

Subject: FW: Lancaster County Board of Commissioners Fall Meeting
Attachments: Caterers - NIC.pdf; Space Rental Agreement.pdf

Here are a couple of options:

2 Breakouts | board room style for 30 | Cost: \$600

1 Breakout | classroom style for 30 | Cost \$500

Time: 8:00 a.m. – 3:00 p.m.

Rental includes:

- Event manager on-site
- Setup and teardown of tables and chairs
- Projector and house sound
- *Client is responsible for bringing a laptop to run presentations from
- Wi-Fi
- Parking

Catering

We have four approved caterers including Venue, Misty's, Skeeter Barnes & Premier. Please reach out to one directly for your food/beverage needs. Attached is there contact info.

To officially book, please complete pages 1-3 of the attached space rental agreement and return with the full amount to:

Nebraska Alumni Association
ATTN: Michael Mahnken
1520 R Street
Lincoln, NE 68508



NEBRASKA ALUMNI ASSOCIATION

VENUE RESERVATION FORM

Thank you for choosing one of the Nebraska Alumni Association venues for your special event. This form hereby confirms receipt of your non-refundable room rental fee and will hold the date of your event until the Space Rental Agreement is completed. Failure to complete a formal agreement may result in forfeiture of the deposit and loss of your reserved date. The Nebraska Alumni Association reserves the right to adjust the quoted rental pricing (no more than 20 percent in either direction) until the Space Rental Agreement is completed. Completion of the Space Rental Agreement will lock in rental prices.

Please select preferred venue: Wick Alumni Center 1520 R Street Nebraska Champions Club 707 Stadium Drive Nebraska Innovation Campus Conference Center 2021 Transformation Drive

Event Information

Event Name _____

Room(s) Reserved _____

Date of Event _____ Approx. Start Time _____ Approx. End Time _____

Quoted Facility Rental Rate _____ Estimated Guest Count _____ Alcohol Yes No

Main Contact _____

Phone _____ Email _____

Billing Information

Address _____

City/State/Zip _____

Billing Organization _____ Phone _____ Tax Exempt? Yes No

UNL Groups Only

UNL Dept. _____ Ext. _____

Campus Address _____

The Wick Alumni Center and Nebraska Champions Club are buildings of the Nebraska Alumni Association. The Nebraska Alumni Association manages the Nebraska Innovation Campus Conference Center. Return this form with all accompanying payments to:

Nebraska Alumni Association
1520 R Street
Lincoln, NE 68508-1651
888-353-1874
402-472-2841
alumni@huskeralum.org

Signature of Contact

Date

Staff Use Only

Rental Fee accepted by: _____
Date Paid: ___/___/___
Client ID: _____ Invoice #: _____

Description:

| | |
|-----------------|------------|
| Staff Initials: | Date: |
| Account #: | Account #: |
| Amount: | Amount: |
| Project #: | |
| ED Approval: | |